

Prairie South Schools
BOARD OF EDUCATION

APRIL 4, 2017
1:00 p.m. – 4:00 p.m.
Gravelbourg Council Chambers, 209 Main Street, Gravelbourg

AGENDA

- 1. Board Planning Session (In-Camera)**
 - 1.1 LIP Avonlea**
 - 1.2 Naming of Field – Assiniboia**
 - 1.3 Incidents of Concern**

- 2. Call to Order**

- 3. Adoption of the Agenda**

- 4. Adoption of Minutes**

- 5. Decision and Discussion Items**
 - 5.1. Graduation Dates 2016-2017**
 - 5.2. Monthly Reports**
 - 5.2.1. Teacher Absence and Substitute Usage Report
 - 5.2.2. CUPE Staff Absence and Substitute Usage Report
 - 5.2.3. Bus Driver Absence And Substitute Usage Report
 - 5.2.4. Out of Scope Absence and Substitute Usage Report
 - 5.2.5. Tender Report
 - 5.3. 2017-2018 School Year Calendar Options**
 - 5.4. Respect for Human Diversity Policy**

- 6. Delegations and Presentations – NONE**

- 7. Committee Reports**
 - 7.1. Standing Committees**
 - 7.1.1. Student Literacy and Achievement
 - 7.1.2. Equitable Opportunities
 - 7.1.3. Student Transitions
 - 7.1.4. Business and Governance
 - 7.1.5. Advocacy and Networking
 - 7.1.6. Rural Strategies
 - 7.1.7. Urban Strategies

- 8. Information Items - NONE**

- 9. Provincial Matters**

- 10. Celebration Items**

- 11. Identification of Items for Next Meeting Agenda**
 - 11.1. Notice of Motions**
 - 11.2. Inquiries**

- 12. Meeting Review**

- 13. Adjournment**

MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at Central Office, 1075 9th Avenue North West, Moose Jaw, Saskatchewan on MARCH 14, 2017 at 11:00 a.m.

Attendance: Mr. R. Bachmann; Dr. S. Davidson; Ms. M. Jukes; Mr. A. Kessler; Mr. T. McLeod; Ms. D. Pryor; Mr. J. Radwanski; Mr. B. Swanson; Ms. G. Wilson; Mr. L. Young; T. Baldwin, Director of Education; B. Girardin, Superintendent of Business and Operations; L. Meyer, Superintendent of Learning; R. Boughen, Superintendent of Human Resources; D. Huschi, Superintendent of School Operations; K. Novak, Superintendent of School Operations; D. Teneycke, Superintendent of School Operations; H. Boese, Executive Assistant

Presentation: Voices to Encourage Change (VTEC) Students, 1:00 p.m.

Motions:

03/14/17 – 2705 That the meeting be called to order at 11:18 a.m. Carried
- Davidson

Voices to Encourage Change (VTEC) Student Introductions

03/14/17 – 2706 That the Board adopt the agenda as presented. Carried
- Young

03/14/17 – 2707 That the Board adopt the Minutes of the Regular Meeting Carried
of February 7, 2017 as presented.
- Jukes

03/14/17 – 2708 That the Board approve the disposal of records at or past Carried
their retention listed on the attached schedule by transfer
to the Saskatchewan Archives or by shredding.
- McLeod

That the Board break at 11:55 a.m.

That the Board reconvene at 12:56 p.m.

03/14/17 – 2709 That the Board receive and file the 2nd Quarter Financial Carried
Accountability Report.
- Radwanski

03/14/17 – 2710 That the Board accept the monthly reports as presented. Carried
- Young

03/14/17 – 2711 That the Board receive and file the Early Learning Carried
Accountability Report.
- Jukes

03/14/17 – 2712

That the Board approve Assiniboia Composite High School's Grade 11 and 12 students to attend MUNA in Winnipeg, Manitoba on May 4-6, 2017.
- Kessler

Carried

Committee Reports

Standing Committees:

Student Literacy & Achievement

- No report given.

Equitable Opportunities

- No report given.

Student Transitions

- Reviewed the Early Learning Accountability Report that was presented today.
- Had a phone conversation with Jim Shevchuk and Trevor Gerwing regarding the program they are running in their high schools to increase graduation rates and targeting kids most at need. Great discussion on how that could look Moose Jaw. A lot of what the VTEC students said today reinforced our phone conversation. We are on the right track.

Business and Governance

- Met on February 28 and discussed possible upgrades to the Peacock Centennial Auditorium. Also talked about the Football field at Assiniboia High and the grants that they have applied for, including one which would include naming rights. More discussion will take place at the next meeting.

Advocacy and Networking

- We met with MLA Dave Marit and most of the trustees were in attendance at the meeting. Since then, Tim and Shawn met separately with individual MLAs; the advocacy work is done and we are waiting for the budget.

Rural Strategies

- Met and discussed the Caronport catchment area and will be meeting following today's Board Meeting to carry on the conversation.

Urban Strategies

- Met on February 28.
- Discussed the submission to the Ministry for the HVAC upgrade at Peacock Collegiate. No word yet on whether it's been approved.
- Reflected on Riverview's request for an alternate calendar. Clarified that the school was notified of the decision from the last Board Meeting.
- Reviewed possible improvements to Peacock's Centennial Auditorium and Guthridge Field as well as the how many other parties use Guthridge Field
- Talked again about the amount of money being spent on urban busing – talked about seasonal busing and expanding walking circles. Ongoing discussions with Holy Trinity regarding possible changes to busing in the City of Moose Jaw.

- Mr. Huschi informed us of High School Tours taking place the evening of March 29 for all grade 8 students and their parents/guardians at Central Collegiate, Peacock Collegiate and Riverview Collegiate.

03/14/17 – 2713

That the meeting be adjourned at 2:20 p.m.
- Swanson

Carried

S. Davidson
Chair

B. Girardin
Superintendent of Business & Operations

Next Regular Board Meeting:

Date: April 4, 2017
Location: Council Chambers, Gravelbourg

Annual Meeting of Electors:

Date: April 4, 2017 @ 5:30 p.m.
Location: École Gravelbourg School, 240 1st Avenue W, Gravelbourg

DRAFT

AGENDA ITEM

Meeting Date:	April 4, 2017	Agenda Item #:	5.1
Topic:	Graduation Dates 2016-2017		
Intent:	<input type="checkbox"/> Decision	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Attached is a list of grade 12 graduation dates (sorted by date). Prairie South trustees have traditionally viewed graduation attendance as an excellent opportunity for members to connect with the various school communities. Senior administration have attended if they so choose.

Current Status:

Trustees need to decide who will be attending each graduation. Names of trustees attending will be forwarded to the schools and specific information regarding the graduation will be forwarded to trustees directly from the school.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Tony Baldwin	March 23, 2017	Graduation Dates 2016-2017

Recommendation:

Board to discuss who will be attending graduations.

GRADUATION DATES 2016-2017

SCHOOL	DATE	ATTENDING
Coronach	May 6	
Glentworth Central	May 13	
Mankota	May 19	
Kincaid Central	May 20	
Chaplin	May 26	
Mortlach	May 26	
Rockglen	May 26	
École Gravelbourg	May 27	
Rouleau	May 27	
Lafleche Central	June 2	
Avonlea	June 9	
Mossbank	June 9	
Bengough	June 10	
Caronport High	June 11	
Cornerstone Christian	June 15	
Central Butte	June 29	
Peacock Collegiate	June 29 (9:30 a.m.) Hildebrandt Chapel, Caronport	
Riverview Collegiate	June 29 (10:00 a.m.)	
Assiniboia Composite	June 30	
Craik	June 30	
Eyebrow	June 30	
Central Collegiate	June 30 (9:30 a.m.) Hillcrest Church	

AGENDA ITEM

Meeting Date:	April 4, 2017	Agenda Item #:	5.2
Topic:	Monthly Reports		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Attached are the following reports for Board approval:

1. Teacher Absences and Substitute Usage for the period Mar 2-27, 2017
2. CUPE Absences and Casual Usage for the period March 1-27, 2017
3. Bus Driver Absences and Casual Usage for the period March 1-27, 2017
4. Out of Scope Absences and Casual Usage for the period March 1-27, 2017
5. Tender Report for the period Mar 6-27, 2017

Current Status:

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Ryan Boughen, Ron Purdy	March 28, 2017	<ol style="list-style-type: none">1. Teacher Absences and Substitute Usage2. CUPE Absences and Casual Usage3. Bus Driver Absences and Casual Usage4. Out of Scope Absences and Casual Usage5. Tender Report

Recommendation:

That the Board accept the monthly reports as presented.

Teacher Absences & Substitute Usage					
Date Range:		March 2, 2017 - March 27, 2017			
Absence Reason	Days	% of Total Absences	Sub Days	% Needed Sub	% of possible days
LINC Agreement					
Compassionate Leave	14.5	1.79%	11	75.86%	0.19%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Education Leave	0	0.00%	0	0.00%	0.00%
Emergency Leave	4	0.49%	2	50.00%	0.05%
Executive Leave	1	0.12%	1	100.00%	0.01%
Prep Time	162.2	19.99%	161.4	99.51%	2.08%
Pressing Leave Teacher	19.85	2.45%	16.6	83.63%	0.25%
PSTA	0	0.00%	0	0.00%	0.00%
Rec. Of Service	51.1	6.30%	39.7	77.69%	0.65%
Leave Without Pay	12.5	1.54%	12.1	96.80%	0.16%
SUB TOTAL	265.15	32.67%	243.8	91.95%	3.39%
Provincial Agreement/ Education Act/ Employment Act					
Court/Jury	0	0.00%	0	0.00%	0.00%
Illness - Teacher	217.69	26.83%	190.31	87.42%	2.79%
Illness - Long Term	156.94	19.34%	0	0.00%	2.01%
Medical/Dental Appt	62.32	7.68%	50.21	80.57%	0.80%
Internship Seminar	0	0.00%	0	0.00%	0.00%
Paternity/Adoption Leave	0	0.00%	0	0.00%	0.00%
Secondment	3	0.37%	0	0.00%	0.04%
Unpaid Sick Leave	0	0.00%	0	0.00%	0.00%
SUB TOTAL	439.95	54.21%	240.52	54.67%	5.63%
Prairie South					
Extra/Co-curr Teach	37.6	4.63%	28.2	75.00%	0.48%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	3.5	0.43%	3.5	100.00%	0.04%
LRNG Meet/PD	7.5	0.92%	7.5	100.00%	0.10%
Noon Supervision Day	23.9	2.95%	23.5	98.33%	0.31%
PD DEC Teachers	26	3.20%	22.2	85.38%	0.33%
SOEH Meet/PD	0	0.00%	0	0.00%	0.00%
SONO Meet/PD	4.9	0.60%	4.9	100.00%	0.06%
SOSO Meet/PD	0	0.00%	0	0.00%	0.00%
STF Business - Invoice	3	0.37%	3	100.00%	0.04%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	106.4	13.11%	92.8	87.22%	1.36%
Total Absences	811.5	100.00%	577.12	71.12%	10.39%

Teachers (FTE)
434.08

of teaching Days
18

Possible Days
7813.44

CUPE Staff Absences & Casual Usage 2016-2017

Date: March 1, 2017 - March 27, 2017

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
CUPE Agreement					
Act of God	0.5	0.08%	0	0.00%	0.01%
Bereavement Leave	13.54	2.29%	12.58	92.91%	0.27%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	8	1.35%	7.59	0.00%	0.16%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
CUPE Business - Invo	34	5.74%	31	91.18%	0.67%
Earned Day Off	4	0.68%	3	75.00%	0.08%
Executive Position	0	0.00%	0	0.00%	0.00%
Family Responsibilities	0.75	0.13%	0	0.00%	0.01%
Illness - Support	276.82	46.76%	151.29	54.65%	5.47%
Med/Den Appt Support	43.12	7.28%	29.15	67.60%	0.85%
Noon Supervision	5.86	0.99%	5	85.32%	0.12%
Parenting/Caregiver	19.96	3.37%	14	70.14%	0.39%
Pressing Leave	16.49	2.79%	11.41	69.19%	0.33%
Rec. of Service	7.86	1.33%	4.86	61.83%	0.16%
TIL Support	11.89	2.01%	2	16.82%	0.23%
Without Pay Support	83.78	14.15%	48.36	57.72%	1.65%
SUB TOTAL	526.57	88.94%	320.24	60.82%	10.40%
Employment Act					
Court/Jury Duty		0.00%		#DIV/0!	0.00%
Paternity Leave		0.00%		0.00%	0.00%
Vacation Support	26.63	4.50%	20.13	75.59%	0.53%
Workers Compensation	23.16	3.91%	18.63	80.44%	0.46%
SUB TOTAL	49.79	8.41%	38.76	77.85%	0.98%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-curr Sup	0.93	0.16%	0.93	0.00%	0.02%
FACI Meet/PD	2.75	0.46%	0	0.00%	0.05%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
PD DEC Support Staff	12	2.03%	3	0.00%	0.24%
SOEH Meet/PD	0	0.00%	0	0.00%	0.00%
SONO Meet/PD	0	0.00%	0	0.00%	0.00%
SOSO Meet/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	15.68	2.65%	3.93	0.00%	0.31%
Total Absences	592.04	100.00%	362.93	61.30%	11.69%

3.93

Possible Days

March 1, 2017 - March 27, 2017

Days

19.00

FTE

266.5406

Total Days

5064.27

*Does not include data from three CUPE bus drivers

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Bus Driver Staff Absences & Casual Usage 2016-2017

Date: March 1, 2017 - March 27, 2017

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0	0.00%	0	0.00%	0.00%
Bereavement Leave	3	1.66%	3	0.00%	0.15%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	5	2.76%	5	0.00%	0.26%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Family Responsibilities	0	0.00%	0	0.00%	0.00%
Illness - Support	35.5	19.61%	28.5	80.28%	1.83%
Med/Den Appt Support	19.5	10.77%	18.5	94.87%	1.01%
Parenting/Caregiver	0	0.00%		0.00%	0.00%
Pressing Leave	15.5	8.56%	14	90.32%	0.80%
Without Pay Support	102.5	56.63%	101	98.54%	5.29%
SUB TOTAL	181	100.00%	170	93.92%	9.34%
Employment Act					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	0	0.00%	0	0.00%	0.00%
Workers Compensation	0	0.00%	0	0.00%	0.00%
SUB TOTAL	0	0.00%	0	0.00%	0.00%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
SOEH Meet/PD	0	0.00%	0	0.00%	0.00%
SONO Meet/PD	0	0.00%	0	0.00%	0.00%
SOSO Meet/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	0	0.00%	0	0.00%	0.00%
Total Absences	181	100.00%	170	93.92%	9.34%

Possible Days

March 1, 2017 - March 27, 2017

Days

17.00

Staff

114

Total Days

1938.00

* Bus Drivers are now counted by actual staff, not FTE

** Data includes data from 3 CUPE bus drivers

*** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Out of Scope Staff Absences & Casual Usage 2016-2017

Date: March 1, 2017 - March 27, 2017

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0	0.00%	0	0	0.00%
Bereavement Leave	1	1.02%	0	0	0.10%
Community Service	0	0.00%	0	0	0.00%
Compassionate Care	0.13	0.13%	0	0	0.01%
Competition Leave	0	0.00%	0	0	0.00%
Convocation Leave	0	0.00%	0	0	0.00%
Family Responsibilities	0	0.00%	0	0	0.00%
Illness - Support	57.2	58.55%	0	0	5.58%
Med/Den Appt Support	8.95	9.16%	0	0	0.87%
Parenting/Caregiver	1.51	1.55%	0	0	0.15%
Pressing Leave	2.89	2.96%	0	0	0.28%
Without Pay Support	0	0.00%	0	0	0.00%
SUB TOTAL	71.68	73.37%	0	0.00%	6.99%
Employment Act					
Court/Jury Duty	0	0.00%	0	0	0.00%
Paternity Leave	0	0.00%	0	0	0.00%
Vacation Support	26.01	26.63%	0	0	2.54%
Workers Compensation	0	0.00%	0	0	0.00%
SUB TOTAL	26.01	26.63%	0	0.00%	2.54%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0	0.00%
BUSI Meet/PD	0	0.00%	0	0	0.00%
FACI Meet/PD	0	0.00%	0	0	0.00%
HUMA Meet/PD	0	0.00%	0	0	0.00%
LRNG Meet/PD	0	0.00%	0	0	0.00%
SOEH Meet/PD	0	0.00%	0	0	0.00%
SONO Meet/PD	0	0.00%	0	0	0.00%
SOSO Meet/PD	0	0.00%	0	0	0.00%
TRAN Meet/PD	0	0.00%	0	0	0.00%
SUB TOTAL	0	0.00%	0	0	0.00%
Total Absences	97.69	100.00%	0	0.00%	9.52%

Possible Days	Days	FTE	Total Days
March 1, 2017 - March 27, 2017	19.00	53.98	1025.62

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Tender Report for the period March 6, 2017 to March 27, 2017

Background:

- Board has requested a monthly report of tenders awarded which exceed the limits of Administrative procedure 513, which details limits where formal competitive bids are required.

The procedure is as follows:

- The Board of Education has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting as an information item.
- Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.

Current Status:

There were no competitive bids awarded for the reporting period.

AGENDA ITEM

Meeting Date:	April 4, 2017	Agenda Item #:	5.3
Topic:	2017-2018 School Year Calendar Options		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Current Status:

The calendar committee met December 8, 2016 to discuss parameters and develop two draft calendars. The 20 member committee represented school-based staff, PSTA president, CUPE president, and School Community Councils. Two draft calendars were presented to school-based staff and parents through a survey to gather feedback. Feedback survey was open March 7 to 22, 2017. Survey results were collated: 'Extended Breaks' calendar received 71% support and 'Long Weekends' calendar 29%. Alternative School Year (ASY) and Hutterian calendars were adjusted accordingly to meet requirements. All ASY administrators were involved in a collaborative process taking into consideration each community's perspective as they placed the non-instructional Fridays. The ASY calendar will be presented as a hard copy at the April 4 board meeting as it was still being worked on at the time this template was being developed.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Kim Novak	March 23, 2017	'Extended Break' calendar, Hutterian calendar, Parent letter, Survey results

Recommendation:

That the Board approve the 2017-2018 Extended Breaks School Year Calendar as presented at the meeting.

Prairie South School Division # 210
DRAFT 2017-2018 School Year Calendar

FIRST SEMESTER					
MON	TUE	WED	THU	FRI	AUGUST 2017
					Aug. 29: SBO/Prep. Day - No Classes
					Aug. 30-31: Prof. Learning - No classes
21	22	23	24	25	
28	29	30	31		TD = 3 ID= 0
MON	TUE	WED	THU	FRI	SEPTEMBER 2017
				1	Sept. 1: Prof. Learning - No classes
4	5	6	7	8	Sept. 4: Labour Day - No school
11	12	13	14	15	Sept. 5: First Day of Classes
18	19	20	21	22	Sept. 18: LIT/Early dismissal
25	26	27	28	29	TD = 20 ID= 19
MON	TUE	WED	THU	FRI	OCTOBER 2017
2	3	4	5	6	Oct. 9: Thanksgiving - No classes
9	10	11	12	13	Oct. 16: LIT Prof. Learning - No classes
16	17	18	19	20	
23	24	25	26	27	
30	31				TD = 21 ID= 20
MON	TUE	WED	THU	FRI	NOVEMBER 2017
		1	2	3	Nov. 3: Teacher Prep. Day - No classes
6	7	8	9	10	Nov. 6: LIT/Early dismissal
13	14	15	16	17	Nov. 13: Remembrance Day Stat - No school
20	21	22	23	24	Nov. 17: Student Led Conferences - No classes
27	28	29	30		TD = 21 ID= 20
MON	TUE	WED	THU	FRI	DECEMBER 2017
				1	Dec. 11: LIT/Early dismissal
4	5	6	7	8	Dec. 25-Jan. 2: Christmas Break - No school
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	TD = 16 ID= 16
MON	TUE	WED	THU	FRI	JANUARY 2018
1	2	3	4	5	Jan. 15: LIT/Early dismissal
8	9	10	11	12	Jan. 25-26, 29-30: Departmental Exams
15	16	17	18	19	Jan 31: Teacher Prep. Day - No classes
22	23	24	25	26	
29	30	31			TD = 21 ID= 20
First Semester Instructional Days = 95					
Teacher Days = 102					

SECOND SEMESTER					
MON	TUE	WED	THU	FRI	FEBRUARY 2018
			1	2	Feb. 12: LIT/Early dismissal
5	6	7	8	9	Feb. 19-23: Family Day Week - No classes
12	13	14	15	16	
19	20	21	22	23	
26	27	28			TD = 15 ID= 15
MON	TUE	WED	THU	FRI	MARCH 2018
			1	2	Mar. 9: Teacher Prep. Day - No classes
5	6	7	8	9	Mar. 19: LIT/Early dismissal
12	13	14	15	16	Mar. 23: Student Led Conferences -No classes
19	20	21	22	23	March 30: Good Friday - No school
26	27	28	29	30	TD = 21 ID= 20
MON	TUE	WED	THU	FRI	APRIL 2018
2	3	4	5	6	Apr. 2-6: Easter Break - No school
9	10	11	12	13	Apr. 16: LIT/Early dismissal
16	17	18	19	20	
23	24	24	26	27	
30					TD = 16 ID= 16
MON	TUE	WED	THU	FRI	MAY 2018
	1	2	3	4	May 14: LIT/Early dismissal
7	8	9	10	11	May 21: Victoria Day - No school
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		TD = 22 ID= 22
MON	TUE	WED	THU	FRI	JUNE 2018
				1	June 11: LIT/Early dismissal
4	5	6	7	8	June 22, 25-27: Departmental Exams
11	12	13	14	15	June 27: Last day of classes for students
18	19	20	21	22	June 28-29: SBO/Teacher Prep Days - No classes
25	26	27	28	29	TD = 21 ID= 19
Second Semester Instructional Days = 92					
Teacher Days = 95					
Instructional Days = 185 (187-2 for Early Dismissal)					
Non Instructional Days = 12					
Total Teacher Days = 197					

LEGEND		
	First Day of Classes	 LIT/Early Dismissal
	Stat Holiday Observed	 Preparation Day
	School-Based Org/Inservice	 Professional Learning
	Student Led Conferences	 Holidays
	Last Day of Classes	



Prairie South School Division # 210
DRAFT 2017-2018 Hutterian School Year Calendar

FIRST SEMESTER				
MON	TUE	WED	THU	FRI
AUGUST 2017				
21	22	23	24	25
28	29	30	31	
TD = 3 ID= 0				
MON	TUE	WED	THU	FRI
SEPTEMBER 2017				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
TD = 20 ID= 19				
MON	TUE	WED	THU	FRI
OCTOBER 2017				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
TD = 21 ID= 20				
MON	TUE	WED	THU	FRI
NOVEMBER 2017				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
TD = 21 ID= 20				
MON	TUE	WED	THU	FRI
DECEMBER 2017				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
TD = 16 ID= 16				
MON	TUE	WED	THU	FRI
JANUARY 2018				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
TD = 21 ID= 20				
First Semester Instructional Days = 95				
Teacher Days = 102				

SECOND SEMESTER				
MON	TUE	WED	THU	FRI
FEBRUARY 2018				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		
TD = 15 ID= 15				
MON	TUE	WED	THU	FRI
MARCH 2018				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
TD = 21 ID= 20				
MON	TUE	WED	THU	FRI
APRIL 2018				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	24	26	27
30				
TD = 16 ID= 16				
MON	TUE	WED	THU	FRI
MAY 2018				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
TD = 22 ID= 20				
MON	TUE	WED	THU	FRI
JUNE 2018				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
TD = 21 ID= 19				

Second Semester Instructional Days = 90	
Teacher Days = 95	
Instructional Days = 185	
Non Instructional Days = 12	
Total Teacher Days = 197	

LEGEND		
	First Day of Classes	
	LIT/Early Dismissal	
	Stat Holiday Observed	
	School-Based Org/Inservice	
	Preparation Day	
	Professional Learning	
	Student Led Conferences	
	Holidays	
	Last Day of Classes	
	Religious Holiday/Preparation Day	

March 7, 2017

Dear Parents/Guardians and Staff:

Prairie South is currently developing the 2017-2018 school year calendar. We are asking for feedback on two calendars developed by Prairie South's Calendar Committee, which includes representation from the Prairie South Teachers' Association (PSTA), CUPE Local 5512, administration, school-based staff, Board Trustees and School Community Councils.

The committee developed two calendars based on Board-approved parameters that reflect locally negotiated staff agreements, Education Act Amendment Regulations, and professional development. We would now like to invite you to provide feedback.

Both calendars according to Education Act Amendment regulations, meet the government's mandate to ensure a minimum of 950 instructional hours.

[Extended Breaks \(click to view calendar\)](#)

- Seven (7) student days for Christmas Break
- Five (5) student days for February Break
- Six (6) student days for Easter Break

[Long Weekends \(click to view calendar\)](#)

- Eight (8) student days for Christmas Break
- Five (5) student days for February Break
- Three (3) student days for Easter Break
- Extended Victoria Day weekend in May
- Long weekend in June

Please go to <https://www.surveymonkey.com/r/CalendarSurvey17-18> to complete the survey, which can also be found on Prairie South's website www.prairiesouth.ca. The survey will close at noon on Wednesday, March 22, 2017. Prairie South School Division values your feedback.

Thank you.



Mr. Kim Novak
Superintendent of Operations

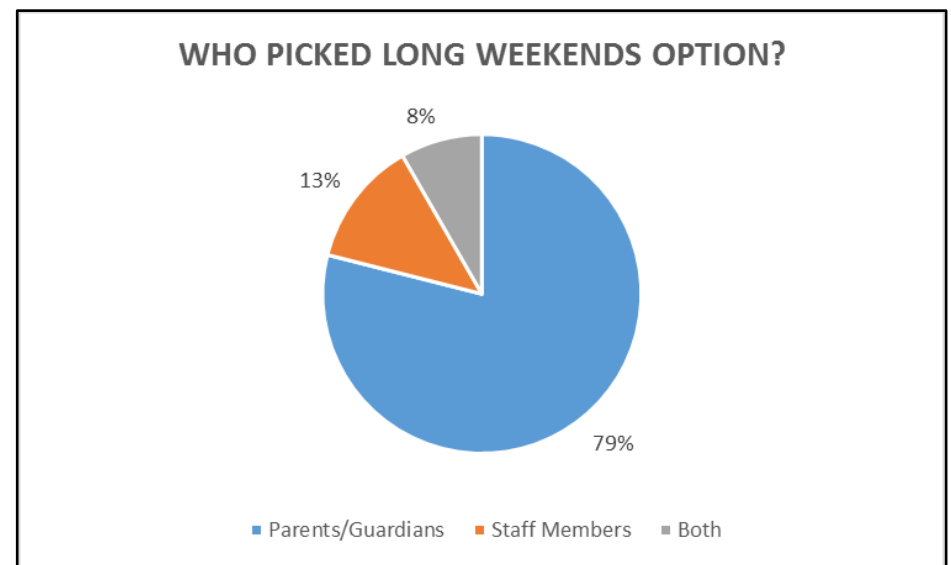
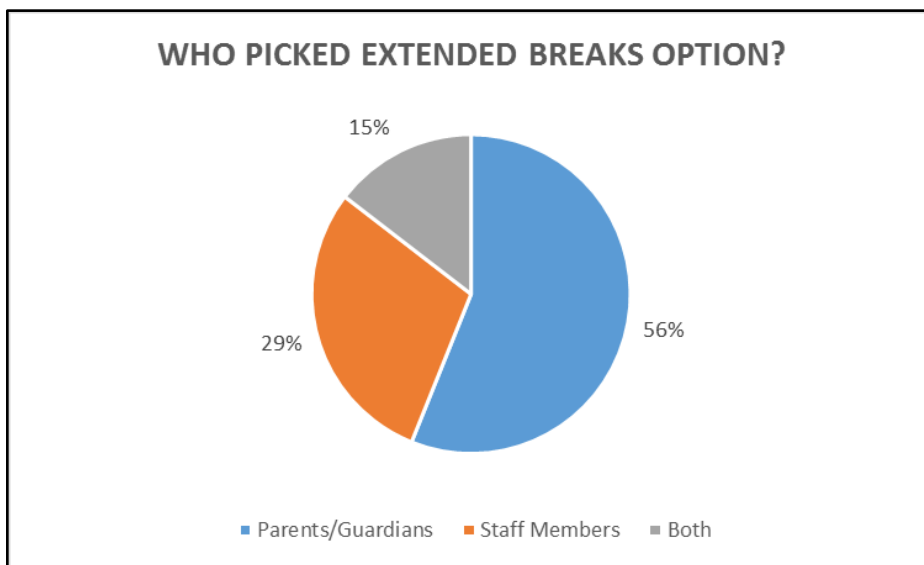
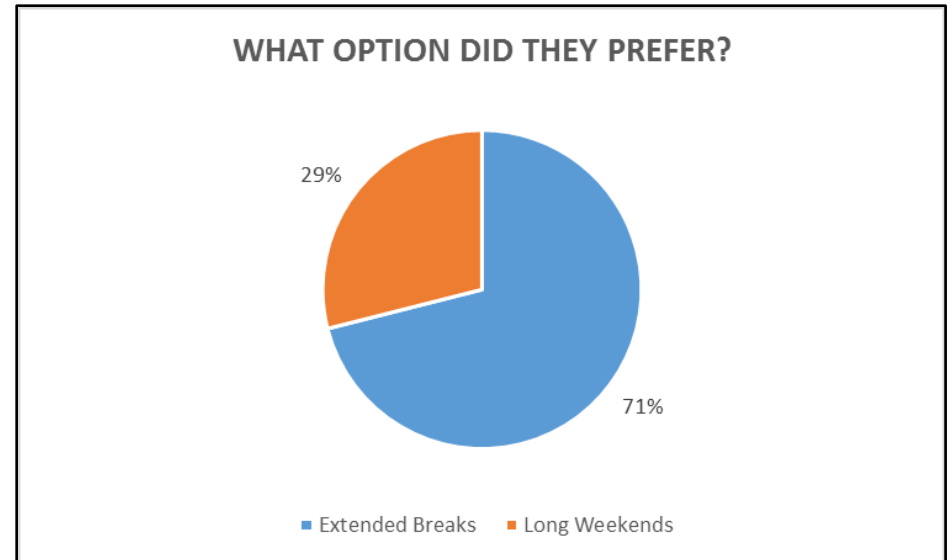
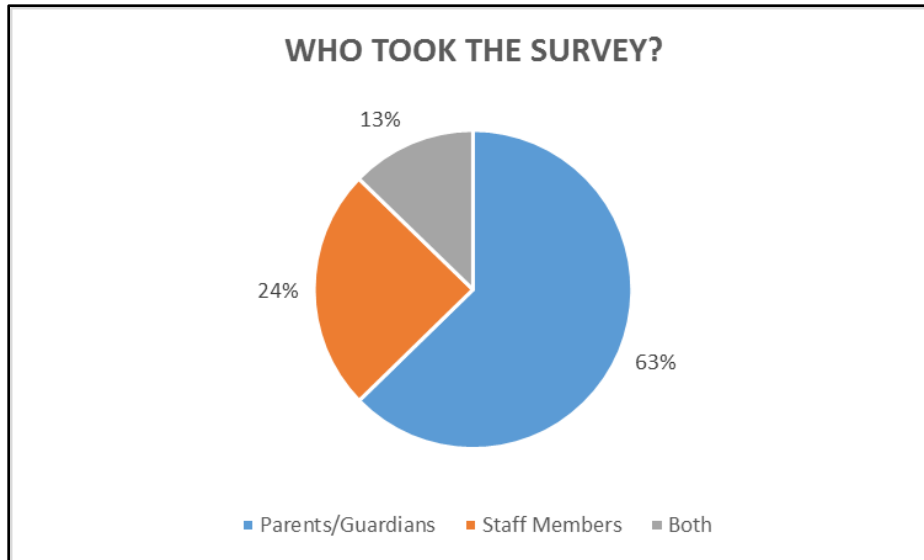
2017-18 CALENDAR SURVEY RESULTS

Total: 1247 Participants

Breakdown: 782 were Parents/Guardians, 306 were Staff, and 159 were both Parents/Guardians and Staff

Extended Breaks Option: 7 days for Christmas Break, 5 days for February Break, 6 days for Easter Break

Long Weekends Option: 8 days for Christmas Break, 5 days for February Break, 3 days for Easter Break, extended weekend in May, long weekend in June



AGENDA ITEM

Meeting Date:	April 4, 2017	Agenda Item #:	5.4
Topic:	Respect for Human Diversity Policy		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Development of this policy followed Board Policy 10 on Policy Making following track #3 which outlines steps to collaborate.

The initial draft was created by a group of stakeholders including Five Hills Health Mental Health and Addictions, Moose Jaw Multicultural Council, Moose Jaw Newcomer Welcome Centre, Moose Jaw South Central RIC, Moose Jaw Aboriginal Community, Moose Jaw Pride, Prairie South and a parent and student.

The initial draft was then shared with the Equitable Opportunities Committee, Board and SCCs for feedback in the spring of 2016, feedback was shared with the group and the Equitable Opportunities Committee.

Revisions were made by the group.

The 2nd draft was then sent back to schools staff and SCC for further feedback in August of 2016.

The Equitable Opportunities Committee received feedback and reviewed it again in February 2017.

Current Status:

Final revisions were made and presented to Board for approval today.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Each draft has been reviewed by legal counsel, Geraldine Knudsen at the SSBA. She is in approval of the current draft.

Communications:

Prepared By:	Date:	Attachments:
Lori Meyer	April 4, 2017	Respect for Human Diversity Policy

Recommendation:

That the board approve the Respect for Human Diversity Policy as attached.

Policy

Respect for Human Diversity

Background

Human diversity includes all the ways in which human beings are both similar and different. Respect for diversity means accepting, and respecting differences in people and their unique circumstances. Diversity includes, but is not limited to, religion, creed, marital status, sex, sexual orientation, disability, age, color, ancestry, nationality, place of origin, race or perceived race, receipt of public assistance and gender identity. Our understanding of diversity is constantly evolving and an attitude of inclusion should be kept in mind when applying this policy.

Prairie South School Division subscribes to the fundamental principle that all persons are equal in dignity and rights. Acts of discrimination based on these or other differences protected by law shall not be tolerated in Prairie South School Division operated schools, Prairie South School Division sponsored events, learning environments (including extra-curricular and co-curricular environments) or workplaces. The development and implementation of policies, procedures, practices and programs shall reflect and promote everyone's right to equal concern and respect, and provide an environment which promotes and fosters growth, harmony, accessibility and equality of opportunity for all stakeholders. Stakeholders include School Community Councils (SCCs), students and their families, staff, Board members. As far as possible, stakeholders will encourage community partners and other visitors to adhere to this policy.

Policy

1. Guiding Principles

Prairie South School Division recognizes that the underlying principle of human rights is the recognition of the individual worth and inherent dignity of all members of the human family. The objective of this policy is to ensure that every person is free and equal in dignity and rights and to discourage and eliminate discrimination. The Division is committed to the following guiding principles toward ensuring safe, respectful and inclusive school and work environments.

- a. **Communication:** Policy and procedure expectations related to human diversity, individual rights, social justice, bullying, harassment and discrimination are clearly and regularly communicated to all stakeholders.
- b. **Shared Responsibility:** All stakeholders are knowledgeable about the issues surrounding human diversity and are prepared to respond appropriately to questions and incidents.
- c. **Positive Relationships:** All stakeholders are encouraged to develop positive relationships by respecting the right of all individuals to have their own beliefs,

provided their actions do not harm or violate the rights of individuals who may not share those beliefs.

- d. Ongoing Monitoring and Improvement: All policies, procedures, practices and programs related to human diversity are monitored and improved to ensure best practice and compliance.

2. Roles and Responsibilities

All Prairie South School Division Stakeholders are responsible for:

- a. Modelling respect for human diversity.
- b. Understanding that equity and inclusive principles apply to everyone.
- c. Using inclusive and respectful language and approaches in all interactions.
- d. Taking reasonable steps to modify, in respectful ways, behaviors that are inconsistent with equity and inclusive practices. This applies to one's own behaviors and those observed in others.
- e. Reporting matters of harassment and discrimination in compliance with Prairie South School Division's policy and procedures.

3. Education, Training and Professional Development

- a. The Division will strive to ensure that education, training and professional development is provided for employees to develop awareness, knowledge, skills and attitudes necessary to support employees and students on issues regarding human diversity.
- b. The Division will consult with other agencies, associations and community groups that offer consultation or assistance in strengthening the Division's approach to human diversity and access to educational services.
- c. The Division will strive to provide developmentally appropriate materials, resources and activities that represent the diversity, values, backgrounds and experiences of all.
- d. The Division will support stakeholders on issues of human diversity and work with them to help empower them to treat each other with dignity and acceptance.

4. Dealing with Discrimination and Harassment

- a. Discrimination and harassment, or any expression thereof will not be tolerated and any such incident will be dealt with according to processes outlined in applicable policies and procedures.

References: The Education Act, 1995
The Saskatchewan Human Rights Code
The Saskatchewan Employment Act – Part III