

## Online Request for High School and Adult 12 Transcripts

### Transcript Request Entry

Please do not use your back button.

#### Destination & Time

If you recently completed a course and require that mark to appear on your transcript, please contact the school prior to completing the transcript request to ensure the mark has been submitted to the Ministry of Education.

Did you take a high school level course between August 1, 2015 and July 31, 2016?  Yes  No

If copies are required to come to your home, please select **Self** as one of the locations. Transcripts **cannot be e-mailed** under any circumstances.

Transcripts that include final marks from January (choose "After January exams") and June (choose "After June exams") are released in February and July.

Order Example

#### Request Entry

##### Where would you like the transcript sent?

- Saskatchewan Polytechnic (SIAST) (all four campuses)
- Apprenticeship and Trade
- University of Regina
- University of Saskatchewan
- University of Alberta
- Self (3 copies provided)

Note: you will be contacted by email if an address change is required

##### What is your situation?

- I want my transcript(s) sent as soon as possible
- I want my transcripts(s) sent at another time. Select one of the options below:

- After November Session (Printed mid December)
- After December Exams (Printed mid January)
- After January Exams (Printed mid February)
- After March Exams (Printed beginning of April )
- After April Session (Printed end of May)
- After May Exams (Printed mid June)
- After June Exams (Printed mid July)
- After Summer School (Printed beginning of August)
- After August Exams (Printed beginning of September)

You will want to check off the ones as shown on the right. Each time you make a selection in "What is Your Situation?", you must click on the "Add to Cart" button in order to make another selection.

Add to Cart Reset

Maximum of 10 requests per application is allowed