



LETTER OF UNDERSTANDING FOR STUDENT DROP OFF AND PICK UP AT AN ALTERNATE BUS STOP (RURAL AREA ONLY)

Name of Student(s): _____

Parent/Guardian Information:

Name: _____ Phone: _____

Mailing Address: _____

Location of Bus Stop: _____
(physical address or rural legal land description)

Owner/Occupier/Operator at Alternate Bus Stop Information:

Name: _____ Phone: _____

Address/Land Location: *if different from location of bus stop:* _____

Permission to use bus stop for: ☐ current school year only; OR

☐ from 20 __ __ to 20 __ __

I/We, the Parent/Guardian of the above named student(s), certify and agree to the following:

1. give permission for my child(ren) to be dropped off at and picked up from the bus stop.
2. have read the attached Terms and Conditions and agree:
 - a. to following the Terms and Conditions; and
 - b. that it is my responsibility to ensure that the student(s) follow the Terms and Conditions.
3. acknowledge and agree that Prairie South School Division's Board of Education has no responsibility for ensuring that the Terms and Conditions are met.
4. will indemnify and save harmless the Prairie South School Division's Board of Education from any and all actions, causes of action, demands, expenses or losses whatsoever that they may incur as a result of my child(ren) being picked up or dropped off at the bus stop including damage to any and all property and any and all personal injuries, including the death of others or the student(s).
5. will indemnify and save harmless the Owner/Occupier/Operator from any and all actions, causes or action, demands, expenses or losses whatsoever which they may incur as a result of my child(ren) being picked up or dropped off at the bus stop including damage to any and all property and any and all personal injuries, including the death of others or the student(s).

Acknowledgement of Parent/Guardian

I acknowledge that I have had the opportunity to seek legal advice before signing this Letter of Understanding.

Signature of Parent/Guardian

Date

Student(s) Acknowledgement *(12 years of age or over)*

I have talked with my parents about using the bus stop and the rules that must be followed. I understand and I agree that I must behave in a respectful and safe manner at all times when I am at the bus stop.

Signature of Student(s)

Date

Acknowledgement of Owner/Occupier/Operator

I am the Owner or Occupier of the land or Operator of the Premises on which the bus stop will be located and I agree to the following:

1. The student(s) may use the bus stop which is located on my land.
2. I have read the Terms and Conditions under which the bus stop can be used and I will comply with the Terms and Conditions.
3. I will report to the school principal immediately if I observe a student who is violating any of the Terms and Conditions.
4. I verify that there is an indoor space at the bus stop which the student(s) may use if required.
5. I will immediately notify the Principal or the Parent/Guardian of the student(s) in the event that the indoor space will not be accessible by the student(s) for any reason.

I acknowledge that I have had the opportunity to seek legal advice before signing this Letter of Understanding.

Signature of Owner/Occupier/Operator

Date

Permission by School Division

Permission is granted for the student(s) to use the bus stop for the time period set out above.

Transportation Manager

(or other authorized school division representative)

Date

One copy to: Principal, Parent/Guardian, Owner/Occupier, Transportation Department

TERMS AND CONDITIONS FOR STUDENT DROP OFF AND PICK UP

Prairie South School Division Board of Education takes its obligation to provide for the care and safety of its students very seriously. ***The transportation of students from outside the attendance area remains the responsibility of the parents.*** However, the School Division is willing to provide bus services if the conditions set by the Board are met.

The Board of Education reserves the right at any time to suspend pick up and drop off of any or all students at the above noted point if the Board believes that the conditions set out below are not being met or if it determines that such services should no longer be provided either on policy or financial or any other grounds deemed appropriate.

The conditions that must be met in order for the Board to provide pick up and drop off service for the students at the bus stop are as follows:

- Parents of the student(s) who will be using the bus stop must sign this Letter of Understanding and must agree to indemnify both the School Division and the owner/occupant or operator from any liability.
- Only families who have received written permission from the School Division may use the bus stop.
- The owner/occupier of the land or operator of the premises on which the bus stop will be located must sign the Letter of Understanding.
- Parents or Guardians are responsible for obtaining all permissions or approvals required by these Terms and Conditions.
- The bus stop must be located in a place where student(s) will have immediate access to safe indoor space during winter, in the event of an emergency or in severe weather conditions.
 - If at any time the student(s) will not have access to the indoor space due to a premises being closed or an owner/occupant not being present, the student(s) will not be allowed to use the bus stop.
 - Parents must notify the school immediately if they become aware that this condition cannot be met.
 - The owner/occupier or operator of the premises or land on which the bus stop is located must agree to notify the school (*or parents or bus driver*) immediately if the owner or operator become aware that this condition or access to indoor space cannot be met.
- Students 12 years of age or over who will be using the stop must sign this form.
- All students who are 11 years of age or younger must be accompanied at all times when they are at the bus stop by an older sibling or other student who is designated to be responsible for the supervision of the student. The sibling or designated student must be at least 12 years of age. If the sibling or designated student is not available, the student(s) must not use the bus stop and the parents of the student(s) will be responsible for transporting the student(s) to and from school.
- All students must behave in a respectful and appropriate manner while waiting at the bus stop.