

Prairie South Schools **BOARD OF EDUCATION**

MARCH 3, 2015
11:00 a.m. – 4:00 p.m.
Central Office, 15 Thatcher Drive, Moose Jaw

AGENDA

- 1. Board Planning Session (10:00 – 11:00 a.m.)**
 - 1.1 Provincial Auditor**
 - 1.2 Staffing Levels – Inquiry from February 10, 2015 Meeting**

Request administration prepare a report for the March 2 Board Meeting comparing Prairie South personnel identified in the Student Support Services Accountability Report presented today with other divisions who have between 6000-7000 students.
- Young
 - 1.3 WCB Coverage for SSBA Members**
 - 1.4 Proposed SSBA Provincial Budget Report Card**
 - 1.5 Local Independent Negotiation Committee (LINC) Agreement**
- 2. Call to Order**
- 3. Adoption of the Agenda**
- 4. Adoption of Minutes**
- 5. Decision and Discussion Items**
 - 5.1. Facility Utilization – Thatcher Drive Relocation (Decision)**
 - 5.2. Auditor Appointment (Decision)**
 - 5.3. Monthly Reports (Decision)**
 - 5.3.1. Substitute Usage Report**
 - 5.3.2. Tender Report**
 - 5.3.3. Incidents of Concern**
 - 5.4. Out of Province Excursion – Central Grades 9-12 Students to Brandon, Manitoba (Decision)**
 - 5.5. 2015-2016 School Year Calendar (Decision)**
 - 5.6. Early Learning Accountability Report (Decision)**

- 6. Delegations and Presentations**
- 7. Committee Reports**
 - 7.1. Standing Committees**
 - 7.1.1.** Higher Literacy and Achievement
 - 7.1.2.** Equitable Opportunities
 - 7.1.3.** Smooth Transitions
 - 7.1.4.** Strong System-Wide Accountability and Governance
 - 7.1.5.** Advocacy and Networking
 - 7.1.6.** Rural Catchment and Transportation
 - 7.1.7.** Urban Possibilities
- 8. Information Items**
- 9. Celebration Items**
- 10. Identification of Items for Next Meeting Agenda**
 - 10.1.** Notice of Motions
 - 10.2.** Inquiries
- 11. Meeting Review**
- 12. Adjournment**

MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at Central Office, 15 Thatcher Drive East, Moose Jaw, Saskatchewan on FEBRUARY 10, 2015 at 11:00 a.m.

Attendance: Mr. R. Bachmann; Mr. D. Crabbe; Dr. S. Davidson; Mr. R. Gleim; Mr. A. Kessler; Mr. T. McLeod; Mr. J. Radwanski; Mr. B. Swanson; Ms. G. Wilson (*via teleconference*); Mr. L. Young; T. Baldwin, Director of Education; B. Girardin, Superintendent of Business and Operations; R. Boughen, Superintendent of Human Resources; L. Meyer, Superintendent of Learning; B. Compton, Superintendent of School Operations; D. Huschi, Superintendent of School Operations; K. Novak, Superintendent of School Operations; D. Briggs, Communications Coordinator; H. Boese, Executive Assistant

Motions:

- | | | |
|-----------------|---|---------|
| 02/10/15 – 2304 | That the meeting be called to order at 11:12 a.m.
- Davidson | Carried |
| 02/10/15 – 2305 | That the Board adopt the agenda as presented.
- Swanson | Carried |
| 02/10/15 – 2306 | That the Board adopt the Minutes of the regular meeting of January 6, 2015 as presented.
- McLeod | Carried |
| 02/10/15 – 2307 | That Prairie South School Division ask the provincial government to reconsider the relocation of families from public housing units located next to Riverview and Empire School and retain these units that allow families direct and quality access to area schools, their programs, parks, playgrounds and community services such as health and food.
- Radwanski | Carried |
| 02/10/15 – 2308 | In order to provide better access for our stakeholders regarding Prairie South Board meetings, that the Prairie South School Division provide on our website video access to previously live streamed Board meetings for a period of 5 years.
- Radwanski | Carried |
| 02/10/15 - 2309 | That the Board approve the disposal of records as per the attached schedule by transfer to the Saskatchewan Archives or by shredding.
- Swanson | Carried |
| 02/10/15 - 2310 | That the Board approve the transfer of parcel 104440564.
- Gleim | Carried |

02/10/15 - 2311	That the Director of Education accountabilities mandated in the source document cited in the Transportation Accountability Report have been fully met. - Gleim	Carried
02/10/15 - 2312	That the Board receive and accept the Substitute Usage Report as circulated. - Swanson	Carried
02/10/15 - 2313	That the Board receive and accept the Tender Report as circulated. - Swanson	Carried
02/10/15 - 2314	That the Board receive and accept the Incidents of Concern Report as circulated. - Gleim That the Board break at 12:00 p.m. That the Board reconvene at 12:50 p.m.	Carried
02/10/15 - 2315	That the Board approve Peacock's overnight excursion for Grade 11 students to Kananaskis, Alberta as per the outline provided. - Kessler	Carried
02/10/15 - 2316	That the Board approve Peacock's overnight excursion for Grades 10-12 students to Edmonton, Alberta as per the outline provided. - Kessler	Carried
02/10/15 - 2317	That the Board approve Peacock's overnight excursion for Grades 9-12 students to Edmonton, Alberta as per the outline provided. - Kessler	Carried
02/10/15 - 2318	That the Board approve Peacock's overnight excursion for Grades 9-12 students to Calgary, Alberta as per the outline provided. - Crabbe	Carried
02/10/15 - 2319	That the Board approve Central's overnight excursion for Grades 9-12 students to Banff and Lake Louise, Alberta as per the outline provided. - Kessler	Carried
02/10/15 - 2320	That the Director of Education accountabilities mandated in the source document cited in the Student Support Services Accountability Report have been fully met. - Bachmann	Carried

Committee Reports

Standing Committees:

Higher Literacy & Achievement

- No report given.

Equitable Opportunities

- No report given.

Smooth Transitions

- The committee met recently to discuss and review the Student Support Accountability Report that was presented earlier today.

Strong System-Wide Accountability and Governance

- The committee has been busy with many inquiries, such as Prekindergarten student transportation and cargo equipment on school busses. These items require further details and investigation and reports will be presented at future meetings.
- The committee also reviewed and discussed the Transportation Accountability Report that was presented today.

Advocacy and Networking

- The committee recently worked on the Staff Satisfaction Survey, which was distributed to all Prairie South employees. The committee is very pleased with the response, and would like to thank staff for taking the time to complete the survey. This is a piece of the staff engagement plan, which will allow the board the opportunity to hear directly from staff, deal with the issues and continue to work to make Prairie South a preferred employer.
- The committee has been working on the details for the upcoming Annual Meeting of Electors (AME). The meeting is scheduled for Tuesday, April 14th at Central Collegiate.
- The committee recently met with local MLA's as part of their advocacy plan. There was great leadership by the Board Chair and Vice-Chair, information sharing opportunities that will help build stronger relationships between the Board and our local government representatives.

Rural Catchment and Transportation

- No report given.

Urban Possibilities

- The committee met recently and discussed moving forward with new and exciting high school opportunities. Superintendent of Operations Derrick Huschi is consulting with students to find out what type of subjects they wish to take and would like to see offered.
- The committee continues to discuss opportunities to increase efficiency within our city transportation.

02/10/15 - 2321

That the second reporting period for the Class Size Report be received at the regular March Board Meeting rather than the regular February Board Meeting.
- Swanson

Carried

Inquiries

Request administration prepare a report for the March 2 Board Meeting comparing Prairie South personnel identified in the Student Support Services Accountability Report presented today with other divisions who have between 6000-7000 students.

- Young

Adjournment

02/10/15 - 2322

That the meeting be adjourned at 1:36 p.m.
- Wilson

Carried

Shawn Davidson
Chair

B. Girardin
Superintendent of Business and Operations

Next Regular Board Meeting:

Date: March 3, 2015
Location: Central Office, Moose Jaw

DRAFT

AGENDA ITEM

Meeting Date:	March 3, 2015	Agenda Item #:	5.1
Topic:	Facility Utilization –Thatcher Drive Office Relocation		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: The Facilities Department has presented several options to the Board for considerations to move the Thatcher Drive Office.

Current Status: The committee of the whole built consensus on the recommended motion on February 24, 2015. Prior to this discussion several motions have been carried regarding office location as follows:

September 7, 2010

That effective no later than August 15, 2011 the Prairie South School Division buildings and compound on Thatcher Drive East be vacant and for sale or lease, whichever is deemed by the Board to be most financially advantageous to the Prairie South School Division.

December 7, 2010

That the Board form an Office Relocation Ad Hoc Committee of Al Kessler, Brian Swanson and Darrell Crabbe.

February 1, 2011

That the Office Relocation Ad Hoc Committee explore all options available for a location for Central Office.

June 7, 2011

That the Office Relocation Ad Hoc Committee be dissolved and the office relocation project become part of the Strong System-Wide Accountability and Governance agenda

February 4, 2013

That the Facilities Utilization strategic priority be assigned to a Committee of the Whole with two working groups to delegate rural and urban

February 12, 2013

That an adhoc committee of interested trustees be created (with administrative support as required) to oversee and make recommendations to the Board with regards to space utilization within Prairie South School Division.

June 10, 2014

That the Board relocate the Learning Department to Riverview Collegiate.

That the Board relocate Margaret McIntyre Resource Centre to Riverview Collegiate.

That the Board redistribute funds allocated for 9th Avenue office upgrades to the cost of relocating the Learning Department and Margaret McIntyre Resource Centre and associated reconfigurations of Riverview Collegiate.

Pros:

Cons:

**Financial
Implications:**

**Governance/Policy
Implications:**

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Bernie Girardin	February 24, 2015	n/a

Recommendation:

That Administration proceed with a Request for Proposals for Realtors interested in listing the division office located at 15 Thatcher Drive, Moose Jaw, and make the necessary arrangements to move the staff and operations located at that office to the board office building located on 9th Avenue NW, Moose Jaw, with that move to be completed no later than August 31, 2015. Maximum costs for electrical upgrade, office moving costs, IT infrastructure moving costs, fire panel upgrade, signage relocation, general data reconfiguration, generator relocation, server air conditioner relocation, and server room setup not to exceed \$250,000 from unrestricted surplus to be replaced as a result of the sale of the Thatcher Drive office.

AGENDA ITEM

Meeting Date:	March 3, 2015	Agenda Item #:	5.2
Topic:	Auditor Appointment		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: It has been a practice of this organization to ask for Request for Proposals for audit services every five years.

Current Status: The current term has expired for our incumbent audit firm. Therefore an RFP has been issued. We received responses from five firms. Our selection committee then shortlisted to two firms based on criteria previously set out. The two firms were interviewed by the selection committee. The findings were taken to the SSWAG Committee for a recommendation to the Board.

Pros and Cons:

Financial Implications: By going to the market every five years we are assured of keeping prices at a realistic level. The fees include the school board audit and the bursary fund audit.

Governance/Policy Implications:

Legal Implications: It is the Board's responsibility to select an auditor.

Communications:

Prepared By:	Date:	Attachments:
Bernie Girardin	February 24, 2015	n/a

Recommendation:

That the Board appoint Stark & Marsh as auditors for the fiscal years of 2014-15, 2015-16, 2016-17, 2017-18, and 2018-19 for a fixed fee of \$36,275 plus 3% inflation for each of the years 2016-2019.

AGENDA ITEM

Meeting Date:	March 3, 2015	Agenda Item #:	5.3
Topic:	Monthly Reports		
Intent:	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Information		

Background:

- Attached are the following reports for Board approval:
1. Teacher Absences and Substitute Usage for the period January 28 – February 13, 2015.
 2. Tender Report for the period January 29 – February 20, 2015.
 3. Incidents of Concern

Current Status:

Pros and Cons:

Financial Implications:

**Governance/Policy
Implications:**

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Ryan Boughen Ron Purdy Derrick Huschi	February 23, 2015	1. Teacher Absences and Substitute Usage 2. Tender Report 3. Incidents of Concern

Recommendation:

That the Board accept the monthly reports as presented.

Teacher Absences & Substitute Usage

Date Range: January 28, 2015 to February 13, 2015

Absence Reason	Days	% of Total Absences	Sub Days	% Needed Sub	% of possible 7194.74 days
Compassionate Leave	18.6	3.11%	13.0	69.89%	0.26%
Competition Leave	0.0	0.00%	0.0	0.00%	0.00%
Convocation Leave	0.0	0.00%	0.0	0.00%	0.00%
Court/Jury	0.0	0.00%	0.0	0.00%	0.00%
Education Leave	0.0	0.00%	0.0	0.00%	0.00%
Emergency Leave	1.0	0.17%	0.0	0.00%	0.01%
Executive Leave	0.0	0.00%	0.0	0.00%	0.00%
Extra/Co-curr Teach	19.7	3.28%	17.4	88.40%	0.27%
FACI Meet/PD	0.0	0.00%	0.0	0.00%	0.00%
HUMA Meet/PD	0.0	0.00%	0.0	0.00%	0.00%
Illness - Teacher	177.6	29.67%	147.7	83.16%	2.47%
Illness - Long Term	125.8	21.01%	0.0	0.00%	1.75%
Internship Seminar	0.0	0.00%	0.0	0.00%	0.00%
LRNG Meet/PD	18.9	3.16%	11.5	60.85%	0.26%
Medical/Dental Appt	89.3	14.92%	78.5	87.94%	1.24%
Noon Supervision Day	24.1	4.03%	19.6	81.45%	0.33%
Paternity Leave	2.0	0.33%	2.0	0.00%	0.03%
PD DEC Teachers	8.5	1.42%	5.3	62.35%	0.12%
PP Teacher	15.3	2.56%	11.6	75.85%	0.21%
Prep Time	24.3	4.06%	23.8	97.94%	0.34%
PSTA	0.0	0.00%	0.0	0.00%	0.00%
Rec. Of Service	50.4	8.42%	36.3	72.02%	0.70%
Secondment	4.0	0.67%	3.6	90.00%	0.06%
SOEH Meet/PD	0.0	0.00%	0.0	0.00%	0.00%
SONO Meet/PD	11.7	1.95%	9.5	81.20%	0.16%
SOSO Meet/PD	1.0	0.17%	1.0	100.00%	0.01%
STF Business - Invoice	1.0	0.17%	1.0	100.00%	0.01%
TRAN Meet/PD	0.0	0.00%	0.0	0.00%	0.00%
Leave Without Pay	5.5	0.92%	3.0	54.55%	0.08%
Total Absences	598.62	100.00%	384.8	64.29%	8.32%

Teachers (FTE)
423.22

of teaching Days
17

Possible Days
7194.74

Tender Report for the period January 29, 2015 to February 20, 2015

Background:

- Board has requested a monthly report of tenders awarded which exceed the limits of Administrative procedure 513, which details limits where formal competitive bids are required. The procedure is as follows:
 - The Board of Education has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting as an information item.
 - Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.

Current Status:

- One competitive bid was awarded during this period for the replacement of counter tops at Assiniboia High School. The bid was awarded to C&S Builders for \$30,319 plus tax.
- A Request for Proposals was issued for an auditor for a five year term. There were five respondents. The respondents were scored on a point system and short listed to two. These two were interviewed. A recommendation for award is coming from the SWAG committee at this meeting. The award will be complete if the board accepts the committee's recommendation.

AGENDA ITEM

Meeting Date:	March 3, 2015	Agenda Item #:	5.4
Topic:	Out of Province Excursion – Central Grade 9-12 Students to Brandon, Manitoba		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: Central Collegiate's Overnight Excursion/Outdoor Education request to Brandon, Manitoba is attached.

Current Status:

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi	February 17, 2015	Central's Overnight Excursion

Recommendation:

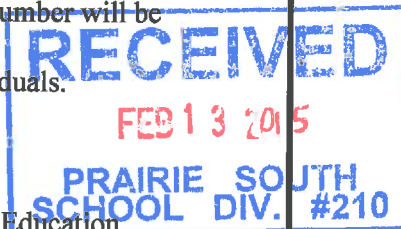
That the Board approve Central Collegiate's overnight excursion for Grade 9-12 students to Brandon, Manitoba on May 24 & 25, 2015 as per the outline provided.

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

Division Office Administration Approval Required

A. INFORMATION <i>Carter Dowley</i>	
Name of Teacher: <i>Rabbi Bedford Reesley</i>	School: <i>Central Collegiate</i>
Type of Activity: <input checked="" type="checkbox"/> Curricular <input checked="" type="checkbox"/> Extra-Curricular <i>Concert Band (JR. + SR.)</i> <input type="checkbox"/> High Risk Activity <i>Concert Choir</i>	
Grade Level: <i>9-12</i>	Number of Students: <i>approx. 145</i>
Destination: <i>Brandon, MB</i>	Trip Date: <i>May 24 + 25</i>
Number of School Days (Partial/Full): <i>1 Full</i>	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input checked="" type="checkbox"/> Other: <i>(coach) charter bus</i> <input type="checkbox"/> Travel by Car/Van (List names of drivers): _____	
Number of Teachers, Parents, Chaperones: <i>10-12 (depending on total # of students)</i>	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input type="checkbox"/> Other _____	

B. SAFETY GUIDELINES
<input checked="" type="checkbox"/> Parent consent forms and medical information including the Health Card Number will be obtained. <input checked="" type="checkbox"/> Evacuation Plan is in place and will be communicated to appropriate individuals. <input checked="" type="checkbox"/> Designated supervisor has access to emergency vehicles at all times. <input checked="" type="checkbox"/> Access to cellular or satellite phone or other communication device. <input checked="" type="checkbox"/> A list of emergency telephone numbers will be formulated. <input type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. <input type="checkbox"/> Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. <input checked="" type="checkbox"/> Male and Female Chaperones for a co-ed activity.



C. BUDGET
<i>approx.</i> ❖ Anticipated Budget <i>\$14,600.00 (Bus, Hotel, Breakfast) + for donations</i> ❖ Description of Funding Sources <i>Fundraising, Transportation Budget, Special Events</i> ❖ Out of Pocket Cost per Participant <i>Between \$90 - \$100 per student</i>

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES


- Students will be:
- working toward technical accuracy + fluency.
 - applying technical abilities as a means to musical expression.
 - demonstrating a commitment to their own musical growth + education.
 - recognizing the value of music as a life long source of enjoyment.
 - learning a variety of rehearsal techniques through accomplished conductors from the University of Brandon.

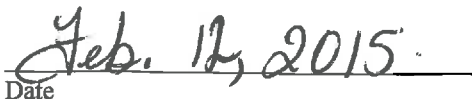
E. LEARNING ACTIVITIES (Outline prior training for outdoor education and high risk activities)

- a) Pre-Excursion Learning
- learning techniques + repertoire that will be performed at the workshops + clinics.
- b) Excursion Learning
- learning different methods. to achieve higher levels of performance.
- c) Post-Excursion Learning
- reflecting on the experience as a group.
 - presenting our repertoire at a final performance on June 4th at Mae Wilson Theatre.


F. SCHEDULE OF ACTIVITIES

- Schedule will depend on the availability of the conductors at the University of Brandon.
- A Detailed Itinerary will be given to students, parents and administration before departure.
- We plan to leave at 8:30 a.m on Sunday, May 24th and stay overnight, and return to MS by 9:00 p.m on Monday, May 25th. *Trip will include sessions, clinics, swimming, group dinner, etc.


Teacher Signature


Date


Principal Signature


Date

Director/Superintendent Signature

☐

Request Approved

☐

Request Denied

AGENDA ITEM

Meeting Date:	March 3, 2015	Agenda Item #:	5.5
Topic:	2015-2016 School Year Calendar Options		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Current Status:

The calendar committee met January 21 to discuss parameters and develop two draft calendars. The 22 member committee represented school based staff, PSTA president, CUPE president, and School Community Councils. Two draft calendars were presented to school-based staff and parents through a survey to gather feedback. Survey results are collated and option receiving the highest rating is recommended for approval. Please see attached survey results and calendar for approval.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Barbara Compton	February 20, 2015	Option A, Option B, Alternative school year calendar, Survey results, Calendar Committee for 2015-2016

Recommendation:

That the Board approve the 2015-2016 School Year Calendars as presented.

2015-2016 School Year Calendar Option A - DRAFT PENDING BOARD APPROVAL

FIRST SEMESTER

MON	TUE	WED	THU	FRI	AUGUST, 2015
					Aug. 25-27 - Professional Learning - No classes
					Aug. 28 - SBO/Teacher Prep Day - No classes
					Aug. 31 - Teacher Prep Day - No classes
24	25	26	27	28	
31					TD = 5 ID = 0
MON	TUE	WED	THU	FRI	SEPTEMBER, 2015
	1	2	3	4	Sept. 1 - First day of classes for students
7	8	9	10	11	Sept. 7 - Labour Day - No classes
14	15	16	17	18	Sept. 21 - LIT/Early dismissal
21	22	23	24	25	
28	29	30			TD = 21 ID = 21
MON	TUE	WED	THU	FRI	OCTOBER, 2015
			1	2	Oct. 12 - Thanksgiving - No classes
5	6	7	8	9	Oct. 19 - LIT Professional Learning Day - No classes
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	TD = 21 ID = 20
MON	TUE	WED	THU	FRI	NOVEMBER, 2015
2	3	4	5	6	Nov. 11 - Remembrance Day - No classes
9	10	11	12	13	Nov. 20 - Student Led Conferences
16	17	18	19	20	Nov. 23 - LIT/Early dismissal
23	24	25	26	27	
30					TD = 20 ID = 20
MON	TUE	WED	THU	FRI	DECEMBER, 2015
	1	2	3	4	Dec. 14 - LIT/Early dismissal
7	8	9	10	11	Dec. 21 - Jan. 1 - Christmas Break
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		TD = 14 ID = 14
MON	TUE	WED	THU	FRI	JANUARY, 2016
				1	Jan. 18 - LIT/Early dismissal
4	5	6	7	8	Jan. 25-28 Departmental Exams
11	12	13	14	15	Jan. 29 - Teacher Prep Day - No classes
18	19	20	21	22	
25	26	27	28	29	TD = 20 ID = 19
					First Semester Instructional Days = 94
					Teacher Days = 101

SECOND SEMESTER

MON	TUE	WED	THU	FRI	FEBRUARY, 2016
1	2	3	4	5	Feb. 15 - Family Day - No classes
8	9	10	11	12	Feb. 16-19 - February Break - No classes
15	16	17	18	19	Feb. 22 - LIT/Early dismissal
22	23	24	25	26	
29					TD = 16 ID = 16
MON	TUE	WED	THU	FRI	MARCH, 2016
	1	2	3	4	Mar. 4 - Teacher Prep Day - No classes
7	8	9	10	11	Mar. 18 - Student Led Conferences
14	15	16	17	18	Mar. 21 - LIT/Early dismissal
21	22	23	24	25	Mar. 25 - Apr. 1 - Easter Break - No classes
28	29	30	31		TD = 18 ID = 17
MON	TUE	WED	THU	FRI	APRIL, 2016
				1	Apr. 18 - LIT/Early dismissal
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	TD = 20 ID = 20
MON	TUE	WED	THU	FRI	MAY, 2016
2	3	4	5	6	May 16 - LIT/Early dismissal
9	10	11	12	13	May 20-23 - Victoria Day - No classes
16	17	18	19	20	
23	24	25	26	27	
30	31				TD = 20 ID = 20
MON	TUE	WED	THU	FRI	JUNE, 2016
		1	2	3	June 20 - LIT/Early dismissal
6	7	8	9	10	June 23-28 Departmental Exams
13	14	15	16	17	June 28 - Last day of classes for students
20	21	22	23	24	June 29-30 - SBO/Teacher Prep Days - No classes
27	28	29	30		TD = 22 ID = 20
					Second Semester Instructional Days = 93
					Teacher Days = 96
					Instructional Days = 184 (187-3 for Early Dismissal)
					Non Instructional Days = 12
					Total Teacher Days = 197

Legend

First Day of Classes	LIT/Early Dismissal	Stat Holidays
School-Based Organization/Inservice	Preparation Day	
Student Led Conferences	Holidays	
Professional Learning	Last Day of Classes	

Instructional hours










184 x 310 = 57,040 / 60 = 951 hours

2015-2016 School Year Calendar Option B - DRAFT PENDING BOARD APPROVAL

FIRST SEMESTER					
MON	TUE	WED	THU	FRI	AUGUST, 2015
					Aug. 25-27 - Professional Learning - No classes
					Aug. 28 - SBO/Teacher Prep Day - No classes
					Aug. 31 - Teacher Prep Day - No classes
24	25	26	27	28	
31					TD = 5 ID = 0
MON	TUE	WED	THU	FRI	SEPTEMBER, 2015
	1	2	3	4	Sept. 1 - First day of classes for students
7	8	9	10	11	Sept. 7 - Labour Day - No classes
14	15	16	17	18	Sept. 21 - LIT/Early dismissal
21	22	23	24	25	
28	29	30			TD = 21 ID = 21
MON	TUE	WED	THU	FRI	OCTOBER, 2015
			1	2	Oct. 12 - Thanksgiving - No classes
5	6	7	8	9	Oct. 19 - LIT Professional Learning Day - No classes
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	TD = 21 ID = 20
MON	TUE	WED	THU	FRI	NOVEMBER, 2015
2	3	4	5	6	Nov. 9-11 - Remembrance Day - No classes
9	10	11	12	13	Nov. 20 - Student Led Conferences
16	17	18	19	20	Nov. 23 - LIT/Early dismissal
23	24	25	26	27	
30					TD = 18 ID = 18
MON	TUE	WED	THU	FRI	DECEMBER, 2015
	1	2	3	4	Dec. 14 - LIT/Early dismissal
7	8	9	10	11	Dec. 23 - Jan. 4 - Christmas Break
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		TD = 16 ID = 16
MON	TUE	WED	THU	FRI	JANUARY, 2016
				1	Jan. 18 - LIT/Early dismissal
4	5	6	7	8	Jan. 25-28 - Departmental Exams
11	12	13	14	15	Jan. 29 - Teacher Prep Day - No classes
18	19	20	21	22	
25	26	27	28	29	TD = 19 ID = 18
					First Semester Instructional Days = 93
					Teacher Days = 100

SECOND SEMESTER					
MON	TUE	WED	THU	FRI	FEBRUARY, 2016
1	2	3	4	5	Feb. 15 - Family Day - No classes
8	9	10	11	12	Feb. 16-17 - February Break - No classes
15	16	17	18	19	Feb. 22 - LIT/Early dismissal
22	23	24	25	26	
29					TD = 18 ID = 18
MON	TUE	WED	THU	FRI	MARCH, 2016
	1	2	3	4	Mar. 4 - Teacher Prep Day - No classes
7	8	9	10	11	Mar. 18 - Student Led Conferences
14	15	16	17	18	Mar. 21 - LIT/Early dismissal
21	22	23	24	25	Mar. 25 - Apr. 1 - Easter Break - No classes
28	29	30	31		TD = 18 ID = 17
MON	TUE	WED	THU	FRI	APRIL, 2016
				1	Apr. 18 - LIT/Early dismissal
4	5	6	7	8	Apr. 22 - Holiday
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	TD = 19 ID = 19
MON	TUE	WED	THU	FRI	MAY, 2016
2	3	4	5	6	May 16 - LIT/Early dismissal
9	10	11	12	13	May 20-23 - Victoria Day - No classes
16	17	18	19	20	
23	24	25	26	27	
30	31				TD = 20 ID = 20
MON	TUE	WED	THU	FRI	JUNE, 2016
		1	2	3	June 13 - LIT/Early dismissal
6	7	8	9	10	June 23-28 - Departmental Exams
13	14	15	16	17	June 28 - Last day of classes for students
20	21	22	23	24	June 29-30 - SBO/Teacher Prep Days - No classes
27	28	29	30		TD = 22 ID = 20
					Second Semester Instructional Days = 94
					Teacher Days = 97
					Instructional Days = 184 (187-3 for Early Dismissal)
					Non Instructional Days = 12
					Total Teacher Days = 197

Legend

	First Day of Classes		LIT/Early Dismissal		Stat Holidays
	School-Based Organization/Inservice		Preparation Day		
	Student Led Conferences		Holidays		
	Professional Learning		Last Day of Classes		

Prairie South School Division # 210

2015-2016 ASY Calendar (Glentworth, Gravelbourg, Kincaid, Lafleche, Mankota, Rockglen)

FIRST SEMESTER

MON	TUE	WED	THU	FRI	AUGUST, 2015
					Aug. 25-27 - Professional Learning - No classes
					Aug. 28 - SBO/Teacher Prep Day - No classes
					Aug. 31 - Teacher Prep Day - No classes
24	25	26	27	28	
31					TD = 5 ID = 0
MON	TUE	WED	THU	FRI	SEPTEMBER, 2015
	1	2	3	4	Sept. 1 - First day of classes for students
7	8	9	10	11	Sept. 7 - Labour Day - No classes
14	15	16	17	18	Sept. 21 - LIT/Early dismissal
21	22	23	24	25	
28	29	30			TD = 20 ID = 20
MON	TUE	WED	THU	FRI	OCTOBER, 2015
			1	2	Oct. 12 - Thanksgiving - No classes
5	6	7	8	9	Oct. 19 - LIT Professional Learning Day - No classes
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	TD = 20 ID = 19
MON	TUE	WED	THU	FRI	NOVEMBER, 2015
2	3	4	5	6	Nov. 11 - Remembrance Day - No classes
9	10	11	12	13	Nov. 20 - Student Led Conferences
16	17	18	19	20	Nov. 23 - LIT/Early dismissal
23	24	25	26	27	
30					TD = 18 ID = 18
MON	TUE	WED	THU	FRI	DECEMBER, 2015
	1	2	3	4	Dec. 14 - LIT/Early dismissal
7	8	9	10	11	Dec. 21 - Jan. 1 - Christmas Break
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		TD = 13 ID = 13
MON	TUE	WED	THU	FRI	JANUARY, 2016
				1	Jan. 18 - LIT/Early dismissal
4	5	6	7	8	Jan. 25-28 Departmental Exams
11	12	13	14	15	Jan. 29 - Teacher Prep Day - No classes
18	19	20	21	22	
25	26	27	28	29	TD = 19 ID = 18
					First Semester Instructional Days = 88
					Teacher Days = 95

SECOND SEMESTER

MON	TUE	WED	THU	FRI	FEBRUARY, 2016
1	2	3	4	5	Feb. 15 - Family Day - No classes
8	9	10	11	12	Feb. 16-19 - February Break - No classes
15	16	17	18	19	Feb. 22 - LIT/Early dismissal
22	23	24	25	26	
29					TD = 15 ID = 15
MON	TUE	WED	THU	FRI	MARCH, 2016
	1	2	3	4	Mar. 4 - Teacher Prep Day - No classes
7	8	9	10	11	Mar. 18 - Student Led Conferences
14	15	16	17	18	Mar. 21 - LIT/Early dismissal
21	22	23	24	25	Mar. 25 - Apr. 1 - Easter Break - No classes
28	29	30	31		TD = 18 ID = 17
MON	TUE	WED	THU	FRI	APRIL, 2016
				1	Apr. 18 - LIT/Early dismissal
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	TD = 18 ID = 18
MON	TUE	WED	THU	FRI	MAY, 2016
2	3	4	5	6	May 16 - LIT/Early dismissal
9	10	11	12	13	May 20-23 - Victoria Day - No classes
16	17	18	19	20	
23	24	25	26	27	
30	31				TD = 18 ID = 18
MON	TUE	WED	THU	FRI	JUNE, 2016
		1	2	3	June 20 - LIT/Early dismissal
6	7	8	9	10	June 23-28 Departmental Exams
13	14	15	16	17	June 28 - Last day of classes for students
20	21	22	23	24	June 29-30 - SBO/Teacher Prep Days - No classes
27	28	29	30		TD = 20 ID = 18
					Second Semester Instructional Days = 86
					Teacher Days = 89
					Instructional Days = 171 (174-3 for Early Dismissal)
					Non Instructional Days = 12
					Total Teacher Days = 197

Non-instructional Fridays

Sem I	Sem II
25-Sep	05-Feb
09-Oct	15-Apr
06-Nov	29-Apr
27-Nov	13-May
11-Dec	27-May
15-Jan	03-Jun
	13-Jun

Instructional hours
174 x 334 / 60 - 15 = 953.6

Legend

First Day of Classes	LIT/Early Dismissal	Stat Holidays
School-Based Organization/Inservice	Preparation Day	Instructional Day(ASY)
Student Led Conferences	Holidays	
Professional Learning	Last Day of Classes	

2015-16 CALENDAR SURVEY RESULTS

Total: 1,431 Participants

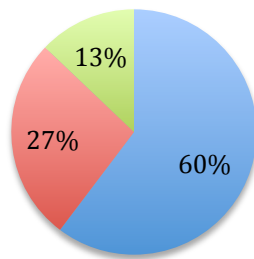
Breakdown: 863 were Parents, 383 were Staff and 185 were both

Option A: 10 days for Christmas Break, 5 days for February Break and 6 days for Easter Break

Option B: 9 days for Christmas Break, 3 days for February Break, 6 days for Easter Break, extended break in November, long weekend in January and a long weekend in April

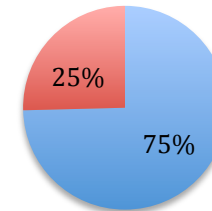
WHO TOOK THE SURVEY?

■ Parent/Guardian ■ Staff member ■ Both



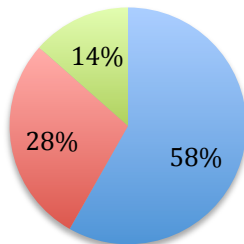
WHAT OPTION DID THEY PREFER?

■ OPTION A ■ OPTION B



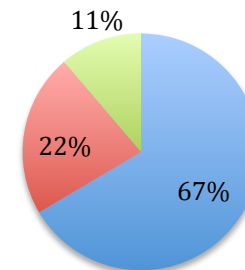
WHO PICKED OPTION A?

■ Parent ■ Staff ■ Both



WHO PICKED OPTION B?

■ Parent ■ Staff ■ Both



School Year Calendar Committee for 2015-2016

K-12 cluster

Rouleau - Kendra Baber (Teacher)
Avonlea - Christina Daniel (SCC Chair)
Avonlea - Brent Lothian (Administrator)
Rouleau – Colleen Morris (Teacher)

Alternative Year

Kincaid - Shane Onraet (Administrator)
Glentworth - Kathy Rieder (Administrator)
Rockglen - Michelle Marcenko (Administrator)
Rockglen - Glenn Ching (SCC Chair)

K-8

Westmount - Dan Orescanin (Administrator)
Lindale - Sonja Susut (Teacher)
Sunningdale - Dianne Rasmussen (Admin Assistant)
Assiniboia - Laurie Hawkins- (Teacher)
Sunningdale - Steve Michaluk (Administrator)
King George – Susan Gardner (SCC Chair)

High School

Assiniboia - Cheri Cowan (Teacher)
Peacock - Vern Schaffer (Teacher)
Central - Sheri Tangan (SCC Chair)

Hutterian

Belle Plaine - Peter Bell (Administrator)

PSTA

Laura Conners – President

CUPE

Trish Mula - President

Consultants

Sandra Janzen – High School Student Support Consultant

Athletics

Larry Segall – Athletic Commissioner

Superintendents/Board Trustees

Kim Novak
Robert Bachmann
Jan Radwanski

AGENDA ITEM

Meeting Date:	March 3, 2015	Agenda Item #:	5.6
Topic:	Early Learning Accountability Report		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Each year in March the board receives the Early Learning Accountability Report for review. The report for September 2013 to December 2014 is attached.

Current Status:

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Lori Meyer	March 2, 2015	Early Learning Accountability Report

Recommendation:

That the Director of Education accountabilities mandated in the source document cited in the Early Learning Accountability Report have been fully met.

Prairie South School Division

2013-2014 Early Learning Accountability Report – March 2015

Source Documents

Policy 12 Section 1 Student Well Being

- 1.1 Ensures that each student is provided with a safe and caring environment that fosters and maintains respectful and responsible behaviours.
- 1.2 Ensures that Division facilities adequately accommodate students.

Policy 12 Section 2 Learning Leadership

- 2.1 Provides leadership in all matters relating to learning in the Division.
- 2.2 Ensures students in the Division have the opportunity to meet standards of learning set by the Minister.

Evidence

Background:

Prekindergarten

Prairie South has been very active in supporting the development of both Ministry funded and Prairie South funded Early Learning Programs. Prekindergarten is a developmentally appropriate educational program, founded on early childhood research and practice:

- Active, experiential learning through play
- Comprehensive, integrated program within a prepared environment
- Child-centred, self-directed, offers choice, includes physical, intellectual and spiritual development
- Meaningful family engagement
- Active parent/community council, community partnerships and shared ownership
- Integrated health, social services and educational supports
- Culturally responsive for all
- Mixed age groupings
- Intensive exposure – minimum 12 hours per week
- Professional teaching staff with a focus in early childhood

The Ministry determines where a funded program will be established based on census data, division input and other high quality accessible programs in the neighborhood.

Ministry funded programs have a set of criteria that students must meet in order to be eligible to participate. The criteria are based upon access to other quality programming, low income, single parent,

referral from another agency, isolated home, communication/language delays, social, emotional or behavioural difficulties, mother's mental health, family abuse/neglect and other criteria. Parents complete an application and the Prek teacher does a home visit to further discuss the criteria and then decides who will gain entry into the program.

Enrollment and Transportation Usage Numbers for Prek Programs:

School	Gov't Funded	PSS Funded	2013-14 Enrollment Numbers	2014-15 Enrollment Numbers	2013-14 Bus Riders	2014-15 Bus Riders	2013-14 Wait List	2014-15 Wait List
7th Ave	1	1	32	32	10	13	0	0
Empire	2		32	32	10	20	3	0
King George	1	1	32	32	7	7	18	5
Lafleche		1	20	16	7	5	0	10
Lindale		2	37	32	16	12	17	5
Prince Arthur	1		16	16	5	7	11	8
Sunningdale		2	40	32	21	30	14	12
Westmount	2		32	32	20	16	14	2
William Grayson	1		16	16	11	9	3	2
TOTAL	8	7	257	240	104	119	80	44
Gravelbourg FI		1	26	27	9	9	0	0
Palliser FI		1	35	35	26	25	23	20
TOTAL		2	61	62	35	34	23	20
Coronach ELC		1	32	22	-	-	-	-
Palliser ELC		2	49	44	-	-	-	-
TOTAL		3	81	66				
GRAND TOTAL	8	12	399	368	139	153	103	64

Programs that are funded through Prairie South and the Ministry both receive support services from the Learning Department:

- Early Learning Consultant
- Speech and Language Pathologist
- Support from Psychologists and Learning Consultants vary depending on the needs of the students.

The Learning Department does not provide support to children in the Palliser Heights Early Learning Center or the Coronach Early Learning and Literacy Center as children at those centers access services from the Health Region.

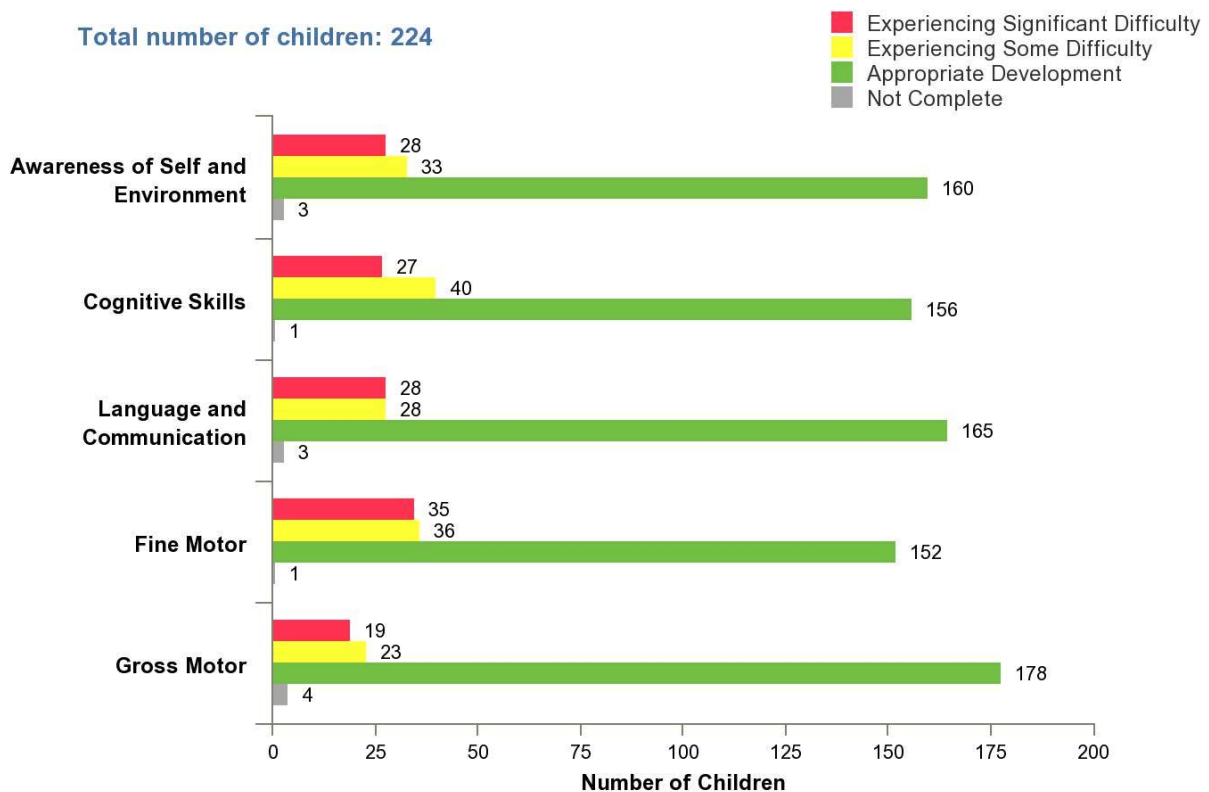
In the fall of 2014, prekindergarten programs were mandated by the Ministry to assess all 4 year old students using the Early Years Evaluation Direct Assessment (EYE-DA). Training in the use of this assessment was provided by KSI International and all of the Prek teachers were trained. In addition, all

of the speech language pathologists and the early learning consultant were trained in order to provide assistance in the assessment phase. This is an individual assessment that takes approximately 45 minutes per child to administer, 224 students were assessed in the fall assessment. The results from our first assessment are captured below. Some children will be reassessed in the spring to determine growth, these children are selected by KSI International.

Overview of EYE-DA Results

Prairie South SD 210, as of Feb 7, 2015

Total number of children: 224



Early Years Evaluation-Direct Assessment

Prekindergarten Application for Prairie South Funded Programs – Information for Parents

Prairie South is pleased to be able to offer Prekindergarten programs that are funded through Prairie South, indicating Prairie South's strong belief in the value of high quality early learning programs for 3 and 4 year olds. The focus of the program is not for children to learn numbers and letters or to learn to read but to expose them to language, literacy and numeracy through a play based approach. Although the program is not funded through the Ministry the program follows Ministry guidelines.

The application process for Prairie South funded programs is different than for Ministry funded programs. It is important for parents to understand that being first in line does not guaranteed a spot in a program. When the application process ends all of the applications are looked at and class groupings are determined based on:

1. Being at least 3 years old by the first day of school and must be potty trained
2. 3 year olds currently in the program will be placed first if requested by parent
3. Registration in catchment area or boundary exemption applied for
4. Any diagnosed learning needs or referral from another agency such as Health
5. Having a language other than English as the first language
6. A preference of 4 year olds
7. Having a balance of boys and girls
8. Order of registration (number in line)

Parents must apply within their catchment area or the area in which they will be seeking a boundary exemption for (this generally occurs due to babysitting reasons). If the program in your catchment area is full and others in the city are not full, parents may be offered a spot in another program. If they accept the spot they must be willing to provide their own transportation.

Transportation within catchment is available but must be requested by filling out a transportation request form available at the school. Transportation to rural programs (Lindale, Assiniboia 7th Ave, Lafleche, and Coronach) will be provided one way only. Transportation to city programs may be provided both ways.

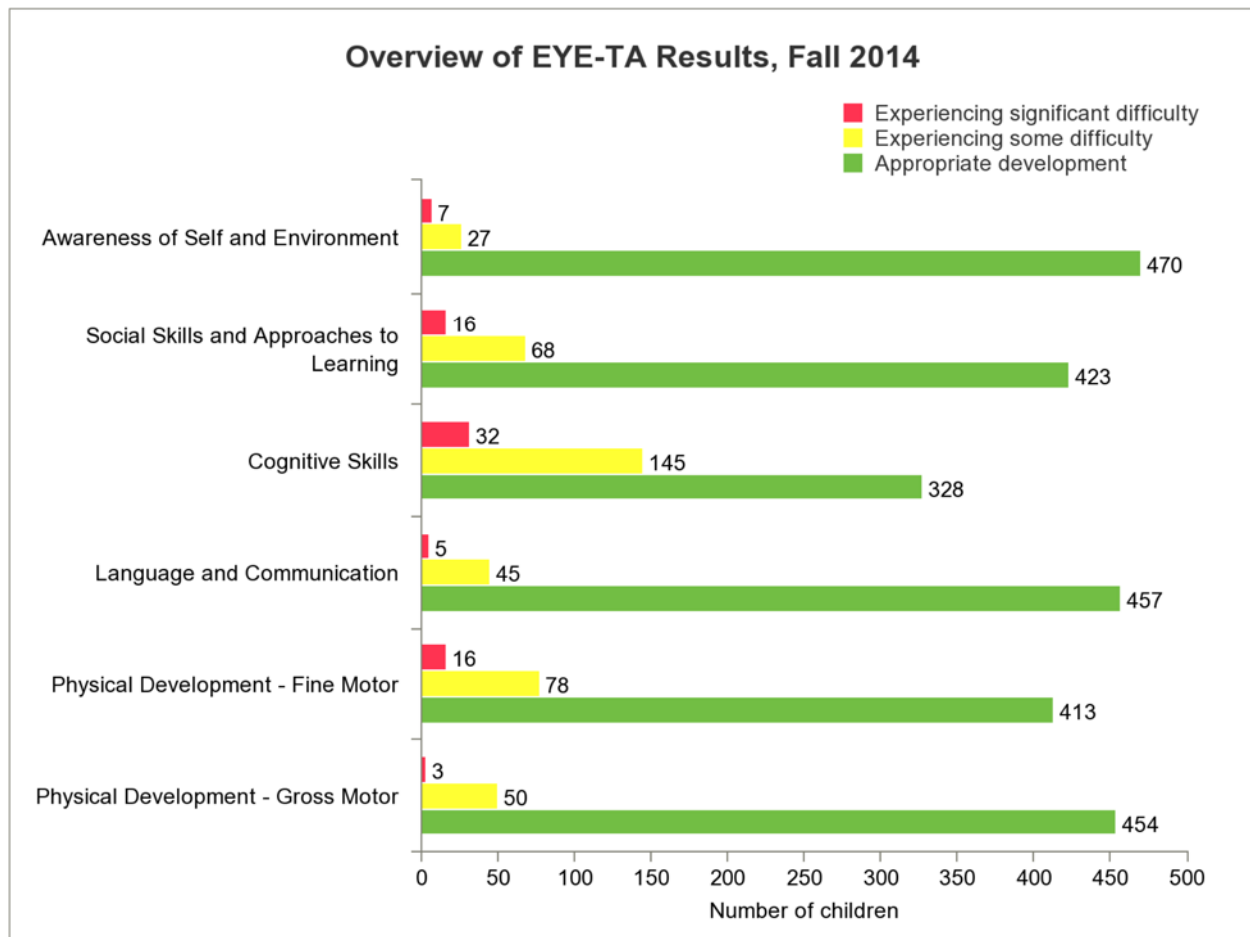
Each program will serve a maximum of 16 children and will be staffed by a Teacher and an Educational Assistant. Each program will hold back 1 or 2 spots until September in case a child with an intensive need arrives over the summer and requires a placement. If that does not occur then the final two spots may be filled early in September. Each school will maintain a waiting list and if a child moves during the year the child at the top of the waiting list will be offered the spot.

Parents are key partners in our Prek programs. The teacher will send home a schedule of Prek events as they develop and we strongly encourage parents to participate. Please contact the school principal if you have any questions about the information contained on this letter.

You will be notified by the school of your child's placement after the registration closes and some time is taken to develop the class lists. Thank you for your patience and cooperation, we are all very excited to be learning together!

Kindergarten

The kindergarten teachers are also responsible for administering the Early Years Evaluation Teacher Assessment (EYE-TA) as mandated by the Ministry of Education each fall and certain select students are reassessed in the spring. In the fall of 2014, 507 Kindergarten students were assessed. The results of the fall 2014 administration are below.



Kindergarten teachers also receive support from the Learning Department staff on an as requested basis. The Early Learning consultant provides support to the Kindergarten teachers and programs.

Administrative Issues:

1. As of the fall of 2014 Prekindergarten teachers are now required to administer the EYE DA which takes a significant amount of time.

Response: The SLPs and ELC were able to assess some students in the fall of 2014 and one half day per program of release time was provided through the Learning Dept budget. This needs to be an ongoing budget consideration in supporting the Prek teachers to administer the assessment.

2. Prekindergarten and Kindergarten teachers require a different type of workshop regarding reading strategies as reading is not formally taught in either program as per ministry curricula.

Response: In August of 2014 the Prek and K teachers received a specialized reading workshop focused on their needs and connections to their curricula. This was developed and presented by the Speech Language Pathologists and the Early Learning consultant.

Governance Implications:

- Continue to support the established Prekindergarten programs in Prairie South.