

*Prairie South Schools*  
**BOARD OF EDUCATION**

DATE: May 5, 2020  
1:00 p.m. – 4:00 p.m.  
Central Office, 1075 9<sup>th</sup> Avenue NW  
Moose Jaw

**AGENDA**

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Adoption of Minutes**
  - 3.1.** Regular Board Meeting March 31, 2020
- 4. Decision and Discussion Items**
  - 4.1.** Transportation Catchment Area change applications
  - 4.2.** Approval of 2021-2024 Preventative Maintenance Renewal Plan
  - 4.3.** PSSD Auditor Tender Award
  - 4.4.** Board of Education response to Village of Avonlea Council
  - 4.5. Monthly Reports**
    - 4.5.1.** Teacher Absence and Substitute Usage Report
    - 4.5.2.** CUPE Staff Absence and Substitute Usage Report
    - 4.5.3.** Bus Driver Absence and Substitute Usage Report
    - 4.5.4.** Out of Scope Absence and Substitute Usage Report
    - 4.5.5.** Tender Report
- 5. Delegations and Presentation**
- 6. Information Items**
  - 6.1.** Trustee Inquiry – Accumulated Surplus
  - 6.2.** Prairie South Supplemental Learning Plan
  - 6.3.** South Hill School Monthly Update
- 7. Provincial Matters**
- 8. Celebration Items**
- 9. Identification of Items for Next Meeting Agenda**
  - 9.1.** Notice of Motions
  - 9.2.** Inquiries

**10. Meeting Review**

**11. Adjournment**

**MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office, 1075 9<sup>th</sup> Avenue North West, Moose Jaw, Saskatchewan on March 31, 2020 at 1:00 p.m.**

Attendance:

Mr. R. Bachmann; Ms. G. Wilson; Dr. S. Davidson; Mr. A. Kessler; Mr. T. McLeod; Ms. D. Pryor; Mr. J. Radwanski; Mr. B. Swanson;; Mr. L. Young; Ms. M. Jukes; D. Huschi, Superintendent of School Operations; R. Boughen, Superintendent of School Operations; D. Teneycke, Superintendent of School Operations; L. Meyer, Superintendent of Learning; D. Welter, Superintendent of Human Resources; T. Baldwin, Director of Education; S. Robitaille, Superintendent of Business and Operations; L. Schlamp, Executive Assistant

Regrets:

Delegations:

Motions:

- |                   |  |          |
|-------------------|--|----------|
| 2020-03-31 - 3215 | That the meeting be called to order at 1:12 p.m.<br>- Bachmann   |          |
| 2020-03-31 - 3216 | That the Board adopt the agenda as presented.<br>- Jukes   | Carried  |
| 2020-03-31 - 3217 | That the Board adopt the minutes of the March 3, 2020 Board meeting.<br>- Pryor  | Carried  |
| 2020-03-31 - 3218 | That the Board approve the 2020-2021 K-12 and Hutterian school calendars.<br>- Davidson  | Carried  |
| 2020-03-31 - 3219 | That agenda item 4.2 be referred to the committee of the whole for further discussion.<br>- Davidson   | Carried  |
| 2020-03-31 - 3220 | That the Board receive and file the monthly reports as presented.<br>- Young   | Carried  |
| 2020-03-31 - 3222 | That the Board of Education approve the minimum staffing budget attached and direct administration to complete the staffing process for 2020-2021.<br>- Wilson | Carried  |
| 2020-03-31 - 3221 | That this motion (2020-03-31 - 3222) be tabled pending 2020-2010 budget finalization.<br>- Swanson   | Defeated |

2020-03-31 - 3223 That Prairie South funding for non-provincially funded Pre-K end at the conclusion of the current school year and funding be reallocated to K-12 programming with the specific purpose of addressing the issue of classroom composition complexity and minimize the challenges arriving therefrom. Defeated  
- Swanson

Roll call vote:  
Young - against  
Jukes - against  
Swanson - in favour  
Wilson - against  
McLeod - in favour  
Pryor - against  
Davidson - in favour  
Radwanski - against  
Kessler - in favour  
Bachmann - in favour

Inquires: Swanson - Further to my previous inquiry on PSSD surplus funds is there more recent information regarding the status of PSSD surplus funds? If so, could that please be provided?

Notice of Motions:

2020-03-31 - 3224 That the meeting be adjourned at 2:43p.m. Carried  
- Wilson

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R. Bachmann  
Chairperson

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S. Robitaille  
Superintendent of Business and Operations

Next Regular Board Meeting:

May 5, 2020  
Prairie South School Division Central Office, Moose Jaw

## AGENDA ITEM

<b>Meeting Date:</b>	May 5, 2020	<b>Agenda Item #:</b>	04.1
<b>Topic:</b>	<b>Transportation Catchment Area change applications</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	A rural catchment review committee performs an annual review of rural catchment change requests. The committee reviews the requests on the basis of current Board policy and practices.
<b>Current Status:</b>	Please refer to the circulated list of "Catchment Change applications" summarized in the enclosed attachment
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Barry Stewart	May 5, 2020	2020-2021 Catchment Area Change Requests Public Meeting Template 200505

***Recommendation:***

"That the Board approve rural catchment review recommendations as presented"

<b><u>GRADE (2020/21)</u></b>	<b><u>DESIGNATED SCHOOL</u></b>	<b><u>REQUESTED SCHOOL</u></b>	<b><u>NOTES</u></b>	<b><u>RECOMMENDATION</u></b>
#1 2 x K	Coronach	Assiniboia	Currently riding Assiniboia #5 bus as exception was made earlier this year. The Coronach bus would have to travel into Assiniboia's catchment. The children would be on the bus much longer on the Coronach bus and transportation costs would be higher to/from Coronach vs. Assiniboia	Approve Catchment Change
#2 K	Lindale	Caronport	Land location is ~0.4kms south of the Caronport catchment boundary. Student is attending Caronport School and parents are currently driving.	Approve Catchment Change
#3 3 & 5	Coronach	Bengough	Land location is ~8kms south of the Bengough catchment boundary. Student is attending Bengough School and is accessing Alternate Yard Service.	Approve yard transportation service for one year only. Pilot project for feeder bus concept
#4 PreK & 1	Bengough	Coronach	The land location is ~4kms inside the Bengough catchment... this would remove a significant amount of land from the Bengough catchment area. The land location is ~6.5kms (one-way) from the closest Bengough route and ~7.kms from the nearest alternate stop on a Coronach run.	Approve Catchment Change
#5 Multiple requests	Avonlea	Lindale	Individual applications with different situations. All applications are in the Village of Briercrest or immediate surrounding area.	Maintain Alternate Yard Service
#6 K & 1	Chaplin	Mortlach	Currently utilizing alternate yard service and riding Mortlach #3 bus. Family has been attending Mortlach School.	Maintain Alternate Yard Service

## AGENDA ITEM

<b>Meeting Date:</b>	May 5 2020	<b>Agenda Item #:</b>	04.2
<b>Topic:</b>	<b>Approval of 2021-2024 Preventative Maintenance Renewal Plan</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

**Background:**

PSSD #210 manages a multi-year PMR plan. The Minister requires that an annual updated plan, approved by the Board of Education, be submitted by May 31<sup>th</sup>.

**Current Status:**

The three-year PMR plan was presented to the Business, Infrastructure and Governance Committee on May 4<sup>th</sup>, 2020. Upon Board approval the three-year PMR plan will be submitted to the Ministry for approval.

**Pros:**

**Cons:**

**Financial Implications:**

**Governance/Policy Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Darren Baiton	April 29 <sup>th</sup> , 2020	2021-2024 Preventative Maintenance Renewal Plan

**Recommendation:**

*That the Board approve the 2021-2024 PMR plan as presented so it can start the Ministry process of grant funding for the upcoming year.*

Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR000804	428.001	82			9th Avenue Office	window replacement -energy efficiency	Architectural Systems - Building Envelope	2021-09-01	\$200,000
FR005739	687.001		3110613	921014	Eyebrow School	Flooring replacement Phase 2 (asbestos )	Architectural Systems - Interior Finishes	2021-09-01	\$100,000
FR005743	620.002		2210311	921007	Caronport Elementary School	Asphalt Repairs	Site	2021-09-01	\$60,000
FR006341	715.001		2251304	921001	Albert E. Peacock Collegiate	Roof Replacement Section 4	Architectural Systems - Roofing	2021-09-01	\$450,000
FR006346	720.001		1210113	921005	Avonlea School	Asphalt / Concrete upgrade	Site	2021-09-01	\$60,000
FR003541	514.001	47	410313	921011	Coronach School	replace RTU1,2,3,4	Mechanical Systems - HVAC	2021-09-01	\$200,000
FR006357	727.001	56	610713	921020	Lafleche Central School	Concrete Replacement	Site	2021-09-01	\$60,000
FR006366	730.001		2310123	921008	Central Butte School	Concrete Replacement	Site	2021-09-01	\$50,000
FR003809	629.001	47	410313	921011	Coronach School	Concrete Replacement	Site	2021-09-01	\$60,000
FR006370	733.001		2251402	921009	Central Collegiate	Asphalt -Crescent	Site	2021-09-01	\$400,000
FR006372	735.001		410313	921011	Coronach School	Flooring Upgrades	Architectural Systems - Interior Finishes	2021-09-01	\$100,000
FR006373	736.001		410313	921011	Coronach School	Window Upgrade	Architectural Systems - Building Envelope	2021-09-01	\$300,000
FR006375	738.001		3110413	921012	Craik School	LED Lighting Upgrade ( tube replacement)	Architectural Systems - Building Envelope	2021-09-01	\$60,000
FR006376	739.001		3110413	921012	Craik School	Asphalt Upgrade	Site	2021-09-01	\$70,000
FR003561	527.001	67	2210913	921023	Mortlach School	concrete replacement -south and east side	Site	2021-09-01	\$60,000
FR006377	740.001		610513	921015	Glentworth Central School	Concrete Replacement	Site	2021-09-01	\$60,000
FR006379	742.001		2210711	921021	Lindale School	Flooring Upgrades	Architectural Systems - Interior Finishes	2021-09-01	\$60,000
FR006381	744.001		2210913	921024	Mossbank School	Flooring Upgrade	Architectural Systems - Interior Finishes	2021-09-01	\$150,000
FR006384	747.001	65	2251502	921027	Riverview Collegiate Institute	Lighting Upgrade	Electrical Systems - Secondary Electrical	2021-09-01	\$200,000
FR006386	749.001		410513	921028	Rockglen School	Window upgrade	Architectural Systems - Building Envelope	2021-09-01	\$100,000
FR006387	750.001		410513	921028	Rockglen School	Door upgrade	Site	2021-09-01	\$100,000
FR006388	751.001		2211013	921029	Rouleau School	Rouleau Concrete	Site	2021-09-01	\$100,000
								Total:	\$3,000,000



Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR004884	641.001		2251304	921001	Albert E. Peacock Collegiate	Asphalt and (Concrete cap)	Site	2022-09-01	\$100,000
FR000795	419.001	69	510251	921003	Assiniboia Elementary School	update boys and girls north washrooms .complete renovation	Architectural Systems - Interior Finishes	2022-09-01	\$200,000
FR000797	422.001	51	610513	921015	Glentworth Central School	upgrade student and staff washrooms in the center of the facility .	Architectural Systems - Interior Finishes	2022-09-01	\$380,000
FR000806	430.001	66	2251402	921009	Central Collegiate	curbs /paving /sidewalks Phase 1 Crescent	Site	2022-09-01	\$200,000
FR006970	793.001				Transportation Shop Moose Jaw	Fence Relocation Transportation and extra electrical	Site	2022-09-01	\$30,000
FR006976	797.001		410113	921006	Bengough School	Change Room Upgrade	Architectural Systems - Interior Finishes	2022-09-01	\$350,000
FR006977	798.001		410113	921006	Bengough School	Roof / Facia / Soffit	Architectural Systems - Building Envelope	2022-09-01	\$200,000
FR000849	433.001	58	3110413	921012	Craik School	Final Phase HVAC / lighting upgrade	Mechanical Systems - HVAC	2022-09-01	\$265,000
FR000851	435.001	57	3110613	921014	Eyebrow School	lighting /ceiling upgrade	Electrical Systems - Electrical Fixtures	2022-09-01	\$200,000
FR000852	436.001	51	610513	921015	Glentworth Central School	Flooring replacement	Architectural Systems - Interior Finishes	2022-09-01	\$100,000
FR000856	440.001	56	610713	921020	Lafleche Central School	Flooring Upgrades	Architectural Systems - Interior Finishes	2022-09-01	\$100,000
FR006342	716.001		2251304	921001	Albert E. Peacock Collegiate	Roof Replacement Section 2	Architectural Systems - Roofing	2022-09-01	\$300,000
FR006345	719.001		510262	921002	Assiniboia Composite High	Change room Renovation	Architectural Systems - Interior Construction	2022-09-01	\$200,000
FR003535	508.001	75	2251304	921001	Albert E. Peacock Collegiate	Gym backboard safety straps	Architectural Systems - Interior Finishes	2022-09-01	\$15,000
FR006382	745.001		510813	921024	Mossbank School	Change /Washroom Upgrades	Architectural Systems - Interior Finishes	2022-09-01	\$350,000
FR006383	746.001		2250701	921025	Palliser Heights School	Flooring Replacement	Architectural Systems - Interior Finishes	2022-09-01	\$50,000
FR006390	752.001		2210311	921007	Caronport Elementary School	Lighting upgrade	Electrical Systems - Secondary Electrical	2022-09-01	\$100,000
FR006391	753.001		410513	921028	Rockglen School	Washroom Upgrade -Hall	Architectural Systems - Interior Construction	2022-09-01	\$200,000
								Total:	\$3,340,000

Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR000854	438.001	50	610613	921018	Kincaid Central School	Flooring upgrades	Architectural Systems - Interior Finishes	2023-09-01	\$100,000
FR000859	443.001	79	2250701	921025	Palliser Heights School	Roof replacement section 6	Architectural Systems - Roofing	2023-09-01	\$200,000
FR000861	445.001	49	410513	921028	Rockglen School	HVAC phase 1	Mechanical Systems - HVAC	2023-09-01	\$1,000,000
FR005744	219.002	69	510251	921003	Assiniboia Elementary School	Flooring upgrade (Asbestos Removal)	Architectural Systems - Interior Construction	2023-09-01	\$150,000
FR006347	721.001		2210311	921007	Caronport Elementary School	Flooring upgrades	Architectural Systems - Interior Construction	2023-09-01	\$180,000
FR006359	729.001		2251502	921027	Riverview Collegiate Institute	Asphalt Upgrade	Site	2023-09-01	\$85,000
FR006371	734.001		2251402	921009	Central Collegiate	Flooring Upgrades	Architectural Systems - Interior Finishes	2023-09-01	\$150,000
FR006374	737.001		3110413	921012	Craik School	Partial Roof Replacement Section -	Architectural Systems - Building Envelope	2023-09-01	\$150,000
FR000744	408.001	55	2211013	921029	Rouleau School	interior door and frame replacement	Architectural Systems - Interior Construction	2023-09-01	\$75,000
FR006385	748.001		2251502	921027	Riverview Collegiate Institute	Change Room Upgrade	Architectural Systems - Interior Construction	2023-09-01	\$100,000
								Total:	\$2,190,000

# AGENDA ITEM

<b>Meeting Date:</b>	May 5, 2020	<b>Agenda Item #:</b>	04.3
<b>Topic:</b>	<b>PSSD Auditor Tender Award</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	Ministry of Education requires an annual audit of the School Division
<b>Current Status:</b>	The current auditor's contract expires this year. PSSD posted an RFP for a new five-year term with an option for five more. An Administrative team reviewed the four proponents' submissions and created a short list of two proponents to interview. Subsequently, the team interviewed the two final proponents and reached a clear consensus to recommend to the board.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	Business, Infrastructure and Governance Committee reviewed the RFP in committee and requested the results be discussed at the Committee of the Whole.
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Steve Robitaille	May 5, 2020	None.

## ***Recommendation:***

"That the Board direct Administration to award the "Auditor Tender" to Deloitte as per the RFP process"

# AGENDA ITEM

<b>Meeting Date:</b>	May 5, 2020	<b>Agenda Item #:</b>	04.4
<b>Topic:</b>	<b>Board of Education response to Village of Avonlea Council</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	The Village of Avonlea is requesting the Board of Education pay for Land Improvements
<b>Current Status:</b>	Please refer to the attached letter
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Steve Robitaille	May 5, 2020	Letter dated March 12 <sup>th</sup> , 2020 from Village of Avonlea

## ***Recommendation:***

“That the Board instruct administration to respond according to the direction provided”





## Village of Avonlea

March 12<sup>th</sup>, 2020

Box 209 Avonlea, SK S0H 0C0

Phone: 306-868-2221 - Fax: 306-868-2040

Email: [avonlea@sasktel.net](mailto:avonlea@sasktel.net)

Prairie South SD No.210

1075-9<sup>th</sup> Avenue NW

Moose Jaw, Saskatchewan

S6H 1V7

### **RE: Unpaid Special Assessment**

Dear Board Chair and Board of the Prairie South School Division;

The Council of the Village of Avonlea requests your boards attention and a response would be kindly appreciated regarding unpaid local improvements the Prairie South School Division was assessed.

Your property located at Block 15A, Plan BG1359 was given until December 15<sup>th</sup>, 2017 for prepayment of the special assessment. That time expired, therefore you were then bound to the option to pay the special assessment on the Annualized installment basis, which included an amount for interest. The special assessment is levied with your taxes starting 2018 and the final year will be 2022.

To date the Village of Avonlea has had no payment from The Prairie South SD towards the Local Improvement and no response to Tax Notices, reminder letters, auditor's letter's and emails. I spoke with your accounting technician Lori Dunne March 22, 2019 and was assured she was handling the matter. She requested by email copies of the overdue notices of which were emailed to her March 22, 2019 and I have not had a response. She was again emailed March 5<sup>th</sup>, 2020, again I have received no response. **Council requests a written response from your board to explain why this has not been paid, why the letters and emails have not been addressed and what are your future plans to rectify this matter.**

Government Relations have been contacted and the council was assured that School Divisions are not exempt from Local Improvements. We have reviewed similar cases; Court of Queen's Bench and Saskatchewan Municipal Board Appeals, ruling the School Division liable for the Local Improvement and in turn costs incurred by the municipality regarding the appeal.

The Council Village of Avonlea awaits your response.

Yours truly;

Jaimie Paranuik

Administrator

## AGENDA ITEM

<b>Meeting Date:</b>	May 5, 2020	<b>Agenda Item #:</b>	04.5
<b>Topic:</b>	<b>Monthly Reports</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	The Board has requested monthly updates regarding staff absences and tenders awarded.
<b>Current Status:</b>	Current Information is attached.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	May 5, 2020	<ul style="list-style-type: none"> <li>Staff Absence Summaries</li> <li>Tender Summary</li> </ul>

***Recommendation:***

That the Board receive and file the monthly reports as presented.

<b>Teacher Absences &amp; Substitute Usage</b>					
<b>Date Range:</b>	<b>March 18, 2020 - April 24, 2020</b>				
<b>Absence Reason</b>	<b>Days</b>	<b>% of Total Absences</b>	<b>Sub Days</b>	<b>% Needed Sub</b>	<b>% of possible days</b>
<b>LINC Agreement</b>					
Compassionate Leave	6.67	2.91%	0.64	9.60%	0.07%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Earned Day Off	5.14	2.24%	2	38.91%	0.05%
Education Leave	0	0.00%	0	0.00%	0.00%
Emergency Leave	0	0.00%	0	0.00%	0.00%
Executive Leave	0	0.00%	0	0.00%	0.00%
Prep Time	1.5	0.65%	0	0.00%	0.02%
Pressing Leave	2.48	1.08%	0	0.00%	0.03%
PSTA	0	0.00%	0	0.00%	0.00%
Leave Without Pay	0.55	0.24%	0	0.00%	0.01%
<b>SUB TOTAL</b>	<b>16.34</b>	<b>7.12%</b>	<b>2.64</b>	<b>16.16%</b>	<b>0.17%</b>
<b>Provincial Agreement/ Education Act/ Employment Act</b>					
Court/Jury	0	0.00%	0	0.00%	0.00%
Illness - Teacher	59.54	25.96%	6	10.08%	0.63%
Illness - Long Term	139.59	60.87%	0	0.00%	1.48%
Medical/Dental Appt	11.44	4.99%	1	8.74%	0.12%
Paternity/Adoption Leave	0	0.00%	0	0.00%	0.00%
Secondment	2	0.87%	0	0.00%	0.02%
STF Business - Invoice	0	0.00%	0	0.00%	0.00%
Unpaid Sick Leave	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>212.57</b>	<b>92.69%</b>	<b>7.00</b>	<b>3.29%</b>	<b>2.26%</b>
<b>Prairie South</b>					
Extra/Co-curr Teach	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
Internship Seminar	0	0.00%	0	0.00%	0.00%
IT Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
PD DEC Teachers	0.43	0.19%	0	0.00%	0.00%
School Operations Meet/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>0.43</b>	<b>0.19%</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Total Absences</b>	<b>229.34</b>	<b>100.00%</b>	<b>9.64</b>	<b>4.20%</b>	<b>2.43%</b>

Teachers (FTE)

428.19

# of teaching Days

22

Possible Days

9420.18

**Long Term Illness:** When a temporary contract is issued for an illness leave of 20+ days.

## CUPE Staff Absences & Casual Usage 2019 - 2020

Date: March 20, 2020 - April 26, 2020

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
<b>CUPE Agreement</b>					
Act of God	0	0.00%	0	0.00%	0.00%
Bereavement Leave	2	0.91%	0	0.00%	0.03%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	0	0.00%	0	0.00%	0.00%
Competition Leave	1	0.45%	0	0.00%	0.02%
Convocation Leave	0	0.00%	0	0.00%	0.00%
CUPE Business - Invo	1	0.45%	0	0.00%	0.00%
Earned Day Off	0	0.00%	0	0.00%	0.00%
Executive Position	0	0.00%	0	0.00%	0.00%
Family Responsibilities	1.64	0.74%	0	0.00%	0.03%
Illness - Support	115.17	52.21%	29	25.18%	1.80%
Med/Den Appt Support	5.23	2.37%	0	0.00%	0.08%
Parenting/Caregiver	2	0.91%	0	0.00%	0.03%
Pressing Leave	4.74	2.15%	0	0.00%	0.07%
Service Recognition Days	1	0.45%	0	0.00%	0.02%
TIL Support	5.99	2.72%	1	16.69%	0.09%
Without Pay Support	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>139.77</b>	<b>63.36%</b>	<b>30</b>	<b>21.46%</b>	<b>2.19%</b>
<b>Employment Act</b>					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	34.71	15.74%	9.56	27.54%	0.54%
Workers Compensation	43	19.49%	18.75	43.60%	0.67%
<b>SUB TOTAL</b>	<b>77.71</b>	<b>35.23%</b>	<b>28.31</b>	<b>36.43%</b>	<b>1.21%</b>
<b>Prairie South</b>					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-curr Sup	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	3.1	1.41%	0	0.00%	0.05%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
PD DEC In Province Support Staff	0	0.00%	0	0.00%	0.00%
PD Out of Province Support Staff	0	0.00%	0	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>3.1</b>	<b>1.41%</b>	<b>0</b>	<b>0.00%</b>	<b>0.05%</b>
<b>Total Absences</b>	<b>220.58</b>	<b>100.00%</b>	<b>58.31</b>	<b>26.43%</b>	<b>3.45%</b>

### Possible Days

March 20, 2020 - April 26, 2020

Days

24.00

FTE

266.5

Total Days

6396.00

\*\* WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

\*\* Noon Supervision and Recognition of Service Days are now Service Recognition Days.



## Bus Driver Staff Absences & Casual Usage 2019 - 2020

Date: March 20, 2020 - April 26, 2020

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
<b>Conditions of Employment</b>					
Act of God	0.00	0.00%	0.00	0.00%	0.00%
Bereavement Leave	0.00	0.00%	0.00	0.00%	0.00%
Community Service	0.00	0.00%	0.00	0.00%	0.00%
Compassionate Care	0.00	0.00%	0.00	0.00%	0.00%
Competition Leave	0.00	0.00%	0.00	0.00%	0.00%
Convocation Leave	0.00	0.00%	0.00	0.00%	0.00%
Family Responsibilities	0.00	0.00%	0.00	0.00%	0.00%
Illness - Support	16.00	88.89%	0.00	0.00%	0.75%
Med/Den Appt Support	2.00	11.11%	0.00	0.00%	0.09%
Parenting/Caregiver	0.00	0.00%	0.00	0.00%	0.00%
Pressing Leave	0.00	0.00%	0.00	0.00%	0.00%
Without Pay Support	0.00	0.00%	0.00	0.00%	0.00%
<b>SUB TOTAL</b>	<b>18.00</b>	<b>100.00%</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.84%</b>
<b>Employment Act</b>					
Court/Jury Duty	0.00	0.00%	0.00	0.00%	0.00%
Paternity Leave	0.00	0.00%	0.00	0.00%	0.00%
Vacation Support	0.00	0.00%	0.00	0.00%	0.00%
Workers Compensation	0.00	0.00%	0.00	0.00%	0.00%
<b>SUB TOTAL</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Prairie South</b>					
ACCT Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
BUSI Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
Extra/Co-Curricular	0.00	0.00%	0.00	0.00%	0.00%
FACI Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
HUMA Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
LRNG Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0.00	0.00%	0.00	0.00%	0.00%
TRAN Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
<b>SUB TOTAL</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Total Absences</b>	<b>18.00</b>	<b>100.00%</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.84%</b>

### Possible Days

March 20, 2020 - April 26, 2020

### Days

20.00

### Staff

107.00

### Total Days

2140.00

\*\* Data includes data from 3 CUPE bus drivers

\*\*\* WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

## Out of Scope Staff Absences & Casual Usage 2019 - 2020

Date: March 20, 2020 - April 26, 2020

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
<b>Conditions of Employment</b>					
Act of God	0	0.00%	0	0	0.00%
Bereavement Leave	5	7.25%	0	0	0.47%
Community Service	0	0.00%	0	0	0.00%
Compassionate Care	0	0.00%	0	0	0.00%
Competition Leave	0	0.00%	0	0	0.00%
Convocation Leave	0	0.00%	0	0	0.00%
Family Responsibilities	0	0.00%	0	0	0.00%
Illness - Support	22.47	32.58%	0	0	2.09%
Med/Den Appt Support	0	0.00%	0	0	0.00%
Parenting/Caregiver	0	0.00%	0	0	0.00%
Pressing Leave	0	0.00%	0	0	0.00%
Without Pay Support	0	0.00%	0	0	0.00%
<b>SUB TOTAL</b>	<b>27.47</b>	<b>39.83%</b>	<b>0</b>	<b>0.00%</b>	<b>2.56%</b>
<b>Employment Act</b>					
Court/Jury Duty	0	0.00%	0	0	0.00%
Paternity Leave	0	0.00%	0	0	0.00%
Vacation Support	17.5	25.37%	0	0	1.63%
Workers Compensation	24	34.80%	0	0	2.23%
<b>SUB TOTAL</b>	<b>41.5</b>	<b>60.17%</b>	<b>0</b>	<b>0.00%</b>	<b>3.86%</b>
<b>Prairie South</b>					
ACCT Meet/PD	0	0.00%	0	0	0.00%
BUSI Meet/PD	0	0.00%	0	0	0.00%
FACI Meet/PD	0	0.00%	0	0	0.00%
HUMA Meet/PD	0	0.00%	0	0	0.00%
LRNG Meet/PD	0	0.00%	0	0	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0	0.00%
TRAN Meet/PD	0	0.00%	0	0	0.00%
PD Out of Province	0	0.00%	0	0	0.00%
<b>SUB TOTAL</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Absences</b>	<b>68.97</b>	<b>100.00%</b>	<b>0</b>	<b>0.00%</b>	<b>6.42%</b>

### Possible Days

March 20, 2020 - April 26, 2020

### Days

24.00

### FTE

44.758

### Total Days

1074.19

\*\* WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

## **Tender Report for the period March 18, 2020 to April 29, 2020**

### Background:

- Board has requested a monthly report of tenders awarded.
- Administrative procedure 513, which details limits where formal competitive bids are required.

The procedure is as follows:

- The Board of Education has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting as an information item.
- Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.

### Current Status:

The following competitive bids were awarded for the reporting period:

- Quotes were requested for Asbestos Abatement in the 2<sup>nd</sup> floor hallway at Central Collegiate. The quote was awarded to Simpson Removal and Restoration for a cost of \$19,770 before taxes.

# AGENDA ITEM

<b>Meeting Date:</b>	May 5, 2020	<b>Agenda Item #:</b>	06.1
<b>Topic:</b>	<b>Trustee Inquiry – Accumulated Surplus</b>		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

<b>Background:</b>	<p>At the March 31, 2020 meeting of the Board of Education of Prairie South Schools, Trustee Swanson made the following Inquiry:</p> <p><i>Further to my previous inquiry regarding PSS surplus funds, is there more recent information regarding the status of PSS surplus funds? If so, could that please be provided?</i></p> <p style="text-align: right;">-Swanson</p> <p>Trustee Swanson made a previous inquiry related to surplus funds in May 2018, and information was provided to the Board in October 2018 related to that inquiry.</p>
<b>Current Status:</b>	<p>The most recent information related to accumulated surplus funds is included in the Audited Financial Statements for the 2018-2019 fiscal year. These are included as part of the 2018-2019 Annual Report approved by the Board of Education on November 26, 2019. The report can be found in its entirety at <a href="https://www.prairiesouth.ca/wp-content/uploads/2019/12/2018-2019-Annual-Report-FINAL-signed-191202.pdf">https://www.prairiesouth.ca/wp-content/uploads/2019/12/2018-2019-Annual-Report-FINAL-signed-191202.pdf</a></p>
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	May 5, 2020	

**Recommendation:** That the Board review the information provided.

# AGENDA ITEM

<b>Meeting Date:</b>	May 5, 2020	<b>Agenda Item #:</b>	06.2
<b>Topic:</b>	Prairie South Supplemental Learning Plan		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

<b>Background:</b>	Prairie South Schools has developed a supplemental learning plan to provide guidance for staff, parents and students during the suspension of classes related to COVID-19.
<b>Current Status:</b>	The Supplemental Learning Plan consists of five phases, two of which have been fully deployed at this point. Each phase responds to the current needs of students and families during a specific range of dates in accordance with the direction of the Ministry of Education and Government of Saskatchewan.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	Upcoming phases of the plan are communicated to families and staff on the last school day of the current phase.

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	May 5, 2020	<ul style="list-style-type: none"> <li>Supplemental Learning Plan – Phase 1 and 2</li> </ul>

## ***Recommendation:***

That the Board review the attached materials.

*A One-Stop Resource for  
Prairie South Parents*

*...#learningtogether in a different way...*

Supplemental Learning Plan  
COVID-19 Pandemic Response 2020

26 March 2020

## *A Note From Tony...*

Dear Prairie South Parents and Caregivers,

My name is Tony Baldwin, and it's my privilege to be the Director of Education at Prairie South Schools. I work every day with the most committed group of educators to serve the needs of 6500 of the most amazing kids in Saskatchewan and their families.

We are going to have an interesting time in the coming days and weeks, and we are going to be okay. Your kids are going to be okay. Our staff is going to be okay. You are going to be okay.

Please read this entire document. The messages I hope you will find are these:

1. We are going to be there for you and your kids.
2. You need to give yourselves permission to do your best and have it be good enough.
3. It doesn't matter what your neighbour is doing – you know what fits best for your kids.

Please don't fall victim to expensive scams; I have seen lots of advertising on Facebook for products that are being sold as something to make your life easier. We can support your students' learning for as long as we need to without you having to make any significant purchases.

I have three adult (most of the time!) daughters. If you asked them what they would have thought about learning from home in this situation they would tell you that it would be fine as long as I wasn't the teacher. Many of your kids will feel the same way. This will be more of a challenge if your kids are older than 10 than if they are younger but it's a challenge that everyone who is or has ever been a parent understands. Talk with your kids about what you want for their learning in the coming weeks. Listen to what they want. Don't be afraid to split the difference.

Your child(ren)'s wellness will be important in the coming days and weeks. The obvious importance of taking precautions regarding COVID-19 aside, your kids will be worried about any number of things. Spend some time talking openly with your kids about things they are worried about, and encourage them to talk about these things with their teacher when they are in contact with them. We don't need to solve all of these worries, but we do need kids to know that we are there with them and that together we are going to be okay.

When I visit schools, I always hear laughter because kids are funny people. Take the opportunity to enjoy your kids while they are at home.

Take care of yourselves,

Tony

*Prairie South Commitments: Students and Families; Learning Environments; Inclusive Communities; Our People*

## Introduction and Plan Structure

On March 16<sup>th</sup>, 2020 the Government of Saskatchewan announced an indefinite suspension of classes in all provincial schools response to the global COVID-19 pandemic. Following this announcement, a provincial Response Planning Team was established to provide high level guidance for school divisions related to student learning matters during the indefinite suspension.

Prairie South Schools implemented our Pandemic Preparedness Response Plan concurrent with the government's announcement of the suspension of classes. A component of this plan is connected to continuity of services during an interruption caused by a global pandemic. As a school division, our most important function is learning; this document pertains only to the Supplemental Learning Plan for Prairie South students during the suspension of classes.

Prairie South's Supplemental Learning Plan describes learning opportunities divided into two general sections. The first section relates to learning opportunities for Grades PreK-9 students and the second section pertains to learning opportunities for Grades 10-12 students. Each of these sections includes an introduction on responsibilities for staff, parents and students during the indefinite suspension; responsibilities differ with the age and maturity level of the students in different grades.

The Saskatchewan Teachers' Federation (STF) has informed the school division that labour sanctions continue to be in place and that teachers in Prairie South may not provide educational services outside of the timeframe specified by the STF. The Prairie South Schools Supplemental Learning Plan is consistent with the direction provided by the Government of Saskatchewan through the provincial Response Planning Team and respects the requirement to adhere with STF sanctions.

For information related to COVID-19, please visit [www.saskatchewan.ca/coronavirus](http://www.saskatchewan.ca/coronavirus).



### Remember to:

- ▶ wash your hands often for at least 20 seconds and avoid touching your face
- ▶ cough or sneeze into the bend of your arm
- ▶ avoid touching surfaces people touch often



*"Parents are the child's first teachers; they understand their children better than anyone else and they love them unconditionally. What learning environment could be better than that?"*

Lori Meyer  
Prairie South Superintendent

### **Responsibilities:**

**Prairie South Schools:** Develop a Supplemental Learning Plan consistent with provincial requirements to ensure ongoing learning opportunities for Grades PreK-9 students. Provide support for staff as the plan is implemented across the school division.

**School Staff:** Complete implementation of the plan as directed by the school division under the supervision of the principal. Provide learning opportunities for all students and support students and families as the plan is implemented. Take care of your own health.

**Parents and Guardians:** Assist your children by providing a structured schedule, offering encouragement, supporting direct communication between your child and their teacher(s) and working directly with your children as they are learning when you are able to. Take care of your own health.

**Students:** Follow the schedule provided by your parents or guardians. Keep a list of things that you want to talk to your teacher about. Do your best and have fun learning in a different way. Take care of your own health.



*Prairie South Commitments: Students and Families; Learning Environments; Inclusive Communities; Our People*

## *Supplemental Learning Options - Grades PreK-9*

Different families will have different amounts of time available to support student learning, and that's okay. We know there will be days where there isn't a lot of formal learning, and days where there is more. We know that big brothers and sisters can help out, but that they didn't sign up to be full-time teachers either!

There are 2 different learning options that parents of PreK-9 children can choose from as we move forward. Neither will look like regular school, and that is okay too! Parents should feel free to add any additional learning and activity that they think their kids will be interested in, and even some that are less fun – household chores are a great way for all children, regardless of age, to pitch in and lend a hand.

### **Option One: Working with your Teacher**

#### **Prekindergarten:**

Parents can expect a call from your child's teacher on March 30<sup>th</sup> or 31<sup>st</sup> to talk about how the teacher can best support your family moving forward. Your teacher will have some questions and information:

1. Does your family have access to technology and internet in order to receive learning materials?
2. Teachers will be providing families with information/ideas on how to continue to develop language, literacy and play and exploration skills. Prekindergarten is focused on what parents can do WITH children, not lessons delivered TO children.
3. Teachers will commit to a starting date so that parents know when to expect to receive the first information.
4. Teachers will invite parents to contact the teacher should they have questions or concerns. Your teacher is available to help you!
5. For students who have IIPs or individual goals in specific areas parents will receive information from their teacher about how to support the goals at home.
6. Your teacher will be in regular contact with you and your child, and will arrange a schedule to check in.

While parents can expect to receive ideas and suggestions for working with their children in an ongoing manner, we want to assure parents that they are not expected to work through everything at a certain pace. We realized that parents have many pieces to handle during this time and we want to be sure that you are enjoying your time together as much as possible.

### **Kindergarten to Grade 9:**

Parents can expect a call from your child's teacher on March 30<sup>th</sup> or 31<sup>st</sup> to talk about how the teacher can best support your family moving forward. Your teacher will have some questions and information:

1. Does your family have access to technology and internet in order to receive learning materials? If not, what is the best way for your family to receive learning materials? Pick up at school? Drop off at home? Other?
2. Your teacher will be in regular contact with you and your child, and will arrange a schedule to check in and find out about the best way to communicate with your family.
3. Your teacher will be starting their supplemental lesson planning with ELA and Math for the first couple of weeks and will add outcomes from other subjects once things are underway. Subjects/lessons might be alternated (ELA one day and then Math next) until the bumps are worked out and we are ready to add outcomes from other core subjects.
4. Teachers will commit to a starting date so that parents know when to expect to receive the first information.
5. Teachers will invite parents to contact the teacher should they have questions or concerns. Your teacher is available to help you!
6. Your teacher will provide information about how to support goals at home that can be managed outside of the school setting for students who have IIPs or individual goals in specific areas.
7. Your teacher will provide feedback for your child as they complete supplemental learning activities, and your child will receive a report card as usual in June. Your teacher will talk more about this when they contact you on March 30<sup>th</sup> or March 31<sup>st</sup>.

While parents can expect to receive ideas and suggestions for working with their children in an ongoing manner, we want to assure parents that they are not expected to work through everything at a certain pace. We realized that parents have many pieces to handle during this time and we want to be sure that you are enjoying your time together as much as possible.



*Prairie South Commitments: Students and Families; Learning Environments; Inclusive Communities; Our People*

## **Option Two: Prairie South Facebook and Website Activities**

- As teachers are preparing their lessons and communication plans, parents and families may access some general curriculum-related ideas for learning at home beginning on March 30<sup>th</sup>.
- These ideas will not require additional materials that you wouldn't normally have at home.
- Facebook and Website activities will include both online options and options for those who do not have access to online apps and websites.
- Facebook and Website activities can be found at [www.prairiesouth.ca](http://www.prairiesouth.ca) (click the Supplemental Learning button on the left side of the homepage) or on the top of our Facebook page every morning.
- A sample activity is found below.

### **AT HOME LEARNING OPPORTUNITIES**

*Prairie South Schools*



## **MATH (ENGLISH/FRENCH)**

### **Kindergarten- Grade 2**

#### **How Much**

**Materials Needed:** Bag of coins & bills, paper and pencil

- Give your child a bag of coins & bills, and a piece of paper and pencil.
- Take turns picking 6 coins out of the bag.
- Work together to count the coins and write down the total.
- If you want a challenge, ask them to order everyone's totals from greatest to least or least to greatest.
- Make sure to wash your hands afterwards!
- Don't want to use real money? Use Monopoly money or cut out slips of paper with values written on them and pick them out of hat.



Item	Estimate	Actual cost
L'objet	L'estimation	Le prix actuel

### **Grades 3-5**

#### **Estimating Values**

**Materials Needed:** Paper and pencil

- Ask your child to choose 5 items from their room or kitchen.
- On their paper, have them create three columns, one that says, "Item", one that says "Estimate" and one that says "Actual"
- Have them list all of their items in the "Item" column.
- Ask them to estimate how much each item costs and jot it down in the "Estimate" column.
- Have them go through flyers or search online for the actual cost of the items. As an extension get them to figure out the difference between their estimates and the actual costs.

### **Grades 6-8**

#### **Calculating Tax**

**Materials needed:** Paper and pencil (Optional- calculator)

- Make a wishlist for a party you're going to throw (supplies, food, gifts, decorations etc.)
- Make an estimate for all of your items.
- Use flyers or search online for the actual cost of the items and total them.
- Calculate the tax for your items.



*Prairie South Commitments: Students and Families; Learning Environments; Inclusive Communities; Our People*

## Handy Hints – Grades PreK-9

### Things You Need to Know to Support Your Child's Learning:

1. *Your house doesn't need to be a school. There will be things about your child's learning that will be different in the coming days, and that's okay.*
2. *Literacy in language and math is the most important thing. The regular conversations that your child has with other children and teachers at school will need to be replaced with conversation with you.*
3. *Choose a structured schedule and stick with it for a week at a time. Sundays can be a day where you decide together with your child if the structure needs to change for the coming week. Sample schedules are included for you to use if you wish.*
4. *There is no reason not to use computer or other screen time as part of your schedule, but it can't be the whole thing. The most important thing to replace from school is human interactions, and an iPad won't do the job.*
5. *Kids can't learn when they are anxious. Be calm and flexible, answer questions that your child has honestly, remind them that are helping by staying home and washing their hands and enjoy the time with your child.*

### Sample Learning Schedules:

Pre-k and K  
9:00 am - noon

**15 minutes** – Morning Opening: review today's schedule, talk about the weather, calendar, sharing –this can be a toy or game the little one would like to play with in child directed time

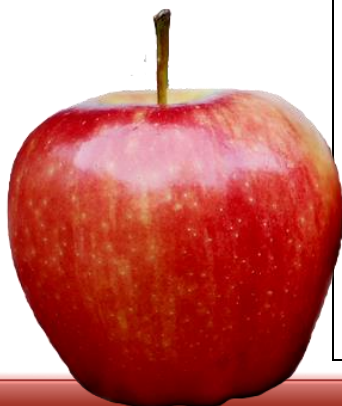
**45 minutes** – Story: read together and talk about what you read, draw a picture about it

**30 minutes** – Child Directed Time: activity could be related to what was shared today in morning opening. Let the child choose. Important opportunity to play and talk together

**15 minutes** – Snack, movement break, and outdoor time

**30 minutes**- Table Time Activity: printing, math, literacy program, games, reading eggs, athletics

**45 minutes**- Creative Time: art, songs, fingerplays



*Prairie South Commitments: Students and Families; Learning Environments; Inclusive Communities; Our People*

Grades 1-3  
9:00 am - noon

*"My kids love structure. Sometimes they say they don't, but things are always smoother when we build a plan together and stick to it."*

Ryan Boughen  
Prairie South Superintendent

**9:00 am-9:15 am** - Morning Opening: review today's schedule, check the weather forecast, share something you are looking forward to doing today

**9:15 am-9:30 am** - Read Aloud: ask your child questions while they listen to you read to ensure they are understanding

**9:30 am - 10:00 am** - Reading Practice: have your child read to you out loud or silently (books, sight words, poems, reading apps); have your child do at least one activity after reading to respond to the text – draw a picture of what was read, do some journal writing about the reading

**10:00 am - 10:30 am** - Writing Time: printing practice, write about a book you read, story writing, letter writing

**10:30 am - 10:45 am** – Break: snack, move, go outside

**10:45 am - 11:15 am** - Math Practice

**11:15 am - noon** - Creative Activity: draw, create art, music, create a dance, cook, science experiments

Grades 4-6  
9:00 am - noon

**9:00 am - 9:15 am** - Morning Opening: stretch and review today's schedule and today's weather

**9:15 am - 9:45 am** – Reading: silent reading, read with a partner, listen to a story alone or together (inside or outside!)

**9:45 am - 10:00 am** – Sharing Time: everyone take turns sharing and discussing what they read or listened to during reading time

**10:00 am - 10:30 am** - Writing Time: a letter, poem, journal, story, research, blog, newspaper/web article

**10:30 am - 10:45 am** - Break Time: stretch, snack, move, or go outside

**10:45 am - 11:15 am** - Math Practice

**11:15 am – noon** - Creative Time: art, music, dance, act, science experiments, build something, code



Grades 7-9

9:00 am - 2:00 pm



9:00 am - 9:30 am - Reading Time: choose a piece of literature to read silently or together; discuss the literature before, during and after reading

9:30 am - 10:00 am - Writing Time: letter, poem, journal, story, newspaper article, essay

10:00 am - 10:30 am - Social Studies: discuss current events, research a key moment in history, examine current politics or the upcoming provincial election, play a geography game

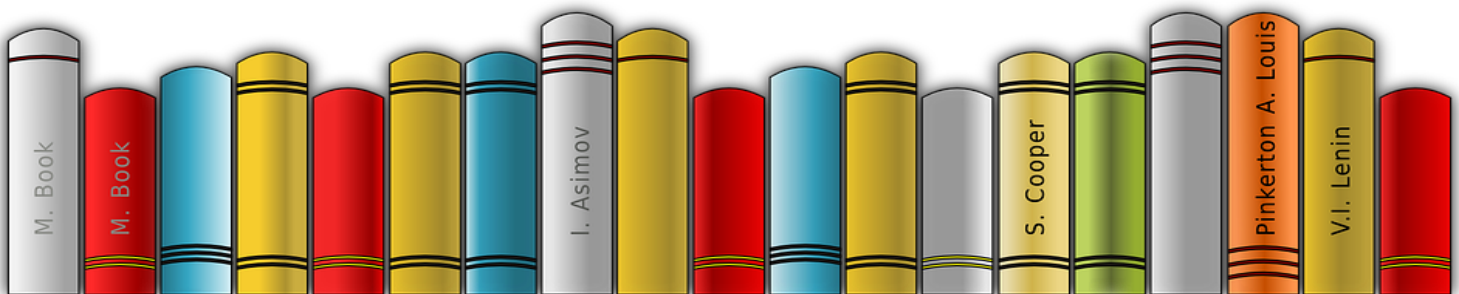
10:30 am - 10:45 am - Break Time: stretch, snack, move, or go outside

10:45 am - 11:45 am - Math Practice

11:45 am - 12:30 pm - Lunch Break

12:30 pm - 1:30 pm - Creative Time: art, music, dance, drama, science experiments, code, build something

1:30 pm - 2:00 pm - Physical activity



*Prairie South Commitments: Students and Families; Learning Environments; Inclusive Communities; Our People*

### **Responsibilities:**

**Prairie South Schools:** Develop a Supplemental Learning Plan consistent with provincial requirements to ensure ongoing learning opportunities for Grades 10-12 students. Provide support for staff as the plan is implemented across the school division.

**School Staff:** Complete implementation of the plan as directed by the school division under the supervision of the principal. Provide learning opportunities for students and support students and families as the plan is implemented. Take care of your own health.

**Parents and Guardians:** Assist your teen by providing direction regarding expectations for student participation, communicating with teachers, offering encouragement and working directly with your children as they are learning when you are able to. Take care of your own health.

**Students:** With your parents or guardians' support, make a decision about which classes you will participate in supplemental learning. Inform the school about your choice. Stick with your choice and do your best. Take care of your own health.

*"We often underestimate teenagers. They are bright, motivated and love to learn; it's just a matter of getting them to learn the things that adults want them to! That's not a teenager problem – it's a grown-up problem – if we let the kids lead, they'll get it right."*

*Derrick Huschi  
Prairie South Superintendent*





## Supplemental Learning Options - Grades 10-12

### Grades 10-12:

School administration will contact students and families via a letter through MSS and/or School Messenger early in the week of March 30<sup>th</sup>. Our goal is to determine which courses students will continue learning through supplemental learning opportunities. Our focus will be on outcomes that are necessary for success at the next level. Those students who do not wish to continue with supplemental learning opportunities will receive the mark that they had as of March 13, 2020 or 50%, whichever is greater.

Because of the content associated with some subject areas, we will not be able to continue with supplemental learning in all courses. In these cases, the student will receive the mark they had earned as of March 13, 2020 or 50%, whichever is greater.

Once we determine who is continuing with supplemental learning, our teachers will make contact with students. They will have some questions and information:

1. Does your family have access to technology and internet in order to receive learning materials? If not, what is the best way for your family to receive learning materials? Pick up at school? Drop off at home? Other?
2. The teacher will be in regular contact with each student and they will arrange a schedule to check in and find out about the best way to communicate.
3. Teachers will commit to a starting date so that students and parents know when to expect to receive the first learning materials.
4. Teachers will invite students to contact the teacher should they have questions or concerns. The teacher is available to help parents too, and you should feel free to contact the teacher at any time.
5. The teacher will provide information about how to support goals at home that can be managed outside of the school setting for students who have IIPs or individual goals in specific areas.
6. The student and parent portal on MSS will continue to be used for posting marks.

*"This will be a tricky time for kids, and they'll need our help to make good decisions that match what they want in the future and what they are able to work on at home. A good conversation at the kitchen table would have helped my kids in this situation"*

*Darran Teneycke  
Prairie South Superintendent*

## Phase Two – April 20<sup>th</sup> – May 15<sup>th</sup>

### **Next Steps:**

The Supplemental Learning Plan has been implemented in homes throughout Prairie South thanks to the commitment and hard work of parents and staff. Evidence of meaningful student learning can be seen at kitchen tables, in conversations with friends and relatives and on social media. Thank you.

The focus for Phase Two of the Supplemental Learning Plan is family well-being and planning for the future. We know that juggling kids and work at home and managing a variety of remote learning is placing a significant burden on many families. Part of the regular planning that teachers do is differentiation, a fancy word that means different kids need different things. Families need different things as well, and the best people to describe these needs are parents and caregivers.

*"The best way to manage chaos is one step at a time. If we try to solve everything at once, it will be a long haul – get through today, and then we'll see what tomorrow brings!"*

*Diana Welter  
Prairie South Superintendent*

### **Family Well-Being:**

School staff will be reaching out early in the week of April 20<sup>th</sup> to check in with parents and students about how remote learning is working for families. This is an opportunity for parents to identify anything that will be a support for their children and for them. We know we won't be able to solve every challenge, but we are committed to solving as many as we can.

### **Locker Pick-Ups**

Did your child leave a tuna sandwich or other possessions in their locker? Your principal will be making arrangements for items to be picked up from school by appointment.

### **Planning for the Future:**

While the suspension of classes continues to be indefinite, we know it will be safe to return to school at some point in the future. In order to help us prepare for next year, we are asking families to take a minute to complete any of the following that are necessary for them:

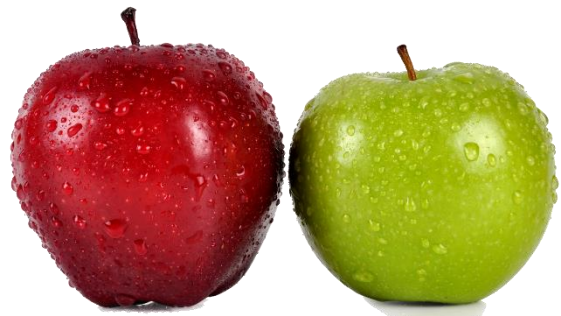
1. Prekindergarten Application – please apply by June 1<sup>st</sup>, 2020.
2. Kindergarten Registration – for students beginning kindergarten at any Prairie South school – please register by April 24<sup>th</sup>, 2020.
3. Grade 9 Registration – for students beginning Grade 9 at a Moose Jaw high school – please register by April 24<sup>th</sup>, 2020.
4. New Student Registration – for any students new to Prairie South. Welcome to our school division!

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All of these forms are available online at <https://www.prairiesouth.ca/schools/student-registration/> in three versions. Forms can be completed and submitted directly online, opened, completed and emailed to [cartman.elizabeth@prairiesouth.ca](mailto:cartman.elizabeth@prairiesouth.ca) or printed and submitted on paper. Paper registrations can be dropped off at the Prairie South office at 1075 9<sup>th</sup> Avenue NW in Moose Jaw, S6H 1V7 (mail slot by the front door), mailed to the same address. If you are using paper and don't have access to the office, please call 1(306)694-1200 and we will support you!

### **Scholarships:**

Prairie South has an amazing variety of scholarships available to graduating students who have demonstrated commitment and leadership at school. Please apply online by May 1<sup>st</sup>, 2020. Applications forms are available online at <https://www.prairiesouth.ca/students/scholarships/>. If you are unable to access the forms, please contact your principal who will arrange for a paper application process.



*"Every parent and caregiver in Prairie South deserves an apple and a hug for the work they are doing for and with their children. Thank you!"*

Steve Robitaille  
Prairie South CFO

For information related to COVID-19, please visit [www.saskatchewan.ca/coronavirus](http://www.saskatchewan.ca/coronavirus).



### **Remember to:**

- ▶ wash your hands often for at least 20 seconds and avoid touching your face
- ▶ cough or sneeze into the bend of your arm
- ▶ avoid touching surfaces people touch often

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# AGENDA ITEM

<b>Meeting Date:</b>	May 5, 2020	<b>Agenda Item #:</b>	06.3
<b>Topic:</b>	South Hill School Monthly Update		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

<b>Background:</b>	Prairie South Schools is building a new joint-use school in Moose Jaw. The school is scheduled to open in the fall of 2023.
<b>Current Status:</b>	An update of activities from the past month is included.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	May 5, 2020	<ul style="list-style-type: none"> <li>April 2020 Update</li> </ul>





## ***Recommendation:***

That the Board review the attached materials.

## PROJECT STATUS REPORT

To:	Project Steering Committee & Working Group	Contact:	Sean Chase & Tony Baldwin
From:	Mike Sazynski	Ref:	860672-0095 (1.0)
Project:	Moose Jaw Joint-Use School	Date:	April 28, 2020
Report Period:	Monthly Status Report: April 2020		

### 1. Project Dashboard

Status	Overall Status	Scope	Budget	Schedule
This Period				

**Green** = On track. **Yellow** = moderate risk. **Red** = high risk, likely to affect project outcome.

### 2. Completed Activities this Period (April 2020)

Major activities were advanced during this reporting period. The table below shows details of those activities and when they were completed. The focus this period has been the Expression of Interest (EOI) for the Westheath site and engagement sessions.

Description	Owner	Completed
1. EOI approved by Land Development Committee	Mike Sazynski	7-April-2020
2. Visioning Exercise Report	SPRA	8-April-2020
3. 21 <sup>st</sup> Century Architecture Video distributed	SPRA	15-April-2020
4. Working Group - Engagement Strategy Workshop	Mike Sazynski	21-April-2020
5. OPR development begins	SPRA	24-April-2020
6. EOI Indemnification letter issued to the City	MoE / Mike Sazynski	27-Apr-2020
7. EOI approved by City Legal Counsel	Mike Sazynski	28-Apr-2020

### 3. Planned Activities next Period (May 2020)

A number of activities related to the acquisition of Westheath site and engagement sessions are planned for May.

Description and Information Required	Owner	Due By
1. Virtual Engagement approved for distribution	SPRA	01-May-2020
2. Issue EOI For Westheath site	Mike Sazynski / City	01-May-2020
3. P3A contract finalized	Mike Sazynski	01-May-2020
4. Close EOI	Mike Sazynski	22-May-2020
5. Evaluation EOI Begin	Mike Sazynski	25-May-2020