

Prairie South Schools
BOARD OF EDUCATION

DATE: November 5, 2019
1:00 p.m. – 4:00 p.m.
Central Office, 1075 9th Avenue NW
Moose Jaw

AGENDA

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Adoption of Minutes**
 - 3.1.** Regular Board Meeting October 1, 2019
- 4. Decision and Discussion Items**
 - 4.1.** School and Division Improvement Accountability Report
 - 4.2.** 2020-2022 Calendar Parameters
 - 4.3.** Out of Province Excursion Kincaid to Hidden Valley Ski Resort (AB)
 - 4.4.** Out of Province Excursion Peacock to Kananaskis (AB)
 - 4.5.** Out of Province Excursion Peacock to Edmonton (AB)
 - 4.6. Monthly Reports**
 - 4.6.1.** Teacher Absence and Substitute Usage Report
 - 4.6.2.** CUPE Staff Absence and Substitute Usage Report
 - 4.6.3.** Bus Driver Absence and Substitute Usage Report
 - 4.6.4.** Out of Scope Absence and Substitute Usage Report
 - 4.6.5.** Tender Report
- 5. Delegations and Presentation**
 - 5.1.** Dave Stevenson, Canadian Union of Public Employees – 1:45 p.m.
- 6. Information Items**
 - 6.1.** Auditor Letter of Independence
 - 6.2.** Auditor Letter of Engagement Outlining Board Obligations and Audit Plan
 - 6.3.** 2019-20 Student Enrolment Data
 - 6.4.** 2019 Relocatable Application
 - 6.5.** Great Plains Press Release
 - 6.6.** SSBA Fall General Assembly
- 7. Provincial Matters**
- 8. Celebration Items**

- 9. Identification of Items for Next Meeting Agenda**
 - 9.1.** Notice of Motions
 - 9.2.** Inquiries
- 10. Meeting Review**
- 11. Adjournment**

MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office, 1075 9th Avenue North West, Moose Jaw, Saskatchewan on October 01, 2019 at 1:00 p.m.

Attendance:

Mr. R. Bachmann; Dr. S. Davidson; Ms. M. Jukes; Mr. A. Kessler; Mr. T. McLeod; Ms. D. Pryor; Mr. J. Radwanski; Mr. B. Swanson; Ms. G. Wilson; Mr. L. Young; T. Baldwin, Director of Education; S. Robitaille, Superintendent of Business and Operations; L. Meyer, Superintendent of Learning; R. Boughen, Superintendent of School Operations; D. Huschi, Superintendent of School Operations; D. Teneycke, Superintendent of School Operations; D. Welter, Superintendent of Human Resources; H. Boese, Recording Secretary

Delegations:

Safe Saskatchewan (Compton/Moker) at 1:30 p.m.

Motions:

- | | | |
|-------------------|--|---------|
| 10-01-2019 - 3142 | That the meeting be called to order at 1:01 p.m.
- Bachmann | |
| 10-01-2019 - 3143 | That the agenda be adopted as amended.
- McLeod | Carried |
| 10-01-2019 - 3144 | That the Board adopt the minutes of the September 3, 2019 Organizational Meeting as amended.
- Kessler | Carried |
| 10-01-2019 - 3145 | That the Board adopt the minutes of the September 3, 2019 Regular Board Meeting as amended.
- Radwanski | Carried |
| 10-01-2019 - 3146 | That the Board adopt the minutes of the September 23, 2019 Special Board Meeting as presented.
- Davidson | Carried |
| 10-01-2019 - 3147 | That the Board receive and file the Student Achievement Accountability Report.
- Pryor | Carried |
| 10-01-2019 - 3148 | That the Board approve Board Policy 12 with appendices updated 01 October 2019.
- Pryor | Carried |
| 10-01-2019 - 3149 | That the Board approve the amended Board Policy 2, Appendix A updated 01 October 2019.
- Davidson | Carried |

- 10-01-2019 - 3150 That the Prairie South School Division ask that the Ministry of Education ensures a feasibility analysis is completed as part of the site selection process for a proposed joint use school on south hill and that if the feasibility analysis does not support a joint use school then next steps will need to be reviewed which may include single use schools on the existing sites. Defeated
- Radwanski

Radwanski has requested motion 10-01-2019-3150 be a recorded vote.

In favour of motion: Radwanski

Opposed to motion: Davidson, Jukes, Kessler, McLeod, Pryor, Swanson, Wilson, Young

Trustee McLeod nominated Trustee Wilson as the SSBA Public Section representative.

Trustee Davidson moved nominations cease.

Trustee Giselle Wilson is acclaimed as the SSBA Public Section representative for Prairie South.

Trustee Jukes nominated Trustee Kessler as the Saskatchewan High Schools Athletic Association representative.

Trustee McLeod moved nominations cease.

Trustee Al Kessler is acclaimed as the Saskatchewan High Schools Athletics Association representative for Prairie South.

- 10-01-2019 - 3151 That the Board approve Central Collegiate's Grade 10-12 senior boys basketball trip to Brandon, Manitoba on December 12-14, 2019. Carried
- McLeod

- 10-01-2019 - 3152 That the Board approve Peacock Collegiate's Grade 10-12 Jazz Band trip to Canmore, Alberta on November 1-3, 2019. Carried
- Kessler

- 10-01-2019 - 3153 That the Board receive and file the monthly reports as presented. Carried
- Young

10-01-2019 - 3154 That the meeting be adjourned at 2:39 p.m.
- Davidson

Carried

Mr. R. Bachmann
Chair

S. Robitaille
Superintendent of Business and Operations

Next Regular Board Meeting:

November 5, 2019
Prairie South School Division Central Office, Moose Jaw

AGENDA ITEM

Meeting Date:	November 5, 2019	Agenda Item #:	04.1
Topic:	School and Division Improvement Accountability Report		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: This is the first of 2 reports from the Student Outcomes and Achievement committee. This report is focused on Student School and Division Improvement, specifically the Learning Improvement Plans for the 2018-2019 school year.

Current Status: Please see attached report.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi, Darran Teneycke, Ryan Boughen	October 15, 2019	School and Division Improvement Accountability Report

Recommendation:

That the Board receive and file the School and Division Improvement Accountability Report.

2018-19 School and Division Improvement Accountability Report

November 2019

Prepared by: Superintendent of Operations

Source Documents

Policy 8

Standing committees are established to assist the Board with work of an on-going or recurring nature. All Committee meetings are closed to the public, and committee members shall hold committee work in strict confidence until such time as work is shared at a public meeting of the Board of Education as described above. The Director of Education may assign staff to support the work of the committee. Committees shall not exercise authority over staff.

Committee work will be presented to the Board by written report for decision, discussion or information.

1. Student Outcomes Standing Committee

1.2 Terms of Reference

To review accountability reports and to make recommendations to the Board.

To examine issues related to increasing student literacy and achievement, promoting academic achievement for all students while closing achievement gaps and enhancing student outcomes.

To examine possible interventions which may be considered or that others have successfully taken which might be appropriate for implementation in the Division.

To make recommendations to the Board relative to actions the Board may take to improve student learning and achievement within the Division.

Policy 12

Section 1 Student Well-being

RE 1.1 Ensures that each student is provided with a safe and caring environment that fosters and maintains respectful and responsible behaviors.

QI 1.1 Develops measurements and monitors progress relative to providing a safe and caring environment.

Section 7 Improvement and Accountability Planning and Reporting

RE 7.1 Leads the Improvement and Accountability Planning and Reporting process including the development of Division goals, budget and facilities.

RE 7.2 Implements plans as approved.

QI 7.2 Develops short and long-range plans to meet the needs of the Division and provide for continuous improvement.

Section 9 Communications and Community Relations

QI 9.3 Ensure information is disseminated to inform appropriate publics.

Administrative Procedure 104

1. Each school's Learning Improvement Plan (LIP) shall also take into consideration local student achievement data as well as the nature of the community and its aspirations for its children and youth.
2. The School Community Council (SCC) must attest that the SCC was consulted in the development of the LIP.
3. The Superintendent of Operations shall annually review the draft School Learning Improvement Plans for compliance with these requirements and shall approve the plan after sign-off by the School Community Council Chair.
4. The Superintendent of Operations shall annually review the outcomes achieved and provide feedback to the principal.

Evidence

➤ Background:

- ❖ LIP Goals will be developed by staff, based on school data and will be aligned with the ESSP.
- ❖ LIPs are a critical component of the Comprehensive Learning Framework (CLF).
- ❖ LIPs ensure schools are responsive to the needs of students and may vary between schools based on local context.
- ❖ LIP goals are: strategic, measureable, and timely.
- ❖ Engagement of stakeholders ensures goals are being responsive to local context and circumstances.

- ❖ On-going discussions at the staff level monitor the progress of the LIP, regularly analyze and evaluate the outcomes of the work plan and suggest modifications as the year progresses.
- ❖ Schools may access support at the division level from Learning Support Teams, consultants and Superintendents.
- ❖ Schools are provided with a template (LIP Work plan - ATTACHED) and time at the beginning of the school year to review previous LIPs, analyze data and collaboratively create the school's LIP.

➤ Learning Improvement Plans

- ❖ Each of our 39 schools was required to create at least one Student Learning goal.

❖ Focus of Student Learning Goal:

Reading Goal	23 Schools	down 1 from 2017-18
Writing Goal	21 Schools	down 4 from 2017-18
Math Goal	9 Schools	up 6 from 2017-18

NOTE: Some schools had multiple goals.

❖ Focus of Student Well-being Goal:

Belonging/Relationships	15 Schools
Anxiety/Depression	3 School
Credit Attainment	3 Schools
Attendance	2 Schools

➤ Review Process

- ❖ LIP work plans were shared with SCCs and plans were updated to include input from SCCs. Please note, some SCCs attended the planning sessions and collaboratively worked with staff to develop the LIP work plan.
- ❖ All LIP work plans are signed by the SCC chairperson.
- ❖ LIP work plans were reviewed with superintendents four times per year (September, October, February, and May).
- ❖ All work plans were uploaded to Connect for administrators to share and learn.
- ❖ LIP goals and results were communicated to students, staff, parents and community a minimum of 3 times throughout the year.

➤ **SCC Engagement and Creating a Shared Plan**

- ❖ The information below is from the Prairie South SCC Self-Assessment Results
- ❖ Survey data was collected using a 1-4 scale, with 1 representing Never and 4 representing Always.
- ❖ The yellow highlighted items reflect a direct correlation to the LIP planning and actualization. The green highlighted items show an increase from 2018 and the red highlighted items show a decrease from 2018.

Self-Assessment Item	2018	2019
Our SCC is inclusive.	3.57	3.59
I understand the roles and responsibilities of the SCC.	3.39	3.46
Our SCC receives, manages, and reports on an annual operating budget from the school division.	3.61	3.66
Our SCC approaches duties with discretion and maintains confidentiality regarding sensitive information.	3.84	3.77
Our SCC has participated in PD opportunities.	2.71	2.71
Our SCC is engaged in the development of the Learning Improvement Plan.	3.40	3.41
Our SCC supports student wellbeing and learning.	3.77	3.75
Our SCC performs action plans connected to the School Learning Improvement Plan goals.	3.42	3.49
The Learning Improvement Plan is a living document that responds to current needs.	3.50	3.63
SCC projects are included in the Learning Improvement Plan and are achieving the intended results.	3.21	3.38
Our SCC understands the economic, social, cultural and health needs of our community.	3.39	3.47
Our SCC understands the supports available in the community to support students' diverse needs.	3.16	3.30
Our SCC provides advice to community agencies about the needs of our students.	2.67	2.70
Our SCC works with community groups and parents to address community issues affecting students and families.	2.83	2.72
Our SCC has developed a climate of open, honest and respectful communication.	3.60	3.70
Our SCC communicates effectively with a variety of audiences.	3.26	3.34
Our SCC is aware of the opportunity to provide advice and recommendations to the board of education regarding educational service delivery.	3.21	3.13
Our SCC provides advice to the principal and school staff regarding school programs.	3.12	3.21
Our SCC has opportunities to network and dialogue with the school board and Prairie South administrative staff.	3.17	3.14
The primary focus of our SCC is strengthening student learning and wellbeing.	3.61	3.72
Our SCC provides an annual report about its plans, initiatives and accomplishments.	3.52	3.47
Our SCC uses data and information from this monitoring process to develop our School Learning Improvement Plan and support actions for improvement.	3.26	3.41
Our SCC has received training on the use and understanding of data and have had data relevant to our work explained to us.	2.60	2.81
Our SCC provides opportunities for parents, students, teachers and community members to give us feedback about our work.	3.19	3.27

Administrative Challenges

- ❖ Although most LIP show improved growth, only 27 of 77 LIPs met their targeted goal and 6 were not reported due to multi-year goals

LEARNING IMPROVEMENT PLAN

School Name: _____

Administrator(s): _____

SCC Chair: _____

Step 1: Problem Statement (Explain what the problem is and why strategic action is required to address it.)

Step 2: Student Strengths

STUDENT STRENGTHS – based on student results
READING:
WRITING:
MATH:
OTHER:

Step 3: Needs Analysis/Root Cause Analysis (What is causing the problem and what evidence can be provided to support the analysis)

SCHOOL PROFILE

Demographics (Students)	2012-13	2013-14	2014-15	2015-16	2016-17
Total Enrolment					
- Male					
- Female					
School Attendance Rate					
School Graduation Rate (High School Only)					
First Nation & Metis					
Reading Assessment Results grade 1					
Reading Assessment Results grade 2					
Reading Assessment Results grade 3					
Reading Assessment Results grade 4					
Reading Assessment Results grade 5					
Reading Assessment Results grade 6					
Reading Assessment Results grade 7					
Reading Assessment Results grade 8					
Reading Assessment Results grade 9					
Reading Assessment Results grade 10					

Special Populations	2012-13	2013-14	2014-15	2015-16	2016-17
# of EAL Students					
# of Students receiving Student Support					
- eIIP					
- Modified					
- Alternate					
- Reduced					
- Other					

Step 4: School Goals/Future State (List the overarching and annual targets for the outcome. How will the situation will be different because of the actions taken to improve it?)

SCHOOL GOAL (SMART FORMAT)

Step 5: Work Plan/Implementation Plan (What are the high-level actions that will be taken to address the problem?)

Adult Indicators						Student Evidence
Action Steps	Due Date:	Person(s) Responsible (Lead)	Measures	Professional Development & Resources (Human & Financial)	Engagement (SCC, Staff, Parents, Community, other)	

Adult Indicators						Student Evidence
Action Steps	Due Date:	Person(s) Responsible (Lead)	Measures	Professional Development & Resources (Human & Financial)	Engagement (SCC, Staff, Parents, Community, other)	

Step 6: Year End Data Collection Summary Profile/Metrics (How will you know a change has been an improvement?).]

AGENDA ITEM

Meeting Date:	November 5, 2019	Agenda Item #:	04.2
Topic:	2020-2022 Calendar Parameters		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	<p>The Education Act in conjunction with collective agreements at the provincial and local level provide guidelines for school calendar development.</p> <p>In accordance with subsection 163(5) of <i>The Education Act, 1995</i>, the first instructional day for all schools across the province is set by the Minister of Education. Initial dates proposed by the Ministry of Education are September 3, 2020 and September 2, 2021. June 30 is the last instructional day allowed by legislation in any calendar year.</p> <ul style="list-style-type: none"> The Ministry reviews board-approved school calendars to ensure they adhere to the prescribed requirements. Board-approved calendars for 2020-2021 are due at the Ministry by 01 May 2020.
Current Status:	<p>Proposed 2020-2021 school calendar teaching and instructional day parameters are:</p> <ul style="list-style-type: none"> 197 teaching days (184 in alternate calendar) 185 instructional days (171 in alternate calendar) Balance between student instructional time threshold of 950 hours and teacher assigned time threshold of 1044 hours a Christmas vacation, which is to commence not later than December 23 and end not earlier than January 2 a spring vacation consisting of not more than five consecutive school days 12 non-instructional days include: <ul style="list-style-type: none"> ➤ 1 school-based organizational day (½ day start-up and ½ day year-end) ➤ 5 teacher prep days (LINC contract) ➤ 2 professional learning days at beginning of school year ➤ 1 professional learning day for LIP work plan development ➤ Professional learning days for Learning Improvement Teams to align with CLF renewal process
Pros and Cons:	

Financial Implications:	
Governance/Policy Implications:	Authority for the Board to set the yearly calendar is established in Board Policy 2.
Legal Implications:	
Communications:	The calendar will be shared with schools, SCCs, staff, parents, and the public once the calendar has been approved by the Board and Ministry.

Prepared By:	Date:	Attachments:
Tony Baldwin	November 5, 2019	<ul style="list-style-type: none"> Current Year Calendar Summary and Calendar Samples

Recommendation:

That the Board approve the parameters for the 2020-2021 and 2021-2022 calendars and direct administration to proceed with calendar development.

Prairie South Schools Calendar Summary 2019-2020
190312

		Calendar One	
Name of Day	Number of Days	Student Instructional Minutes	Teacher Assigned Minutes
Regular Day (includes exam days)	180 x	310	310
Early Dismissal Day	5 x	250	310
Student Led Conference Sessions	4 x	180	180
Teacher Prep and PD Days	12 x	0	300
Total Minutes		57770	61670
Total Hours		962.8	1027.8
Kindergarten Minutes		28885	
Kindergarten Hours		481.4	
Calendar One Schools	Schools in Moose Jaw, Assiniboia and Caronport		
		Calendar Two	
Name of Day	Number of Days	Student Instructional Minutes	Teacher Assigned Minutes
Regular Day (includes exam days)	166 x	336	336
Early Dismissal Day	5 x	276	336
Student Led Conference Sessions	4 x	180	180
Teacher Prep and PD Days	12 x	0	300
Total Minutes		57876	61776
Total Hours		964.6	1029.6
Kindergarten Minutes		28938	
Kindergarten Hours		482.3	
Calendar Two Schools	Schools in Craik, Eyebrow, Chaplin, Central Butte, Mortlach, Gravelbourg, Lafleche, Kincaid, Mankota, Glentworth, Rockglen, Coronach, Bengough, Avonlea, Rouleau and Mossbank		
		Calendar Three	
Name of Day	Number of Days	Student Instructional Minutes	Teacher Assigned Minutes
Regular Day (includes exam days)	181 x	315	315
Student Led Conference Sessions	4 x	180	180
Teacher Prep and PD Days	12 x	0	300
Total Minutes		57735	61335
Total Hours		962.3	1022.3
Kindergarten Minutes		28867.5	
Kindergarten Hours		481.1	
Calendar Three Schools	Schools on Belle Plaine, Baidon, Rose Valley, Vanguard, and Huron Colonies.		

Prairie South SD

2019-2020

Assiniboia, Caronport, Moose Jaw

July 2019						
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Holidays and Events

Division Inservice Day
School Based Organization Day
Prep Day
Prep/LIT Day
LIT Early Dismissal Day
Vacation Day
Remembrance Day
Regular Student Day

197 TD 185 SD

19 03 12

Prairie South SD

2019-2020

Hutterian School Calendar

July 2019						
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November 2019						
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July 2020						
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Holidays and Events

Division Inservice Day
School Based Organization Day
Prep Day
Prep/LIT Day
Hutterian Religious Holiday
Vacation Day
Remembrance Day
Regular Student Day

193 TD 181 SD

19 03 12

Prairie South SD

2019-2020

K-12 Schools

July 2019						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Holidays and Events

Division Inservice Day
School Based Organization Day
Prep Day
Prep/LIT Day
LIT Early Dismissal Day
Vacation Day
Remembrance Day
Regular Student Day

183 TD 171 SD

19 03 12

AGENDA ITEM

Meeting Date:	November 5, 2019	Agenda Item #:	04.3
Topic:	Out-of-Province Excursion		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: Kincaid's Grade 5-12 ski trip to Hidden Valley Ski Resort on January 17, 2020

Current Status:

Pros and Cons:

Financial Implications:

**Governance/Policy
Implications:**

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi	October 21, 2019	Out-of-Province Excursion

Recommendation:

That the Board approve Kincaid's Grade 5-12 ski trip to Hidden Valley Ski Resort on January 17, 2020.

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

Division Office Administration Approval Required

A. INFORMATION	
Name of Teacher: <u>Shane Onraet.</u>	School: <u>Kincaid</u>
Type of Activity: <input type="checkbox"/> Curricular <input type="checkbox"/> Extra-Curricular <input checked="" type="checkbox"/> High Risk Activity <u>SKI Trip</u>	
Grade Level: <u>5-12</u>	Number of Students: <u>40-45</u>
Destination: <u>Hidden Vally Ski Resort</u>	Trip Date: <u>January 17, 2020</u>
Number of School Days (Partial/Full): <u>Non Instructional Friday</u>	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input checked="" type="checkbox"/> Other: <u>Chartered Bus</u> <input type="checkbox"/> Travel by Car/Van (List names of drivers): _____	
Number of Teachers, Parents, Chaperones: <u>10-15</u>	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input type="checkbox"/> Other _____	

B. SAFETY GUIDELINES
<input checked="" type="checkbox"/> Parent consent forms and medical information including the Health Card Number will be obtained. <input checked="" type="checkbox"/> Evacuation Plan is in place and will be communicated to appropriate individuals. <input checked="" type="checkbox"/> Designated supervisor has access to emergency vehicles at all times. <input checked="" type="checkbox"/> Access to cellular or satellite phone or other communication device. <input checked="" type="checkbox"/> A list of emergency telephone numbers will be formulated. <input checked="" type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. <input checked="" type="checkbox"/> Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. <input checked="" type="checkbox"/> Male and Female Chaperones for a co-ed activity. <input checked="" type="checkbox"/> If using 15 passenger vans, SSBA safety guidelines and restrictions will be followed.

C. BUDGET
❖ Anticipated Budget <u>\$4000.00</u> - Budget breakdown (be sure to include cost of substitute staff) ❖ Description of Funding Sources _____ ❖ Out of Pocket Cost per Participant <u>\$100.00</u>

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES

See attached

E. LEARNING ACTIVITIES *(Outline prior training for outdoor education and high risk activities)*

a) Pre-Excursion Learning

See attached

b) Excursion Learning

c) Post-Excursion Learning

F. SCHEDULE OF ACTIVITIES

See Attached

Teacher Signature

Date

Principal Signature

Date

Director/Superintendent Signature

☐

Request Approved

☐

Request Denied

Kincaid School Ski Trip

D. Learning Objectives:

Students will demonstrate the desire to participate in vigorous physical activities.

Students will demonstrate an understanding of how one's level of personal fitness is related to their overall well-being.

Students will display an understanding of the terminology, rules, safety concepts, mechanical principles and current developments that apply to outdoor pursuits.

Students will display increased self-confidence, self-sufficiency and individual initiative.

Students will develop an awareness of the potential of the natural environment for worthwhile lifetime outdoor pursuits in all seasons.

Students will develop an appreciation and respect for the natural environment.

Students will develop social skills that promote acceptable standards of behaviour and positive relationships with each other and the environment.

Students will develop the ability to identify and pursue a variety of fitness-related activities that complement selected outdoor pursuits.

Students will develop an appreciation of the role of outdoor pursuits in the achievement and maintenance of personal fitness.

Students will identify, assess and respond to physical hazards encountered in the natural environment.

Students will identify, assess and respond to physiological and psychological factors often associated with outdoor experiences.

Students will select appropriate personal and group gear for outdoor activities.

E. Learning Activities:

a). Pre-Excursion Learning

- ski hill safety (ie: identifying symbols which mark the degree of difficulty for each run)
- skier responsibilities (ie: do not stop abruptly in front of another skier)
- appropriate dress for the ski hill (ie: no long scarves or loose clothing items)
- basic instruction for using the various lifts.

b). Excursion Learning:

- mandatory lessons conducted by qualified instructors
- safety video and instruction provided by the ski hill
- demonstration and practice using the triple chair and t-bar
- skier's responsibilities on the ski hill

c). Post Excursion Learning:

- discussion of the importance of safety and mandatory lessons
- review of the need for appropriate dress
- reflection of progress made by skiers following a day of skiing

F. Schedule of Activities:

6:15- Meet at school

6:30- Depart

9:30- Arrive at ski hill
-mandatory lessons

4:30- Ski hill closes

5:30- depart Hill

7:30- Supper at Pizza Hut (Swift Current)

10:00- Arrive home

AGENDA ITEM

Meeting Date:	November 5, 2019	Agenda Item #:	04.4
Topic:	Out-of-Province Excursion		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: Peacock's Grade 11 Mountain Bike Trip to Kananaskis, AB on May 21-25, 2020.

Current Status:

Pros and Cons:

Financial Implications:

**Governance/Policy
Implications:**

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi	October 23, 2019	Out-of-Province Excursion

Recommendation:

That the Board approve Peacock's Grade 11 Mountain Bike Trip to Kananaskis, AB on May 21-25, 2020.

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

Division Office Administration Approval Required

A. INFORMATION	
Name of Teacher: Blake Buettner	School: Peacock
Type of Activity: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Extra-Curricular _____ <input checked="" type="checkbox"/> High Risk Activity Mountain Bike Trip to Kananaskis _____	
Grade Level: 11	Number of Students: 21
Destination: Kananaskis, Alberta	Trip Date: May 21 – 25, 2020
Number of School Days (Partial/Full): 2 – Friday, May 22-Full Day, Monday, May 25-Full Day	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> Travel by Car/Van (List names of drivers): Blake Buettner, Renee Verge, Matt Froehlich, Wayne Grywacheski	
Number of Teachers, Parents, Chaperones: 5	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input checked="" type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input checked="" type="checkbox"/> Other CPR Certification _____	

B. SAFETY GUIDELINES
<p> <input checked="" type="checkbox"/> -Parent consent forms and medical information including the Health Card Number will be obtained. <input checked="" type="checkbox"/> -Evacuation Plan is in place and will be communicated to appropriate individuals. <input checked="" type="checkbox"/> -Designated supervisor has access to emergency vehicles at all times. <input checked="" type="checkbox"/> -Access to cellular or satellite phone or other communication device. <input checked="" type="checkbox"/> -A list of emergency telephone numbers will be formulated. <input checked="" type="checkbox"/> -Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. <input checked="" type="checkbox"/> -Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. <input checked="" type="checkbox"/> -Male and Female Chaperones for a co-ed activity. <input checked="" type="checkbox"/> -If using 15 passenger vans, SSBA safety guidelines and restrictions will be followed. </p>

C. BUDGET
<ul style="list-style-type: none"> ❖ Anticipated Budget - \$5325 - Vehicle Rental - \$2000.00 , Fuel - \$1200.00, Campsite Rental - \$1000.00, Groceries-\$400.00, Sub Costs - \$625, Miscellaneous Camping Items(Camp Fuel, Tarps, Rope) - \$100.00 ❖ Description of Funding Sources - Decentralized Budget-Special Programs, Fund Raising(Raffle sales, School Bottle Recycling) ❖ Out of Pocket Cost Per Participant \$150.00 - Meal Plans, Camping Gear, Bike Maintenance and Tune-up, Class T-Shirt, CPR Certification, Spending Money, Fast Food Restaurants x 3, Snacks for Trip

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES

- Lifelong participation in recreational activities. Have students appreciate outdoor activities for life.
 - Develop positive attitudes towards physical activity, fitness, self-concepts, relationships, social behavior, personal and group safety.
 - Outdoor pursuits have been a major objective of Outdoor Education 20.
- Specifically, from the Physical Education 20 Curriculum:

Foundational Objective:

Students will develop skills related to the outdoors which will make them more comfortable in an outdoor environment.

Learning Objectives:

- Students will display an understanding of terminology, rules, safety concepts, mechanical principles and current developments that apply to outdoor pursuits. (We learn biking, hiking and camping terminology, rules, wildlife and bike safety and current trends in mountain biking.)
- Students will display increased self-confidence, self-sufficiency and individual initiative. (Students are trained on the hills in Moose Jaw on their bikes and their self-confidence grows enormously after a day in the mountains using their bikes. Students will spend time training on their own.)

Foundational Objective:

Students will develop skills which promote lifelong outdoor leisure pursuits.

Learning Objectives:

- Students will develop the basic movement patterns and performance cues related to outdoor pursuits.
- (We train on stationary bikes to gain fitness for the trip.)
- Students will develop an awareness of the potential of the natural environment for worthwhile lifetime outdoor pursuits in all seasons. (We discuss wildlife safety and the wilderness area we will be going into.)

Foundational Objective:

Students will develop an appreciation of and respect for the outdoor environment.

Learning Objectives:

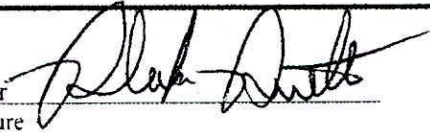
- Students will develop an appreciation and respect for the natural environment.
- Students will develop social skills that promote acceptable standards of behaviour and positive relationships with each other and the environment. (The students develop close relationships with each other through the process of the class.)

Foundational Objective:

- Students will develop an appreciation of the contribution outdoor pursuits make to personal fitness.

- Leave on Friday, May 22 for Kananaskis Provincial Park in Kananaskis, Alberta.
- Bike Canmore Olympic Park trails on Friday, May 22. Set up camp at the Group Camp at Kananaskis.
- Bike Terrace trail on Saturday, May 23.
- Bike Lake Minnewanka trail on Sunday, May 24.
- Return to Moose Jaw on Monday, May 25.

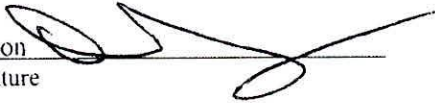
Blake Buettner
Teacher Signature



October 16, 2019

Date

Dustin Swanson
Principal Signature



October 16, 2019

Date

Director/Superintendent Signature

☐

Request Approved

☐

Request Denied

AGENDA ITEM

Meeting Date:	November 5, 2019	Agenda Item #:	04.5
Topic:	Out-of-Province Excursion		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: Peacock/CCI/RVCI Grade 9-12 Wrestling Trip to Edmonton, AB on Jan 31 – Feb 2, 2020.

Current Status:

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi	October 28, 2019	Out-of-Province Excursion

Recommendation:

That the Board approve Peacock/CCI/RVCI Grade 9-12 Wrestling Trip to Edmonton, AB on Jan 31 – Feb 2, 2020.

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

Division Office Administration Approval Required

PROPOSED
May not occur

A. INFORMATION	
Name of Teacher: <u>DUSTIN SWANSON</u>	School: <u>PEACOCK / CCI / RVC1</u>
Type of Activity: <input type="checkbox"/> Curricular <input checked="" type="checkbox"/> Extra-Curricular <u>WRESTLING</u> <input type="checkbox"/> High Risk Activity _____	
Grade Level: <u>9-12</u>	Number of Students: <u>8-12</u>
Destination: <u>EDMONTON</u>	Trip Date: <u>JAN 31/20 - FEB 2/20</u>
Number of School Days (Partial/Full): <u>0</u>	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> Travel by Car/Van (List names of drivers): <u>Kelly Busch / Rob Villeneuve</u> <u>(coaches)</u>	
Number of Teachers, Parents, Chaperones: <u>3</u>	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input checked="" type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input checked="" type="checkbox"/> Other <u>Ris / Concussion</u>	

B. SAFETY GUIDELINES
<input checked="" type="checkbox"/> Parent consent forms and medical information including the Health Card Number will be obtained. <input checked="" type="checkbox"/> Evacuation Plan is in place and will be communicated to appropriate individuals. <input checked="" type="checkbox"/> Designated supervisor has access to emergency vehicles at all times. <input checked="" type="checkbox"/> Access to cellular or satellite phone or other communication device. <input checked="" type="checkbox"/> A list of emergency telephone numbers will be formulated. <input checked="" type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. <input checked="" type="checkbox"/> Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. <input checked="" type="checkbox"/> Male and Female Chaperones for a co-ed activity. <i>If needed yes</i> <input type="checkbox"/> If using 15 passenger vans, SSBA safety guidelines and restrictions will be followed. <i>N/A</i>

C. BUDGET
❖ Anticipated Budget <u>\$400 Reg + \$2500 hotels + \$1500 travel = \$4800</u> - Budget breakdown (be sure to include cost of substitute staff) ❖ Description of Funding Sources <u>Fundraising, MJKWC, school extracurricular, individual</u> ❖ Out of Pocket Cost per Participant <u>Up to \$300</u>

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES

- N/A

E. LEARNING ACTIVITIES *(Outline prior training for outdoor education and high risk activities)*

a) Pre-Excursion Learning

- N/A

b) Excursion Learning

c) Post-Excursion Learning

F. SCHEDULE OF ACTIVITIES

Jan 31 - 5am - 2pm Travel to Edmonton
- 2 - 5pm Wrestling check

Feb 1 - 9 - 7 Competition
- 7 - 10 free time @ mat

Feb 2 - 8 - 5pm Travel back to MJ.

Teacher Signature

Date

Oct 28/19

Principal Signature

Date

Oct 28/19

Director/Superintendent Signature

☐

Request Approved

☐

Request Denied

AGENDA ITEM

Meeting Date:	November 05, 2019	Agenda Item #:	04.6
Topic:	Monthly Reports		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	The Board has requested monthly updates regarding staff absences and tenders awarded.
Current Status:	Current Information is attached.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	November 5, 2019	<ul style="list-style-type: none"> • Staff Absence Summaries • Tender Summary

Recommendation:

That the Board receive and file the monthly reports as presented.

Teacher Absences & Substitute Usage

Date Range:		September 23, 2019 - October 18, 2019			
Absence Reason	Days	% of Total Absences	Sub Days	% Needed Sub	% of possible days
LINC Agreement					
Compassionate Leave	13.86	1.68%	12.5	90.19%	0.17%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	5.66	0.69%	5	88.34%	0.07%
Earned Day Off	46.34	5.62%	36.36	78.46%	0.57%
Education Leave	0	0.00%	0	0.00%	0.00%
Emergency Leave	1	0.12%	0.8	80.00%	0.01%
Executive Leave	3	0.36%	3	100.00%	0.04%
Prep Time	55.62	6.75%	54.33	97.68%	0.69%
Pressing Leave	25.79	3.13%	21.54	83.52%	0.32%
PSTA	1	0.12%	1	100.00%	0.01%
Leave Without Pay	15.04	1.83%	14.44	96.01%	0.19%
SUB TOTAL	167.31	20.30%	148.97	89.04%	2.07%
Provincial Agreement/ Education Act/ Employment Act					
Court/Jury	0	0.00%	0	0.00%	0.00%
Illness - Teacher	174.68	21.20%	152.64	87.38%	2.16%
Illness - Long Term	143.54	17.42%	0	0.00%	1.77%
Medical/Dental Appt	90.37	10.97%	74.57	82.52%	1.12%
Paternity/Adoption Leave	0	0.00%	0	0.00%	0.00%
Secondment	2.5	0.30%	2.5	100.00%	0.03%
STF Business - Invoice	1.08	0.13%	1.08	100.00%	0.01%
Unpaid Sick Leave	0	0.00%	0	0.00%	0.00%
SUB TOTAL	412.17	50.02%	230.79	55.99%	5.10%
Prairie South					
Extra/Co-curr Teach	33.08	4.01%	27.54	83.25%	0.41%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	97.35	11.81%	80.49	82.68%	1.20%
Internship Seminar	2.5	0.30%	2.5	100.00%	0.03%
IT Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	44.95	5.46%	38.5	85.65%	0.56%
PD DEC Teachers	51.08	6.20%	42.48	83.16%	0.63%
School Operations Meet/PD	15.56	1.89%	13.48	86.63%	0.19%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	244.52	29.67%	204.99	83.83%	3.02%
Total Absences	824.00	100.00%	584.75	70.96%	10.19%

Teachers (FTE)

425.66

of teaching Days

19

Possible Days

8087.54

Long Term Illness: When a temporary contract is issued for an illness leave of 20+ days.

CUPE Staff Absences & Casual Usage 2019 - 2020

Date: September 23, 2019 - October 27, 2019

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
CUPE Agreement					
Act of God	3.15	0.60%	0	0.00%	0.05%
Bereavement Leave	18.07	3.42%	14.07	0.00%	0.30%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	11.34	2.14%	4.34	0.00%	0.19%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
CUPE Business - Invo	30.88	5.84%	30.88	0.00%	0.00%
Earned Day Off	0.49	0.09%	0.49	0.00%	0.01%
Executive Position	0	0.00%	0	0.00%	0.00%
Family Responsibilities	0	0.00%	0	0.00%	0.00%
Illness - Support	240.85	45.53%	149.38	62.02%	3.99%
Med/Den Appt Support	51.17	9.67%	37.28	72.86%	0.85%
Noon Supervision	3.44	0.65%	2.17	0.00%	0.06%
Parenting/Caregiver	42.62	8.06%	29.34	0.00%	0.71%
Pressing Leave	16.53	3.12%	8.93	0.00%	0.27%
Rec. of Service	2	0.38%	2	0.00%	0.03%
TIL Support	2.2	0.42%	0	0.00%	0.04%
Without Pay Support	29.18	5.52%	23.25	0.00%	0.48%
SUB TOTAL	451.92	85.43%	302.13	66.85%	7.48%
Employment Act					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	65.13	12.31%	45.48	69.83%	1.08%
Workers Compensation	0	0.00%	0	0.00%	0.00%
SUB TOTAL	65.13	12.31%	45.48	69.83%	1.08%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-curr Sup	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
PD DEC In Province Support Staff	11.08	2.09%	5	0.00%	0.18%
PD Out of Province Support Staff	0.86	0.16%	0.86	0.00%	0.01%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	11.94	2.26%	5.86	0.00%	0.20%
Total Absences	528.99	100.00%	353.47	66.82%	8.76%

Possible Days

September 23, 2019 - October 27, 2019

Days

23.00

FTE

262.7

Total Days

6042.10

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Bus Driver Staff Absences & Casual Usage 2019 - 2020

Date: September 23, 2019 - October 27, 2019

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0.00	0.00%	0.00	0.00%	0.00%
Bereavement Leave	0.00	0.00%	0.00	0.00%	0.00%
Community Service	0.00	0.00%	0.00	0.00%	0.00%
Compassionate Care	0.00	0.00%	0.00	0.00%	0.00%
Competition Leave	0.00	0.00%	0.00	0.00%	0.00%
Convocation Leave	0.00	0.00%	0.00	0.00%	0.00%
Family Responsibilities	7.00	3.64%	5.50	0.00%	0.28%
Illness - Support	47.00	24.42%	35.00	0.00%	1.91%
Med/Den Appt Support	9.00	4.68%	9.00	0.00%	0.37%
Parenting/Caregiver	1.00	0.52%	1.00	0.00%	0.04%
Pressing Leave	3.50	1.82%	3.00	0.00%	0.14%
Without Pay Support	125.00	64.94%	121.00	0.00%	5.08%
SUB TOTAL	192.50	100.00%	174.50	90.65%	7.82%
Employment Act					
Court/Jury Duty	0.00	0.00%	0.00	0.00%	0.00%
Paternity Leave	0.00	0.00%	0.00	0.00%	0.00%
Vacation Support	0.00	0.00%	0.00	0.00%	0.00%
Workers Compensation	0.00	0.00%	0.00	0.00%	0.00%
SUB TOTAL	0.00	0.00%	0.00	0.00%	0.00%
Prairie South					
ACCT Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
BUSI Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
Extra/Co-Curricular	0.00	0.00%	0.00	0.00%	0.00%
FACI Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
HUMA Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
LRNG Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0.00	0.00%	0.00	0.00%	0.00%
TRAN Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
SUB TOTAL	0.00	0.00%	0.00	0.00%	0.00%
Total Absences	192.50	100.00%	174.50	90.65%	7.82%

Possible Days

September 23, 2019 - October 27, 2019

Days

23.00

Staff

107.00

Total Days

2461.00

** Data includes data from 3 CUPE bus drivers

*** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Out of Scope Staff Absences & Casual Usage 2019 - 2020

Date: September 23, 2019 - October 27, 2019

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	1	0.83%	0	0	0.09%
Bereavement Leave	1	0.83%	0	0	0.09%
Community Service	0	0.00%	0	0	0.00%
Compassionate Care	2	1.65%	0	0	0.19%
Competition Leave	0	0.00%	0	0	0.00%
Convocation Leave	0	0.00%	0	0	0.00%
Family Responsibilities	0	0.00%	0	0	0.00%
Illness - Support	60.4	49.87%	0	0	5.64%
Med/Den Appt Support	6.14	5.07%	0	0	0.57%
Parenting/Caregiver	1.43	1.18%	0	0	0.13%
Pressing Leave	4.39	3.62%	0	0	0.41%
Without Pay Support	1.53	1.26%	0	0	0.14%
SUB TOTAL	77.89	64.31%	0	0.00%	7.28%
Employment Act					
Court/Jury Duty	0	0.00%	0	0	0.00%
Paternity Leave	0	0.00%	0	0	0.00%
Vacation Support	40.16	33.16%	0	0	3.75%
Workers Compensation	0	0.00%	0	0	0.00%
SUB TOTAL	40.16	33.16%	0	0.00%	3.75%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0	0.00%
BUSI Meet/PD	0	0.00%	0	0	0.00%
FACI Meet/PD	0	0.00%	0	0	0.00%
HUMA Meet/PD	3.07	2.53%	0	0	0.29%
LRNG Meet/PD	0	0.00%	0	0	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0	0.00%
TRAN Meet/PD	0	0.00%	0	0	0.00%
PD Out of Province	0	0.00%	0	0	0.00%
SUB TOTAL	3.07	2.53%	0	0	0.29%
Total Absences	121.12	100.00%	0	0.00%	11.32%

Possible Days

September 23, 2019 - October 27, 2019

Days

24.00

FTE

44.596

Total Days

1070.30

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Tender Report for the period September 24, 2019 to October 30, 2019

Background:

- Board has requested a monthly report of tenders awarded.
- Administrative procedure 513, which details limits where formal competitive bids are required.

The procedure is as follows:

- The Board of Education has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting as an information item.
- Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.

Current Status:

There are the following tenders to report this period. Sales taxes are not included in the prices.

- A tender was issued for school buses. The tender was awarded on the basis of points. The highest scoring bidder was Legacy Bus Sales with a score of 109.3. Total cost was \$1,181,600 before tax.
- A tender was issued for servers. The tender was awarded to Powerland at a quoted cost of \$49,269 before tax.

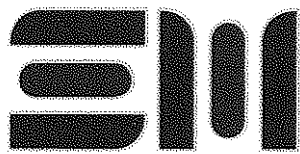
AGENDA ITEM

Meeting Date:	November 5 th , 2019	Agenda Item #:	06.1
Topic:	Auditor Letter of Independence		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	Stark & Marsh CPA LLP have been engaged to audit the financial statements of Prairie South School Division no. 210 for the year ending August 31, 2019
Current Status:	Auditing Standards require, that on a minimum of an annual basis, Stark & Marsh CPA LLP communicate the current status of their independence as it relates to PSSD #210.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	Attached letter confirming Auditor's independence.

Prepared By:	Date:	Attachments:
Stephen Robitaille	October 8, 2019	Auditor Letter of Independence

Recommendation: That the Board review the letter provided.



STARK & MARSH
— CPA LLP —

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Swift Current, SK Canada S9H 3V5
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#1-910 3rd Ave. W, P.O. Box 337
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201 3rd Ave. W, P.O. Box 748
Assiniboia, SK Canada S0H 0B0
Ph: (306) 642-2242
Fax: (306) 642-2245

Letter of Independence

October 3, 2019

Prairie South School Division No. 210
1075 - 9th Avenue North West
MOOSE JAW, SK S6H 1V7

ATTENTION: Board of Directors

Dear Sir(s)/Madam(s):

We have been engaged to audit the financial statements of Prairie South School Division No. 210 for the year ending August 31, 2019.

Canadian Generally Accepted Auditing Standards (GAAS) require that we communicate at least annually with you regarding all relationships between the organization and Stark & Marsh CPA LLP, that, in our professional judgment, may reasonably be thought to bear on our independence.

In determining which relationships to report, these standards require us to consider relevant rules and related interpretations prescribed by the Uniform Rules of Professional Conduct of the Institute of Chartered Professional Accountants of Saskatchewan, covering such matters as:

- (a) holding a financial interest, either directly or indirectly, in a client;
- (b) holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client;
- (c) personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client;
- (d) economic dependence on a client; and
- (e) provision of services in addition to the audit engagement.

We have prepared the following comments to facilitate our discussion with you regarding independence matters arising since September 20, 2018.

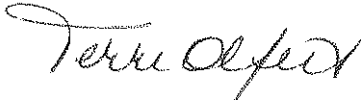
We are not aware of any relationships between the organization and ourselves that, in our professional judgment, may reasonably be thought to bear on our independence.

GAAS requires that we confirm our independence to the Board of Directors in the context of the Uniform Rules of Professional Conduct of the Institute of Chartered Professional Accountants of Saskatchewan. Accordingly, we hereby confirm that we are independent with respect to the organization within the meaning of the Uniform Rules of Professional Conduct of the Institute of Chartered Professional Accountants of Saskatchewan as of August 31, 2019.

This report is intended solely for the use of the the Board of Directors, management and others within the organization and should not be used for any other purposes.

Should you have any questions regarding the foregoing or other matters, please contact us at your convenience. We are prepared to answer any questions you may have regarding our independence.

Yours truly,

A handwritten signature in black ink, appearing to read "Terri Olfert". The signature is fluid and cursive, with a large initial "T" and a stylized "O".

Terri Olfert, CPA, CA

TLO/kjb

AGENDA ITEM

Meeting Date:	November 5 th , 2019	Agenda Item #:	06.2
Topic:	Auditor Letter of Engagement Outlining Board Obligations and Audit Plan		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	Stark & Marsh CPA LLP have been engaged to audit the financial statements of Prairie South School Division no. 210 for the year ending August 31, 2019
Current Status:	Stark & Marsh CPA LLP have provided details pertaining to reporting requirements as they relate to the Auditors and to the Board, as well as the Audit plan.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Stephen Robitaille	October 8, 2019	Attached Letter

Recommendation: That the Board review the letter provided.



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October 3, 2019

Prairie South School Division No. 210
1075 - 9th Avenue North West
MOOSE JAW, SK S6H 1V7

ATTENTION: Board of Directors

Dear Sir(s)/Madam(s):

We have been engaged to provide the following services for Prairie South School Division No. 210 for the year ending August 31, 2019:

1. Audit the statement of financial position and the related statements of operations, changes in net financial assets and changes in cash flow; and
2. Prepare special reports: Report on Internal Controls, Report on Legislative Compliance and Report on Other Matters.

Enclosed is a report pertaining to our audit of the financial statements of the organization. This document had been prepared to aid you in fulfilling your obligation(s) with respect to the 2019 financial statements and is not intended for any other purpose. We do not accept any responsibility if the report is distributed to third parties or other users.

Should you have any questions regarding the enclosed, please do not hesitate to contact us.

Yours truly,

A handwritten signature in cursive script, appearing to read 'Terri Olfert', is written over a horizontal line.

Terri Olfert, CPA, CA

TLO/kjb
Enc.

PRAIRIE SOUTH SCHOOL DIVISION NO. 210

REPORTING RESPONSIBILITIES AND AUDIT PLAN

I. Our Responsibility as Auditors

Our responsibility, as auditors, is to express an opinion to the Board on whether the financial statements present fairly, in all material respects, the financial position, results of operations and cash flows in accordance with Canadian public sector accounting standards.

An audit is conducted to obtain reasonable (but not absolute) assurance that the financial statements are free of material misstatements. Due to the inherent limitations of an audit, there is an unavoidable risk that some misstatements will not be detected (particularly intentional misstatements concealed through collusion), even though the audit is properly planned and performed. Should we discover any such irregularities during our examination, we will report these matters to you.

Our audit includes:

- An assessment of the risk that the financial statements may contain material misstatements;
- An examination of various tests and sampling of data, supporting documentation and the disclosures made in the financial statements;
- An assessment of the accounting principles used by management; and
- An assessment of the significant estimates made by management.

We will obtain an understanding of internal controls to plan the audit. If control risk is assessed below maximum, sufficient audit evidence will be obtained through tests of controls to support our assessment. It should be noted, however, that our review of the organization's internal controls will be insufficient to express an opinion regarding their effectiveness and/or efficiency.

Our understanding of internal controls will also include management's assessment of the risk that the financial statements may be materially misstated as a result of fraud and error and the internal controls put into place by management to address such risks.

II. Responsibilities of the Board of Directors

As management for the organization, the Board is responsible for establishing and maintaining an adequate internal control structure and procedures for financial reporting. This includes the design and maintenance of accounting records, recording transactions, selecting and applying accounting policies, safeguarding of assets and preventing and detecting fraud and error.

The the Board's responsibilities with respect to the audit engagement include (but are not limited to) the following:

- Being available to assist and provide direction in the audit planning process when and where appropriate;
- Meeting with us as necessary and prior to the release and approval of financial statements to review audit, disclosure and compliance issues;
- Where necessary, reviewing matters raised by the audit process with appropriate levels of management/the Board and reporting back to the auditors with respect to your findings;

- Making known to us any issues of disclosure, corporate governance, fraud or illegal acts, non-compliance with laws or regulatory requirements that are known to you, where such matters may impact the financial statements or the auditor's report;
- Providing guidance and direction to us on any additional work you feel should be undertaken in response to issues raised or concerns expressed;
- Making such enquiries as appropriate into our findings with respect to corporate governance, management conduct, cooperation, information flow and systems of internal controls; and
- Reviewing the draft financial statements prepared by the Board, including the presentation, disclosures and supporting notes and schedules, for accuracy, completeness and appropriateness.

III. Audit Approach

Outlined below are certain aspects of our audit approach which are intended to help you in discharging your oversight responsibilities. Our general approach to the audit of Prairie South School Division No. 210 is to assess the risks of material misstatement in the financial statements and then respond by designing audit procedures.

a) Illegal Acts, Fraud, Intentional Misstatements and Errors

Our auditing procedures, including tests of your accounting records, are limited to those considered necessary in the circumstances and would not necessarily disclose all illegal acts, fraud, intentional misstatements or errors should any exist. We will conduct the audit under Canadian generally accepted auditing standards (GAAS), which include procedures to consider the potential likelihood of fraud and illegal acts occurring (based on the control environment, governance structure and circumstances encountered during the audit).

These procedures are not designed to test for fraudulent or illegal acts, nor would they necessarily detect such acts or recognize them as such, even if the effect of their consequences on the financial statements is material. However, should we become aware that an illegal or possible illegal act or an act of fraud may have occurred, other than one considered clearly inconsequential, we will communicate this information directly to the Board.

It is management's and/or the Board's responsibility to detect and prevent illegal actions. If such acts are discovered or management/the Board become aware of circumstances under which the organization may have been involved in fraudulent, illegal or regulatory non-compliance situations, such circumstances must be disclosed to us.

b) Related Party Transactions

During our audit, we conduct various tests and procedures to identify transactions considered to involve related parties. Related parties exist when one party has the ability to exercise, directly or indirectly, control, joint control or significant influence over the other. Two or more parties are related when they are subject to common control, joint control or common significant influence. Related parties also include management, members of the Board and their immediate family members and companies with which these individuals have an economic interest.

We will ensure that all related party transactions that were identified during the audit have been represented by management/the Board to have been disclosed in the notes to financial statements, recorded in accordance with Canadian public sector accounting standards and have been reviewed with you. All gains and losses occurring as a result of transactions with related parties have been recorded in accordance with the recommendations of the Chartered Professional Accountant (CPA) Canada Handbook. You are also required to identify any other related party transactions not disclosed in the financial statements.

c) Risk-based

Our risk-based approach focuses on obtaining sufficient appropriate audit evidence to reduce the risk of material misstatement in the financial statements to an appropriately low level. This means that we will focus our audit work on higher risk areas that have a higher risk of being materially misstated.

Based on our knowledge of the organization's business and our past experience, we have identified the following areas that have a potentially higher risk of a material misstatement:

- Review procedures and School Division's internal review of School Generated Funds assets and related revenue and expenses.

d) Materiality

Materiality in an audit is used to help us achieve the following:

- Guide planning decisions on the nature and extent of our audit procedures;
- Assess the sufficiency of the audit evidence gathered; and
- Evaluate any misstatements found during our audit.

Materiality is the term used to describe the significance of financial statement information to decision makers. An item of information, or an aggregate of items, is material if it is probable that its omission or misstatement would influence or change a decision. Materiality is a matter of professional judgment in the particular circumstances.

We plan to use a materiality level of \$800,000. The materiality level for the prior year's audit was \$800,000.

e) Audit Procedures

In responding to our risk assessment, we will use a combination of tests of controls, tests of details and substantive analytical procedures. The objective of the tests of controls is to evaluate whether certain controls operated effectively. The objective of the tests of details is to detect material misstatements in the account balances and transaction streams. Substantive analytical procedures are used to identify differences between recorded amounts and predictable expectations in larger volumes of transactions over time.

f) Other Matters

- Provide an opinion on Internal Control, Legislative Compliance and Other Matters to the office of the Provincial Auditor as in prior year audit

This communication is prepared solely for the information of the Board and is not intended for any other purpose. We do not accept any responsibility if this document is distributed to third parties or other users.

AGENDA ITEM

Meeting Date:	November 5, 2019	Agenda Item #:	06.3
Topic:	2019-20 Student Enrolment Data		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	The first document outlines our grade specific Ministry approved student enrolments and the second document provides an October 10, 2019 K-12 FTE comparison to our October 10, 2018 numbers, our projected 2019/20 enrolments and our September 30, 2019 numbers.	
Current Status:	<p>As of October 11, 2019, Prairie South Schools has 7127 students. We have 269 Pre-K students and 6858 K-12 students. 3955 students attend school in Moose Jaw, 2524 students attend school in our rural communities, 18 students attend our Virtual School, 193 students are home-based, and 437 students attend our associate schools.</p> <p>From a K-12 FTE perspective, we have 3641 students attend school in Moose Jaw, 2344 students attend school in our rural communities, 18 students attend our Virtual School, 92.25 students are home-based, and 425.5 students attend our associate schools.</p>	
Pros and Cons:		
Financial Implications:		
Governance/Policy Implications:		
Legal Implications:		
Communications:		
Prepared By:	Date:	Attachments:
Ryan Boughen	October 16, 2019	Sep 30.19 Enrolments by School by Grade-Oct 10.19 Update Enroll Compare June 2019 to Sep.Oct 2019-Oct 10.19 Final

Recommendation:

That the Board review the information provided.

Prairie South School Division
2019/2020 Enrolments as at Oct 10, 2019

																		2019-2020 Totals							
As of Oct 10/19			TOTAL ENROLMENTS																10-Oct-19		10-Oct-19				
School:	Grades	PreK Funded / Non-Funded																	TOTAL ENROLMENTS			FTE		FTE	
			Pre-K Program	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL	PreK	K-12	TOTAL	PreK-12	K-12			
Central Collegiate	9-12											127	134	128	145	534	-	534	534	534.0	534.0				
Empire	PreK-8	F	15	13	12	15	9	7	12	13	13	17				126	15	111	126	112.0	104.5				
King George	PreK-8	F	31	40	45	46	38	44	49	32	39	41				405	31	374	405	369.5	354.0				
Lindale	PreK-8	NF	16	38	33	30	27	36	40	42	39	36				337	16	321	337	310.0	302.0				
Ecole Palliser Heights	PreK-8	NF	32	73	71	96	76	76	78	57	69	53				681	32	649	681	628.5	612.5				
Peacock	9-12											146	150	123	140	559	-	559	559	559.0	559.0				
Prince Arthur	PreK-8	F	16	12	24	21	21	27	23	26	35	30				235	16	219	235	221.0	213.0				
Riverview Collegiate	9-12											18	23	20	35	96	-	96	96	96.0	96.0				
Sunningdale	PreK-8	NF	18	44	44	50	46	48	49	60	62	26				447	18	429	447	416.0	407.0				
Westmount	PreK-8	F	31	38	34	40	38	42	30	36	26	42				357	31	326	357	322.5	307.0				
William Grayson	PreK-8	F	16	20	17	13	16	23	24	20	16	13				178	16	162	178	160.0	152.0				
Total Moose Jaw			175	278	280	311	271	303	305	286	299	258	291	307	271	320	3,955	175	3,780	3,955	3,728.5	3,641.0			
Assiniboia Elem	5-8								57	38	34	43				172	-	172	172	172.0	172.0				
Assiniboia HS	9-12											38	37	37	51	163	-	163	163	163.0	163.0				
Assiniboia 7th Ave	PreK-4	F	16	33	35	46	46	44								220	16	204	220	195.5	187.5				
Avonlea	K-12			8	10	19	8	11	15	13	12	9	5	10	7	12	139	-	139	139	135.0	135.0			
Baildon Colony	1-8			-	4	4	5	4	2	2	2	-	1	-	-	-	24	-	24	24	24.0	24.0			
Belle Plaine Colony	1-12			1	1	5	-	2	2	2	2	2	1	1	2	1	22	-	22	22	21.5	21.5			
Bengough	K-12			8	6	10	4	3	5	2	6	10	6	8	2	7	77	-	77	77	73.0	73.0			
Caronport Elem	K-8			19	28	29	22	24	16	13	14	14	-	-	-	-	179	-	179	179	169.5	169.5			
Central Butte	PreK-12	NF	16	10	11	11	10	14	10	11	8	6	6	3	4	10	130	16	114	130	117.0	109.0			
Chaplin	K-8			2	1	3	-	2	5	3	5	1	2	3	2	2	31	-	31	31	30.0	30.0			
Coronach	PreK-12	NF	17	17	15	7	16	20	20	12	14	11	11	8	11	11	190	17	173	190	173.0	164.5			
Craik	K-8			3	9	2	7	5	6	4	2	4	2	6	7	9	66	-	66	66	64.5	64.5			
Ecole Gravelbourg	PreK-12	NF	16	14	16	19	18	21	23	16	24	13	21	19	15	13	248	16	232	248	233.0	225.0			
Eyebrow	K-12			4	2	4	2	5	2	5	2	-	4	5	3	7	45	-	45	45	43.0	43.0			
Glentworth	PreK-12	NF	12	3	4	8	5	5	8	6	9	5	7	5	13	4	94	12	82	94	86.5	80.5			
Huron Colony	1-8			-	-	2	-	-	3	1	2	-	1	-	-	-	9	-	9	9	9.0	9.0			
Kincaid Central	K-12			8	9	13	10	3	11	14	11	7	12	4	3	9	114	-	114	114	110.0	110.0			
Lafleche Central	PreK-12	NF	10	5	10	7	15	9	10	10	8	5	10	7	8	5	119	10	109	119	111.5	106.5			
Mankota	K-12			-	2	4	3	3	1	2	4	6	7	5	1	5	43	-	43	43	43.0	43.0			
Mortlach	PreK-12	NF		7	6	4	7	2	9	8	5	5	2	6	5	4	70	-	70	70	66.5	66.5			
Mossbank	K-12			6	10	6	9	9	12	19	7	12	7	8	3	9	117	-	117	117	114.0	114.0			
Rockglen	PreK-12	NF		12	7	8	10	11	9	9	10	6	5	9	6	6	108	-	108	108	102.0	102.0			
Rose Valley Colony	1-8			2	-	4	1	-	1	2	1	1	1	-	-	-	13	-	13	13	12.0	12.0			
Rouleau	PreK-12	NF	7	10	7	13	12	11	8	18	10	4	8	6	10	5	129	7	122	129	120.5	117.0			
Vanguard Colony	1-8				-	-	-	-	1	-	1	-	-	-	-	-	2	-	2	2	2.0	2.0			
Total Rural			94	172	193	228	210	208	236	210	193	164	157	150	139	170	2,524	94	2,430	2,524	2,391.0	2,344.0			
Total 2019/20 - PSS Schools			269	450	473	539	481	511	541	496	492	422	448	457	410	490	6,479	269	6,210	6,479	6,119.5	5,985.0			

Virtual School													1	1	16	18		18	18	18.00	18.00	
Total 2019/20-PSS+V.S.			269	450	473	539	481	511	541	496	492	422	448	458	411	506	6,497	269	6,228	6,497	6,137.5	6,003.0
Home School				17	22	13	27	22	18	16	23	15	8	7	3	2	193	-	193	193	92.25	92.25
Total 2019/20 PSS+V.S.+H.S.			269	467	495	552	508	533	559	512	515	437	456	465	414	508	6,690	269	6,421	6,690	6,229.8	6,095.3
Briercrest Christian	9-12												16	49	41	35	141	-	141	141	141.0	141.0
Cornerstone Christian	K-12			23	15	16	21	20	25	12	38	27	19	26	26	28	296	-	296	296	284.5	284.5
Total 2019/20 Assoc			-	23	15	16	21	20	25	12	38	27	35	75	67	63	437	-	437	437	425.5	425.5
Total 2019/20			269	490	510	568	529	553	584	524	553	464	491	540	481	571	7,127	269	6,858	7,127	6,655.25	6,520.75

2019-20 Enrolment Comparision (June 2019 vs Sept/Oct 2019)

	June, 2019		Sept/Oct 2019					
	Oct 10, 2018 (FTE K-12)	Projected Enrolment (FTE K-12)	Day 1 - School Count (K-12 FTE)	Sept 30/19 (FTE K-12)	Oct 10/19 Verified (FTE K-12)	Oct 10, 2019 vs Oct 10, 2018	Oct 10, 2019 vs Projected Enrolment	Oct 10, 2019 vs Sept 30, 2019
ASSE	156	171	168	173	172	16	1	-1
ASSH	156	168	164	163	163	7	-5	0
ASSS	210	188.5	187.5	187.5	187.5	-22.5	-1	0
AVON	143.5	140	136	135	135	-8.5	-5	0
BAIL	22	26	26	24	24	2	-2	0
BELL	23.5	21.5	21.5	21.5	21.5	-2	0	0
BENG	73	73	72.5	73	73	0	0	0
CARE	157	166	173.5	169.5	169.5	12.5	3.5	0
CENB	104.5	106.5	114	109	109	4.5	2.5	0
CENC	540	536	535	535	534	-6	-2	-1
CHAP	33.5	33	29	30	30	-3.5	-3	0
CORO	160	173	165.5	164.5	164.5	4.5	-8.5	0
CRAI	70	65	64.5	64.5	64.5	-5.5	-0.5	0
ECOL GRAV	231	228	216.5	225	225	-6	-3	0
EMPI	123.5	117.5	100.5	104.5	104.5	-19	-13	0
EYEB	44	39	43	43	43	-1	4	0
GLEN	84	84	78	80.5	80.5	-3.5	-3.5	0
HURO	10	9	9	9	9	-1	0	0
KINC	106	109.5	113	113	110	4	0.5	-3
KING	350	360	355.5	355	354	4	-6	-1
LAFL	105.5	112.5	103	106.5	106.5	1	-6	0
LIND	303	316.5	303	302	302	-1	-14.5	0
MANK	46	41.5	43	43	43	-3	1.5	0
MORT	72	72	65.5	66.5	66.5	-5.5	-5.5	0
MOSS	103	109	114	114	114	11	5	0
ECOL PALL	607.5	609	611	612.5	612.5	5	3.5	0
PEAC	545	554	580	561	559	14	5	-2
PRIN	216	206.5	204	211	213	-3	6.5	2
RIVE	115	102	93	95	96	-19	-6	1
ROCK	100	97.5	98.5	102	102	2	4.5	0
ROSE	14	12	12	12	12	-2	0	0
ROUL	125.5	124	116.5	117	117	-8.5	-7	0
SUNN	401.5	390	404.5	407	407	5.5	17	0
VANG	3	2	2	2	2	-1	0	0
WEST	293	296	286	306	307	14	11	1
WILL	135.5	142	150	152	152	16.5	10	0
Virtual School	24	23	7	18	18	-6	-5	0
PSSD Total	6007	6024	5965.5	6007	6003	-4	-21	-4
Home School	94	96	75	92.75	92.25	-1.75	-3.75	-0.5
PSSD Overall	6101	6120	6040.5	6099.75	6095.25	-5.75	-24.75	-4.5
CCAS	280	281	282	284.5	284.5	4.5	3.5	0
BCAS	146	139	135	141	141	-5	2	0
Total Assoc	426	420	417	425.5	425.5	-0.5	5.5	0
TOTAL	6527	6540	6457.5	6525.25	6520.75	-6.25	-19.25	-4.5

AGENDA ITEM

Meeting Date:	November 5, 2019	Agenda Item #:	06.4
Topic:	2019 Relocatable Application		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	On annual basis, upon review of current school utilization rates, administration makes a recommendation to the Board on relocatable classroom application.
Current Status:	This year's application is due November 8 th , 2019. Upon review of current utilization rates administration intends to not apply for a relocatable for the current year.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Steve Robitaille	November 5, 2019	<ul style="list-style-type: none"> 2018 Utilization rates

Recommendation: That the Board review the information provided.

PRAIRIE SOUTH SCHOOL DIVISION 210

School Capacity and Utilization Rates:

- The capacity and utilization rates of schools eligible for capital funding in Prairie South School Division are as follows:

School Name	School Type	2018 Enrolment (FTE)	2018 Capacity (FTE)	2018 Utilization
Albert E. Peacock Collegiate	9-12	545	1022	53%
Assiniboia Composite High School	9-12	156	474	33%
Assiniboia Elementary School	5-8	156	266	59%
Assiniboia Seventh Avenue School	K-4	218	193	113%
Avonlea School	K-12	144	194	74%
Bengough School *	K-12	73	204	36%
Caronport Elementary School	K-8	157	196	80%
Central Butte School	K-12	105	312	34%
Central Collegiate	9-12	540	642	84%
Chaplin School *	K-12	34	158	21%
Coronach School	K-12	160	370	43%
Craik School *	K-12	70	244	29%
École Gravelbourg School	K-12	231	259	89%
Empire School	K-8	131	375	35%
Eyebrow School	K-12	44	149	29%
Glentworth Central School	K-12	84	178	47%
Kincaid Central School	K-12	106	180	59%
King George School	K-8	366	359	102%
Lafleche Central School	K-12	106	122	87%
Lindale School	K-8	303	355	85%
Mankota School	K-12	46	195	24%
Mortlach School	K-12	72	234	31%
Mossbank School	K-12	103	261	40%
Palliser Heights School	K-8	608	684	89%
Prince Arthur Community School	K-8	223	352	63%
Riverview Collegiate Institute	9-12	115	522	22%
Rockglen School	K-12	100	361	28%
Rouleau School	K-12	126	167	75%
Sunningdale School	K-8	402	408	98%
Westmount School	K-8	309	448	69%
William Grayson School	K-8	144	227	63%

*Ministry designated Small School of Necessity

Note: Enrolment figures are an FTE count of actively enrolled students and include students who are over the age of 22, non-Saskatchewan residents and who are enrolled in Ministry of Education designated Prekindergarten programs as of September 30.

AGENDA ITEM

Meeting Date:	November 5, 2019	Agenda Item #:	06.5
Topic:	Great Plains Press Release		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	Prairie South has developed a partnership over the past 5 years between SaskPower, Prairie South Virtual School, and TSask that provides students the opportunity to complete coursework and steam time that allows them to be evaluated for certification as a 5 th Class Power Engineer. During the term of this partnership, Prairie South has committed to supporting learning initiatives by other organizations in the Power Engineering area.
Current Status:	Great Plains College, SaskPower and Nekaneet First Nation have partnered to provide Power Engineering for members of that First Nation, located south of Maple Creek, Saskatchewan. All course materials for this partnership have been developed by staff at the Prairie South Virtual School in collaboration with SaskPower and TSask.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	November 5, 2019	<ul style="list-style-type: none"> 25 October 2019 Press Release

Recommendation: That the Board review the information provided.

October 25, 2019
NEWS RELEASE

www.greatplainscollege.ca

Great Plains College partners with SaskPower and Nekaneet First Nation to deliver new educational opportunity

MAPLE CREEK, SK – Great Plains College, SaskPower and Nekaneet First Nation were proud to sign a Memorandum of Understanding that promises a partnership that will bring a new Class Five Power Engineering educational opportunity to students at Great Plains College Maple Creek Program Centre.

The newly signed agreement marks the start of the process to add Class 5 Power Engineering courses to the college's current Adult Basic Education offerings. The new pathway program will allow students to complete their grade 12 education, while also completing the courses and steam-time requirements needed to write the Class Five Power Engineering exam and obtain a Fifth Class Power Engineering license.

"One of the priorities in our Adult Basic Education programs is to provide students with quality education, workplace skills and industry connections for employment opportunities, so this new program really fits the bill for all of those elements," said David Keast, President & CEO at Great Plains College. "Our Maple Creek Program Centre student body is approximately 90 per cent Indigenous, many from Nekaneet First Nation, so we are proud to provide a pathway for more Indigenous students to complete their Grade 12 while taking their first steps in a power engineering career."

The proposed program will be open to the college's Adult Basic Education students and will include two credit courses delivered through a combination of online and in-class learning, safety ticket acquisition and two weekends of hands-on experience: one in SaskPower's mobile power engineering lab and one at SaskPower's Chinook Power Station.

"SaskPower is committed to Indigenous employment and is always looking for new ways to provide education, training and employment opportunities for our Indigenous partners," said Howard Matthews, Vice President of Power Production with SaskPower. "We've been working with Nekaneet First Nation for quite some time and we are proud to be involved in this new partnership that will assist students in earning their qualifying steam time for a Class Five Power Engineering license through the course-required hands-on experience."

"In today's world, young people need a bit of a push to be good citizens," explained Nekaneet First Nation Chief Alvin Francis. "I'd like to thank SaskPower and Great Plains College for participating in this MOU—it means a lot. My hope is that once our youth are trained and employed in this field, they will become role models for others to follow."

The course materials for the two credit courses, Power Engineering 20L and 30L, are being provided from Prairie South School Division, who has seen tremendous success by students participating in the online offering.

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For media inquiries, please contact:

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Great Plains College

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AGENDA ITEM

Meeting Date:	November 5, 2019	Agenda Item #:	06.6
Topic:	SSBA Fall General Assembly		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	The Saskatchewan School Boards Association Fall General Assembly is being held in Regina from November 17 th to November 19 th .
Current Status:	The agenda for the 2019 Fall General Assembly is attached.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	November 5, 2019	2019 SSBA Fall General Assembly Agenda

Recommendation: That the Board review the information provided.

2019 FALL GENERAL ASSEMBLY

STUDENT WELLNESS / MENTAL HEALTH | DOUBLE TREE BY HILTON HOTEL – REGINA



SUNDAY, NOV. 17

- 1:00 p.m. Registration Desk Opens (Lobby)
- 1:15 p.m. Pre-Assembly Workshops – choose one of the following:
- The Best PR (Public Relations) is Good Work (SSBA Communications) – Moose Jaw Room
 - Student Intensive Needs Within the Legal Context (SSBA Legal) – Swift Current Room
- 2:45 p.m. Coffee Break
- 3:00 p.m. Pre-Assembly Workshops – choose one of the following:
- Finance / Audit Committee Effectiveness (SSBA and Deloitte) – Moose Jaw Room
 - Enterprise Risk Management (SSBA and Prairie Spirit) – Swift Current Room
- 4:30 p.m. Sessions Conclude / Supper on Your Own
- 6:00 p.m. Registration Desk Opens (Lobby)
- 7:15 p.m. Student Entertainment – “Deaf Crows Collective”
- 7:30 p.m. Welcome and Introductions (Capital Ballroom)
- Fall AGM Opens
 - President’s Address
 - Executive Director’s Address
- 8:00 p.m. Keynote: Trauma informed Teaching through Play Art Narrative – Dr. Patrick Lewis (U of R) and Karen Wallace
- 9 p.m. Cash Bar Reception

MONDAY, NOV. 18

- 7:30 a.m. Registration Desk Opens – Ballot Pickup
- 8:00 a.m. Breakfast (Capital Ballroom)
- 8:45 a.m. Greetings from LEADS and SASBO
- 9:00 a.m. Minister of Education’s Youth Council: Student Wellness / Mental Health Through Students’ Eyes
- 10:00 a.m. Annual General Meeting of the SSBA
- 2020 Strategic Plan and Budget
 - Procedures: Bylaw Amendments and Resolutions
- Recess AGM
- 10:30 a.m. Coffee Break
- 10:45 a.m. Networking Groups: Proposed Bylaw Amendments, Resolutions and Budget – Closed Session (see groups and room locations below)

MONDAY, NOV. 18 (continued)

- 12:00 p.m. Luncheon Buffet
- 12:45 p.m. Greetings from STF and CSBA
- 1:00 p.m. Sector Savings Initiative (Liam Choo-Foo)
- 1:15 p.m. Annual General Meeting (continued)
- Procedures: Bylaw Amendments and Resolutions
- 2:45 p.m. General Insurance Plan Design Team Update (Aleana Young)
- 3:00 p.m. Coffee Break / Meeting Recesses for the Afternoon
- 3:00 p.m. Catholic Section Meeting (Swift Current)
- Public Section Meeting (Moose Jaw)
- 4:30 p.m. Indigenous Constituency Meeting (Prince Albert)
- 5:30 p.m. Meetings Adjourn for the Day
- 6:00 p.m. Cash Bar Reception (Capital Ballroom)
- 7:00 p.m. Association Banquet and Awards
- Greetings from Honourable Gordon Wyant, Q.C., Deputy Premier and Minister of Education
- 8:45 p.m. Musician J.J. Voss

TUESDAY, NOV. 19

- 8:00 a.m. Breakfast (Capital Ballroom)
- 8:45 a.m. A Comprehensive School Community Health Approach to Mental Health – Good Spirit School Division
- 9:45 a.m. Southern Constituency Election (Moose Jaw)
- Northern Constituency Election (Qu’Appelle)
- Session for Boards not in Elections - Digital Transformation and its Impact on K-12 Education – Xerox Canada (Capital Ballroom)
- 10:15 a.m. Coffee Break
- 10:30 a.m. #Five Years Later – (Y)our Reconciliation Journey
- 11:00 a.m. Annual General Meeting (continued)
- Introduction of New Executive
 - Oath of Office
- 11:15 a.m. Fall General Assembly Concludes
- 11:30 a.m. Board Chairs Council – SSBA Executive and Boards Chairs or designate only (Moose Jaw)

SOUTHERN BOARDS**(Moose Jaw)****Chairs:**

Janet Kotylak
Jerome Niezgoda

- Chinook SD
- Christ the Teacher RCSSD
- Good Spirit SD
- Holy Family RCSSD
- Holy Trinity RCSSD
- Prairie South SD
- Prairie Valley SD
- South East Cornerstone SD
- Sun West SD

CENTRAL BOARDS**(Swift Current)****Chairs:**

Martin Prince
Jaimie Smith-Windsor

- Conseil scolaire
fransaskoises
- Horizon SD
- Light of Christ RCSSD
- Living Sky SD
- North East SD
- Northwest SD
- Prairie Spirit SD
- Prince Albert RCSSD
- Saskatchewan Rivers SD

NORTHERN BOARDS**(Qu'Appelle)****Chair:**

Joe Daigneault

- Creighton SD
- Ile a la Crosse SD
- Northern Lights SD

URBAN BOARDS**(Prince Albert)****Chairs:**

Donna Banks
Aleana Young

- Greater Saskatoon RCSSD
- Lloydminster RCSSD
- Lloydminster SD
- Regina RCSSD
- Regina SD
- Saskatoon SD

