

	<p><i>Prairie South Schools</i></p> <p>BOARD OF EDUCATION</p>	
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MARCH 14, 2017
11:00 a.m. – 4:00 p.m.
Central Office, 1075 9th Avenue NW, Moose Jaw

AGENDA

1. **Board Planning Session (10:00 – 11:00 a.m.)**
 - 1.1 **Provincial Wage Restraint Media Coverage**
 - 1.2 **Incidents of Concern**
 - 1.3 **Voices to Encourage Change (VTEC) Introductions**
2. **Call to Order**
3. **Adoption of the Agenda**
4. **Adoption of Minutes**
5. **Decision and Discussion Items**
 - 5.1. **Disposal of Records**
 - 5.2. **2nd Quarter Financial Accountability Report**
 - 5.3. **Monthly Reports**
 - 5.3.1. Teacher Absence and Substitute Usage Report
 - 5.3.2. CUPE Staff Absence and Substitute Usage Report
 - 5.3.3. Bus Driver Absence And Substitute Usage Report
 - 5.3.4. Out of Scope Absence and Substitute Usage Report
 - 5.3.5. Tender Report
 - 5.4. **Early Learning Accountability Report**
 - 5.5. **Out of Province Excursion – Assiniboia Composite High to Winnipeg, Manitoba**
6. **Delegations and Presentations**
 - 6.1. **Voices to Encourage Change (VTEC) Students**

7. Committee Reports

7.1. Standing Committees

- 7.1.1. Student Literacy and Achievement
- 7.1.2. Equitable Opportunities
- 7.1.3. Student Transitions
- 7.1.4. Business and Governance
- 7.1.5. Advocacy and Networking
- 7.1.6. Rural Strategies
- 7.1.7. Urban Strategies

8. Information Items

8.1. Inquiry from February 7, 2017 re: Prairie South TV (PSTV)

Could we have an update on implementation of the Board motion to have Prairie South-generated programming for broadcast highlighting events and accomplishments of Prairie South schools, staff and students?

8.2. Inquiry from February 7, 2017 re: Canada's 150th Anniversary

Does Prairie South or the Ministry of Education have any plans or programs to celebrate Canada's 150th anniversary? This celebration would possibly be scheduled for this spring as July 1st is the actual celebration date.

8.3. Class Size Report

8.4. Sale of Thatcher Drive

9. Provincial Matters

10. Celebration Items

11. Identification of Items for Next Meeting Agenda

11.1. Notice of Motions

11.2. Inquiries

12. Meeting Review

13. Adjournment

MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at Central Office, 1075 9th Avenue North West, Moose Jaw, Saskatchewan on FEBRUARY 7, 2017 at 11:00 a.m.

Attendance: Mr. R. Bachmann; Dr. S. Davidson; Ms. M. Jukes; Mr. A. Kessler; Mr. T. McLeod; Ms. D. Pryor; Mr. J. Radwanski; Mr. B. Swanson; Ms. G. Wilson; Mr. L. Young; T. Baldwin, Director of Education; B. Girardin, Superintendent of Business and Operations; L. Meyer, Superintendent of Learning; R. Boughen, Superintendent of Human Resources; D. Huschi, Superintendent of School Operations; K. Novak, Superintendent of School Operations; D. Teneycke, Superintendent of School Operations; H. Boese, Executive Assistant

Motions:

- | | | |
|-----------------|--|---------|
| 02/07/17 – 2688 | That the meeting be called to order at 11:29 a.m.
- Davidson | Carried |
| 02/07/17 – 2689 | That the Board amend the agenda as follows:
6.1 can be removed from the Agenda
Addition:
5.11 Alternative Calendar for Riverview Collegiate
and adopt the Agenda as amended.
- Wilson | Carried |
| 02/07/17 – 2690 | That the Board adopt the Minutes of the Regular Meeting of January 3, 2017 as presented.
- Pryor | Carried |
| 02/07/17 – 2691 | That the Board adopt the Minutes of the Special Meeting of January 23, 2017 as presented.
- Swanson | Carried |
| 02/07/17 – 2692 | That the Board receive and file the Transportation Accountability Report.
- Bachmann | Carried |
| | Mr. Kessler nominated Mary Jukes as the Prairie South representative for the Moose Jaw School District No. 1 Bursary Fund Inc. | |
| 02/07/17 – 2693 | That nominations cease.
- Swanson | Carried |
| 02/07/17 – 2694 | That the Board appoint the following people as directors of the Moose Jaw School District No. 1 Bursary Fund Inc. for the year 2017 and that the appointments be retroactive to January 1, 2017: | Carried |

Greg Veillard, Darleen Stewart, John Livingston, George Patterson, Claude Duke, Pam Ludwar, Darrell Crabbe, Prairie South School Board Member Mary Jukes, and Ron Purdy.

- Swanson

- | | | |
|-----------------|--|---------|
| 02/07/17 – 2695 | That approval be granted to fund an A.E. Peacock Colligate Mechanical Upgrade Facility Renewal project for approximately 2.1 million dollars pending approval from the Ministry and the source of funding to be Prairie South unrestricted surplus.
- Swanson | Carried |
| 02/07/17 – 2696 | That the Board approve submission to the Ministry of Education, the applications for the following major capital projects:
1. South Hill Joint School
2. A.E. Peacock: Mechanical piping/HVAC upgrade
3. Bengough: Renovation and Modernization
- Swanson

That the Board break at 12:15 p.m.

That the Board reconvene at 1:00 p.m. | Carried |
| 02/07/17 – 2697 | That the Board accept the monthly reports as presented.
- Young | Carried |
| 02/07/17 – 2698 | That the Board approve Sunningdale's SCC Constitution as presented.
- Young | Carried |
| 02/07/17 – 2699 | That the Board approve the Central Collegiate Grade 9-12 ski trip to Banff and Lake Louise, Alberta on April 13-16, 2017.
- McLeod | Carried |
| 02/07/17 – 2700 | That the Board approve the Glentworth Grade 9-12 ski trip to Hidden Valley Ski Resort on February 17 & 18, 2017.
- McLeod | Carried |
| 02/07/17 – 2701 | That the Board approve Peacock Collegiate Grade 9-12 students to attend a band/music trip to Banff, Alberta on May 7-10, 2017.
- Kessler | Carried |

- | | | |
|-----------------|---|---------|
| 02/07/17 – 2702 | That the Board approve Peacock Collegiate's Grade 11 students to attend a mountain bike trip to Kananaskis, Alberta on May 25-29, 2017.
- Wilson | Carried |
| 02/07/17 – 2703 | That we deny the application for the Riverview Collegiate SCC Alternate School Year Proposal at this time and invite them to resubmit to the Board for consideration next school year.
- Radwanski | Carried |

Committee Reports

Standing Committees:

Student Literacy & Achievement

- Met with four home-based families last evening. The meeting was very interesting and informative for trustees who were present and was appreciated by the home-based educator families. Partnerships are growing between schools and home-based parents.

Equitable Opportunities

- Met with Lori Meyer who updated the committee on the development of a diversity policy. Ongoing discussions regarding this and the committee will report back to the Board in the coming months.
- Met as an IT group with trustees and staff around division. Working on sending out surveys to staff to get their perspective on technology as well as priorities as a division for input to guide the committee with upcoming budgeting process.
- Next meeting we will continue developing a strategic plan for IT to make long-term decisions on the innovation front.

Student Transitions

- Met on January 4 to discuss what prekindergarten will look like for the future of Prairie South. Talked about graduation rates and what we are doing strategically to work on that and also discussed credit recovery.

Business and Governance

- Met on January 23. Reviewed the Transportation Accountability Report, Major Capital Projects and the A.E. Peacock mechanical upgrade which were all presented today.
- Tony presented on his work with SCCs and how to make them more understandable and easier process to know what SCCs are about and how people can be involved and make a difference in their schools.

Advocacy and Networking

- Presented to the Governance Review Panel on January 24. Al, Giselle, Darcy, Tony, Tim and Shawn as well as Barb Compton and Amanda Gent attended. Amanda presented on the perspective of an SCC Chair and Barb gave a good indication of how important partnerships are that have been forged between local businesses and the school division. The panel seemed very engaged and receptive to the presentation. Our presentation focused around Prairie South perspective and why locally elected boards are important. We are anxiously awaiting the complete

report which should be done by the end of this week but won't be made public until the government chooses. There were somewhere around 4000 written submissions and 50 live presentations. Responses overwhelmingly in support of locally elected school boards.

Rural Strategies

- Met January 23. Discussed the Rockglen bus route and after much consideration and how much it would cost to add another bus onto that route, we decided to do so. We added the route but haven't run it yet as we're looking for a driver.
- We talked quite a bit about how long kids are on a bus. We will dig a little deeper. Looking at creating a guideline around this but need to remember whatever we create, we need to afford. Have some tough work to do with this.
- Caronport catchment area was also discussed – committee has more questions before we proceed. Meet again on February 28 and Caronport catchment will be the focus of that meeting.

Urban Strategies

- Met this morning. Reviewed the alternate school year proposal from Riverview. Had a brief discussion around the South Hill Joint School.
- Conversations took place regarding discussions we had with Holy Trinity around urban bussing and possibility of seasonal bussing and talked about increasing walking circle. The City of Moose Jaw is providing bus service – students pay – to go to schools in Moose Jaw, especially the high schools.

SSBA Members' Council Meeting Update:

A lot of things advocated provincially for finding efficiencies, Prairie South has already done. A lot of great things being advocated provincially for finding efficiencies have happened around our Board table.

- Purchase Cards: provincial mandate to move to BMO cards and Prairie South has already implemented. Want to see utilization rate of purchase cards increased.
- Transportation efficiencies: about half the divisions are using Bus Planner, including Prairie South. Potential growth of that system to find system-wide efficiencies.
- Presentation on Lean initiatives in Learning which Prairie South did several years ago.

SSBA Insurance Plan Update was given regarding the resolution passed for increased transparency in insurance plan.

Inquiries

Does Prairie South or the Ministry of Education have any plans or programs to celebrate Canada's 150th anniversary? This celebration would possibly be scheduled for this spring as July 1st is the actual celebration date.

- Kessler

Could we have an update on implementation of the Board motion to have Prairie South-generated programming for broadcast highlighting events and accomplishments of Prairie South schools, staff and students?

- Swanson

02/07/17 – 2704

That the meeting be adjourned at 1:55 p.m.
- Wilson

Carried

S. Davidson
Chair

B. Girardin
Superintendent of Business & Operations

Next Regular Board Meeting:

Date: March 14, 2017
Location: Central Office, 1075 9th Avenue, Moose Jaw

DRAFT

AGENDA ITEM

Meeting Date:	March 14, 2017	Agenda Item #:	5.1
Topic:	Disposal of Records		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Board Policy is that records be retained for the duration specified in the Saskatchewan Learning Records Retention and Disposal Schedule. They are to be retained and disposed of in accordance with the directives of the Education Act 1995, The Local Government Election Act and The Archives Act. The Local Authority and Freedom of Information and Protection of Privacy Act also requires that we not keep records with personal information any longer than the purpose for which the information was collected. The Acts require that the Board approve the disposal of public records. They do not give instruction on non-public records. This Board has chosen to approve the disposal of all records.

Current Status:

A listing of records that are past or at their time for disposal according to the Records Retention and Disposal Schedule or the Employment Standards Act is attached. Not all types of files listed are named specifically in the retention schedule. In that case the retention for a similar type of record is to be used. For the files that are from older divisions that contain more than one kind of record, we have used the longest retention period that applies to a record in that file to determine retention for that folder. Where files contained minutes or financial statements, those records were pulled from the file.

The record of disposal of records, i.e. the attached list, is a permanent record that must be retained permanently.

A letter will be sent to the Saskatchewan Archives offering them the records which do not contain personal information. Any records offered to Archives from the list which they are not interested in retaining will be shredded. We require Board approval for the disposal.

Pros and Cons:**Financial Implications:****Governance/Policy
Implications:**

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Heather Boese	March 8, 2017	List of Records

Recommendation:

That the Board approve the disposal of records at or past their retention listed on the attached schedule by transfer to the Saskatchewan Archives or by shredding.

File Type	School Division/Unit	Details	Start Year	End Year	Retention	Box No
Sunlife Pension Pan	Moose Jaw SD 1	Actuarial Report, Memos, Correspondence, Annuity Certificate	1994	1996	7 years	G001
Sunlife Pension Pan	Moose Jaw SD 1	Annual Reports, Correspondence, Statement of transactions, invoices	1976	1994	7 years	G001
Sunlife Pension Pan	Moose Jaw SD 1	Actuarial Reports, Correspondence	1982	1993	7 years	G001
Sunlife Pension Pan	Moose Jaw SD 1	Statements,Fax, Info, Correspondence	1992	1997	7 years	G001
Sunlife Pension Pan	Moose Jaw SD 1	Correspondence, Reconciliation, List of Annuitants, Policy, Pension Study	1974	1992	7 years	G001
Sunlife Pension Pan	Moose Jaw SD 1	Original Copy of Agreement & Amendments, Sched of Members	1975	1994	7 years	G001
Pension Study-CUPE	Moose Jaw SD 1	Sched of Members, Correspondence, Pension Plan Report	1974	1990	7 years	G001
Student File	Golden Plains SD	Student IEP, meetings, tests, ABW, intervention checklist	1998	2000	7 years	G002
Student File	Moose Jaw SD 1	Student- Team meetings	1996	2002	7 years	G002
Student File	Golden Plains SD	Student- Student Evaluation Summary Reports, Progress Report, School Reports	1995	2001	7 years	G002
Student File	Golden Plains SD	Student- Work Experience	1998	2002	7 years	G002
Student File	Golden Plains SD	Student- Misc evaluation reports, meetings, SGI, resume, ABW	1995	2002	7 years	G002
Student Files	Gravelbourg	ABW, parent permission to evaluate, Psychological & Educ Assessment	1982	2003	7 years	G002
Financial Records	Technical HS	Journal,	1930	1941	7 years	G003
Financial Records	Collegiate Institute	Cash Book	1908	1918	7 years	G003
Financial Records	Moose Jaw Collegiate	Ledger	1907	1917	7 years	G003
Financial Records	MJ School District No. 1	Ledger	1892	1899	7 years	G003
Financial Records	MJ School District No. 1	Capital Gen. Ledger	1972	1974	7 years	G003
Financial Records	MJ Public School	Purchase Journal	1914	1934	7 years	G003
Financial Records	MJ Public School	Capital Journal	1974	1978	7 years	G003
Financial Records	MJ Public School	Journal	1973	1974	7 years	G003
Financial Records	MJ Public School	Ledger	1912	1914	7 years	G003
Financial Records	MJ Public School	Journal	1899	1913	7 years	G003
Financial Records	MJ Public School	Ledger	1909	1913	7 years	G003
School Photos	Bushell Park School	School photos, class pictures, staff pictures	1986	1989		G004
Principal Reports	King Edward School	Substitute Book	1986	1988	3 years	G004
Book		Indians of Canada & Prairie Pioneers	1943	1943		G004
Reports	MJ School Division 1	Staff Surveys, Student Surveys, Parent Surveys, Public Surveys	1987	1988	3 years	G004
Records	Bushell Park School	Correspondence, School History	1958	1966	3 years	G004
Records	Bushell Park School	Record of Students transferred to Bushel Park School	1985	1990	3 years	G004
Records	Bushell Park School	List of Staff	1966	1990	3 years	G004
Book	Bushell Park School	DND Dependants' Schools	1921	1983	3 years	G004
Records	Bushell Park School	Timesheets, MEPP program outline, transfer forms, school emblem	1987	1990	3 years	G004
Records	Bushell Park School	Statistical Reports	1975	1989	3 years	G004
Records		Marks- Grades 8-11	1939	1979	Until student turns 25	G005
Records		Marks- Grades 11-12	1927	1978	Until student turns 25	G005
Records		Marks- Grade 12	1979	1981	Until student turns 25	G005
Records	Ross School	Marks	1915	1938	Until student turns 25	
Financial Records	Moose Jaw SD 1	Ledger	1914	1917	7 years	
Financial Records	Moose Jaw SD 1	Cash Bond and Bond Coupon Book	1906	1932	7 years	
Cumulative Files	Prairie South SD 210		1991	1991	Until Student turns 25	
Learning Files	Prairie South SD 210		1991	1991	Until Student turns 25	
Learning Files	Prairie South SD 210	DOB was prior to 1989	1984	1989	Until Student turns 25	
Shared Services Files	Red Coat Trail SD	Old ABW Shared Services Files from Mossbank Scool	1972	1984	Until Student turns 25	
Interview Materials	Prairie South SD 210	April 2015 - February 2016	2015	2016	1 year	

AGENDA ITEM

Meeting Date:	March 14, 2017	Agenda Item #:	5.2
Topic:	2nd Quarter Financial Accountability Report		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: In Accordance with the Board's annual work plan, a quarterly accountability report is to be presented to the Board at the end of each quarter.

Current Status: Attached is the 2nd Quarter Financial Accountability Report

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
B. Girardin	March 8, 2017	2 nd Quarter Financial Accountability Report

Recommendation:

That the Board receive and file the 2nd Quarter Financial Accountability Report.

Source Documents

Policy 12 Section 3. Fiscal Responsibility

- 3.1. Ensures the fiscal management of the Division is in accordance with the terms or conditions of any funding received by the Board.
- 3.2. Ensures the Division operates in a fiscally responsible manner, including adherence to recognized accounting procedures.
- 3.3. Ensures insurance coverage is in place to adequately protect assets, indemnify liabilities and provide for reasonable risk management.

1. Revenue/Expenditure patterns - 6 month expenditures for the period September 1, 2015 to February 28, 2017 is attached.

Note: the 2nd Quarter budget is for the most part estimated at 50% of the annual budget. There are a few instances where this is adjusted in the case of employees who paid over 10 months such as bus drivers, EA's, AA's.

Revenue:

Overall our revenue is at 100% of the 2nd quarter budget and 50% of our annual budget so we appear to be on target:

- Grants are slightly higher than the 2nd Quarter budget. The PMR funding for 2016-17 was received in the prior year which would have this line at lower than the 2nd quarter budget however we have received additional funding for the Gravelbourg project so it works out to the right percentage.
- Other Revenue is higher than anticipated in the quarter as we sold some busses for just under 30,000; investment revenue is 22,000 higher than anticipated.

Expenditure:

Overall our expenditures are lower than expected in the 2nd quarter we are only at 95% of the quarterly budget and at 47% of the annual budget:

- Plant Operations – is lower than expected however there are a large number of projects planned for which normally start later in the year.

At this juncture in our year I am not seeing any trends that should cause the board concern.

Governance Implications

Continue to monitor net effect of expenditures on future net assets and cash.

Prairie South School Division
Statement of Financial Position
As At February 28, 2017

	2016-17 Actual	2015-16 Actual
FINANCIAL ASSETS		
Cash	23,259,865	23,641,555
Short Term Investments	18,275	17,780
Accounts Receivable	2,765,562	10,855,780
Provincial Grants Receivable	1,128,249	52,000
Other Receivables	402,067	459,700
Portfolio Investments	22,850	40,351
Other Assets	15,572	15,385
TOTAL FINANCIAL ASSETS	27,612,440	35,082,550
LIABILITIES		
Other Payables	2,614,915	5,045,184
Capital Loans	601,599	979,215
Accrued Employee Future Benefit	2,363,100	2,214,577
Deferred Revenue	2,503,095	814,680
TOTAL LIABILITIES	8,082,709	9,053,656
NET FINANCIAL ASSETS(DEBT)	33,536,964	26,028,894
NON-FINANCIAL ASSETS		
Tangible Capital Assets	56,235,346	53,503,086
Inventories of Supplies	16,044	9,129
Prepaid Items	750,108	35,145
TOTAL NON FINANCIAL ASSET	57,001,498	53,547,360
Current Year Net Income(Loss)	177,330	6,647,377
Accumulated Surplus	90,715,792	86,223,631

PRAIRIE SOUTH SCHOOL DIVISION NO. 210
STATEMENT OF FINANCIAL ACTIVITIES

As at February 28, 2017

	2016-17 Approved Budget	2nd Quarter Budget	Total Revenue/Expenses	Budget Remaining	Percentage of Budget Used	PCT of 2nd Quarter Budget Received/Spent
REVENUE						
Taxation	29,969,700	14,984,850	14,984,852	14,984,848	50%	100%
Grants	50,403,828	25,201,914	25,370,067	25,033,761	50%	101%
Tuition	45,500	22,750	17,750	27,750	39%	78%
School Generated Funds	1,135,000	567,500	567,502	567,498	50%	100%
Complementary Services	572,540	286,270	271,432	301,108	47%	95%
External Services	3,600,144	1,800,072	1,730,203	1,869,941	48%	96%
Other Revenue	318,500	159,250	199,611	118,889	63%	125%
TOTAL REVENUE	86,045,212	43,022,606	43,141,417	42,903,795	50%	100%
EXPENSES						
Governance	464,350	232,175	241,228	223,122	52%	104%
Administration	3,097,801	1,548,901	1,487,455	1,610,346	48%	96%
Instruction	58,069,672	29,625,900	28,779,620	29,290,052	50%	97%
Plant Operation	14,911,782	7,455,891	5,554,721	9,357,061	37%	75%
Transportation	7,420,795	3,979,115	3,680,537	3,740,258	50%	92%
Tuition Expense	65,000	32,500	6,515	58,485	10%	20%
School Generated Funds	1,135,000	567,500	567,501	567,499	50%	100%
Complimentary	1,689,083	844,542	873,677	815,406	52%	103%
External Services	3,621,874	1,810,937	1,755,639	1,866,235	48%	97%
Interest and Bank	29,736	17,194	17,194	12,542	58%	100%
TOTAL EXPENSES	90,505,093	45,252,547	42,964,087	47,541,006	47%	95%
Consolidated Net Income(Loss)	(4,459,881)	(2,229,941)	177,330			

AGENDA ITEM

Meeting Date:	March 14, 2017	Agenda Item #:	5.3
Topic:	Monthly Reports		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Attached are the following reports for Board approval:

1. Teacher Absences and Substitute Usage for the period Jan 30-Mar 1, 2017
2. CUPE Absences and Casual Usage for the period Jan 27-Feb 28, 2017
3. Bus Driver Absences and Casual Usage for the period Jan 23-Feb 28, 2017
4. Out of Scope Absences and Casual Usage for the period Jan 27-Feb 28, 2017
5. Tender Report for the period Jan 26-Mar 6, 2017

Current Status:

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Ryan Boughen, Ron Purdy	March 8, 2017	<ol style="list-style-type: none"> 1. Teacher Absences and Substitute Usage 2. CUPE Absences and Casual Usage 3. Bus Driver Absences and Casual Usage 4. Out of Scope Absences and Casual Usage 5. Tender Report

Recommendation:

That the Board accept the monthly reports as presented.

Teacher Absences & Substitute Usage					
Date Range:	January 30, 2017 - March 1, 2017				
Absence Reason	Days	% of Total Absences	Sub Days	% Needed Sub	% of possible days
LINC Agreement					
Compassionate Leave	39.6	4.69%	36	90.91%	0.51%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	1	0.12%	0	0.00%	0.01%
Education Leave	0	0.00%	0	0.00%	0.00%
Emergency Leave	1	0.12%	1	100.00%	0.01%
Executive Leave	0	0.00%	0	0.00%	0.00%
Prep Time	52.8	6.25%	52.1	98.67%	0.68%
Pressing Leave Teacher	25.63	3.03%	20.23	78.93%	0.33%
PSTA	1	0.12%	0	0.00%	0.01%
Rec. Of Service	94.05	11.13%	81.46	86.61%	1.20%
Leave Without Pay	13.84	1.64%	6.84	49.42%	0.18%
SUB TOTAL	228.92	27.09%	197.63	86.33%	2.93%
Provincial Agreement/ Education Act/ Employment Act					
Court/Jury	0	0.00%	0	0.00%	0.00%
Illness - Teacher	229.27	27.14%	173.64	75.74%	2.93%
Illness - Long Term	127.01	15.03%	0	0.00%	1.62%
Medical/Dental Appt	86.86	10.28%	71.18	81.95%	1.11%
Internship Seminar	0	0.00%	0	0.00%	0.00%
Paternity/Adoption Leave	0	0.00%	0	0.00%	0.00%
Secondment	6.5	0.77%	5.5	84.62%	0.08%
Unpaid Sick Leave	1	0.12%	1	100.00%	0.01%
SUB TOTAL	450.64	53.34%	251.32	55.77%	5.76%
Prairie South					
Extra/Co-curr Teach	31.2	3.69%	27.41	87.85%	0.40%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	46.5	5.50%	34.43	74.04%	0.59%
LRNG Meet/PD	25.6	3.03%	24.6	96.09%	0.33%
Noon Supervision Day	30.75	3.64%	26.75	86.99%	0.39%
PD DEC Teachers	16.4	1.94%	15.4	93.90%	0.21%
SOEH Meet/PD	0	0.00%	0	0.00%	0.00%
SONO Meet/PD	14.9	1.76%	14.4	96.64%	0.19%
SOSO Meet/PD	0	0.00%	0	0.00%	0.00%
STF Business - Invoice	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	165.35	19.57%	142.99	86.48%	2.11%
Total Absences	844.91	100.00%	591.94	70.06%	10.80%

Teachers (FTE)
434.48

of teaching Days
18

Possible Days
7820.64

Out of Scope Staff Absences & Casual Usage 2016-2017

Date: January 27, 2017 - February 28, 2017

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0	0.00%	0	0	0.00%
Bereavement Leave	0	0.00%	0	0	0.00%
Community Service	0	0.00%	0	0	0.00%
Compassionate Care	3	2.23%	0	0	0.25%
Competition Leave	0	0.00%	0	0	0.00%
Convocation Leave	0	0.00%	0	0	0.00%
Family Responsibilities	0	0.00%	0	0	0.00%
Illness - Support	55.27	41.05%	0	0	4.64%
Med/Den Appt Support	6.86	5.10%	0	0	0.58%
Parenting/Caregiver	3.25	2.41%	0	0	0.27%
Pressing Leave	1.09	0.81%	0	0	0.09%
Without Pay Support	0	0.00%	0	0	0.00%
SUB TOTAL	69.47	51.60%	0	0.00%	5.83%
Employment Act					
Court/Jury Duty	0	0.00%	0	0	0.00%
Paternity Leave	0	0.00%	0	0	0.00%
Vacation Support	65.16	48.40%	0	0	5.47%
Workers Compensation	0	0.00%	0	0	0.00%
SUB TOTAL	65.16	48.40%	0	0.00%	5.47%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0	0.00%
BUSI Meet/PD	0	0.00%	0	0	0.00%
FACI Meet/PD	0	0.00%	0	0	0.00%
HUMA Meet/PD	0	0.00%	0	0	0.00%
LRNG Meet/PD	0	0.00%	0	0	0.00%
SOEH Meet/PD	0	0.00%	0	0	0.00%
SONO Meet/PD	0	0.00%	0	0	0.00%
SOSO Meet/PD	0	0.00%	0	0	0.00%
TRAN Meet/PD	0	0.00%	0	0	0.00%
SUB TOTAL	0	0.00%	0	0	0.00%
Total Absences	134.63	100.00%	0	0.00%	11.29%

Possible Days

January 27, 2017 - February 28, 2017

Days

22.00

FTE

54.18

Total Days

1191.96

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

CUPE Staff Absences & Casual Usage 2016-2017

Date: January 27, 2017 - February 28, 2017

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
CUPE Agreement					
Act of God	0	0.00%	0	0.00%	0.00%
Bereavement Leave	25.48	3.55%	6	23.55%	0.44%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	0	0.00%	0	0.00%	0.00%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
CUPE Business - Invo	33.86	4.72%	29.18	86.18%	0.58%
Earned Day Off	14.44	2.01%	12.26	84.90%	0.25%
Executive Position	0	0.00%	0	0.00%	0.00%
Family Responsibilities	0.17	0.02%	0	0.00%	0.00%
Illness - Support	354.72	49.44%	220.81	62.25%	6.06%
Med/Den Appt Support	46.34	6.46%	30.78	66.42%	0.79%
Noon Supervision	7.37	1.03%	2.45	33.24%	0.13%
Parenting/Caregiver	24.35	3.39%	16.26	66.78%	0.42%
Pressing Leave	20.45	2.85%	11.1	54.28%	0.35%
Rec. of Service	5.58	0.78%	3.5	62.72%	0.10%
TIL Support	14.85	2.07%	6	40.40%	0.25%
Without Pay Support	69.5	9.69%	49.45	71.15%	1.19%
SUB TOTAL	617.11	86.01%	387.79	62.84%	10.54%
Employment Act					
Court/Jury Duty	0.43	0.06%	0.43	100.00%	0.01%
Paternity Leave	2	0.28%	2	0.00%	0.03%
Vacation Support	86.26	12.02%	50.42	58.45%	1.47%
Workers Compensation	5.7	0.79%	4.38	76.84%	0.10%
SUB TOTAL	94.39	13.16%	57.23	60.63%	1.61%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-curr Sup	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
PD DEC Support Staff	6	0.84%	0.78	0.00%	0.10%
SOEH Meet/PD	0	0.00%	0	0.00%	0.00%
SONO Meet/PD	0	0.00%	0	0.00%	0.00%
SOSO Meet/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	6	0.84%	0.78	0.00%	0.10%
Total Absences	717.5	100.00%	445.8	62.13%	12.26%

0.78

Possible Days

January 27, 2017 -February 28, 2017

Days

22.00

FTE

266.0406

Total Days

5852.89

*Does not include data from three CUPE bus drivers

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Bus Driver Staff Absences & Casual Usage 2016-2017

Date: January 23, 2017 - February 28, 2017

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0	0.00%	0	0.00%	0.00%
Bereavement Leave	1	0.47%	1	0.00%	0.04%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	0	0.00%	0	0.00%	0.00%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Family Responsibilities	0	0.00%	0	0.00%	0.00%
Illness - Support	34	15.96%	33.5	98.53%	1.42%
Med/Den Appt Support	23	10.80%	22.5	97.83%	0.96%
Parenting/Caregiver	0	0.00%	0	0.00%	0.00%
Pressing Leave	10	4.69%	10	100.00%	0.42%
Without Pay Support	145	68.08%	142	97.93%	6.06%
SUB TOTAL	213	100.00%	209	98.12%	8.90%
Employment Act					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	0	0.00%	0	0.00%	0.00%
Workers Compensation	0	0.00%	0	0.00%	0.00%
SUB TOTAL	0	0.00%	0	0.00%	0.00%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	0	0.00%	0	0.00%	0.00%
SOEH Meet/PD	0	0.00%	0	0.00%	0.00%
SONO Meet/PD	0	0.00%	0	0.00%	0.00%
SOSO Meet/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	0	0.00%	0	0.00%	0.00%
Total Absences	213	100.00%	209	98.12%	8.90%

Possible Days

January 23, 2017 - February 28, 2017

Days

21.00

Staff

114

Total Days

2394.00

*** Bus Drivers are now counted by actual staff, not FTE**

**** Data includes data from 3 CUPE bus drivers**

***** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.**

Tender Report for the period January 26, 2017 to March 6, 2017

Background:

- Board has requested a monthly report of tenders awarded which exceed the limits of Administrative procedure 513, which details limits where formal competitive bids are required.

The procedure is as follows:

- The Board of Education has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting as an information item.
- Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.

Current Status:

There were no competitive bids awarded for the reporting period.

AGENDA ITEM

Meeting Date:	March 14, 2017	Agenda Item #:	5.4
Topic:	Early Learning Accountability Report		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Current Status: Please see attached report.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Lori Meyer	March 14, 2017	Early Learning Accountability Report

Recommendation:

That the board receive and file the Early Learning Accountability Report.

Prairie South School Division

2016-2017 Early Learning Accountability Report – March 2017

Source Documents

Policy 12 Section 1 Student Well Being

- 1.1 Ensures that each student is provided with a safe and caring environment that fosters and maintains respectful and responsible behaviours.
- 1.2 Ensures that Division facilities adequately accommodate students.

Policy 12 Section 2 Learning Leadership

- 2.1 Provides leadership in all matters relating to learning in the Division.
- 2.2 Ensures students in the Division have the opportunity to meet standards of learning set by the Minister.

Evidence

Background:

Prekindergarten

Prairie South has been very active in supporting the development of both Ministry funded and Prairie South funded Early Learning Programs. Prekindergarten is a developmentally appropriate educational program, founded on early childhood research and practice:

- Active, experiential learning through play
- Comprehensive, integrated program within a prepared environment
- Child-centred, self-directed, offers choice, includes physical, intellectual and spiritual development
- Meaningful family engagement
- Active parent/community council, community partnerships and shared ownership
- Integrated health, social services and educational supports
- Culturally responsive for all
- Mixed age groupings
- Intensive exposure – minimum 12 hours per week
- Professional teaching staff with a focus in early childhood

The Ministry determines where a funded program will be established based on census data, and access to other high quality programs in the neighborhood.

Ministry funded programs have a set of criteria that students must meet in order to be eligible to participate. The criteria are based upon access to other quality programming, low income, single parent,

and referral from another agency, isolated home, communication/language delays, social, emotional or behavioural difficulties, mother's mental health, family abuse/neglect and other criteria. Parents complete an application and the Prek teacher does a home visit to further discuss the criteria and then decides who will gain entry into the program.

Enrollment and Transportation Usage Numbers for Prek Programs:

Programs that are funded through Prairie South and the Ministry both receive support services from the Learning Department:

- Early Learning Consultant
- Speech and Language Pathologist
- Support from Psychologists and Learning Consultants vary depending on the needs of the students.

School	Funding	Total Enrolment	3 YO	Bussed	4 YO	Bussed	Wait List	Outside Agency Support	Speech Support	EAL Students
Assiniboia 7th Avenue	MOE	16	0	0	16	6	7	4	5	0
Central Butte	PSS	13	6	0	7	0	0	0	3	0
Coronach	PSS	14	5	0	9	0	0	0	3	0
Empire	MOE	32	13	3	19	6	0	0	2	7
Glentworth	PSS	10	3	0	7	0	0	0	2	0
Gravelbourg Elementary (FI)	PSS	17	5	2	12	6	3	1	1	2
King George	MOE	16	3	0	13	2	3	0	4	2
Lafleche	PSS	13	6	4	7	5	0	0	3	2
Lindale	PSS	16	4	1	12	8	5	2	6	0
Palliser Heights (FI)	PSS	16	0	0	16	12	21	0	0	0
Palliser Heights	PSS	16	1	1	15	6	11	0	4	1
Prince Arthur	MOE	16	2	1	14	5	5	3	5	3
Rouleau	PSS	14	1	0	13	0	0	0	0	0
Sunningdale	PSS	16	1	1	15	12	30	4	7	1
Westmount	MOE	32	7	5	25	14	8	1	9	6
William Grayson	MOE	16	7	3	9	4	5	2	4	2

Prekindergarten Application for Prairie South Funded Programs – Information for Parents

Prairie South is pleased to be able to offer Prekindergarten programs that are funded through Prairie South, indicating Prairie South's strong belief in the value of high quality early learning programs for 3 and 4 year olds. The focus of the program is not for children to learn numbers and letters or to learn to read but to expose them to language, literacy and numeracy through a play based approach. Although the program is not funded through the Ministry the program follows Ministry guidelines.

The application process for Prairie South funded programs is different than for Ministry funded programs. It is important for parents to understand that being first in line does not guaranteed a spot in a program. When the application process ends all of the applications are looked at and class groupings are determined based on:

1. Being at least 3 years old by the first day of school and must be potty trained
2. 3 year olds currently in the program will be placed first if requested by parent
3. Registration in catchment area or boundary exemption applied for
4. Any diagnosed learning needs or referral from another agency such as Health
5. Having a language other than English as the first language
6. A preference of 4 year olds
7. Having a balance of boys and girls

Parents must apply within their catchment area or the area in which they will be seeking a boundary exemption for (this generally occurs due to babysitting reasons). If the program in your catchment area is full and others in the city are not full, parents may be offered a spot in another program. If they accept the spot they must be willing to provide their own transportation.

Transportation within catchment is available but must be requested by filling out a transportation request form available at the school. Transportation to rural programs (Lindale, Assiniboia 7th Ave, Lafleche, and Coronach) will be provided one way only. Transportation to city programs may be provided both ways.

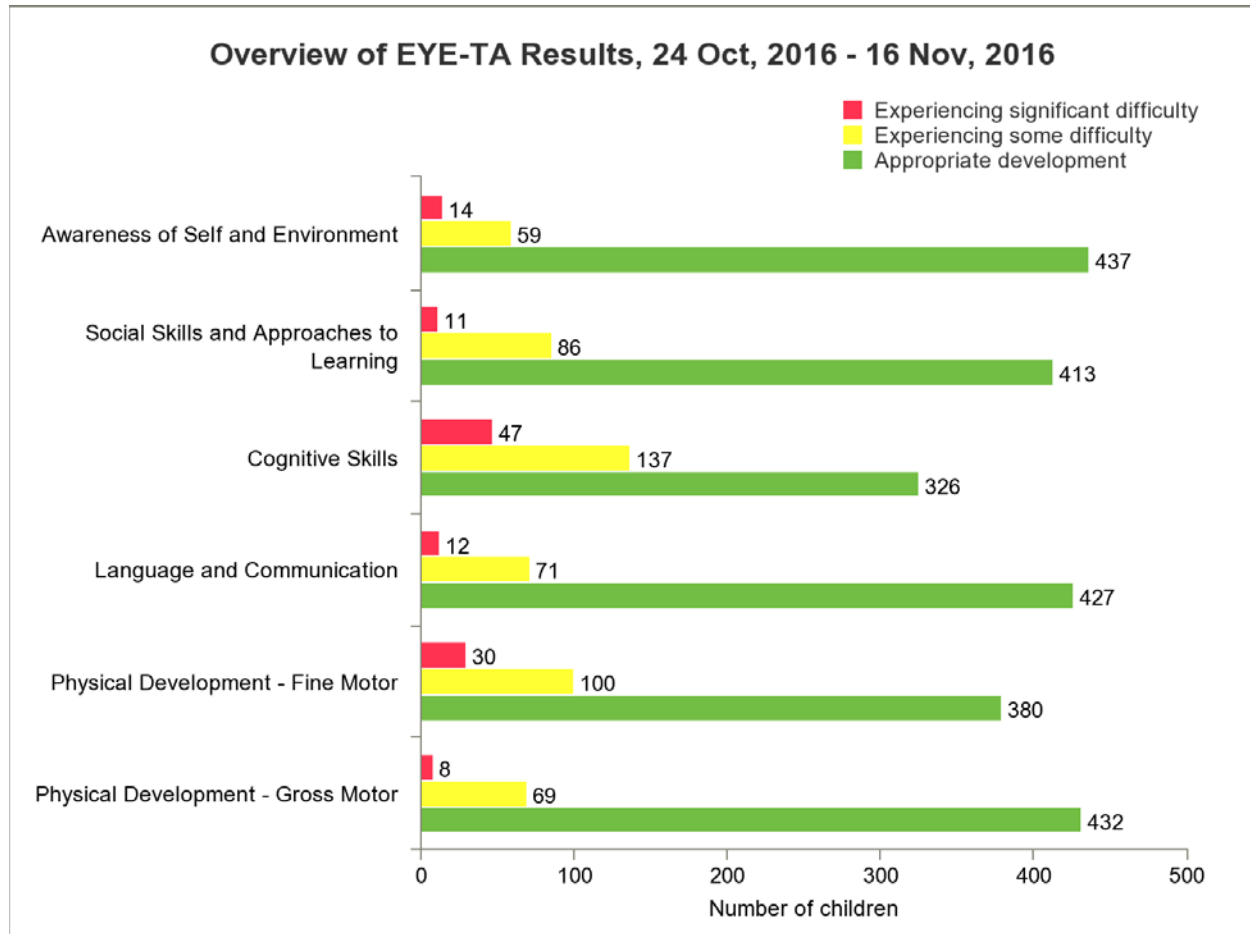
Each program will serve a maximum of 16 children and will be staffed by a Teacher and an Educational Assistant. Each program will hold back 1 or 2 spots until September in case a child with an intensive need arrives over the summer and requires a placement. If that does not occur then the final two spots may be filled early in September. Each school will maintain a waiting list and if a child moves during the year the child at the top of the waiting list will be offered the spot.

Parents are key partners in our Prek programs. The teacher will send home a schedule of Prek events as they develop and we strongly encourage parents to participate. Please contact the school principal if you have any questions about the information contained on this letter.

You will be notified by the school of your child's placement after the registration closes and some time is taken to develop the class lists. Thank you for your patience and cooperation, we are all very excited to be learning together!

Kindergarten

The kindergarten teachers are also responsible for administering the Early Years Evaluation Teacher Assessment (EYE-TA) as mandated by the Ministry of Education each fall and certain select students are reassessed in the spring. In the fall of 2016, 510 Kindergarten students were assessed. The results of the fall 2016 administration are below.



Kindergarten teachers also receive support from the Learning Department staff on an as requested basis. The Early Learning consultant provides support to the Kindergarten teachers and programs.

Administrative Issues:

- Program sustainability of the programs is a concern as there are always more children that want spots than we have spots available.
- Ability to respond with programming for multiple children with complex needs in the same location with current staffing levels.

Governance Implications:

- Ongoing support for Prairie South funded prekindergarten programs.

AGENDA ITEM

Meeting Date:	March 14, 2017	Agenda Item #:	5.5
Topic:	Out of Province Excursion – Assiniboia Comp High to Winnipeg, Manitoba		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: Assiniboia Composite High School's Grade 11 and 12 students to attend MUNA in Winnipeg, Manitoba on May 4-6, 2017.

Current Status:

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi	February 13, 2017	Out-of-Province Excursion

Recommendation:

That the Board approve Assiniboia Composite High School's Grade 11 and 12 students to attend MUNA in Winnipeg, Manitoba on May 4-6, 2017.

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

Division Office Administration Approval Required

A. INFORMATION	
Name of Teacher: Joanne Feeley	School: Assiniboia Composite High School
Type of Activity: <input type="checkbox"/> Curricular <input checked="" type="checkbox"/> Extra-Curricular _____ <input type="checkbox"/> High Risk Activity _____	
Grade Level: 11-12	Number of Students: 4
Destination: Winnipeg	Trip Date: May 4-6, 2017
Number of School Days (Partial/Full): 2	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> Travel by Car/Van (List names of drivers): Joanne Feeley _____	
Number of Teachers, Parents, Chaperones: 1 (1 during travel, there are more supervisors/chaperones in the dormitory facility throughout the event)	
Qualifications/Certifications of Teachers, Parents, Chaperones: First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input type="checkbox"/> Other _____	

B. SAFETY GUIDELINES
<p>X Parent consent forms and medical information including the Health Card Number will be obtained.</p> <p>X Evacuation Plan is in place and will be communicated to appropriate individuals.</p> <p>X Designated supervisor has access to emergency vehicles at all times.</p> <p>X Access to cellular or satellite phone or other communication device.</p> <p>X A list of emergency telephone numbers will be formulated.</p> <p><input type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education.</p> <p>X Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines.</p> <p>X Male and Female Chaperones for a co-ed activity. (there will be male chaperones supervising the male dormitory section)</p>

C. BUDGET
<ul style="list-style-type: none"> ❖ Anticipated Budget: mileage, accommodations and meals, sub costs ❖ Description of Funding Sources : Assiniboia Rotary Club pays for mileage, accommodations and meals (other than those meals during travel) ❖ Out of Pocket Cost per Participant: cost of meals during travel and optional spending money

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES

- students participate in experiential learning about intergovernmental organization
- students practice parliamentary style debate
- students practice public speaking
- students investigate and debate international affairs from the viewpoint of a different country
- students practice high level research techniques

E. LEARNING ACTIVITIES *(Outline prior training for outdoor education and high risk activities)*

- a) Pre-Excursion Learning
- research on country and resolutions, speech preparation and familiarization with United nations proceedings
- b) Excursion Learning
- intergovernmental process
- c) Post-Excursion Learning
- reflection and review presentation to Rotary

F. SCHEDULE OF ACTIVITIES

tentative

Thursday - ~10:00am depart from ACHS

5:30-6:00pm arrive in Winnipeg – pizza, registration, meeting, preparation

Friday – all day activities - MUNA

- evening banquet

Saturday – all day activities - MUNA

~5:00pm Return to Assiniboia

Teacher Signature

Date

Principal Signature

Date

Director/Superintendent Signature

☐

Request Approved

☐

Request Denied

AGENDA ITEM

Meeting Date:	March 14, 2017	Agenda Item #:	8.1
Topic:	Inquiry: Prairie South TV (PSTV)		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:

The following inquiry was received at the February 7, 2017 Board Meeting: *Could we have an update on implementation of the Board motion to have Prairie South-generated programming for broadcast highlighting events and accomplishments of Prairie South schools, staff and students?*

The original motion, passed May 10, 2016: *That Prairie South School Division undertake development of a regular informational program to be broadcast on local cable and the Prairie South School Division website highlighting, but not limited to, accomplishments and activities of Prairie South School Division, and that as much as possible, there be a curricular component to this initiative.*

Current Status:

In response to the May motion, Prairie South TV (PSTV) was established in August, 2016, with a target age of Grade 7 and 8 students. Equipment was purchased to support the PSTV initiative in 2-3 schools per semester. The first PSTV video was published on the Prairie South website on November 22, 2016 by students at Lindale Elementary School in Moose Jaw. During the fall semester of 2016, students from Assiniboia Elementary School also produced PSTV video. Bengough, Craik, and Palliser Heights schools are producing videos for PSTV during the second half of the 2016-2017 year.

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Kim Novak	March 14, 2017	

Recommendation:

That the Board review the materials provided.

AGENDA ITEM

Meeting Date:	March 14, 2017	Agenda Item #:	8.2
Topic:	Inquiry: Canada's 150th Anniversary		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background: The following inquiry was received at the February 7, 2017 Board Meeting: *Does Prairie South or the Ministry of Education have any plans or programs to celebrate Canada's 150th anniversary? This celebration would possibly be scheduled for this spring as July 1st is the actual celebration date.*

Current Status: Prairie South has no plans for a standalone Canada 150 celebration, however several events and activities are happening in schools throughout the year. In June, 2016, Prairie South partnered with the Saskatchewan Festival of Words to access funding from the Canada 150 Fund for the Future Thinkers Program. This program, featuring a series of speakers, is available to the public and to students from Prairie South Schools. Grant funding provides transportation for students, and one of the speakers, Kevin Sylvester, will be touring PSS schools and speaking with grades 6-12 students in March. An additional element of the partnership featured sponsored visits by Slam Poet Johnny Tran to grades 4-12 students in 6 schools working on a writing improvement goal last fall. A large variety of other contests, programs, and opportunities are available to schools through the weekly communication bulletin, and schools are accessing these when they enhance ongoing school improvement work.

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Tony Baldwin	March 14, 2017	

Recommendation:
That the Board review the information provided.

AGENDA ITEM

Meeting Date:	March 14, 2017	Agenda Item #:	8.3
Topic:	Class Size Report		
Intent:	<input type="checkbox"/> Decision <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information		

Background:

At the December 11, 2012 Board Meeting, the following motion passed:
 "That on an ongoing basis, the Board receive reports at the October and February regular Board meetings detailing Prairie South School Division classes that have in excess of 28 students."

At the February 10, 2015 Board Meeting, the following motion was passed:
 "That the second reporting period for the Class Size Report be received at the regular March Board meeting rather than the regular February Board Meeting."

Current Status:

Please refer to attachments.

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Human Resources	March 3, 2017	1) Classes With More Than 28 Students- February 15, 2017 2) Summary Class Size over 28 Students- February 15, 2017 3) Classes With 10 or Fewer Students- February 15, 2017 4) Summary of Classes with 10 or Fewer Students by School- February 15, 2017

Recommendation:

Information only.

Classes with more than 28 students February 15, 2017

School	Grade	Individual Classes	Students	Total
Assiniboia Elementary	5	Christian Ethics alt	30	
Assiniboia Elementary	5 & 6	Christian Ethics	30	
Assiniboia Elementary	7	Arts Ed 7	42	
Assiniboia Elementary	7 & 8	Christian Ethics	32	
Assiniboia Elementary	8	PAA	29	5
Central Collegiate	10	History 10-3	29	
Central Collegiate	10	Wellness 10-4	29	
Central Collegiate	11	Health Science 20-4	29	
Central Collegiate	12	History 30-3	29	
Central Collegiate	12	Math 30 Pre Calc-2	29	
Central Collegiate	11	Health Science 20-3	30	
Central Collegiate	11	History 20-2	30	
Central Collegiate	12	Biology 30-2	30	
Central Collegiate	11	ELA 20-4	31	
Central Collegiate	12	ELA A30-3	31	
Central Collegiate	9	Band 90A-1	39	11
Caronport High	9, 10, 11, 12	History 30	29	1
Coronach	1/2	PED	36	
Coronach	3/4	Art, PE, HE, Sci & SS	31	2
Peacock Collegiate	9, 10, 11, 12	Band	38	
Peacock Collegiate	10	Science 10	29	
Peacock Collegiate	10	History 10	30	
Peacock Collegiate	12	Social 30	30	4
Rockglen	K-2	Phys Ed	32	
Rockglen	K-2	Art	32	
Rockglen	K-2	Health	32	3
Sunningdale	1 & 2	Arts Ed	84	
Sunningdale	2, 3, 4	Arts Ed	107	2
Westmount	7/8	All Class	29	1
William Grayson	4, 5, 6, 7 & 8	In Motion/PE (1 period)	56	
William Grayson	K, 1, 2, 3	In/Motion PE (1 period)	69	2
Total Classes with more than 28 students				31

Summary of classes with more than 28 students February 15, 2017

School	Grade(s)	# of Classes
Assiniboia Elementary	5, 6, 7, 8	5
Central Collegiate	9, 10, 11, 12	11
Caronport High	9, 10, 11, 12	1
Coronach	1, 2, 3, 4	2
Peacock Collegiate	9, 10, 11, 12	4
Rockglen	K, 1, 2	3
Sunningdale	1, 2, 3, 4	2
Westmount	7, 8	1
William Grayson	K, 1, 2, 3, 4, 5, 6, 7, 8	2
Total Classes with more than 28 students		31

Classes with 10 or fewer students February 15, 2017

School	Grade	Individual Classes	Students	Total
Assiniboia Composite	12	Math Foundations 30	5	
Assiniboia Composite	12	Calculus 30	8	
Assiniboia Composite	12	Physics 30	9	3
Avonlea	6	Math	6	
Avonlea	8	Math	8	
Avonlea	11	Pre-Calc 20	9	
Avonlea	12	Foundations 30	6	4
Bengough School	6	English Language Arts	6	
Bengough School	7/8	Practical and Applied Arts	10	
Bengough School	11	Physics 30	1	
Bengough School	11/12	Chemistry 30	5	
Bengough School	11/12	Media Studies/English Language Arts	8	5
Cornerstone Christian	11	A and W Math 20	1	
Cornerstone Christian	11	EAL 20	4	
Cornerstone Christian	12	Math Foundations 30A	6	
Cornerstone Christian	12	A and W Math 30	1	4
Central Butte	7, 8	EPA	9	
Central Butte	7, 8	Math	9	2
Central Collegiate		EAL B20L	8	
Central Collegiate	9	Clothing 90-1	9	
Central Collegiate	10	Science 10-6	10	
Central Collegiate	11	Car&Wrk 20	9	4
Chaplin School	10	ELA10B	2	
Chaplin School	10	Foundations 20	1	
Chaplin School	10	Physical Science 20	2	
Chaplin School	10	PreCal 10	1	
Chaplin School	10	Social 10	2	
Chaplin School	10	Wellness 10	2	
Chaplin School	11	Phys Ed 20	3	
Chaplin School	12	ELA30B	2	
Chaplin School	12	Phys Ed 30	2	
Chaplin School	11, 12	Biology 30	5	10
Caronport High	9, 10, 11, 12	Enviro Science 20	8	
Caronport High	9, 10, 11, 12	PAA 20	7	
Caronport High	9, 10, 11, 12	PAA 30	9	
Caronport High	9, 10, 11, 12	Math 10 WA	8	
Caronport High	9, 10, 11, 12	Foundations 30	7	5
Coronach	11/12	Math 20/30	9	
Coronach	11/12	PAA	9	2
Craik School	1, 2	All classes every other day	9	
Craik School	3, 4, 5	all classes	10	
Craik School	10	PAA 10	10	
Craik School	10	ELA 10	10	
Craik School	11	Food Studies	1	

Craik School	11, 12	PAA 30	10	6
Eyebrow	K/1/2/3	all classes	10	
Eyebrow	4/5/6	4/6 classes	6	
Eyebrow	7/8	7/8 all classes	10	
Eyebrow	9	All grade 9 classes	5	
Eyebrow	10	All grade 10 classes	6	
Eyebrow	11	All grade 11 classes	3	
Eyebrow	12	All grade 12 classes	5	7
Glentworth	9, 10	Health	10	
Glentworth	9, 10	Arts Ed	10	
Glentworth	9, 10	ELA 9 & 10	10	
Glentworth	9, 10	Math 9 & 10	10	
Glentworth	9, 10	Science	10	
Glentworth	9, 10	History	10	
Glentworth	11, 12	Entre 30	8	7
École Gravelbourg	7	Computers	9	
École Gravelbourg	8	Bien-Etre	10	
École Gravelbourg	8	Sensibilisation aux carrieres	10	
École Gravelbourg	9	Design Studies 10	10	
École Gravelbourg	9	PAA	10	
École Gravelbourg	9	Science	10	
École Gravelbourg	10	Fondements Mathé	2	
École Gravelbourg	10	Foundations Math	10	
École Gravelbourg	10	Français	2	
École Gravelbourg	11	Fondements Mathé	6	
École Gravelbourg	11	Foundation Math	10	
École Gravelbourg	10 & 11	Histoire	8	
École Gravelbourg	10, 20 & 30	Core French	6	
École Gravelbourg	30	Fondements Mathé	1	
École Gravelbourg	30	Foundations Math	6	15
Kincaid Central	7/8	ELA	9	
Kincaid Central	7/8	Math	9	
Kincaid Central	7/8	Science	9	
Kincaid Central	7/8	Social	9	
Kincaid Central	7/8	PAA	9	
Kincaid Central	11/12	Chemistry 30	8	6
Lafleche Central	9, 10	Foundations 9 & 10	9	
Lafleche Central	9, 10	History 9 & 10	8	
Lafleche Central	9, 10	ELA 9 & 10	8	
Lafleche Central	9, 10	Art 9 & 10	8	4
Mankota	1, 2, 3		9	
Mankota	4, 5	Grade 4-5- All except PE & Art	7	
Mankota	6,7-8	Grade - All except PE & Art	7	
Mankota	9-10	ELA, Social, Health/Guid, Science	9	
Mankota	11/12	ELA	7	
Mankota		Chemistry (Cargill, ROCK/CORO)	6	6
Mortlach	9/10	ELA 90/B10	7	

Mortlach	9/10	History 10	7	
Mortlach	9/10	Science 10	7	
Mortlach	9/10	Math 9/10	7	
Mortlach	11/12	CWEX 20/B30	6	
Mortlach	11/12	Psychology 20	5	
Mortlach	11/12	Biology 30	6	
Mortlach	11/12	Math 20/30	5	
Mortlach	11/12	Wildlife Man	4	9
Mossbank	Kindergarten	Partial day	9	
Mossbank	1	Partial day	9	2
Riverview Collegiate	10/11/12	Extensions pd. 3	8	
Riverview Collegiate	10/11/12	Extensions pd. 4	8	
Riverview Collegiate	11	Chemistry 30	8	
Riverview Collegiate	12	Cosmetology 30	9	4
Rockglen	9/10	Core Subjects	10	1
Rouleau	4	Math	9	
Rouleau	5	Math	8	
Rouleau	6	Math	7	
Rouleau	9	Math	7	
Rouleau	11	Foundations 20	5	
Rouleau	11/12	PE	9	
Rouleau	12	WA 30	4	7
William Grayson	6	Band (3 periods)	7	1
Total Classes with 10 or fewer students				114

Summary of classes with 10 or fewer students February 15, 2017

School	Grade(s)	# of Classes
Assiniboia Composite	12	3
Avonlea	6, 8, 11, 12	4
Bengough	6, 7, 8, 11, 12	5
Cornerstone Christian	11, 12	4
Central Butte	7, 8	2
Central Collegiate	9, 10, 11	4
Chaplin	10, 11, 12	10
Caronport High	9, 10, 11, 12	5
Coronach	11, 12	2
Craik	1, 2, 3, 4, 5, 10, 11, 12	6
Eyebrow	All Grades	7
Glentworth	9, 10, 11, 12	7
Ecole Gravelbourg	7, 8, 9, 10, 11, 12	15
Kincaid Central	7, 8, 11, 12	6
Lafleche Central	9, 10	4
Mankota	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12	6
Mortlach	9, 10, 11, 12	9
Mossbank	K, 1	2
Riverview Collegiate	10, 11, 12	4
Rockglen	9, 10	1
Rouleau	4, 5, 6, 9, 11, 12	7
William Grayson	6	1
Total Classes with 10 or fewer students		114

AGENDA ITEM

Meeting Date:	March 14, 2017	Agenda Item #:	8.4
Topic:	Sale of Thatcher Drive		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:

In July, 2015, the Prairie South Board of Education moved the Division Office location from Thatcher Drive to 9th Avenue NW in Moose Jaw, and listed the three lots that comprised the Thatcher Drive property for sale.

Current Status:

On January 23, 2017 Prairie South School Division accepted an offer from a buyer to purchase 2 lots on Thatcher Drive for the price of \$1,550,000. The closing date was March 1, 2017 and as of this writing the funds are in the trust fund of the purchaser's solicitor. We expect to receive the funds by March 10, 2017. One lot remains for sale, with an asking price of \$500,000.00.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Bernie Girardin	March 8, 2017	n/a

Recommendation:

For information only.