

Prairie South Schools
BOARD OF EDUCATION

DATE: October 6, 2020
1:00 p.m. – 4:00 p.m.
Central Office, 1075 9th Avenue NW
Moose Jaw

AGENDA

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Adoption of Minutes**
 - 3.1.** Regular Board Meeting September 1, 2020
- 4. Decision and Discussion Items**
 - 4.1.** School Board Election - Returning Officer
 - 4.2.** 2020 SSBA AGM Voting Members
 - 4.3.** Notice of Motion
 - 4.4.** 4th Quarter Forecast and Finance Report
 - 4.5. Monthly Reports**
 - 4.5.1.** Teacher Absence and Substitute Usage Report
 - 4.5.2.** CUPE Staff Absence and Substitute Usage Report
 - 4.5.3.** Bus Driver Absence and Substitute Usage Report
 - 4.5.4.** Out of Scope Absence and Substitute Usage Report
 - 4.5.5.** Tender Report
- 5. Delegations and Presentation**
 - 5.1.** 1:15 pm – Ryan Boughen, Jeff Boulton, Charmaine Collinge, PSVS Presentation
 - 5.2** 2:00 pm - Chantel Pernar , Transportation Question
- 6. Information Items**
 - 6.1.** Provincial Election Polling Stations in Prairie South Schools
 - 6.2.** SSBA Budget – 2021 Overview
 - 6.3.** Young Inquiry
 - 6.4.** Amendments to The Education Regulations, 2019
 - 6.5.** Wilson Inquiry 1
 - 6.6.** Wilson Inquiry 2
 - 6.7.** South Hill School Location Update
 - 6.8.** Class Size Report
 - 6.9.** City of Moose Jaw Community Plan Amendment
 - 6.10.** Student Achievement Accountability Report I

- 7. Provincial Matters**
- 8. Celebration Items**
- 9. Identification of Items for Next Meeting Agenda**
 - 9.1. Notice of Motions**
 - 9.2. Inquiries**
- 10. Meeting Review**
- 11. Adjournment**

MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office, 1075 9th Avenue North West, Moose Jaw, Saskatchewan on September 1, 2020 at 1:00 p.m.

Attendance:

Mr. R. Bachmann; Dr. S. Davidson; Mr. A. Kessler; Mr. T. McLeod; Ms. D. Pryor; Mr. J. Radwanski; Mr. B. Swanson; Ms. G. Wilson; Mr. L. Young; Ms. M. Jukes; D. Huschi, Superintendent of School Operations; L. Meyer, Superintendent of Learning; Amanda Olson, Superintendent of School Operations; R. Boughen, Superintendent of School Operations; D. Welter, Superintendent of Human Resources; T. Baldwin, Director of Education; L. Schlamp, Executive Assistant

Regrets:

S. Robitaille, Superintendent of Business and Operations

Delegations:

Jessica Taylor
Donna Carr

Motions:

- | | | |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 2020-09-01 - 3256 | That the meeting be called to order at 1:02p.m.
- Bachmann | |
| 2020-09-01 - 3257 | That the Board add item 4.10 School Board Election – Mail in Ballots to the agenda
- Young | Carried |
| 2020-09-01 - 3258 | That the Board adopt agenda as amended.
- Kessler | Carried |
| 2020-09-01 - 3259 | That the Board adopt the minutes of the June 2, 2020 Board meeting.
- Pryor | Carried |
| 2020-09-01 - 3260 | That the Board direct administration to amend the return to school model described in the 2020-2021 Contingency Plan dated 21 August 2020 by removing the requirement for teachers to deliver lessons and teach simultaneously to students who are in the classroom and students who are home because of COVID-19. The amended plan will authorize the expenditure of up to \$1M of COVID-19 targeted funding from any sources available for the hiring or transfer of teachers who shall be specifically dedicated to teach virtual lessons and deliver online instruction to those students who are required or have chosen to stay home | Carried |

following one week from the commencement of online programming. For families of students who choose to attend school but subsequently become ill or are otherwise temporarily required to be away from school, the classroom teacher will retain the responsibility for delivering lessons and instruction to those students.

- McLeod

2020-09-01 - 3261 That the Board recess into closed session at 2:05 p.m. Carried
- -Jukes

2020-09-01 - 3262 That the Board reconvene in open session at 2:46 p.m. Carried
- McLeod

2020-09-01 - 3263 That since there were no review processes to date undertaken by PSSD #210 for the closing of Empire Community School and Westmount Elementary School, that the PSSD #210 provide opportunity for interested persons and delegations to participate in review processes that allows for representatives of local governments and organizations, community members and others to be involved in a review for Empire Community School and Westmount Elementary School before approval of land transactions involving PSSD take place for a proposed new 1000+ student joint use school on vacant City of Moose Jaw lands. Defeated
- Radwanski

A recorded vote was requested.

For: Radwanski

Against: Young, Pryor, Davidson, Wilson, Bachman, McLeod, Jukes, Kessler

Abstained: Swanson

2020-09-01 - 3264 That the Board approve the 2020-2021 Budget as presented with revenue of \$87,137,674 operating expenses of \$89,023,353 and capital purchases of \$4,372,660. Carried
- Wilson

A recorded vote was requested.

For: Davidson, Kessler, Pryor, Jukes, Bachman, Young, Wilson

Against: McLeod, Radwanski, Swanson

2020-09-01 - 3265 That the Board approve the three 2020-2021 school calendars as presented. Carried
- McLeod

That the pending motion be amended to say; that the Board approve the three 2020-2021 school calendars as presented as amended by the provincial ministry.

- Swanson

2020-09-01 - 3266 That the Board set the rates of pay for Election Workers for the 2020 School Board Election be paid at the rate set by Elections Saskatchewan. Mileage to attend training, to attend the advanced poll, election day poll and to return ballot box be established at \$0.44/km. Carried

- Young

2020-09-01 - 3267 That, if used in the City of Moose Jaw (for Subdivision 6) and administered by their election officials, the Board use: Carried

- vote counting machines,
- mail-in ballot voting system,
- polling places in a hospital, personal care facility or other similar institution,
- and/or homebound voting.

- Jukes

2020-09-01 - 3268 That the Board name that the following locations may be used as polling places for each of the subdivisions listed: Carried

Subdivision 1: Central Butte, Chaplin, Craik, Eyebrow, Mortlach, Keeler, Marquis, Riverhurst, Tugaske, Tuxford, Aylesbury.

Subdivision 2: Avonlea, Caronport, Rouleau, Belle Plaine, Briercrest, Drinkwater.

Subdivision 3: Assiniboia, Mossbank, Limerick, Crane Valley.

Subdivision 4: Bengough, Coronach, Rockglen, Willow Bunch, Wood Mountain.

Subdivision 5: Glentworth, Gravelbourg, Kincaid, Lafleche, Coderre, Hazenmore, Mankota, Aneroid.

Subdivision 6: City of Moose Jaw.

- Pryor

2020-09-01 - 3269 That the Board receive and file the monthly reports as presented. Carried

- Jukes

2020-09-01 - 3270 That the Board allow mail in ballots to be for subdivision 1 – 5. Carried

- Young

Inquires: Young – For the October 6, 2020 Board meeting would administration provide compiled information as of October 5th on what the total number of students in each grade at each of Prairie South Schools who are taking classes off site. Those who have chose not to attend school and not in person.

Wilson – How many families have chosen to drive their children to school this year opposed to using the school bus?

Wilson – Has Prairie South seen an increase in home school students due to the COVID pandemic?

Motions:

Young - That administration prepare a new policy or add to an existing policy in regards to PSSD position in regards to the use of cameras, web cameras and transmitting devices for the use of livestream broadcasting instruction with in our Prairie South classrooms AND that a working paper be available for presentation and discussion for the November 2020 school board meeting. (please see attached document)

- | | | |
|-------------------|-------------------------------------------------------------------|---------|
| 2020-09-01 - 3271 | That the Board recess into closed session at 3:58 p.m.
- Jukes | Carried |
| 2020-09-01 - 3272 | That the Board reconvene in open session at 4:31 p.m.
- Pryor | Carried |
| 2020-09-01 - 3273 | That the meeting be adjourned at 4:34 p.m.
- Bachmann | Carried |

R. Bachmann
Chairperson

S. Robitaille
Superintendent of Business and Operations

Next Regular Board Meeting:

October 6, 2020
Prairie South School Division Central Office, Moose Jaw

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	04.1
Topic:	School Board Election - Returning Officer		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

The date for the next School Board Election is November 9, 2020. As per section 46 of The Local Government Election Act(LGEA), the Board must appoint a Returning Officer (RO) at least 90 days before the date of the Election. On June 2, 2020 the Board named Stephen Robitaille as the Returning Officer for the November 9th Election.

Current Status:

Mr. Robitaille is unavailable to act as Returning Officer. Ms Heather Boese, who acted as Returning Officer for the previous School Board election is available.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

SSBA Legal Services has confirmed that changing returning officers in this case is appropriate.

Communications:

Prepared By:	Date:	Attachments:
Tony Baldwin	06 October 2020	

Recommendation:

That the Board appoint Heather Boese, Manager of Transportation, as the Returning Officer for the November 9, 2020 School Board Election.

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	04.2
Topic:	2020 SSBA AGM Voting Members		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	The SSBA AGM is scheduled from November 25-27, 2020.
Current Status:	<p>In response to COVID-19, the SSBA AGM will be held virtually in November, 2020. Current restrictions would allow the Board to gather at the 9th Avenue Office so that Prairie South trustees could participate together in the meeting.</p> <p>Voting processes at the SSBA AGM have been adjusted, and the SSBA is requesting information from Boards of Education regarding who will be casting votes. 2 representatives are allowed.</p> <p>Naming representatives presents a challenge to the Board because of Board meeting dates and the municipal election in November. Representatives are due by November 13th.</p>
Pros and Cons:	
Financial Implications:	All costs associated with attending and participating in the SSBA AGM are covered through the school division governance budget.
Governance/Policy Implications:	Prairie South is a member board of the SSBA, and the AGM represents an opportunity to collaborate and set direction with trustees and Boards from around the province.
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	October 6, 2020	<ul style="list-style-type: none"> 2020 AGM Ballot Information Forms

Recommendation:

That the Board name the Chair and Vice-Chair as voting representatives at the SSBA AGM in November 2020 and direct administration to forward names of these trustees after the Board Organizational meeting on November 12th, 2020..

MEMORANDUM

September 28, 2020

TO: Chief Financial Officers for Boards of Education
CC: Board Chairs

FROM: Krista Lenius, Administrative Paralegal


RE: **2020 Annual General Meeting
Ballot Information Forms**

Please find attached a Ballot Information form that we ask you to complete and return to this office by November 13, 2020. We will be using Election Buddy for voting and would ask that your board select only 1-2 accredited delegates for voting this year. Each participant will need to provide an email address or mobile phone number connecting to a device (phone, tablet or computer) at which to receive the link and log-in information to participate in the voting. In addition to accessing the voting through the device, each participant will also need to be able to connect to a Zoom meeting, either through a different device or a different window on the same device. This information will enable us to prepare the electronic voting information for your board for the purposes of voting on bylaw amendments and resolutions at the annual general meeting to be held on November 26, 2020 during the Fall General Assembly.

A copy of Bylaw No. 11, which provides for allocation of votes, is also attached for your information.

NOTE: If a board member who is listed as a “voting” delegate for your board is unable to attend the general meeting, your board chair or other person authorized by your board can have that board member’s ballots allocated to another board member. To do this, please contact Krista Lenius at klenius@saskschoolboards.ca to make a change. It is important to do this prior to 4:30 p.m. on November 25, 2020, so that the AGM is not interrupted after it has begun.

Thank you for your assistance.



BALLOT INFORMATION
2020 Annual General Meeting Voting Delegates

FOR: Board of Education of Prairie South School Division No. 210

Pursuant to Bylaw No. 11, section 4:

The number of votes to which your Board is entitled 21

(Based on your December 2019 student count of 6,858.)

The board of education has determined that its votes will be cast by the following board members in the following numbers:

- | <u>Board members - Voting Delegates</u> | <u># of Votes</u> |
|------------------------------------------------------------------------|--------------------------|
| 1. _____
(Board member – voting delegate) | _____ |
| _____ | |
| (email address/mobile phone number for Board member – voting delegate) | |
| 2. _____ | _____ |
| (Board member – voting delegate) | |
| _____ | |
| (email address/mobile phone number for Board member – voting delegate) | |

Signature of School Business Official

**PLEASE RETURN THIS FORM, TO THE ATTENTION OF
KRISTA LENIUS, TO THE SASKATCHEWAN SCHOOL BOARDS ASSOCIATION
BY EMAIL TO klenius@saskschoolboards.ca**

Thank you

For your information:

Ballot Voting

Association Bylaw No. 11 provides:

Bylaw No. 11: Delegates and Voting

1. School board members who register and pay the registration fee are delegates at the general meetings of the Association.
2. Every member shall inform the Association as to which of its delegates it has authorized to be accredited delegates to cast the votes of the member on questions for which a formal ballot is used, and the number of votes each accredited delegate is authorized to cast.
3. Formal ballots shall be used for:
 - (a) election of members to the Executive;
 - (b) adoption of the Association budget;
 - (c) votes on bylaw amendments and resolutions; and
 - (d) approval to the Executive to petition the Legislative Assembly for changes to the Act incorporating the Association.
4. The number of votes to which each board of education is entitled when a formal ballot is used shall be determined in accordance with the following table using the student count of the board of education as of September 30 for the most recent year as provide by the Ministry of Education:

<u>Student Count</u>	<u>Number of Votes</u>
1 to 2000 students	6
2001 to 3000 students	9
3001 to 4000 students	12
4001 to 5000 students	15
5001 to 6000 students	18
6001 to 7000 students	21
7001 to 8000 students	24
8001 to 10,000 students	30
10,001 to 15,000 students	45
15,001 students and over	51

5. Only accredited delegates in attendance at the time a vote is taken shall be entitled to vote.
6. Absentee voting shall not be allowed.
7. On matters where voting is by show of hands, such as motions on procedural matters, each delegate in attendance at the time the vote is taken shall be entitled to vote, and shall have one vote.
8. Delegates who are not accredited delegates may participate in General Assembly and general meeting discussions and debate.

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	04.3
Topic:	Notice of Motion		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	<p>At the regular meeting of the Board of Education on September 1, 2020, Trustee Young provided the following Notice of Motion:</p> <p><i>“That administration prepare a new policy or add to an existing policy in regards to PSSD position in regards to the use of cameras, web cameras and transmitting devices for the use of livestream broadcasting instruction with in our Prairie South classrooms AND that a working paper be available for presentation and discussion for the November 2020 school board meeting.”</i></p> <p style="text-align: right;">-Young</p>
Current Status:	Trustee Young has requested that the attached information be included in the October 6, 2020 Board package.
Pros and Cons:	<p>Should the Board pass this motion, additional information to clarify intent prior to actualization will be needed:</p> <ol style="list-style-type: none"> 1. The Notice of Motion refers to policy development, which is addressed in BP 10. A scan of current Board Policies indicates that the policy mentioned in the Notice of Motion would likely be a new policy rather than an addition to an existing one. 2. Currently, decisions related to classroom instruction are delegated to the Director of Education. In order to transfer responsibility for these decisions to the Board, clarity is necessary in order to prevent gaps between Board Policy and Administrative Procedure requirements for teachers. Specifically, is the intent of the motion to provide Board oversight in every instance of “livestream broadcasting instruction” or only certain instances? 3. In terms of identification of the purpose to be achieved through a new policy, a general sense of whether the “position” described in the motion would be to restrict or enable simultaneous learning is requested. 4. The next regular meeting of the Board of Education is tentatively scheduled for December 8. 5. In the interest of time, additional clarity related to the contents of a working paper is requested.
Financial Implications:	

Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	October 6, 2020	<ul style="list-style-type: none"> • Manheim Township School District, Lancaster Pennsylvania, Policy 831

Recommendation:



Book	Policy Manual
Section	800 Operations
Title	Use of Livestream Video on School District Property
Code	831
Status	Active
Adopted	March 16, 2017

Purpose

The Board recognizes that livestream video may be helpful to the District and its employees in both fulfilling its educational mission and in expanding the reach of school district events and activities to those not able to attend in person. The Board further recognizes that without parameters, livestream video may pose legal risks to the District and its employees, and may otherwise disrupt the educational environment.

Delegation of Responsibility

The Superintendent shall develop procedures to implement this policy, and shall delegate to his/her designee(s) the right to enforce this policy.

Definition

Livestream video, as used in this policy, shall mean utilizing any camera located on school district property to broadcast live video content through the Internet, including through a social media platform.

Guidelines

Student Initiated Use of Livestream Video

The Board prohibits student-initiated use of livestream video at any time during the school day or at any school sponsored event that is not open to the general public, unless the building administrator has authorized the use of livestream video by giving written consent.

Employee Initiated Use of Livestream Video

The Board authorizes the use of livestream video for instructional and other educational purposes at the direction of teachers, administrators, and other employees, if approved by the building administrator.

Any in-school use of livestream video by students for educational purposes shall be supervised by a professional employee or by an administrator. Prior to approving the use

of livestream video for educational purposes, the building administrator shall ensure that adequate precautions are in place to ensure that students limit the sharing of personal information with individuals not directly affiliated with the school district.,

Students shall be notified prior to the use of a livestream in their classroom.

No recording of a livestream of academic instruction shall be maintained. The building administrator shall ensure that neither party to a livestream of academic instruction records the livestream. The livestream shall not be used for any other purpose including employee evaluations.

Livestream of School District Events Open To The Public

This policy does not prevent employees, students, parents and/or members of the public from livestreaming school district events open to the public. Students, parents, employees and members of the public should not have any expectation of privacy while attending public events; they may be captured and broadcast on a livestream just as they could at any other public or community event, or facility open to the public.

However, school district administrators may prohibit livestreaming at specific events hosted by the school district on a case-by-case basis to comply with the law, to comply with contract terms, or to prevent a substantial disruption to the public event.

The Board prohibits livestreaming of copyrighted musical performances, theatrical performances, or any material or performance in violation of copyright law.

Livestream Video In Lieu of Homebound Instruction

Upon acceptance of a physician or healing arts practitioner's recommendation that homebound instruction is medically necessary, the Board directs that consideration be given to whether or not the student should receive livestream access to his/her essential academic classes in lieu of homebound tutoring. Consideration must be given to:

- The severity of the student's medical condition, and whether or not the student can benefit from livestream academic instruction.
- The recommendation of the student's physician.
- Input from the student's parents.
- The age and specific needs of the student, including whether the student has the technical proficiency to access the livestream at home.
- Whether providing livestream instruction may be counter-productive, in that it may prolong the student's absence from school.

Students who access their essential academic instruction via livestreaming shall be considered present for attendance purposes during those hours during which they received instruction. Livestream access to academic instruction is in lieu of and not in addition to homebound tutoring.

The decision whether or not to provide livestream access to academic instruction in lieu of homebound tutoring rests in the sole discretion of the district. Nothing in this policy shall be construed to require the district to provide livestream access to any particular student.

Livestream Video For Routine Illnesses & Absences

No teacher or administrator shall be required to provide a livestream of academic instruction for a student's routine illness or absence. If a student or parent requests access to such a livestream due to extenuating circumstances, the decision whether or not to provide such a livestream shall be in the sole discretion of the teacher and building administrator.

Proper Attire/Code of Conduct

Any student participating in a livestream for academic instruction must abide by the district's Code of Conduct and may be held accountable for violations of the code of conduct while participating in the livestream. Students participating in a livestream of academic instruction must also be dressed in proper attire consistent with the district's dress code.

Acceptable Use of District's Network

If a livestream utilizes the District's internet connection, the School District's Acceptable Use Policy applies and is incorporated herein by reference.

Use of Personal Devices

If any livestream authorized pursuant to this policy utilizes a personal mobile device, the District's mobile device policies apply and are incorporated herein by reference.

Accommodations for Disabilities

The board directs that public livestreams of school district events be as accessible as reasonably feasible for individuals with disabilities as for non-disabled members of the public.

Nothing in this policy shall affect the provision or use of livestreaming as stated in an Individualized Education Program or Section 504 Service Agreement.

Penalties for Violations

Violation of this policy, administrative regulations, and/or state or federal laws will result in discipline. Employees may be subject to discipline up to and including dismissal. Students may be subject to discipline up to and including expulsion.

Development of Administrative Guidelines

The Superintendent or his/her designee may develop administrative guidelines to implement this policy. The Superintendent shall ensure that all students and employees are made aware of this policy and any administrative guidelines by means of the employee and student handbooks, the school district website, or other reasonable means.

AGENDA ITEM

Meeting Date:	October 6 th , 2020	Agenda Item #:	04.4
Topic:	4th Quarter Forecast and Finance Report		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	The Division is required to submit a 2019-20 4 th Quarter Forecast to the Minister on September 25, 2020
Current Status:	The forecast was submitted to the Ministry. The Ministry acknowledged receipt of the forecast with no questions or concerns. The report includes brief variance explanations associated to the report and Function level Income and Expense statement.
Pros and Cons:	The division is currently working on year end financials. It must be noted that this information is simply a forecast and will have limited accuracy.
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Ron Purdy	Oct 6, 2020	PSSD #210 4 th Quarter Forecast, Narrative, Function level Income and Expense Statement

Recommendation: That the Board receive and file the information provided.

4TH QUARTER FINANCE REPORT

For the period ended August 31, 2020

Source Documents

Policy 12 Section 3. Fiscal Responsibility

- 3.1. Ensures the fiscal management of the Division is in accordance with the terms or conditions of any funding received by the Board.
- 3.2. Ensures the Division operates in a fiscally responsible manner, including adherence to recognized accounting procedures.
- 3.3. Ensures insurance coverage is in place to adequately protect assets, indemnify liabilities and provide for reasonable risk management.

1. Revenue/Expenditure patterns for the 12-month period September 1, 2019 to August 31, 2020:

The 4th Quarter budget estimates a surplus of approximately \$775,000. The budget was for a \$3,052,377 deficit.

Revenue:

Overall our revenues are 100.62% of budget at the end of the 4th quarter representing \$522,250 of additional revenue for the school division.

- Grants are at 101.17% of budget. Our operating grant was under budget about \$150K but grant revenue was bolstered by one-time disbursements including: \$122K in emergent funding for Central Collegiate asbestos remediation, 225K of CAIF funding and a \$375K transfer from Holy Trinity of previously received grant funding for the new school.
- Other revenue overages included Early Learning Intensive Supports (ELIS) at \$50K, \$120K of insurance rebates from SSBA and \$72K of interest.
- Other than the operating grant, the places revenue was under budget were School Generated Funds (439K) and Driver education (50K), concessions (43K) and interest.

Expenses:

Our expenses are at 96.24% of budget at the end of the 4th quarter.

- Overall we are 2,534,000 under budget, primarily because of Covid. The biggest savings areas are Instruction, transportation and School Generated funds.
- Facilities is over \$522K. Most of that can be explained by the Rockglen wing demolition. Because of the timing of the project the funding was recognized in the previous year but the expense was incurred in 2019-20.

Governance Implications

Continue to monitor net effect of expenditures on future net assets and cash.

Prairie South School Division No. 210

FORECAST Statement of Operations

For the Period Ended August 31, 2020

	2020 Budget	4th Quarter 2020 Projection	2019 Actual
REVENUES			
Property Taxation	-	2,403	24,730
Grants	78,382,306	79,012,459	78,044,235
Tuition and Related Fees	207,500	207,383	128,462
School Generated Funds	1,514,000	1,074,893	1,328,165
Complementary Services	622,350	673,497	640,052
External Services	3,478,558	3,541,056	3,560,347
Other	675,500	890,773	861,903
Total Revenues (Schedule A)	84,880,214	85,402,464	84,587,894
Governance	416,488	335,981	360,293
Administration	2,862,480	2,821,437	2,852,784
Instruction	57,973,657	55,386,921	56,445,462
Plant	13,558,213	14,080,403	14,473,477
Transportation	6,539,786	5,812,295	6,464,224
Tuition and Related Fees	10,000	14,000	8,000
School Generated Funds	1,425,775	1,026,216	1,358,238
Complementary Services	1,445,969	1,492,571	1,508,128
External Services	3,700,220	3,653,421	3,646,414
Other Expenses	-	3,119	4,885
Total Expenses (Schedule B)	87,932,588	84,626,364	87,121,905
Operating Surplus (Deficit) for the Year	(3,052,374)	776,100	(2,534,011)

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	04.5
Topic:	Monthly Reports		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	The Board has requested monthly updates regarding staff absences and tenders awarded.
Current Status:	Current Information is attached.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	October 6, 2020	<ul style="list-style-type: none"> • Staff Absence Summaries • Tender Summary

Recommendation:

That the Board receive and file the monthly reports as presented.

Teacher Absences & Substitute Usage					
Date Range:	August 25, 2020 -September 21, 2020				
Absence Reason	Days	% of Total Absences	Sub Days	% Needed Sub	% of possible days
LINC Agreement					
Compassionate Leave	4.94	2.17%	2	40.49%	0.06%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Earned Day Off	3.16	1.39%	2	63.29%	0.04%
Education Leave	0	0.00%	0	0.00%	0.00%
Emergency Leave	0	0.00%	0	0.00%	0.00%
Executive Leave	0	0.00%	0	0.00%	0.00%
Prep Time	3.05	1.34%	2.5	81.97%	0.04%
Pressing Leave	13.73	6.03%	6.17	44.94%	0.16%
PSTA	0	0.00%	0	0.00%	0.00%
Leave Without Pay	2.5	1.10%	0	0.00%	0.03%
SUB TOTAL	27.38	12.03%	12.67	46.27%	0.33%
Provincial Agreement/ Education Act/ Employment Act					
Court/Jury	0	0.00%	0	0.00%	0.00%
Illness - Teacher	62.43	27.42%	43.99	70.46%	0.75%
Illness - Long Term	78.04	34.28%	0	0.00%	0.93%
Medical/Dental Appt	50	21.96%	30.25	60.50%	0.60%
Paternity/Adoption Leave	0	0.00%	0	0.00%	0.00%
Quarantine	7.24	3.18%	5	69.06%	0.09%
Secondment	0	0.00%	0	0.00%	0.00%
STF Business - Invoice	1.5	0.66%	1.5	100.00%	0.02%
Unpaid Sick Leave	0	0.00%	0	0.00%	0.00%
SUB TOTAL	199.21	87.51%	80.74	40.53%	2.38%
Prairie South					
Extra/Co-curr Teach	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
Internship Seminar	0	0.00%	0	0.00%	0.00%
IT Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
PD DEC Teachers	1.06	0.47%	1.06	100.00%	0.01%
School Operations Meet/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	1.06	0.47%	1.06	100.00%	0.01%
Total Absences	227.65	100.00%	94.47	41.50%	2.72%

Teachers (FTE)

440.52

of teaching Days

19

Possible Days

8369.88

Long Term Illness: When a temporary contract is issued for an illness leave of 20+ days.

CUPE Staff Absences & Casual Usage 2020-2021

Date: August 24, 2020 - September 27, 2020

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
CUPE Agreement					
Act of God	0	0.00%	0	0.00%	0.00%
Bereavement Leave	3.5	0.65%	0	0.00%	0.05%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	5	0.92%	5	0.00%	0.08%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
CUPE Business - Invo	4.5	0.83%	5.06	112.44%	0.00%
Earned Day Off	0	0.00%	0	0.00%	0.00%
Executive Position	0	0.00%	0	0.00%	0.00%
Family Responsibilities	19.63	3.63%	15.5	78.96%	0.31%
Illness - Support	194.78	36.01%	124.15	63.74%	3.04%
Med/Den Appt Support	36.83	6.81%	18.18	49.36%	0.58%
Parenting/Caregiver	21.74	4.02%	12	55.20%	0.34%
Pressing Leave	9.33	1.72%	5.25	56.27%	0.15%
Quarantine Leave	7.5	1.39%	2.5	33.33%	0.12%
Service Recognition Days	1	0.18%	1	0.00%	0.02%
TIL Support	3.19	0.59%	0	0.00%	0.05%
Without Pay Support	44.58	8.24%	27.5	0.00%	0.70%
SUB TOTAL	351.58	65.00%	216.14	61.48%	5.49%
Employment Act					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	146.06	27.00%	68.59	46.96%	2.28%
Workers Compensation	43.25	8.00%	39.5	91.33%	0.68%
SUB TOTAL	189.31	35.00%	108.09	57.10%	2.96%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-curr Sup	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
PD DEC In Province Support Staff	0	0.00%	0	0.00%	0.00%
PD Out of Province Support Staff	0	0.00%	0	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	0	0.00%	0	0.00%	0.00%
Total Absences	540.89	100.00%	324.23	59.94%	8.45%

Possible Days

August 24, 2020 - September 27, 2020

Days

24.00

FTE

266.63

Total Days

6399.12

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Bus Driver Staff Absences & Casual Usage 2020-2021

Date: August 24, 2020 - September 27, 2020

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0.00	0.00%	0.00	0.00%	0.00%
Bereavement Leave	2.00	0.00%	0.00	0.00%	0.13%
Community Service	0.00	0.00%	0.00	0.00%	0.00%
Compassionate Care	2.00	0.00%	2.00	0.00%	0.13%
Competition Leave	0.00	0.00%	0.00	0.00%	0.00%
Convocation Leave	0.00	0.00%	0.00	0.00%	0.00%
Family Responsibilities	1.50	0.00%	0.50	0.00%	0.10%
Illness - Support	9.00	0.00%	9.00	0.00%	0.60%
Med/Den Appt Support	8.00	0.00%	5.00	0.00%	0.53%
Parenting/Caregiver	1.00	0.00%	1.00	0.00%	0.07%
Pressing Leave	3.50	0.00%	3.00	0.00%	0.23%
Quarantine Leave	0.00	0.00%	0.00	0.00%	0.00%
Without Pay Support	27.50	0.00%	27.00	0.00%	1.84%
SUB TOTAL	54.50	0.00%	47.50	0.00%	3.64%
Employment Act					
Court/Jury Duty	0.00	0.00%	0.00	0.00%	0.00%
Paternity Leave	0.00	0.00%	0.00	0.00%	0.00%
Vacation Support	0.00	0.00%	0.00	0.00%	0.00%
Workers Compensation	0.00	0.00%	0.00	0.00%	0.00%
SUB TOTAL	0.00	0.00%	0.00	0.00%	0.00%
Prairie South					
ACCT Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
BUSI Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
Extra/Co-Curricular	0.00	0.00%	0.00	0.00%	0.00%
FACI Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
HUMA Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
LRNG Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0.00	0.00%	0.00	0.00%	0.00%
TRAN Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
SUB TOTAL	0.00	0.00%	0.00	0.00%	0.00%
Total Absences	54.50	0.00%	47.50	0.00%	3.64%

Possible Days

August 24, 2020 - September 27, 2020

Days

14.00

Staff

107.00

Total Days

1498.00

** Data includes data from 3 CUPE bus drivers

*** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Out of Scope Staff Absences & Casual Usage 2020-2021

Date: August 24, 2020 - September 27, 2020

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0	0.00%	0	0.00%	0.00%
Bereavement Leave	0	0.00%	0	0.00%	0.00%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	1.53	1.49%	0	0.00%	0.15%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Family Responsibilities	0	0.00%	0	0.00%	0.00%
Illness - Support	31.22	30.45%	0	0.00%	2.97%
Med/Den Appt Support	3.12	3.04%	0	0.00%	0.30%
Parenting/Caregiver	1.71	1.67%	0	0.00%	0.16%
Pressing Leave	2.84	2.77%	0	0.00%	0.27%
Quarantine Leave	0	0.00%	0	0.00%	0.00%
Without Pay Support	0	0.00%	0	0.00%	0.00%
SUB TOTAL	40.42	39.43%	0	0.00%	3.84%
Employment Act					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	62.1	60.57%	0	0.00%	5.90%
Workers Compensation	0	0.00%	0	0.00%	0.00%
SUB TOTAL	62.1	60.57%	0	0.00%	5.90%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
PD Out of Province	0	0.00%	0	0.00%	0.00%
SUB TOTAL	0	0.00%	0	0.00%	0.00%
Total Absences	102.52	100.00%	0	0.00%	9.75%

Possible Days

August 24, 2020 - Sept 27, 2020

Days

24.00

FTE

43.82

Total Days

1051.68

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Tender Report for the period August 25, 2020 to September 30, 2020

Background:

- Board has requested a monthly report of tenders awarded.
- Administrative procedure 513, which details limits where formal competitive bids are required.

The procedure is as follows:

- The Board of Education has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting as an information item.
- Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.

Current Status:

The following competitive bids were awarded for the reporting period:

- Quotes were obtained to build an outdoor learning center at Rockglen School. The bid was awarded to All 'N' All Construction for a cost of \$45,652.43.
- The following tender was missed on the previous report. A tender was issued to upgrade the interior lighting at Assiniboia High School. The tender was awarded to Arnil Construction for a cost of \$183,470.

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	06.1
Topic:	Provincial Election Polling Stations in Prairie South Schools		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	A provincial election in Saskatchewan is scheduled for October 26 th , 2020.
Current Status:	Prairie South has received information from Dr. Michael Boda, the Chief Electoral Officer for Saskatchewan, related to school facilities required for the provincial election. The provincial government has directed that October 26 th be a non-instructional day for students, and the Prairie South calendar adjusted in September is aligned with this direction.
Pros and Cons:	
Financial Implications:	Elections Saskatchewan will pay a flat rate fee per school for additional cleaning related to the election.
Governance/Policy Implications:	
Legal Implications:	
Communications:	Elections Saskatchewan will complete all communications functions associated with the provincial election.

Prepared By:	Date:	Attachments:
Tony Baldwin	October 6, 2020	<ul style="list-style-type: none"> 02 September 2020 Correspondence from Dr. Michael Boda

Recommendation:

That the Board review the materials provided.



September 2, 2020

Mr. Tony Baldwin
Prairie South School Division
Director of Education
15 Thatcher Drive East
Moose Jaw SK S6J 1L8

Dear Mr. Baldwin:

With Saskatchewan's provincial election scheduled to be held on Monday, October 26, 2020, Elections Saskatchewan has had to request unprecedented access to schools across the province in order to provide for necessary physical distancing between all who participate.

I want to begin by saying how grateful I am for your willingness to work with us during such a challenging time in our province's history. With schools returning soon, I recognize that you are very busy but I want to ensure you have this information well before the election period.

While schools are to be closed to students on election day (October 26), we have also asked for exclusive access to gymnasiums in a very limited number of schools during the advance voting period (October 20-24) where alternative facilities could not be found. Our goal in all instances is to facilitate a physical separation between school operations and the conduct of the election.

I want to provide you with insight on our plans in your school division well in advance of the writ period, highlighting four key items:

- (1) **Planned polling locations in your schools:** You will find enclosed a list provided by our Returning Officers of schools where polling locations are planned within your school division. For each, we have indicated whether a school is to be used on election day (Oct. 26) or during the advance voting period (Oct. 20-24). Our Returning Officers may already have engaged with your staff members, but I want to ensure that you, as Director of Education, are also aware. I would also ask that you be sure to share this information with each affected Principal.
- (2) **Steps to reduce the spread of COVID-19:** Since this pandemic began, Elections SK has been working closely with Saskatchewan's Chief Medical Health Officer (CMHO) to ensure that every step is taken to protect communities against the spread of COVID-19. Accordingly, we have altered our poll models so that they meet the CMHO's guidelines. The specific steps we are planning for can be viewed at www.elections.sk.ca/voters/covid-19/.
- (3) **Additional Payment for Cleaning Expenses:** While the amounts that Elections SK can pay for polling location rentals are fixed in regulation, given the COVID-19 pandemic, Elections SK has revisited these rates and will pay an additional standard cleaning fee to every school used for voting. This rate was negotiated with school divisions by the Ministry of Education on behalf of Elections SK and is intended to cover additional cleaning after schools are used as polling locations.

Elections Saskatchewan

#301-3303 Hillsdale Street
Regina, Saskatchewan
Canada S4S 6W9

Telephone: 306.787.4000
Toll Free: 1.877.958.8683
Fax: 306.787.4052

Email: info@elections.sk.ca
Web: elections.sk.ca

(4) **Point of Contact at Elections SK:** In the past, some Directors of Education have had questions related to whether Elections SK could provide additional election officials to act as security and ensure that voters travel directly to and from their voting location. For the most part, this will not be an issue as students will not be in school on election day when our use of schools is highest. Still, my team would be happy to work through our plans with you in order to address any concerns you have in this, or any other area. I would encourage you to contact Jeff Kress, Deputy Chief Electoral Officer, directly at 306.787.0258 or Jeff.Kress@elections.sk.ca if you have further questions.

Before concluding, I would like to briefly revisit an issue that was reported in an article by CBC's Adam Hunter on July 28. Hunter did not interview me, but the words he drew from elsewhere led many to think that Elections Saskatchewan intended to mandate or even "conscript" teachers to work the election. Nothing could have been further from the truth.

As Chief Electoral Officer, I have encouraged *everyone* who wants to participate in the province's democratic process to consider working as an election official on October 26, at a time when our democracy system is particularly challenged. This has always been our message. You will find enclosed a copy of our news release sent out in response to the CBC's article.

Educators, their administrators and support staff are carrying a particularly heavy load this fall. At this time, I want only to ask that, if educators and support staff are interested in becoming involved as election officials and they are contractually able, you would encourage them to do so.

It would be very difficult for Elections Saskatchewan to administer any election without the cooperation of our schools and our school divisions. I strongly believe that schools are the center of our communities and we deeply appreciate your cooperation as we prepare to deliver Saskatchewan's largest single event.

Thank you again.

Sincerely,



Dr. Michael Boda
Chief Electoral Officer
Province of Saskatchewan

Prairie South School Division
Schools Used for Voting in Provincial Election

School	Constituency	Community	Dates Used
Central Butte School	Arm River	Central Butte	Oct. 26
Avonlea School	Lumsden-Morse	Avonlea	Oct. 26
Caronport Elementary School	Lumsden-Morse	Caronport	Oct. 26
Rouleau School	Lumsden-Morse	Rouleau	Oct. 26
Albert E. Peacock Collegiate	Moose Jaw North	Moose Jaw	Oct. 26
Central Collegiate	Moose Jaw North	Moose Jaw	Oct. 26
Ecole Palliser Heights	Moose Jaw North	Moose Jaw	Oct. 26
King George School	Moose Jaw North	Moose Jaw	Oct. 26
Lindale School	Moose Jaw North	Moose Jaw	Oct. 26
Sunningdale School	Moose Jaw North	Moose Jaw	Oct. 26
Cornerstone Christian School	Moose Jaw Wakamow	Moose Jaw	Oct. 26
Empire School	Moose Jaw Wakamow	Moose Jaw	Oct. 26
Prince Arthur Community School	Moose Jaw Wakamow	Moose Jaw	Oct. 26
Riverview Collegiate Institute	Moose Jaw Wakamow	Moose Jaw	Oct. 26
Westmount School	Moose Jaw Wakamow	Moose Jaw	Oct. 26
William Grayson School	Moose Jaw Wakamow	Moose Jaw	Oct. 26
Assiniboia Elementary School	Wood River	Assiniboia	Oct. 26
Coronach School	Wood River	Coronach	Oct. 26
Lafleche Central School	Wood River	Lafleche	Oct. 26
Mankota School	Wood River	Mankota	Oct. 26
Rockglen School	Wood River	Rockglen	Oct. 26

As of August 31, 2020

Elections Saskatchewan - Home (<https://www.elections.sk.ca>)

/ Media (<https://www.elections.sk.ca/media/>)

/ News releases (<https://www.elections.sk.ca/media/news-releases/>)

Recruiting election workers for Saskatchewan's October 26 General Election

Media



July 29, 2020 – Saskatchewan's Chief Electoral Officer is encouraging everyone who wants to participate in the province's democratic process to consider working the upcoming provincial election. This includes teachers and other education support staff who want to, and are able to, participate on election day, October 26.

"I want to be clear that no one is being mandated to work the upcoming election and that has never been part of any discussion," said Dr. Michael Boda, Saskatchewan's Chief Electoral Officer. "This is a great opportunity to get involved in our democracy in a way that is completely optional."

"Schools have always been at the heart of our communities. For the past several elections, we have encouraged teachers to bring students to observe voting see democracy in action."

"Because there is a professional development day on election day, there is now a unique opportunity for interested teachers (social studies teachers, for example) to experience firsthand how elections are administered and to share that with their students in the years ahead."

Elections Saskatchewan has been working with the Ministry of Education, the Saskatchewan School Boards Association and the Saskatchewan Teachers' Federation for many weeks to determine whether there is an effective way that educators and support staff can become involved in the election. Administering the upcoming general election is expected to require more than 13,000 workers throughout the entire province.

"As Chief Electoral Officer, I need to work with individual school divisions to determine what is viable in their community context. There are contractual obligations that have to met and it's not my place to determine that," said Dr. Boda. "From my discussions with the Ministry, the SSBA and the STF, I have

found that we are all on the same page that it's essential that we guard our democratic traditions and we simply want to encourage everyone to become involved this October."

The presence of the novel coronavirus (COVID-19) will make this a unique election for the province. Elections Saskatchewan is working to make voting safer for workers and voters. Learn more here (<https://www.elections.sk.ca/voters/covid-19/>).

Elections Saskatchewan (ESK) is the province's nonpartisan election management body and an independent office of the Legislative Assembly of Saskatchewan. ESK directs and supervises the administration of provincial electoral events, including the 2020 provincial election. More information on becoming an election worker can be found at www.elections.sk.ca/takepart.

For more information contact:

Tim Kydd
Senior Director, Outreach & Communications
Elections Saskatchewan
306.537.9211
tim.kydd@elections.sk.ca

About Elections SK

Elections Saskatchewan is the province's impartial, independent, election management body.

Given a mandate from the Legislative Assembly of Saskatchewan, it organizes, manages and oversees provincial electoral events.

Secure Login (<https://www.elections.sk.ca/wp-admin>)

Reports & Data (<https://www.elections.sk.ca/reports-data/>)

What we do (<https://www.elections.sk.ca/what-we-do/>)

Election Results (<https://www.elections.sk.ca/reports-data/election-results/>)

Contact us (<https://www.elections.sk.ca/contact-us/>)

Accessibility (<https://www.elections.sk.ca/accessibility/>)

Privacy policy (<https://www.elections.sk.ca/privacy-policy/>)

Sitemap (<https://www.elections.sk.ca/sitemap/>)

Legislation (<https://www.elections.sk.ca/what-we-do/legislation/>)

News releases (<https://www.elections.sk.ca/media/news-releases/>)

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	06.2
Topic:	SSBA Budget – 2021 Overview		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	The 2020 SSBA Fall General Assembly will be held online on November 25-27, 2020. The yearly budget for the SSBA is determined at the Fall Assembly. The SSBA operates using a calendar year budget rather than a school year budget, so a portion of this budget would impact the 2020-2021 school division budget with the remainder impacting the 2021-2022 school division budget.
Current Status:	A 2021 Budget Overview document from the SSBA is included.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	06 October 2020	<ul style="list-style-type: none"> SSBA 2021 Budget Overview

Recommendation:

That the Board review the information provided.

2021 Budget Overview

Your Association has prepared an operational budget with a 2% (\$44.8K) increase to membership fees for 2021. This budget considers the current economic climate, the potential impacts of COVID-19, inflationary pressures, and sustains the considerable efficiencies found over the past few years while continuing to provide the membership with valued services, board development, and provincial advocacy.

This proposed budget maintains the current services compliment while factoring inflation and includes:

- no rental revenue;
- 2.0% (\$44.8K) membership fee increase;
- 2.0% pooled salaries increase for staff;
- Funding for the research and development of the Indigenous Accountability Framework; and
- Reduced revenue and expense for Spring and Fall Assembly 2021 due to potential future COVID travel restrictions for large gatherings.

Over the years, the SSBA has responded to the needs of its members for services, board development, and provincial advocacy. As the COVID-19 pandemic and economic effects continue to impact many organizations financially, it is also an opportunity to highlight the work and support provided by the Association to its members. Your Association was able to quickly respond to the pandemic without compromising the services required by its members, has found considerable efficiencies over the past years, and operates with membership fees similar to 2012.

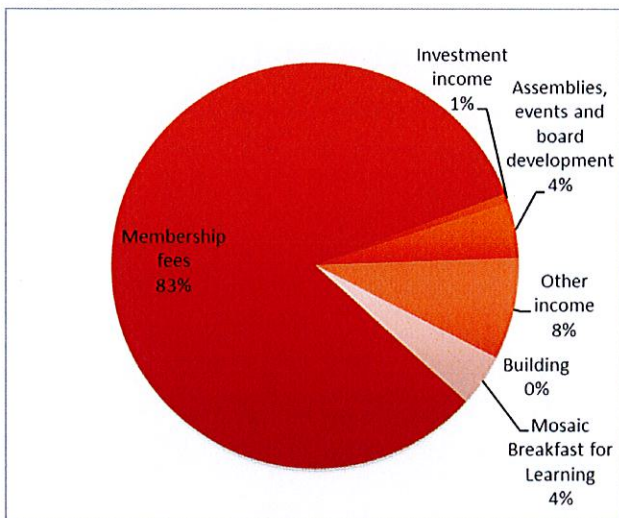
While the building continues to be a valuable asset with its desirable location and past history to generate rental income, the 2021 budget continues to plan for a “worst case scenario” situation that the Association will be unable to find tenants for the building due to current rental market conditions and the economic impacts of COVID-19. As our budget has typically anticipated rental income to offset operating costs, continued vacancies in 2021 will impact the operational budget and require the utilization of reserves. As such you will see a planned deficit associated with the rental revenue. The Executive will continue to review and assess the needs of the Association for office space in the short, medium, and long term as the working environment evolves over time and factor in impacts of COVID-19.

2021 Budget at a Glance

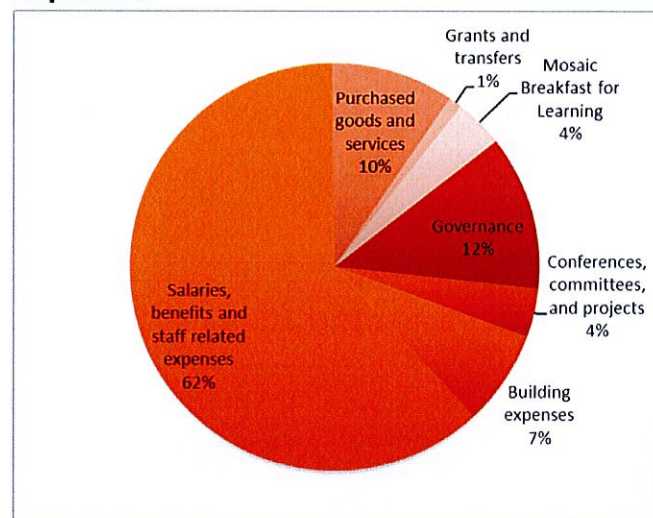
Each year, the Executive deliberates multiple budget scenarios that contemplate the Association's financial requirements, strategic plan, service delivery to members, and many other factors. After much consideration, the Executive approved this budget proposal for its members, to be voted on at the annual general meeting.

The Association follows Canadian accounting standards for not-for-profit organizations. The Association's annual audited financial statements can be found at www.saskschoolboards.ca.

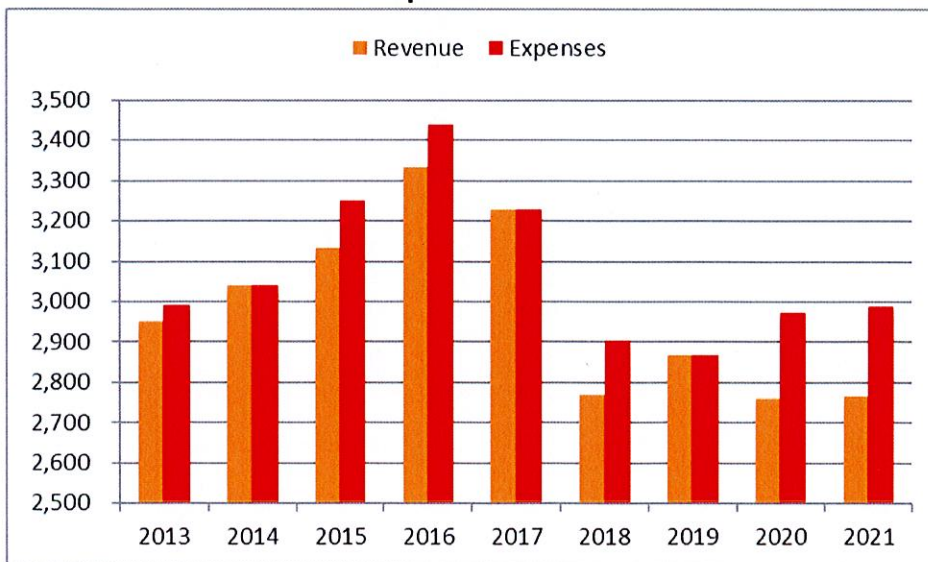
Revenue



Expenses



Historical Revenue and Expenses



SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

Budgeted statement of revenue and expenses

for the proposed year ended December 31, 2021

	Proposed Budget 2021	Approved Budget 2020	Actual 2019	Budget Variance	% Change	Notes
REVENUE						
Membership fees	\$ 2,283,669	\$ 2,238,891	\$ 2,238,894	\$ 44,778	2.0%	1
Investment income	21,000	21,000	36,776	-	0.0%	
Assemblies, events and board development	122,000	163,000	113,420	(41,000)	(25.2)%	2
Other income	223,491	217,609	214,448	5,882	2.7%	3
Building	-	5,360	162,835	(5,360)	0.0%	4
Mosaic Breakfast for Learning	115,000	115,000	115,000	-	0.0%	
	\$ 2,765,160	\$ 2,760,860	\$ 2,881,373	\$ 4,300	0.2%	
EXPENSES						
Executive activity/membership engagement	\$ 386,100	\$ 377,000	\$ 347,537	\$ 9,100	(2.4)%	5
Executive director/administration	750,010	702,550	654,426	47,460	(6.8)%	6
Association operations	221,000	227,040	190,103	(6,040)	2.7%	
Building	221,900	234,785	200,958	(12,885)	5.5%	4
Communication and policy services	310,970	314,000	276,588	(3,030)	1.0%	7
Board of education development services	243,750	259,500	270,978	(15,750)	6.1%	8
Assemblies, events & board development	114,000	152,000	105,033	(38,000)	25.0%	2
Research and development	42,000	17,000	14,750	25,000	(147.1)%	9
Human resources and employee relations	156,200	155,000	161,940	1,200	(0.8)%	
Legal services	397,820	393,800	367,096	4,020	(1.0)%	
Amortization	27,500	23,750	27,447	3,750	(15.8)%	10
Mosaic Breakfast for Learning	115,000	115,000	114,913	-	0.0%	
	\$ 2,986,250	\$ 2,971,425	\$ 2,731,770	\$ 14,825	(0.5)%	11
Excess (deficit) of revenue over expenses	\$ (221,090)	\$ (210,565)	\$ 149,603	\$ (10,525)	5.0%	

Notes:

1. Proposed 2% increase in membership fees to offset the increase in market adjusted salary pay grids. No adjustment for performance based increases.
2. Reduced projected attendance due to possible future COVID-19 restrictions for large gatherings. See corresponding decrease in expenses. Events are budgeted to earn 7% to offset administrative costs related to planning and hosting events. There is always a risk of a financial loss due to lower attendance than budgeted.
3. Other income includes administration allocations to Employee Benefits and Insurance Plans.
4. Building revenues are zero in anticipation that the SSBA will be unable to secure tenants for 2021 due to current rental market conditions and economic impact of COVID-19. There is a reduction in building operating expenses correlated to fewer occupants in the building.
5. Executive/membership engagement expenses includes a \$10K increase for funding of the CCSTA membership for the Catholic Section. See Appendix B for more detailed information.
6. Executive director/administration includes a \$22K increase in salaries to move the accounting clerk position from part-time to full-time.
7. Prior year included \$15K for a provincial advocacy election year campaign.
8. Combined FNME into this budget line. Reduced salaries and benefits to reflect a new hire at the start of the salary range for the position.
9. Includes \$25K for the Indigenous Accountability Framework research and development project.
10. Increase budget for amortization to reflect actual. No new purchases/acquisitions planned for the year.
11. As at December 31, 2019, there is \$691,026 in reserves to mitigate the loss of rental income in 2020 and 2021.

Business Services

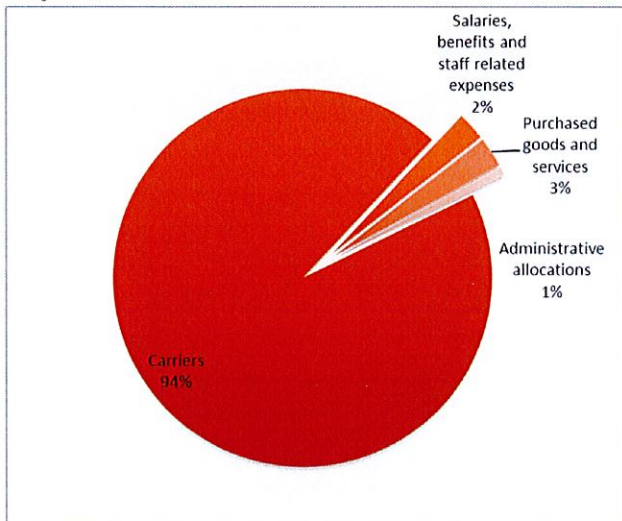
While the SSBA Employee Benefits Plan and General Insurance Program are voluntarily subscribed to by individual boards and are not funded by membership fees, the Provincial Executive has the fiduciary responsibility to oversee and report on both of these services.

Employee Benefits Plan

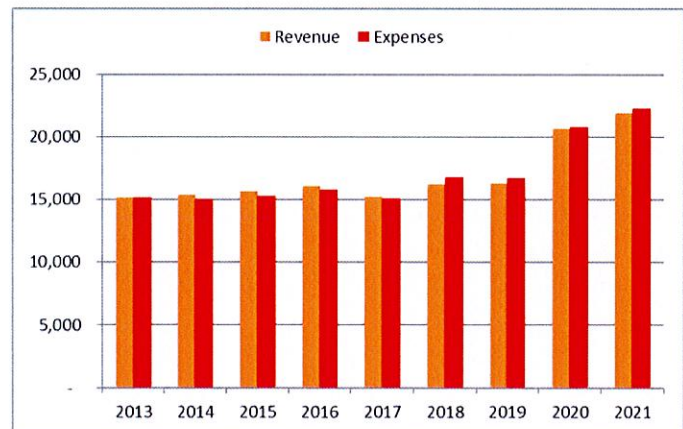
In providing quality support, service and resources to member school boards in the form of employee benefits, there are three main budget measures as follows:

- Premiums**
 The EBP premiums include both the cost of the benefits and the cost of administration. The costs of the benefits are currently stable and reflect the usage trends within the large group. For 2021, \$500K has been budgeted for the development of a new electronic benefits platform.
- Carrier Expenses**
 Carrier expenses include the cost of benefits paid out, the cost of administrative services provided by the insurance carrier, and other plan expenses paid to the insurance carrier.
- Staff Expenses**
 There is a 2.0% pooled increase for salaries.

Expenses



Historical Revenue and Expenses



Insurance and Risk Management

The Insurance and Risk Management department deals with a multitude of coverage and risk related strategies.

Responsibilities include:

- property and liability insurance placement;
- claims management;
- risk management;
- loss prevention;
- claims advocacy;
- policy development;
- broker tendering and negotiation; and
- management of a number of self-funded insurance pools that protect school divisions from catastrophic loss.

In providing quality support, service and resources to member school boards through a group insurance plan, there are three main budget measures as follows:

- **Claims Expenses**

As the Association operates a partially self-insured group insurance plan for participating members, a significant expense during the year are for adjusters and insurance claims, before third-party insurers become involved. This self-insured model reduces insurance premiums and deductibles paid by school divisions.

- **Administrative Expenses**

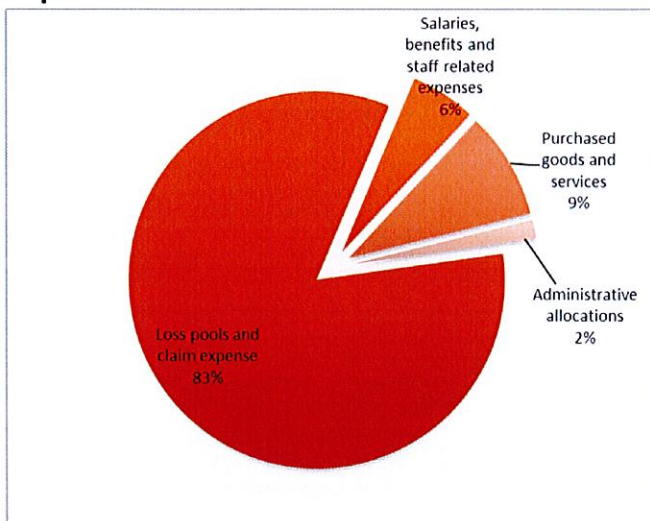
Administrative expenses include the cost of administrative services provided by the insurance broker, loss control inspections to be conducted at selected schools throughout the province and other operating expenses such as governance, administration, marketing, rent, communications, compensation, professional development, and travel. These expenses are expected to increase as additional methods of providing training and support to members are developed.

- **Staff Expenses**

There is a 2.0% pooled increases for salaries.

Through 2018 and 2019, the General Insurance Plan underwent a comprehensive stakeholder engagement and review process, leading to a new accountability framework, enhanced oversight, and a robust reporting process. In 2020, the Executive appointed members to the General Insurance Plan (GIP) Committee whose role is to provide oversight and recommendations to the Executive to continue providing a comprehensive insurance program that manages and mitigates risk for the protection and benefit of all their students.

Expenses



Historical Revenue and Expenses



SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

Business Services - Employee Benefits Plan and Insurance Plan

Budgeted statement of revenue and expenses

for the proposed year ended December 31, 2021

	Proposed Budget 2021	Approved Budget 2020	Actual 2019	Budget Variance	% Change	Notes
REVENUE						
Employee Benefits	\$ 21,885,000	\$ 20,655,000	\$ 21,306,057	\$ 1,230,000	6.0%	1
Insurance & Risk Management	3,420,000	3,420,000	5,268,932	-	0.0%	2
	\$ 25,305,000	\$ 24,075,000	\$ 26,574,990	\$ 1,230,000	5.1%	
EXPENSES						
Employee Benefits						
Carriers	\$ 21,000,000	\$ 20,000,000	\$ 21,449,545	(1,000,000)	(5.0)%	1
Administrative	751,050	246,850	158,325	(504,200)	(204.3)%	3
Salaries, benefits and staff related expenses	553,290	534,800	494,914	(18,490)	(3.5)%	
Allocation to claims reserve	(419,340)	(126,650)	(796,726)	292,690	(231.1)%	
	21,885,000	20,655,000	21,306,057	(1,230,000)	(6.0)%	
Insurance & Risk Management						
Loss pools and claim expense	2,644,000	2,674,000	2,953,527	30,000	1.1%	4
Administrative	343,550	328,250	249,789	(15,300)	(4.7)%	5
Salaries, benefits and staff related expenses	177,670	173,750	161,361	(3,920)	(2.3)%	
Allocation to reserves	254,780	244,000	1,904,255	(10,780)	(4.4)%	
	3,420,000	3,420,000	5,268,932	-	0.0%	
	\$ 25,305,000	\$ 24,075,000	\$ 26,574,990	\$ (1,230,000)	(5.1)%	
Excess (deficit) of revenue over expenses	\$ -	\$ -	\$ -	\$ -	0.0%	

Notes:

1. Employee benefits plan revenue and corresponding premium expenses with the carrier have increased to reflect the additional premium rates. The administration fee premium holiday will be phased out in September 2021.
2. Insurance premiums are based on historical structure. A working advisory group is currently developing a new structure, including premiums, for 2020. The 2019 actual includes almost \$1 million in investment income that was unbudgeted.
3. The administrative increase is related to \$500K for the development of a new electronic benefits platform.
4. Reclassified \$30K of member education to administrative expenses.
5. The administrative increase is for the reclassification of \$30K and the reduction of members education travel expenses.

SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

Budgeted statement of expense by category

for the proposed year ended December 31, 2021

	Proposed Budget 2021	Approved Budget 2020	Actual 2019	Budget Variance	% Change	Notes
Governance	\$ 362,600	\$ 363,500	\$ 233,466	\$ (900)	(0.2)%	1
Conferences, committees, and projects	114,000	154,000	101,570	(40,000)	(26.0)%	1
Building expenses	221,900	239,785	200,958	(17,885)	(7.5)%	2
Salaries, benefits and staff related expenses	1,825,575	1,750,560	1,688,368	75,015	4.3%	3
Purchased goods and services	289,175	309,330	347,547	(20,155)	(6.5)%	4
Grants and transfers	30,500	20,500	17,500	10,000	48.8%	5
Mosaic Breakfast for Learning	115,000	115,000	114,913	-	0.0%	
Amortization	27,500	18,750	27,447	8,750	46.7%	6
	\$ 2,986,250	\$ 2,971,425	\$ 2,731,770	\$ 14,825	0.5%	

Business Services - Employee Benefits Plan and Insurance Plan

Carriers	\$ 21,000,000	\$ 20,000,000	\$ 21,449,545	\$ 1,000,000	5.0%	7
Loss pools and claim expense	2,644,000	2,644,000	2,953,527	-	0.0%	
Salaries, benefits and staff related expenses	730,960	708,550	656,275	22,410	3.2%	3
Purchased goods and services	873,800	390,300	274,746	483,500	123.9%	8
Administrative allocations	220,800	214,800	133,368	6,000	2.8%	
Reserves allocations	(164,560)	117,350	1,107,529	(281,910)	(240.2)%	9
	\$ 25,305,000	\$ 24,075,000	\$ 26,574,990	\$ 1,230,000	5.1%	

Notes:

1. See Appendix B for more detailed information.
2. Reduced building expenditures to offset the anticipated loss in rental income.
3. Salaries, benefits and staff related expenses includes the increased FTE and all statutory deductions and benefits related to a 2% pooled salaries increase.
4. Reduction in expenses related to conferences, third party funded activities and other reduced expenditures.
5. Increase in grants and transfers includes a \$10K increase for funding of the CCSTA membership for the Catholic Section.
6. Increase budget for amortization to reflect actual. No new purchases/acquisitions planned for the year.
7. Employee benefits plan revenue and corresponding premium expenses with the carrier have increased to reflect the additional premium rates.
8. Increase primarily due to \$500K for the development of a new electronic benefits platform.
9. The administration fee premium holiday has been phased out over 2 years to decrease utilization of reserves allocations.

SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

Budgeted statement of staffing complement

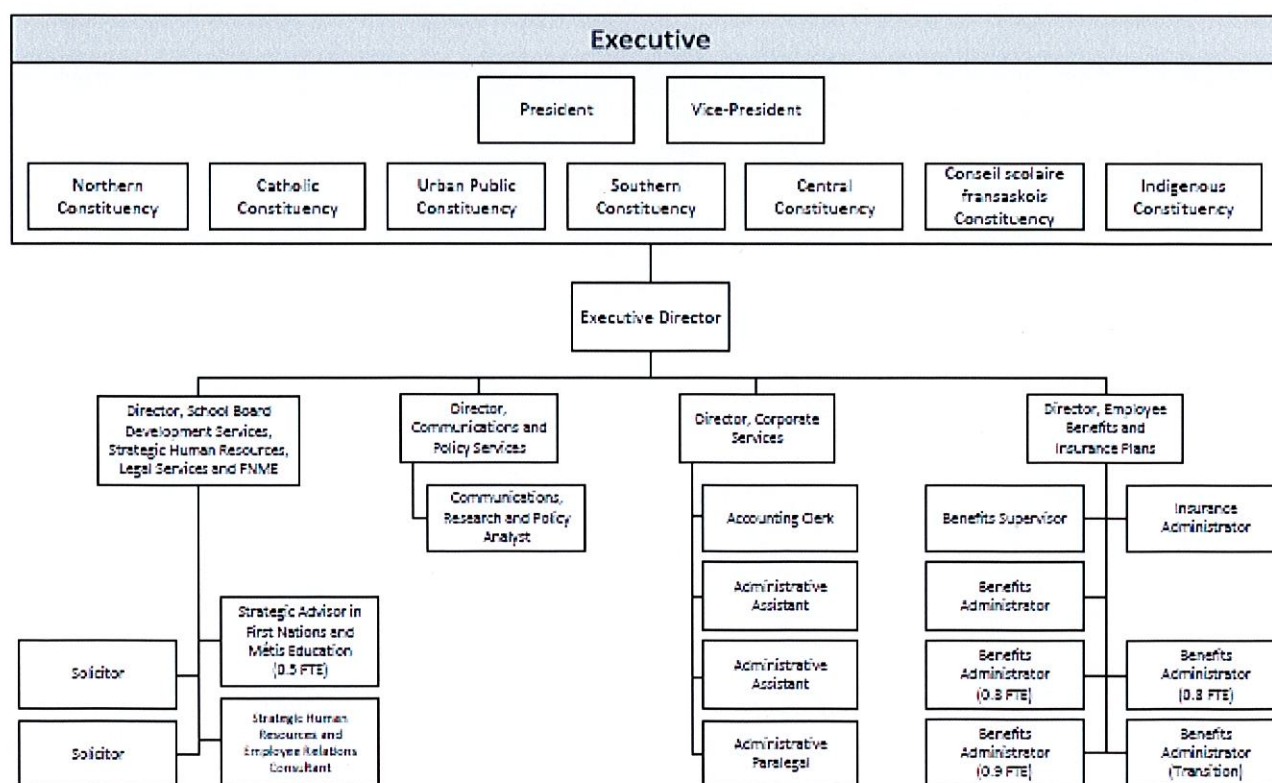
for the proposed year ended December 31, 2021

	Proposed Budget 2021	Approved Budget 2020	Actual 2019	Budget Variance	% Change	Notes
Executive director/administration	6.0	5.6	5.6	0.4	7.1%	
Communication and policy services	2.0	2.0	2.0	0.0	0.0%	
Board of education development services	1.5	1.5	1.5	0.0	0.0%	
Human resources and employee relations	1.0	1.0	1.0	0.0	0.0%	
Legal services	2.0	2.0	2.0	0.0	0.0%	
	12.5	12.1	12.1	0.4	3.3%	
Business Services - Employee Benefits Plan and Insurance Plan						
Employee Benefits	6.0	6.2	5.2	-0.2	(3.2)%	
Insurance & Risk Management	1.5	1.5	1.5	0.0	0.0%	
	7.5	7.7	6.7	-0.2	(2.6)%	
Total Full Time Equivalents	20.0	19.8	18.8	0.2	1.0%	
Total number of positions	21.0	21.0	20.0	0.0	0.0%	

Notes:

The 2021 budget reflects the actual FTE/staffing complement and a proposed increase in Executive director/administration to increase the accounting clerk from a part time to a full time position.

Included in this budget is a 2% pooled increase for staff salaries.



Appendix A: Membership Fees

As the Association is currently undergoing a review of its membership fee structure, the 2021 budget was developed using the existing methodology as described within the Association Bylaws. The annual membership fee is calculated as follows:

Membership Fee = $A \times B/C$

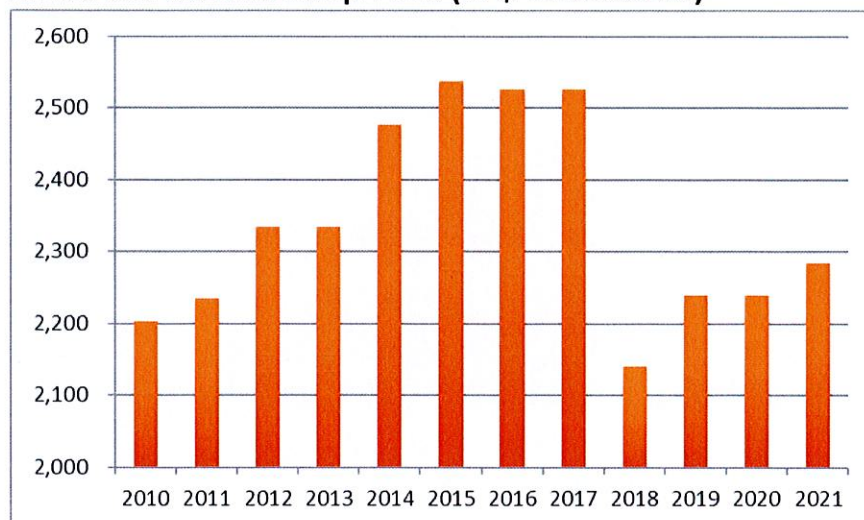
A = the portion of the annual operating budget that is funded by membership fees

B = the weighted student enrolment of the member calculated using the count of students as of September 30 for the most recent year as provided by the Ministry of Education, including the student enrolment of any affiliate members

C = the sum of the weighted student enrolments calculated pursuant to B for all members, including any affiliate members

The membership fee payable shall be not less than \$20,000 and (b) not more than 6.5% of the portion of the annual operating budget that is funded by membership fees.

Historical Membership Fees (in \$ Thousands)



Saskatchewan School Boards Association
Membership Fee Year-Over-Year Comparison
2021 Budget Proposal

School Division	Estimated 2021 Fee	Estimated 2021 Increase (\$)	Estimated 2021 Increase (%)	Historical		
				2020 Fee	2019 Fee	2018 Fee
Chinook SD 211	96,485	2,001	2.23%	94,484	95,293	89,786
Christ the Teacher RCSSD 212	34,687	719	2.30%	33,968	33,255	31,333
Conseil des écoles fransaskoises 310	33,902	703	2.31%	33,199	32,234	30,371
Creighton SD 111	20,000	-	0.00%	20,000	20,000	20,000
Good Spirit SD 204	98,310	2,039	2.22%	96,272	97,414	91,784
Holy Family RCSSD 140	26,384	547	2.37%	25,837	24,522	23,105
Holy Trinity RCSSD 22	44,993	933	2.39%	44,060	41,352	38,962
Horizon SD 205*	101,451	2,104	1.86%	99,348	99,631	113,074
Ile a la Crosse SD 112	20,000	-	0.00%	20,000	20,000	20,000
Light of Christ RCSSD 16	38,083	790	2.18%	37,294	38,364	36,147
Living Sky SD 202	88,691	1,839	2.17%	86,852	89,857	84,664
Lloydminster RCSSD 89	23,360	484	2.29%	22,876	22,440	21,143
Lloydminster SD 99	36,631	760	2.34%	35,871	34,451	32,460
North East SD 200	82,743	1,716	2.22%	81,027	82,126	77,380
Northern Lights SD 113	73,399	1,522	2.21%	71,877	73,008	68,788
Northwest SD 203	79,916	1,657	2.19%	78,259	80,218	75,582
Prairie South SD 210	106,575	2,210	2.24%	104,365	104,701	98,650
Prairie Spirit SD 206	132,743	2,753	2.26%	129,990	129,243	121,774
Prairie Valley SD 208	118,432	2,456	2.25%	115,976	116,056	109,349
Prince Albert RCSSD 6	58,303	1,209	2.28%	57,094	56,158	52,913
Regina RCSSD 81	134,215	2,783	2.26%	131,432	130,901	123,336
Regina SD 4	148,438	2,911	2.09%	145,528	145,528	139,135
Saskatchewan Rivers SD 119	119,040	2,468	2.22%	116,572	117,811	111,002
Saskatoon SD 13	148,438	2,911	2.09%	145,528	145,528	139,135
South East Cornerstone SD 209	117,117	2,429	2.25%	114,688	114,437	107,823
St. Paul's RCSSD 20	148,438	2,911	2.09%	145,528	145,528	139,135
Sun West SD 207	92,892	1,926	2.30%	90,966	88,835	83,701
Affiliates:						
Cornerstone Christian School	20,000	-	0.00%	20,000	20,000	20,000
Luther College	20,000	-	0.00%	20,000	20,000	20,000
Lutheran Collegiate Bible Institute	20,000	-	0.00%	20,000	20,000	20,000
TOTAL:	2,283,669	44,778	2.09%	2,238,891	2,238,891	2,140,531

*Includes historical fees of Englefeld Protestant Separate School Division, amalgamated in 2018.

Estimated fees are based on the 2019-20 enrolment data available. Actual fees will use the 2020-21 enrolment data.

Appendix B: Executive Activity/ Membership Engagement



The SSBA Executive consists of a President and Vice-President and representatives of seven constituencies duly elected by the membership. Members of the Provincial Executive of the Saskatchewan School Boards Association act as advocates for education, addressing local and provincial issues. They also represent the SSBA on various working groups relating to education and local government.

The Executive also establishes committees and appoints members to external committees, as it considers advisable. Members appointed to these committees represent the interests of the SSBA and report to the SSBA Executive on business of the committee.

The budget to support the Executive and committees (internal and external) is as follows:

SASKATCHEWAN SCHOOL BOARDS ASSOCIATION Breakdown of Executive activity/membership engagement for the year ended December 31, 2021

	Proposed Budget 2021	Budget 2020	Budget 2019	Budget 2018	Budget 2017
Executive activity*	273,850	291,750	188,444	283,809	306,781
Membership engagement*	73,000	56,000	94,914	94,914	110,700
Membership	15,750	15,750	17,000	15,000	15,000
Grants and transfers	23,500	13,500	13,500	13,500	13,500
	386,100	377,000	313,858	407,223	445,981
Year-over-year variance (\$)	9,100	63,142	(93,365)	(38,758)	(12,007)
Year-over-year variance (%)	2.4%	20.1%	-22.9%	-8.7%	2.6%
		Actual 2020	Actual 2019	Actual 2018	Actual 2017
Executive activity*		TBD	209,707	249,960	201,297
Membership engagement*			109,570	62,964	88,663
Membership			15,760	15,750	15,740
Grants and transfers			12,500	13,950	13,500
	-	-	347,537	342,624	319,200
Variance compared to budget (\$): (Overspend)/Underspend			(33,679)	64,599	126,780
Variance compared to budget (%): (Overspend)/Underspend			-10.7%	15.9%	28.4%

*Executive activity and membership engagement include expenses for the Executive and appointed members, respectively, compensation for internal and external committees, working advisory groups and other projects.

The proposed 2021 budget plans for an increase over the previous year to align with anticipated expenditures and the payment of Canadian Catholic School Trustees Association membership fees. Although COVID-19 restrictions may impact large gatherings, it is anticipated that small meetings and committees will occur.

The list of Committees, both internal and external, that the Association has representation is as follows:

Type of Committee	Committee Name
Association Internal	CSBA Board of Directors
	Resolutions and Policy Development Committee
	SSBA Board Development Advisory Committee
	Employee Benefits Plan Committee
	SSBA Executive Human Resources Committee
	Audit and Investment Committee
	Executive Policy Handbook Review
	SSBA General Insurance Plan Committee
	Indigenous Education Accountability Framework Committee
	Position Statement Working Advisory Group
Human Resources	Provincial Bargaining Committee
	Teacher Education and Certification Committee (TECC)
	Teacher Classification Board
	Educational Relations Board
	Saskatchewan Professional Development Unit (SPDU) Management Advisory Committee
	Municipal Employees Pension Commission
Program	Curriculum Advisory Committee
	Accreditation Advisory Committee
	Mosaic Extreme School Makeover Challenge – Trustee Selection Committee
	Saskatchewan Alliance for Youth and Community Well-Being
	Saskatchewan High School Athletics Association
	Saskatchewan Professional Development Unit Management Advisory Committee
	Provincial Working Group on CommunityNet
	Operating Grant Advisory Committee
	Multi-Type Library Board
	Infrastructure Advisory Committee
	Student Transportation Working Advisory Group
	Mosaic Extreme School Makeover Challenge – Trustee Selection Committee
Saskatchewan Assessment Management Agency (SAMA)	SAMA Rural Advisory Committee
	SAMA Urban Advisory Committee
	SAMA City Advisory Committee
	SAMA Legal and Legislative Committee
University Relationship	University of Regina Joint Field Experience Committee
	University of Saskatchewan Practicum Advisory Council
	University of Regina Senate
	University of Saskatchewan Senate
	Saskatchewan Educational Leadership Unit Advisory Board
	Principal's Short Course Advisory Committee
	Rural Congress Committee

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	06.3
Topic:	Young Inquiry		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	<p>At the September Regular Meeting of the Board of Education, Trustee Young made the following inquiry:</p> <p><i>“For the October 6, 2020 Board meeting would administration provide compiled information as of October 5th on what the total number of students in each grade at each of Prairie South Schools who are taking classes off site. Those who have chose not to attend school and not in person.”</i></p> <p style="text-align: right;">-Young</p>
Current Status:	<p>The attached information is effective September 23rd rather than October 5th as requested. As registration has stabilized, it is unlikely that there will be a significant change to this information in the coming days so this data will be reliable.</p> <p>The attachment provides information regarding the school or origin for students who are registered in the Prairie South Virtual School, as well as their current grade.</p>
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	October 6, 2020	<ul style="list-style-type: none"> PSVS Schools of Origin

Recommendation: That the Board review the information provided.

Name	Grade	Previous School
Name		9 Assiniboia Comp.
Name		9 Assiniboia Comp.
Name		10 Assiniboia Comp.
Name		11 Assiniboia Comp.
Name		6 Assiniboia Elementary
Name		2 Assiniboia Seventh Avenue
Name		3 Assiniboia Seventh Avenue
Name		4 Assiniboia Seventh Avenue
Name		6 Avonlea
Name		11 Avonlea
Name		11 Avonlea
Name		7 Avonlea
Name		3 Bengough
Name		5 Bengough
Name		12 Briercrest Christian Academy
Name		1 Caronport Elementary
Name		3 Caronport Elementary
Name		5 Caronport Elementary
Name		5 Caronport Elementary
Name		7 Caronport Elementary
Name		8 Caronport Elementary
Name		9 Central
Name		10 Central
Name		10 Central
Name		10 Central
Name		11 Central
Name		12 Central
Name		12 Central
Name		12 Central
Name		12 Central
Name		12 Central
Name		12 Central
Name		12 Central
Name		11 Central
Name		1 Central Butte
Name		3 Central Butte
Name		6 Central Butte
Name		2 Chaplin
Name		8 Chaplin
Name		9 Chaplin
Name		11 Chaplin
Name		2 Coronach
Name		4 Coronach
Name		6 Coronach
Name		9 Coronach
Name		11 Craik

Name	11 Craik
Name	2 Ecole Gravelbourg
Name	2 Ecole Gravelbourg
Name	2 Ecole Gravelbourg
Name	4 Ecole Gravelbourg
Name	5 Ecole Gravelbourg
Name	5 Ecole Gravelbourg
Name	8 Ecole Gravelbourg
Name	9 Ecole Gravelbourg
Name	1 Ecole Palliser Heights
Name	1 Ecole Palliser Heights
Name	1 Ecole Palliser Heights
Name	4 Ecole Palliser Heights
Name	4 Ecole Palliser Heights
Name	5 Ecole Palliser Heights
Name	5 Ecole Palliser Heights
Name	5 Ecole Palliser Heights
Name	6 Ecole Palliser Heights
Name	8 Ecole Palliser Heights
Name	1 Empire
Name	1 Empire
Name	3 Empire
Name	3 Empire
Name	4 Empire
Name	4 Empire
Name	5 Empire
Name	6 Empire
Name	6 Empire
Name	7 Empire
Name	7 Empire
Name	7 Empire
Name	7 Empire
Name	6 Eyebrow
Name	7 Eyebrow
Name	10 Eyebrow
Name	12 Eyebrow
Name	12 Eyebrow
Name	8 Kincaid
Name	8 Kincaid
Name	9 Kincaid
Name	1 King George
Name	1 King George
Name	1 King George
Name	2 King George
Name	3 King George
Name	3 King George
Name	4 King George

Name	5 King George
Name	5 King George
Name	5 King George
Name	5 King George
Name	5 King George
Name	6 King George
Name	6 King George
Name	7 King George
Name	8 King George
Name	8 King George
Name	1 Lindale
Name	1 Lindale
Name	1 Lindale
Name	1 Lindale
Name	2 Lindale
Name	3 Lindale
Name	6 Lindale
Name	6 Lindale
Name	7 Lindale
Name	7 Lindale
Name	8 Lindale
Name	2 Mankota
Name	4 Mortlach
Name	7 Mortlach
Name	9 Mortlach
Name	12 Mortlach
Name	4 Mossbank
Name	6 Mossbank
Name	6 Mossbank
Name	2 Out of Division
Name	4 Out of Division
Name	9 Out of Division
Name	11 Out of Division
Name	12 Out of Division
Name	12 Out of Division
Name	12 Out of Division
Name	12 Out of Division
Name	12 Out of Division
Name	12 Out of Division
Name	12 Out of Division
Name	12 Out of Division
Name	12 Out of Division
Name	12 Out of Division
Name	9 Peacock
Name	9 Peacock
Name	9 Peacock

Name	9 Peacock
Name	9 Peacock
Name	10 Peacock
Name	11 Peacock
Name	11 Peacock
Name	12 Peacock
Name	12 Peacock
Name	12 Peacock
Name	12 Peacock
Name	12 Peacock
Name	12 Peacock
Name	12 Peacock
Name	12 Peacock
Name	12 Peacock
Name	4 Prairie South Home School
Name	9 Prairie South Home School
Name	9 Prairie South Home School
Name	11 Prairie South Virtual School
Name	2 Prince Arthur
Name	4 Prince Arthur
Name	4 Prince Arthur
Name	4 Prince Arthur
Name	5 Prince Arthur
Name	5 Prince Arthur
Name	5 Prince Arthur
Name	5 Prince Arthur
Name	6 Prince Arthur
Name	7 Prince Arthur
Name	7 Prince Arthur
Name	8 Prince Arthur
Name	9 Riverview
Name	11 Riverview
Name	12 Rockglen
Name	1 Sunningdale
Name	3 Sunningdale
Name	5 Sunningdale
Name	8 Sunningdale
Name	8 Sunningdale
Name	8 Sunningdale
Name	3 Westmount
Name	5 Westmount
Name	5 Westmount
Name	6 Westmount
Name	6 Westmount
Name	7 Westmount
Name	8 Westmount
Name	9 Westmount

Name	9 Westmount
Name	1 William Grayson
Name	2 William Grayson
Name	2 William Grayson
Name	2 William Grayson
Name	3 William Grayson
Name	3 William Grayson
Name	4 William Grayson
Name	5 William Grayson
Name	5 William Grayson
Name	6 William Grayson
Name	7 William Grayson
Name	7 William Grayson
Name	8 William Grayson
Name	8 William Grayson

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	06.4
Topic:	Amendments to <i>The Education Regulations, 2019</i>		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	The Government of Saskatchewan has amended <i>The Education Regulations, 2019</i> .
Current Status:	The attached information was received on September 24, 2020
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	October 6, 2020	<ul style="list-style-type: none"> R. Currie Correspondence and Amendment Summary

Recommendation: That the Board review the information provided.



September 24, 2020

Directors of Education:

Further to my email of September 1, 2020, the Ministry of Education (the ministry) wishes to inform you that amendments to *The Education Regulations, 2019* (the regulations) were brought into force on September 17, 2020. The approved regulatory amendments are attached for your information.

Amendments to section 22 of the regulations were made to provide the Minister of Education (the minister) the authority to alter the hours of instructional time in a school year should classes be cancelled or suspended pursuant to *The Emergency Planning Act* or *The Public Health Act, 1994*. This will allow the Minister the authority to amend the school year to reflect the cancellation of in-class learning which occurred in March 2020.

The ministry is monitoring the fluid nature of in-class learning for all Prekindergarten to Grade 12 schools in the province due to the COVID-19 pandemic. In an upcoming Bi-Weekly Bulletin the ministry will outline the request of your documented changes to the 2020-21 school calendar due to the pandemic, as the ministry has the responsibility to report the provincial school year.

As part of the recent round of bargaining the Provincial Collective Bargaining Agreement, the Saskatchewan Teachers' Federation (STF) requested regulatory amendments be made to require every board of education and the conseil scolaire to provide a list of the substitute teachers available for employment to the STF. These changes have been incorporated in section 53.1 of the regulations.

Further, amendments have been made to subsection 31(3) and clause 33(d) of the regulations to update procedures to reflect current practices related to provincial examinations.

If you have any questions concerning these amendments, please contact Sara Hawryluk, Director of Legislative Services and Privacy at 306-787-7691 or at sara.hawryluk@gov.sk.ca.

Sincerely,

A handwritten signature in black ink that reads "J. Robert Currie". The signature is written in a cursive style with a large, stylized initial "J".

J. Robert Currie
Deputy Minister

Attachments

cc: Darren McKee, Executive Director, Saskatchewan School Boards Association
Shawn Davidson, President, Saskatchewan School Boards Association
Sara Hawryluk, Director, Legislative Services and Privacy, Ministry of Education



**Province of Saskatchewan/
Province de la Saskatchewan**

**Order in Council/
Décret en conseil** 456/2020

Approved and Ordered/
Approuvé et décrété le : 16 September 2020

Lieutenant Governor/Lieutenant-gouverneur

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, makes *The Education Amendment Regulations, 2020* in accordance with the attached Schedule.

Sur recommandation du soussigné, le lieutenant-gouverneur, sur l'avis et avec le consentement du Conseil exécutif, prend, conformément à l'annexe ci-jointe, le *Règlement modificatif de 2020 sur l'éducation*.

President of the Executive Council/Président du
Conseil exécutif

(For administrative purposes only/Réservé à la gestion)

Recommended by: Minister of Education
Recommandé par : Ministre de l'Éducation

Authority: The Education Act, 1995, section 370
Autorité : Loi de 1995 sur l'éducation, article 370
JAG DM -
15-09-20

SCHEDULE to OC 456/2020

Title

1 These regulations may be cited as *The Education Amendment Regulations, 2020*.

RRS c E-0.2 Reg 29 amended

2 *The Education Regulations, 2019* are amended in the manner set forth in these regulations.

Section 22 amended

3 The following subsections are added after subsection 22(2):

“(3) Notwithstanding subsection (1), if, for any school year, classes in any school are cancelled or suspended by declaration of a state of emergency pursuant to *The Emergency Planning Act* or by order of the chief medical health officer for Saskatchewan pursuant to *The Public Health Act, 1994*, the minister may, by order, reduce the hours of instructional time required for that school year.

“(4) An order pursuant to subsection (3) may be made to apply to all of Saskatchewan or to a specific school, school division or geographical area, as the case requires”.

Section 31 amended

4 Subsection 31(3) is amended by striking out “within 4 weeks after the date of the examination sitting” and substituting “by the date published by the ministry in the Provincial Examinations Timetables”.

Section 33 amended

5 Clause 33(d) is repealed and the following substituted:

“(d) immediately after the examination, account for and forward all of the following to the ministry:

- (i) envelopes;
- (ii) completed examination booklets;
- (iii) answer sheets;
- (iv) tally sheets;
- (v) unused examination booklets”.

New section 53.1

6 The following section is added after section 53:

“List of substitute teachers

53.1(1) Every board of education and the conseil scolaire shall provide to the federation, at the beginning of each month of the academic year, a list, in electronic format, of the substitute teachers available for employment by the board of education or the conseil scolaire, as the case may be, at that time in relation to that academic year.

(2) The list mentioned in subsection (1) must include each substitute teacher’s name, teacher’s certificate number, mailing address, email address and telephone number.

(3) The information provided to the federation in accordance with this section shall not be used or disclosed by the federation for any purpose other than for the federation to offer services to substitute teachers”.

Coming into force

7 These regulations come into force on the day on which they are filed with the Registrar of Regulations.

ANNEXE to SOC 456/2020

Titre

1 *Règlement modificatif de 2020 sur l'éducation.*

Modification de RRS c E-0.2 Règl 29

2 Le *Règlement de 2019 sur l'éducation* est modifié de la manière énoncée dans le présent règlement.

Modification de l'article 22

3 Les paragraphes suivants sont insérés après le paragraphe 22(2) :

« (3) Malgré le paragraphe (1), lorsque, pour une année scolaire en particulier, les cours d'une école sont annulés ou suspendus par déclaration de l'état d'urgence prise en vertu de la loi intitulée *The Emergency Planning Act* ou par ordre du médecin hygiéniste en chef de la Saskatchewan donné en vertu de la loi intitulée *The Public Health Act, 1994*, le ministre peut, par arrêté, réduire les heures en périodes d'instruction imposées pour cette année scolaire.

« (4) L'arrêté prévu au paragraphe (3) peut s'appliquer expressément à l'ensemble du territoire de la Saskatchewan ou, selon les besoins, à une école particulière, à une division scolaire particulière ou à une aire géographique particulière ».

Modification de l'article 31

4 Le paragraphe 31(3) est modifié par suppression de « L'élève a 4 semaines, après la date de la session d'examen, pour » et son remplacement par « L'élève doit interjeter appel au plus tard à la date publiée par le ministère dans le Calendrier des examens ministériels, s'il souhaite ».

Modification de l'article 33

5 L'alinéa 33d) est abrogé et remplacé par ce qui suit :

« d) doivent, immédiatement après l'examen, faire le compte de tout ce qui suit et faire parvenir le tout au ministère :

- (i) les enveloppes,
- (ii) les cahiers de réponses remplis,
- (iii) les feuilles de réponses,
- (iv) les feuilles de pointage,
- (v) les cahiers d'examen non utilisés ».

APPROUVÉ

le 23 juin 2020 - 15 h 20

Nouvel article 53.1

6 L'article suivant est inséré après l'article 53 :

« Liste des enseignants suppléants

53.1(1) Les commissions scolaires et le conseil scolaire remettent à la fédération, au début de chaque mois de l'année d'enseignement, une liste, sous forme électronique, des enseignants suppléants qui se tiennent à la disposition de la commission scolaire ou du conseil scolaire, selon le cas, à l'époque en cause relativement à l'année d'enseignement.

(2) La liste mentionnée au paragraphe (1) doit inclure le nom, le numéro de brevet d'enseignement, l'adresse postale, l'adresse de courriel et le numéro de téléphone de chaque enseignant suppléant.

(3) Les renseignements fournis à la fédération en application du présent article ne peuvent être utilisés ou divulgués par elle, sauf pour offrir elle-même des services aux enseignants suppléants ».

Entrée en vigueur

7 Le présent règlement entre en vigueur à la date de son dépôt auprès du registraire des règlements.

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	06.5
Topic:	Wilson Inquiry 1		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	<p>At the September Regular Meeting of the Board of Education, Trustee Wilson made the following inquiry:</p> <p><i>"Has Prairie South seen an increase in home school students due to the COVID pandemic?"</i></p> <p style="text-align: right;">-Wilson</p>
Current Status:	<p>Actual enrolment, Home-based students, September 2019: 93 FTE Projected enrolment for 2020-2021, Home-based students, June 2020: 92.25 FTE Actual enrolment, Home-based students, September 18, 2020: 160.5 FTE</p> <p>Although we assume that much of this increase is related to COVID-19, parents who are registering their children as home-based learners are not required to provide a reason for their choice.</p>
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	October 6, 2020	

Recommendation:

That the Board review the information provided.

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	06.6
Topic:	Wilson Inquiry 2		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	<p>At the September Regular Meeting of the Board of Education, Trustee Wilson made the following inquiry:</p> <p><i>"How many families have chosen to drive their children to school this year opposed to using the school bus?"</i></p> <p style="text-align: right;">-Wilson</p>																																		
Current Status:	<p>Bus ridership varies from day to day and we do not track reasons for non-ridership.</p> <p>In general, we believe that ridership is impacted downward on morning runs and upward on afternoon runs because of fewer after-school activities at school due to COVID-19.</p> <p>We are unable to provide specific changes to ridership due to COVID-19 in Moose Jaw. Anecdotally, other communities report changes as follows:</p> <table border="1"> <thead> <tr> <th>School</th><th># of Families Driving</th></tr> </thead> <tbody> <tr><td>Assiniboia</td><td>5</td></tr> <tr><td>Avonlea</td><td>2</td></tr> <tr><td>Bengough</td><td>1</td></tr> <tr><td>Caronport</td><td>1</td></tr> <tr><td>Central Butte</td><td>0</td></tr> <tr><td>Chaplin</td><td>0</td></tr> <tr><td>Coronach</td><td>2</td></tr> <tr><td>Craik</td><td>0</td></tr> <tr><td>Eye brow</td><td>2</td></tr> <tr><td>Glentworth</td><td>1</td></tr> <tr><td>Ecole Gravelbourg</td><td>3</td></tr> <tr><td>Kincaid</td><td>4</td></tr> <tr><td>Lafleche</td><td>4</td></tr> <tr><td>Lindale</td><td>9</td></tr> <tr><td>Mankota</td><td>0</td></tr> <tr><td>Mortlach</td><td>0</td></tr> </tbody> </table>	School	# of Families Driving	Assiniboia	5	Avonlea	2	Bengough	1	Caronport	1	Central Butte	0	Chaplin	0	Coronach	2	Craik	0	Eye brow	2	Glentworth	1	Ecole Gravelbourg	3	Kincaid	4	Lafleche	4	Lindale	9	Mankota	0	Mortlach	0
School	# of Families Driving																																		
Assiniboia	5																																		
Avonlea	2																																		
Bengough	1																																		
Caronport	1																																		
Central Butte	0																																		
Chaplin	0																																		
Coronach	2																																		
Craik	0																																		
Eye brow	2																																		
Glentworth	1																																		
Ecole Gravelbourg	3																																		
Kincaid	4																																		
Lafleche	4																																		
Lindale	9																																		
Mankota	0																																		
Mortlach	0																																		

	Mossbank	0	
	Rockglen	0	
	Rouleau	2	
	Total # of Families Driving to School due to COVID-19 in Rural Areas	36	
Pros and Cons:			
Financial Implications:			
Governance/Policy Implications:			
Legal Implications:			
Communications:			
Prepared By:	Date:	Attachments:	
Tony Baldwin	October 6, 2020		

Recommendation: That the Board review the information provided.

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	06.7
Topic:	South Hill School Location Update		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	<p>Prairie South Schools is building a new joint-use school in Moose Jaw. The school is scheduled to open in the fall of 2023.</p> <p>In September 2019, the Board of Education directed administration (Motion 3140) to begin the process of acquiring a parcel of land at Westheath for the new school.</p>
Current Status:	<p>Negotiations with the City of Moose Jaw have been ongoing since September. Chair Bachmann corresponded individually with each City Councillor on the day the Board Motion was approved in order to ensure they had immediate information about the direction of the Board of Education. Coordinated communication from Derek Hassen, Board Chair at Holy Trinity School Division was also sent. The Directors of Education from Prairie South and Holy Trinity met with City of Moose Jaw staff in the days following the Board Motion to initiate the process of acquiring the Westheath site.</p> <p>Subsequent meetings with the City served to clarify the Board's process. Several members of City Administration and City Council had incorrect information about the selection process, the project itself, school division transportation processes, and current provincial requirements for school sites. A Land Committee was authorized by the Directors of Education and struck by the Steering Committee, with membership from both school divisions, the Ministry of Education and the City of Moose Jaw.</p> <p>The Land Committee agreed on an innovative Expression of Interest process that our Project Management Team had previous experience with in an attempt to provide a value added solution for the City of Moose Jaw regarding the Westheath development. Although one response was received, the COVID-19 situation created sufficient uncertainty that the EOI process was set aside in favour of a more traditional process.</p> <p>School Division and Ministry staff, together with Board Chairs Bachmann and Hassen attended two meeting of City Council in the fall of 2020, and in September 2020 agreement was reached related to the Westheath location for the South Hill School. A Memorandum of Understanding was signed between the City,</p>

	<p>both school divisions and the Ministry of Education on September 11, 2020. On September 17th, an announcement was made by the City, the provincial government and both school divisions at the Westheath site. A video of Chair Bachmann's remarks is available at https://youtu.be/zS1roMql_o.</p> <p>The pace of negotiations over the past year was slow, and this has created a challenge related to project schedule. Initial scheduling saw the new school opening in the fall of 2023, with Prairie South taking possession in May of that year to allow for transition. Currently a mid-year transition (early 2024) is more likely, although the steering committee continues to pursue options that may help get us back on track in terms of scheduling. While we have achieved commitment from all partners to move forward with the Westheath location, it will be critical that further delays are minimized.</p>
Pros and Cons:	
Financial Implications:	All costs associated with planning and development for the South Hill Joint School project are paid through Prairie South using funding provided specifically for this purpose by the Ministry of Education.
Governance/Policy Implications:	The Board may choose to complete additional advocacy activities or provide additional direction at that time. As the project is a partnership between Prairie South, Holy Trinity and the Ministry of Education with technical support provided by SaskBuilds, there will be value in moving in a direction that is aligned with these other stakeholders.
Legal Implications:	
Communications:	A press release will be provided by the Board of Education.

Prepared By:	Date:	Attachments:
Tony Baldwin	October 6, 2020	<ul style="list-style-type: none"> • Westheath MOU • Project Management Activity Log

Recommendation:

That the Board review the materials provided.

MEMORANDUM OF UNDERSTANDING

This agreement this day 11th of September 2020 is between:

**PRAIRIE SOUTH BOARD OF EDUCATION NO. 210 &
THE HOLY TRINITY CATHOLIC SCHOOL DIVISION NO.22**

(hereinafter referred to as the "Boards")

and

THE MINISTRY OF EDUCATION, HER MAJESTY THE QUEEN (SASKATCHEWAN)

(hereinafter referred to as the "Ministry")

and

THE CITY OF MOOSE JAW

(hereinafter referred to as the "City")

1. PURPOSE

- a) WHEREAS the City has a Council-adopted Development Concept for the 34.5 acre Westheath Phases 5 and 6.
- b) WHEREAS the Boards and Ministry have identified Westheath as the safest site for a new school and require approximately 10 acres of Westheath.
- c) WHEREAS the addition of a school site constitutes a major amendment to the approved Westheath Concept Plan.
- d) WHEREAS the addition of a 10-acre school site reduces the revenue-generating development potential of the City of Moose Jaw land,
- e) THEREFORE, this MOU is intended to outline the participants, roles and responsibilities and process towards the Project as defined below.

2. BACKGROUND

On August 2, 2018 a final concept plan for Westheath Phase 5 and 6 was submitted to the City and subsequently approved by Council. Shortly thereafter on March 21, 2019, the Ministry announced a new joint-use school for the South Hill Neighborhood in the City. Consequently, a global consulting firm was engaged by the Boards on July 31, 2019 as an "*independent advisor to support analysis and assessment of site suitability*" for the school. This assessment concluded that the Westheath site would be the most suitable location, the consulting firm offered the following reasons:

- It offers the highest degree of student safety;
- It is located as part of a growing residential neighborhood with potential for gradual growth and,
- As a greenfield site, the location presents opportunity to tailor services, transportation corridors, site access and configuration to optimally align with project functional needs.

3. OBJECTIVE

The purpose of this Memorandum of Understanding (MOU) is to establish the general terms and conditions to be met between the Ministry, City and Boards (the "Parties") as they relate to the Parties' common goal of developing a new joint-use school in Westheath through development of a revised concept plan and other events (the "Project"). For the purposes of this MOU, the Project is defined as follows:

- a) Preparation of two development concept options for review by the City of the entire Westheath site. These options would show the proposed school and residential development.
- b) High level opinion of probable costs based on the development concept options.
- c) Completion of a Traffic Impact Assessment ("TIA") resulting from the proposed school.

If the results of the TIA are not favourable, as determined by the City in its sole discretion, then the Project will terminate unless the Parties agree on a mitigation strategy.

In the event the City determines the TIA is not favourable and the Parties do not agree on a mitigation strategy, then the Project shall terminate and this Memorandum of Understanding shall be null and void.

In the event the City determines the results of the TIA are favourable, or if the results of the TIA are not favourable but the Parties agree on a mitigation strategy, then the Project shall proceed as follows:

- a) Public engagement on the Westheath school location and proposed development concept options.
- b) Revisions as required and possible selection of a Preferred Development Concept.
- c) Presentation and possible adoption by City Council.

If a development concept is adopted by the City then the Project shall proceed as follows:

- a) Revised detailed engineering plan.
- b) Revised opinion of probable cost for all site services for the Westheath site.
- c) Detailed landscaping plan for all Municipal Reserve parcels as approved by the City's Parks and Recreation Department.
- d) Rezoning and subdivision to occur after the adoption of the revised concept by City Council.
- e) Design, construction, and installation of Wellington Road, including sidewalks, from the northwest to the northeast boundary of Westheath Phases 5 and 6.
- f) Design, construction, and installation of complete site servicing along Wellington Road from the northwest to the northeast boundary of Westheath Phases 5 and 6. Site services to include water, sewer, street lights, electricity, natural gas, internet and telecommunications and any other 3rd party servicing.
- g) Servicing of individual lots created outside the area required for the school site to be completed by the Project's contractor at the City's sole cost and specifications.

- h) The City retains ownership of any land outside of the school site.

4. **ROLES AND RESPONSIBILITIES**

- a) The Ministry, Boards or their designate shall lead the Project in close consultation with the City.
- b) Unless otherwise noted, the Ministry shall pay all costs associated with the Project, including the cost of any mitigation measures proposed by the TIA.
- c) The Ministry shall pay the City the equivalent cost of \$15,000 per acre for an approximately 10-acre site prior to title being transferred to the Boards.
- d) The Ministry shall pay applicable off-site development levies for an approximately 10-acre site based on the Plan of Proposed Subdivision, and at the current rates at the time of subdivision.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement as of the day, month and year first written above.

PRAIRIE SOUTH BOARD OF EDUCATION NO. 210

Per: [Signature]
Name, Title Director of Education

14 September 2020
Date

[Signature]
Witness

14 September 2020
Date

THE HOLY TRINITY CATHOLIC SCHOOL DIVISION NO.22

Per: [Signature] Director of Education
Name, Title

Sept. 11 / 2020
Date

Witness

Date

THE MINISTRY OF EDUCATION, HER MAJESTY THE QUEEN (SASKATCHEWAN)

Per: J. Robert Currie
Name, Title Deputy Minister

Sept. 17/20
Date

[Signature]
Witness

Sept. 17/20
Date

THE CITY OF MOOSE JAW

Per: [Signature]
Name, Title - FRASER TOLMIE, Mayor

11 Sept 2020
Date

[Signature]
Name, Title - MYRON GULKA-TIECHKO,
City Clerk

Sept 10, 2020
Date

Moose Jaw Joint-use School – Colliers Project Leaders Activity Log				
Month	Activity			
	Meetings Work Group (12) Steering Com. (8) Land Com. (3)	Reports/ Documents	Presentation	Procurement Architectural CxA Land EOI
October 2019	Startup Meeting	Project Governance - Terms of Reference issued	Startup Meeting Presentation	
	Project Steering Committee Meeting	Startup Meeting Minutes Issued		
		Project Governance Chart issued		
November 2019		Land Key Messages Memo Issued		NRFP for Prime Consultant Issued
		Project Status Report Issued		
		Letter to City of Moose Jaw Issued		
December 2019				NRFP Addendums Issued
January 2020	Prime Consultant Interview and Negotiations	Letter to the City of Moose Jaw – Acquisition Proposal Issued	Prime Consultant Evaluation Summary Presentation	Prime Consultant Engaged
	Project Steering Committee Meeting	Project Status Report Issued		
		Project Master Schedule Issued		
February 2020	Design Team Startup Meeting	Project Status Report Issued	Board Presentation	

March 2020	Project Steering Committee Meeting	Project Status Report Issued		
	Visioning Meeting			
April 2020	Land development Committee Meeting	Project Status Report Issued		Land EOI issued
	Working Group Meeting			
	Project Steering Committee Meeting			
May 2020	Working Group Meeting #3	EOI Evaluation Scorecard Issued		
	Working Group Meeting #4	EOI Evaluation Guide Issued		
	Project Steering Committee Meeting #5	Project Status Report Issued		
June 2020	Working Group Meeting #5	SBAR 1- EOI Results and Direction Issued		NRFP for Commissioning Authority Issued
	Land Development Committee Meeting #2	Project Status Report Issued		CxA NRFP Addendums Issued
	Land Development Committee Meeting #3	MOU for Westheath Site issued		
	Project Steering Committee Meeting #6	CxA Evaluation Summary Presentation		
	Working Group Meeting #6			
	Working Group Meeting #7			

July 2020	Working Group Meeting #8	CxA Recommendation Letter issued		Land MOU drafted
	Working Group Meeting #9	Project Status Report Issued		
	Project Steering Committee Meeting #7	Attended Council Meeting		
August 2020	Working Group Meeting #10	Project Status Report Issued		
	Land Committee Meeting			
	Working Group Meeting #11			
	Project Steering Committee Meeting #8			
September 2020	Working Group Meeting #12	Risk Register Issued	Risk Planning Presentation	

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	06.8
Topic:	Class Size Report		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:

At the December 11, 2012 Board Meeting, the following motion passed:
 "That on an ongoing basis, the Board receive reports at the October and February regular Board meetings detailing Prairie South School Division classes that have in excess of 28 students."

At the February 10, 2015 Board Meeting, the following motion was passed:
 "That the second reporting period for the Class Size Report be received at the regular March Board meeting rather than the regular February Board Meeting."

Current Status:

Please refer to attachments.

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Tony Baldwin	September 23, 2020	1) Classes with More Than 28 Students- September 18, 2020 2) Summary Class Size over 28 Students- September 18, 2020 3) Classes with 10 or Fewer Students- September 18, 2020 4) Summary of Classes with 10 or Fewer Students by School- September 18, 2020

Recommendation:

Information only.

Classes with more than 28 students September 18, 2020

School	Grade	Individual Classes	Students	Total
Assiniboia Composite High School	12	Psychology 30	31	2
Assiniboia Composite High School	12	Finance Literacy 20	30	
Central Collegiate	9	Mathematiques 9	29	
Central Collegiate	9	Wellness 90	30	
Central Collegiate	10	Science 10	29	
Central Collegiate	11	ELA 20	29	
Central Collegiate	11	History 20	30	
Central Collegiate	11	Psych 20	29	
Central Collegiate	12	ELA B30	30	
Central Collegiate	12	History 30	30	
Central Collegiate	12	Psychology	30	
Central Collegiate	12	Calculus 30	33	10
Cornerstone Christian School	11/12	Financial Literacy 20	34	1
Peacock Collegiate	9	Drama 90	29	1
Prince Arthur School	8	All Subjects	30	1

Total Classes with more than 28 students

15

Summary of classes with more than 28 students September 18, 2020

School	Grade(s)	# of Classes
Assiniboia Composite High School	12	2
Central Collegiate	9, 10, 11, 12	10
Cornerstone Christian School	11, 12	1
Peacock Collegiate	9	1
Prince Arthur School	8	1

Total Classes with more than 28 students	15
-------------------------------------------------	-----------

Classes with 10 or fewer students September 18, 2020

School	Grade	Individual Classes	Students	Total
Assiniboia Composite High	12	Construction 30	9	2
Assiniboia Composite High	12	Mechanics 30	9	
Avonlea School	11	ELA 20	8	3
Avonlea School	11/12	PAA B30	10	
Avonlea School	11/12	Chem 30	7	
Bengough School	K	All Subjects	8	7
Bengough School	6	ELA	5	
Bengough School	11/12	ELA 20/21/A30	9	
Bengough School	11/12	Environmental Science 20	6	
Bengough School	11/12	Foundations 20/WA30/Math 21	8	
Bengough School	11/12	History 20/21	9	
Bengough School	11/12	Physical Science 20	3	
Briercrest Christian Academy	10	Visual Art 10	4	6
Briercrest Christian Academy	11	Math Workplace 20	4	
Briercrest Christian Academy	11	Creative Writing 20	7	
Briercrest Christian Academy	11	Math Foundations 20	6	
Briercrest Christian Academy	11	Photography 20	3	
Briercrest Christian Academy	12	Financial Literacy 30	3	
Central Butte School	11/12	Foundations 20/Pre-Calculus 30	8	5
Central Butte School	11/12	ELA 20/ELA 30	8	
Central Butte School	11/12	Health Science 20	7	
Central Butte School	11/12	History 20	7	
Central Butte School	11/12	Entrepreneur 30	7	
Chaplin School	10/11	ELA A10/20	5	6
Chaplin School	10/11/12	PAA 10/20/30	6	
Chaplin School	10/12	History 10/30	6	
Chaplin School	10/11	Math Workplace 10/20	4	
Chaplin School	10/11/12	Art 10/20/30	7	
Chaplin School	10/11/12	Wellness 10/Phys Ed 20/30	7	
Cornerstone Christian School	11/12	Work Place 20/30/Math 21	5	1
Coronach School	9	Math 9	7	1
Craik School	6/7/8	All Subjects	9	10
Craik School	9/10	Science 9/10	6	
Craik School	9/10	Social 9/History 10	6	
Craik School	9/10	ELA 9/10A	6	
Craik School	9/10	Art 9/10	6	
Craik School	9/10/11	Math 9/10/Enviro Sci 20	7	
Craik School	11	ELA 20	5	
Craik School	11/12	Financial Literacy	6	
Craik School	11/12	Math Foundations 20	7	
Craik School	11/12	History	10	
Eyebrow School	1/2	All Subjects - Non K Days	9	4
Eyebrow School	3/4/5	All Subjects	7	
Eyebrow School	6/7/8	All Subjects	8	
Eyebrow School	10/11/12	All Subjects	10	
Glentworth School	11/12	Enviro Sci 20	6	1
Kincaid Central School	4	Math	9	

Kincaid Central School	8	Math	8	4
Kincaid Central School	9	Math/Social/PAA	8	
Kincaid Central School	11/12	ELA A30	6	
Lafleche Central School	K	All Subjects	6	
Lafleche Central School	10/11	Math 11/21/WP 20	4	2
Mankota School	K/1/2/3	All Subjects	8	7
Mankota School	4/5/6	Math/ELA/Social/Science	5	
Mankota School	7/8	ELA/Math/Social/PAA	5	
Mankota School	11/12	ELA	8	
Mankota School	11/12	Physical Science 20	6	
Mankota School	11/12	Math	8	
Mankota School	11/12	History 20	8	
Mortlach School	10/11/12	ELA A10/20/B30	10	3
Mortlach School	10/12	History 10/30	10	
Mortlach School	10/12	Visual Art 10/30	10	
Mossbank School	6	All Subjects	9	2
Mossbank School	11/12	Math Foundations 20/30/Math 21	10	
Peacock Collegiate	10/11/12	Alternate Education	8	
Peacock Collegiate	10/11/12	Parenting 20/30	5	
Peacock Collegiate	10/11/12	EAL A10L	8	3
Rockglen School	11/12	WP & A 20/Foundations 20/WP & A 30	10	1
Rouleau School	K	All Subjects	5	6
Rouleau School	2	Math & ELA	8	
Rouleau School	6	Math	8	
Rouleau School	8	Math	10	
Rouleau School	9	Health	5	
Rouleau School	11	Physical Science 20	9	

Total Classes with 10 or fewer students

74

Summary of classes with 10 or fewer students September 18, 2020

School	Grade(s)	# of Classes
Assiniboia Composite High	12	2
Avonlea School	11, 12	3
Bengough School	K, 6, 11, 12	7
Briercrest Christian Academy	10, 11, 12	6
Central Butte School	11, 12	5
Chaplin School	10, 11, 12	6
Cornerstone Christian School	11, 12	1
Coronach School	9	1
Craik School	6, 7, 8, 9, 10, 11, 12	10
Eyebrow School	1, 2, 3, 4, 5, 6, 7, 8, 10, 11, 12	4
Glentworth School	11, 12	1
Kincaid Central School	4, 8, 9, 11, 12	4
Lafleche Central School	K, 10, 11	2
Mankota School	K, 1, 2, 3, 4, 5, 6, 7, 8, 11, 12	7
Mortlach School	10, 11, 12	3
Mossbank School	6, 11, 12	2
Peacock Collegiate	10, 11, 12	3
Rockglen School	11/12	1
Rouleau School	K, 2, 6, 8, 9, 11	6

Total Classes with 10 or fewer students	74
------------------------------------------------	-----------

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	06.9
Topic:	City of Moose Jaw Community Plan Amendment		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	The City of Moose Jaw has provided the attached information.
Current Status:	Due date for submissions is October 19, 2020.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	October 6, 2020	-City of Moose Jaw Notice of Intention

Recommendation:

That the Board review the information provided.

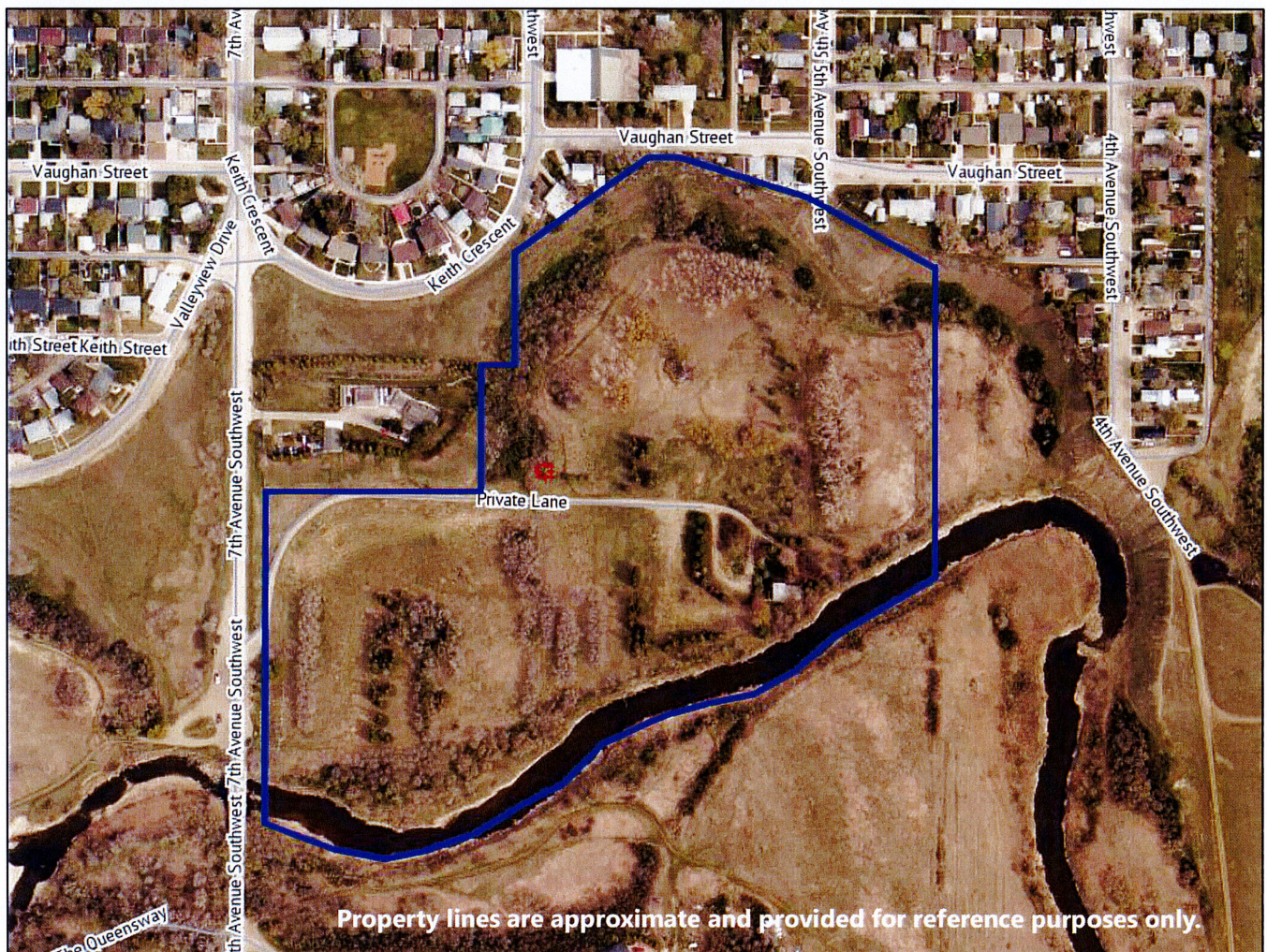


NOTICE OF INTENTION TO AMEND OFFICIAL COMMUNITY PLAN NO. 5345

The Council of the City of Moose Jaw intends to consider an amendment to the Future Land Use map of the Official Community Plan:

Civic Address: 1155 7th Avenue Southwest

Legal Description: Parcel H, Plan No. 101220152 Ext. 8



Application: The proposal is to change the Future Land Use designation of the above parcel from Community Service/Parks/River Valley Conservation to Future Residential. The purpose of the amendment is to facilitate development of a new residential subdivision.

Development Concept:



The application, and any representations, will be considered by City Council on October 19th, 2020 at 5:30 p.m. in Council Chambers, City Hall, 228 Main Street North.

Public feedback is encouraged for this proposed amendment. Questions and comments may be directed to Planning and Development Services by email at planning@moosejaw.ca or phone at 306-694-4443. Written submissions to be considered by City Council must be received by Planning and Development Services, 228 Main Street North, Moose Jaw, SK S6H 3J8, by 10:00 a.m. on Monday, October 19th, 2020.

AGENDA ITEM

Meeting Date:	October 6, 2020	Agenda Item #:	06.10
Topic:	Student Achievement Accountability Report I		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	The Board of Education receives a Student Achievement Accountability Report in October each year.
Current Status:	No Student Achievement Accountability Report is available this year. Data sets used to develop this report do not exist due to the school shutdown associated with COVID-19 last spring. Currently, plans for data collection in 2020-2021 are such that the Student Achievement Accountability Report will be available again in fall, 2021.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	October 6, 2020	

Recommendation: That the Board review the information provided.