

Prairie South Schools
BOARD OF EDUCATION

OCTOBER 3, 2017
10:00 a.m. – 4:00 p.m.
Central Office, 1075 9th Avenue NW, Moose Jaw

AGENDA

- 1. Board Planning Session (10:00 – 11:00 a.m.)**
 - 1.1. Transportation Update (information will be provided at the meeting).**
 - 1.2. Personnel Matter (information will be provided at the meeting).**
 - 1.3. CUPE Mandate Update (information will be provided at the meeting).**
 - 1.4. Meeting Times**
- 2. Call to Order**
- 3. Adoption of the Agenda**
- 4. Adoption of Minutes**
 - 4.1 Organizational Meeting Minutes**
 - 4.2 Regular Board Meeting Minutes**
- 5. Decision and Discussion Items**
 - 5.1 SSBA 2017 Annual General Meeting Ballot Information Forms**
 - 5.2 A.E. Peacock Mechanical Upgrade**
 - 5.3 Out of Province Excursion – Empire to WE day in Winnipeg, MN**
 - 5.4 Out of Province Excursion – Lafleche to Hidden Valley, AB**
 - 5.5 Request for Tax Abatement for RM Marquis 191**
 - 5.6 Student Learning Accountability Report**
 - 5.7 SSBA and Public Section Representatives**
 - 5.8 Monthly Reports**
 - 5.8.1. Teacher Absence and Substitute Usage Report**
 - 5.8.2. CUPE Staff Absence and Substitute Usage Report**
 - 5.8.3. Bus Driver Absence And Substitute Usage Report**
 - 5.8.4. Out of Scope Absence and Substitute Usage Report**
 - 5.8.5. Tender Report**
- 6. Delegations and Presentations**
 - 6.1. Ms. Lindsay Newsham (11:40)**
 - 6.2. Ms. Melinda Heubner (1:00)**
- 7. Committee Reports**
 - 7.1. Standing Committees**
 - 7.1.1. Student Outcomes**
 - 7.1.2. Innovation**

- 7.1.3. Relationships
- 7.1.4. Business, Infrastructure and Governance

8. Information Items

- 8.1. *Letters from Auditors – Stark & Marsh*
- 8.2. *Class Size*
- 8.3. *Inquiry re: Transportation*

9. Provincial Matters

10. Celebration Items

11. Identification of Items for Next Meeting Agenda

- 11.1. Notice of Motions
- 11.2. Inquiries

12. Meeting Review

13. Adjournment

PRAIRIE SOUTH SCHOOL DIVISION NO. 210

ORGANIZATIONAL MEETING

Date: September 12, 2017

Location: Central Office, Moose Jaw

MINUTES

Attendance: Mr. R. Bachmann; Dr. S. Davidson; Mr. A. Kessler; Mr. T. McLeod; Ms. D. Pryor; Mr. J. Radwanski; Mr. B. Swanson; Mrs. G. Wilson; Mr. L. Young; T. Baldwin, Director of Education; P. Thomas, Executive Assistant

1. Mr. Baldwin, Director of Education took the chair and called the meeting to order at 11:28 a.m.
2. Mr. Baldwin called for nominations for Board Chair.
3. Dr. S. Davidson nominated Tim McLeod as Board Chair.
4. Mr. B. Swanson moved that nominations for Board Chair cease.
5. Mr. Baldwin declared Mr. T. McLeod acclaimed as Board Chair.
6. Mr. T. McLeod took the Chair and called for nominations for Vice-Chair.
7. Mr. B. Swanson nominated Dr. S. Davidson as Vice-Chair.
8. Mr. A. Kessler moved that nominations for Vice-Chair cease.
9. Mr. T. McLeod declared Dr. S. Davidson acclaimed as Board Vice-Chair.

Motions:

- | | | |
|-----------------|---|------------------------------|
| 12/09/17 – 2784 | That during the 2017/18 fiscal year, any Board Member may miss one Regular Board Meeting without adjustment to remuneration and that only missed Board Meetings in excess of one would result in a reduction to remuneration at a rate of \$300 per full day missed meeting or \$150 per half day missed meeting.
-Young | |
| 12/09/17 – 2785 | That we amend motion 12/09/17 – 2784 by adding, “If the date of a regular scheduled meeting has been changed from the regular scheduled yearly continuous agenda there will not be a missed meeting adjustment.”
-Kessler | Amendment
Carried |
| 12/09/17 - 2786 | That we amend the amended motion 12/09/17 – 2784 – to add “...any Board Member may miss one Regular Board Meeting or planning session without adjustment to remuneration and that only missed Board Meetings or planning sessions in excess of one ...”
-Swanson | Amendment
Carried |
| 12/0917 – 2787 | That during the 2017/2018 fiscal year, any Board Member may miss one Regular Board Meeting or planning session without adjustment to remuneration and that only missed Board Meetings | Amended
Motion
Carried |

or planning sessions in excess of one would result in a reduction to remuneration at a rate of \$300 per full day missed meeting or \$150 per half day missed meeting. If the date of a regular scheduled meeting has been changed from the regular scheduled yearly continuous agenda there will not be a missed meeting adjustment.

-Young

12/09/17 – 2788

That the annual allowance for trustee professional development be set at \$750 per trustee. This includes all professional development activities with the exception of SSBA events and is to cover remuneration for all expenses associated with the activities. Professional development mileage and travel costs for out of division travel will be calculated on the assumption that everyone leaves from Moose Jaw or nearer. Professional Development costs will be not be incurred for the Board Representatives for Public Section, SHSAA and Members' Council.

- Wilson

12/09/17 - 2789

That we amend motion 12/09/17 – 2788 by adding "... \$750 per trustee **and that any unused professional development funds may be reallocated at the discretion of the board.** This includes..."

– Swanson

Amendment
Carried

12/09/17 - 2790

That the annual allowance for trustee professional development be set at \$750 per trustee and that any unused professional development funds may be reallocated at the discretion of the board. This includes all professional development activities with the exception of SSBA events and is to cover remuneration for all expenses associated with the activities. Professional development mileage and travel costs for out of division travel costs will be calculated on the assumption that everyone leaves from Moose Jaw or nearer. Professional Development costs will be not be incurred for the Board Representatives for Public Section, SHSAA and Members' Council.

-Wilson

Amended
Motion
Carried

12/09/12 – 2791

That the cheque signing authorities for the Board are one of the Chair or Vice-Chair and the Superintendent of Business and Operations.

- Swanson

Carried

12/09/17 – 2792

Whereas pursuant to Section 319 of the *Education Act, 1995*, Chapter E-0.2 of the *Statutes of Saskatchewan, 1995*, the Board of Education of a School Division may by resolution authorize its Chairman and Chief Financial Officer to borrow:

Carried

- a) any sum of money that may be required to meet current expenditures of the board and may be secured by the promissory note or notes of the Chairman and Chief Financial Officer given on behalf of the Board;
- b) on the security of the operating grants and capital grants payable to the division pursuant to Section 310 and 311 of the Act any sum of money that the board considers necessary to provide for its current expenditures.

Now, therefore, be it resolved by the Board of Education of the Prairie South School Division No. 210 of Saskatchewan, (hereinafter referred to as "the Board") as follows:

1. That the Board or Chairman and Chief Financial Officer on behalf of the Board are hereby authorized to borrow from institutions approved under the laws of Canada, up to the sum of \$15,000,000.00 to meet the expenditures of the said School Division until the proceeds of operating grants or any capital grants payable to the said School Division are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing.
2. The said sum of \$15,000,000.00 and interest shall be repayable and shall be secured by operating grants and any capital grants which may be payable to the said School Division at any time.
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said Board and the said Chairman and Chief Financial Officer are hereby authorized and empowered to execute and give such promissory note and/or operating loan agreement on behalf of the said Board as may be required by the said Bank.
4. That this resolution shall take effect on September 12, 2017.

- Kessler

12/09/17 – 2793

That the Organizational Meeting be adjourned at 11:56 a.m.

Carried

- Bachmann

Mr. T. McLeod
Chair

B. Girardin
Superintendent of Business and Operations

MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office, 1075 9th Avenue North West, Moose Jaw, Saskatchewan on SEPTEMBER 12, 2017 at 11:00 a.m.

Attendance: Mr. T. McLeod; Dr. S. Davidson; Mr. A. Kessler; Ms. D. Pryor; Mr. J. Radwanski; Mr. B. Swanson; Ms. G. Wilson; Mr. L. Young; T. Baldwin, Director of Education; D. Huschi, Superintendent of School Operations; D. Teneycke, Superintendent of School Operations; R. Boughen, Superintendent of School Operations; P. Thomas, Executive Assistant

Regrets: Ms. M. Jukes, Trustee, Mr. B. Girardin, Superintendent of Business and Operations, L. Meyer, Superintendent of Learning.

Delegations:

Motions:

09/12/17 – 2794	That the meeting be called to order at 1:07 p.m. - McLeod	Carried
09/12/17 – 2795	That the Board add the following items to the agenda: 5.8 Out of Province Excursion 8.3 SSBA Overview AND THAT the Board adopt the agenda with additions. - Wilson	Carried
09/12/17 – 2796	That the Board adopt the Minutes of the Regular Meeting of August 1, 2017 as presented. - Pryor	Carried
09/21/17 – 2797	That the Board receive and file SSBA Position Statements that we have received. -Young	Carried
09/12/17 – 2798	That the Board of Education approve the Organizational Chart for 2017-18 school year as presented. - Davidson	Carried
09/12/17 – 2799	That administration be directed to implement the staff engagement plan as presented. -Pryor	Carried
09/12/17 – 2800	That the Board enter into discussions with Holy Trinity Catholic School Division to establish a Memorandum of Understanding that will support the creation of an effective, economical and efficient transportation sytem for the students of Moose Jaw. - Radwanski	Carried
09/12/17 – 2801	That the Board agree to abate the taxes and ask the RM to request a plan for cleanup of the tanks. - Davidson	Tabled to October 3, 2017

09/12/17 - 2802	That we table motion 09/12/17 – 2801 further pending further information about the matter, inparticular some details of the property in question. -Davidson	Carried
09/12/17 – 2803	That the Board move that the Out of Province Excursion as proposed by Bengough School be approved. - Swanson	Carried
<u>Committee Reports</u> <u>Standing Committees:</u> <ul style="list-style-type: none"> • Student Outcomes – No report given • Innovation – No report given • Relationships – No report given • Business, Infrastructure and Governance – No report given 		
<u>Inquiries:</u> Rockglen school has been on the alternate school calendar for 2 years now. Have there been any savings noticed from this change? And if so, where are they most noticeable? -Wilson With all the changes made this year to Rural transportation, did we see any student movement to the schools within their catchment or did parents find alternate means of transportation? -Wilson Would the Director of Education provide more information on the upcoming curriculum course ‘Proud in Prairie South’ – to be offered by our division? <ul style="list-style-type: none"> • Providing curriculum information with subjects of the course • Ministry approvable vs Board approvable If Board needs to formally approve the new courses. -Young		
09/12/17 – 2804	That the meeting be adjourned at 2:11 p.m. - Wilson	Carried

T. McLeod
Chair

B. Girardin
Superintendent of Business & Operations

Next Regular Board Meeting:

Date: October 3, 2017
Location: 1075 9th Avenue NW, Moose Jaw

AGENDA ITEM

Meeting Date:	October 3, 2017	Agenda Item #:	5.1
Topic:	SSBA Fall General Assembly Ballot Pick Up		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Each year at the SSBA Fall General Assembly, during the annual general meeting, the Board votes on bylaw amendments and resolutions. As per the attached memorandum the SSBA requires us to identify who will pick up the ballots.

Current Status:

Normally we have had the Board Chair pick up the ballots and the ballots have been divided equally among trustees attending the meeting.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Bernie Girardin	September 19 , 2017	Memorandum - 2017 AGM Ballot Information Form

Recommendation:

That in regards to the SSBA Fall General Assembly, voting ballots be divided equally among trustees attending the meeting and that the Board Chair be designated to pick up the ballots.

MEMORANDUM

September 15, 2017

TO: Chief Financial Officers for Boards of Education

FROM: Krista Lenius, Administrative Paralegal

RE: **2017 Annual General Meeting
Ballot Information Forms**

Please find attached a Ballot Information form that we ask you to complete and return to this office by November 7, 2017. This will enable us to prepare a package of ballots for your board for the purposes of voting on bylaw amendments and resolutions at the annual general meeting to be held on November 13, 2017 during the Fall General Assembly. Ballots that can be picked up at the Ballot station at the General Assembly Registration Desk by an authorized representative of your board.

A copy of Bylaw No. 11, which provides for allocation of votes, is also attached for your information.

NOTE: If a board member who is listed as a “voting” delegate for your board does not attend the general meeting or must leave before votes on resolutions have been completed, your board chair or other person authorized by your board can have that board member’s ballots allocated to another board member. To do this, please see Geraldine Knudsen or Krista Lenius, during the General Assembly to make a change. It is important to do this prior to the start of the AGM, if possible, so that the AGM is not interrupted after it has begun.

Thank you for your assistance.

BALLOT INFORMATION
2017 Annual General Meeting Voting Delegates

FOR: Board of Education of Prairie South School Division No. 210

The representative authorized to pick up ballots for the board at the General Assembly Registration Desk is: _____

(Name of authorized representative)

Pursuant to Bylaw No. 11, section 4:

The number of votes to which your Board is entitled 21

(Based on your December 2016 student count of 6,777.)

The board of education has determined that its votes will be cast by the following board members in the following numbers:

<u>Board members - Voting Delegates</u>	<u># of Votes</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Signature of School Business Official

**PLEASE RETURN THIS FORM, TO THE ATTENTION OF
KRISTA LENIUS, TO THE SASKATCHEWAN SCHOOL BOARDS
ASSOCIATION BY EMAIL TO klenius@saskschoolboards.ca
*Thank you!***

For your information:

Ballot Voting

Association Bylaw No. 11 provides:

Bylaw No. 11: Delegates and Voting

1. School board members who register and pay the registration fee are delegates at the general meetings of the Association.
2. Every member shall inform the Association as to which of its delegates it has authorized to be accredited delegates to cast the votes of the member on questions for which a formal ballot is used, and the number of votes each accredited delegate is authorized to cast.
3. Formal ballots shall be used for:
 - (a) election of members to the Executive;
 - (b) adoption of the Association budget;
 - (c) votes on bylaw amendments and resolutions; and
 - (d) approval to the Executive to petition the Legislative Assembly for changes to the Act incorporating the Association.
4. The number of votes to which each board of education is entitled when a formal ballot is used shall be determined in accordance with the following table using the student count of the board of education as of September 30 for the most recent year as provide by the Ministry of Education:

<u>Student Count</u>	<u>Number of Votes</u>
1 to 2000 students	6
2001 to 3000 students	9
3001 to 4000 students	12
4001 to 5000 students	15
5001 to 6000 students	18
6001 to 7000 students	21
7001 to 8000 students	24
8001 to 10,000 students	30
10,001 to 15,000 students	45
15,001 students and over	51

5. Only accredited delegates in attendance at the time a vote is taken shall be entitled to vote.
6. Absentee voting shall not be allowed.
7. On matters where voting is by show of hands, such as motions on procedural matters, each delegate in attendance at the time the vote is taken shall be entitled to vote, and shall have one vote.
8. Delegates who are not accredited delegates may participate in General Assembly and general meeting discussions and debate.

AGENDA ITEM

Meeting Date:	October 3, 2017	Agenda Item #:	5.2
Topic:	SHSAA and Public Section Delegates		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	Prairie South Trustees have provided representation to the Saskatchewan High Schools Athletics Association and the Public Section in past years.
Current Status:	If Trustee representation to these bodies is desired, appointments will need to be made by the Board.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	03 September 2017	

Recommendation:

That the Board determine whether representatives are warranted and, if they are, determine who will represent the Board.

AGENDA ITEM

Meeting Date:	October 3, 2017	Agenda Item #:	5.3
Topic:	Request for Tax Abatement		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

A request from the RM of Marquis to abate the school portion of property tax arrears for the garage located on SE20-19-27 W2 was presented at the September 12 meeting. The board has requested additional information, specifically the size of the parcel of land and a schedule of assets for the estate. The RM administrator was e-mailed with the board's requests.

Current Status:

The property is 6 acres in size but we have not received a schedule of assets for the estate. The RM has contacted the widow but she was not sure she had the schedule. Her husband passed away in the 90's and the account has been in the estate since then. She was going to look. I have also double checked whether the municipality can abate their share of the taxes without our agreement and my statement was incorrect. They can abate the municipal share but have chosen not to until we state our position. If they abate the municipal portion and we don't agree to abate the school division portion they will still have to do tax enforcement so they will wait.

Pros and Cons:

Cons
Pros

Financial Implications:

**Governance/Policy
Implications:**

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Ron Purdy	September 25, 2017	

Recommendation:

That the board consider the information provided.

AGENDA ITEM

October3	October 3 2017	Agenda Item #:	5.4
Topic:	A.E. Peacock Collegiate Mechanical Upgrade		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

A.E. Peacock Collegiate Mechanical upgrade proposal was submitted to the Board February 7 2017 for funding upon Ministry approval to go to tender. The Ministry approved to move forth with the tender. Board approval was granted to proceed to tender with final approval after tender close.

Current Status:

Tender closing resulted in four successful bids on the project. The lowest bid submitted from Field Plumbing and Heating of Moose Jaw. Total project cost of \$2,565,276.47
The Board has toured the facility to get a scope of the project.

Pros and Cons:

Pros:

Comfortable occupant and learning enriched environment. Reduction in energy costs. Safe operational mechanical plant and piping.

Cons:

It is reasonable to expect the condition will exponentially deteriorate requiring more service to maintain. Lost energy costs will escalate with discomfort to occupants and the learning environment. Possible inflation of construction costs.

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Darren Baiton	September 26 2017	

Recommendation:

That the Board of Education accept the tender from Field Plumbing and Heating in the amount of \$2,565,276.47 for the A.E. Peacock Collegiate Mechanical Upgrade project, and apply to the Ministry to use PMR funds for the additional costs beyond the initial approved amount of \$2,073,370.00.

AGENDA ITEM

Meeting Date:	October 3, 2017	Agenda Item #:	5.5
Topic:			
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: Empire Grade 4-7 students to attend WE Day in Winnipeg, MB on October 24-25, 2017.

Current Status:

Pros and Cons:

Financial Implications:

**Governance/Policy
Implications:**

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi	Sept. 20, 2017	Out-of-Province Excursion

Recommendation:

That the Board approve Empire's Grade 4-7 students to attend WE Day in Winnipeg, MB on October 24-25, 2017.

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

Division Office Administration Approval Required

A. INFORMATION	
Name of Teacher: Taylor Zerr	School: Empire Community School
Type of Activity: <input type="checkbox"/> Curricular <input checked="" type="checkbox"/> Extra-Curricular _____ We Day _____ <input type="checkbox"/> High Risk Activity _____	
Grade Level: Grades 4-7	Number of Students: 32 students
Destination: Winnipeg, MB	Trip Date: October 24-October 25
Number of School Days (Partial/Full): 1 full day	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input checked="" type="checkbox"/> Other: South Sask. Bus Lines <input type="checkbox"/> Travel by Car/Van (List names of drivers): _____ _____	
Number of Teachers, Parents, Chaperones: 4	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input type="checkbox"/> Other _____	

B. SAFETY GUIDELINES
<input type="checkbox"/> Parent consent forms and medical information including the Health Card Number will be obtained. <input type="checkbox"/> Evacuation Plan is in place and will be communicated to appropriate individuals. <input type="checkbox"/> Designated supervisor has access to emergency vehicles at all times. <input type="checkbox"/> Access to cellular or satellite phone or other communication device. <input type="checkbox"/> A list of emergency telephone numbers will be formulated. <input type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. <input type="checkbox"/> Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. <input type="checkbox"/> Male and Female Chaperones for a co-ed activity. <input type="checkbox"/> If using 15 passenger vans, SSBA safety guidelines and restrictions will be followed.

C. BUDGET
❖ Anticipated Budget (see attached) - Budget breakdown (be sure to include cost of substitute staff)- see attached ❖ Description of Funding Sources: school, students, fundraising ❖ Out of Pocket Cost per Participant TBD

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES

WE Day is the manifestation of the WE movement, an ocean of people coming together to create impact. Standing in a stadium full of change-makers will reaffirm your belief that a better world is possible. WE Day brings world-renowned speakers and A-list performers together with tens of thousands of young people to celebrate their contributions and kick-start another year of inspiration. WE Day is an unparalleled celebration of young people committed to making a difference. WE Schools is the yearlong program that nurtures compassion in young people and gives them the tools to create change in their local and global communities. We were sent the WE Schools Kit, and I plan to use the included lesson plans before we go and after we get back. From WE Schools, students gain an understanding of the root causes of pressing issues like hunger, poverty and access to education, as they explore how they can make positive impacts. They also plan and carry out at least one local and one global action to improve their communities and the world.

E. LEARNING ACTIVITIES *(Outline prior training for outdoor education and high risk activities)*

- a) Pre-Excursion Learning - discussion on inspiring change, expectations and interests for WE Day, making predictions, strength building and discovering what they bring to the group environment, preparing to make an impact in our school.
- b) Excursion Learning – experience at WE Day, public figures, motivational speakers, free merchandise to used back at school. Focus will also be placed on student's homework that they will be missing. They are required to bring missed work with them and complete on the trip.
- c) Post-Excursion Learning – discuss key points about how WE Day changed you, choose an issue to take on (hunger, education etc.), create and manage our action to create change (local and global goal based on WE Schools program), continue the inspiration and leadership in the months to come.

F. SCHEDULE OF ACTIVITIES

see attached

Taylor Zern
Teacher Signature

K. Logan
Principal Signature

Sept. 14/17
Date

Sept 14/17
Date

Director/Superintendent Signature

☐

Request Approved

☐

Request Denied

We Day 2017 Proposal

Winnipeg, MB

October 24-25, 2017

- Proposal and arrangements developed by Taylor Zerr. Kelly Logan has approved and assisted in the planning for this excursion.
- Chaperones: Taylor Zerr (Grade 5/6 teacher, leader of Spirit Squad); Kelly Logan (Principal), Janice Colven (SST Teacher), Rick Yuke (guardian of Spirit Squad participant-will be getting Criminal Record Check done).
- List of participants (included in black duotang)
- Educational Benefits: WE Day is the manifestation of the WE movement, an ocean of people coming together to create impact. Standing in a stadium full of change-makers will reaffirm your belief that a better world is possible. WE Day brings world-renowned speakers and A-list performers together with tens of thousands of young people to celebrate their contributions and kick-start another year of inspiration. WE Day is an unparalleled celebration of young people committed to making a difference. WE Schools is the yearlong program that nurtures compassion in young people and gives them the tools to create change in their local and global communities. We were sent the WE Schools Kit, and I plan to use the included lesson plans before we go and after we get back. From WE Schools, Students gain an understanding of the root causes of pressing issues like hunger, poverty and access to education, as they explore how they can make positive impacts. They also plan and carry out at least one local and one global action to improve their communities and the world.
 - Focus will also be placed on student's homework that they will be missing. They are required to bring missed work with them and complete on the trip.
- Spirit Squad was created to inspire and encourage all students at Empire. We are a team that raises awareness of school issues, and promotes school spirit. The students have immense ownership in their learning and activities within this group. They dictate our goals each year, and come up with new and innovative ideas each meeting. This is an amazing group of leaders that are changing attitudes in our school. WE Day is such an impactful, inspiring, and exciting event that will help our group reach a new potential. We realize that the cost of this trip is quite expensive, however the students are showing huge initiative to fundraise and pay some of their way to off-set some of the cost. Students have already proposed ideas to me for fundraising: bake sale, lemonade stand, donation jar, chips sale and so on. The kids are really driven to make this happen, and ready to get started on their role of this event.
- Students are subject to all regulations normally associated with behaviour in the school setting including the use of alcohol/drugs. This includes our 5 point behaviour scale. Students attending WE Day are expected to be respectful, kind, listen attentively, stay on time, be responsible, and be excellent advocates for our school.

Budget- We Day 2017- Winnipeg, MB

October 24-25, 2017

-Cost of bussing:

• Moose Mountain Bus Lines Ltd.-waiting for quote	\$ _____
• South Sask. Bus Lines-	\$2200.00
GST	\$110.00
Room for the Driver	\$95.00
-Cost of hotel (Marlborough-\$89.00/room x 9)-	\$801.00 (tax included)
-Meals (pizza @ 2 pieces each from Pizza Hut)	\$150 (approx.)
-breakfast included with hotel	\$0
-bagged lunch (40 @ \$6.95)	\$278.00
-Sub cost (I only have 8 kids not attending so I will find alternate placements for them)	\$0
-Other costs??	\$ _____

TOTAL **\$ 3634.00 (approx.)**

Room Arrangements

Elias
Trevor
Rick Yuke (chaperone)

Aragorn
Brody
Aydan
Hurley

Kylee
Juliette
Chloe
Alyssa BS

Vicky
Kally
Danyka
Sommer

Rylee
Kira
Misha
Heavenlee

Ms. Zerr (teacher)
Mrs. Logan (teacher)
Mrs Colven (teacher)
Sandy Hood (chaperone)

Zoe
Brooklynn
Adara
Autumn
Hannah (cot)

Alyssa
Tawney
Hope
Paige

Katelynne
Jade
Kailey
Cheyanne
Tyra (cot)



We are going to WE Day!!



Dear Parents/Guardians,

Your child has been chosen to attend WE Day in Saskatoon on Wednesday, October 25th, 2017 at the Bell MTS Place in Winnipeg, MB. We Day is a powerful, life-changing event that combines the energy of a live concert with the inspiration of extraordinary stories of leadership and change. We Day brings together world-renowned speakers and award-winning performers with tens of thousands of young people to celebrate their contributions and kick-start another year of change. We Day has evolved from a single event nearly eight years ago into a series of 14 stadium-sized events held across Canada, the United States and the UK. This past year, 200,000 students attended We Day and left inspired to create change at local and global levels.

We need to be at We Day by 9:30am on October 25th, so we are going to **leave Moose Jaw the night before-October 24th at 3:30 pm.** The students should bring some food with them. We will order pizza when we get there. Supper will be purchased and provided by the school. On the way back from Winnipeg, students are responsible for their own snacks/supper. We will return to Empire on Wed. October 25th around 9:00pm. Please make arrangements to drop off and pick up your child.

Students will be provided with a bag lunch that can be thrown away. They should also bring some money in case they want to buy snacks.

Students Checklist for We Day:

- Spending money (for merchandise, snacks, supper on the way back etc.)
- Bag of snacks and bottled water
- Overnight clothes- pj's, clothes for We Day, toiletries
- Things to do in the car during the trip
- Homework ☺

Itinerary

Tuesday, October 24

3:30pm- meet at Empire with overnight stuff, things to do, money
3:30pm-6:30pm- drive to Mossomin, SK (Pizza Hut- 1201 Park Ave. 435-3371)
6:30-7:30pm- Eat pizza
7:30-10:00pm- Finish drive to Winnipeg, MB
10:00pm- arrive at Marlborough Hotel (331 Smith St. 1-800-667-7666)
10:30pm- bedtime!

Wednesday, October 25

7:00am- wake up and get ready
8:00am- meet downstairs for breakfast (complimentary)
9:00am- grab our bagged lunch, put our stuff in the storage room and walk over to Bell MTS Place
9:30am-2:00pm- WE DAY!!!
2:00pm- head for home- grab stuff from hotel, hop on the bus
6:00pm- stop for a quick bite to eat in Moosomin, SK
(Tim Hortons-119B E Access Rd.-435-3393)
9:00pm arrive back at Empire

The following page is the permission slip.

Please sign and return no later than Tuesday October 3rd, 2017

I give my permission for _____ to attend WE Day in Winnipeg on Wednesday, October 25th. I understand that he/she needs to be dropped off at the school by 3:30 pm on October 24, and will be back at Empire by 9:00pm on October 25th to be picked up. I will make arrangements to do so.

Parent/Guardian Signature

Date

Emergency Contact Number

Health Card Number

Email for updates/communication of Spirit Squad

AGENDA ITEM

Meeting Date:	October 3, 2017	Agenda Item #:	5.6
Topic:			
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: Lafleche Grade 5-12 ski trip to Elkwater (Hidden Valley, AB) on January 19, 2018.

Current Status:

Pros and Cons:

Financial Implications:

**Governance/Policy
Implications:**

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi	Sept. 20, 2017	Out-of-Province Excursion

Recommendation:

That the Board approve Lafleche Grade 5-12 ski trip to Elkwater (Hidden Valley, AB) on January 19, 2018.

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

Division Office Administration Approval Required

A. INFORMATION	
Name of Teacher: Crystal Bouffard	School: Lafleche Central School
Type of Activity: <input type="checkbox"/> Curricular <input type="checkbox"/> Extra-Curricular _____ <input checked="" type="checkbox"/> High Risk Activity <u>Ski Trip</u>	
Grade Level: Gr. 5-12	Number of Students: 54
Destination: Elk Water (Hidden Valley, Alberta)	Trip Date: Friday, Jan. 19, 2018
Number of School Days (Partial/Full): Non-School Friday – Jan. 19	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input checked="" type="checkbox"/> Other: Chartered Bus _____ <input type="checkbox"/> Travel by Car/Van (List names of drivers): _____	
Number of Teachers, Parents, Chaperones: 10	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input checked="" type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input type="checkbox"/> Other _____	

B. SAFETY GUIDELINES
<input checked="" type="checkbox"/> Parent consent forms and medical information including the Health Card Number will be obtained. <input checked="" type="checkbox"/> Evacuation Plan is in place and will be communicated to appropriate individuals. <input checked="" type="checkbox"/> Designated supervisor has access to emergency vehicles at all times. <input checked="" type="checkbox"/> Access to cellular or satellite phone or other communication device. <input checked="" type="checkbox"/> A list of emergency telephone numbers will be formulated. <input checked="" type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. <input checked="" type="checkbox"/> Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. <input checked="" type="checkbox"/> Male and Female Chaperones for a co-ed activity. <input type="checkbox"/> If using 15 passenger vans, SSBA safety guidelines and restrictions will be followed.

C. BUDGET
❖ Anticipated Budget _____ - Budget breakdown (be sure to include cost of substitute staff) ❖ Description of Funding Sources Hot Noon Meals to off set cost _____ ❖ Out of Pocket Cost per Participant _____ \$50 (ski lesson, equipment, helmet, supper, travel)

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES

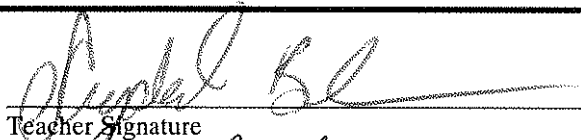
- building healthy relationships
- moderate to vigorous movement activity
- improve muscular endurance and flexibility
- use of complex skills
- enjoy and engage in healthy levels of participation in movement activities to support lifelong active living in the context of self, family and community

E. LEARNING ACTIVITIES *(Outline prior training for outdoor education and high risk activities)*

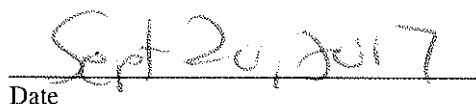
- a) Pre-Excursion Learning
 - proper equipment and ski hill etiquette
- b) Excursion Learning
 - ski lessons
- c) Post-Excursion Learning

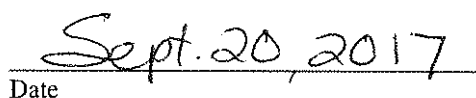
F. SCHEDULE OF ACTIVITIES

- leave school at 6:00 am
- arrive at ski hill at 9:00 am
- check in and fit for equipment
- 10:00 ski lessons
- 4:00 pm leave for home
- 6:30 pm supper @ Pizza Hut- Swift Current
- 10:00 pm -back to Lafleche


Teacher Signature


Principal Signature


Date


Date

Director/Superintendent Signature

☐

Request Approved

☐

Request Denied

AGENDA ITEM

Meeting Date:	October 3, 2017	Agenda Item #:	5.7
Topic:	Student Learning Accountability Report		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Current Status:

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi and Lori Meyer	October 2, 2017	Student Learning Accountability Report

Recommendation:

That the board accept and file the Student Learning Accountability Report as presented.

2016-2017 Student Learning Accountability Report October 2017

1. Source Documents

- The board's role as outlined in Policy 2:
Annually review the effectiveness of the School Division in achievement of student learning.
- The director's role description as outlined in Policy 12:
 1. (Learning Leadership 2.2.1) Provides leadership in all matters relating to learning in the Division.
 2. (Learning Leadership 2.2.2) Ensures students in the Division have the opportunity to meet standards of learning set by the Minister
 3. (Personnel Management 4.4.3) Ensures processes and structures are in place to supervise and support the improvement of the performance of all staff.

2. Evidence

Reading Assessment Background

- The division gathers grade 1 to 3 reading data twice per year. These data are used to assess student progress and provide a snapshot of information to guide appropriate interventions and supports.
- Our grade 1 to 3 teachers use the Fountas and Pinnell Reading Benchmark System. Each student is individually assessed and results indicate their performance in fluency and comprehension.
- We will no longer collect reading assessment data for grade 4 as the grade 4 teachers and students will be required to submit writing assessment data provincially beginning in the spring of 2018.
- The division goal for 2013-2018:

***90% of Prairie South students in grades 1-12 will
comprehend at grade level what they read.***

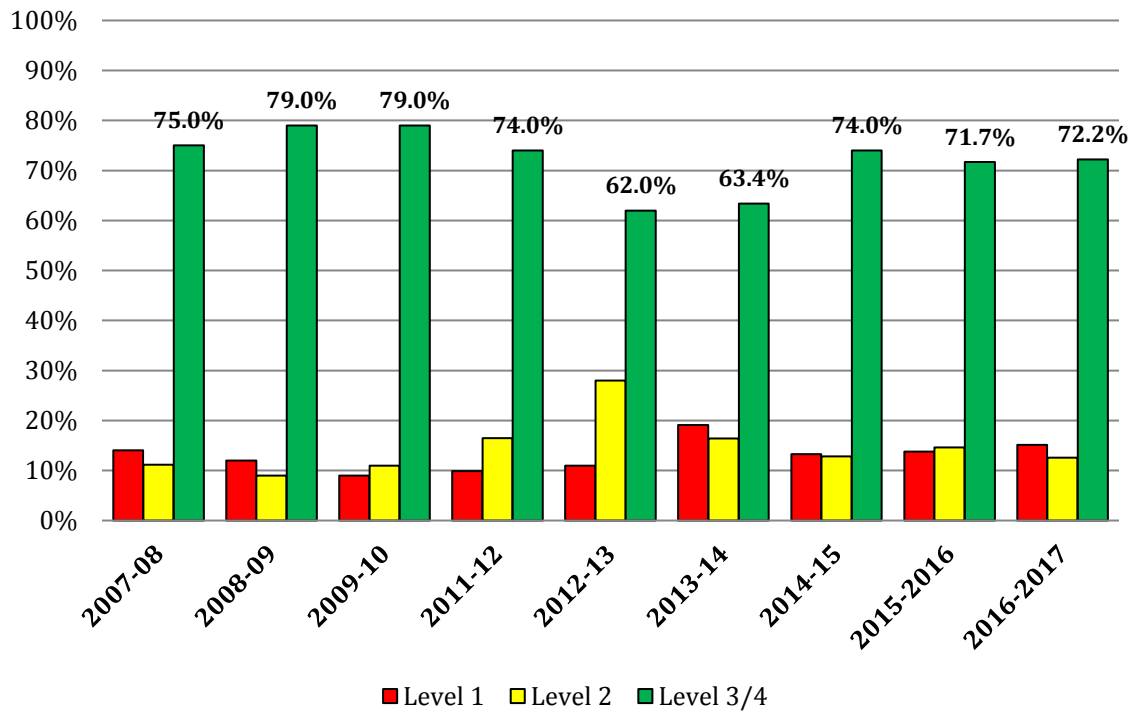
***** exclusions are rare and are based on EAL levels and IIP goals. Please consult with
Learning Support Team before excluding any students***

******Kindergarten students are not formally assessed however the critical building blocks
to reading are addressed in the Kindergarten program. Please consult the Learning
Support Team or Early Learning Consultant if more information is needed on how to
address oral language and early literacy skills in Kindergarten***

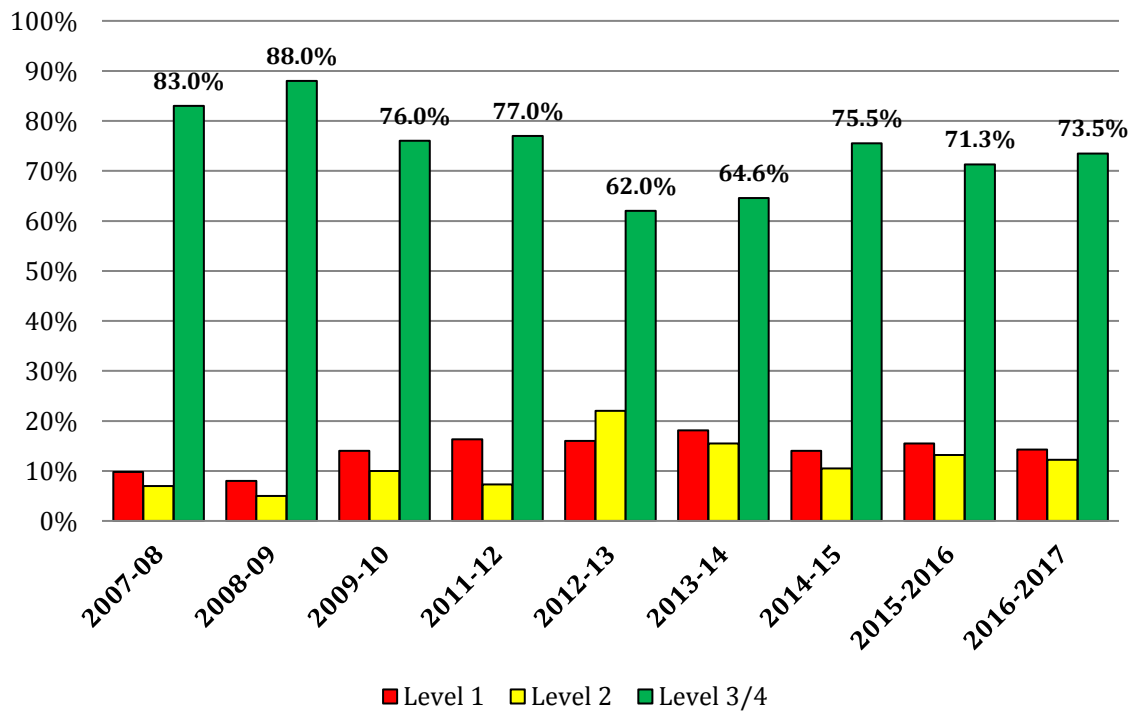
****** includes French Immersion students assessed in French to grade 6 and then in
English from 7-12.***

- Ministry of Education Goal 2014-2020:
 - 80% of students at grade level in reading, writing and math.

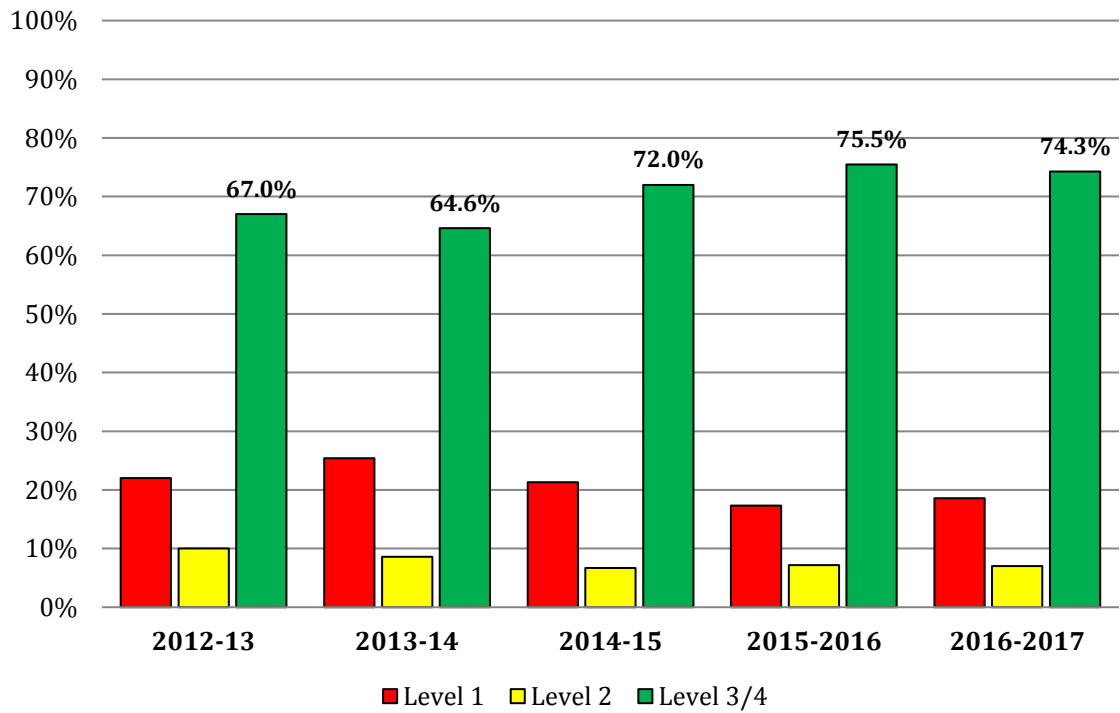
Grade One Reading Levels



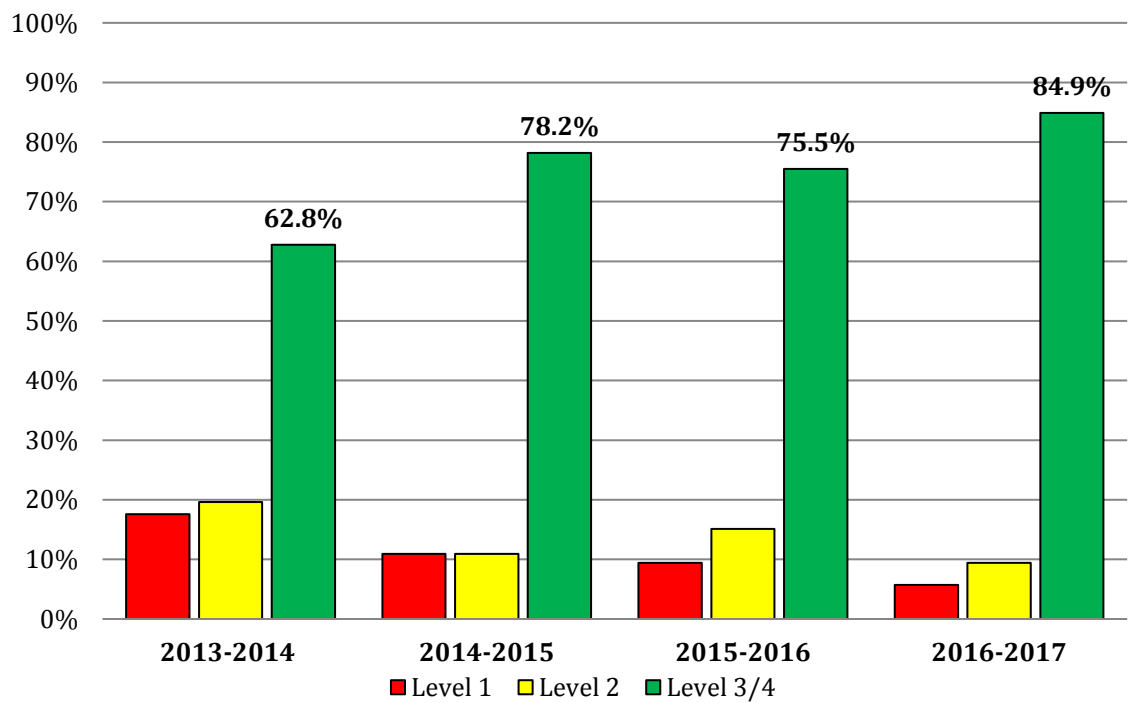
Grade Two Reading Levels



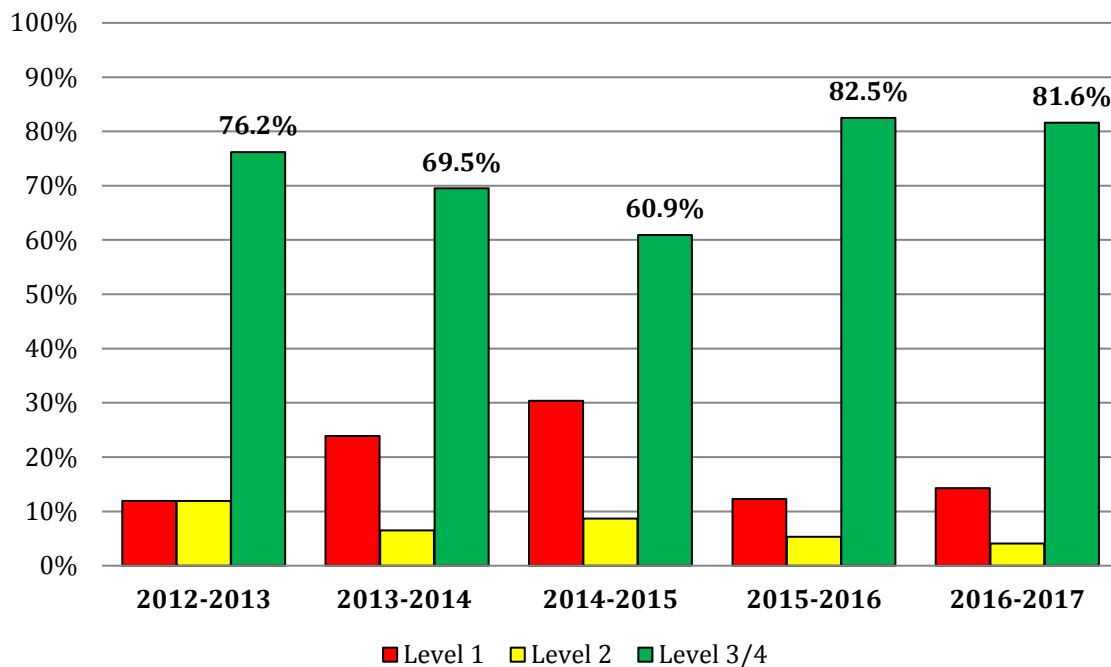
Grade Three Reading Levels



French Immersion Grade Two Reading Levels



French Immersion Grade Three Reading Levels



Reading and Writing Strategies

- Throughout 2016-2017 we provided workshops to the grade 7/8 and 9/10 teachers and focused on both reading and writing.
- This spring, 2018, we will bring in the grade 4, 7, and 9 teachers to collaboratively score their writing assessments.
- All schools have Levelled Literacy Intervention Kits that are used to support striving readers. Good success is being noted with this intervention tool.
- Respond in a timely way to data (EYE, EDI, Reading Levels) with Inter-Professional Collaborative teams that identify struggling early learners and enact intervention strategies to address their literacy needs

Administrative Challenges

- Continuing to ensuring that reading is supported adequately while adding writing supports with reduced human resources will be a challenge.

Graduation Rates Background

- The ESSP adopted by all school divisions in the spring of 2014 includes the requirement for monitoring, increasing and reporting on student graduation rates.
- Prairie South has developed a local Graduation Rate plan with strategies included for monitoring and increasing graduation rates for all students including those who are First Nations and Metis (FNM)

PLEASE NOTE:

On-Time Graduation Rates means Students Completing grade 12 within 3 Years of 'starting' grade 10. Extended means that the student completed grade 12 over an extended period of time (4 or 5 years) after starting grade 10.

YEAR		On-time	Extended (4 yrs)	Extended (5 yrs)
2012-13	PSSD	82.53	85.74	86.54
	Province	75.57	80.52	82.47
	PSSD FNMI	50	53.57	57.14
	Province FNMI	38.36	50.06	55.93
2013-14	PSSD	78.74	82.52	84.14
	Province	75.37	81	83.33
	PSSD FNMI	50	65.38	65.38
	Province FNMI	40.41	52.90	59.64
2014-15	PSSD	82.53	85.93	87.6
	Province	76.04	81.14	84.0
	PSSD FNMI	53.85	61.54	65.4
	Province FNMI	41.12	51.91	59.8
2015-16	PSSD	79.48	83.3	
	Province	75.67	81.3	
	PSSD FNMI	41.38	53.3	
	Province FNMI	41.90	52.2	
2016-17	PSSD	86.1		
	Province	76.5		
	PSSD FNMI	60.6		
	Province FNMI	43.2		

Growth Target:

By 2020 Prairie South's on time graduation rate will be 90% and the extended graduation rate will be 92%.

Attendance Profile Background

- Attendance is a factor that effects student success in school.
- Attendance rates for students from K to 12 vary between schools with a general increase in absenteeism moving into high school starting with grade 9 students.

2016-2017 Semester TWO Attendance Results**PLEASE NOTE:**

The number of students with 5-9 absences decreased by 1.8% from semester one to semester two.

The number of students with 10+ absences increased by 1.5% from semester one to

semester two.

The number of students with 5-9 absences decreased by 2.6% from semester two 2016 and semester two 2017.

The number of students with 10+ absences decreased by 1.5% from semester two 2016 and semester two 2017.

Graduation Rates and Attendance Strategies

- Secondary students will develop and maintain a graduation and post-graduation plan.
- Schools will implement *My Student First Classrooms*.
- School will monitor individual student progress toward graduation and each student's story will be understood and consciously supported by several adults in the school.
- Career Development Consultants provide resources and supports to students, parents and schools to build pathways to successful adulthood and rewarding employment opportunities for our youth. Monthly Career Updates are distributed to high school students, teachers, and parents and well as numerous resources posted on the website.
- Career Development Consultants provide service to all rural schools to ensure informed decisions are being made for career pathways. Services are delivered through group presentations, face to face and online career counseling sessions.
- Career Development Consultants successfully support youth to transition into learning opportunities or employment after graduation.
- A division wide student tracking procedure has been established to track students through grade 10-12's in order to ensure students are not lost along the way.
- School Learning Improvement Plans will include Our School Survey Recommendations to ensure increased levels of intellectual engagement.
- Hosted second annual provincial graduation rate symposium and sit on leadership to develop promising practices throughout the province.
- Research possible pathways, schedules or programs that better meet the needs of students
- Work with SCCs/parents on roles of parents in their child's attendance and education

Strategic Plan for First Nations and Métis students

- Respond to individual school needs to develop a more culturally responsive environment
- Track student academic achievement, engagement and interventions using our division student data system in order that effective communication and timely support systems can be created as needed
- Continue support for teachers working with FNM students in regard to treaty teaching, the effect of Indian Residential Schools and curriculum outcomes that address First Nations' and Métis content, perspectives and ways of knowing

- Provide targeted support for FNM early learners through culturally appropriate reading materials and home support for reading (resources, after school family activities).
- Provide support for FNM student-age parents in skills needed to fulfill their role.
- Create a network to flow information to and from each school regarding FNM education
- Increase the number of self-declared FNM by:
 - Providing a Self-declare brochure to parents to educate students/parents & staff
 - Work with SIRS to hold info from year to year
 - Each school will host an event celebrating FNM culture at least once before Christmas and once after

Administrative Challenges for Graduation Rates and Attendance

- Extended-time graduation rates are calculated as the percentage of students who complete grade 12 within 5 years of 'starting' grade 10 (and include those who graduate on-time). It also includes students who start in Prairie South in grade 10 but move outside our division. We are tracking our own data for students in Prairie South
- FNM students are those who choose to self-identify as First Nations (Registered/Treaty/Status Indian, Non-Status Indian), Métis. Non-FNM students are those who do not identify themselves to be FNM, and may include FNM students who choose not to self-identify. The difficulty is that some FNM students do not self-identify and therefore we do not have an accurate representation of the FNM numbers and our sample size is too small to make meaningful comparisons.
- With the reduction of the Career Ed Consultants, services to schools and students will be reduced and the focus will be on large group presentations versus individual sessions.
- With the reduction of the FNM Consultant, the responsibilities will be shared among all consultants.

Governance Implications

- That the board continue to support the work of the Education Sector Plan as it is carried out in Prairie South Schools with respect to Reading and Writing Achievement.
- That the board continue to support the work of the Education Sector Strategic Plan as it is carried out in Prairie South Schools with respect to Graduation Rates.

2017 Semester 2 data

School	5-9 Absences															
	K	1	2	3	4	5	6	7	8	9	10	11	12	T	Pop	%
Assiniboia 7 th Ave	7	13	14	6	8									48	243	19.8
Assiniboia Comp										14	10	11	10	45	161	28
Assiniboia Ele						10	10	11	12					43	166	25.9
Avonlea	1	2	5	7	5	4	1	3	2	4	3	1	4	42	156	26.9
Bengough	0	1	1	1	3	3	4	4	1	2	1	1	2	24	71	33.8
Caronport Ele	0	4	2	5	3	4	6	5	4					33	126	26.2
Central Butte	1	3	3	5	4	1	2	0	2	4	1	4	2	32	117	27.4
Central Coll										41	37	26	35	139	494	28.1
Chaplin	2	1	1	2	2	2	1	2	1	2	1	2	0	19	44	43.2
Cornerstone	1	3	5	1	5	9	3	7	3	4	12	4	6	63	284	22.2
Coronach	0	7	3	2	4	2	4	3	6	7	4	3	2	47	173	27.2
Craik	0	3	1	2	1	0	1	4	5	4	6	5	3	35	87	40.2
Empire	1	3	6	7	1	5	3	7	4					37	176	21
Eyebrow	0	1	0	2	0	0	1	2	2	4	4	0	2	18	50	36
Glentworth	0	1	2	0	1	3	1	2	8	2	2	1	4	27	106	25.5
Ecole Gravelbourg	0	5	4	2	4	5	7	4	6	6	5	8	11	67	250	26.8
Kincaid Central	1	0	1	2	3	3	4	2	1	5	2	1	4	29	109	26.6
King George	10	11	9	12	8	10	12	6	10					88	360	24.4
Lafleche Central	4	5	0	1	3	2	1	3	2	1	2	0	1	25	124	20.2
Lindale	7	8	12	11	17	7	6	8	11					87	358	24.3
Mankota	1	1	0	0	1	3	0	1	0	0	1	1	1	10	46	21.7
Mortlach	1	2	4	4	3	2	2	2	0	4	0	0	3	27	71	38
Mossbank	2	2	4	2	3	1	3	1	0	1	0	3	1	23	117	19.7
Palliser Heights	16	18	24	21	23	16	22	20	19					179	649	27.6
Peacock Coll										38	47	40	34	159	560	28.4
Prince Arthur	0	6	5	5	8	6	9	2	5					46	249	18.5
Riverview Coll										4	4	6	5	19	110	17.3
Rockglen	0	2	0	4	2	0	1	3	0	2	4	2	5	25	108	23.1
Rouleau	1	2	1	3	0	1	1	2	6	2	5	1	0	25	148	16.9
Sunningdale	20	18	9	11	18	4	14	15	11					120	425	28.2
Westmount	14	16	11	13	8	13	12	15	10					112	383	29.2
William Grayson	8	3	5	3	4	5	3	4	1					36	136	26.5
TOTAL	98	141	132	134	142	121	134	138	132	151	151	120	135	1729		
Total in Division	537	545	596	524	557	492	470	527	465	457	470	521	551	6712		
Percent Absent	18	26	22	26	25	25	29	26	28	33	32	23	25	25.8		

2017 Semester 2 data

School	10+ Absences															
	K	1	2	3	4	5	6	7	8	9	10	11	12	T	Pop	%
Assiniboia 7 th Ave	3	8	12	3	2									28	243	11.5
Assiniboia Comp										9	8	14	10	41	161	25.5
Assiniboia Ele						5	11	6	12					34	166	20.5
Avonlea	1	1	1	2	1	1	0	0	1	0	1	1	0	10	156	6.41
Bengough	0	0	1	1	1	1	0	0	2	4	1	1	2	14	71	19.7
Caronport Ele	0	6	0	0	2	0	1	5	3					17	126	13.5
Central Butte	1	0	2	2	1	1	1	1	1	3	1	0	2	16	117	13.7
Central Coll										37	43	43	33	156	494	31.6
Chaplin	0	1	1	1	0	0	1	1	1	0	1	1	2	10	44	22.7
Cornerstone	0	1	3	2	5	2	4	6	2	2	5	3	4	39	284	13.7
Coronach	1	1	1	1	0	2	1	1	0	0	0	0	0	8	173	4.62
Craik	1	0	0	0	0	0	0	0	1	5	0	4	1	12	87	13.8
Empire	0	0	5	4	5	4	3	7	3					31	176	17.6
Eyebrow	0	1	2	0	0	0	1	1	1	2	1	2	2	13	50	26
Glentworth	0	0	1	0	0	0	1	0	1	0	1	0	0	4	106	3.77
Ecole Gravelbourg	0	2	0	2	2	0	0	5	0	1	4	8	5	29	250	11.6
Kincaid Central	0	1	1	5	0	2	2	0	0	2	0	2	2	17	109	15.6
King George	2	2	4	5	4	5	5	4	5					36	360	10
Lafleche Central	0	0	0	1	1	0	1	1	2	0	1	1	6	14	124	11.3
Lindale	1	3	7	4	8	2	8	8	8					49	358	13.7
Mankota	1	0	1	2	0	1	0	0	0	0	1	3	1	10	46	21.7
Mortlach	0	0	1	0	2	2	0	1	1	1	1	1	0	10	71	14.1
Mossbank	0	1	3	2	0	0	0	0	0	2	4	0	0	12	117	10.3
Palliser Heights	13	12	8	9	8	7	7	10	11					85	649	13.1
Peacock Coll										35	42	53	84	214	560	38.2
Prince Arthur	0	7	11	8	7	11	5	8	5					62	249	24.9
Riverview Coll										12	14	9	12	47	110	42.7
Rockglen	0	3	0	0	0	0	2	1	2	2	1	5	2	18	108	16.7
Rouleau	0	0	3	0	1	1	0	3	1	0	5	1	0	15	148	10.1
Sunningdale	8	5	8	6	6	6	8	6	7					60	425	14.1
Westmount	6	5	7	10	9	7	6	7	13					70	383	18.3
William Grayson	1	2	2	4	3	3	0	3	2					20	136	14.7
TOTAL	39	62	85	74	68	63	68	85	85	117	135	152	168	1201		
Total in Division	537	545	596	524	557	492	470	527	465	457	470	521	551	6712		
Percent Absent	7.3	11	14	14	12	13	14	16	18	26	29	29	30	17.9		

Teacher Absences & Substitute Usage					
Date Range:	August 29, 2017 - September 22, 2017				
Absence Reason	Days	% of Total Absences	Sub Days	% Needed Sub	% of possible days
LINC Agreement					
Compassionate Leave	9	2.13%	5.8	64.44%	0.12%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Education Leave	0.4	0.09%	0.4	0.00%	0.01%
Emergency Leave	0.44	0.10%	0	0.00%	0.01%
Executive Leave	1	0.24%	0.8	80.00%	0.01%
Prep Time	9.23	2.18%	8.8	95.34%	0.12%
Pressing Leave Teacher	21.3	5.03%	17.3	81.22%	0.28%
PSTA	0	0.00%	0	0.00%	0.00%
Rec. Of Service	12.4	2.93%	7.9	63.71%	0.16%
Leave Without Pay	4.51	1.07%	3.7	82.04%	0.06%
SUB TOTAL	58.28	13.77%	44.70	76.70%	0.77%
Provincial Agreement/ Education Act/ Employment Act					
Court/Jury	0	0.00%	0	0.00%	0.00%
Illness - Teacher	91.3	21.58%	73.6	80.61%	1.21%
Illness - Long Term	92.8	21.93%	0	0.00%	1.23%
Medical/Dental Appt	36.9	8.72%	26.7	72.36%	0.49%
Internship Seminar	25.6	6.05%	23.6	92.19%	0.34%
Paternity/Adoption Leave	6	1.42%	4	66.67%	0.08%
Secondment	0	0.00%	0	0.00%	0.00%
Unpaid Sick Leave	0	0.00%	0	0.00%	0.00%
SUB TOTAL	252.60	59.69%	127.90	50.63%	3.34%
Prairie South					
Extra/Co-curr Teach	49.5	11.70%	43.2	87.27%	0.65%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	3.2	0.76%	2.5	78.13%	0.04%
Noon Supervision Day	3.58	0.85%	4	111.73%	0.05%
PD DEC Teachers	15.1	3.57%	12	79.47%	0.20%
School Operations Meet/PD	39.4	9.31%	32.4	82.23%	0.52%
STF Business - Invoice	1.5	0.35%	1.5	100.00%	0.02%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	112.28	26.53%	95.60	85.14%	1.48%
Total Absences	423.16	100.00%	268.20	63.38%	5.59%

Teachers (FTE)
420.34

of teaching Days
18

Possible Days
7566.12

CUPE Staff Absences & Casual Usage 2017-2018

Date: August 25, 2017 - September 22, 2017

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
CUPE Agreement					
Act of God	0	0.00%	0	0.00%	0.00%
Bereavement Leave	0	0.00%	0	0.00%	0.00%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	0.63	0.18%	0	0.00%	0.01%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
CUPE Business - Invo	3.43	0.99%	3.36	0.00%	0.00%
Earned Day Off	3.29	0.95%	1.43	0.00%	0.06%
Executive Position	0	0.00%	0	0.00%	0.00%
Family Responsibilities	0	0.00%	0	0.00%	0.00%
Illness - Support	112.91	32.58%	44.29	39.23%	2.19%
Med/Den Appt Support	16.22	4.68%	7.3	45.01%	0.31%
Noon Supervision	0	0.00%	0	0.00%	0.00%
Parenting/Caregiver	10.65	3.07%	3.61	33.90%	0.21%
Pressing Leave	4.44	1.28%	2	0.00%	0.09%
Rec. of Service	2.57	0.74%	1.57	0.00%	0.05%
TIL Support	6.85	1.98%	2.48	36.20%	0.13%
Without Pay Support	2.67	0.77%	2.17	0.00%	0.05%
SUB TOTAL	163.66	47.23%	68.21	41.68%	3.17%
Employment Act					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	105.79	30.53%	40.48	38.26%	2.05%
Workers Compensation	31.53	9.10%	25.83	0.00%	0.61%
SUB TOTAL	137.32	39.63%	66.31	48.29%	2.66%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-curr Sup	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
PD DEC Support Staff	45.54	13.14%	1	0.00%	0.88%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	45.54	13.14%	1	0.00%	0.88%
Total Absences	346.52	100.00%	135.52	39.11%	6.72%

Possible Days

August 25, 2017 - September 22, 2017

Days

20.00

FTE

257.766

Total Days

5155.32

This only includes 12 month staff

*Does not include data from three CUPE bus drivers

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Bus Driver Staff Absences & Casual Usage 2017-2018

Date: August 25, 2017 - September 22, 2017

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0	0.00%	0	0.00%	0.00%
Bereavement Leave	0.5	1.39%	0.5	0.00%	0.03%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	0	0.00%	0	0.00%	0.00%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Family Responsibilities	0.5	1.39%	0.5	0.00%	0.03%
Illness - Support	6	16.67%	6	100.00%	0.38%
Med/Den Appt Support	7	19.44%	5.5	78.57%	0.45%
Parenting/Caregiver	0	0.00%	0	0.00%	0.00%
Pressing Leave	5	13.89%	5	100.00%	0.32%
Without Pay Support	17	47.22%	17	100.00%	1.08%
SUB TOTAL	36	100.00%	34.5	95.83%	2.30%
Employment Act					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	0	0.00%	0	0.00%	0.00%
Workers Compensation	0	0.00%	0	0.00%	0.00%
SUB TOTAL	0	0.00%	0	0.00%	0.00%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-Curricular	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	0	0.00%	0	0.00%	0.00%
Total Absences	36	100.00%	34.5	95.83%	2.30%

0

Possible Days	Days	Staff	Total Days
August 25, 2017 - September 22, 2017	14.00	112	1568.00

* Bus Drivers are now counted by actual staff, not FTE

** Data includes data from 3 CUPE bus drivers

*** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Out of Scope Staff Absences & Casual Usage 2016-2017

Date: August 25, 2017 - September 22, 2017

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0	0.00%	0	0	0.00%
Bereavement Leave	0	0.00%	0	0	0.00%
Community Service	0	0.00%	0	0	0.00%
Compassionate Care	0	0.00%	0	0	0.00%
Competition Leave	0	0.00%	0	0	0.00%
Convocation Leave	0	0.00%	0	0	0.00%
Family Responsibilities	0	0.00%	0	0	0.00%
Illness - Support	13.59	12.50%	0	0	1.45%
Med/Den Appt Support	17.39	15.99%	0	0	1.85%
Parenting/Caregiver	0	0.00%	0	0	0.00%
Pressing Leave	2.03	1.87%	0	0	0.22%
Without Pay Support	4.13	3.80%	0	0	0.44%
SUB TOTAL	37.14	34.15%	0	0.00%	3.96%
Employment Act					
Court/Jury Duty	0	0.00%	0	0	0.00%
Paternity Leave	0	0.00%	0	0	0.00%
Vacation Support	71.62	65.85%	0	0	7.63%
Workers Compensation	0	0.00%	0	0	0.00%
SUB TOTAL	71.62	65.85%	0	0.00%	7.63%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0	0.00%
BUSI Meet/PD	0	0.00%	0	0	0.00%
FACI Meet/PD	0	0.00%	0	0	0.00%
HUMA Meet/PD	0	0.00%	0	0	0.00%
LRNG Meet/PD	0	0.00%	0	0	0.00%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0	0.00%
TRAN Meet/PD	0	0.00%	0	0	0.00%
SUB TOTAL	0	0.00%	0	0	0.00%
Total Absences	108.76	100.00%	0	0.00%	11.59%

Possible Days

August 25, 2017 - September 22, 2017

Days

20.00

FTE

46.93

Total Days

938.60

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Tender Report for the period September 5, 2017 to September 25, 2017

Background:

- Board has requested a monthly report of tenders awarded which exceed the limits of Administrative procedure 513, which details limits where formal competitive bids are required. The procedure is as follows:
 - The Board of Education has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting as an information item.
 - Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.

Current Status:

- A tender was issued for a portable classroom addition at Lafèche School. The tender was awarded to Frontier Builders for a cost of \$177,172 plus taxes.

AGENDA ITEM

Meeting Date:	October 3, 2017	Agenda Item #:	8.1
Topic:	Letters from Auditors		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:

Attached you will find a letter of independence and a letter outlining reporting responsibilities from our auditors pertaining to the 2016-17 audit.

Current Status:

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Bernie Girardin	September 25, 2017	Sept 18/17 Letter of Independence Sept 18/17 Letter re: Reporting Responsibilities and Audit Plan with attachment

Recommendation:

Information only.



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Letter of Independence

September 18, 2017

Prairie South School Division No. 210
1075 - 9th Avenue North West
MOOSE JAW, SK S6H 1V7

ATTENTION: Board of Directors

Dear Sir(s)/Madam(s):

We have been engaged to audit the financial statements of Prairie South School Division No. 210 for the year ending August 31, 2017.

Canadian Generally Accepted Auditing Standards (GAAS) require that we communicate at least annually with you regarding all relationships between the organization and Stark & Marsh CPA LLP, that, in our professional judgment, may reasonably be thought to bear on our independence.

In determining which relationships to report, these standards require us to consider relevant rules and related interpretations prescribed by the Uniform Rules of Professional Conduct of the Institute of Chartered Professional Accountants of Saskatchewan, covering such matters as:

- (a) holding a financial interest, either directly or indirectly, in a client;
- (b) holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client;
- (c) personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client;
- (d) economic dependence on a client; and
- (e) provision of services in addition to the audit engagement.

We have prepared the following comments to facilitate our discussion with you regarding independence matters arising since October 3, 2016.


We are not aware of any relationships between the organization and ourselves that, in our professional judgment, may reasonably be thought to bear on our independence.

GAAS requires that we confirm our independence to the Board of Directors in the context of the Uniform Rules of Professional Conduct of the Institute of Chartered Professional Accountants of Saskatchewan. Accordingly, we hereby confirm that we are independent with respect to the organization within the meaning of the Uniform Rules of Professional Conduct of the Institute of Chartered Professional Accountants of Saskatchewan as of August 31, 2017.

This report is intended solely for the use of the the Board of Directors, management and others within the organization and should not be used for any other purposes.

Should you have any questions regarding the foregoing or other matters, please contact us at your convenience. We are prepared to answer any questions you may have regarding our independence.

Yours truly,

A handwritten signature in cursive script, appearing to read "Terri Olfert".

Terri Olfert, CPA, CA, CFP

TLO/kjb



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September 18, 2017

Prairie South School Division No. 210
1075 - 9th Avenue North West
MOOSE JAW, SK S6H 1V7

ATTENTION: Board of Directors

Dear Sir(s)/Madam(s):

We have been engaged to provide the following services for Prairie South School Division No. 210 for the year ending August 31, 2017:

1. Audit the statement of financial position and the related statements of operations, changes in net financial assets and changes in cash flow; and
2. Prepare special reports: Report on Internal Controls, Report on Legislative Compliance and Report on Other Matters.

Enclosed is a report pertaining to our audit of the financial statements of the organization. This document had been prepared to aid you in fulfilling your obligation(s) with respect to the 2017 financial statements and is not intended for any other purpose. We do not accept any responsibility if the report is distributed to third parties or other users.

Should you have any questions regarding the enclosed, please do not hesitate to contact us.

Yours truly,

A handwritten signature in black ink that reads 'Terri Olfert'.

Terri Olfert, CPA, CA, CFP

TLO/kjb
Enc.

PRAIRIE SOUTH SCHOOL DIVISION NO. 210

REPORTING RESPONSIBILITIES AND AUDIT PLAN

I. Our Responsibility as Auditors

Our responsibility, as auditors, is to express an opinion to the Board on whether the financial statements present fairly, in all material respects, the financial position, results of operations and cash flows in accordance with Canadian public sector accounting standards.

An audit is conducted to obtain reasonable (but not absolute) assurance that the financial statements are free of material misstatements. Due to the inherent limitations of an audit, there is an unavoidable risk that some misstatements will not be detected (particularly intentional misstatements concealed through collusion), even though the audit is properly planned and performed. Should we discover any such irregularities during our examination, we will report these matters to you.

Our audit includes:

- An assessment of the risk that the financial statements may contain material misstatements;
- An examination of various tests and sampling of data, supporting documentation and the disclosures made in the financial statements;
- An assessment of the accounting principles used by management; and
- An assessment of the significant estimates made by management.

We will obtain an understanding of internal controls to plan the audit. If control risk is assessed below maximum, sufficient audit evidence will be obtained through tests of controls to support our assessment. It should be noted, however, that our review of the organization's internal controls will be insufficient to express an opinion regarding their effectiveness and/or efficiency.

Our understanding of internal controls will also include management's assessment of the risk that the financial statements may be materially misstated as a result of fraud and error and the internal controls put into place by management to address such risks.

II. Responsibilities of the Board of Directors

As management for the organization, the Board is responsible for establishing and maintaining an adequate internal control structure and procedures for financial reporting. This includes the design and maintenance of accounting records, recording transactions, selecting and applying accounting policies, safeguarding of assets and preventing and detecting fraud and error.

The the Board's responsibilities with respect to the audit engagement include (but are not limited to) the following:

- Being available to assist and provide direction in the audit planning process when and where appropriate;
- Meeting with us as necessary and prior to the release and approval of financial statements to review audit, disclosure and compliance issues;
- Where necessary, reviewing matters raised by the audit process with appropriate levels of management/the Board and reporting back to the auditors with respect to your findings;
- Making known to us any issues of disclosure, corporate governance, fraud or illegal acts, non-compliance with laws or regulatory requirements that are known to you, where such matters may impact the financial statements or the auditor's report;

- Providing guidance and direction to us on any additional work you feel should be undertaken in response to issues raised or concerns expressed;
- Making such enquiries as appropriate into our findings with respect to corporate governance, management conduct, cooperation, information flow and systems of internal controls; and
- Reviewing the draft financial statements prepared by the Board, including the presentation, disclosures and supporting notes and schedules, for accuracy, completeness and appropriateness.

III. Audit Approach

Outlined below are certain aspects of our audit approach which are intended to help you in discharging your oversight responsibilities. Our general approach to the audit of Prairie South School Division No. 210 is to assess the risks of material misstatement in the financial statements and then respond by designing audit procedures.

a) Illegal Acts, Fraud, Intentional Misstatements and Errors

Our auditing procedures, including tests of your accounting records, are limited to those considered necessary in the circumstances and would not necessarily disclose all illegal acts, fraud, intentional misstatements or errors should any exist. We will conduct the audit under Canadian generally accepted auditing standards (GAAS), which include procedures to consider the potential likelihood of fraud and illegal acts occurring (based on the control environment, governance structure and circumstances encountered during the audit).

These procedures are not designed to test for fraudulent or illegal acts, nor would they necessarily detect such acts or recognize them as such, even if the effect of their consequences on the financial statements is material. However, should we become aware that an illegal or possible illegal act or an act of fraud may have occurred, other than one considered clearly inconsequential, we will communicate this information directly to the Board.

It is management's and/or the Board's responsibility to detect and prevent illegal actions. If such acts are discovered or management/the Board become aware of circumstances under which the organization may have been involved in fraudulent, illegal or regulatory non-compliance situations, such circumstances must be disclosed to us.

b) Related Party Transactions

During our audit, we conduct various tests and procedures to identify transactions considered to involve related parties. Related parties exist when one party has the ability to exercise, directly or indirectly, control, joint control or significant influence over the other. Two or more parties are related when they are subject to common control, joint control or common significant influence. Related parties also include management, members of the Board and their immediate family members and companies with which these individuals have an economic interest.

We will ensure that all related party transactions that were identified during the audit have been represented by management/the Board to have been disclosed in the notes to financial statements, recorded in accordance with Canadian public sector accounting standards and have been reviewed with you. All gains and losses occurring as a result of transactions with related parties have been recorded in accordance with the recommendations of the Chartered Professional Accountant (CPA) Canada Handbook. You are also required to identify any other related party transactions not disclosed in the financial statements.

c) Risk-based

Our risk-based approach focuses on obtaining sufficient appropriate audit evidence to reduce the risk of material misstatement in the financial statements to an appropriately low level. This means that we will focus our audit work on higher risk areas that have a higher risk of being materially misstated.

Based on our knowledge of the organization's business and our past experience, we have identified the following areas that have a potentially higher risk of a material misstatement:

- Recognition of property taxation revenues and assessment of management's estimates used in recording revenue and related accounts receivable as of August 31, 2017.

d) Materiality

Materiality in an audit is used to help us achieve the following:

- Guide planning decisions on the nature and extent of our audit procedures;
- Assess the sufficiency of the audit evidence gathered; and
- Evaluate any misstatements found during our audit.

Materiality is the term used to describe the significance of financial statement information to decision makers. An item of information, or an aggregate of items, is material if it is probable that its omission or misstatement would influence or change a decision. Materiality is a matter of professional judgment in the particular circumstances.

We plan to use a materiality level of \$800,000. The materiality level for the prior year's audit was \$800,000.

e) Audit Procedures

In responding to our risk assessment, we will use a combination of tests of controls, tests of details and substantive analytical procedures. The objective of the tests of controls is to evaluate whether certain controls operated effectively. The objective of the tests of details is to detect material misstatements in the account balances and transaction streams. Substantive analytical procedures are used to identify differences between recorded amounts and predictable expectations in larger volumes of transactions over time.

f) Other Matters

- Provide an opinion on Internal Control, Legislative Compliance and Other Matters to the office of the Provincial Auditor as in prior year audit.

This communication is prepared solely for the information of the Board and is not intended for any other purpose. We do not accept any responsibility if this document is distributed to third parties or other users.

AGENDA ITEM

Meeting Date:	September 22, 2017	Agenda Item #:	8.2
Topic:	Class Size Report		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:

At the December 11, 2012 Board Meeting, the following motion passed:
 "That on an ongoing basis, the Board receive reports at the October and February regular Board meetings detailing Prairie South School Division classes that have in excess of 28 students."

At the February 10, 2015 Board Meeting, the following motion was passed:
 "That the second reporting period for the Class Size Report be received at the regular March Board meeting rather than the regular February Board Meeting."

Current Status:

Please refer to attachments.

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Human Resources	September 22, 2017	1) Classes With More Than 28 Students- September 15, 2017 2) Summary Class Size over 28 Students- September 15, 2017 3) Classes With 10 or Fewer Students- September 15, 2017 4) Summary of Classes with 10 or Fewer Students by School- September 15, 2017

Recommendation:

Information only.

Classes with more than 28 students September 15, 2017

School	Grade	Individual Classes	Students	Total
Assiniboia Elementary	5 & 6	Christian Ethics	37	1
Assiniboia Composite High	10	Math Workplace 10	29	1
Assiniboia Seventh Avenue	3/4	Alternate Christian Ethics	40	1
Avonlea	2/4	All subjects but math	28	1
Central Collegiate	9	Band	38	
Central Collegiate	9	Wellness	30	
Central Collegiate	10	Band	40	
Central Collegiate	10	ELA A10	30	
Central Collegiate	10	Math 10W	29	
Central Collegiate	10	Science 10	29	
Central Collegiate	10	Science 10	29	
Central Collegiate	11	Physical Science 20	30	
Central Collegiate	11	Pre-Calculus 20	29	
Central Collegiate	12	Bio 30	29	
Central Collegiate	10-12	Musical Theatre	32	
Central Collegiate	11-12	Band	54	12
Coronach School	1/2	Physical Education	34	
Coronach School	3/4	Science, Social, Health, Arts Education, Physical Education	30	2
École Gravelbourg	1, 2, 3	Arts. Ed.	29	
École Gravelbourg	1, 2, 3	Core French	29	
École Gravelbourg	1, 2, 3	ELA	29	
École Gravelbourg	K, 1, 2, 3	Physical Education	32	4
Lafleche Central	1, 2	All subjects	28	
Lafleche Central	K, 1, 2	Physical Education	35	2
Lindale	7/8T	Homeroom	33	
Lindale	7/8C	Homeroom	33	2
Peacock Collegiate	9	Art 90	28	
Peacock Collegiate	9	Physical Education 90	31	
Peacock Collegiate	9	Physical Education 90	30	
Peacock Collegiate	10	ELA A10-3	28	
Peacock Collegiate	10	ELA B10	30	
Peacock Collegiate	10	ELAA10	30	
Peacock Collegiate	10	History 10	29	
Peacock Collegiate	10	Math 10 Foundations	33	
Peacock Collegiate	10	Math 10 Foundations	33	
Peacock Collegiate	10	Math 10 Work & App	30	
Peacock Collegiate	10	Wellness 10	32	
Peacock Collegiate	10 & 11	Grade 9/10 band	33	
Peacock Collegiate	11	ELA 20	31	
Peacock Collegiate	11	Health Science 20	29	
Peacock Collegiate	11	History 20	29	
Peacock Collegiate	11	Math 20 Pre-Calculus	28	
Peacock Collegiate	11/12	Grade 11/12 band	36	

Peacock Collegiate	12	Biology 30	29	
Peacock Collegiate	12	ELA B30	29	
Peacock Collegiate	12	Law 30	30	
Peacock Collegiate	12	Math 30 Foundations	29	
Peacock Collegiate	12	Math 30 Pre-Calculus	24	
Peacock Collegiate	12	Psychology 20	31	
Peacock Collegiate	12	Social 30	33	
Peacock Collegiate	12	Social 30	32	25
Rockglen	K-2	Arts Education	29	
Rockglen	K-2	Physical Education	29	
Rockglen	3/4/5	Physical Education	29	
Rockglen	3/4/5	Arts Education	29	4
Sunningdale	1/2	Arts Ed: Choir	81	
Sunningdale	2, 3, 4	Arts Ed: Choir	107	2
William Grayson	1, 2 & 3	In-Motion period	51	
William Grayson	4, 5, 6, 7 & 8	In-Motion period	65	2
Total Classes with more than 28 students				59

Summary of classes with more than 28 students September 15, 2017

School	Grade(s)	# of Classes
Assiniboia Elementary	5 & 6	1
Assiniboia Composite High	10	1
Assiniboia Seventh Avenue	3/4	1
Avonlea	2/4	1
Central Collegiate	9, 10, 11, 12	12
Coronach School	3/4	2
École Gravelbourg	K, 1, 2, 3	4
Lafleche Central	K, 1, 2	2
Lindale	7 - 8	2
Peacock Collegiate	9, 10, 11, 12	25
Rockglen	K, 1, 2, 3, 4, 5	4
Sunningdale	1, 2, 3, 4	2
William Grayson	1, 2, 3, 4, 5, 6, 7, 8	2
Total Classes with more than 28 students		59

Classes with 10 or fewer students September 15, 2017

School	Grade	Individual Classes	Students	Total
Assiniboia Elementary	1	Math	7	
Avonlea	7	Math	6	
Avonlea	9	Math	8	3
Bengough	1/2	ELA, Math, Science, Social, Art	8	
Bengough	11/12	Environmental Science 20	7	
Bengough	11/12	W and A 20/W and A 30	7	
Bengough	11/12	ELA 20A30	8	
Bengough	11/12	History 30	7	5
Caronport High	10/11	Math 20 WA	3	1
Central Butte	11/12	Physical Science 20	9	
Central Butte	11/12	History 30	10	2
Chaplin	K,1,2	All classes	7	
Chaplin	6,7,8	All classes	8	
Chaplin	9	All classes	3	
Chaplin	11	Art 20	5	
Chaplin	11	ELA 20	2	
Chaplin	11	Math Foundation 20	1	
Chaplin	11	PAA	2	
Chaplin	11	Physical Education	2	
Chaplin	12	PAA	1	
Chaplin	12	Physical Education	2	10
Cornerstone Christian	10	ELA B10	3	1
Coronach	Kindergarten	All classes	6	
Coronach	11/12	Physical Education	9	2
Craik	6-7-8	All subjects	10	
Craik	9	Math/ELA	7	
Craik	11	Math/ELA	9	3
Eyebrow	1/2	All classes on non k-days	7	
Eyebrow	3/4/5/6	3/4/5/6 classes	9	
Eyebrow	7/8	7/8 all classes	9	
Eyebrow	9	All grade 9 classes	4	
Eyebrow	10	All grade 10 classes	6	
Eyebrow	11	All grade 11 classes	5	
Eyebrow	12	All grade 12 classes	3	7
Glentworth Central	K	Afternoons on days 2, 4, 6	8	1
École Gravelbourg	6	Francais	9	
École Gravelbourg	9	Health	6	
École Gravelbourg	10, 11, 12	Foundement and Pre-Calcul Mathématiques	9	
École Gravelbourg	11	Environmental Science	9	
École Gravelbourg	11	Foundations Math	9	
École Gravelbourg	11	Health Science	9	
École Gravelbourg	12	Core French	2	
École Gravelbourg	12	Workplace Math	8	

École Gravelbourg	12	Biology	10	9
Kincaid Central	10	Construction 10	9	
Kincaid Central	11 & 12	Construction 20/30	7	2
Lafleche Central	K	Kindergarten	7	
Lafleche Central	11,12	Math, Online	3	
Lafleche Central	11,12	Math	6	
Lafleche Central	11,12	Physical Science	6	
Lafleche Central	11,12	ELA	10	
Lafleche Central	11,12	History	10	6
Mankota	1-3	All classes on non-Kindergarten days	7	
Mankota	4-6	Math, ELA, Social, Science	9	
Mankota	7-8	Math, ELA, Social, Science, PAA, Career Guidance	8	
Mankota	9-10	ELA, Science History, Photography	6	
Mankota	11-12	ELA, History, Online ENV Science (Cargill)	8	5
Mortlach	K	All classes	5	
Mortlach	1	All classes	9	
Mortlach	2	All classes	4	
Mortlach	3	All classes	10	
Mortlach	4	All classes	7	
Mortlach	5	All classes	5	
Mortlach	6	All classes	7	
Mortlach	7	All classes	5	
Mortlach	8	All classes	9	
Mortlach	9	Physical Education 90A	6	
Mortlach	9	Math 90 WA	6	
Mortlach	9	ELA 90	6	
Mortlach	9/10	Science 90	9	
Mortlach	9/10	Career Ed 90	9	
Mortlach	9/10	Health 90	9	
Mortlach	9/10	Social Studies 90	9	
Mortlach	10	Math 10 WA	3	
Mortlach	10	ELA 10	3	
Mortlach	11	ELA 20	3	
Mortlach	11	Science 10	1	
Mortlach	11	Physical Education 20	3	
Mortlach	11/12	Vis Arts 20	6	
Mortlach	11/12	Environmental Science 20	5	
Mortlach	11/12	Math 20 WA	4	
Mortlach	12	Physical Education 30	3	
Mortlach	12	Math 21	1	
Mortlach	12	Pre-Calculus 30	1	
Mortlach	12	ELA A30	3	28
Mossbank	K/1	Kindergarten/Grade 1 all	8	
Mossbank	11/12	Health Science 20	7	
Mossbank	11/12	Pre-calculus 30	6	

Mossbank	11/12	Apprenticeship 20	4	
Mossbank	11/12	WAM Math 30	1	
Mossbank	11/12	Foundations/Pre-Calculus 20	1	
Mossbank	11/12	Math 28	1	7
Riverview Collegiate	9,10,11,12	Hockey	9	
Riverview Collegiate	10,11,12	Extensions	9	
Riverview Collegiate	11	Math 20 Pre-Calculus	8	3
Rockglen	K	Core subjects	8	1
Rouleau	Prek	Pre-K	9	
Rouleau	3	Math	9	
Rouleau	7	Math	8	
Rouleau	8	Math	10	
Rouleau	10	Math	6	5
William Grayson	7 & 8	Band classes	9	
William Grayson	Varies	Gym sensory period - Averages Under 10	10	2
Total Classes with 10 or fewer students				103

Summary of classes with 10 or fewer students September 15, 2017

School	Grade(s)	# of Classes
Assiniboia Elementary	1, 7, 9	3
Bengough	1/2, 11/12	5
Caronport High	10/11	1
Central Butte	11/12	2
Chaplin	K, 1, 2, 6, 7, 8, 9, 10, 11, 12	10
Cornerstone Christian	10	1
Coronach	K, 11/12	2
Craik	6, 7, 8, 9, 11	3
Eyebrow	All Grades	7
Glentworth Central	K	1
École Gravelbourg	6, 9, 10, 11, 12	9
Kincaid Central	10, 11, 12	2
Lafleche Central	K, 11, 12	6
Mankota	1 through 12	5
Mortlach	All Grades	28
Mossbank	11, 12	7
Riverview Collegiate	9, 10, 11, 12	3
Rockglen	K	1
Rouleau	Prek, 3, 7, 8, 10	5
William Grayson	7, 8, Varies	2
Total Classes with 10 or fewer students		103

AGENDA ITEM

Meeting Date:	October 3, 2017	Agenda Item #:	8.3
Topic:	Inquiry re: Rural Transportation Changes		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:

At the September Regular Board Meeting the following inquiry was made:
With all the changes made this year to rural transportation, did we see any student movement to the schools within their catchment or did parents find alternate means of transportation?

Current Status:

The total number of students affected by grandfathered changes the Board made in June is 77. Below is a summary of the changes.

No change to busing: 26 students

Using Alternate Yard Service: 32 students

Not on a bus (as of Sept 22/17): 18 students

Changed schools so receiving busing: 1 student

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Barry Stewart	September 22, 2017	n/a

Recommendation:

That the Board review the information provided.