

*Prairie South Schools*  
**BOARD OF EDUCATION**

FEBRUARY 13, 2018  
1:00 p.m. – 4:00 p.m.  
Central Office, 1075 9<sup>th</sup> Avenue NW, Moose Jaw

**AGENDA**

- 1. Board Planning Session (10:00 – 12:00 p.m.)**
  - 1.1. Incidents of Concern**
  - 1.2. Governance Matter**
  - 1.3. Personnel Matter**
  - 1.4. Avonlea LIP**
  - 1.5. Budget Update and Direction Setting**
  - 1.6. USIS**
- 2. Call to Order**
- 3. Adoption of the Agenda**
- 4. Adoption of Minutes**
- 5. Decision and Discussion Items**
  - 5.1. Out of Province Excursion – Lafleche to Graburn Cairn, AB**
  - 5.2. Trading Authorization Resolution**
  - 5.3. Transportation Accountability Report**
  - 5.4. Monthly Reports**
    - 5.4.1. Teacher Absence and Substitute Usage Report
    - 5.4.2. CUPE Staff Absence and Substitute Usage Report
    - 5.4.3. Bus Driver Absence And Substitute Usage Report
    - 5.4.4. Out of Scope Absence and Substitute Usage Report
    - 5.4.5. Tender Report
- 6. Delegations and Presentations**
  - 6.1. Central Collegiate SCC – S. Tangen, S. Gauvin, L. Holmes, W. Vincent, J. Nant, T. Oblander, J. Woodley @1:40**
- 7. Committee Reports**
  - 7.1. Standing Committees**
    - 7.1.1. Student Outcomes
    - 7.1.2. Innovation
    - 7.1.3. Partnerships and Teambuilding
    - 7.1.4. Business, Infrastructure and Governance
- 8. Information Items**
  - 8.1. C.C.I. Gym Floor**

- 8.2.   *Joint Use School***
- 8.3.   *Theodore Litigation***
- 8.4.   *SSBA Spring General Assembly***

- 9.     Provincial Matters**
- 10.   Celebration Items**
- 11.   Identification of Items for Next Meeting Agenda**
  - 11.1.   Notice of Motions**
  - 11.2.   Inquiries**
- 12.   Meeting Review**
- 13.   Adjournment**

**MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office, 1075 9<sup>th</sup> Avenue North West, Moose Jaw, Saskatchewan on JANUARY 9, 2018 at 1:02 p.m.**

Attendance: Mr. T. McLeod, Dr. S. Davidson; Mr. A. Kessler; Mr. R. Bachmann; Ms. D. Pryor; Mr. J. Radwanski; Mr. B. Swanson; Ms. G. Wilson; Mr. L. Young; Ms. Mary Jukes; T. Baldwin, Director of Education; B. Girardin, Superintendent of Business and Operations; L. Meyer, Superintendent of Learning; D. Huschi, Superintendent of School Operations; D. Teneycke, Superintendent of School Operations; R. Boughen, Superintendent of School Operations; D. Welter, Human Resources Manager; P. Thomas, Executive Assistant

Regrets:

Delegations:

Motions:

- |                   |  |         |
|-------------------|--|---------|
| 01/09/18 – 2874   | That the meeting be called to order at 1:02 p.m.<br>- McLeod   |         |
| 01/09/2018 – 2875 | That the Board adopt the following items to the agenda:<br>5.7 Out of Province Excursion Lindale<br>AND THAT the Board adopt the agenda as amended.<br>- Young   | Carried |
| 01/09/2018 – 2876 | That the Board adopt the minutes of the Regular meeting of 20171212.<br>-Wilson  | Carried |
| 01/09/2018 – 2877 | That the Board approve the disposal of records at or past their retention listed above by shredding.<br>-Jukes   | Carried |
| 01/09/2018 – 2878 | That the Board of Education of Prairie South School Division NO. 210 of Saskatchewan agree that, effective as of 11:59:59 p.m. on the Winding Up Date, the Air Quality Insurance Retention Pool shall be dissolved and all obligations set out in the Resolution K-2 shall cease to be of any force and effect.<br>-Davidson | Carried |
| 01/09/2018 - 2879 | That the Board approve the parameters for the 2018-2019 calendar and direct administration to proceed with calendar development.<br>- Wilson   |         |
| 01/09/2018 - 2880 | That motion 01/09/2018 – 2879 be amended to delete the bracketed portion of the sentence *3 professional learning days for Learning Improvement Teams (1 full day + 10 early dismissals)<br>- Radwanski  | Carried |

- |                   |  |         |
|-------------------|--|---------|
| 01/09/2018 - 2881 | <p>That the Board approve the parameters for the 2018-2019 calendar as follows and direct administration to proceed with calendar development:</p> <ul style="list-style-type: none"> <li>• 197 teaching days (184 in alternate calendar)</li> <li>• 185 instructional days (171 in alternate calendar)</li> <li>• 185 x 310 minutes = 956 hours (171 x 334 minutes in alternate calendar)</li> <li>• a Christmas vacation, which is to commence not later than December 23 and end not earlier than January 2</li> <li>• a spring vacation consisting of not more than five consecutive school days</li> <li>• 12 non-instructional days include:             <ul style="list-style-type: none"> <li>➤ 1 school-based organizational day (½ day start-up and ½ day year-end)</li> <li>➤ 5 teacher prep days (LINC contract)</li> <li>➤ 2 professional learning days at beginning of school year</li> <li>➤ 1 professional learning day for LIP work plan development</li> <li>➤ 3 professional learning days for Learning Improvement Teams</li> </ul> </li> </ul> <p>-Wilson</p> | Carried |
| 01/09/2018 - 2882 | <p>That the Board of Education receive and file the Human Resources Accountability Report as presented.</p> <p>-Pryor</p>  | Carried |
| 01/09/2018 – 2883 | <p>That subject to Trustee Radwanski's amendment regarding the asterisk on Riverview Collegiate and the explanation for that facility usage, the Board of Education receive and file the Facilities Accountability Report.</p> <p>-Swanson</p>   | Carried |
| 01/09/2018 – 2884 | <p>That the Board approve the reports as presented.</p> <p>-Young</p>  | Carried |
| 01/09/2018 – 2885 | <p>That the Board of Education approve Lindale's Grade 8 ski trip to Asessippi Ski Resort in Manitoba on Feb. 28 to March 2, 2018.</p> <p>-Swanson</p>   | Carried |

### Committee Reports

#### Standing Committees:

- Student Outcomes: Wilson presented: Last meeting was Dec. 13 and included visits to the Grad Coach rooms at CCI and RVCI. A wonderful visit with students and teachers. D. Huschi later handed out the goals

for grad. Feb. 6 is the next meeting @ 4:30. The committee will be meeting with grad coaches and students.

- Innovation: Bachmann reported that the Dec. 19 was cancelled due to unforeseen reasons. The next meeting has been scheduled for Jan. 15.
- Partnerships and Team Building: Pryor reported that the committee met with the Minister of Education on Dec. 13. The committee is currently in the process of collecting data to compile. The next meeting will be in February. No specific date set as of yet.
- Business, Infrastructure and Governance: Bachmann indicated that there will be a meeting on Jan. 16 with several agenda items from today's planning session.

01/09/18 – 2886

That the meeting be adjourned at 2 :18 p.m.  
- Pryor

Carried

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T. McLeod  
Chair

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B. Girardin  
Superintendent of Business & Operations

Next Regular Board Meeting:

Date: February 13, 2018  
Location: 1075 9<sup>th</sup> Avenue NW, Moose Jaw

## AGENDA ITEM

<b>Meeting Date:</b>	February 13, 2018	<b>Agenda Item #:</b>	5.1
<b>Topic:</b>			
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

**Background:** Lafleche Central's Grade 11-12 Camping and Hiking Trip to Cypress Hills, SK and Graburn Cairn, AB on June 13-16, 2018.

**Current Status:**

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy  
Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Derrick Huschi	Feb. 1, 2018	Out-of-Province Excursion

***Recommendation:***

That the Board approve Lafleche Central's Grade 11-12 Camping & Hiking Trip to Cypress Hills, SK and Graburn Cairn, AB on June 13-16, 2018.

## OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

### Division Office Administration Approval Required

<b>A. INFORMATION</b>	
Name of Teacher: Gillian de Graauw	School: Lafleche Central School
Type of Activity: <input checked="" type="checkbox"/> Curricular <input checked="" type="checkbox"/> Extra-Curricular <u>camping &amp; hiking</u> <input checked="" type="checkbox"/> High Risk Activity <u>Camping &amp; hiking</u>	
Grade Level: 11-12	Number of Students: 11
Destination: Cypress Hills, SK & Graburn Cairn, AB (historic site)	Trip Date: June 13-16, 2018
Number of School Days (Partial/Full): 2 school days and 2 non-school days	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> Travel by Car/Van (List names of drivers): <u>Gillian de Graauw</u> <u>John de Graauw</u>	
Number of Teachers, Parents, Chaperones: Gillian de Graauw, John de Graauw, Florence Verhelst	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input checked="" type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input checked="" type="checkbox"/> Canoe Certification <input checked="" type="checkbox"/> Other <u>B.Ed - Outdoor Education Minor</u>	

<b>B. SAFETY GUIDELINES</b>
<input checked="" type="checkbox"/> Parent consent forms and medical information including the Health Card Number will be obtained. <input checked="" type="checkbox"/> Evacuation Plan is in place and will be communicated to appropriate individuals. <input checked="" type="checkbox"/> Designated supervisor has access to emergency vehicles at all times. <input checked="" type="checkbox"/> Access to cellular or satellite phone or other communication device. <input checked="" type="checkbox"/> A list of emergency telephone numbers will be formulated. <input checked="" type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. <input checked="" type="checkbox"/> Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. <input checked="" type="checkbox"/> Male and Female Chaperones for a co-ed activity. <input checked="" type="checkbox"/> If using 15 passenger vans, SSBA safety guidelines and restrictions will be followed.

<b>C. BUDGET</b>
<ul style="list-style-type: none"> <li>❖ Anticipated Budget \$1300.00 (no substitute required, food - \$700.00 (based on \$20.00 per day per student), gas and van - \$500.00, camping fees - \$40.00, Fort Walsh tour -\$60.00.</li> <li>❖ Description of Funding Sources - Community donations, food sales, fundraising activities, parent support.</li> <li>❖ Out of Pocket Cost per Participant - No more than \$80.00 (We are trying to fundraise the majority of funds.)</li> </ul>



**SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS**

**D. LEARNING OBJECTIVES**

See Attached

**E. LEARNING ACTIVITIES** *(Outline prior training for outdoor education and high risk activities)*

a) Pre-Excursion Learning

-Parents meeting (discuss schedule, cost and required equipment)

-Students meeting (discuss/plan menu; instruct on safety and evacuation procedures; equipment display & instruct basics of hiking, safe & necessary packing procedures, possible emergency situations & how to respond)

b) Excursion Learning

-Introduction to and detailed learning about: hiking equipment, how to pack a backpack for back country and wilderness camping, map reading, wilderness safety and an in-depth description of orienteering procedures and compass usage.

-Presentation and trip discussion will teach about geography, local flora and fauna and the history of the Fort Walsh area (including a visit to Graburn Cairn (immediately on the AB side of the park where the first RCMP officer was killed in the line of duty and a monument stands at this place.)

c) Post-Excursion Learning

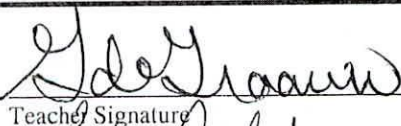
-Self-evaluation to assess the level at which students met outcomes and intended learnings.

-Reflective paragraph on experience and learnings.

-Debrief to better trip and exercise for next year's class.

**F. SCHEDULE OF ACTIVITIES**

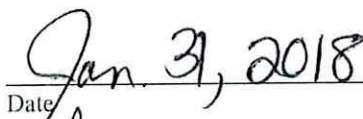
See Attached



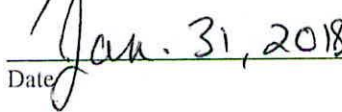
Teacher Signature



Principal Signature



Date



Date

Director/Superintendent Signature

☐

Request Approved

☐

Request Denied



## **Physical Education 20 and 30**

### **Learning Outcomes:**

Students will display an understanding of the terminology, rules, safety concepts, mechanical principles and current developments that apply to outdoor pursuits. (**Achieved through hiking and orienteering**)

Students will develop an awareness of the potential of the natural environment for worthwhile lifetime outdoor pursuits in all seasons. (**Achieved through hiking and camping experience.**)

Students will develop an appreciation of and respect for the outdoor environment. (**Achieved through camping and hiking experience.**)

Students will develop an appreciation of the role of outdoor pursuits in the achievement and maintenance of personal fitness. (**Achieved through hiking.**)

## **ELA 20 and B30**

### **Learning Outcomes:**

**CC 20.3** – Speak to present information in an informal situation (**Achieved through campfire stories and discussions.**)

**CR 20.3 – Indicator f** - Follow spoken instructions to perform specific tasks, to answer questions, or to solve problems. (**Achieved through group work such as cooking, camp set up and scavenger hunt.**)

**CR B 30.1** - View, listen to, read, comprehend, and respond to a variety of grade-appropriate international, including indigenous, texts that address: • identity (e.g., Sense of Self) • social responsibility (e.g., Social Criticism), and • social action (agency) (e.g., Addressing the Issues). (**Achieved through Parks Representative presentation and Fort Walsh tour.**)

**CR B 30.3 – Indicator d** - Adopt and demonstrate critical listening behaviors to analyze the overall effectiveness of oral presentations

- **Indicator e** - Identify the purpose of a variety of listening tasks and set goals for specific tasks (**Achieved through Fort Walsh tour/historical study and Parks Representative presentation.**)

## **History - Canadian Studies 30**

### **Learning Outcomes:**

Students will be able to explain and relate the following information:

#### Models of Social Systems

- demographics - the number, age, distribution, education, health of people in that system during its popular period;
- Environment - the topography, climate, vegetation, resources, and their distribution and interaction;

- patterns of action - the patterns of acceptance, power, decision making, communication, emotion, wealth distribution which govern social organization;
  - perception - the shared assumptions (values, beliefs, and ideas) about what is "real" in areas such as human nature, causation, time, people, the good life, behavior, purpose.
- (\*All based on history of Fort Walsh, Graburn Cairn and the Cypress Hills area as based on tour and interactive learning experience.)

**Senior Trip  
Cypress Hills  
Itinerary**

**Wednesday, June 13th**

9:00 am	Depart from school
12:30 pm	Lunch in Maple Creek
2:00 pm	Arrival & set up camp
3:30 pm	Hike to top of Baldy Hill & nature scavenger hunt
5:00 pm	Cook supper/eat/clean up
7:00 pm	Visit from Park Conservation Officer (re: flora and fauna lesson)
8:00 pm	Review rules and itinerary for next day/ Hand out information packages
8:30 pm	Wide game (touch football or frisbee)
10:00 pm	Campfire
11:30 pm	Lights Out

**Thursday, June 14th**

7:30 am	Wake Up
8:00 am	Breakfast
9:00 am	Clean up and prepare for day
11:00 am	Arrive at Fort Walsh and participate in tour
1:00 pm	Return to camp and have lunch
2:00 pm	Hike to the Rock Pile or Hidden Conglomerate Cliffs (based upon weather)
4:00 pm	Return to camp
5:30 pm	Supper/Clean Up
6:30 pm	Post experience discussion (from today) and Pre-hike discussion for the next day
7:30 pm	Driving tour of Graburn Cairn & Conglomerate Cliffs
9:30 pm	Snack/Campfire
11:30 pm	Lights Out

**Friday, June 15th**

7:30 am	Wake Up
8:00 am	Breakfast
9:00 am	Clean Up and prepare for day
10:00 am	Review and conclude instruction on orienteering
12:00 pm	Eat lunch
1:00 pm	Leave camp to hike to "Cougar Caves" (Cave in the limestone in the side of a hill.)
4:00 pm	Return to Camp

5:30 pm	Supper/Clean Up
6:30 pm	Post experience discussion (from today) and time to conclude scavenger hunt if necessary
9:30 pm	Snack/Campfire
11:30 pm	Lights Out

**Saturday, June 16<sup>th</sup>**

7:30 am	Wake up
8:00 am	Breakfast
9:00 am	Pack Up
11:00 am	Leave for Home (Healthy lunch on the way where convenient)
4:00 pm	Return to school

\*All times based upon the availability of the Fort Walsh tour and the presentation from the Park Employee/Conservation Officer. As well, we may return early if students are in ball playoffs and need to be here for their team.\*

# AGENDA ITEM

<b>Meeting Date:</b>	February 13, 2018	<b>Agenda Item #:</b>	5.2
<b>Topic:</b>	<b>Establish Investment Account</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

**Background:**

The Board of Education has been in a position of a cash surplus for a number of years. It has been receiving very good interest rates on our deposits. With the upswing in interest rates it is time to change our investment strategies, Cash Management Group has an investment option where we could potentially obtain returns a little over 1% beyond the current deposit rate if cash is invested in 5 year GIC's. The investments will be through credit unions which are guaranteed investments. Recommended investment strategies would have investments "laddered" over five years. In this strategy equal amounts of cash are invested in GIC's that mature after 1, 2, 3, 4 and 5 years. If the cash is not needed it is then reinvested for a five year term as it comes due. At the end of five years all funds have been invested in 5 year GIC's. Investment advisors will tell you that you will get the best return over time with this strategy. One other advantage of this particular investment is that if the division needs the cash we can withdraw at anytime without penalty.

**Current Status:**

In order to invest funds to earn the extra interest we must establish an investment account. This requires board approval. The requested resolution is attached.

**Pros and Cons:****Financial Implications:****Governance Implications:****Legal Implications:****Communications:****Prepared By:****Date:****Attachments:**

Ron Purdy	February 2, 2018	Trading Authorization Resolution
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***Recommendation:***

That the Board of Education of Prairie South School Division No. 210 of Saskatchewan approve the Trading Authorization resolution from Cash Management Group, as follows:

BE IT RESOLVED THAT

1. The Client establish and maintain one or more accounts, which may be margin accounts, with Cash Management Group (each, an "account").
2. Any of the representatives of the Client appointed below is hereby authorized:
  - a. to give written or oral instructions with respect to purchases and sales (including short sales) in securities (including options) and any other transactions in the accounts including; borrowing money from or through Cash Management Group and to secure payment thereof by pledging or otherwise charging any property of the Client;
  - b. to bind and obligate the Client to and for the carrying out of any contract, arrangement or transaction made with Cash Management Group;
  - c. to pay such sums as may be necessary in connection with the accounts,
  - d. to give instructions with respect to the delivery or transfer of securities; to endorse any securities and/or contracts in order to pass title thereto,
  - e. to direct the sale or exercise of any right with respect to any securities;
  - f. to sign for the Client, affix its seal, if any, and deliver on its behalf all releases, powers of attorney and/or other documents in connection with the accounts; and
  - g. generally to do and take all actions as are deemed by any such representative to be necessary or proper in connection with transactions in securities for and on behalf of the Client.



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# AGENDA ITEM

<b>Meeting Date:</b>	February 6, 2018	<b>Agenda Item #:</b>	5.3
<b>Topic:</b>	<b>Transportation Accountability Report</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

**Background:** According to the Board's yearly plan, a Transportation Accountability Report is to be presented to the Board of Education in February of this year.

**Current Status:** Please see the attached Transportation Accountability Report.

**Pros and Cons:**

**Financial Implications:**

**Governance Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Barry Stewart	January 18, 2018	Accountability Report: Transportation

***Recommendation:***

That the Board receive and file the Transportation Accountability Report.

## 2016-2017 Transportation Accountability Report

Prepared by Barry Stewart, Transportation Manager

### Source Documents

#### Policy 12

##### 1.0 Student Well Being

- 1.3 Ensures the safety and well-being of students while participating in school programs or while being transported to or from school programs on transportation provided by the Division.

### Evidence

During the 2016-17 school year, Prairie South Schools provided daily transportation services to students on 133 bus routes (120 regular am/pm routes, and 13 noon runs in our Urban Region) with a total daily distance of about 18,364 kilometers or 3,617,708 kilometers per year.

### Staff

Position	Number of Employees				
	2012-13	2013-14	2014-15	2015-16	2016-17
Regular Bus Drivers	126	126	123	121	115
Casual Bus Drivers	100	103	94	93	84
Mechanic Helper/Assistant	2	2	2	2	2
Certified Mechanic	1	1	1	1	1
Journey-Person Mechanic	4	4	4	4	4
Shop Foreman (Journey-Person Mechanic)	2	2	2	2	2
Administrative Assistant	1.2	1.2	1.2	1.2	1.2
Assistant Managers	3	2	2	2	2
Manager	1	1	1	1	1
Total	240.2	242.2	230.2	227.2	212.20

School Bus Transportation is divided into two regions as follows:

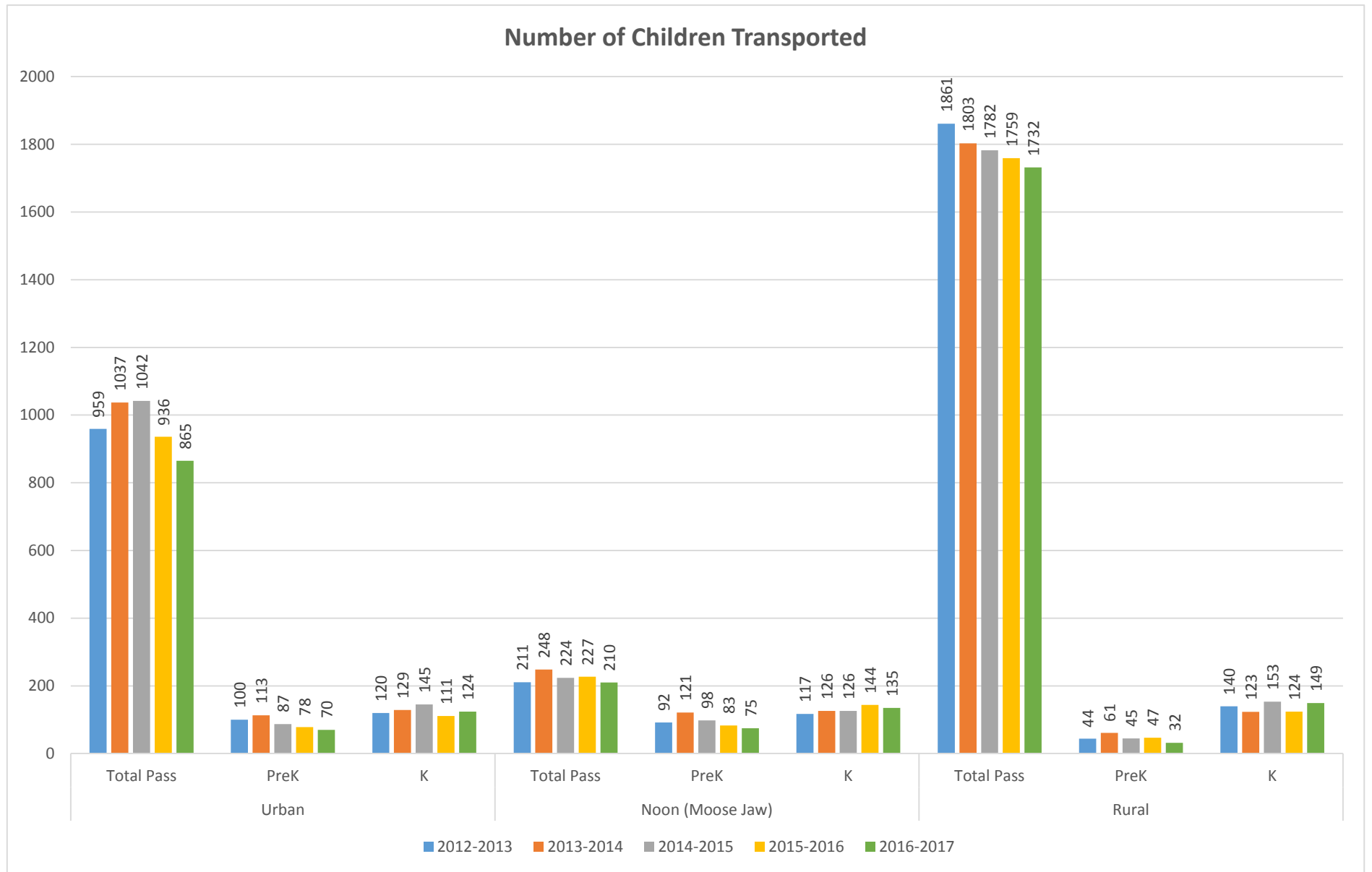
Rural		Urban
Assiniboia 7 <sup>th</sup> Avenue School	Glentworth School	Empire School
Assiniboia Composite High School	Kincaid Central School	King George School
Assiniboia Elementary School	Lafleche Central School	École Palliser Heights School
Avonlea School	Lindale School	Prince Arthur School
Bengough School	Mankota School	Raphael Centre (Holy Trinity)
Central Butte School	Mortlach School	Life Skills (Riverview)
Central Collegiate (Rural)	Mossbank School	SAPP (School-Aged Parent Program - Peacock)
Chaplin School	Palliser Heights (Rural French Immersion)	Sunningdale School
Cornerstone Christian School (Rural)	Peacock Collegiate (Rural)	Westmount School
Craik School	Riverview Collegiate (Rural)	William Grayson School
Coronach School	Rockglen School	
École Gravelbourg School	Rouleau School	
École St. Margaret (Holy Trinity Rural)	St. Michael (Holy Trinity Rural)	
Eye brow School	Vanier Collegiate (Holy Trinity Rural)	

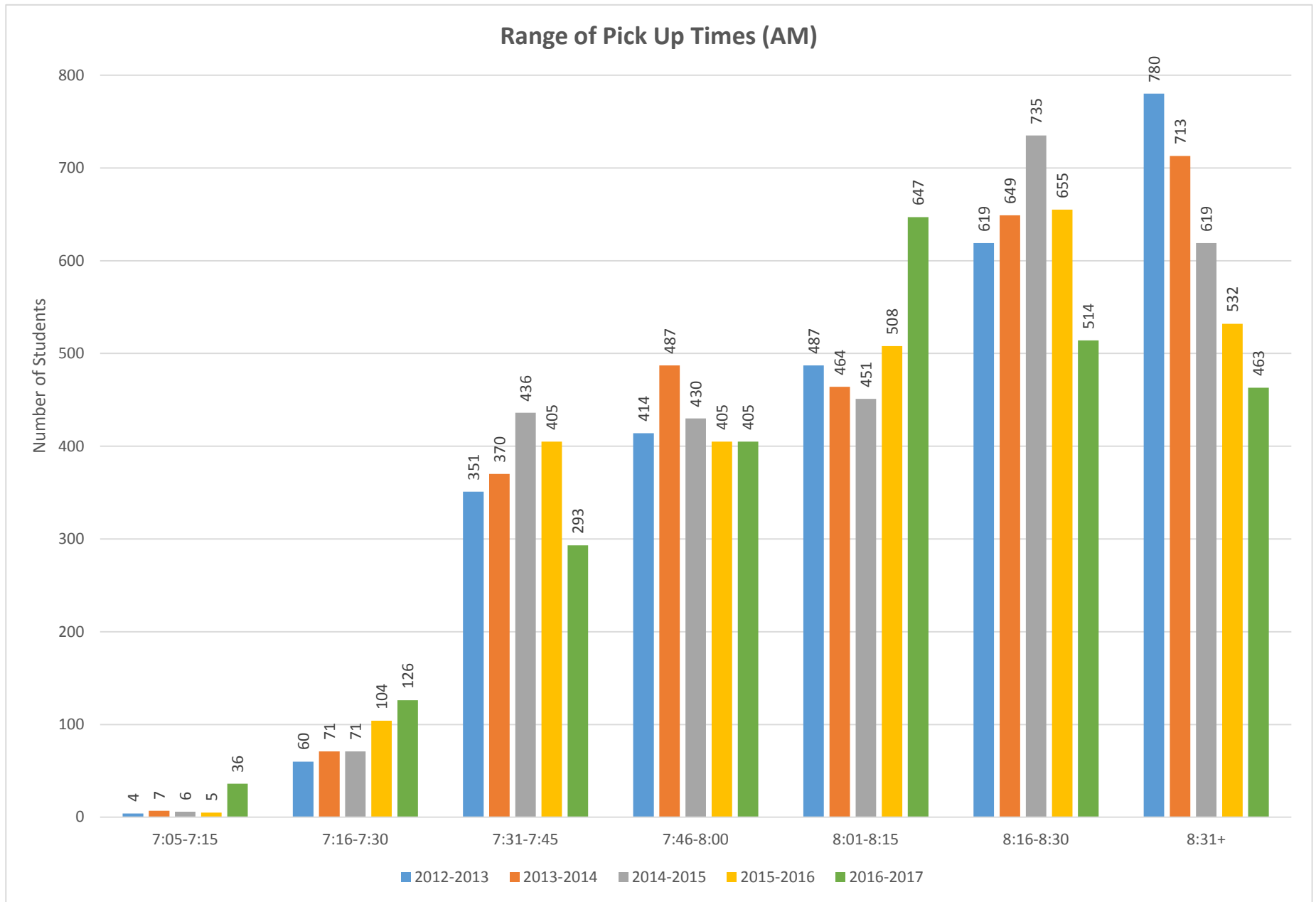
#### Number of Children Transported

<i>School Year</i>	<i>Urban</i>	<i>Urban Noon</i>	<i>Rural</i>	<i>Total</i>
2016-2017	865	210	1732	2807
2015-2016	936	227	1759	2922
2014-2015	1042	224	1782	3048
2013-2014	1037	248	1803	3088
2012-2013	959	211	1861	3031

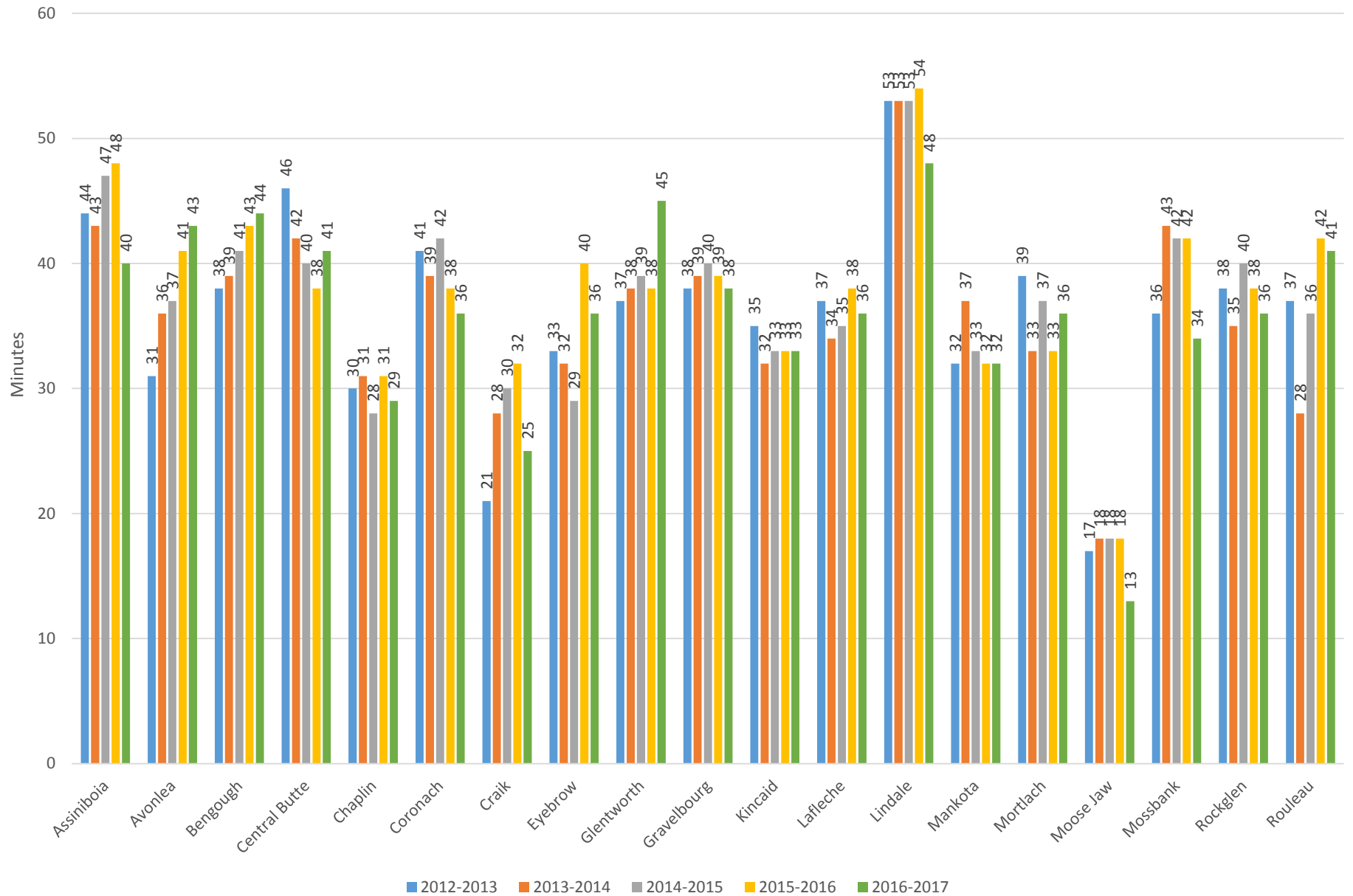
- In 2016-17 we transported 56 Holy Trinity students and 21 Cornerstone Christian School students for a total of 77 students.
- The **Average Ride Times** in 2016-17 are as follows:  
 Urban Region            18 minutes  
 Rural Region            40 Minutes

## Route Information





## Average Minutes on School Bus (AM)



**Passengers – Amount of Time on School Bus (AM) (Minutes)**

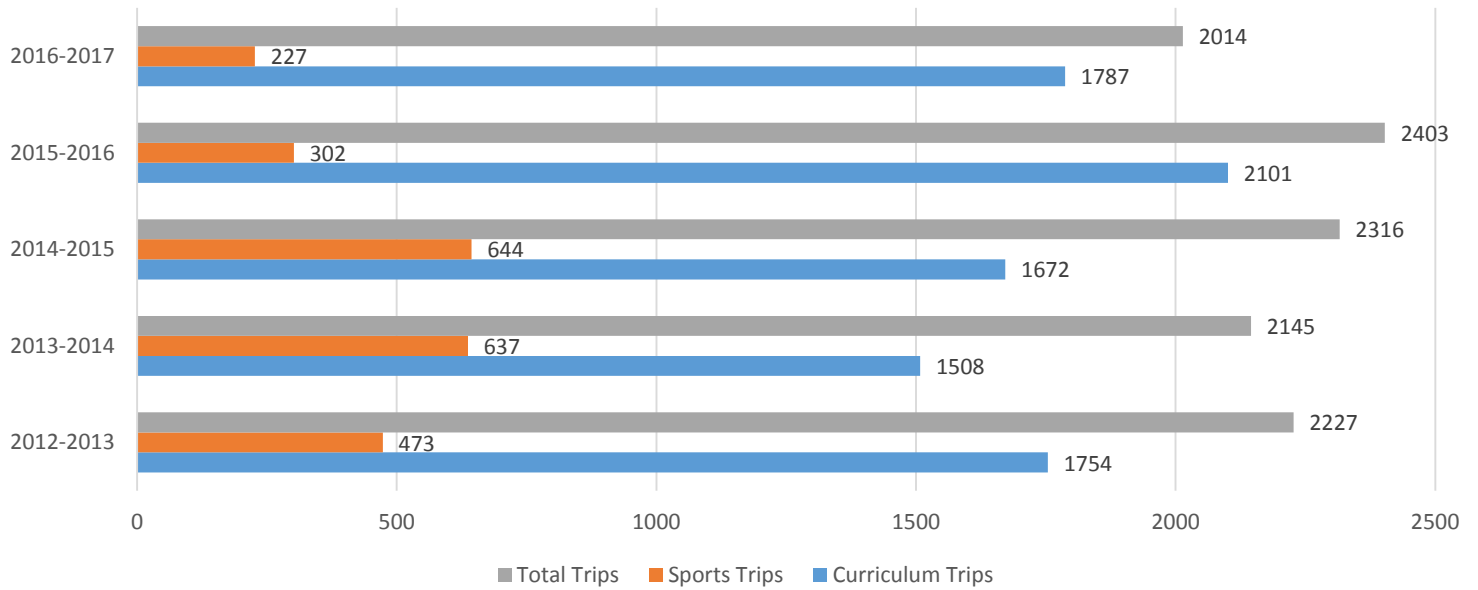
School	2013-2014		2014-2015		2015-2016		2016-2017	
	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
Assiniboia	5	96	5	95	1	98	3	110
Avonlea	2	85	5	90	5	90	2	85
Bengough	3	90	1	90	1	90	3	104
Central Butte	2	95	2	90	5	90	7	90
Chaplin	5	70	5	60	5	70	7	53
Coronach	5	90	5	85	3	80	5	80
Craik	2	65	5	65	5	65	2	54
Eyebrow	8	73	11	73	10	78	10	72
Glentworth	2	75	3	77	2	77	4	87
Gravelbourg	2	85	4	95	5	85	2	85
Kincaid	2	72	2	70	2	72	3	73
Lafleche	5	70	5	72	5	79	3	76
Lindale	20	99	7	95	22	90	6	90
Mankota	10	75	5	70	5	70	4	63
Mortlach	5	75	10	85	9	70	8	85
Moose Jaw	1	75	1	65	1	70	1	44
Mossbank	5	95	5	78	4	95	3	88
Rockglen	5	77	5	85	5	85	1	85
Rouleau	5	50	5	64	7	76	3	87

**Conveyance**

No of Students	Description	Daily Amount
1	Special Needs	\$10.20
1	French Immersion Program	\$15.60
1	French Immersion Program	\$17.64
1	French Immersion Program	\$10.80



## Charter Trips for Curriculum and Sports Activities



### Curriculum Charters: 2016-2017 School Year

Description	Month												Total
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Rural School Local Area	4	2	1	30	29	8	13	2	9	28	0	0	126
Moose Jaw Local	97	166	222	137	189	78	77	63	61	120	0	0	1210
Rural School to Moose Jaw	1	2	2	2	3	1	1	3	106	18	0	0	139
Rural School to Other Rural School	30	31	17	4	12	4	5	8	13	24	0	0	148
To Points Outside PSS	16	5	8	4	1	16	31	1	15	67	0	0	164
<b>Total</b>	<b>148</b>	<b>206</b>	<b>250</b>	<b>177</b>	<b>234</b>	<b>107</b>	<b>127</b>	<b>77</b>	<b>204</b>	<b>257</b>	<b>0</b>	<b>0</b>	<b>1787</b>

### Sports Charters: 2016-2017 School Year

Description	Month												Total
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Rural School Local Area	0	0	0	0	0	0	0	0	1	0	0	0	1
Moose Jaw Local	15	13	4	0	0	0	0	0	2	24	0	0	58
Rural School to Moose Jaw	7	11	4	1	3	5	1	0	9	5	0	0	46
School to Rural School	16	20	2	4	11	8	2	3	1	10	0	0	77
To Points Outside PSS	14	9	3	5	4	2	3	0	3	2	0	0	45
<b>Total</b>	<b>52</b>	<b>53</b>	<b>13</b>	<b>10</b>	<b>18</b>	<b>15</b>	<b>6</b>	<b>3</b>	<b>16</b>	<b>41</b>	<b>0</b>	<b>0</b>	<b>227</b>

## Fleet Information

The bus fleet consisted of 170 units; 133 units are used on routes. The other 37 units are spare buses replacing designated route buses for maintenance requirements and some of these buses may also be used for extra and co-curricular trips.

Year	No of Units				
	2012-13	2013-14	2014-15	2015-16	2016-17
1996	3	2	0	0	0
1997	8	3	0	0	0
1998	12	10	3	3	3 *
1999	7	6	3	3	3
2000	6	6	3	3	1
2001	7	7	6	6	4
2002	8	8	8	8	4 *
2003	14	14	14	14	13
2004	7	7	7	6	5
2005	6	6	6	6	6
2006	2	2	2	2	0
2007	9	9	9	9	9 ***
2008	19	19	19	19	19
2009	45	45	45	45	45
2010	2	2	2	2	2
2011	17	17	17	17	17
2012	0	0	0	0	0
2013	10	10	10	10	10
2014	2	3	4	4	4
2015	0	0	19	19	19
2016	0	0	0	0	6
<b>Total</b>	<b>184</b>	<b>176</b>	<b>177</b>	<b>176</b>	<b>170</b>

\*Denotes wheelchair accessible bus.

Bus Unit Capacities (Passengers)	Number	Notes
24 & Under	34	1 x WC Accessible
28	2	
34/35/36	66	2 x WC Accessible
42/46/47/48	28	
52/53/54	24	1 x WC Accessible
72	16	1 x WC Accessible
<b>Total</b>	<b>170</b>	

### Other PSS Vehicles Maintained Including Trailers – 2016-2017

Asset Unit #	Year	Description	Primary Location
99-02	1999	Small Bus Converted to Cargo Vessel	Moose Jaw Bus Maintenance Shop
99-03	1999	Small Bus Converted to Service Vehicle	Moose Jaw Bus Maintenance Shop
05-03	2005	½ Ton Truck	Moose Jaw Bus Maintenance Shop
05-04	2005	½ Ton Truck	Assiniboia Bus Maintenance Shop
11-16	2011	1 Ton Truck	Moose Jaw Bus Maintenance Shop
T-01	1994	Canoe Trailer	Moose Jaw
T-02	1994	Canoe Trailer	Moose Jaw
T-04	2012	Canoe Trailer	Moose Jaw
T-05	2015	6 x 12 Cargo Trailer	9 <sup>th</sup> Avenue Office
T-07	2005	Canoe Trailer	Coronach School
T-09	1980	Utility Trailer	Assiniboia Composite High School
T-10	2008	Canoe Trailer	Moose Jaw
T-12	2011	Canoe Trailer	Moose Jaw
T-13	2015	6 x 12 Cargo Trailer	9 <sup>th</sup> Avenue Office
T-14	2015	6 x 12 Cargo Trailer	9 <sup>th</sup> Avenue Office

\* We also maintain 21 Facilities Department vehicles.

## Safety

Prairie South has two bus garages (one in Moose Jaw and the other in Assiniboia). Both garages are licensed by Saskatchewan Government Insurance (SGI) as Vehicle Inspection Facilities for school buses.

SGI has a Carrier Profile System which is part of a national initiative to enhance our safe-driving performance. The system collects information on the driving experience of our drivers, including traffic convictions, at-fault accidents, and on-road Commercial Vehicle Safety Alliance inspections. This information is the basis for measuring our safety performance. Our profile rating during this reporting period is satisfactory unaudited.

School buses are required to be maintained to provincial standards at all times and pass a formal comprehensive inspection annually. In Saskatchewan, school buses must undergo a “bumper to bumper” safety inspection every 12 months.

All school buses must be maintained to minimum acceptable equipment safety standards when operated on a public road, through the implementation of a continuous preventative maintenance program. All buses are scheduled every 6,000 kilometers for a service and inspection check. This occurs about every 4 to 8 weeks depending upon the number of kilometers driven. Our maintenance program is designed to keep our buses safe and to reduce delays and limit costly repairs to a minimum.

<b>Inspections</b>	<b>2013-14</b>	<b>2012-13</b>	<b>2015-16</b>	<b>2016-17</b>
SGL Inspection	197	178	176	161
Regular Service Inspection and General Repairs	1,065	1,128	1,071	1,171
<b>Total</b>	<b>1,262</b>	<b>1,306</b>	<b>1,247</b>	<b>1,332</b>

### School Bus Drivers

- Drivers are provided with a handbook outlining their responsibilities and a copy of the Saskatchewan School Bus Operating Regulations.
- Safety bulletins relating to their responsibilities are also provided as deemed necessary.
- To retain a school bus driver S Endorsement licence, a driver must re-test every five years (through SGI).
- Drivers must have a current satisfactory medical examination on file with SGI.
- Drivers SGI Abstracts are reviewed annually.
- Monitor status of driver's licenses on a monthly basis using SGI intranet.
- Review of accidents with the driver involved.

### **Training For School Bus Drivers**

<b>Description</b>	<b>Number of Drivers</b>
Training New Drivers	17
Refresher Training (Pre-Trip Inspection and/or on road assessment)	11
SGI Recertification	42
First Aid Recertification	26

### Promoting Positive Student Behaviour on Buses

The primary role of the bus driver is the safe operation of the bus. Students are expected to follow the same behaviour standards while riding school buses as are expected on school property or at school activities, functions or events. Bus drivers must communicate expectations and reinforce them appropriately. They must exhaust all avenues in an attempt to correct minor behaviour problems. Additional support and assistance is provided as necessary in cooperation with the school principal or their designate.

- Student Safety Awareness:
  - Student conduct rules posted visibly on all school buses.
  - Safety Awareness Information is circulated in School Newsletters.
  - School Bus Transportation Informational Package – A Safe Journey is available to parents.
  - School Bus Safety Presentations:
    - October 5, 2016 – Mortlach Safety Day – Grades 7 and 8 (140 Students)
  - Developed new parent/student bus safety brochure for 2017-18 school year.

### Vehicle Accidents

Description	2012-13	2013-14	2014-15	2015-16	2016-17
Other person at fault	6	4	4	3	10
Bus struck another vehicle	9	5	4	4	3
Bus struck a fixed object	1	1	5	3	2
Animal strike			4	0	3
Total	16	10	17	10	18

The total cost for damages assessed to the division was \$793.10.

### Bus Planner

The Student Transportation Management and Route Planning System (Bus Planner) was installed during the 2015-16 school year. We continue to learn and implement the program and use it to identify and implement a number of efficiencies with our routes. Training for the software will happen over the summer of 2017 and into the 2017-18 school year. This work will continue and accelerate during 2017-18.

## **Future Initiative(s) and Administrative Considerations**

- Start GPS and on-board camera system implementation beginning in the fall of 2017-18.
- Establish an urban transportation strategy with Holy Trinity Catholic School Division.
- Establish a Drivers' Committee in 2017-18 to leverage local knowledge, identify emerging issues, promote professionalism amongst drivers and act as a forum for drivers to bring things that are important to them.
- Implement electronic student registration forms for transportation requests.
- Implement electronic charter trip requests.
- Fully implement the Parent Portal in Bus Planner so parents can get information regarding their child(ren)'s bus route.

### Spare/Casual Bus Drivers

Availability of spare/casual drivers, especially in our rural areas. The challenge of driver recruitment and retention is ongoing. Our aging population of regular drivers is also a concern.

### Bus Replacement – Strategy

The Transportation Department will prepare a recommendation to senior administration for a long-term, sustainable bus replacement strategy during the 2017-18 school year.

### Increased Costs for Bus Replacement and Parts

There are four school bus manufacturers with the three largest being American. The fourth is Canadian but with major components made in the USA. Costs of school buses and parts have continued to increase. In November 2012 a 47 passenger bus cost \$82,371.95 and the same bus purchased in April 2017 cost \$109,723.50. The cost to purchase a new bus increased by about 33.20% over a five year period. This has resulted in part due to the continued strong US dollar.

## **Recommended Motion**

That the Board receive and file the Transportation Accountability Report.

## Teacher Absences & Substitute Usage

**Date Range:**

**January 3 - 29, 2018**

Absence Reason	Days	% of Total Absences	Sub Days	% Needed Sub	% of possible days
<b>LINC Agreement</b>					
Compassionate Leave	24.85	3.21%	22.1	88.93%	0.31%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Education Leave	0	0.00%	0	0.00%	0.00%
Emergency Leave	0.5	0.06%	0.5	100.00%	0.01%
Executive Leave	0	0.00%	0	0.00%	0.00%
Prep Time	64.84	8.37%	63.4	97.78%	0.80%
Pressing Leave Teacher	23.72	3.06%	20.2	85.16%	0.29%
PSTA	0	0.00%	0	0.00%	0.00%
Rec. Of Service	42.92	5.54%	33.7	78.52%	0.53%
Leave Without Pay	4.31	0.56%	4.2	97.45%	0.05%
<b>SUB TOTAL</b>	<b>161.14</b>	<b>20.79%</b>	<b>144.10</b>	<b>89.43%</b>	<b>2.00%</b>
<b>Provincial Agreement/ Education Act/ Employment Act</b>					
Court/Jury	0	0.00%	0	0.00%	0.00%
Illness - Teacher	258.5	33.35%	203.1	78.57%	3.21%
Illness - Long Term	125.90	16.24%	0	0.00%	1.56%
Medical/Dental Appt	79.5	10.26%	66.5	83.65%	0.99%
Internship Seminar	0	0.00%	0	0.00%	0.00%
Paternity/Adoption Leave	0	0.00%	0	0.00%	0.00%
Secondment	0	0.00%	0	0.00%	0.00%
Unpaid Sick Leave	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>463.90</b>	<b>59.85%</b>	<b>269.60</b>	<b>58.12%</b>	<b>5.76%</b>
<b>Prairie South</b>					
Extra/Co-curr Teach	12.02	1.55%	8	66.56%	0.15%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	1.48	0.19%	1	67.57%	0.02%
IT Meet/PD	0.8	0.10%	0.8	100.00%	0.01%
LRNG Meet/PD	46.44	5.99%	39.5	85.06%	0.58%
Noon Supervision Day	25.24	3.26%	23.5	93.11%	0.31%
PD DEC Teachers	60.25	7.77%	46.44	77.08%	0.75%
School Operations Meet/PD	3.8	0.49%	2.2	57.89%	0.05%
STF Business - Invoice	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>150.03</b>	<b>19.36%</b>	<b>121.44</b>	<b>80.94%</b>	<b>1.86%</b>
<b>Total Absences</b>	<b>775.07</b>	<b>100.00%</b>	<b>535.14</b>	<b>69.04%</b>	<b>9.62%</b>

Teachers (FTE)

424.02

# of teaching Days

19

Possible Days

8056.38



# CUPE Staff Absences & Casual Usage 2017-2018

Date: January 1 - 31, 2018

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
<b>CUPE Agreement</b>					
Act of God	0.33	0.05%	0	0.00%	0.01%
Bereavement Leave	27.29	4.17%	24.26	0.00%	0.48%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	11.67	1.78%	10.42	0.00%	0.20%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
CUPE Business - Invo	16.34	2.50%	13.36	0.00%	0.00%
Earned Day Off	7.21	1.10%	3.18	0.00%	0.13%
Executive Position	0	0.00%	0	0.00%	0.00%
Family Responsibilities	3.5	0.53%	1.5	0.00%	0.06%
Illness - Support	357.51	54.64%	174.63	48.85%	6.25%
Med/Den Appt Support	51.44	7.86%	26.85	52.20%	0.90%
Noon Supervision	8.3	1.27%	2.99	0.00%	0.15%
Parenting/Caregiver	19.39	2.96%	6.92	35.69%	0.34%
Pressing Leave	11.68	1.79%	3.57	0.00%	0.20%
Rec. of Service	2.7	0.41%	1.96	0.00%	0.05%
TIL Support	1.25	0.19%	0	0.00%	0.02%
Without Pay Support	37.72	5.77%	25.14	0.00%	0.66%
<b>SUB TOTAL</b>	<b>556.33</b>	<b>85.03%</b>	<b>294.78</b>	<b>52.99%</b>	<b>9.72%</b>
<b>Employment Act</b>					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	70.64	10.80%	19.88	28.14%	1.23%
Workers Compensation	24.38	3.73%	20.38	0.00%	0.43%
<b>SUB TOTAL</b>	<b>95.02</b>	<b>14.52%</b>	<b>40.26</b>	<b>42.37%</b>	<b>1.66%</b>
<b>Prairie South</b>					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-curr Sup	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
PD DEC In Province Support Staff	2.93	0.45%	2	0.00%	0.05%
PD Out of Province Support Staff	0	0.00%	0	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>2.93</b>	<b>0.45%</b>	<b>2</b>	<b>0.00%</b>	<b>0.05%</b>
<b>Total Absences</b>	<b>654.28</b>	<b>100.00%</b>	<b>337.04</b>	<b>51.51%</b>	<b>11.43%</b>

Possible Days

January 1 - 31, 2018

Days

22.00

FTE

260.18

Total Days

5723.96

\*\* WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

# Bus Driver Staff Absences & Casual Usage 2017-2018

Date: January 1 - 31, 2018

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
<b>Conditions of Employment</b>					
Act of God	0	0.00%	0	0.00%	0.00%
Bereavement Leave	1	0.50%	0	0.00%	0.04%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	1	0.50%	1	0.00%	0.04%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Family Responsibilities	1.5	0.75%	1.5	0.00%	0.07%
Illness - Support	88.5	44.52%	55.5	62.71%	3.92%
Med/Den Appt Support	20	10.06%	20	100.00%	0.88%
Parenting/Caregiver	1	0.50%	1	0.00%	0.04%
Pressing Leave	11.8	5.94%	10.8	91.53%	0.52%
Without Pay Support	74	37.22%	74	100.00%	3.27%
<b>SUB TOTAL</b>	<b>198.8</b>	<b>100.00%</b>	<b>163.8</b>	<b>82.39%</b>	<b>8.80%</b>
<b>Employment Act</b>					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	0	0.00%	0	0.00%	0.00%
Workers Compensation	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Prairie South</b>					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-Curricular	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
<b>SUB TOTAL</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Total Absences</b>	<b>198.8</b>	<b>100.00%</b>	<b>163.8</b>	<b>82.39%</b>	<b>8.80%</b>

0

Possible Days	Days	Staff	Total Days
January 1 - 31, 2018	20.00	113	2260.00

\* Bus Drivers are now counted by actual staff, not FTE

\*\* Data includes data from 3 CUPE bus drivers

\*\*\* WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

## Out of Scope Staff Absences & Casual Usage 2017-2018

Date: January 1 - 31, 2018

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
<b>Conditions of Employment</b>					
Act of God	0	0.00%	0	0	0.00%
Bereavement Leave	3	3.09%	0	0	0.29%
Community Service	0	0.00%	0	0	0.00%
Compassionate Care	1	1.03%	0	0	0.10%
Competition Leave	0	0.00%	0	0	0.00%
Convocation Leave	0	0.00%	0	0	0.00%
Family Responsibilities	0	0.00%	0	0	0.00%
Illness - Support	33.35	34.38%	0	0	3.20%
Med/Den Appt Support	15.36	15.84%	0	0	1.48%
Parenting/Caregiver	0.5	0.52%	0	0	0.05%
Pressing Leave	1.33	1.37%	0	0	0.13%
Without Pay Support	0	0.00%	0	0	0.00%
<b>SUB TOTAL</b>	<b>54.54</b>	<b>56.23%</b>	<b>0</b>	<b>0.00%</b>	<b>5.24%</b>
<b>Employment Act</b>					
Court/Jury Duty	0	0.00%	0	0	0.00%
Paternity Leave	0	0.00%	0	0	0.00%
Vacation Support	42.45	43.77%	0	0	4.08%
Workers Compensation	0	0.00%	0	0	0.00%
<b>SUB TOTAL</b>	<b>42.45</b>	<b>43.77%</b>	<b>0</b>	<b>0.00%</b>	<b>4.08%</b>
<b>Prairie South</b>					
ACCT Meet/PD	0	0.00%	0	0	0.00%
BUSI Meet/PD	0	0.00%	0	0	0.00%
FACI Meet/PD	0	0.00%	0	0	0.00%
HUMA Meet/PD	0	0.00%	0	0	0.00%
LRNG Meet/PD	0	0.00%	0	0	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0	0.00%
TRAN Meet/PD	0	0.00%	0	0	0.00%
PD Out of Province	0	0.00%	0	0	0.00%
<b>SUB TOTAL</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Absences</b>	<b>96.99</b>	<b>100.00%</b>	<b>0</b>	<b>0.00%</b>	<b>9.32%</b>

Possible Days

January 1 - 31, 2018

Days

22.00

FTE

47.324

Total Days

1041.13

\*\* WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

## **Tender Report for the period December 22, 2017 to February 2, 2018**

### Background:

- Board has requested a monthly report of tenders awarded which exceed the limits of Administrative procedure 513, which details limits where formal competitive bids are required. The procedure is as follows:
  - The Board of Education has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting as an information item.
  - Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.

### Current Status:

- There were no tenders to report for the reporting period.

## AGENDA ITEM

<b>Meeting Date:</b>	February 13, 2018	<b>Agenda Item #:</b>	8.1
<b>Topic:</b>	<b>Central Collegiate Gym Floor Correspondence</b>		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

<b>Background:</b>	A group of staff and parent volunteers at Central Collegiate have been working to raise funds to replace the gymnasium floor. This group has named the fundraising campaign the <i>Strengthening our Legacy</i> campaign.
<b>Current Status:</b>	Two letters have been received related to the <i>Strengthening our Legacy</i> project. The Business, Infrastructure and Governance Committee has reviewed one letter, and has discussed repairs that have been completed since safety concerns regarding the floor were raised last fall. The gymnasium floor at Central Collegiate is not scheduled for replacement in 2017-2018; the next major maintenance at Central would involve sanding and refinishing rather than replacement.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	Facilities planning procedures are described in AP 540.
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	February 13, 2018	<ul style="list-style-type: none"> <li>03 January 2018 letter – S. Tangan and L. Reidy</li> <li>16 January email – W. Vincent</li> </ul>

### ***Recommendation:***

That the Board review the information provided.

# Central Collegiate Institute



149 Oxford Street West  
Moose Jaw, Saskatchewan  
S6H 2N4  
306-693-4691  
www.centralcollegiate.ca



A History of Excellence Est. 1909

Principal: Mr. S. Gauvin

Vice-Principal: Mr. L. Holmes

January 3, 2018

To the Prairie South Schools Board of Education:

We wish to write a letter outlining some of our activities at Central Collegiate. We were involved in creating the school goals of increased graduation rates by supporting strong attendance and the emotional health of our students. We are working towards those goals this year.

However, a large part of our focus has been to support the school in its ***Strengthening our Legacy*** campaign to raise funds for our gym renewal. It is evident that the gym floor is in dire need of replacement. We've now become concerned about the safety of our students that regularly use the facility. There are currently 6 or 7 areas of the floor that are breaking and are being held together with tape. There are also nails that tend to stick out of the floor and need to be monitored and hammered back in.

We write this letter in the hopes that the board will consider our concern in regards to the gym floor. It was built in 1961 and is now long overdue for replacement. We've certainly been working towards fundraising for its replacement but we also want to make known that we feel it needs to be replaced before next school year.

Thank you for your consideration.

*L Reidy Sheri Tangan*

The Central Collegiate School Community Council.

Co-Chairs Sheri Tangan and Lora Reidy

## Baldwin, Tony

---

**From:** Tim McLeod <tim@chowmcleod.com>  
**Sent:** January 17, 2018 9:16 AM  
**To:** Baldwin, Tony; Davidson, Shawn  
**Subject:** FW: Central Collegiate

Here is another letter I received regarding Central's gym floor.  
Can you please include it with the other one and pass it along to the Board?  
Thanks.

*Tim M.A. McLeod*

**Tim M.A. McLeod, B.A., J.D. | Chow McLeod Barristers & Solicitors**  
**48 High Street West, Moose Jaw, SK, S6H1S3**  
**T: 306.693.7536 | F: 306.693.3663 | [www.chowmcleod.com](http://www.chowmcleod.com)**

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**From:** Wendy Vincent [mailto:vincent32@sasktel.net]  
**Sent:** January 16, 2018 10:14 PM  
**To:** Tim McLeod  
**Cc:** Lonny Holmes; Stephane Gauvin; Derrick Huschi  
**Subject:** Central Collegiate

Dear Tim,

I am writing to you as a representative on the Strengthening our Legacy Project Fundraising Committee at Central Collegiate and a concerned mother.

As you are aware, the gym floor at Central Collegiate is in desperate need of replacement. In 2017 a group of community members took it upon themselves to begin a two phase fundraising campaign. Phase one would see the stage area reconfigured into a multi-purpose classroom that would support the physical education and arts education programs, as well as house a new weight room. Our goal was to have Phase one completed and operational for September 2017, which we were successful in achieving. We have raised approximately \$40,000 so far, which will cover the cost of Phase one. Phase two would see the gym floor being replaced with a new hardwood floor. Unfortunately, the condition of the floor is deteriorating rapidly, and in my opinion, the process of fundraising to achieve the goal of replacing the gym floor in 2018 is no longer a viable option.

Central's gymnasium is not only used for CCI school events, but community events and invitational tournaments, where schools from across Saskatchewan come to play. I was volunteering my time earlier this month in the MJ Invitational Tournament when I noticed the poor condition of the floor. There are pieces that are broken and areas that are lifting which are being held down and covered over with tape. Nails have to be repeatedly hammered down to prevent a player from getting injured on them. This is quickly becoming a serious safety concern.



I have two sons who both represent Central Collegiate in Senior and Junior Basketball, respectively. There are two more boys teams and two girls teams that use the facility on a daily basis. MJ Minor basketball uses the gym every weekend for community basketball. Of course the gym is also used on a daily basis for the many students who participate in Physical Education classes as part of their education. It is only a matter of time before a player trips over some of these broken down areas of the floor and it becomes a liability issue for the school and for Prairie South School Division.

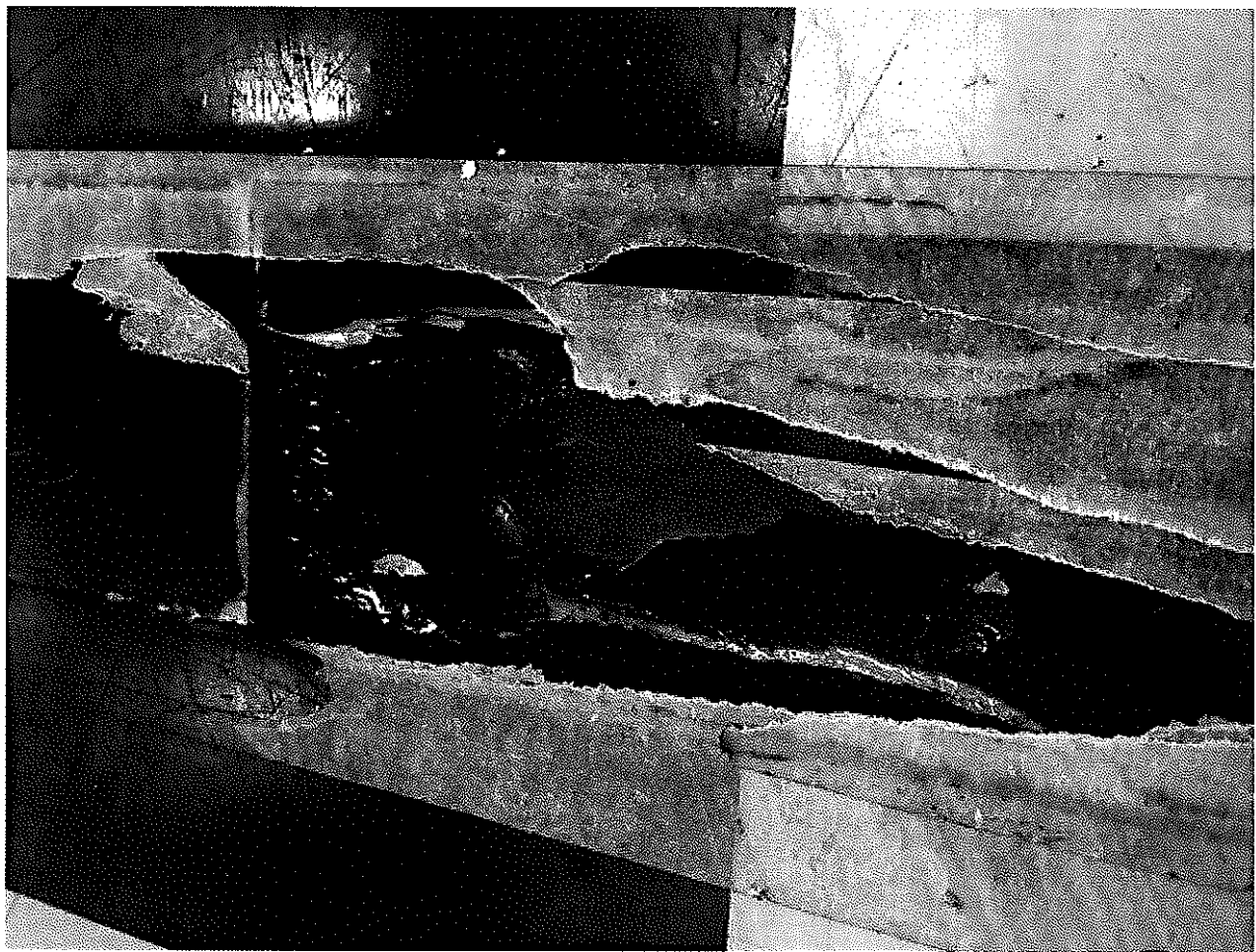
I believe it is time for the School Division to budget for the replacement of the gym floor this summer, so that all students, community members and visiting players can have a safe facility to play in. I am unsure this floor can stand up through another school year, and the cost of transporting students to other schools for Physical Education classes would likely be higher than the cost of replacing the floor.

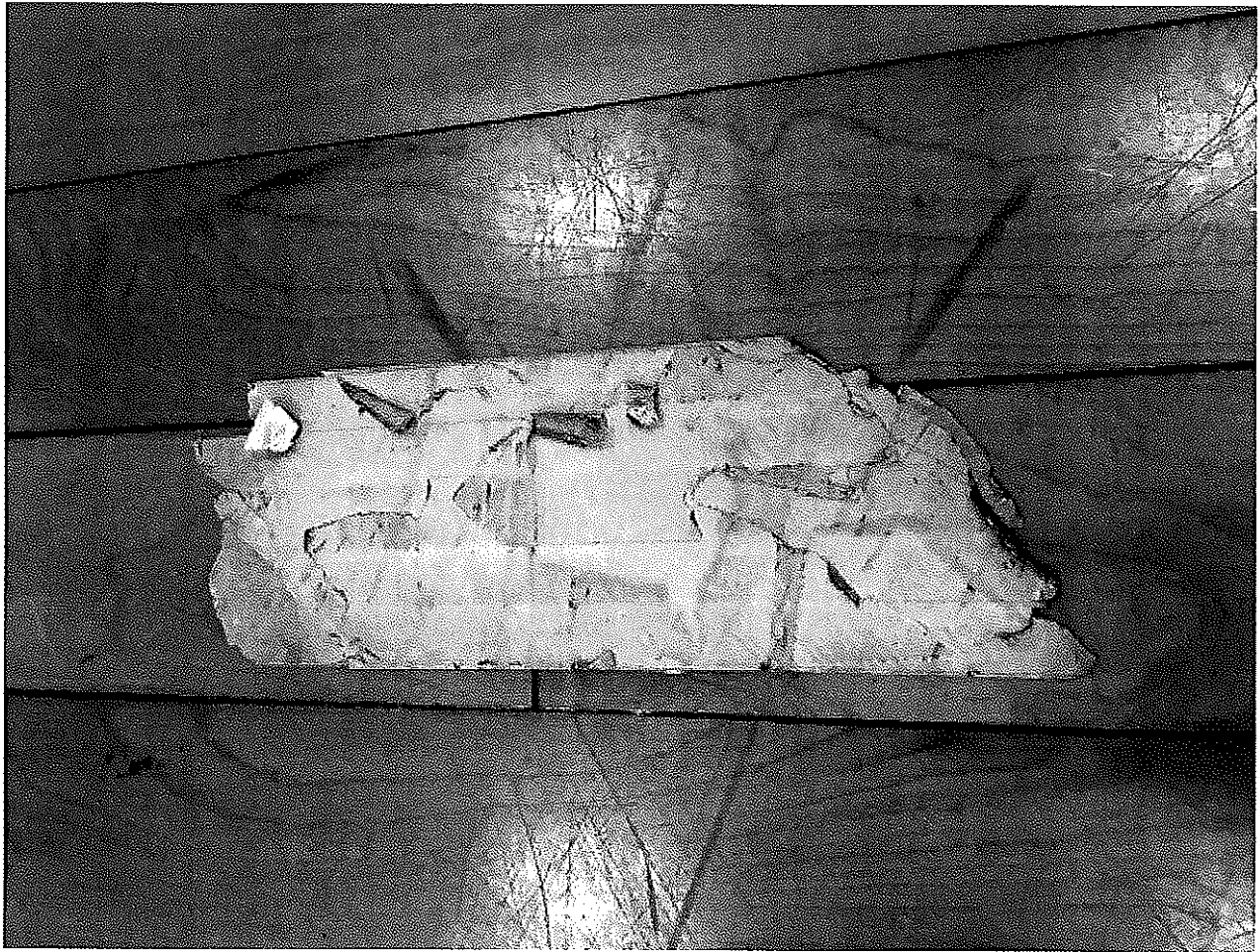
I am attaching some pictures that I took of only a few of the areas of concern.

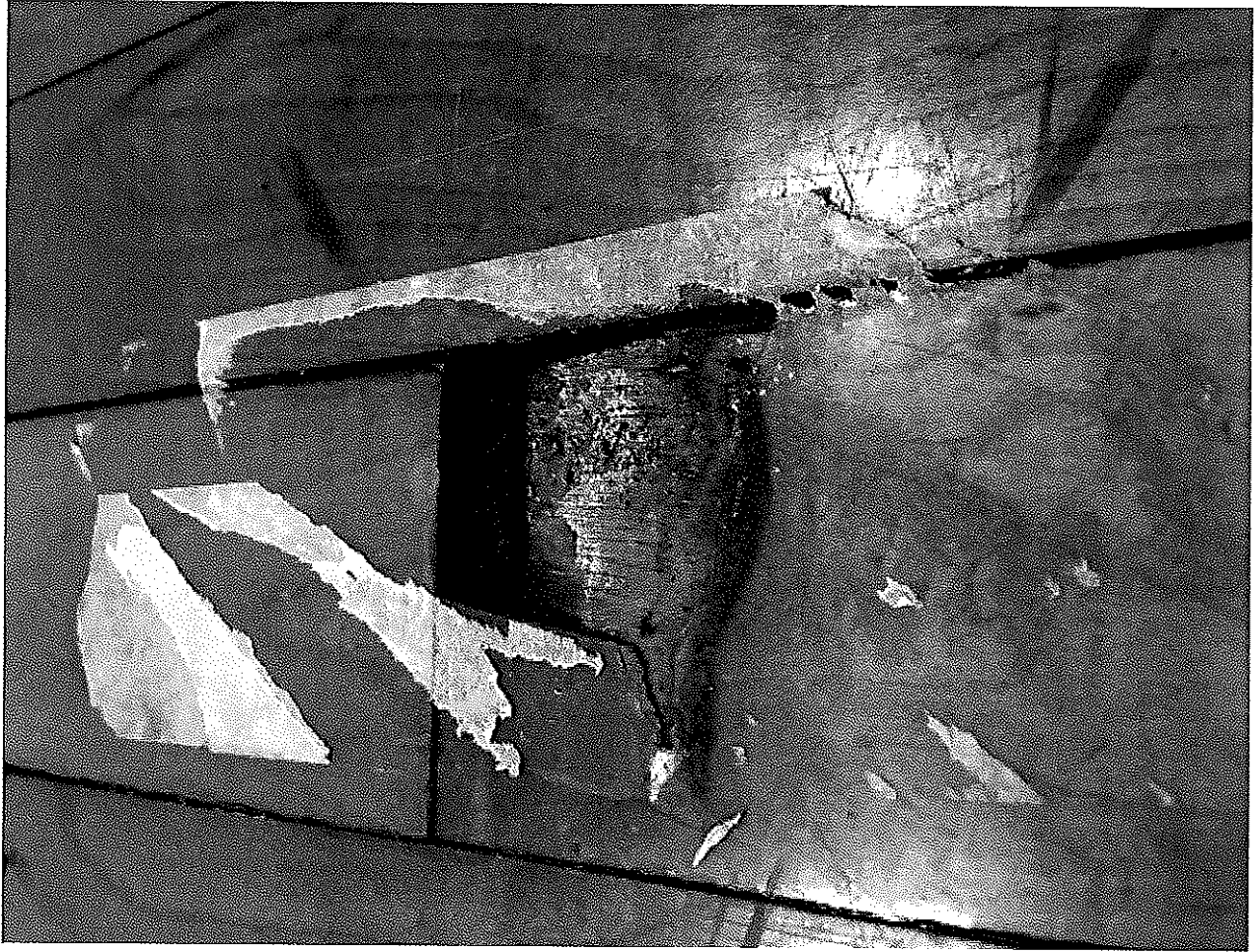
Thank you for your attention on this matter, and I look forward to hearing from you soon.

Best regards,

Wendy















# AGENDA ITEM

<b>Meeting Date:</b>	February 13, 2018	<b>Agenda Item #:</b>	8.2
<b>Topic:</b>	<b>Joint Use School – South Hill, Moose Jaw</b>		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

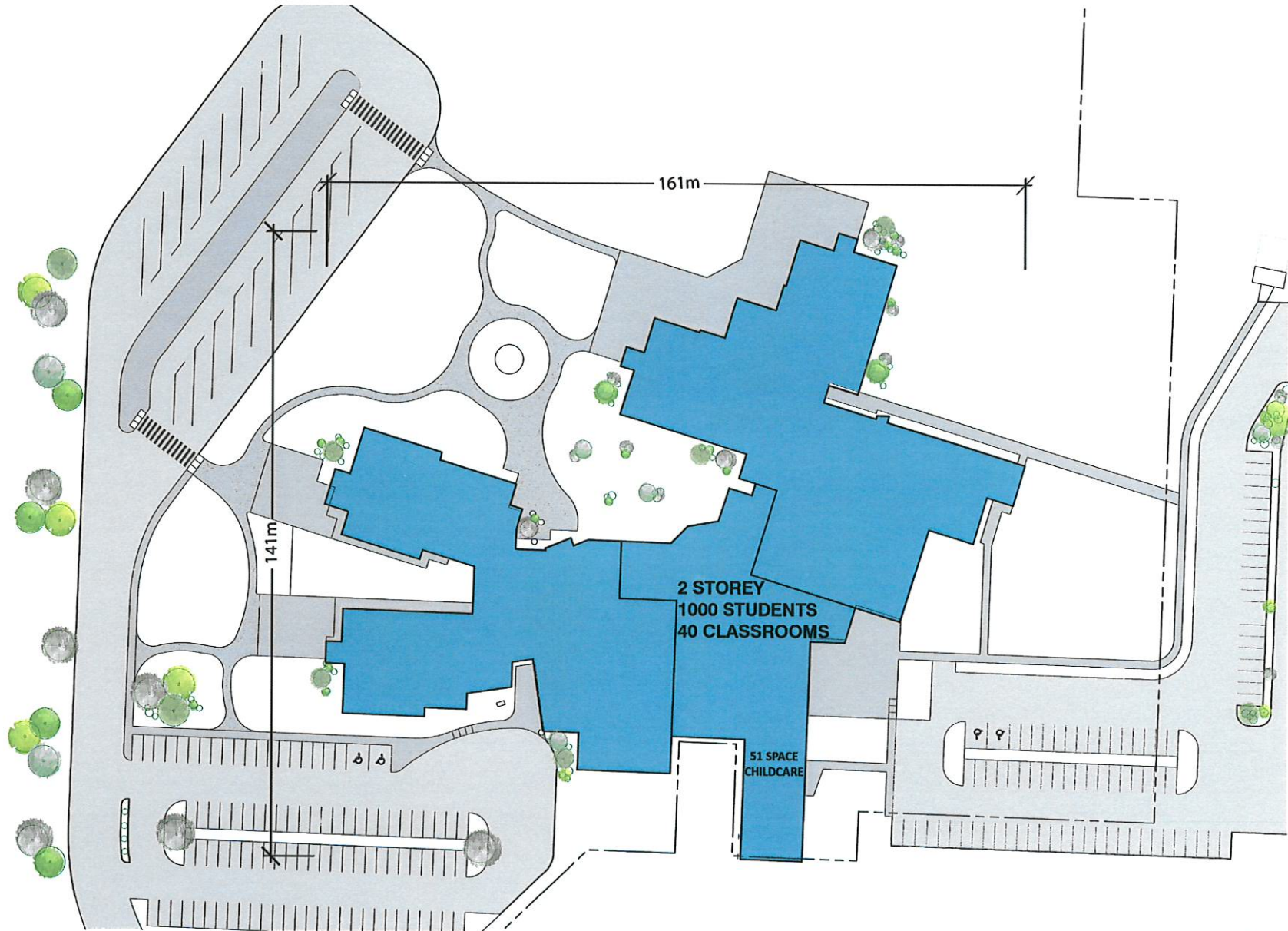
<b>Background:</b>	Prairie South Schools and Holy Trinity Catholic School Division have agreed to continue collaborative work toward a new school facility in Moose Jaw.
<b>Current Status:</b>	The Partnerships and Teambuilding Committee has met with the City of Moose Jaw and Trustees from HTCSD to discuss adding the City of Moose Jaw to the partnership. City Council requested information related to physical footprint of schools for 1000 students, and the attached information has been provided.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	February 13, 2018	<ul style="list-style-type: none"> <li>• Site Plan, Swift Current</li> <li>• Site Plan, Saskatoon Stonebridge</li> <li>• Site Plan, Gardiner Regina</li> </ul>

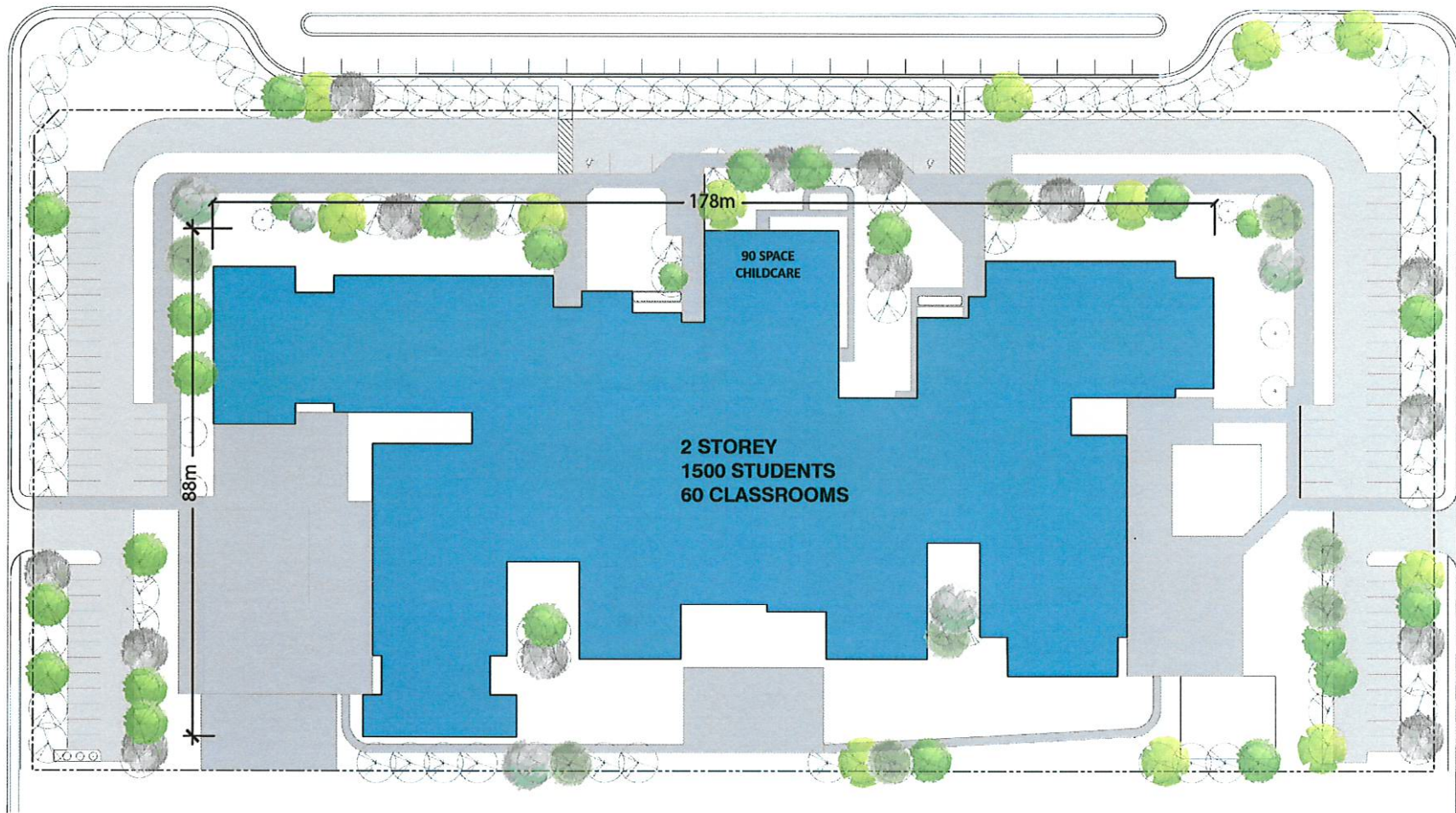
## ***Recommendation:***

That the Board review the information provided.



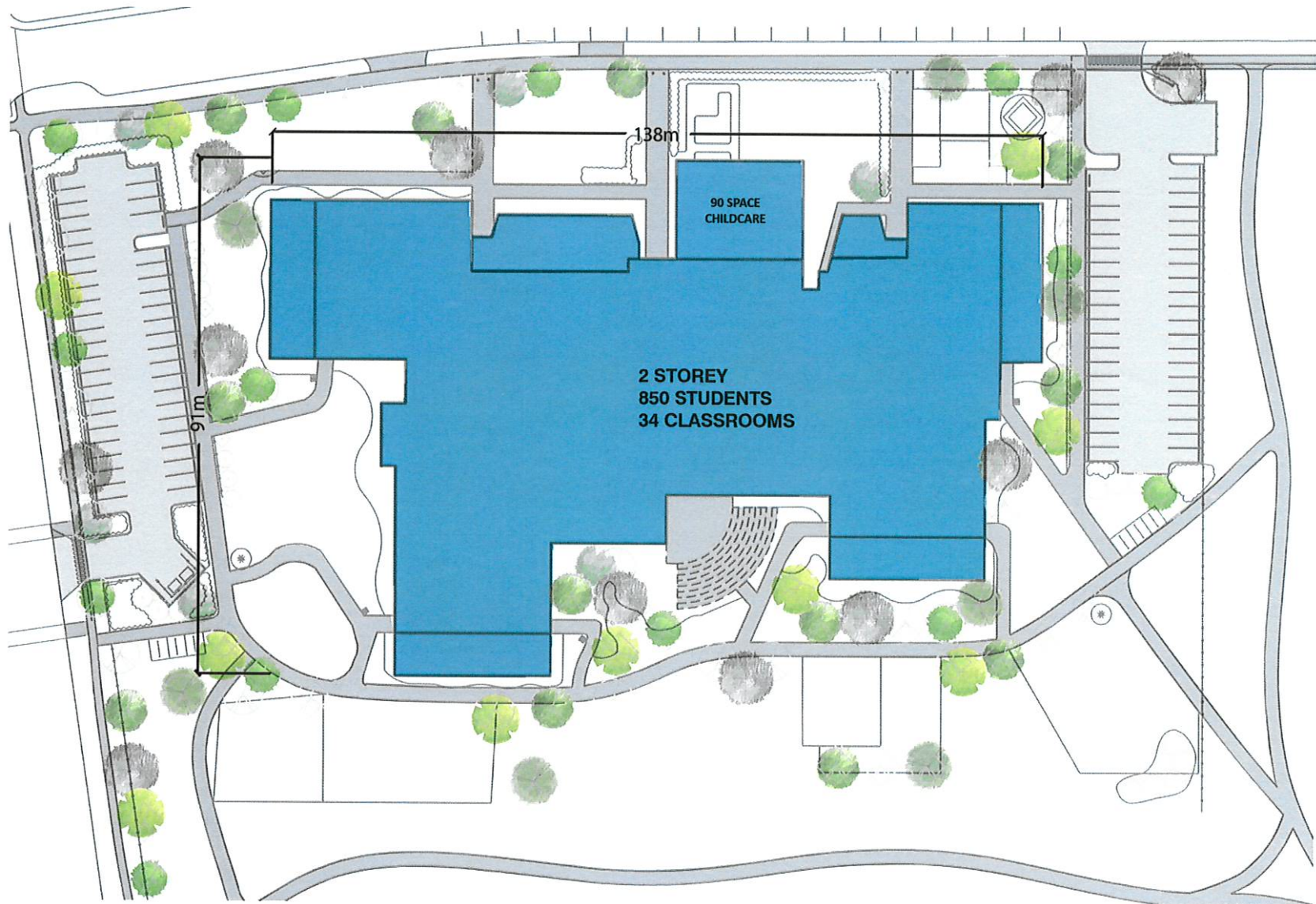


JOINT-USE SCHOOL - SWIFT CURRENT  
SITE PLAN



REPRESENTATIONAL JOINT-USE SCHOOL - STONEBRIDGE, SASKATOON  
SITE PLAN





REPRESENTATIONAL JOINT-USE SCHOOL - GARDINER, REGINA  
SITE PLAN

## AGENDA ITEM

<b>Meeting Date:</b>	February 13, 2018	<b>Agenda Item #:</b>	8.3
<b>Topic:</b>	<b>Costs Judgement</b>		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

<b>Background:</b>	A case related to funding of non-Catholic students in Catholic school divisions has been heard in the Court of Queen's Bench.
<b>Current Status:</b>	Costs have been awarded in the Theodore litigation. A memo from the Public Section is attached.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	February 13, 2018	<ul style="list-style-type: none"> <li>Public Section Memorandum</li> </ul>

### ***Recommendation:***

That the Board review the information provided.

Executive

Chair  
**Bonnie Hope**  
Prairie Spirit S.D. No. 206

Vice-Chair  
**Holly Kelleher**  
Saskatoon S.D. No. 13

Secretary-Treasurer  
**Karoline Kennedy**  
Lloydminster S.D. No. 99

Members-at-Large

**Katelyn Toney**  
Chinook S.D. No. 211

**Lois Smandych**  
Good Spirit S.D. No. 204

**Jim Hack**  
Horizon S.D. No. 205

**Ron Kowalchuk**  
Living Sky S.D. No. 202

**Luke Perkins**  
North East S.D. No. 200

**Faith Graham**  
Northwest S.D. No. 203

**Jan Radwanski**  
Prairie South S.D. No. 210

**Bert de Gooijer**  
Prairie Valley S.D. No. 208

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Regina S.D. No. 4

**Darlene Rowden**  
Saskatchewan Rivers  
S.D. No. 119

**Carol Flynn**  
South East Cornerstone  
S.D. No. 209

**Karen Itterman**  
Sun West S.D. No. 207

Executive Director  
**Norm Dray**

**Memo:**

To: Public Section Executive, Board Chairs and Directors of Education

From: Bonnie Hope, Public Section Chair, and Norm Dray, Executive Director

Date: January 25, 2018

**Re: Costs Judgement**

Further to our memo of November 27, 2017, we have received a copy of Justice Layh's costs judgment from the Court of Queen's Bench. We are pleased to report that Justice Layh has ordered the Defendants to pay \$960,035.51 in costs. These costs are to be split in the proportion of 70% - 30% between the Government and Christ the Teacher RCSSD (although the Defendants are free to agree to some other proportion between themselves). The costs are not payable until 60 days after any appeal of the judgment has been rendered (so there will be no payment until completion of the appeal).

We would like to thank our counsel on the costs matter, Khurram Awan and Christina Kerby for their hard work, advice and support.

We would also like to thank member boards for all their support throughout the litigation process.

Past Public Section Chair Bert de Gooijer and former Executive Director Larry Huber deserve to be recognized for their long-term leadership through the Theodore litigation.

The costs judgement can be discussed further at our Executive meeting conference call on February 26.



# AGENDA ITEM

<b>Meeting Date:</b>	February 13, 2018	<b>Agenda Item #:</b>	8.4
<b>Topic:</b>	<b>2018 SSBA Spring General Assembly</b>		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

**Background:** The Spring General Assembly will take place April 12 & 13 at the Radisson Hotel in Saskatoon.

**Current Status:** Attached is information for registration, and agenda. Please contact Perri Thomas if you are planning to attend for registration and room bookings.

**Pros and Cons:**

**Financial Implications:**

**Governance Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Bernie Girardin	February 9, 2018	SSBA Email SSBA Agenda and Registration information

**Recommendation:**  
Information

## Girardin, Bernie

---

**From:** Debby Thomas <DThomas@saskschoolboards.ca>  
**Sent:** Tuesday, February 06, 2018 10:28 AM  
**Subject:** Spring General Assembly Registration

*(This email is being sent to all board members, CEO's and CFO's)*

Good morning,

Registration is now open for the 2018 Spring General Assembly, "Local Voice in Action". Spring Assembly will take place on April 12<sup>th</sup> and 13<sup>th</sup> at the Radisson Hotel in Saskatoon.

Please [click here](#) to access the online registration, payment and agenda.

Thanks, have a good day!

Debby Thomas  
Administrative Assistant

400-2222-13<sup>th</sup> Avenue  
Regina, SK. S4P 3M7  
Ph: (306) 569-0750 ext 111  
Fax: (306) 352-9733  
e-mail: [dthomas@saskschoolboards.ca](mailto:dthomas@saskschoolboards.ca)  
Website: [www.saskschoolboards.ca](http://www.saskschoolboards.ca)





## SSBA Spring Assembly 2018

### "Local Voice in Action"

#### REGISTRATION

<p><b>Online Registration Deadline:</b> Tue Apr 10, 2018 at 3:00pm</p> <p><b>Pricing and Payment:</b> Pricing is in Canadian Dollars. A 5% Goods and Services Tax will be added to your purchase total at the payment page (GST # R107956302). Pay online by Visa, Mastercard, Visa Debit or Interac Online.</p> <p><b>Cancellation Policy:</b> Cancellations received in writing on or before Thursday April 5th, 2018 will be refunded in full. No refunds will be issued after this date, but you may send another person in your place. To transfer or cancel your registration, contact Cindy Komonosky at <a href="mailto:ckomonosky@saskschoolboards.ca">ckomonosky@saskschoolboards.ca</a>.</p>
---

All fields marked with an asterisk \* are required

Category	Until Apr 10/18 03:00pm CST Regular	Quantity
<b>2018 Spring Assembly Registration</b> Pricing includes * Participation in all Assembly sessions * Assembly materials * Thursday coffee break and reception * Friday breakfast, lunch, and refreshments	\$250.00	0 <input type="text"/>

#### PRIMARY DELEGATE INFORMATION

This is contact information for the primary delegate. If you are registering for multiple delegates, you will be prompted to fill in their contact information on the following page.

\* Delegate First Name

\* Delegate Last Name

\* School Division

(Select One)

\* School Division or Organization Main Address

Street

Street 2

City

State/Province

Country

Zip/Postal

\* Delegate Email



<input type="text"/>
* Phone
<input type="text"/>

Next step - add attendee details - first and last names and any dietary concerns

[Proceed to add attendee details](#)

DATE and TIME
<b>Program Start:</b> Thu Apr 12, 2018 at 1:00pm
<b>Program Schedule:</b> <b>Thu Apr 12, 2018</b> 12:30 pm - Registration desk opens (Foyer) 1:00 pm - Public Section (Michelangelo A), Catholic Section (Michelangelo B), Aboriginal Constituency (Venice Room) 2:30 pm - Break 2:45 pm - PLT - ESSP Presentation - Progress/Outcomes to Date - (Michelangelo Ballroom) 4:15 pm - Meeting Adjourns for the Afternoon (Supper on your own) 7:00 pm - Registration desk re-opens 7:30 pm - Welcome -President Shawn Davidson (Michelangelo Ballroom) 7:35 pm - Greetings - Honourable Gordon Wyant, Q.C. - Deputy Premier and Minister of Education (TBD) 7:45 pm - President's Address 8:00 pm - Keynote address: Shhh...Listen!! We Have Something to Say! Youth Voices from the North. - Corey O'Soup, Saskatchewan Advocate for Children and Youth 9:00 pm - Adjourn - Social <b>Fri Apr 13, 2018</b> 8:00 am - Breakfast buffet (Michelangelo Ballroom) 8:45 am - Welcome - President Shawn Davidson 9:00 am - Student Voice to the Board Panel 10:30 am - Break 10:45 am - Education Visioning Project Update and/or Emergent Priorities 12:00 pm - Luncheon buffet (provided) 12:45 pm - Fireside Chats (Choice of One Below) (1) School Community Councils (Michelangelo A) (2) Indigenous Governance - (Venice) (3) Social Media 101 - (Michelangelo B) 1:30 pm - Networking Groups - SSBA Visioning - 2018/19 Provincial Budget Implications - Proposed Education Act Review/Rewrite <b>Southern Boards - Michelangelo A</b> <b>Central Boards - Michelangelo B</b> <b>Northern Boards - Venice Room</b> <b>Urban Boards - Picasso</b> 3:00 pm - Spring General Assembly Concludes/Refreshments to Go

View agenda: <https://saskschoolboards.ca/event/spring-general-assembly-2018/>

#### EVENT CONTACT

**Organization:** Saskatchewan School Boards Association

**Event Contact:** Cindy Komonosky

**Phone:** 306-569-0750 ext 110

**Email:** [admin@saskschoolboards.ca](mailto:admin@saskschoolboards.ca)

#### LOCATION

**Radisson Hotel - Saskatoon,** 405 20th St E, Saskatoon, Saskatchewan, Canada [Show Map](#)

**Parking:** Heated underground parking is complimentary, per vehicle, subject to space availability.

**Accommodations:** A room block has been reserved until March 13, 2018 for attendees. For reservations, contact 306-665-3322 and reference "SSBA Spring Assembly".

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