

**Prairie South Schools**  
**BOARD OF EDUCATION**

April 17, 2018  
10:00 a.m. – 4:00 p.m.  
Central Office, 1075 9<sup>th</sup> Avenue NW, Moose Jaw

**AGENDA**

- 1. Board Planning Session (10:00 – 12:00 p.m.)**
  - 1.1. Incidents of Concern**
  - 1.2. Board Development – Positive Path Forward**
  - 1.3. Development of Position Statements**
  - 1.4. Budget Update – Revenue**
  - 1.5. Offer for Thatcher Property**
  - 1.6. Treaty 4 Club Preview and Smudge**
- 2. Call to Order**
- 3. Adoption of the Agenda**
- 4. Adoption of Minutes**
- 5. Decision and Discussion Items**
  - 5.1. 2018-2019 Calendar**
  - 5.2. Assiniboia 7<sup>th</sup> Ave SCC Constitution**
  - 5.3. Out of Province Excursion – Assiniboia High to Winnipeg, MB**
  - 5.4. Board Policy 17 Update**
  - 5.5. Disposal of Records**
  - 5.6. Monthly Reports**
    - 5.6.1. Teacher Absence and Substitute Usage Report
    - 5.6.2. CUPE Staff Absence and Substitute Usage Report
    - 5.6.3. Bus Driver Absence and Substitute Usage Report
    - 5.6.4. Out of Scope Absence and Substitute Usage Report
    - 5.6.5. Tender Report
- 6. Delegations and Presentations**
  - 6.1. Treaty 4 – Riverview @ 1:10 p.m.**
  - 6.2. Steven Frank @ 1:30 p.m.**
- 7. Committee Reports**
  - 7.1. Standing Committees**
    - 7.1.1. Student Outcomes
    - 7.1.2. Innovation
    - 7.1.3. Partnerships and Teambuilding
    - 7.1.4. Business, Infrastructure and Governance

- 8. Information Items**
  - 8.1. Public Section Letter**
  - 8.2. Radwanski Inquiry**
  - 8.3. SSBA Resolutions Status**
  - 8.4. SK Cannabis Framework**
- 9. Provincial Matters**
- 10. Celebration Items**
- 11. Identification of Items for Next Meeting Agenda**
  - 11.1. Notice of Motions**
  - 11.2. Inquiries**
- 12. Meeting Review**
- 13. Adjournment**

**MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office, 1075 9<sup>th</sup> Avenue North West, Moose Jaw, Saskatchewan on MARCH 13, 2018 at 10:00 a.m.**

Attendance: Mr. T. McLeod; Dr. S. Davidson (via teleconference); Mr. A. Kessler; Mr. R. Bachmann; Ms. D. Pryor; Mr. J. Radwanski; Ms. G. Wilson; Mr. L. Young; Ms. Mary Jukes, T. Baldwin, Director of Education; B. Girardin, Superintendent of Business and Operations; L. Meyer, Superintendent of Learning; D. Huschi, Superintendent of School Operations; D. Teneycke, Superintendent of School Operations; R. Boughen, Superintendent of School Operations; D. Welter, Human Resources Manager; P. Thomas, Executive Assistant

Regrets: Mr. B. Swanson, Trustee

Delegations: None

Motions:

03/13/2018 – 2895	That the meeting be called to order at 1:05 p.m. - McLeod	Carried
03/13/2018 – 2896	That the Board add the following items to the agenda: Move item 1.1 from the Planning Session to become Item 2.1; add 5.8 Personnel Item; add 5.9 Grade Eight Tours. -Young	Carried
03/13/2018 – 2897	That due to the sensitive nature of the upcoming discussion the Board move to Closed Session, with only Trustees and the Director of Education in attendance. -Wilson	Carried
1:08 p.m. Closed Session 2:12 p.m. Reconvened		
03/13/2018 - 2898	That the Board add the following items to the agenda: 5.01 Trustee Sanction. -Wilson	Carried
03/13/2018 - 2899	AND THAT the Board adopt the agenda as amended. - Young	Carried
03/13/2018 - 2900	That the Board adopt the minutes of the Regular meeting of 20180213. -Jukes	Carried
03/13/2018 - 2901	That the Board Chair write a letter of censure marked personal and confidential to the Trustee in question and also that the Board Chair remove the Trustee in question from all Board appointments. -Bachmann	Carried

	<p>Radwanski requested motion 03/13/2018 – 2901 be a Recorded Vote:</p> <p><u>In Favor of Motion:</u> Davidson, Jukes, Kessler, Wilson, Young, McLeod, Pryor, Bachmann</p> <p><u>Opposed to the Motion:</u> Radwanski</p>	
03/13/2018 - 2902	<p>That the Board approve submission to the Ministry of Education, applications for the following major capital projects:</p> <ol style="list-style-type: none"> <li>1. South Hill Joint School</li> <li>2. Bengough: Renovation and Modernization</li> </ol> <p>-Young</p> <p>Radwanski requested motion 03/13/2018 – 2902 be a Recorded Vote:</p> <p><u>In Favor of Motion:</u> Jukes, Young, Kessler, McLeod, Pryor, Bachmann, Wilson, Davidson</p> <p><u>Opposed to Motion:</u> Radwanski</p>	Carried
03/13/2018 – 2903	<p>That the Board of Education receive and file the Early Learning Accountability Report.</p> <p>-Wilson</p>	Carried
03/13/2018 – 2901	<p>That the Board approve the Mortlach SCC Alternate School Year Proposal and direct administration to complete a follow-up review in the spring of 2020.</p> <p>- Pryor</p>	Carried
03/13/2018 - 2902	<p>That the Board approve Central Collegiate's Grade 9-12 Choir trip to Winnipeg, MB on May 25-27, 2018.</p> <p>-Kessler</p>	Carried
03/13/2018 – 2903	<p>That the Board approve Peacock Collegiate's Gr 9-12 Band/Choir trip to Winnipeg, MB on May 6-9, 2018.</p> <p>-Pryor</p>	Carried
03/13/2018 – 2904	<p>That the Board receive and file the 2017-18 2<sup>nd</sup> Quarter Financial Accountability Report.</p> <p>-Bachmann</p>	Carried

03/13/2018 – 2905	That the Board accept the monthly reports as presented. -Wilson	Carried
03/13/2018 - 2906	That the Board direct the Director of Education to proceed with the recommendations set out by the Superintendents of Operations in the personnel report provided in the planning session on March 13, 2018. -Bachmann	Carried

### **Committee Reports**

#### **Standing Committees:**

- Student Outcomes: No report.
- Innovation: No report.
- Partnerships and Team Building: Trustee Pryor reported that the committee had met to discuss the collated data from the staff satisfaction survey. The committee reviewed trends in PSTA feedback, and followed a similar format to the CUPE feedback (reviewed by school-based administrators), and the OOS feedback (reviewed by the Senior Admin team). The PAT Committee is meeting with OOS staff for an engagement session on March 13<sup>th</sup>.
- Business, Infrastructure and Governance: Trustee Bachmann reported the committee met on March 6<sup>th</sup> to review the 2<sup>nd</sup> quarter financial report. Additional topics included investment strategy, preventative maintenance filters and a tour of the Central Collegiate gym floor.

### **Provincial Matters:**

T. McLeod presented that the Board has received information from the Ministry of Education related to Prairie South's compliance with the Provincial Auditor's report on governance knowledge and skills.

S. Davidson referenced the April 10<sup>th</sup> provincial budget.

T. Baldwin expressed appreciation that the Ministry had provided a \$ 1.87 billion assurance for school division operating budgets in 2018-2019 in advance of the provincial budget.

### **Inquiry**

-Radwanki: Are PSSD established trustee committee meetings open to the public? If not where is that cited in the Board Policy?

03/13/18 – 2907	That the meeting be adjourned at 3:19 p.m. - Pryor	Carried
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T. McLeod  
Chair

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B. Girardin  
Superintendent of Business & Operations

Next Regular Board Meeting:

Date: April 17, 2018  
Location: 1075 9<sup>th</sup> Avenue NW, Moose Jaw

# AGENDA ITEM

<b>Meeting Date:</b>	April 17, 2018	<b>Agenda Item #:</b>	5.1
<b>Topic:</b>	<b>2018-2019 Calendar</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	<p>The Education Act in conjunction with collective agreements at the provincial and local level provide guidelines for school calendar development.</p> <p>In accordance with subsection 163(5) of <i>The Education Act, 1995</i>, the first instructional day for all schools across the province is set for September 4, 2018, as Labour Day is September 3, 2018. June 30, 2019 is the last instructional day allowed by legislation.</p> <p>The Ministry reviews board-approved school calendars to ensure they adhere to the prescribed requirements. Board-approved calendars for 2018-2019 are due at the Ministry by 01 May 2018.</p> <p>On January 9, 2018, the Board of Education approved the following parameters for the 2018-2019 calendar:</p> <ul style="list-style-type: none"> <li>• 197 teaching days (184 in alternate calendar)</li> <li>• 185 instructional days (171 in alternate calendar)</li> <li>• 185 x 310 minutes = 956 hours (171 x 334 minutes in alternate calendar)</li> <li>• a Christmas vacation, which is to commence not later than December 23 and end not earlier than January 2</li> <li>• a spring vacation consisting of not more than five consecutive school days</li> <li>• 12 non-instructional days include: <ul style="list-style-type: none"> <li>➤ 1 school-based organizational day (½ day start-up and ½ day year-end)</li> <li>➤ 5 teacher prep days (LINC contract)</li> <li>➤ 2 professional learning days at beginning of school year</li> <li>➤ 1 professional learning day for LIP work plan development</li> <li>➤ 3 professional learning days for Learning Improvement Teams</li> </ul> </li> </ul>
<b>Current Status:</b>	Two calendars have been developed in consultation with staff and SCCs. Parameters have been followed with the exception of a third LIT day that has been omitted for 2018-2019 in order to

	<p>provide additional time for teachers to prepare for reporting using the Aspen software product purchased by the Ministry of Education.</p> <p>Holy Trinity Catholic School Division has committed to additional collaboration next fall related to a harmonized calendar for 2019-2020, and the Board has discussed the possibility of moving the review of the Comprehensive Learning Framework to the fall of 2019 to align with calendar harmonization work.</p> <p>A significant process change related to development of the alternate calendar has been implemented this year. Further refinement will occur next year in order to simplify the development process.</p>
<b>Pros and Cons:</b>	<p>Pros: These calendars present the best opportunity for enhancing student outcomes while working within restrictions associated with collective agreements and legislation.</p> <p>Cons: Concerns were expressed in 2017-2018 related to a Christmas break that was shorter than two full weeks of school. These concerns continue to exist for 2018-2019, although they may be ameliorated to some degree by the HTCSD calendar, which has an identical Christmas break in 2018-2019.</p>
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	Authority for the Board to set the yearly calendar is established in Board Policy 2.
<b>Legal Implications:</b>	
<b>Communications:</b>	The calendar will be shared with schools, SCCs, staff, parents, and the public once the calendar has been approved by the Board.

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	April 17, 2018	<ul style="list-style-type: none"> <li>• 2018-2019 School Year Calendar</li> <li>• 2018-2019 Alternate School Year Calendar</li> </ul>

***Recommendation:***

That the Board approve the 2018-2019 regular and alternate calendars as presented.



# Prairie South Schools 210

## 2018-2019

### School Calendar



July 2018						
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August 2018						
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April 2019						
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August 2019						
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PD Day
First/Last Day for Students
LIT Early Dismissal
Teacher Preparation
Prep & School Based Organization
Student Led Conference
Remembrance Day
Vacation Day

197 TD 185 SD

Board Review 180417

# Prairie South Schools 210

## 2018-2019

### Alternative School Calendar



July 2018						
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August 2018						
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September 2018						
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PD Day
First/Last Day for Students
LIT Early Dismissal
Teacher Preparation
Prep & School Based Organization
Student Led Conference
Remembrance Day
Vacation Day

183 TD 171 SD

Board Review 180417

## AGENDA ITEM

<b>Meeting Date:</b>	April 17 <sup>th</sup> , 2018	<b>Agenda Item #:</b>	5.2
<b>Topic:</b>	Assiniboia 7 <sup>th</sup> Avenue School Community Council Constitution		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	<i>The Education Act (1995)</i> requires that School Community Councils maintain an updated constitution. Board Policy 16 requires that updates to SCC constitutions be approved by the Board of Education.
<b>Current Status:</b>	The Assiniboia 7 <sup>th</sup> Avenue School Community Council has completed a review of their constitution.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	The attached Assiniboia 7 <sup>th</sup> Avenue School Community Council Constitution is in alignment with <i>The Education Act (1995)</i> and Board Policy 16.
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	April 17, 2018	Assiniboia 7 <sup>th</sup> Avenue SCC Constitution

***Recommendation:***

That the Board of Education approve the amended Assiniboia 7<sup>th</sup> Avenue School Community Council Constitution effective April 17, 2018.

# 7<sup>th</sup> Avenue School Community Council

## Constitution

### Mission

The Seventh Avenue School Community Council's mission is to be a primary link between home, community, and school in order to assist in providing a positive and caring environment for learning.

### Guiding Principles

The Seventh Avenue School Community Council Guiding Principles are as follows:

- To represent all students attending the school
- To respectfully ensure voices in the community are heard and all perspectives are taken into account
- To provide students, parents, family and community members with an opportunity to actively participate in learning and school culture
- To honor the right to privacy
- To conduct affairs openly
- To make effort to regularly consult with all members of the school community and provide guidance as required
- To support student learning success and well being
- To be committed in our role

### SCC Responsibilities

An SCC is accountable to its community. The responsibilities of the Council include:

- ***Understanding*** their community
- ***Supporting*** parent and community involvement in the school
- ***Advising*** the Board and school as outlined in the Board of Education School Community Council Policy
- ***Working*** with the school to develop, support, and provide advice to support Learning Improvement Plans

- **Helping** parents find ways to support their child's learning
- **Reviewing** extra-curricular school activities approved by the principal
- **Providing** advice regarding fundraising activities in the school; and
- **Reviewing** student fees to ensure alignment with Board of Education directions.

### **Structure and Officers**

The Seventh Avenue School Council Roles and Responsibilities of Officers are as follows:

The Chairperson will:

- Conduct meetings of the School Community Council
- Ensure that all members have input to discussion and decisions
- Prepare meeting agendas in consultation with the Principal and other Council Members
- Oversee operations of the Council
- Establish networks that support the Council
- Act as a spokesperson for the Council

The Vice-Chairperson will:

- Support the Chairperson in his/her duties, taking over when the Chairperson is unable to attend
- Perform responsibilities assigned by the Chairperson

The Secretary will:

- Take minutes at Council meetings and send to members, post on school website and email any interested parents or community members
- Receive and send correspondence on behalf of the Council
- Take charge of any official records of the council
- Maintain a binder of printed Council minutes that remains property of the SCC and which is passed on to the next elected Secretary
- Maintain a membership list of all the Members of the Council

The Treasurer will:

- Liaise between the School Administrative Assistant and the Council to account for the finances of the SCC

## **Membership**

The School Community Council will have the following Representative Members:

- 5 – 9 parent and community members elected at the Annual General Meeting

The School Community Council will have the following Permanent Members:

- The School Principal,
- A teacher and
- Additional members as recommended by the SCC and approved by the Prairie South Division Board of Education

## **Schedule of Meetings**

The Seventh Avenue School Community Council will schedule bi-monthly meetings.

The chairperson will call other meetings as required.

The Annual Meeting will be considered an extra meeting that will be held in April of each year.

Meetings will not exceed two hours in length. If the agenda items aren't completed after two hours, the chair will ask council members if they would like to continue the meeting or carry forward the remaining items (to the next meeting).

## **Public Consultation and Communication**

The School Community Council will consult and communicate with the school community through, but not limited to, the following strategies:

- School Website
- Social Media (ex. Twitter/Facebook)
- Emails
- School Newsletters
- Surveys
- Community Newspaper (ex. Annual Meetings)
- Minutes of SCC meetings

## **Council Code of Conduct**

The Seventh Avenue School Community Council will:

- Uphold the constitution of the SCC, and the procedures and policies of Prairie South Schools
- Acknowledge conflicts of interest when they exist, and refrain from discussion and voting
- Consider the best interests of all students
- Encourage and support parents and students with individual concerns and works to ensure that issues are resolved through due process
- Practice honesty and integrity
- Respect the rights, privacy, and contributions of all individuals.
- Support public education
- Respect all confidential information
- Strive to be informed and only pass on information that is reliable and correct

## **Decision-Making Processes**

The Seventh Avenue School Community Council decision-making process will follow the consensus model. Decisions will be made in a timely manner. If a consensus cannot be reached, then the matter will be moved to a majority vote.

## **Conflict Resolution**

The following steps may be taken when resolving conflict:

- Build a collaborative climate so that differences in opinion can be dealt with in an open manner
- Identify the problem so the group can begin to resolve it
- Brainstorm and evaluate options and solutions

\*Reference: "A Handbook for School Community Councils & Principals"

Appendix A 6.2

### **Complaints and Concerns Procedures**

If a parent/community member communicates a concern to an SCC member(s), it must be decided if it is within the SCC's mandate.

- If it is not – the matter will be sent on to the appropriate individual (ex. teacher/principal)
- If it is – the concern will be discussed with the Chair to evaluate the next step(s). The individual who came forward may be asked to attend an upcoming meeting or prepare the matter in writing to be discussed
- Council will follow up with the concerned individual to make sure their response was satisfactory

\*Reference "A Handbook for School Community Councils & Principals"  
3.2.7.1

### **Methods for Evaluation of Council Operations**

The Seventh Avenue School Community Council *formal* evaluation methods will include:

- A short survey in September (or as needed), will be sent to parents to get their input
- School Community Council Self-Monitoring survey
- The information provided in the "Our School" division-based survey

The Seventh Avenue School Community Council *informal* evaluation methods will include:

- An informal discussion at the end of each meeting commenting on areas of potential improvement

### **Committees operating under The Seventh Avenue School Community Council**

- Committees may be formed as necessary

### **Amending the Constitution**

Any suggestions to amend will be made with a motion and will be forwarded in writing to the Board of Education.



## AGENDA ITEM

<b>Meeting Date:</b>	April 17, 2018	<b>Agenda Item #:</b>	5.3
<b>Topic:</b>			
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

**Background:** Assiniboia High's Grade 11-12 MUNA trip to Winnipeg, MB on May 3-5, 2018.

**Current Status:**

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy  
Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Derrick Huschi	April 11, 2018	Out-of-Province Excursion

***Recommendation:***

That the Board approve Assiniboia High's Grade 11-12 MUNA trip to Winnipeg, MB on May 3-5, 2018.

## OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

### Division Office Administration Approval Required

A. INFORMATION	
Name of Teacher: Joanne Feeley	School: Assiniboia Composite High School
Type of Activity: <input type="checkbox"/> Curricular <input checked="" type="checkbox"/> Extra-Curricular _____ <input type="checkbox"/> High Risk Activity _____	
Grade Level: 11-12	Number of Students: 4
Destination: Winnipeg	Trip Date: May 3-5, 2018
Number of School Days (Partial/Full): 2	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210)    or <input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> Travel by Car/Van (List names of drivers):    Joanne Feeley _____	
Number of Teachers, Parents, Chaperones: 1 (1 during travel, there are more supervisors/chaperones in the dormitory facility throughout the event)	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input checked="" type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input type="checkbox"/> Other _____	

B. SAFETY GUIDELINES
<p> <input checked="" type="checkbox"/> Parent consent forms and medical information including the Health Card Number will be obtained.  <input checked="" type="checkbox"/> Evacuation Plan is in place and will be communicated to appropriate individuals.  <input checked="" type="checkbox"/> Designated supervisor has access to emergency vehicles at all times.  <input checked="" type="checkbox"/> Access to cellular or satellite phone or other communication device.  <input checked="" type="checkbox"/> A list of emergency telephone numbers will be formulated.  <input type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education.  <input checked="" type="checkbox"/> Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines.  <input checked="" type="checkbox"/> Male and Female Chaperones for a co-ed activity. (there will be male chaperones supervising the male dormitory section)         </p>

C. BUDGET
<ul style="list-style-type: none"> <li>❖ Anticipated Budget: mileage, accommodations and meals, sub costs</li> <li>❖ Description of Funding Sources : Assiniboia Rotary Club pays for mileage, accommodations and meals (other than those meals during travel)</li> <li>❖ Out of Pocket Cost per Participant: cost of meals during travel and optional spending money</li> </ul>

**SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS**

**D. LEARNING OBJECTIVES**

- students participate in experiential learning about intergovernmental organization
- students practice parliamentary style debate
- students practice public speaking
- students investigate and debate international affairs from the viewpoint of a different country
- students practice high level research techniques

**E. LEARNING ACTIVITIES** *(Outline prior training for outdoor education and high risk activities)*

- a) Pre-Excursion Learning
- research on country and resolutions, speech preparation and familiarization with United nations proceedings
- b) Excursion Learning
- intergovernmental processes, debate, rules of order, current events and issues
- c) Post-Excursion Learning
- reflection and review presentation to Rotary

**F. SCHEDULE OF ACTIVITIES**

tentative

Thursday - ~10:00am depart from ACHS

5:30-6:00pm arrive in Winnipeg – pizza, registration, meeting, preparation

Friday – all day activities - MUNA

- evening banquet

Saturday – all day activities - MUNA

~5:00pm Return to Assiniboia

\_\_\_\_\_  
Teacher Signature

\_\_\_\_\_  
Date April 6/18

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date April 19/18.

\_\_\_\_\_  
Director/Superintendent Signature

☐

**Request Approved**

☐

**Request Denied**

# AGENDA ITEM

<b>Meeting Date:</b>	April 17 <sup>th</sup> , 2018	<b>Agenda Item #:</b>	5.4
<b>Topic:</b>	<b>Board Policy 17 - Transportation</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	In January 2018, the Board signed a memorandum of agreement with Holy Trinity Catholic School Division related to shared transportation services in the City of Moose Jaw. In order to facilitate this work, common guidelines related to student pick-up are necessary.
<b>Current Status:</b>	BP 17 has been updated to facilitate shared transportation services in the City of Moose Jaw.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	The Board has chosen to maintain oversight of Transportation through BP 17.
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	April 17, 2018	BP 17 Updated 180417

## ***Recommendation:***

That the Board of Education approve Board Policy 17 updated April 17, 2018.

# TRANSPORTATION

## Transportation Services

Prairie South School Division provides transportation for students requiring access to school in accordance with *The Education Act, 1995*, *The Highway Traffic Act*, and *The Vehicle Administration Act*. In addition, provisions are made for special use of buses to enable students to participate in learning and learning-related activities.

Student transportation shall be operated with due regard for safety, fiscal responsibility, length of ride and parental satisfaction. The safety of students and staff is paramount.

## Procedures

### 1. Eligibility For Transportation

Students will be provided transportation based on the following criteria:

- 1.1 Urban (City of Moose Jaw boundaries) Students (Prek-8)
  - 1.1.1 Grade 1-8 students who reside within the school catchment area of the school they are attending, and live outside a one kilometer radius from the school;
  - 1.1.2 Prekindergarten and kindergarten students who reside within the school catchment area of the school they are attending, and live outside a 200 meter radius from the school;
  - 1.1.3 Students are required, by the division, to attend a school other than their home school;
  - 1.1.4 Students whose walking route to school is considered to be hazardous. Hazardous areas to be determined by the Director of Education.
- 1.2 Grades 9 to 12 students will not be bused in Moose Jaw with the following exceptions:
  - 1.2.1 Students attending Life Skills programming
  - 1.2.2 Students attending Student Age Parent programming
  - 1.2.3 EAL Newcomers in their first year
  - 1.2.4 Other students as deemed necessary by the Board
- 1.3 Rural Students (K-12)
  - 1.3.1 Students who are attending the catchment area school that is designated by the location of their residence and who reside outside of the town where the school is located;
  - 1.3.2 In Assiniboia grade PreK-8 students will only be bused from the area located west of 2<sup>nd</sup> Street West. Grades 9 to 12 students will not be bused in Assiniboia;

- 1.3.3 Students who are required to attend a designated program housed at a school other than their home school.
- 1.4 Transportation Boundaries (School Catchment Areas) relating to transportation services are to be recommended by the Director of Education and approved by resolution of the Board.

## **2. Provision of Services**

- 2.1 Transportation for students residing in the school division is provided through the use of school buses and other approved means.
- 2.2 The Board may provide transportation services to other school divisions under contract.
- 2.3 The Director of Education may approve interim procedures in emergent situations. These procedures are to be reported to the Board at a subsequent meeting of the Board.

## **3. Regular Student Transportation**

- 3.1 The Director of Education is responsible for bus scheduling and routing in consultation with the Superintendent of Business and Operations:
  - 3.1.1 Buses are to be restricted to provincial highways, municipal roads, and approved yard service.
  - 3.1.2 Yard service may be approved if the residence is at least 200 metres from the road allowance (fence line), the access road is of all weather construction, and there is a clear area to enable the bus to turn around without backing up. Yard service may be provided in other situations to address safety issues. Note: In some circumstances it may be necessary for a driver to do a turnaround.
  - 3.1.3 Time schedules are to be based on normal travel conditions. The schedule is to be communicated to parents with the directive that under normal conditions buses will wait no longer than two minutes at any one pickup point, nor will they leave any pickup point ahead of time, unless all students have been accounted for. Buses are to arrive at school no earlier than twenty minutes prior to the usual commencement of classes, unless the bus must proceed to a second school and the driver requires the time for appropriate scheduling of arrival time at the second location. Buses depart from the school ten minutes after dismissal time.
  - 3.1.4 The Board strives to ensure bus ride times of less than 90 minutes from pick-up to arrival at school and also from departure from school to drop-off. The board shall receive a report annually documenting ride times of 90 minutes or more by catchment area.
  - 3.1.5 Variations in scheduling or routes are to be communicated to parents.
- 3.2 There may be circumstances or conditions making it necessary to arrange for transportation other than through the provision of busing. In these cases the Director of Education may make special arrangements in consultation with the appropriate superintendent.

#### **4. French Immersion Program**

- 4.1. Subject to the conditions set forth in section 1.1, students attending the elementary French Immersion Program in Moose Jaw will be provided transportation if their residence is located within the City of Moose Jaw and/or Lindale School Catchment Areas.
- 4.2. Students attending the French Immersion Program in Gravelbourg will be provided transportation if the students reside outside of the Town of Gravelbourg and are located within the Gravelbourg School catchment area.
- 4.3. For students residing outside the Lindale and Gravelbourg schools catchment areas, a conveyance allowance may be paid from their residence to the nearest existing stop on a route located within those catchment areas. Conveyance allowance will only be paid if the student(s) is transported on the bus.

#### **5. Conveyance Allowance**

The daily maximum limit for authorized conveyance allowance will not exceed \$50. Parents and/or guardians seeking conveyance allowance exceeding \$50 may submit a request for review by the Board.

Reference: Sections 85, 87, 194 of the Education Act,  
Highway Traffic Act,  
Vehicle Administration Act

April 17, 2018

# AGENDA ITEM

<b>Meeting Date:</b>	April 17, 2018	<b>Agenda Item #:</b>	5.5
<b>Topic:</b>	<b>Disposal of Records</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

## Background:

Board Policy is that records be retained for the duration specified in the Saskatchewan Learning Records Retention and Disposal Schedule. They are to be retained and disposed of in accordance with the directives of the Education Act 1995, The Local Government Election Act and The Archives Act. The Local Authority and Freedom of Information and Protection of Privacy Act also requires that we not keep records with personal information any longer than the purpose for which the information was collected. The Acts require that the Board approve the disposal of public records. They do not give instruction on non-public records. This Board has chosen to approve the disposal of all records.

## Current Status:

A listing of records that are past or at their time for disposal according to the Records Retention and Disposal Schedule follows. The record of disposal of records, i.e. this list, is a permanent record that must be retained permanently. These records will be offered to Saskatchewan Archives. The first two items are surplus as we have additional copies in the Peacock Archives room.

One copy "Opening Tomorrow's Doors" book.  
 Union Jack flag in display  
 Debenture register 1909-1936.  
 Moose Jaw Public teachers plan books 1910-1920  
 Moose Jaw Public school expense ledgers 1909-1919  
 Cash book – 1951-1964

Sask. Archives would take all of the above records.

We require Board approval for the disposal.

## Pros and Cons:

## Financial Implications:

## Governance/Policy Implications:

## Legal Implications:



**Communications:**

Prepared By:	Date:	Attachments:
Ron Purdy	April 12, 2017	

***Recommendation:***

That the Board approve the disposal of records at or past their retention listed above by donation to the Saskatchewan Archives.

## Teacher Absences & Substitute Usage

**Date Range:** March 5, 2018 - March 29, 2018

Absence Reason	Days	% of Total Absences	Sub Days	% Needed Sub	% of possible days
<b>LINC Agreement</b>					
Compassionate Leave	25.08	3.08%	24	95.69%	0.31%
Competition Leave	1	0.12%	1	100.00%	0.01%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Education Leave	0	0.00%	0	0.00%	0.00%
Emergency Leave	27.17	3.33%	8.3	30.55%	0.33%
Executive Leave	1.08	0.13%	1	92.59%	0.01%
Prep Time	186.7	22.90%	184.2	98.66%	2.30%
Pressing Leave	31.73	3.89%	18.5	58.30%	0.39%
PSTA	0.44	0.05%	0.4	90.91%	0.01%
Rec. Of Service	45.39	5.57%	30.93	68.14%	0.56%
Leave Without Pay	12.17	1.49%	7.7	63.27%	0.15%
<b>SUB TOTAL</b>	<b>330.76</b>	<b>40.57%</b>	<b>276.03</b>	<b>83.45%</b>	<b>4.07%</b>
<b>Provincial Agreement/ Education Act/ Employment Act</b>					
Court/Jury	0.5	0.06%	0.5	100.00%	0.01%
Illness - Teacher	178.28	21.87%	143.2	80.32%	2.19%
Illness - Long Term	102.12	12.53%	0	0.00%	1.26%
Medical/Dental Appt	73.36	9.00%	58.72	80.04%	0.90%
Internship Seminar	0	0.00%	0	0.00%	0.00%
Paternity/Adoption Leave	0	0.00%	0	0.00%	0.00%
Secondment	2	0.25%	2	100.00%	0.02%
Unpaid Sick Leave	19.82	2.43%	10.8	54.49%	0.24%
<b>SUB TOTAL</b>	<b>376.08</b>	<b>46.13%</b>	<b>215.22</b>	<b>57.23%</b>	<b>4.63%</b>
<b>Prairie South</b>					
Extra/Co-curr Teach	33.45	4.10%	19.3	57.70%	0.41%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	1.58	0.19%	0.5	31.65%	0.02%
IT Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	12.48	1.53%	11.7	93.75%	0.15%
Noon Supervision Day	23.27	2.85%	20	85.95%	0.29%
PD DEC Teachers	33.57	4.12%	26.9	80.13%	0.41%
School Operations Meet/PD	2	0.25%	1	50.00%	0.02%
STF Business - Invoice	2	0.25%	2	100.00%	0.02%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>108.35</b>	<b>13.29%</b>	<b>81.40</b>	<b>75.13%</b>	<b>1.33%</b>
<b>Total Absences</b>	<b>815.19</b>	<b>100.00%</b>	<b>572.65</b>	<b>70.25%</b>	<b>10.03%</b>

Teachers (FTE)  
**427.76**

# of teaching Days  
**19**

Possible Days  
**8127.44**

## CUPE Staff Absences & Casual Usage 2017-2018

Date: March 1 - 31, 2018

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
<b>CUPE Agreement</b>					
Act of God	30.67	4.89%	5.55	0.00%	0.61%
Bereavement Leave	2	0.32%	2	0.00%	0.04%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	1	0.16%	0.38	0.00%	0.02%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
CUPE Business - Invo	24.81	3.96%	19.71	0.00%	0.00%
Earned Day Off	8.86	1.41%	7	0.00%	0.17%
Executive Position	0	0.00%	0	0.00%	0.00%
Family Responsibilities	2.86	0.46%	2.53	0.00%	0.06%
Illness - Support	287.86	45.93%	135.52	47.08%	5.68%
Med/Den Appt Support	54.86	8.75%	32.7	59.61%	1.08%
Noon Supervision	4.56	0.73%	4.04	0.00%	0.09%
Parenting/Caregiver	21.58	3.44%	12.41	57.51%	0.43%
Pressing Leave	18.95	3.02%	8.65	0.00%	0.37%
Rec. of Service	7.48	1.19%	6.52	0.00%	0.15%
TIL Support	7.84	1.25%	1	12.76%	0.15%
Without Pay Support	54.6	8.71%	37.28	0.00%	1.08%
<b>SUB TOTAL</b>	<b>527.93</b>	<b>84.24%</b>	<b>275.29</b>	<b>52.15%</b>	<b>10.42%</b>
<b>Employment Act</b>					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	42.33	6.75%	16.5	38.98%	0.84%
Workers Compensation	8.13	1.30%	3.04	0.00%	0.16%
<b>SUB TOTAL</b>	<b>50.46</b>	<b>8.05%</b>	<b>19.54</b>	<b>38.72%</b>	<b>1.00%</b>
<b>Prairie South</b>					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-curr Sup	4.5	0.72%	2.5	0.00%	0.09%
FACI Meet/PD	23.07	3.68%	1	0.00%	0.46%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	1	0.16%	0	0.00%	0.02%
PD DEC In Province Support Staff	19.27	3.07%	1	0.00%	0.38%
PD Out of Province Support Staff	0	0.00%	0	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0.45	0.07%	0	0.00%	0.01%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>48.29</b>	<b>7.71%</b>	<b>4.5</b>	<b>0.00%</b>	<b>0.95%</b>
<b>Total Absences</b>	<b>626.68</b>	<b>100.00%</b>	<b>299.33</b>	<b>47.76%</b>	<b>12.37%</b>

### Possible Days

March 1 - 31, 2018

### Days

19.00

### FTE

266.69

### Total Days

5067.11

\*\* WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

## Bus Driver Staff Absences & Casual Usage 2017-2018

Date: March 1 - 31, 2018

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
<b>Conditions of Employment</b>					
Act of God	0	0.00%	0	0.00%	0.00%
Bereavement Leave	0	0.00%	0	0.00%	0.00%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	2	1.16%	2	0.00%	0.09%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Family Responsibilities	7	4.07%	6	0.00%	0.33%
Illness - Support	54	31.40%	35	64.81%	2.52%
Med/Den Appt Support	24.5	14.24%	24	97.96%	1.14%
Parenting/Caregiver	3	1.74%	3	0.00%	0.14%
Pressing Leave	3.5	2.03%	3.5	100.00%	0.16%
Without Pay Support	78	45.35%	78	100.00%	3.63%
<b>SUB TOTAL</b>	<b>172</b>	<b>100.00%</b>	<b>151.5</b>	<b>88.08%</b>	<b>8.01%</b>
<b>Employment Act</b>					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	0	0.00%	0	0.00%	0.00%
Workers Compensation	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Prairie South</b>					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-Curricular	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Total Absences</b>	<b>172</b>	<b>100.00%</b>	<b>151.5</b>	<b>88.08%</b>	<b>8.01%</b>

0

<b>Possible Days</b>	<b>Days</b>	<b>Staff</b>	<b>Total Days</b>
March 1 - 31, 2018	19.00	113	2147.00

\* Bus Drivers are now counted by actual staff, not FTE

\*\* Data includes data from 3 CUPE bus drivers

\*\*\* WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

## Out of Scope Staff Absences & Casual Usage 2017-2018

Date: March 1 - 31, 2018

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
<b>Conditions of Employment</b>					
Act of God	1	1.05%	0	0	0.10%
Bereavement Leave	2	2.10%	0	0	0.20%
Community Service	0	0.00%	0	0	0.00%
Compassionate Care	1	1.05%	0	0	0.10%
Competition Leave	0	0.00%	0	0	0.00%
Convocation Leave	0	0.00%	0	0	0.00%
Family Responsibilities	0	0.00%	0	0	0.00%
Illness - Support	25.6	26.83%	0	0	2.58%
Med/Den Appt Support	8.75	9.17%	0	0	0.88%
Parenting/Caregiver	0.23	0.24%	0	0	0.02%
Pressing Leave	5.83	6.11%	0	0	0.59%
Without Pay Support	0	0.00%	0	0	0.00%
<b>SUB TOTAL</b>	<b>44.41</b>	<b>46.55%</b>	<b>0</b>	<b>0.00%</b>	<b>4.47%</b>
<b>Employment Act</b>					
Court/Jury Duty	0	0.00%	0	0	0.00%
Paternity Leave	0	0.00%	0	0	0.00%
Vacation Support	50.99	53.45%	0	0	5.13%
Workers Compensation	0	0.00%	0	0	0.00%
<b>SUB TOTAL</b>	<b>50.99</b>	<b>53.45%</b>	<b>0</b>	<b>0.00%</b>	<b>5.13%</b>
<b>Prairie South</b>					
ACCT Meet/PD	0	0.00%	0	0	0.00%
BUSI Meet/PD	0	0.00%	0	0	0.00%
FACI Meet/PD	0	0.00%	0	0	0.00%
HUMA Meet/PD	0	0.00%	0	0	0.00%
LRNG Meet/PD	0	0.00%	0	0	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0	0.00%
TRAN Meet/PD	0	0.00%	0	0	0.00%
PD Out of Province	0	0.00%	0	0	0.00%
<b>SUB TOTAL</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Absences</b>	<b>95.4</b>	<b>100.00%</b>	<b>0</b>	<b>0.00%</b>	<b>9.60%</b>

### Possible Days

March 1 - 31, 2018

### Days

21.00

### FTE

47.324

### Total Days

993.80

\*\* WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

## **Tender Report for the period March 5, 2018 to April 10, 2018**

### Background:

- Board has requested a monthly report of tenders awarded.
- Administrative procedure 513, which details limits where formal competitive bids are required.

The procedure is as follows:

- The Board of Education has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting as an information item.
- Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.

### Current Status:

There are nine tenders to report for this period. Bids do not include sales taxes.

- A tender was issued to replace sections 15 and 16 of the roof at Central Collegiate. The tender was awarded to Duncan Roofing Ltd of Moose Jaw. The bid cost was \$195,873.
- A tender was issued to replace sections 6 and 7 of the roof at Craik School. The tender was awarded to Madge Roofing Inc. of Saskatoon. The bid cost was \$171,808.
- A tender was issued to replace 6 sections of roof at Peacock Collegiate. The tender was awarded to Duncan Roofing of Moose Jaw. The bid cost was 432,242.
- A tender was issued for Driver Education Training. The tender was awarded to Miles Ahead Driver Education for Central, Peacock and Riverview Collegiates in Moose Jaw. The first year cost based on estimated students enrolling would be \$153,400. The tender was awarded to Tetreault Driving School for Ecole Gravelbourg School, Mankota, Glentworth, Kincaid and Lafleche schools. The first year cost based on estimated students enrolling would be \$29,740. We will be re-issuing the tender for the schools that were not covered by these bids.
- A tender was issued for a ladder platform for Peacock Collegiate. The tender was awarded to C&S Builders for a cost of \$9,999.
- A tender was issued for a boiler replacement for the board office. The tender was awarded to C&E Mechanical for a cost of \$44,800.
- Quotes were obtained for the replacement of four school servers. The bid was awarded to ESTI for a cost of \$22,388.

# AGENDA ITEM

<b>Meeting Date:</b>	April 17, 2018	<b>Agenda Item #:</b>	8.1
<b>Topic:</b>	<b>Public Section Letter</b>		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

<b>Background:</b>	Litigation related to a school at Theodore, Saskatchewan between Good Spirit School Division, Christ the Teacher School Division, and the Government of Saskatchewan has been heard in the Court of Queen's Bench of Saskatchewan. The government of Saskatchewan has indicated its intent to invoke the Notwithstanding Clause to put aside the findings of the Court.
<b>Current Status:</b>	A letter dated March 21 <sup>st</sup> from Bonnie Hope to Hon. Gordon Wyant is provided.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	April 17, 2018	• Letter from the Public Section

## ***Recommendation:***

That the Board review the information provided.

Executive

Chair  
**Bonnie Hope**  
Prairie Spirit S.D. No. 206

Vice-Chair  
**Holly Kelleher**  
Saskatoon S.D. No. 13

Secretary-Treasurer  
**Karoline Kennedy**  
Lloydminster S.D. No. 99

Members-at-Large

**Katelyn Toney**  
Chinook S.D. No. 211

**Lois Smandych**  
Good Spirit S.D. No. 204

**Jim Hack**  
Horizon S.D. No. 205

**Ron Kowalchuk**  
Living Sky S.D. No. 202

**Luke Perkins**  
North East S.D. No. 200

**Faith Graham**  
Northwest S.D. No. 203

**Jan Radwanski**  
Prairie South S.D. No. 210

**Bert de Gooijer**  
Prairie Valley S.D. No. 208

**Adam Hicks**  
Regina S.D. No. 4

**Darlene Rowden**  
Saskatchewan Rivers  
S.D. No. 119

**Carol Flynn**  
South East Cornerstone  
S.D. No. 209

**Karen Itterman**  
Sun West S.D. No. 207

Executive Director  
**Norm Dray**

March 21, 2018

The Honourable Gordon Wyant  
Minister of Education  
Room 361, Legislative Building  
2405 Legislative Drive  
Regina, SK S4S 0B3

Dear Minister Wyant,

On behalf of the Public Section of the Saskatchewan School Boards Association, I would again like to extend our congratulations on your appointment as Deputy Premier and Minister of Education. As locally elected trustees, we are pleased to be working alongside you in service to the children, youth and families of Saskatchewan.

Further to the conversation you and I had in late January, I am writing today to follow up on several points, the first of which is Bill 89, The School Choice Protection Act. On behalf of the Public Section, I would again like to convey our concerns with the Government's choice to invoke the Notwithstanding Clause in this situation. Following the ruling brought down by Justice Layh in May 2017 with respect to the Court of Queen's Bench case on the Theodore school, the matter continues as an active file referred to the Saskatchewan Court of Appeal. It is the position of the Public Section, that the court process should be allowed to continue through to its own conclusion, including to the Supreme Court of Canada should that be the result, without the imposition of the Notwithstanding Clause and the timeframe it imposes on the issue.

While Bill 89 speaks to *The Education Act 1995*, it also stays sections of the *Canadian Charter of Rights and Freedoms* and sections 4, 12 and 13 of *The Saskatchewan Human Rights Code*. It is the view of the Public Section that the any legislation which would stay the human rights of the people of Saskatchewan should be avoided. And while this Bill proports to extend the option for parents to choose any school they desire for their children's education, supported by the attendant funding, the Section would say that, for a vast majority of families in this province, the public school in their local community is the only option available to them. Therefore, any process that continues and enhances public funding for separate schools to educate non-minority faith students further erodes funding from the public system that is designed to be inclusive and open to all children, no matter their circumstance or location.

To conclude my comments on the School Choice Protection Act, the Public Section requests that the Government reconsider its position on the use of the



Notwithstanding Clause, and that Bill 89 be withdrawn. However, if Bill 89 progresses through the legislative process, I would like to request an opportunity for the Public Section to address this Bill at the committee stage.

The second matter I would like to address here also relates to the Theodore litigation, but ultimately it is about the future vision of public education in Saskatchewan. In January you spoke of an opportunity to open a dialogue between the parties currently engaged in the Theodore litigation. In addition, upon his election to the Office of Premier, Scott Moe has stated his desire to rebuild the relationship with public school boards in the province. On behalf of the Public Section, I would like to extend our support for a dialogue that would consider the possibilities for the future of public education following the court process. I would also like to state once again that it has never been the intention of the Public Section to strike down or refute the right of a publicly funded Catholic education system in the province of Saskatchewan. The intent of the Section has always been to seek clarity around the question of mandate. We would welcome an opportunity to participate in a dialogue on the future of our publicly funded education system.

I thank you for considering the matters presented here and I look forward to an opportunity to speak about these with you in the near future.

Best regards,

Bonnie Hope, Chair  
Public Section,  
Saskatchewan School Boards Association

# AGENDA ITEM

<b>Meeting Date:</b>	April 17 <sup>th</sup> , 2018	<b>Agenda Item #:</b>	8.2
<b>Topic:</b>	<b>Committee Meeting Inquiry</b>		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

<b>Background:</b>	<p>Trustee Radwanski made the following inquiry at the March meeting:</p> <p><i>Are PSSD established trustee committee meetings open to the public? If not where is that cited in the Board Policy?</i></p>
<b>Current Status:</b>	<p>Regular meetings of the Board of Education as described in legislation are the only public meetings of the Board. Committee meetings are closed in order that Trustees and staff can discuss administrative matters in an open and transparent fashion in order to enhance Trustee understanding of operational matters.</p> <p>Board Policy is silent in terms of public participation in Committee Meetings.</p> <p>Board Policy 8 describes the current Board Committee structure.</p>
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	April 17, 2018	

## ***Recommendation:***

That the Board of Education review the material provided.

# AGENDA ITEM

<b>Meeting Date:</b>	April 17 <sup>th</sup> , 2018	<b>Agenda Item #:</b>	8.3
<b>Topic:</b>	SSBA Resolution Update		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

<b>Background:</b>	The SSBA Spring Assembly was held in Saskatoon on April 12-13, 2018. Prior to the Spring Assembly, the SSBA provided a summary of work related to previous resolutions.
<b>Current Status:</b>	The SSBA has provided the information attached.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	April 17, 2018	SSBA Resolutions Status

***Recommendation:***

That the Board of Education review the material provided.

# Saskatchewan School Boards Association
















## ADOPTED RESOLUTIONS PROGRESS

Updated March 2018



















	Complete		In progress		Early stages	PS = Position Statement
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For detailed information on resolutions, visit <http://saskschoolboards.ca/about-us/resolutions/>.













### 2017 — workplan online at <http://saskschoolboards.ca/wp-content/uploads/2017-Adopted-Resolutions-Work-Plan-and-Assignments-March-2018-Updates.pdf>

Bylaw 17-01 Bylaw Amendment	Bylaw 17-02 Bylaw Amendment	Budget Resolution	AGM 17-01 PS 3.3 Equity	AGM 17-02 PS 4.1 Bargaining	AGM 17-03 PS 5.2 Partnerships	AGM 17-04 Vulnerable Check	AGM 17-05 Repeal Clause	AGM 17-07 Governance Funding	AGM 17-08 Personal Finance	AGM 17-09 Cannabis Legislation	AGM 17-10 Treaty Symbol
											
AGM 17-11 Indigenous Studies	AGM 17-12 Funding Conditions	AGM 17-13 PST Exemptions									
											

### 2016 — workplan online at <http://saskschoolboards.ca/wp-content/uploads/2016-Adopted-Resolutions-Work-Plan-and-Assignments-March-2018-Updates.pdf>

16-01 Mental Health Support	16-02 Syrian Refugee Funding	16-03 Orange Shirt Day	Bylaw 16-01 Bylaw Amendment	Budget Resolution	AGM 16-01 PS 2.2 Assessment	AGM 16-02 PS 4.2 Certification	AGM 16-03 PS 5.1 Engagement	AGM 16-04 SCC Framework	AGM 16-05 School Review	AGM 16-06 Curriculum FNM	AGM 16-07 Student Transience
											
AGM 16-08 Disability Strategy	AGM 16-09 Social Impact Bond	AGM 16-10 Property Tax Bill	AGM 16-11 NORTEP / NORPAC	AGM 16-12 Insurance Reserves	AGM 16-13 Carbon Tax						
											

### 2015 — workplan online at <http://saskschoolboards.ca/wp-content/uploads/2015-Adopted-Resolutions-Work-Plan-and-Assignments-March-2018-Updates.pdf>

Budget Resolution	15-08 Same-Year Enrolment	15-12 Employee Benefits	15-06 Poverty Coalition	15-04 Financial Literacy	15-01 Chairs Council	15-09 Expense Reports	15-14 Auditor / Bus Drivers	15-13 Leaves of Absence	15-07 Common Assessment	15-10 Fees and Formula	15-03 Pre-K Flexibility
											

## 2017 Adopted Resolutions Work Plan and Assignments

(Updated March 2018)

1. Bylaw Amendment No. 3 Section A 5 – **no further action required**
2. Bylaw Amendments No. 4.1 (2) and (7) – **no further action required**
3. Budget Resolution – **no further action required**
4. Position Statement 3.3 – Education Equity – **no further action required**
5. Position Statement 4.1 – Collective Bargaining – **no further action required**
6. Position Statement 5.2 – Partnership Agreements – **no further action required**
7. SSBA consult with the Government of Saskatchewan, Elections Saskatchewan and SSBA Chairs' Council to consider additional qualifications for eligibility including the requirement of a satisfactory vulnerable sector check to be nominated as a candidate for and hold office as a board member for a school division under section 45 of The Local Government Election Act, 2015.

**Lead: Ted Amendt. In-progress.**

Discussions are underway with the Ministry of Government Relations.

8. SSBA advocate to the Ministry of Education to repeal the amendments pertaining to the disqualification of member clause in s. 10(1)(e) of The School Division Administration Regulations.

Send a letter to the Minister/Ministry requesting the repeal of the amendments (Dec 2017) and include this message/request as part of our meetings and committee work with the Ministry and Minister (ongoing in 2018).

**Lead: Jill Welke. Complete. No further action will be taken on this.**

A letter has been sent to the Minister/Ministry requesting the repeal of the amendments (Dec 2017) and it was raised with the former Minister of Education and current Minister of Education in sector meetings and in the media in early 2018. Both the current Minister and former Minister indicated that they have heard the concerns relating to the disqualification period and both confirmed that it is under review.

9. SSBA advocate to the Ministry of Education to restore funding levels for education sector Governance to a level that is more reflective of the financial restraint applied to the overall education sector and governance restraint measures at the provincial level.

**Lead: Marie Stewart. Complete. On-going advocacy.**

Advocacy efforts underway. Awaiting provincial budget 2018 to determine the outcome of advocacy measures.

10. SSBA request that the Government of Saskatchewan create a working committee to develop standards, curriculum and implementation of an elective course credited personal finance class for high school students.

**Lead: Ted Amendt. Complete. No further action will be taken on this.**



In March, the Minister of Education announced a new financial literacy curriculum to be developed based on requests from the education sector, industry, and Sask Chamber of Commerce. The course is expected to be ready for piloting in 2018-19 with full implementation Sept. 2019.

11. SSBA lobby the Government of Saskatchewan to ensure that student safety and wellness is a priority when developing new provincial legislation regarding marijuana possession by students and youth. In addition, the added responsibilities for both teachers and administrators must be considered when developing provincial legislation.

Send a letter to Premier and the Minister/Ministries of Education and Justice with the statement from boards of education with an offer to collaborate and engage to ensure student safety.

(December 2017)

**Lead: Jill Welke. Complete. No further action will be taken on this.**

Letters were sent to the Premier and the Minister/Ministries of Education and Justice with the statement from boards of education based on the resolution, with an offer to collaborate and engage to ensure student safety (December 2017). School boards prepared and shared a *Statement of Cannabis Legalization* publicly in late 2017 – available online at: [www.saskschoolboards.ca/wp-content/uploads/SK-School-Boards-Statement-on-Cannabis-Legalization.pdf](http://www.saskschoolboards.ca/wp-content/uploads/SK-School-Boards-Statement-on-Cannabis-Legalization.pdf). In a letter of response to our resolution, the Government committed to ensuring school environments remain safe and healthy for all staff and students. They also indicated that the Ministry of Education is focussed on ensuring that the appropriate supports and education tools are in place for students, parents, teachers and administrators and will work with school divisions to ensure the sector is prepared for the legislative changes prior to the 2018-19 school year. The Government of Saskatchewan released the *Cannabis Framework* on March 14, 2018 details available online at: <http://www.saskatchewan.ca/government/news-and-media/2018/march/14/framework-for-cannabis-legalization>. An update was provided on a conference call with Ministry of Education on March 20, 2018 that work is being done through a committee to ensure information and communications tools/supports are being developed and in place for school divisions as they prepared for legalization.

12. That all publicly funded schools in Saskatchewan be encouraged to display the Treaty symbol within their schools and board offices.

**Lead: Jamie Lerat. Complete. On-going supports to boards for Treaty symbol, and through MOU.**

Supplier information posted on SSBA website and Trustee Newsletter. Conduct follow-up with divisions regarding the displaying of treaty symbol throughout 2018. A December meeting between SSBA and FSIN Chief Cameron regarding this resolution. A Follow-up letter to all board chairs advising of this meeting. Each letter included a copy of the FSIN publication *"Treaty Implementation Principals"*. February 2<sup>nd</sup> MOU signing between SSBA, FSIN, OTC and SICC regarding "Strengthening Treaty Education". April Follow-up meeting with MOU partners to craft next steps. Approximately 85 treaty symbols, representing 5 divisions have ordered through a supplier as of March 15.

13. SSBA advocate for a mandatory Indigenous Studies course in Saskatchewan high schools as part of the required curriculum for students graduating from grade twelve in addition to Indigenous teachings currently embedded into the curriculum.

**Lead: Jamie Lerat. In-progress.**

A December meeting between SSBA and FSIN Chief Cameron regarding this resolution. A follow-up letter to all board chairs advising of this meeting. Each letter included a copy of the FSIN Publication *"Treaty Implementation Principals"*. Resolution #16-06 has been absorbed under this resolution. Secondary Social Sciences Reference committee is currently examining the existing course structure for secondary social sciences and will provide recommendations regarding curricula and course titles. April meeting with ADM Curriculum renewal, FNME Advisor and SSBA FNME Advisor.

14. SSBA advocate to the Ministry of Education to immediately remove the conditionality parameters from Governance funding.

**Lead: Marie Stewart. Complete, pending confirmation in provincial 2018 budget.**

Advocacy efforts underway. Awaiting provincial budget 2018 for confirmation of removal of conditionality parameters from Governance funding.

15. SSBA request the Government of Saskatchewan amend the Provincial Sales Tax Act to exempt school boards from paying PST on insurance premiums and construction services.

**Lead: Jeff McNaughton. In-progress.**

In early 2018, Government announced that insurance premiums will be PST exempt.

# AGENDA ITEM

<b>Meeting Date:</b>	April 17 <sup>th</sup> , 2018	<b>Agenda Item #:</b>	8.4
<b>Topic:</b>	Saskatchewan Cannabis Framework Released		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

<b>Background:</b>	The Government of Saskatchewan has released the Saskatchewan Cannabis Framework.
<b>Current Status:</b>	Initial information about the Saskatchewan Cannabis Framework is attached.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	April 17, 2018	Saskatchewan Cannabis Framework press information

***Recommendation:***

That the Board of Education review the material provided.





# Saskatchewan Cannabis Framework Released

*Released on March 14, 2018*



The Government of Saskatchewan is releasing its framework for cannabis legalization and outlining a plan for the legal and responsible distribution, sale and use of cannabis in the province. Saskatchewan's Cannabis Framework outlines various aspects of cannabis legalization and regulation within the province that will ensure the safety of Saskatchewan families and communities.

The framework includes details on priorities such as keeping our roads and workplaces safe; wholesale, distribution, and retail sales; and includes input from stakeholders as well as guidance from the public survey conducted in the fall of 2017.

"The top priority of the Government of Saskatchewan when creating this framework is to ensure the health and safety of our residents," Justice Minister and Attorney General Don Morgan said. "We have taken the time

necessary to review the many impacts cannabis legalization will have on our province and are confident our approach addresses the many facets of legalization.”

# Cannabis

## Retail Permit Selection



**The selection process for cannabis retail permits is now underway and closes at 2pm on April 10, 2018.**



**Detailed RFP Documents are available via [SaskTenders.ca](https://www.sasktenders.ca). You need a SaskTenders account to download the documents (it's free and only takes a few minutes to register).**



**All questions related to the selection process must be sent by email (only) to [rfp.inquiries@slga.gov.sk.ca](mailto:rfp.inquiries@slga.gov.sk.ca).**



**The application process for cannabis wholesale permits will begin in April.**

**Saskatchewan  
Liquor and Gaming  
Authority** 

Key details included in the framework are:

- Minimum age for non-medicinal cannabis consumption will be 19 years of age;
- Zero tolerance for all drug-impaired drivers in the province. It will always be illegal to drive while impaired in Saskatchewan – whether by drugs or alcohol. This will not change once cannabis use becomes legal;
- Consuming cannabis in public spaces will be prohibited for public health considerations. Consumption will



also be prohibited in schools and daycares.

- Saskatchewan is introducing legislation to prohibit the possession of any amount by a minor. Possession of smaller amounts, by a minor, will be addressed primarily through ticketing and seizure of the cannabis, in accordance with the provincial Act. Possession of more than five grams will be a criminal offence subject to the *Youth Criminal Justice Act*.
- The province will adopt the federal minimum standards around home production, including a limit of four plants per household.

The Saskatchewan Liquor and Gaming (SLGA) selection process for cannabis retail permits is now underway. There are 51 retail cannabis permits available in 32 communities based on communities electing to proceed with all, or a percentage of, the allowable number of retail establishments within their community.

A two-phase selection process will be used to determine the retail operators. The detailed Request for Proposal (RFP) documents related to the retail selection process are available on [www.SaskTenders.ca](http://www.SaskTenders.ca). A free user account is required to download the documents. Questions related to the RFP process must be sent by email to [rfp.inquiries@slga.gov.sk.ca](mailto:rfp.inquiries@slga.gov.sk.ca). Deadline to respond to the RFP is April 10, 2018 at 2 p.m.

Additional information on Saskatchewan's Cannabis Framework can be found at [www.Saskatchewan.ca/cannabis](http://www.Saskatchewan.ca/cannabis).

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For more information, contact:

Noel Busse  
Justice  
Regina  
Phone: 306-787-8959  
Email: [noel.busse@gov.sk.ca](mailto:noel.busse@gov.sk.ca)

David Morris  
Saskatchewan Liquor and Gaming Authority  
Regina  
Phone: 306-787-1721

## Related Items

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