

Prairie South School Division No. 210

ORGANIZATIONAL MEETING

Moose Jaw, Saskatchewan

Date: September 8, 2015

AGENDA

1. Opening Remarks

Director of Education

2. Call for Nomination of Chair

Director of Education

3. Call for Nomination of Vice-Chair

Chair

4. Motion to Destroy Ballots

Chair

5. Board Remuneration Rates

i) Annual Remuneration

Current annual amount for attendance at Board Meetings and performance of all duties and activities within the School Division, payable monthly in twelve (12) equal installments – the amount is the same as the previous year as the board had agreed to continue with the same rate for the 2015/16 fiscal year due to budget restraints:

- Member: 2015/16: \$1,325/mo. (2014/15: \$1,325/mo.)
- Vice-Chair: 2015/16: \$1,399/mo. (2014/15: \$1,399/mo.)
- Chair: 2015/16: \$1,472/mo. (2014/15: \$1,472/mo.)

Motion for Annual Remuneration:

That for the 2015/16 fiscal year, the Board maintain the current rates for trustees' remuneration for attendance at Board Meetings and performance of all duties and activities within the School Division as follows payable monthly:

- *Member: \$1,325 per month*
- *Vice-Chair: \$1,399 per month*
- *Chair: \$1,472 per month*

ii) Out-of-Division Remuneration

Current remuneration for attendance at out-of-division functions, meetings and other activities:

- Member: \$200.00 per day
- Vice Chair: \$225.00 per day
- Chair: \$250.00 per day

Motion for Out-of-Division Remuneration:

That for the 2015/16 fiscal year, the Board remunerate trustees for attendance at out-of-division functions, meetings and other activities at the following rates:

- Member: \$200.00 per day
- Vice Chair: \$225.00 per day
- Chair: \$250.00 per day

iii) Remuneration for Travel Time

Current remuneration for travel time is: \$0.20 per kilometer

Motion for Remuneration for Travel Time:

That for the 2015/16 fiscal year, trustees' remuneration for travel time be set at \$0.20 per kilometer.

iv) Missed Meetings

Current practice:

Trustee remuneration is reduced by \$300 per full meeting day or \$150 per half meeting day for missed regular meetings in excess of one full meeting day in the fiscal year (Sept 1 to Aug 31).

Meeting Day Definition: 3 or less hours constitutes a half meeting day and more than 3 hours constitutes one full meeting day.
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Motion for Missed Meetings:

That during the 2015/16 fiscal year, any Board Member may miss one Regular Board Meeting without adjustment to remuneration and that only missed Board Meetings in excess of one would result in a reduction to remuneration at a rate of \$300 per full day missed meeting or \$150 per half day missed meeting.

6. Annual Trustee Professional Development Allowance

Current practice:

The annual allowance for trustee professional development is \$5,000 per trustee which is for professional development activities above the seminars and conventions sponsored by the Saskatchewan School Boards Association and is to cover remuneration and all expenses associated with the activities. Professional development mileage and travel costs for out of division travel will be calculated on the assumption that everyone leaves from Moose Jaw or nearer.

During the 2015/16 budget deliberations the Board set professional development for trustees at \$35,000 for the year for all trustees.

Motion for Professional Development Allowance and Practice:

That the annual allowance for trustee professional development for the 2015/16 fiscal year be set at \$35,000 in total for all trustees with the board determining professional development priorities. Professional development mileage and travel costs for out of division travel will be calculated on the assumption that everyone leaves from Moose Jaw or nearer.

8. Cheque Signing Authorities

Current: One of the Chair or Vice-Chair, and the Superintendent of Business and Operations.

No motion required unless the Board wishes to change signing authorities.

9. Operating Line of Credit (Item A)

Current: \$15,000,000

Recommended: \$15,000,000

Motion:

Borrowing resolution required – refer to attachment Item A.

10. Auditor Appointment

The rules for appointment of auditors have changed somewhat whereby boards no longer have to appoint them a year in advance. Prairie South has appointed Stark & Marsh as auditors through to the 2018-19 fiscal year. Therefore no action is required at this meeting.

Motion: *No Action Required.*

11. Solicitors

Current:

- McKercher LLP and
- Saskatchewan School Boards Association Legal Services

No motion required unless the Board wishes to change solicitors.

12. Architect

Current:

- Pattison MGM, Regina

No motion required unless the Board wishes to change its architect.

13. Board Spokesperson

The Board currently has a motion as follows:

That Board communications are dealt with as follows: The Board Chair communicates with the media and public on Political Issues; The Director of Education communicates with the media and public on Operational Issues; The Communications Coordinator communicates with the media and public on General Issues.

Due to the organizational changes the following motion is recommended:

That Board communications are dealt with as follows: The Board Chair communicates with the media and public on political issues and the Director of Education communicates with the media and public on all other issues.

14. Board Committee Appointments

In respect to Policy 8: *the appointment of trustees to committees will be by the responsibility of the Chair. Normally trustees serve on a maximum of two standing committees.* A list of current standing and ad hoc committee members is attached to this agenda.

15. Adjournment

Motion:

"That the Organizational Meeting be adjourned at ____."

Prairie South School Division No. 210 Borrowing Resolution

Whereas pursuant to Section 319 of the *Education Act, 1995*, Chapter E-0.2 of the *Statutes of Saskatchewan, 1995*, the Board of Education of a School Division may by resolution authorize its Chairman and Chief Financial Officer to borrow:

- 1) any sum of money that may be required to meet current expenditures of the board and may be secured by the promissory note or notes of the Chairman and Chief Financial Officer given on behalf of the Board;
- b) on the security of the operating grants and capital grants payable to the division pursuant to Section 310 and 311 of the Act any sum of money that the board considers necessary to provide for its current expenditures.

Now, therefore, be it resolved by the Board of Education of the Prairie South School Division No. 210 of Saskatchewan, (hereinafter referred to as "the Board") as follows:

1. That the Board or Chairman and Chief Financial Officer on behalf of the Board are hereby authorized to borrow from institutions approved under the laws of Canada, up to the sum of **\$15,000,000.00** to meet the expenditures of the said School Division until the proceeds of operating grants or any capital grants payable to the said School Division are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing.
2. The said sum of **\$15,000,000.00** and interest shall be repayable and shall be secured by operating grants and any capital grants which may be payable to the said School Division at any time.
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said Board and the said Chairman and Chief Financial Officer are hereby authorized and empowered to execute and give such promissory note and/or operating loan agreement on behalf of the said Board as may be required by the said Bank.
4. That this resolution shall take effect on September 8, 2015.

Passed this 8th day of September A.D. 2015.

Chairman

Chief Financial Officer

I hereby certify that the foregoing is a true and correct copy of resolution duly passed by the Board of Education for the Prairie South School Division No. 210 of Saskatchewan, at a duly and regularly constituted meeting of the said Board held on the 8th day of September A.D. 2015 as entered in the Minutes of the said Board and that said resolution is in full force and effect.

Given under my hand and the seal of the said School Division this 8th day of September, A.D. 2015.

Chief Financial Officer



STANDING COMMITTEES

2014-2015

Higher Literacy and Achievement

Lew Young (Chair)
Al Kessler
Brian Swanson
Giselle Wilson

Rural Catchment and Transportation

Shawn Davidson (Chair)
Giselle Wilson
Ron Gleim
Al Kessler
Robert Bachmann

Equitable Opportunities for Students

Ron Gleim (Chair)
Al Kessler
Lew Young
Robert Bachmann

Smooth Transitions

Giselle Wilson (Chair)
Robert Bachmann
Tim McLeod
Jan Radwanski

Strong System-Wide Accountability and Governance

Darrell Crabbe (Chair)
Shawn Davidson
Ron Gleim
Brian Swanson

Advocacy, Networking (and AME)

Darrell Crabbe (Chair)
Shawn Davidson
Tim McLeod
Jan Radwanski

Urban Possibilities

Jan Radwanski (Chair)
Darrell Crabbe
Tim McLeod
Brian Swanson
Lew Young