

Prairie South Schools
BOARD OF EDUCATION

October 5, 2021

1:00 p.m.

Central Office, 1075 9th Avenue NW

Moose Jaw

AGENDA

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Adoption of Minutes**
 - 3.1.** Organizational Meeting September 7, 2021
 - 3.2.** Regular Board Meeting September 7, 2021
- 4. Declarations of Conflict of Interest**
- 5. Decision and Discussion Items**
 - 5.1.** Tabled Item: Board Policy 5 Update (tabled from September 7, 2021 Meeting)
 - 5.2.** Board Remuneration Rates – Travel Time
 - 5.3.** SSBA Fall General Assembly Ballot Pick Up
 - 5.4.** Request for Unrestricted Surplus for Staffing to Support Increased Student Population
 - 5.5.** Fourth Quarter Forecast and Finance Report
 - 5.6.** SHSAA and Public Section Delegates
 - 5.7.** Development of COVID-19 Administrative Procedure
 - 5.8.** Student Learning II Accountability Report
 - 5.9.** Student Learning I Accountability Report
 - 5.10. Monthly Reports**
 - 5.10.1. Teacher Absence and Substitute Usage Report
 - 5.10.2. CUPE Staff Absence and Substitute Usage Report
 - 5.10.3. Bus Driver Absence and Substitute Usage Report
 - 5.10.4. Out of Scope Absence and Substitute Usage Report
 - 5.10.5. Tender Report
- 6. Delegations and Presentation**
 - 6.1.** South Hill School Update, Mike Sazynski (1:30 p.m.)
 - 6.2.** Mental Health & Wellbeing Presentation, Advocacy & Behaviour Consultants (2:00 p.m.)

- 7. Information Items**
 - 7.1.** Class Size Report
 - 7.2.** Board Committee and SCC Appointments
 - 7.3.** September 30, 2021 Student Enrolments
- 8. Provincial Matters**
- 9. Celebration Items**
- 10. Identification of Items for Next Meeting Agenda**
 - 10.1.** Notice of Motions
 - 10.2.** Inquiries
- 11. Meeting Review**
- 12. Adjournment**

MINUTES OF THE ORGANIZATIONAL MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office, 1075 9th Avenue North West, Moose Jaw, Saskatchewan on September 7, 2021 at 1:00 p.m.

Attendance:

Mr. R. Bachmann; Mr. J. Bumbac; Dr. S. Davidson; Ms. C. Froese; Mr. B. Hagan; Mr. T. Johnson; Ms. J. Jukes; Ms. D. Pryor; Ms. G. Wilson; Mr. L. Young; D. Huschi, Superintendent of School Operations; D. Swanson, Superintendent of School Operations; J. Prokopetz, Superintendent of School Operations; A. Johnson, Superintendent of Human Resources; A. Olson; Superintendent of Learning; R. Boughen, Director of Education; R. Purdy, Superintendent of Business; H. Boese, Director Assistant

1. Ryan Boughen, Director of Education took the chair and called the meeting to order at 1:00 p.m.

09-07-2021 - 3583 That the Board add 6.14 Discussion Around Conflict of Interest AND THAT the Board adopt the Organizational Meeting Agenda as amended. Carried
- Froese

2. Ryan Boughen called for nominations for Board Chair.

2.1.1. Giselle Wilson was nominated as Board Chair by Crystal Froese.

2.1.2. Ryan Boughen declared Giselle Wilson as Board Chair by acclamation

3. Giselle Wilson took the Chair and called for nominations for Vice-Chair.

3.1.1. Darcy Pryor was nominated as Vice-Chair by Mary Jukes.

3.1.2. Lew Young moved for nominations to cease.

3.1.3. Giselle Wilson declared Darcy Pryor as Vice-Chair by acclamation.

Motions:

09-07-2021 - 3584 That individual trustees complete the self-assessment and provide the results to the Board Chair following this meeting so that committee representation may be determined. Carried
- Bumbac

09-07-2021 - 3585 That for the 2021-2022 fiscal year, trustee remuneration for attendance at Board Meetings and performance of all duties and activities within the School Division shall be: Carried
• Member: \$1,349 per month
• Vice-Chair: \$1,424 per month
• Chair: \$1,499 per month
- Johnson

09-07-2021 – 3586 That the Board confirm the schedule of meetings for the remainder of the 2021-2022 school year as presented.
- Pryor

09-07-2021 – 3587	That the Board amend motion 09-07 2021 – 3586 to change the Regular Board Meeting from January 4, 2022 to January 11, 2022 and the Board Committee of the Whole Planning Meeting from February 22, 2022 to February 15, 2022. - Pryor	Amendment Carried
09-07-2021 – 3588	That the Board confirm the schedule of meetings for the remainder of the 2021-2022 school year with changes made as follows: <ul style="list-style-type: none"> • Regular Board Meeting from January 4, 2022 now on January 11, 2022 • Board Committee of the Whole Planning Meeting from February 22, 2022 now on February 15, 2022. - Pryor	Amended Motion Carried
09-07-2021 – 3589	That during the 2021-2022 fiscal year, any trustee may miss up to one regular Board Meeting or Committee of the Whole Planning and Inservice Session yearly without adjustment to remuneration. Missed meetings in excess of one day shall result in a reduction in remuneration of \$150 for every half day meeting missed thereafter, whether a Board Meeting or Committee of the Whole Planning Session and Inservice Session, with the exception of meetings that are rescheduled after Board approval of the yearly continuous agenda. - Jukes	Carried
09-07-2021 - 3590	That for the 2021-2022 fiscal year, trustee remuneration for attendance at out-of-division functions, meetings and other activities not directly Prairie South Schools meetings, whether attended in person or virtually, shall be \$30/hour up to a maximum per day rate listed as follows: <ul style="list-style-type: none"> • Member: \$200.00 per day • Vice-Chair: \$225.00 per day • Chair: \$250.00 per day. With a minimum charge of one hour for any meeting attended, unless already compensated by another organization. - Young	Carried
09-07-2021 - 3591	That for the 2021-2022 fiscal year, trustee remuneration for travel time shall be set at \$0.20 per kilometer. - Pryor	Carried
09-07-2021 - 3592	That an annual allotment for professional development for the Board of Education be provided in the amount of \$17,500. The funds are to be distributed to cover all trustee professional development activity expenses, as approved by the Board, with the exception of Public Section Executive meetings, Saskatchewan High School Athletic Association (SHSAA)	Carried

meetings and Board Chairs' Council (BCC) meetings. Mileage and travel costs will be calculated on the assumption that trustees depart from Moose Jaw or nearer.

- Froese

- | | | |
|-------------------|--|---------|
| 09-07-2021 - 3593 | That the Board direct the management of communications as follows: The Board Chair communicates on behalf of the Board with the media and public on governance issues and the Director of Education communicates on behalf of the Board with the media and public on administrative issues.
- Hagan | Carried |
| 09-07-2021 - 3594 | That for the 2021-2022 fiscal year, mileage expense be set at \$0.44 per kilometer.
- Bumbac | Carried |
| 09-07-2021 - 3595 | That for the 2021-2022 fiscal year, meal reimbursement expense rates be set at: <ul style="list-style-type: none">• Breakfast \$10.00• Lunch \$15.00• Supper: \$20.00 - Hagan | Carried |
| 09-07-2021 - 3596 | That for the 2021-2022 fiscal year, the parking expense rate be set at: <ul style="list-style-type: none">• daily: \$5.00 without receipt or actual, reasonable costs with receipt. - Johnson | Carried |
| 09-07-2021 - 3597 | That for the 2021-2022 fiscal year, the accommodation expense rate be set at: <ul style="list-style-type: none">• actual, reasonable costs, supported by receipts or \$35.00 per night in a private residence outside of home location (no receipt required). - Young | Carried |
| 09-07-2021 - 3598 | That for the 2021-2022 school year, the cheque signing authorities for the Board of Education be one of the Board Chair or Board Vice-Chair and one of the Superintendent of Business or the Director of Education.
- Froese | Carried |
| 09-07-2021 - 3599 | That the Board add <i>Declaration of Conflict of Interest</i> on all Board Meeting Agendas.
- Froese | Carried |

09-07-2021 - 3600 That the Organizational Meeting be adjourned at 1:46 p.m.
- Jukes

Carried

G. Wilson
Chairperson

R. Purdy
Superintendent of Business

MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office, 1075 9th Avenue North West, Moose Jaw, Saskatchewan on September 7, 2021 at 2:00 p.m.

Attendance:

Mr. R. Bachmann; Mr. J. Bumbac; Dr. S. Davidson; Ms. C. Froese; Mr. B. Hagan; Mr. T. Johnson; Ms. J. Jukes; Ms. D. Pryor; Ms. G. Wilson; Mr. L. Young; D. Swanson, Superintendent of School Operations; A. Johnson, Superintendent of Human Resources; A. Olson; Superintendent of Learning; R. Boughen, Director of Education; R. Purdy, Superintendent of Business; H. Boese, Director Assistant

Delegations:

Devon Fingland & Matt Watkins (3:00 p.m.)

Motions:

- | | | |
|-------------------|--|---------|
| 2021-09-07 - 3601 | That the meeting be called to order at 2:05 p.m.
- Wilson | |
| 2021-09-07 - 3602 | That the Board adopt the agenda as presented.
- Froese | Carried |
| 2021-09-07 - 3603 | That the Board adopt the minutes of the June 1, 2021 Regular Board Meeting.
- Johnson | Carried |
| 2021-09-07 - 3604 | That the Board adopt the minutes of the August 27, 2021 Special Board Meeting.
- Jukes | Carried |
| 2021-09-07 - 3605 | That the Board receive and file the updated 3 rd Quarter Forecast and Finance Report.
- Davidson | Carried |
| 2021-09-07 - 3606 | That the Board approve the Board of Education Self Evaluation Positive Path Forward document as developed at the facilitated workshop on May 25, 2021 and subsequent workshop held with Tony Baldwin and Ryan Boughen on June 1, 2021 and that the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate.
- Pryor | Carried |

2021-09-07 - 3607	That the Board adopt Board Policy 5 updated September 7, 2021. - Young	Tabled to October 5/21 Meeting
2021-09-07 - 3608	That the Board table motion 2021-09-07 – 3607 to the next Regular Board Meeting after further discussion with the Board around Executive Committee membership. - Davidson	Carried
2021-09-07 - 3609	That the Board adopt Board Policy 8 as presented with the addition under Executive Committee: “The Board may, from time to time, assign responsibility to the Executive Committee.” - Davidson	Carried
2021-09-07 - 3610	That the Board receive and file the monthly reports as presented. - Pryor	Carried
2021-09-07 – 3611	That the Board go into closed session at 2:55 p.m. - Pryor	Carried
2021-09-07 – 3612	That the Board reconvene in open session at 3:13 p.m. - Jukes	Carried
	The Board allowed Suzanne Vance from the gallery to speak and provide an update regarding the Prince Arthur greenhouse dome.	
2021-09-07 - 3613	That the meeting be adjourned at 3:22 p.m. - Bumbac	Carried

G. Wilson
Chairperson

R. Purdy
Superintendent of Business

Next Regular Board Meeting:

October 5, 2021
Prairie South School Division Central Office, Moose Jaw

AGENDA ITEM

Meeting Date:	October 5, 2021	Agenda Item #:	5.1
Topic:	Board Policy 5 Update – Tabled Item		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	<p>Policy development is a key responsibility of the Board. Policies constitute the will of the Board in determining how the Division will operate. Policies provide direction and guidelines for the action of the Board, Director of Education, staff, students, electors and other agencies. Policies also serve as sources of information and guidelines to all who may be interested in or connected with the operation of the Division.</p> <p>Adoption of new Board policies or revision of existing policies is solely the responsibility of the Board. The Board shall be guided in its approach to policy making by ensuring adherence to the requirements necessary to provide public education and compliance with <i>The Education Act, 1995</i> and other provincial and federal legislation.</p>
Current Status:	The Board and Director of Education participated in facilitated self-evaluation and planning sessions on May 25 and June 1. During these planning sessions, trustees expressed a desire to adjust the Board Executive Committee by including an additional trustee to sit on the Committee for one term determined by the Board Chair. Board Policy 5 requires an update to reflect this change. The Board tabled this item from September 7 for further discussion. The Board discussed at their planning meeting on September 28, 2021.
Pros and Cons:	The adjusted policy is consistent with the outcomes of the facilitated self-evaluation and planning session.
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	All new or updated policies are available at www.prairiesouth.ca once adopted by the Board of Education.

Prepared By:	Date:	Attachments:
Ryan Boughen	September 1, 2021	• Board Policy 5 Updated September 28, 2021

Recommendation:

That the Board adopt Board Policy 5 updated September 28, 2021.

Policy 5

ROLE OF THE BOARD CHAIR

The Board believes that its ability to discharge its obligation is enhanced when leadership and guidance is forthcoming from its membership.

The Board, at the Organizational Meeting and thereafter at any time as determined by the Board, shall elect one of its members to serve as Board Chair, to hold office at the pleasure of the Board.

The Board delegates to the Chair the following powers and duties:

1. Preside over all Board meetings and ensure that such meetings are conducted in accordance with the Education Act and the policies and procedures as established by the Board and where those are silent, Robert's Rules of Order.
2. ~~Prior to each Board meeting, confer with the other members of the Executive Committee (Director of Education, Superintendent of Business & Operations, Chair and Vice-Chair) on the items to be included on the agenda, the order of these items, and become thoroughly familiar with them.~~ Prior to each Board meeting, confer with the other members of the Executive Committee.
 - 2.1 The Executive Committee shall consist of the Director of Education, Superintendent of Business, Board Chair, Board Vice-Chair, and one additional Board member.
 - 2.2 The additional Board member shall be in place for one term only.
 - 2.3 The first term shall be defined as September to the end of January, and the second term shall be defined as February to the end of August.
 - 2.4 The additional Board member shall follow a rotation determined by the Board Chair.
 - 2.5 The rotation will consider trustees' past executive committee experience, trustees' desire to be involved, and capacity building for individual trustees and the Board.
3. Perform the following duties during Board meetings:
 - 3.1 Preside over all Board meetings and ensure that such meetings are conducted in accordance with the Education Act, the policies and procedures as established by the Board and Robert's Rules of Order;
 - 3.2 Maintain the order and proper conduct and decorum of the meeting so that motions may be formally debated;
 - 3.3 Ensure that all issues before the Board are well-stated and clearly expressed;
 - 3.4 Display firmness, courtesy, tact, and impartiality;
 - 3.5 Ensure that each trustee has a full and fair opportunity to be heard and understood by the other members of the Board in order that collective opinion can be developed and a corporate decision reached;

- 3.6 Ensure that debate is relevant. The Chair, in keeping with his/her responsibility to ensure that debate must be relevant to the question, shall, when s/he is of the opinion that the discussion is not relevant to the question, remind members that they must speak to the question;
 - 3.7 Decide questions of order and procedure, subject to an appeal to the rest of the Board. The Chair may speak to points of order in preference to other members;
 - 3.8 Submit motions or other proposals to the final decision of the meeting by a formal vote;
 - 3.9 Extend hospitality to other trustees, officials of the Board, the press, and members of the public.
4. Keep informed of significant developments within the Division.
 5. Keep the Board and the Director of Education informed in a timely manner of all matters coming to his/her attention that might affect educational opportunities in the Division.
 6. Be in regular contact with the Director of Education to maintain a working knowledge of current issues and events.
 7. Convey directly to the Director of Education such concerns as are related to him/her by trustees, parents, students or employees which may affect the administration of the Division.
 8. Provide counsel to the Director of Education, when requested to do so.
 9. Bring to the Board all matters requiring a decision of the Board.
 10. Act as the chief spokesperson for the Board except for those instances where the Board has delegated this role to another individual or group.
 11. Act as an ex-officio (non-voting) member of all committees appointed by the Board.
 12. Act as a voting member of any committee specifically appointed to by Board resolution.
 13. Act as a signing officer for the Division.
 14. Represent the Board, or arrange alternative representation, at official meetings or other public functions.
 15. Review and approve the Director of Education's monthly expense claim, vacation entitlement report and sick leave report in accordance with the Director of Education's contract provisions, and the Vice-Chair's monthly expense claim in accordance with Board policy.
 16. Review and sign-off trustee expense claim for the Vice-Chair and submit his own trustee expense claim to the Chair of the Business, Infrastructure and Governance Committee for review and sign-off.
 17. Ensure the Director of Education's contract provisions are administered appropriately.

18. Name trustees to serve on standing and ad hoc committees.
19. Address inappropriate behaviour on the part of a trustee.
20. Receive any harassment complaints that involve the Director of Education.

Reference: The School Division Administration Regulations, 2017, Sections 14 and 39

November 6, 2018

AGENDA ITEM

Meeting Date:	October 5, 2021	Agenda Item #:	5.2
Topic:	Board Remuneration Rates – Travel Time		
Intent:	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Information		

Background:	Current remuneration amount is \$0.20 per kilometer.
Current Status:	At the September Organizational Meeting, trustee remuneration for travel time was approved at a rate of \$0.20 per kilometer. During discussions at the Committee of the Whole Meeting on September 28, 2021, it was requested that a motion be prepared for this meeting to revise the rate to \$0.30 per kilometer.
Pros and Cons:	
Financial Implications:	The recommended motion will satisfy the needs of the 2021-2022 budget.
Governance/Policy Implications:	<i>The School Division Administration Regulations, 2017</i> describes trustee remuneration in Sections 22, 23 and 25. Trustee remuneration must be set by resolution of the Board of Education
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Ron Purdy	September 29, 2021	n/a

Recommendation:

That starting October 1 of the 2021-2022 fiscal year, trustee remuneration for travel time shall be revised at \$0.30 per kilometer.

AGENDA ITEM

Meeting Date:	October 5, 2021	Agenda Item #:	5.3
Topic:	SSBA Fall Assembly Ballot Information		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	The SSBA Fall Assembly and Annual General Meeting is scheduled for an in-person meeting held on November 14-16, 2021 in Regina at the DoubleTree Hilton.
Current Status:	<p>At the present time, the SSBA is planning for an in-person event. However, public health orders could change, and they are prepared to move to a virtual assembly should that be required. As such, they are using electronic voting again this year (Election Buddy). Voting delegates must attend in person and bring a device to connect to Election Buddy for voting, for both the AGM and Southern Constituency Election.</p> <p>For the AGM the SSBA is limiting voting delegates to 1-2 members per board for bylaw amendments and resolutions. Typically the voting representatives are the Board Chair and Board Vice-Chair.</p> <p>The Southern Constituency Elections will be held November 16. The Board will need to determine how the 21 votes will be distributed for that as well.</p>
Pros and Cons:	
Financial Implications:	All costs associated with attending and participating in the SSBA Fall Assembly and AGM are covered through the school division governance budget.
Governance/Policy Implications:	Prairie South is a member board of the SSBA, and the AGM represents an opportunity to collaborate and set direction with trustees and Boards from around the province.
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Ron Purdy	September 28, 2021	<ul style="list-style-type: none"> 2021 SSBA Fall Assembly & AGM Email

Recommendation:

That the Board name Giselle Wilson and Darcy Pryor as voting representatives at the SSBA Annual General Meeting and Southern Constituency Election in November 2021.

Subject: FW: Update re: SSBA Fall Assembly and AGM

(This email is being sent to Board Members, Directors of Education, and Executive Directors of the Sections, STF, LEADS and SASBO)

Good morning,

I just wanted to provide an update to members and sector partners regarding our Fall Assembly and AGM. At this time we are planning for an in-person AGM, to be held November 14-16, 2021 in Regina at the DoubleTree Hilton. Registration information will be coming out later this week.

In addition to handwashing, sanitizer, etc., there are some new and really important safety protocols to note for your planning:

- **Attendees, guests, and presenters will need to provide proof of vaccination or negative COVID test;**
- **Masks will be required; and**
- **Anyone who is not feeling well or has symptoms should not attend.**

I also want to note that while we are planning for an in-person event, we know that public health orders could change and we will continue to monitor the public health directives and advice. Should we have to move to a virtual assembly we are prepared to do so. As such - we will use electronic voting again this year. For effectiveness of this, boards are asked once again this year to limit voting delegates to 1-2 members per board for bylaw amendments and resolutions. Those boards in constituency elections (Northern and Southern) will be able to name additional voting delegates at their discretion. More information will be forthcoming on this.

The SSBA Executive recognizes that circumstances with the pandemic continue to change and evolve, as we have seen over the past 18+ months. Thank you in advance for your continued flexibility and support.

Thanks and take care,

Shawn

Dr. Shawn Davidson
President

400-2222 13th Ave., Regina, Sask., S4P 3M7
Phone: 306-569-0750
Email: SDavidson@saskschoolboards.ca
Website: www.saskschoolboards.ca

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CONFIDENTIALITY WARNING: The information contained in this e-mail message, including attached documents, is confidential and may be privileged. Any unauthorized review, distribution, or other use of or the taking of any action in

MEMORANDUM

September 24, 2021

TO: Chief Financial Officers for Boards of Education

CC: Board Chairs

FROM: Krista Lenius, Administrative Paralegal

RE: **2021 Annual General Meeting
Ballot Information Forms**

Please find attached a Ballot Information form that we ask you to complete and return to this office by November 8, 2021. We will be using Election Buddy for voting and would ask that your board select only 1-2 accredited delegates for voting this year. Each voting delegate will need to attend in person and bring a device to connect to Election Buddy for voting (e.g. mobile phone, tablet or laptop). Please provide an email address or mobile phone number connecting to a device at which to receive the link with log-in information to participate in the voting. This information will enable us to prepare the electronic voting information for your board for the purposes of voting on bylaw amendments and resolutions at the annual general meeting to be held on November 15, 2021 during the Fall General Assembly.

For the Northern Constituency and Southern Constituency Elections to be held on November 16, 2021, we will also be using Election Buddy for voting. Those boards of education who participate in the Northern Constituency and Southern Constituency Elections will be able to determine how the votes will be distributed to their board members. Each voting delegate will need to attend in person and bring a device to connect to Election Buddy for voting (e.g. mobile phone, tablet or laptop). Please provide an email address or mobile phone number connecting to a device at which to receive the link with log-in information to participate in the voting. This information will enable us to prepare the electronic voting information for your board for the purposes of voting at the Northern Constituency and Southern Constituency Elections.

A copy of Bylaw No. 11, which provides for allocation of votes, is also attached for your information.

NOTE: If a board member who is listed as a “voting” delegate for your board is unable to attend the general meeting, your board chair or other person authorized by your board can have that board member’s ballots allocated to another board member. To do this, please contact Krista Lenius at klenius@saskschoolboards.ca to make a change. It is important to do this prior to 11:00 a.m. on November 15, 2021, so that the AGM is not interrupted after it has begun.

Thank you for your assistance.

BALLOT INFORMATION
2021 Annual General Meeting Voting Delegates

FOR: Board of Education of Prairie South School Division No. 210

Pursuant to Bylaw No. 11, section 4:

The number of votes to which your Board is entitled 21

(Based on your September 30, 2020 Projected Enrolments student count of 6,136.)

The board of education has determined that its votes will be cast by the following board members in the following numbers:

	<u>Board members - Voting Delegates</u>	<u># of Votes</u>
1.	_____ (Board member – voting delegate)	_____
	_____ (email address/mobile phone number for Board member – voting delegate)	
2.	_____ (Board member – voting delegate)	_____
	_____ (email address/mobile phone number for Board member – voting delegate)	

Signature of School Business Official

**PLEASE RETURN THIS FORM, TO THE ATTENTION OF
KRISTA LENIUS, TO THE SASKATCHEWAN SCHOOL BOARDS ASSOCIATION BY
EMAIL TO klenius@saskschoolboards.ca**

Thank you

For your information:

Ballot Voting

Association Bylaw No. 11 provides:

Bylaw No. 11: Delegates and Voting

1. School board members who register and pay the registration fee are delegates at the general meetings of the Association.
2. Every member shall inform the Association as to which of its delegates it has authorized to be accredited delegates to cast the votes of the member on questions for which a formal ballot is used, and the number of votes each accredited delegate is authorized to cast.
3. Formal ballots shall be used for:
 - (a) election of members to the Executive;
 - (b) adoption of the Association budget;
 - (c) votes on bylaw amendments and resolutions; and
 - (d) approval to the Executive to petition the Legislative Assembly for changes to the Act incorporating the Association.
4. The number of votes to which each board of education is entitled when a formal ballot is used shall be determined in accordance with the following table using the student count of the board of education as of September 30 for the most recent year as provide by the Ministry of Education:

<u>Student Count</u>	<u>Number of Votes</u>
1 to 2000 students	6
2001 to 3000 students	9
3001 to 4000 students	12
4001 to 5000 students	15
5001 to 6000 students	18
6001 to 7000 students	21
7001 to 8000 students	24
8001 to 10,000 students	30
10,001 to 15,000 students	45
15,001 students and over	51

5. Only accredited delegates in attendance at the time a vote is taken shall be entitled to vote.
6. Absentee voting shall not be allowed.
7. On matters where voting is by show of hands, such as motions on procedural matters, each delegate in attendance at the time the vote is taken shall be entitled to vote, and shall have one vote.
8. Delegates who are not accredited delegates may participate in General Assembly and general meeting discussions and debate.

BALLOT INFORMATION – SOUTHERN CONSTITUENCY
2021 Annual General Meeting Voting Delegates

FOR: Board of Education of Prairie South School Division No. 210

Pursuant to Bylaw No. 11, section 4:

The number of votes to which your Board is entitled 21

(Based on your September 30, 2020 Projected Enrolments student count of 6,136.)

The board of education has determined that its votes will be cast by the following board members for the Southern Constituency Election in the following numbers:

Board members - Voting Delegates

of Votes

1. _____
(Board member – voting delegate)

(email address/mobile phone number for Board member – voting delegate)
2. _____
(Board member – voting delegate)

(email address/mobile phone number for Board member – voting delegate)
3. _____
(Board member – voting delegate)

(email address/mobile phone number for Board member – voting delegate)
4. _____
(Board member – voting delegate)

(email address/mobile phone number for Board member – voting delegate)

5. _____
(Board member – voting delegate)

(email address/mobile phone number for Board member – voting delegate)

6. _____
(Board member – voting delegate)

(email address/mobile phone number for Board member – voting delegate)

7. _____
(Board member – voting delegate)

(email address/mobile phone number for Board member – voting delegate)

8. _____
(Board member – voting delegate)

(email address/mobile phone number for Board member – voting delegate)

Signature of School Business Official

**PLEASE RETURN THIS FORM, TO THE ATTENTION OF
KRISTA LENIUS, TO THE SASKATCHEWAN SCHOOL BOARDS
ASSOCIATION BY EMAIL TO klenius@saskschoolboards.ca**

Thank you!

AGENDA ITEM

Meeting Date:	October 5, 2021	Agenda Item #:	5.4
Topic:	Request for Unrestricted Surplus for Staffing to Support Increased Student Population		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	Prairie South Schools uses a staffing formula to determine school-based staff, and the formula uses our projected enrolments to determine our overall school-based staff. In addition to using a staffing formula to determine school-level staff, we plan and budget for a small contingency so we can respond to minor changes at individual schools and deal with fluctuations in student populations. We have used our entire contingency to date because, as a school division, we have experienced a significant increase in our student enrolment.
Current Status:	<p>Prairie South Schools current student population exceeds our projected enrolment by approximately 180 full-time equivalent (FTE) students.</p> <p>To support this increased enrolment, administration asks the Board to access the school division's unrestricted surplus to hire more Teachers and Educational Assistants and re-establish a contingency to support future staffing and student needs.</p>
Pros and Cons:	
Financial Implications:	The request is for 9.0 FTE Educational Assistants and 3.0 FTE Teachers. The total cost of the request based on average salary costs is \$577,818.
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Ryan Boughen	September 29, 2021	n/a

Recommendation:

That the Board direct administration to access unrestricted surplus up to \$577,818 to hire more staff to support our increased student population.

AGENDA ITEM

Meeting Date:	October 5, 2021	Agenda Item #:	5.5
Topic:	4th Quarter Forecast and Finance Report		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	The Division was required to submit a 2020-21 4 th Quarter Forecast to the Ministry on September 24, 2021.
Current Status:	The forecast was submitted to the Ministry. The Ministry acknowledged receipt of the forecast with no questions or concerns. The report includes brief variance explanations associated to the report and Function level Income and Expense statement.
Pros and Cons:	The Division is currently working on year end financials. It must be noted that this information is simply a forecast, and we will still have changes.
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Ron Purdy	September 29, 2021	PSSD #210 4 th Quarter Forecast, Narrative, Function level Income and Expense Statement

Recommendation:

That the Board receive and file the 4th Quarter Forecast and Finance Report.

4TH QUARTER FINANCE REPORT

For the period ended August 31, 2020

Source Documents

Policy 12 Section 3. Fiscal Responsibility

- 3.1. Ensures the fiscal management of the Division is in accordance with the terms or conditions of any funding received by the Board.
- 3.2. Ensures the Division operates in a fiscally responsible manner, including adherence to recognized accounting procedures.
- 3.3. Ensures insurance coverage is in place to adequately protect assets, indemnify liabilities and provide for reasonable risk management.

1. Revenue/Expenditure patterns for the 12-month period September 1, 2020 to August 31, 2021:

The 4th Quarter forecast estimates a surplus of \$828,824. The budget was for a \$1,885,679 deficit.

Revenue:

Overall our revenues are 104.7% of budget at the end of the 4th quarter representing \$4,054,983 of additional revenue for the school division.

- Grants are at 105.8% of budget. We received the following unbudgeted funds; 3.4 million for pandemic funding, 333 thousand for CAIF, 1.65 million of emergent funding, 559 K for community net, 150K for masks. We received 1.75 million less than budget for the new school.
- School generated funds are significantly less than budget because activities could not occur due to covid.
- Complementary services received \$50K extra for early learning intensive supports and 15 K in a donation.
- Other had 32K gain on a bus, 56K in bus sales, a 30K SGI rebate, 37K Atrieve rebate and 70 K WCB rebate. Bus repairs were under budget.
- There was \$159K of Covid funding for the associate schools in External.

Expenses:

Our expenses are at 101.5% of budget at the end of the 4th quarter.

- Overall we are \$1,340,480 over budget, primarily because of Covid. The biggest variances are in Instruction, Plant, Transportation and School Generated funds.
- Instruction is over because we added a million dollars for the virtual school.
- Facilities is over from emergent funding projects and covid savings spending.
- The savings in transportation are mostly in repairs, extra trips and some fuel.
- School generated funds are down because of Covid.

Governance Implications

Continue to work towards final year-end balances.

Prairie South School Division No. 210

FORECAST Statement of Operations

For the Period Ended Aug 31, 2021

	2021 Budget	Aug 31, 2021 Projection	Aug 31, 2020 Actual
REVENUES			
Property Taxation	-	-	2,403
Grants	80,682,967	85,394,129	78,917,227
Tuition and Related Fees	234,000	250,538	251,931
School Generated Funds	1,511,071	429,144	1,074,893
Complementary Services	625,142	691,956	673,629
External Services	3,565,194	3,722,297	3,541,985
Other	519,300	704,593	892,523
Total Revenues (Schedule A)	87,137,674	91,192,657	85,354,591
Governance	460,988	389,350	334,396
Administration	2,879,201	2,900,660	2,832,848
Instruction	59,278,980	60,179,425	55,395,947
Plant	13,409,096	15,164,650	14,239,879
Transportation	6,528,234	6,067,312	5,810,288
Tuition and Related Fees	10,000	6,000	14,525
School Generated Funds	1,455,398	432,664	1,027,725
Complementary Services	1,246,246	1,376,176	1,482,449
External Services	3,748,210	3,843,180	3,651,319
Other Expenses	7,000	4,416	3,120
Total Expenses (Schedule B)	89,023,353	90,363,833	84,792,496
Operating Surplus (Deficit) for the Year	(1,885,679)	828,824	562,095

AGENDA ITEM

Meeting Date:	October 5, 2021	Agenda Item #:	5.6
Topic:	SHSAA and Public Section Delegates		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	Prairie South Trustees have provided representation to the Saskatchewan High Schools Athletics Association (SHSAA) and the Public Section in past years. These representatives represent the Board of Education at meetings of these organizations and provide information to the Board.
Current Status:	If Trustee representation to these bodies is desired, appointments will need to be made by the Board.
Pros and Cons:	
Financial Implications:	Board representation to the SHSAA and Public Section was considered during the development of the 2021-2022 budget.
Governance/Policy Implications:	Both the SHSAA and the Public Section are affiliated with the Saskatchewan School Boards Association. Prairie South is a member board of the SSBA.
Legal Implications:	
Communications:	Internal to the Board of Education

Prepared By:	Date:	Attachments:
Ryan Boughen	September 20, 2021	n/a

Recommendations:

That Trustee _____ be appointed as Prairie South School's representative for the Saskatchewan High Schools Athletics Association (SHSAA) for the 2021-2022 school year.

That Trustee _____ be appointed as Prairie South School's representative for the Public Section for the 2021-2022 school year.

AGENDA ITEM

Meeting Date:	October 5, 2021	Agenda Item #:	5.7
Topic:	Development of COVID-19 Administrative Procedure		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	Prairie South Schools is committed to the safety and health of its students, staff, volunteers, and communities.
Current Status:	<p>On September 16, 2021, the provincial government announced the implementation of a Public Health Order that would see mandatory masking in all public spaces. At the same time, the importance of getting vaccinated was stressed, and large employers like school divisions were encouraged to implement a vaccination policy or procedure. Since then, some Saskatchewan school divisions have moved forward with a vaccination Administrative Procedure (AP), and the majority of other school divisions are in the process of moving forward with a vaccination AP.</p> <p>As of September 28, Prairie South Schools has been notified of 57 positive COVID-19 cases this school year.</p>
Pros and Cons:	
Financial Implications:	TBD
Governance Implications:	
Legal Implications:	
Communications:	Communication and engagement with all employee groups will take place should the Board direct the Director to put in place a COVID-19 vaccination AP.

Prepared By:	Date:	Attachments:
Ryan Boughen	September 29, 2021	n/a

Recommendation:

That the Board direct the Director of Education to put in place an Administrative Procedure requiring all people in Prairie South School Division facilities to either be fully vaccinated or to present a recent negative COVID-19 test.

AGENDA ITEM

Date:	October 5, 2021	Agenda Item #:	5.8
Topic:	Student Learning Accountability (II) Report		
Intent:	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Information		

Background:	The Board's annual report work plan calls for the Board to receive the Student Learning Accountability (II) Report annually in June. Due to later timelines applied to the OurSCHOOL Survey in 2021, this report is being received in October. During the 2021-2022 year, this report will return to its regular schedule.
Current Status:	
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	That the Board continue to support the work of the Provincial Education Plan as it is carried out in Prairie South Schools with respect to Mental Health and Wellbeing.
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Amanda Olson	September 29, 2021	<ul style="list-style-type: none"> Student Learning Accountability (II) Report

Recommendation:

That the Board receive and file the Student Learning Accountability (II) Report.

2020-2021 Student Learning Accountability II Report

1. Source Documents

The board's role as outlined in Policy 2:

Annually review the effectiveness of the School Division in achievement of student learning.

The director's role description as outlined in Policy 12:

1. (Education Leadership 2.2.1) Provides leadership in all matters relating to learning in the Division.
2. (Education Leadership 2.2.2) Ensures students in the Division have the opportunity to meet standards of learning set by the Minister
3. (Personnel Management 4.4.3) Ensures processes and structures are in place to supervise and support the improvement of the performance of all staff.

2. Evidence

Background – School LIPs related to Wellness

As per the Board Strategic Plan focus on Student Outcomes including the strategies of:

- Learning Improvement Planning (LIP)
- Comprehensive Learning Framework
- Implementation of the OurSCHOOL survey
- Shared understandings with schools

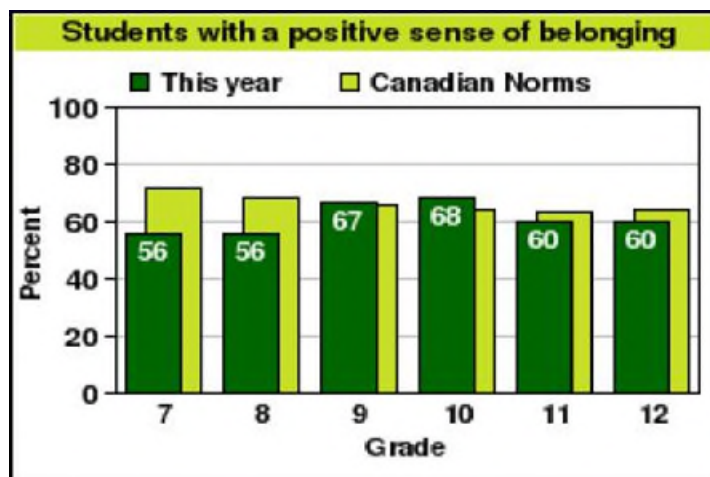
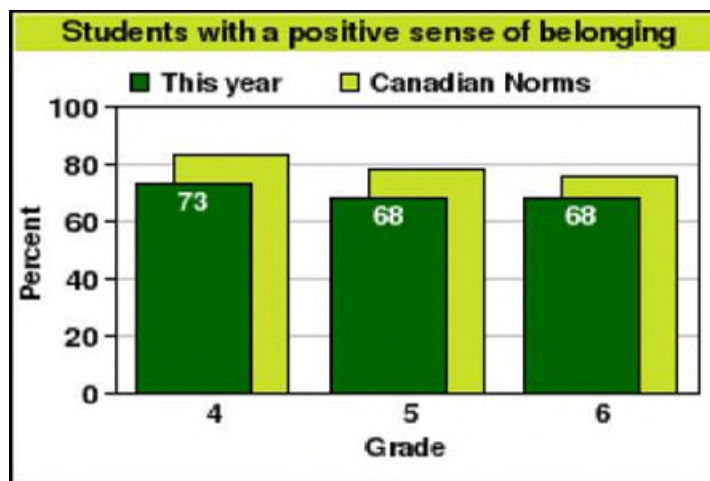
Schools have the option of including a Student Well-being goal in their annual LIP. In the 20-21 school year 15 schools formally included a Student Well-being goal. The majority of the goals are regarding:

- Increasing sense of belonging at school (5 schools)
- Having positive relationships with adults (3 schools)
- Increasing self-regulation skills (2 school)
- Increasing feelings of safety at school (6 school)
- Increasing growth mindset habits (2 school)

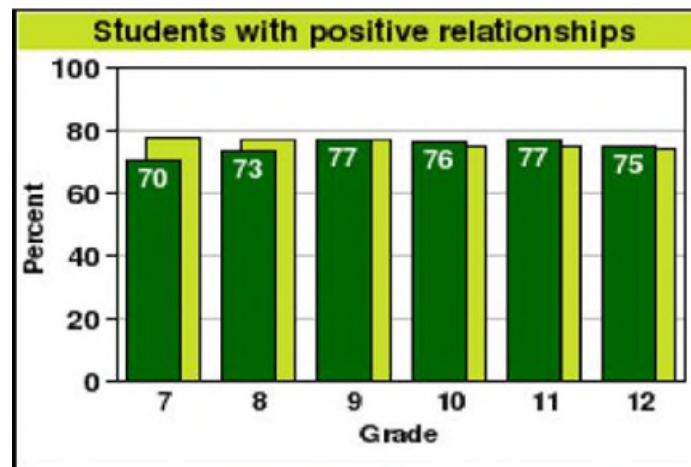
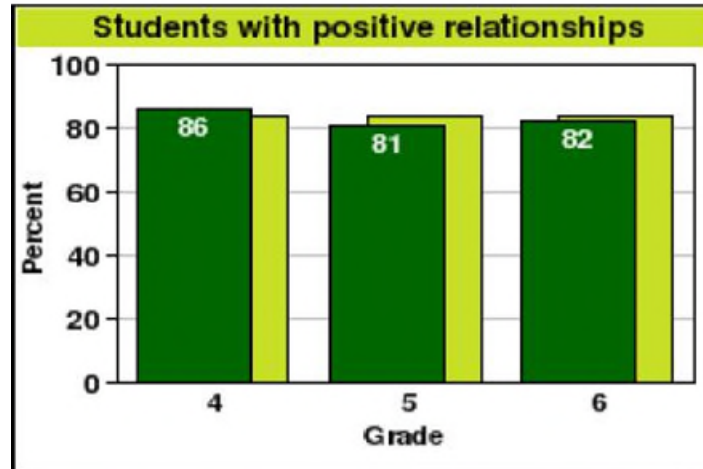
Data collected from the OurSCHOOL survey administered each spring is used to provide a basis for the goal and to set the target for the coming school year. All students in Prairie South from grades 4-12 participate in the survey.

Related OurSCHOOL survey results follow from the spring of 2021:

Positive Sense of Belonging



Positive Teacher Student Relationships

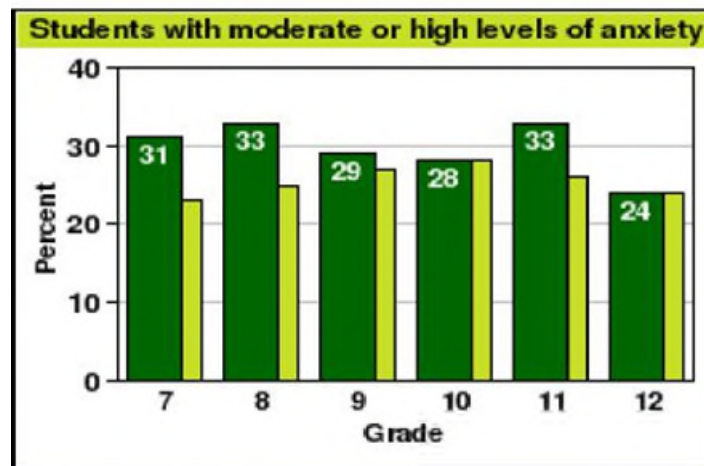
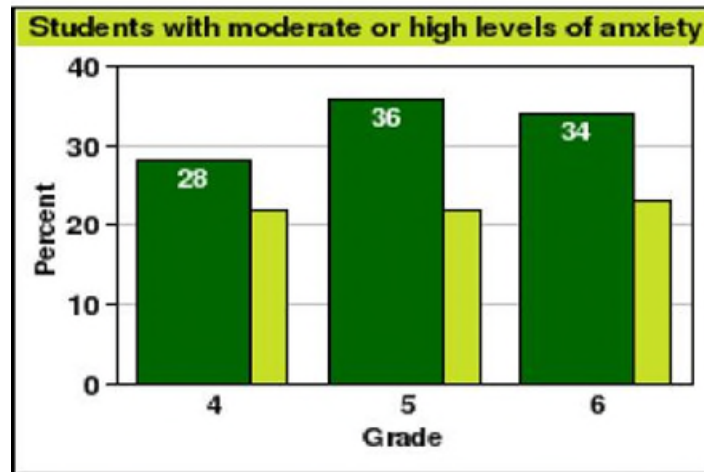


Sample of School Strategies to support the Well-being Goal:

- Doing various whole school and large group activities (hosted virtually during Covid)
- Planting school and classroom gardens
- Citizenship activities
- School bulletin boards
- Games clubs (hosted virtually during Covid)
- Teaching skills for self-regulation and coping

Anxiety

Students had varying degrees of emotions related to returning to school during a global pandemic including anxiety and anxious feelings. All school personnel worked hard to support students and their families with the transition back to school or to online learning.



Vaping Habits

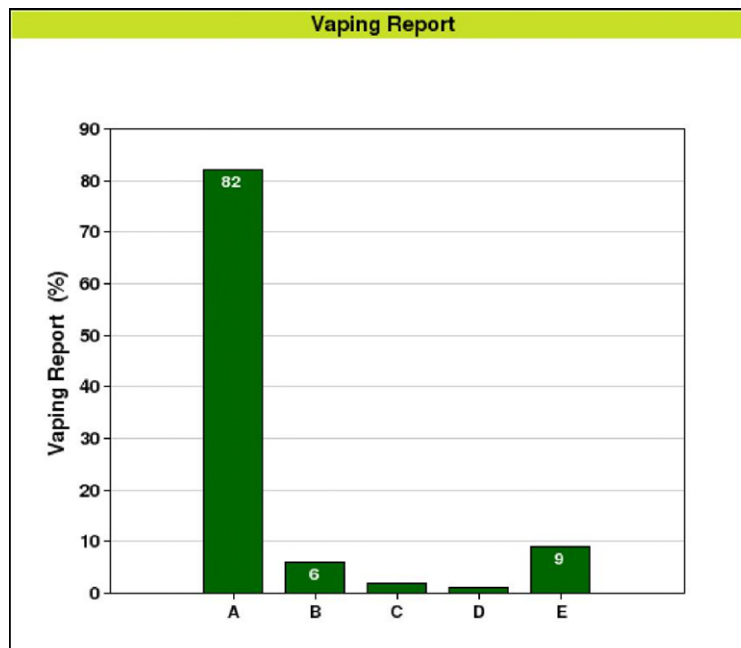
Two custom questions were added in to the OurSCHOOL survey to find out more about student's vaping habits. The question asked students from grades 7-12 in all schools:

In the last 30 days how many times have you used a vape?

- a. Zero
- b. 1 or 2 times
- c. 5 to 10 times
- d. 10 to 20 times
- e. More than 20 times

Results indicate that approx. 6% of the students that responded to the survey have used a vape at least once in the last 30 days. This is a 23% decrease from the last time this survey was conducted which was in the spring of 2019.

2058 students participated in the OurSCHOOL survey indicating about 370 students engaged in vaping.



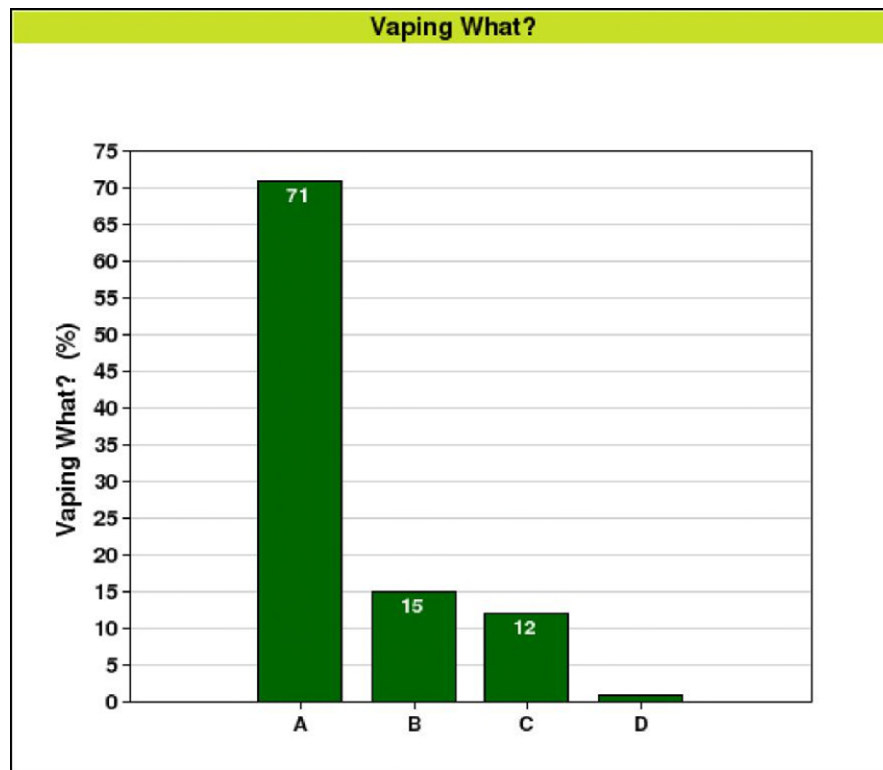
Vaping Nicotine vs Vaping Marijuana

The second question asked the same group of students:

If you vape, what are you vaping? (Please choose the answer that best fits)

- a. I have never tried vaping
- b. I have vaped a couple of times
- c. I vape nicotine
- d. I vape marijuana

12% of students who have vaped responded that they are vaping nicotine and 2% indicated that they vape marijuana.



Administrative Challenges

- Schools continue to use the OurSCHOOL survey as one method to target student wellness and wellbeing. These goals often take years of dedicated resources to see a positive impact. Changes in staffing, leadership, and SCCs can cause a change in direction before results are seen.
- The COVID-19 pandemic has had a significant impact on student mental health wellness.
- Educating students and staff about anxiety and the difference between anxiety and feeling anxious.
- Continue to focus on the important work of connection and reconnection.

Governance Implications

- That the Board continue to support the work of the Provincial Education Plan as it is carried out in Prairie South Schools with respect to Mental Health and Wellbeing.

AGENDA ITEM

Date:	October 5, 2021	Agenda Item #:	5.9
Topic:	Student Learning Accountability I Report		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	The Board's annual report work plan calls for the Board to receive the Student Learning Accountability I Report annually in October.
Current Status:	
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	<ul style="list-style-type: none"> • That the Board continue to support the work of the Provincial Education Plan as it is carried out in Prairie South Schools with respect to Reading, Writing and Math Achievement. • That the Board continue to support the work of the Provincial Education Plan as it is carried out in Prairie South Schools with respect to Graduation Rates.
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Amanda Olson & Derrick Huschi	September 29, 2021	<ul style="list-style-type: none"> • Student Learning Accountability I Report

Recommendation:

That the Board receive and file the Student Learning Accountability Report.

2020-2021 Student Learning Accountability Report October 2021

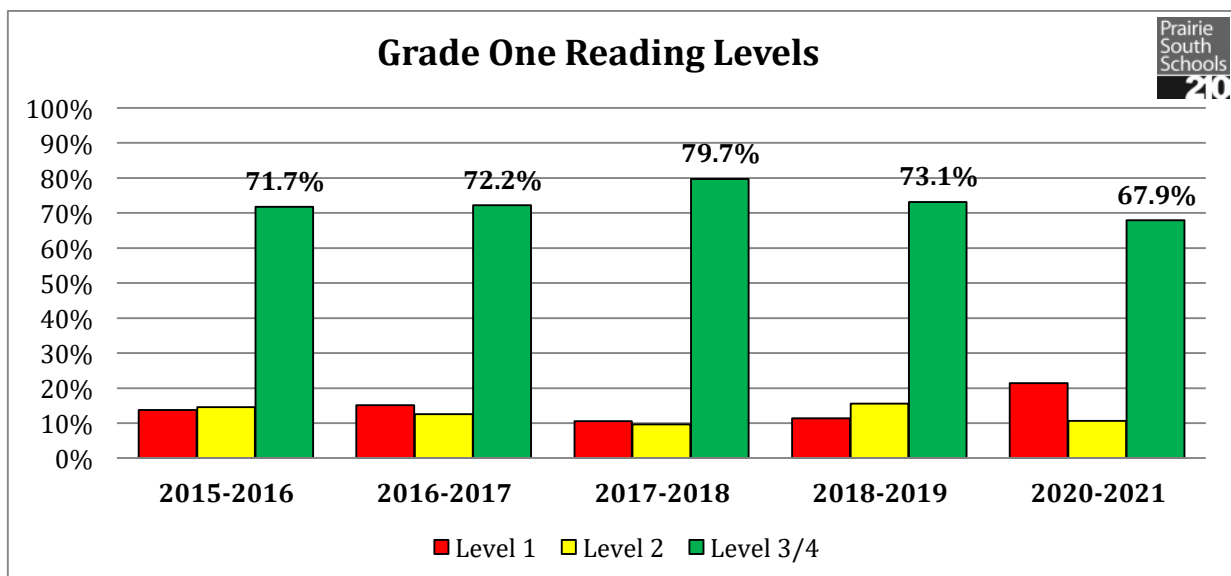
1. Source Documents

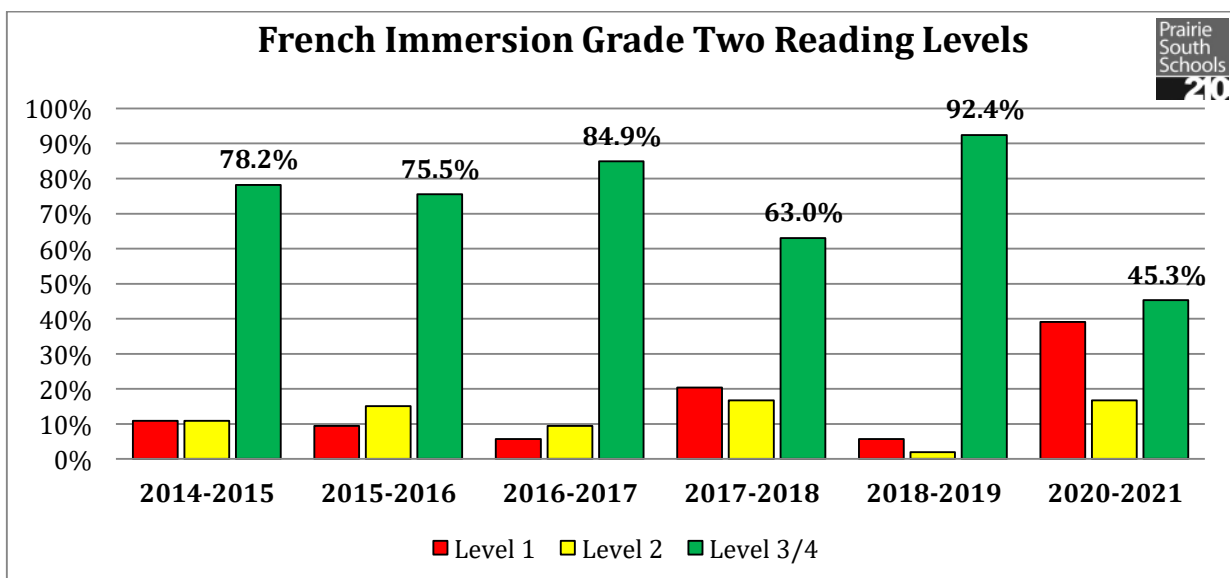
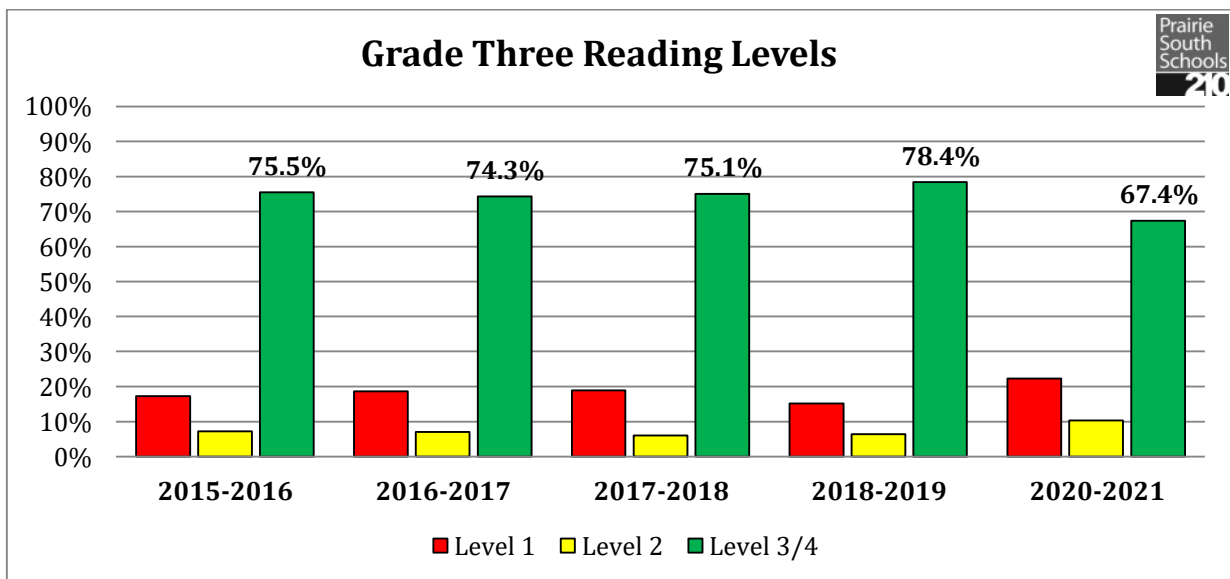
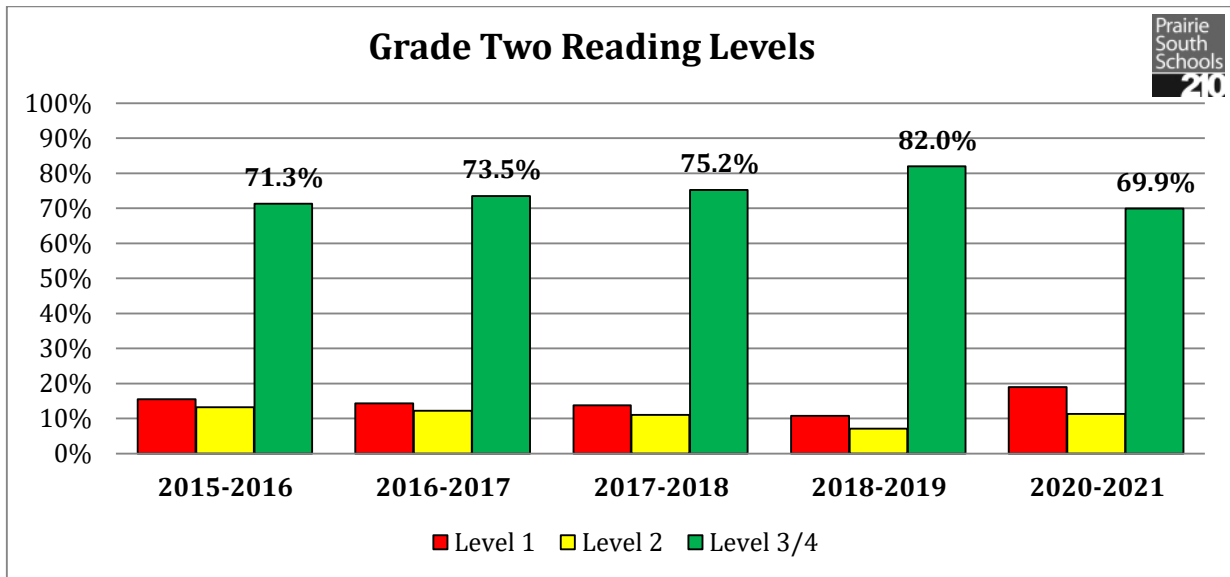
- The board's role as outlined in Policy 2:
Annually review the effectiveness of the School Division in achievement of student learning.
- The director's role description as outlined in Policy 12:
 1. (Learning Leadership 2.2.1) Provides leadership in all matters relating to learning in the Division.
 2. (Learning Leadership 2.2.2) Ensures students in the Division have the opportunity to meet standards of learning set by the Minister
 3. (Personnel Management 4.4.3) Ensures processes and structures are in place to supervise and support the improvement of the performance of all staff.

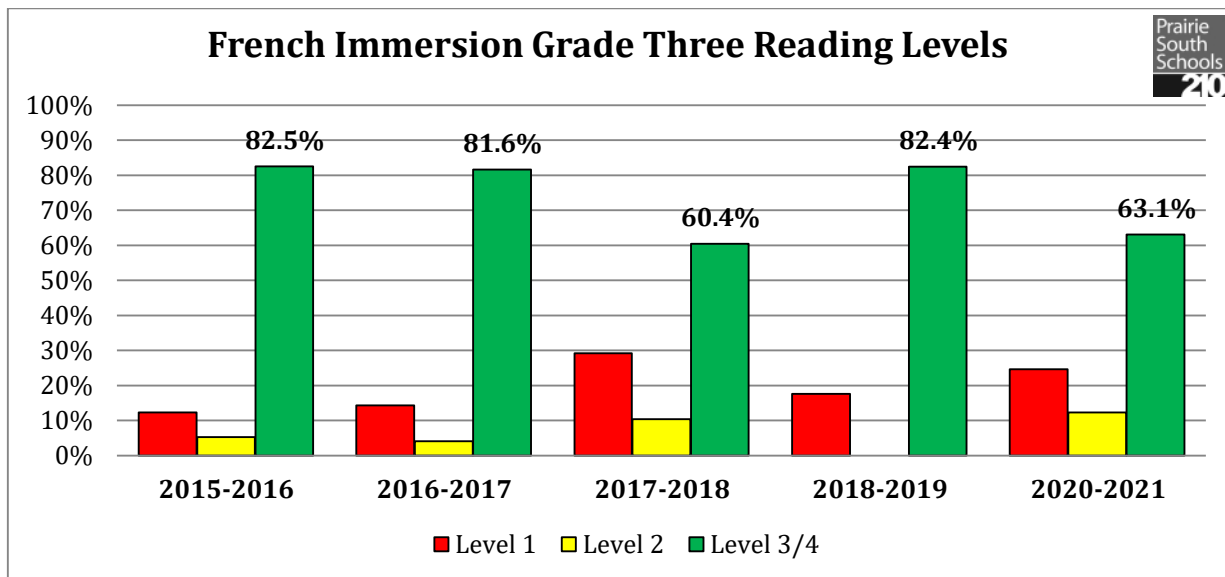
2. Evidence

Reading Assessment Background

- The division gathers grade 1 to 3 reading data twice per year. These data are used to assess student progress and provide a snapshot of information to guide appropriate interventions and supports.
- Our grade 1 to 3 teachers use the Fountas and Pinnell Reading Benchmark System. Each student is individually assessed and results indicate their performance in fluency and comprehension.
- Ministry of Education Goal 2014-2020:
80% of students at grade level in reading, writing and math.

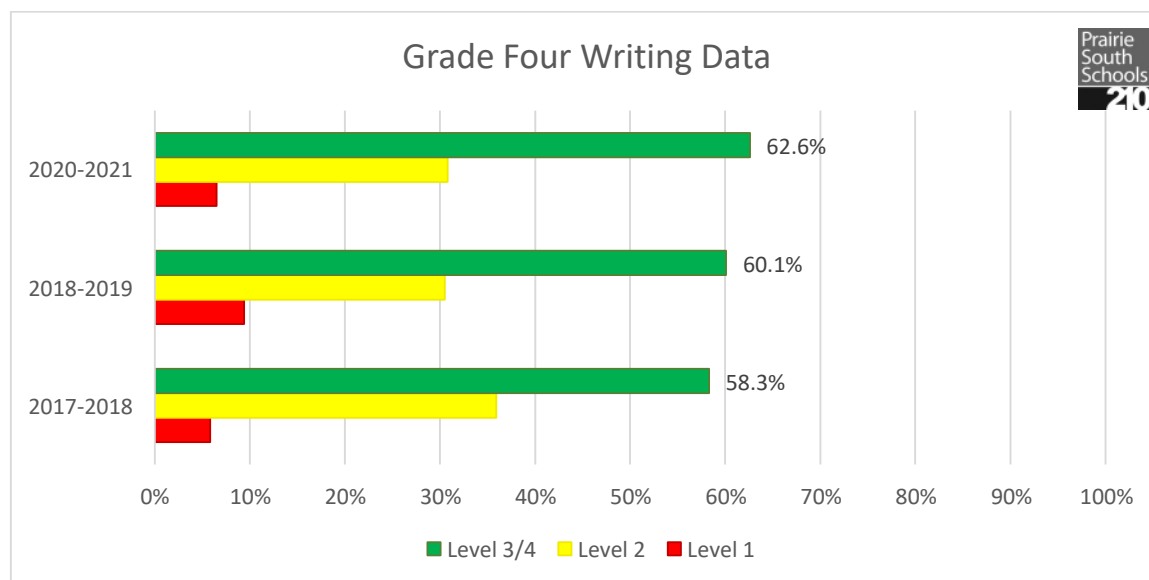


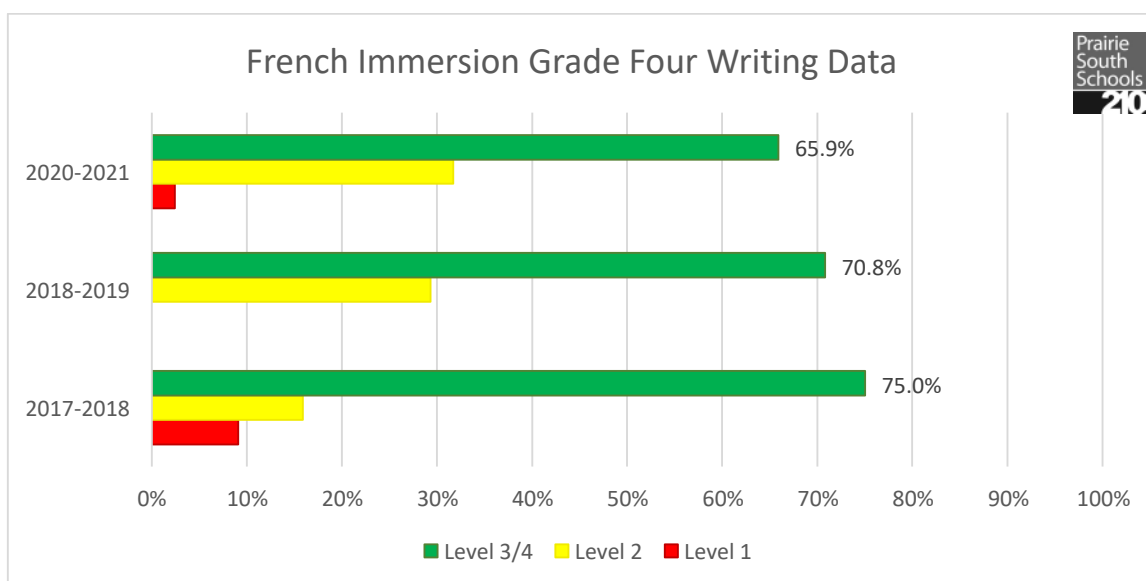
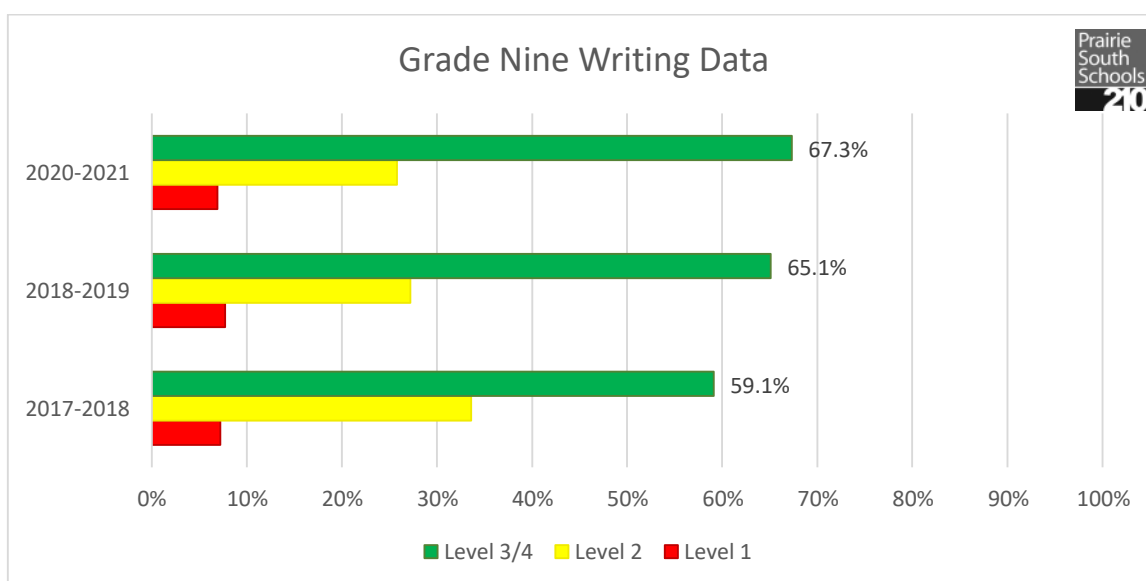
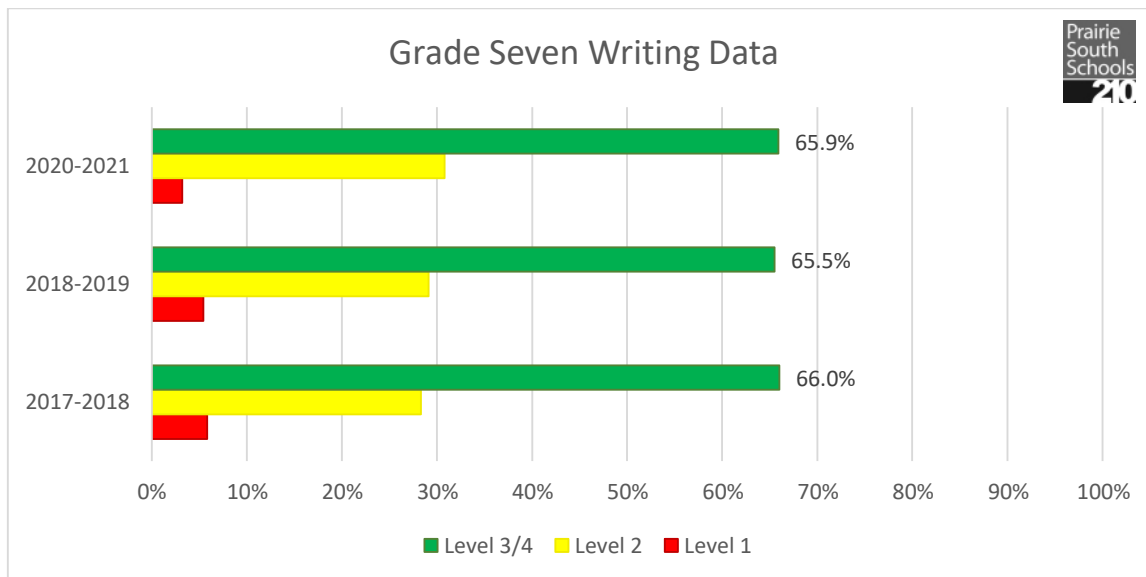


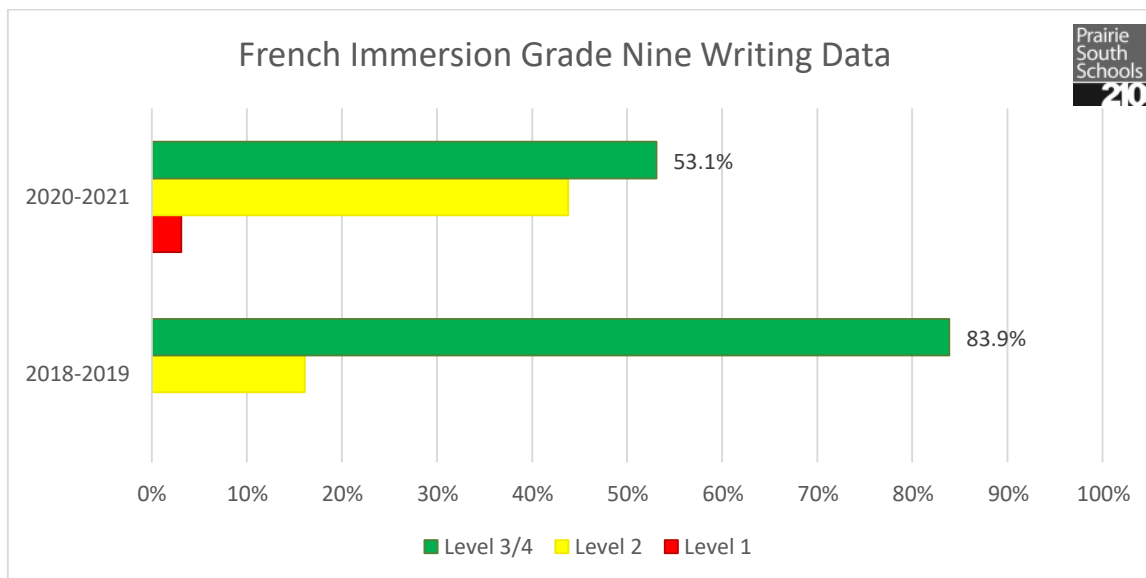
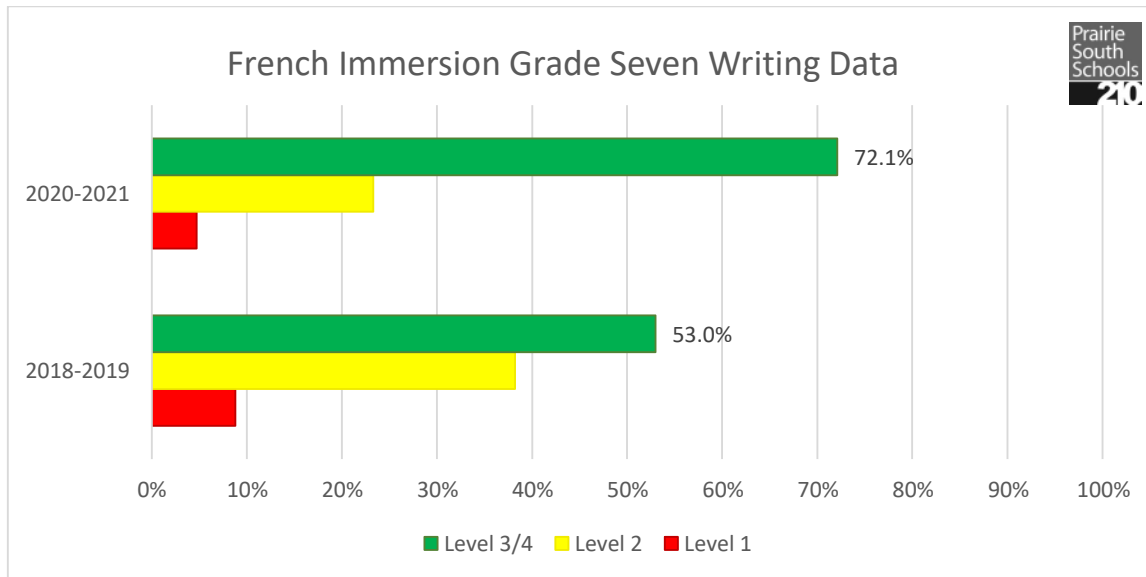


Writing Assessment Background

- In 2018 and 2019 teachers used a provincially created rubric to provide a writing assessment level for grades 4, 7 and 9 students.
- The assessment was an ongoing process through the school year and not a 'one time event'. Various pieces of curriculum expected writing (expository, narrative, friendly letter etc) are taught and examined through the year. The rubric and teacher professional judgment were used to provide the final achievement level in early June.
- Students in grades 4, 7, and 9 were assessed in English and grade 4 in French the first year. In June of 2019 students in French Immersion grades 4, 7 and 9 were also assessed.







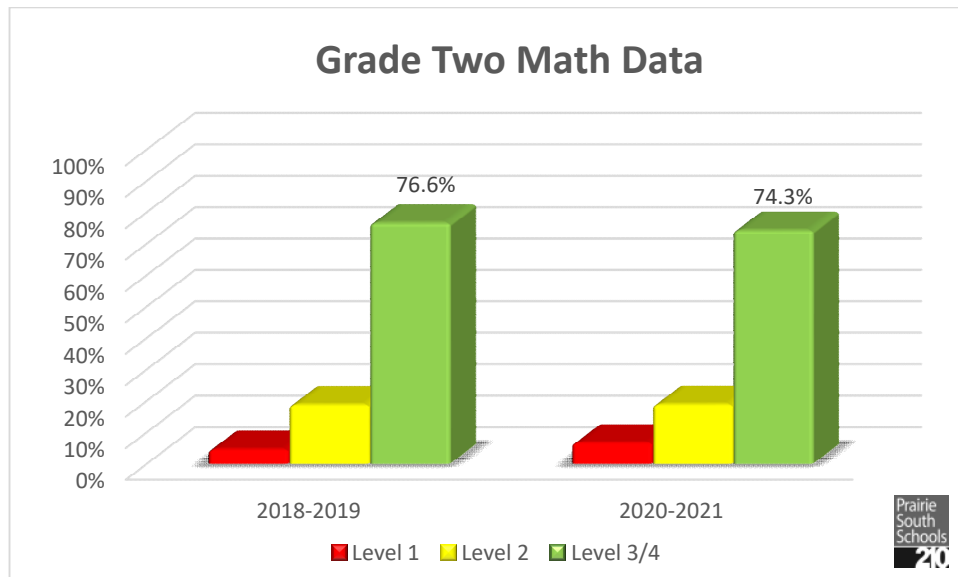
Reading and Writing Strategies

- Throughout 2019/2020 and 2020/2021 Reading and Writing supports were provided to teachers in an 'as requested' format. Teachers, small groups, or staff groups requested professional learning support with respect to specific writing and reading instructional strategies and assessment practices.
- Levelled Literacy Intervention supports were provided throughout the year for new student support teachers and those requesting specific support for implementation of the program.
- In April 2021, one teacher or SST from each school attended a workshop on the F&P Literacy Continuum. During this virtual workshop, teachers in attendance explored The Literacy Continuum as a powerful link that connects assessment to instruction. Together the group explored the behaviours and understandings to observe, teach for, and support in getting students to think within, beyond, and about the text.

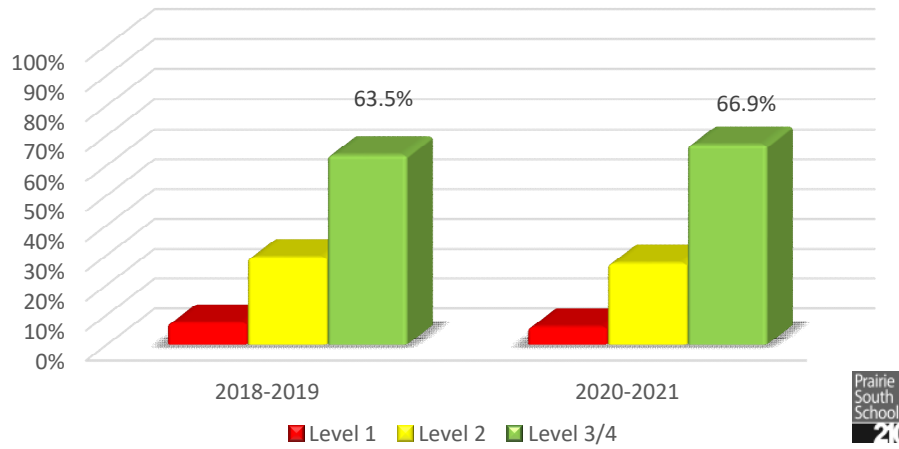
- Administrators in Prairie South continued to demonstrate leadership in supporting effective instruction and assessment practices in reading and writing. SaskReads and SaskReads for Admin continue to be key guiding documents.
- Teachers and SSTs continue to use Leveled Literacy Intervention for students who are in reading slightly below grade level. This intervention yields results when used as intended and includes a writing component so both reading and writing skills are incorporated.
- Some students' reading results/levels have not progressed over the past two years due to pandemic-related disruptions in learning.

Math Assessment Background

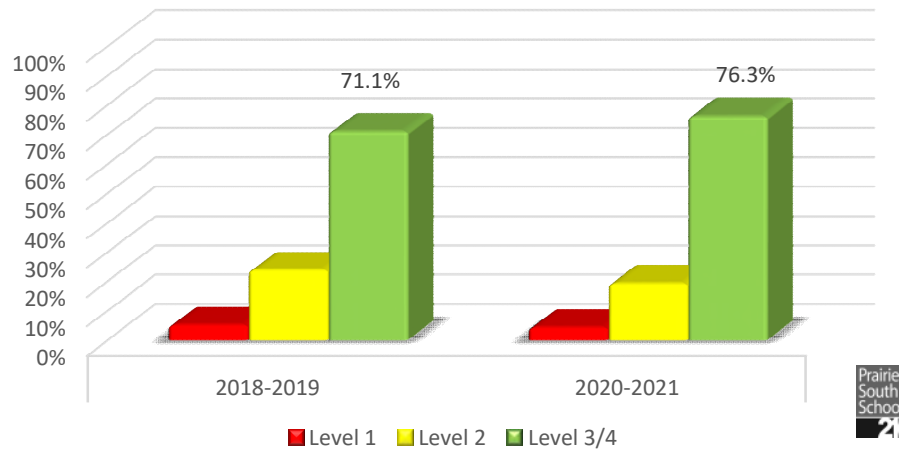
- As per the ESSP, Math assessments took place province wide for the first time in the 18-19 school year using a common assessment rubric in grades 2, 5 and 8 students in French and English programs.
- This is not a 1 time assessment event but an ongoing assessment of students skills as they build through the year with a final determination made in June.
- The assessment is focused on only 1 of the 4 strands of provincial math curriculum – the numbers strand as it is the foundation for all of the other strands of mathematics. The other strands are patterns & relations, shape & space, and statistics & probability.



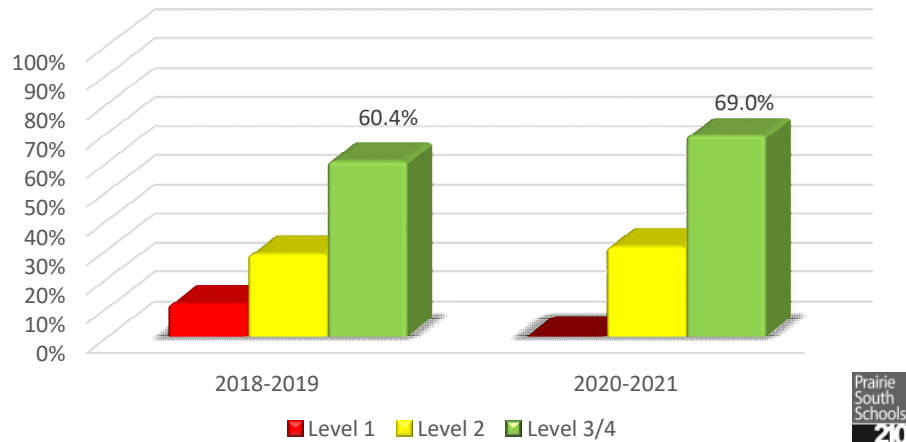
Grade Five Math Data



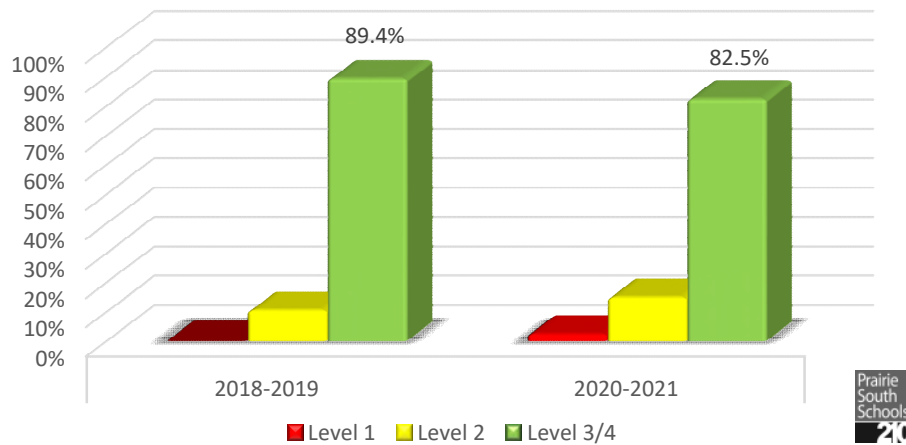
Grade Eight Math Data



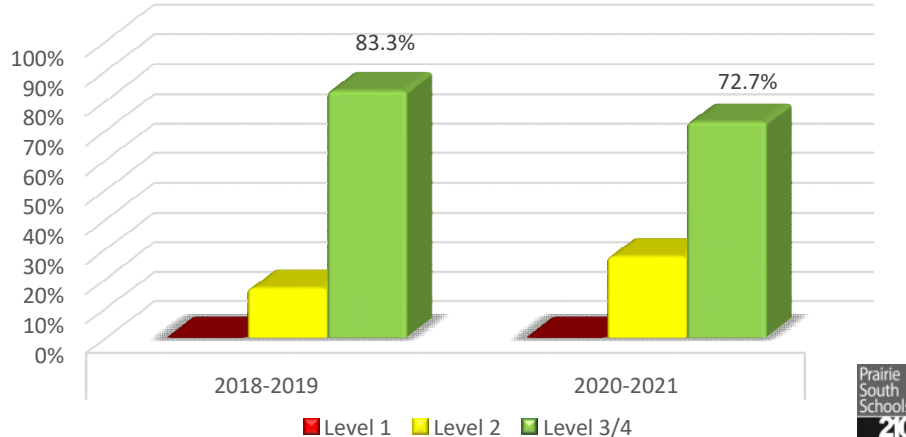
French Immersion Grade Two Math Data



French Immersion Grade Five Math Data

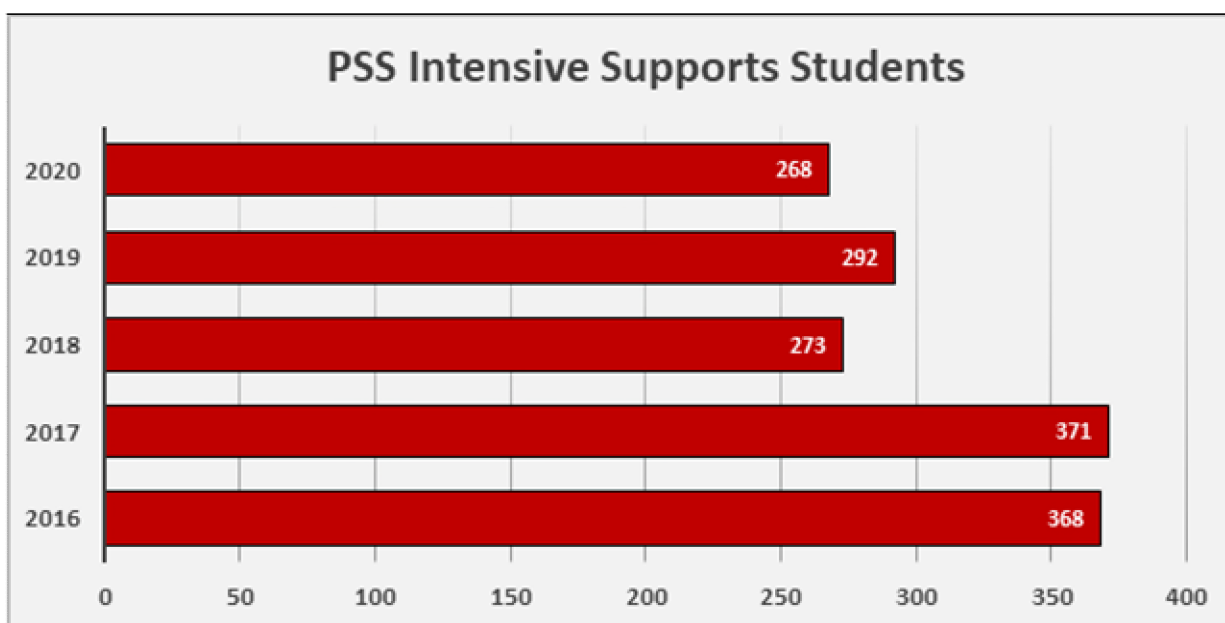


French Immersion Grade Eight Math Data



Math Strategies:

- In 2019-2020, math teachers from grades 5-12 were invited to participate in professional learning delivered by Peter Liljedahl, a math consultant from British Columbia. Mr. Liljedahl worked with teachers to develop the concept of a Thinking Math Classroom which included a shift in pedagogy and practice for many participants. This included the 'de-fronting' of classrooms causing them to become more student centered. A second day of learning with Mr. Liljedahl was planned for April of 2020, however the global COVID-19 pandemic resulted in this professional learning being deferred until 2020-2021.
- Two teachers from Prairie South were nominated and selected to participate in the provincial group working on a SaskMath document to support math instruction and assessment in the province. The teachers attended face to face and virtual meetings, completed tasks for the group on their own and brought resources and learning back to the division and their schools.



Intensive Supports Information:

- Schools submit student names and Inclusion and Intervention Plans (IIPs) to the division for submission to the Ministry each year around December 20 to be included in the Intensive Needs count.
- A Ministry outlined process guides our submissions with a focus on students with Intensive Needs – these student needs go beyond what is regularly provided in the course of a classroom, beyond a teacher differentiating instruction and beyond general academic support.
- Students included in the submission may or may not have a formal diagnosis (not required) and may be accessing supports such as:
 - Individual or small group instruction from the student support teacher
 - Support from a Speech Language Pathologist, Advocacy and Behaviour Consultant, or Psychologist employed by Prairie South

- Support from other agencies for OT, PT
- Support from an educational assistant ranging from 10 percent to 100 percent of the time

Administrative Challenges for Reading, Writing and Math

- The COVID-19 pandemic has created a varying degree of disruptions in learning for students.
- Continuing to ensure that reading, writing and math are instructed using effective approaches.
- Continuing to provide the level of supports and types of supports needed to intervene academically for students who are struggling with reading, writing and math.

Attendance Profile Background

- Attendance is a factor that impacts student success in school.
- Attendance rates for students from PreK to 12 vary between schools with a general increase in absenteeism moving into high school starting with grade 9 students.
- Some data is affected in the way attendance is recorded (AM/PM attendance vs Period attendance).
- No provincial data was collected in 2020-21 and information was inaccurate for 2019-20 due to students moving to supplemental learning on March 16, 2020.

2020-2021 Attendance Summary - clustered

K-12 Schools	93.1%
Elementary Schools	90.8%
High Schools	90.8%
Division Attendance	92.1%

Graduation Rates Background

- The ESSP adopted by all school divisions in the spring of 2015 includes the requirement for monitoring, increasing and reporting on student graduation rates.
- Prairie South has developed a local Graduation Rate plan with strategies included for monitoring and increasing graduation rates for all students including those who are First Nations and Metis (FNM)
- Graduation rates are skewed in 2019-20 due to credits earned when schools shut down in March.

PLEASE NOTE:

On-Time Graduation Rates means students completing grade 12 within 3 Years of 'starting' grade 10. Extended means that the student completed grade 12 over an extended period of time (4 or 5 years) after starting grade 10.

YEAR		On-time	Extended (4 yrs)	Extended (5 yrs)
2018-19	PSSD	85.36	90.09	90.77
	Province	77.72	83.32	85.42
	PSSD FNM	65.79	68.42	71.05
	Province FNM	43.76	55.93	61.52
2019-20	PSSD	90.99	93.69	
	Province	80.20	84.5	
	PSSD FNM	79.49	84.62	
	Province FNM	47.39	56.59	
2020-21	PSSD	86.47		
	Province	78.7		
	PSSD FNM	64.86		
	Province FNM	44.56		

2021 Grad Rate Summary

Cluster	# Students	Grad Rate
North Cluster (Avonlea, Belle Plain, Central Butte, Cornerstone, Chaplin, Craik, Eyebrow, Mortlach, Rouleau)	54	98.8
South Cluster (Bengough, Coronach, Glentworth, Ecole Gravelbourg, Kincaid, Lafleche, Mankota, Mossbank, Rockglen)	65	86.1
High Schools (Peacock, Central, Riverview, Assiniboia, Briercrest)	352	80.7

Grad Support Program Summary

	PEAC	CCI	RVCi
Number of grade 12 students that were in the Grad Support Program that graduated.	6	5	12
Number of grade 12 students that were in the Grad Support Program that did not graduate but are continuing school.	1	0	1
Number of grade 12 students that were in the Grad Support Program that stopped attending.	0	1	3
Number of grade 11 students that were in the Grad Support Program that moved to green.	9	6	0
Number of grade 11 students that were in the Grad Support Program that remain in the yellow.	1	0	1
Number of grade 11 students that were in the Grad Support Program that moved into the red.	1	0	1
Number of grade 11 students that were in the Grad Support Program that stopped attending.	2	1	1
Number of grade 10 students that were in the Grad Support Program that moved to green.	3	2	2
Number of grade 10 students that were in the Grad Support Program that remain in the yellow.	3	0	1
Number of grade 10 students that were in the Grad Support Program that moved into red.	0	0	1
Number of grade 10 students that were in the Grad Support Program that stopped attending	2	1	1

Growth Target:

By 2020 Prairie South's on time graduation rate will be 90% and the extended graduation rate will be 92%.

Graduation Rates and Attendance Strategies

- Secondary students will develop and maintain a graduation and post-graduation plan.
- Schools will implement *My Student First Classrooms*.
- School will monitor individual student progress toward graduation and each student's story will be understood and consciously supported by several adults in the school.
- The Career Development Consultant provides resources and supports to students, parents and schools to build pathways to successful adulthood and rewarding employment opportunities for our youth. Monthly Career Updates are distributed to high school students, teachers, and parents and well as numerous resources posted on the website.
- The Career Development Consultant provides service to all rural schools to ensure informed decisions are being made for career pathways. Services are delivered through group presentations, face to face upon request and online career counseling sessions.

- A division wide student tracking procedure has been established to track students through grade 10-12's.
- Continue to research possible pathways, schedules or programs that better meet the needs of students.
- Work with SCCs/parents on roles of parents in their child's attendance and education
- Attendance focus group to review best practices and discuss potential improvement suggestions.

Strategic Plan for First Nations and Métis students

- Respond to individual school needs to develop a more culturally responsive environment
- Track student academic achievement, engagement and interventions using our division student data system in order that effective communication and timely support systems can be created as needed
- Continue support for teachers working with FNM students in regard to treaty teaching, the effect of Indian Residential Schools and curriculum outcomes that address First Nations' and Métis content, perspectives and ways of knowing. This support is provided through the Learning Consultants as well as Elders, Knowledge Keepers, and members of Wakamow Aboriginal Community Association (WACA).
- Elders, Knowledge Keepers, members of WACA and Learning Dept staff provide support and guidance for ceremonial events such as Smudging, Tipi Raising, Flag Raising and Cultural Feasts.
- Provide targeted support for FNM early learners through culturally appropriate reading materials and home support for reading.
- Create a network to flow information to and from each school regarding FNM education
- Increase the number of self-declared FNM by:
 - Providing a self-declare brochure to parents to educate students/parents & staff
 - Work with MySchoolSask to hold info from year to year
 - Each school will host an event celebrating FNM culture at least once before Christmas and once after
- Create and distribute monthly attendance updates from the division.

Administrative Challenges for Graduation Rates and Attendance

- Extended-time graduation rates are calculated as the percentage of students who complete grade 12 within 5 years of 'starting' grade 10 (and include those who graduate on-time). It also includes students who start in Prairie South in grade 10 but move outside our division. We are tracking our data for students in Prairie South.
- FNM students are those who choose to self-identify as First Nations (Registered/Treaty/Status, Non-Status), Métis, Inuit. Non-FNM students are those who do not identify themselves to be FNM, and may include FNM students who choose not to self-identify. The difficulty is that some FNM students do not self-identify and therefore we do not have an accurate representation of the FNM numbers and our sample size is too small to make meaningful comparisons.
- Graduation rates were determined as of August 31 but the graduations rates are evergreen.

Governance Implications

- That the Board continue to support the work of the Provincial Education Plan as it is carried out in Prairie South Schools with respect to Reading, Writing and Math Achievement.
- That the Board continue to support the work of the Provincial Education Plan as it is carried out in Prairie South Schools with respect to Graduation Rates.

AGENDA ITEM

Meeting Date:	October 5, 2021	Agenda Item #:	05.10
Topic:	Monthly Reports		
Intent:	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Information		

Background:	The Board has requested monthly updates regarding staff absences and tenders awarded.
Current Status:	Current information is attached.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Amy Johnson/Ron Purdy	September 29, 2021	<ul style="list-style-type: none"> Staff Absence Summaries Tender Summary

Recommendation:

That the Board receive and file the monthly reports as presented.

Teacher Absences & Substitute Usage					
Date Range:	August 25, 2021 - September 21, 2021				
Absence Reason	Days	% of Total Absences	Sub Days	% Needed Sub	% of possible days
LINC Agreement					
Compassionate Leave	6.69	1.44%	5.43	81.17%	0.08%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Earned Day Off	19.31	4.16%	13.83	71.62%	0.24%
Education Leave	0	0.00%	0	0.00%	0.00%
Emergency Leave	0	0.00%	0	0.00%	0.00%
Executive Leave	0.5	0.11%	0.5	100.00%	0.01%
Prep Time	12.96	2.79%	12.8	98.77%	0.16%
Pressing Leave	10.97	2.36%	8.11	73.93%	0.14%
PSTA	0	0.00%	0	0.00%	0.00%
Leave Without Pay	7.99	1.72%	2	25.03%	0.10%
SUB TOTAL	58.42	12.58%	42.67	73.04%	0.72%
Provincial Agreement/ Education Act/ Employment Act					
Court/Jury	0	0.00%	0	0.00%	0.00%
Illness - Teacher	148.25	31.91%	128.87	86.93%	1.83%
Illness - Long Term	125	26.81%	0	0.00%	1.54%
Medical/Dental Appt	67.39	14.51%	55.54	82.42%	0.83%
Paternity/Adoption Leave	2	0.43%	2	100.00%	0.02%
Quarantine	20.06	4.32%	15.49	77.22%	0.25%
Secondment	0	0.00%	0	0.00%	0.00%
STF Business - Invoice	1.5	0.32%	1.5	100.00%	0.02%
Unpaid Sick Leave	1	0.22%	1	100.00%	0.01%
SUB TOTAL	364.76	78.52%	204.40	56.04%	4.50%
Prairie South					
Extra/Co-curr Teach	9.6	2.07%	8.52	88.75%	0.12%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	1.52	0.33%	1.4	92.11%	0.02%
Internship Seminar	0	0.00%	0	0.00%	0.00%
IT Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	1.53	0.33%	1.1	71.90%	0.02%
PD DEC Teachers	7.41	1.60%	7.3	98.52%	0.09%
School Operations Meet/PD	21.33	4.59%	19.69	92.31%	0.26%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	41.39	8.91%	38.01	91.83%	0.51%
Total Absences	464.57	100.00%	285.08	61.36%	5.73%

Teachers (FTE)

427.08

of teaching Days

19

Possible Days

8114.52

Long Term Illness: When a temporary contract is issued for an illness leave of 20+ days.

CUPE Staff Absences & Casual Usage 2021-2022

Date: September 1, 2021 - September 26, 2021

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
CUPE Agreement					
Act of God	1.58	0.40%	0.5	0.00%	0.03%
Bereavement Leave	11	2.76%	7.81	71.00%	0.24%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	0.94	0.24%	0	0.00%	0.02%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Covid Close Contact Leave	7	1.76%	0	0.00%	0.15%
CUPE Business - Invo	5.5	1.38%	5.5	100.00%	0.12%
Earned Day Off	0.54	0.14%	0	0.00%	0.01%
Executive Position	0	0.00%	0	0.00%	0.00%
Family Responsibilities	9.29	2.33%	5	53.82%	0.20%
Illness - Support	178.91	44.94%	72.37	40.45%	3.87%
Med/Den Appt Support	39.2	9.85%	15.91	40.59%	0.85%
Parenting/Caregiver	22.13	5.56%	5.34	24.13%	0.48%
Pressing Leave	17.79	4.47%	7.25	40.75%	0.39%
Quarantine Leave	2	0.50%	0	0.00%	0.04%
Service Recognition Days	1	0.25%	0	0.00%	0.02%
TIL Support	1	0.25%	0	0.00%	0.02%
Without Pay Support	6.76	1.70%	2.47	36.54%	0.15%
SUB TOTAL	304.64	76.53%	122.15	40.10%	6.60%
Employment Act					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	1	0.25%	0	0.00%	0.02%
Special Vaccination Leave	1	0.25%	0	0.00%	0.02%
Vacation Support	72.81	18.29%	47.58	65.35%	1.58%
Workers Compensation	16.5	4.14%	7.56	45.82%	0.36%
SUB TOTAL	91.31	22.94%	55.14	60.39%	1.98%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-curr Sup	1.21	0.30%	0.86	0.00%	0.03%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
PD DEC In Province Support Staff	0	0.00%	0	0.00%	0.00%
PD Out of Province Support Staff	0	0.00%	0	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0.93	0.23%	0.93	0.00%	0.02%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	2.14	0.54%	1.79	0.00%	0.05%
Total Absences	398.09	100.00%	179.08	44.98%	8.62%

Possible Days

September 1, 2021 - September 26, 2021

Days

17.00

FTE

271.6

Total Days

4617.20

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Bus Driver Staff Absences & Casual Usage 2021-2022

Date: September 1, 2021 - September 26, 2021

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0.00	0.00%	0.00	0.00%	0.00%
Bereavement Leave	2.50	0.00%	2.50	100.00%	0.14%
Community Service	0.00	0.00%	0.00	0.00%	0.00%
Compassionate Care	6.50	4.50%	5.00	76.92%	0.36%
Competition Leave	0.00	0.00%	0.00	0.00%	0.00%
Convocation Leave	0.00	0.00%	0.00	0.00%	0.00%
Covid Close Contact	0.00	0.00%	0.00	0.00%	0.00%
Family Responsibilities	5.50	3.81%	0.50	9.09%	0.31%
Illness - Support	34.00	23.53%	32.00	94.12%	1.89%
Med/Den Appt Support	7.50	5.19%	2.00	26.67%	0.42%
Parenting/Caregiver	9.00	0.00%	7.50	83.33%	0.50%
Pressing Leave	0.00	0.00%	0.00	0.00%	0.00%
Quarantine Leave	0.00	0.00%	0.00	0.00%	0.00%
Without Pay Support	79.50	55.02%	62.50	78.62%	4.41%
SUB TOTAL	144.50	92.04%	112.00	77.51%	8.02%
Employment Act					
Court/Jury Duty	0.00	0.00%	0.00	0.00%	0.00%
Paternity Leave	0.00	0.00%	0.00	0.00%	0.00%
Special Vaccination Leave	0.00	0.00%	0.00	0.00%	0.00%
Vacation Support	0.00	0.00%	0.00	0.00%	0.00%
Workers Compensation	0.00	0.00%	0.00	0.00%	0.00%
SUB TOTAL	0.00	14.74%	0.00	0.00%	0.00%
Prairie South					
ACCT Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
BUSI Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
Extra/Co-Curricular	0.00	0.00%	0.00	0.00%	0.00%
FACI Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
HUMA Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
LRNG Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0.00	0.00%	0.00	0.00%	0.00%
TRAN Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
SUB TOTAL	0.00	0.00%	0.00	0.00%	0.00%
Total Absences	144.50	106.78%	112.00	77.51%	8.02%

Possible Days

September 1, 2021 - September 26, 2021

Days

17.00

Staff

106.00

Total Days

1802.00

** Data includes data from 3 CUPE bus drivers

*** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Out of Scope Staff Absences & Casual Usage 2021-2022

Date: September 1, 2021 - September 26, 2021

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0	0.00%	0	0.00%	0.00%
Bereavement Leave	2	2.22%	0	0.00%	0.26%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	0	0.00%	0	0.00%	0.00%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Covid Close Contact	0	0.00%	0	0.00%	0.00%
Family Responsibilities	0	0.00%	0	0.00%	0.00%
Illness - Support	32.11	35.72%	0	0.00%	4.17%
Med/Den Appt Support	2.92	3.25%	0	0.00%	0.38%
Parenting/Caregiver	0.77	0.86%	0	0.00%	0.10%
Pressing Leave	0.13	0.14%	0	0.00%	0.02%
Quarantine Leave	0	0.00%	0	0.00%	0.00%
Without Pay Support	0	0.00%	0	0.00%	0.00%
SUB TOTAL	37.93	42.19%	0	0.00%	4.92%
Employment Act					
Court/Jury Duty	0.03	0.03%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Special Vaccination Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	51.94	57.78%	0	0.00%	6.74%
Workers Compensation	0	0.00%	0	0.00%	0.00%
SUB TOTAL	51.97	57.81%	0	0.00%	6.75%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
PD Out of Province	0	0.00%	0	0.00%	0.00%
SUB TOTAL	0	0.00%	0	0.00%	0.00%
Total Absences	89.9	100.00%	0	0.00%	11.67%

Possible Days

September 1, 2021 - September 26, 2021

Days

17.00

FTE

45.32

Total Days

770.44

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Tender Report for the period August 31, 2021 to September 29, 2021

Background:

- Board has requested a monthly report of tenders awarded.
- Administrative procedure 513, which details limits where formal competitive bids are required.

The procedure is as follows:

- The Board of Education has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting as an information item.
- Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.

Current Status:

The following competitive bids were done:

- There were no competitive bids awarded in this reporting period.

AGENDA ITEM

Meeting Date:	October 5, 2021	Agenda Item #:	7.1
Topic:	Class Size Report		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	<p>At the December 11, 2012 Board Meeting, the following motion passed: "That on an ongoing basis, the Board receive reports at the October and February regular Board meetings detailing Prairie South School Division classes that have in excess of 28 students."</p> <p>At the February 10, 2015 Board Meeting, the following motion was passed: "That the second reporting period for the Class Size Report be received at the regular March Board meeting rather than the regular February Board Meeting."</p>
Current Status:	Please refer to attachments.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Dustin Swanson	September 24, 2021	1) Classes with More Than 28 Students- September 17, 2021 2) Summary Class Size over 28 Students- September 17, 2021 3) Classes with 10 or Fewer Students- September 17, 2021 4) Summary of Classes with 10 or Fewer Students by School- September 17, 2021

Recommendation:

Information only.

Classes with more than 28 students September 17, 2021

School	Grade	Individual Classes	Students	Total
Assiniboia Composite High School	10	Math Pre-Calc 10	31	5
Assiniboia Composite High School	11	ELA 20	32	
Assiniboia Composite High School	11	Environmental Science 20	31	
Assiniboia Composite High School	11	Math Pre-Calc 20	29	
Assiniboia Composite High School	11	History 20	29	
Caronport Elementary	7/8	All Subjects	30	1
Central Collegiate	9	ELA A9	29	
Central Collegiate	9	Mathematics 9	30	
Central Collegiate	9	PAA 9	29	
Central Collegiate	9	ELA A9	29	
Central Collegiate	9	Math 9	29	26
Central Collegiate	10	ELA B10	31	
Central Collegiate	10	Science 10	29	
Central Collegiate	10	Mieux-etre 10	30	
Central Collegiate	10	ELA A10	31	
Central Collegiate	10	History 10	29	
Central Collegiate	10	Native Studies 10	29	
Central Collegiate	10	Francais Immersion	29	
Central Collegiate	10	W & A 10	30	
Central Collegiate	10	Wellness 10	32	
Central Collegiate	10	Photography 10	29	
Central Collegiate	10	ELA B10	32	
Central Collegiate	10	Math Found 10 & Pre-Calc 10	29	
Central Collegiate	10	ELA A10	31	
Central Collegiate	10	Science 10	32	
Central Collegiate	11	Physical Science 20	29	
Central Collegiate	11	Forensic Science 20	29	
Central Collegiate	12	History 30	30	
Central Collegiate	12	Chemistry 30	29	
Central Collegiate	12	ELA A30	29	
Central Collegiate	12	Biology 30	30	
Central Collegiate	12	History 30	30	
Cornerstone Christian School	9	Arts Ed 9	31	7
Cornerstone Christian School	9	Phys Ed	31	
Cornerstone Christian School	9	Christian Ethics	31	
Cornerstone Christian School	9	Math 9	31	
Cornerstone Christian School	9	ELA	31	
Cornerstone Christian School	9	Social Studies	31	
Cornerstone Christian School	9	Career Ed	31	
Coronach School	2/3	English 2/3	29	4
Coronach School	2/3	Art 2/3	29	
Coronach School	2/3	Health 2/3	29	
Coronach School	2/3	Phys Ed 2/3	29	
Ecole Palliser Heights School	7	French Immersion All Subjects	29	3
Ecole Palliser Heights School	8	French Immersion All Subjects	31	
Ecole Palliser Heights School	8	English All Subjects	31	
Lafleche Central School	7/8/9	Health	29	2
Lafleche Central School	7/8/9	Phys Ed	29	

Peacock Collegiate	9	Video Prod 90	30	
Peacock Collegiate	9	Entre 90	29	
Peacock Collegiate	9	Video Prod 90	31	
Peacock Collegiate	9	Guitar 90	29	
Peacock Collegiate	9	Art 90	29	
Peacock Collegiate	9	Guitar 90	29	
Peacock Collegiate	9	Phys Ed 90	29	
Peacock Collegiate	9	ELA 90	29	
Peacock Collegiate	10	ELA B10	30	
Peacock Collegiate	10	Science 10	31	
Peacock Collegiate	10	Social 10	33	
Peacock Collegiate	10	ELA B10	29	
Peacock Collegiate	10	Math 10WA	30	
Peacock Collegiate	10	Wellness 10	29	
Peacock Collegiate	11	Mental Health 20	29	
Peacock Collegiate	11	Physical Science 20	33	
Peacock Collegiate	11	Health Science 20	29	
Peacock Collegiate	11	ELA 20	32	
Peacock Collegiate	11	Visual Art 20	31	
Peacock Collegiate	11	Psychology 20	29	
Peacock Collegiate	12	Biology 30	29	
Peacock Collegiate	12	Social 30	29	
Peacock Collegiate	12	Law 30	32	
Peacock Collegiate	12	ELA A30	29	
Peacock Collegiate	12	ELA B30	29	
Peacock Collegiate	12	Biology 30	30	26
Rockglen School	K/1/2	Phys Ed	29	1
William Grayson	6/7	All Subjects	29	1

Total Classes with more than 28 students	76
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Summary of classes with more than 28 students September 17, 2021

School	Grade(s)	# of Classes
Assiniboia Composite High School	10, 11	5
Caronport Elementary	7, 8	1
Central Collegiate	9, 10, 11, 12	26
Cornerstone Christian School	9	7
Coronach School	2, 3	4
Ecole Palliser Heights School	7, 8	3
Lafleche Central School	7, 8, 9	2
Peacock Collegiate	9, 10, 11, 12	26
Rockglen	K, 1, 2	1
William Grayson	6, 7	1

Total Classes with more than 28 students	76
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Classes with 10 or fewer students September 17, 2021

School	Grade	Individual Classes	Students	Total
Assiniboia Composite High	12	Construction 30	9	1
Avonlea School	11	ELA 20/21	4	
Avonlea School	11/12	Found 20/Pre-Calc 30	8	
Avonlea School	11/12	Psychology 20	10	4
Avonlea School	11/12	Phys Ed 20	10	
Bengough School	K	All Subjects	10	
Bengough School	6	ELA	3	5
Bengough School	7/8	PAA	8	
Bengough School	11/12	Phys Ed 30	10	
Bengough School	11/12	Foundations 20/30	6	3
Briercrest Christian Academy	9/10/11/12	Choral 10/20/30	8	
Briercrest Christian Academy	10	Math WA 10	9	
Briercrest Christian Academy	9/10/11/12	Photography 10	9	5
Central Butte School	11/12	Foundations 20/Pre-Calc 30	9	
Central Butte School	11/12	ELA 20/ELA 30	9	
Central Butte School	11/12	History 30	9	5
Central Butte School	11/12	O.Ed	9	
Central Butte School	11/12	Physical Science 20	9	
Chaplin School	9/10/11	ELA 9/A10/20	7	5
Chaplin School	9/10/11	Math 9/10/20	6	
Chaplin School	9/10/11	Science 9/Science 10/Phys Sci 20	7	
Chaplin School	9/10/11	Art 9/Vis Art 10/Vis Art20/Vis Art 30	7	3
Chaplin School	9/10/11/12	Career/Health 9/Psychology 30	9	
Cornerstone Christian School	K	All Subjects	10	
Cornerstone Christian School	10	Visual Arts 10/20/30	10	1
Cornerstone Christian School	11	W & A 20/30/Math 21	7	
Coronach School	11	Foundations 20	6	
Craik School	9/10/12	ELA 9/ELA 10/Math F 20	6	5
Craik School	9/10/12	Art 9/Psychology 20	9	
Craik School	9/10/12	Social Studies 9/History 10/ELA 20	5	
Craik School	9/10/12	Math 9/Math WA10/Financial literacy 30	8	3
Craik School	9/10/12	Science 9/10/Phys Science 20	6	
Ecole Gravelbourg School	7	French Immersion Sciences	8	
Ecole Gravelbourg School	10	History 10	8	4
Ecole Gravelbourg School	10	French Immersion Histoire	6	
Eyebrow School	1/2	All Subjects Non K Days	9	
Eyebrow School	3/4/5	All Subjects	6	2
Eyebrow School	6/7/8/9	All Subjects	10	
Eyebrow School	10/11/12	All Subjects	9	
Glentworth School	11/12	Physical Science 20	9	2
Glentworth School	11/12	Foundations 20/30	5	
Kincaid Central School	3	Math	9	
Kincaid Central School	9	Math/Social/PAA Shop	9	4
Lafleche Central School	K	All Subjects	6	
Lafleche Central School	11/12	Communications 20/ELA 30	7	
Lafleche Central School	11/12	History 20	9	
Lafleche Central School	11/12	Math Foundations 20/30	10	

Mankota School	1/2/3	All Subjects	5	5
Mankota School	4/5	Math/ELA/Social/Science	5	
Mankota School	6/7/8	ELA/Math/Social/PAA	7	
Mankota School	9/10	ELA/Science/Math/History 10	9	
Mankota School	11/12	Environmental Science	9	
Mossbank School	K	All Subjects	9	3
Mossbank School	11/12	PAA 20/30	9	
Mossbank School	11/12	PE 20/30	9	
Rockglen School	11/12	Physical Science 20	10	1
Rouleau School	K, 1, 2	All Subjects	10	17
Rouleau School	1	Math 1	5	
Rouleau School	1	ELA 1	5	
Rouleau School	3	Math 3	9	
Rouleau School	4	Math 4	10	
Rouleau School	6	Math 6	9	
Rouleau School	7	Math 7	7	
Rouleau School	9	Math 9	9	
Rouleau School	9	Health 9	9	
Rouleau School	10	Math WA 10	5	
Rouleau School	11	Physical Science 20	5	
Rouleau School	11/12	Psychology 20	7	
Rouleau School	11/12	History 20	10	
Rouleau School	11	ELA A20	5	
Rouleau School	12	ELA A30	6	
Rouleau School	11/12	PE 20/30	9	
Rouleau School	11/12	WA 20	8	
Westmount	7/8	Band	4	1

Total Classes with 10 or fewer students

74

Summary of classes with 10 or fewer students September 17, 2021

School	Grade(s)	# of Classes
Assiniboia Composite High	12	1
Avonlea School	11, 12	4
Bengough School	K, 6, 7, 8, 11, 12	5
Briercrest Christian Academy	9, 10, 11, 12	3
Central Butte School	11, 12	5
Chaplin School	9, 10, 11, 12	5
Cornerstone Christian School	K, 10, 11	3
Coronach School	11	1
Craik School	9, 10, 12	5
Ecole Gravelbourg School	7, 10	3
Eyebrow School	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12	4
Glentworth School	11, 12	2
Kincaid Central School	3, 9	2
Lafleche Central School	K, 11, 12	4
Mankota School	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12	5
Mossbank School	K, 11, 12	3
Rockglen School	11, 12	1
Rouleau School	K, 1, 2, 3, 4, 6, 7, 9, 10, 11, 12	17
Westmount	7, 8	1

Total Classes with 10 or fewer students	74
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AGENDA ITEM

Meeting Date:	October 5, 2021	Agenda Item #:	7.2
Topic:	Board Committee and SCC Appointments		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	The Board Chair assigns trustees to committees and School Community Councils (SCCs) on an annual basis.
Current Status:	A list of Board appointments on Committees and SCCs for 2021-2022 is attached.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Ryan Boughen	September 28, 2021	<ul style="list-style-type: none"> 2021-2022 Board Appointments on Committees & School Community Councils

Recommendation:

That the Board review the information provided.

21/22 Committee	Mandate, Accountability Reports, Members, and Staff Support
Student Outcomes	<p>Mandate: To examine issues related to increasing student literacy and achievement, promoting academic achievement for all students while closing achievement gaps and enhancing student outcomes.</p> <p>Annual Project: Prekindergarten; The Prairie South Classroom Composition Committee.</p> <p>AR: Student Achievement I (October), School and Division Improvement (November), Early Learning (March), Student Achievement II (June)</p> <p>Trustees: Mary, John, Brett, Lew; Staff: Ryan, Derrick, Amanda, Sr. Admin Team as Required</p>
Business, Infrastructure and Governance	<p>Mandate: To examine issues related to business, public accountability, stewardship, the advancement of public education including effective utilization of human resources, finance, transportation, and facilities.</p> <p>Annual Project: Future Opportunities for the Prairie South Virtual School.</p> <p>AR: Facilities (December), 1st Quarter Business (January), Transportation (February), 2nd Quarter Business (April), 3rd Quarter Business (June)</p> <p>Trustees: Todd, Robert, Shawn, Crystal; Staff: Ryan, Ron, Sr. Admin Team as Required</p>
Human Resources	<p>Mandate: To examine issues related to innovative practices and environments to allow students to maximize their potential regardless of socioeconomic status, gender, cultural or linguistic background, geographic location, personal circumstances or ability.</p> <p>Annual Project: Oversight and Participation in Innovation Projects Approved in Spring, 2020.</p> <p>AR: Human Resources (January)</p> <p>Trustees: Shawn, Darcy, Giselle, Lew; Staff: Ryan, Amy, Sr. Admin Team as Required</p>
Partnerships and Teambuilding	<p>Mandate: To examine issues related to advocacy and networking and enhanced relationships with all stakeholders.</p> <p>Annual Project: Staff Satisfaction and Engagement; Renewal of Advocacy Activities</p> <p>AR: n/a</p> <p>Trustees: Robert, Todd, Mary, Crystal; Staff: Ryan, Amy, Sr. Admin Team as Required</p>
Transportation Committees	<p>Mandate: BP 17 Issues (ad hoc)</p> <p>Trustees: 5 Rural or 5 Urban; Staff: Ryan, Ron, Lonny</p>
Communications Committee	<p>Mandate: BP 17 Issues (ad hoc)</p> <p>Trustees: Crystal, Todd, Mary, Darcy, Giselle; Staff: Ryan, Dustin, Heather</p>
Committee of the Whole	<p>Mandate: To provide a forum for trustees to engage in planning sessions related to issues such as, but not restricted to, finance, facilities, special projects and the Provincial Education Plan (PEP).</p> <p>Trustees: All Trustees; Staff: Ryan, Sr. Admin Team as Required</p>
Executive Committee	<p>Mandate: As assigned by the Board of Education</p> <p>Trustees: Chair and Vice-Chair; Staff: Ryan; Sr. Admin Team as Required</p>

School Community Councils – Board Reps 2021-2022

Bengough: Giselle Wilson
Coronach: Giselle Wilson
Rockglen: Giselle Wilson

Glentworth: Shawn Davidson
Gravelbourg: Shawn Davidson
Kincaid: Shawn Davidson
Lafleche: Shawn Davidson
Mankota: Shawn Davidson

Central Butte: Darcy Pryor
Chaplin: Darcy Pryor
Craig: Darcy Pryor
Eyebrow: Darcy Pryor
Mortlach: Darcy Pryor

Avonlea: Robert Bachmann
Caronport: Robert Bachmann
Lindale: Robert Bachmann
Rouleau: Robert Bachmann

Assiniboia 7th Ave: John Bumbac
Assiniboia Elementary: John Bumbac
Assiniboia Composite High: John Bumbac
Mossbank: John Bumbac

Central Collegiate: Todd Johnson, Lew Young
Peacock Collegiate: Brett Hagan, Mary Jukes
Riverview Collegiate: Crystal Froese, Lew Young

Empire: Crystal Froese, Mary Jukes
King George: Crystal Froese, Brett Hagan
Palliser Heights: Todd Johnson, Lew Young
Prince Arthur: Brett Hagan, Todd Johnson
Sunningdale: Brett Hagan, Mary Jukes
Westmount: Mary Jukes, Lew Young
William Grayson: Crystal Froese, Todd Johnson

AGENDA ITEM

Meeting Date:	October 5, 2021	Agenda Item #:	7.3
Topic:	September 30, 2021 Student Enrolments		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	Information will be distributed at the meeting.
Current Status:	
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Derrick Huschi	September 29, 2021	n/a – will be distributed at the meeting

Recommendation:

Information only, which will be distributed at the meeting.