

# *Prairie South Schools* **BOARD OF EDUCATION**

JANUARY 6, 2015  
11:00 a.m. – 4:00 p.m.  
Central Office, 15 Thatcher Drive, Moose Jaw

## **AGENDA**

1. **Board Planning Session (10:00 – 11:00 a.m.)**
  - 1.1 **Board Update on CUPE Negotiations**
  - 1.2 **Provincial Auditor**
  - 1.3 **Michel Labonte Letter**
  - 1.4 **Meetings with MLAs and Speaking Notes**
2. **Call to Order**
3. **Adoption of the Agenda**
4. **Adoption of Minutes**
5. **Decision and Discussion Items**
  - 5.1. **Notice of Motion: Archiving Live Stream Board Meetings Recordings (Decision)**
  - 5.2. **Notice of Motion: Community/Business Partnerships (Decision)**
  - 5.3. **Prairie South & Holy Trinity Joint Board Meeting (Decision)**
  - 5.4. **Sale of Surplus Land**
  - 5.5. **Monthly Reports (Decision)**
    - 5.5.1. **Substitute Usage Report**
    - 5.5.2. **Tender Report**
    - 5.5.3. **Suspensions**
  - 5.6. **Accountability Report: First Quarter – Business (Decision)**
  - 5.7. **CUPE Negotiations (Decision)**
  - 5.8. **Accountability Report: Facilities (Decision)**
  - 5.9. **Accountability Report: Practical and Applied Arts Enhancement Project (Decision)**
  - 5.10. **Parameters for 2015-2016 School Calendar (Decision)**
  - 5.11. **Peacock ATM Proposal (Decision)**
  - 5.12. **Avonlea School's Out of Province Excursion (Decision)**
  - 5.13. **Gravelbourg High School's Out of Province Excursion (Decision)**
6. **Delegations and Presentations**
  - 6.1 **Yolanda Balaberda, Director, Child's View Montessori (11.40 am.)**
  - 6.2 **Brent Tremblay, Re: Transportation (1:00 p.m.)**

- 7. Committee Reports**
  - 7.1. Standing Committees**
    - 7.1.1. Higher Literacy and Achievement
    - 7.1.2. Equitable Opportunities
    - 7.1.3. Smooth Transitions
    - 7.1.4. Strong System-Wide Accountability and Governance
    - 7.1.5. Advocacy and Networking
    - 7.1.6. Rural Catchment and Transportation
    - 7.1.7. Urban Possibilities
- 8. Information Items**
  - 8.1. Baragar Enrolment Projections**
  - 8.2. Public Section General Meeting Minutes**
  - 8.3. National Congress on Rural Education**
  - 8.4. Professional Development Cost Summary**
- 9. Celebration Items**
- 10. Identification of Items for Next Meeting Agenda**
  - 10.1. Notice of Motions**
  - 10.2. Inquiries**
- 11. Meeting Review**
- 12. Adjournment**

**MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at Central Office, 15 Thatcher Drive East, Moose Jaw, Saskatchewan on DECEMBER 2, 2014 at 11:00 a.m.**

Attendance: Mr. R. Bachmann; Dr. S. Davidson; Mr. R. Gleim; Mr. A. Kessler; Mr. T. McLeod; Mr. J. Radwanski; Mr. B. Swanson; Ms. G. Wilson; Mr. L. Young; T. Baldwin, Director of Education; B. Girardin, Superintendent of Business and Operations; R. Boughen, Superintendent of Human Resources; L. Meyer, Superintendent of Learning; B. Compton, Superintendent of School Operations; D. Huschi, Superintendent of School Operations; K. Novak, Superintendent of School Operations; D. Briggs, Communications Co-ordinator; L. Patterson, Executive Assistant.

Regrets: Mr. D. Crabbe, Board Trustee

Presentations: 1:00 p.m. Wakamow Aboriginal Community Association Presentation. Presenters: Jeff Cappel, Cultural Advisor; Cliff Froehlich, Moose Jaw Police Service; Donna Jones, Community Parent of Moose Jaw

Motions:

- |                 |   |              |
|-----------------|---|--------------|
| 12/02/14 - 2258 | That the meeting be called to order at 11:17 a.m.<br>- Davidson   | Carried      |
| 12/02/14 - 2259 | The following items were added to the agenda:<br>5.14 – ATM machine for Peacock Collegiate<br>That the Board adopt the agenda as amended.<br>- Young  | Carried      |
| 12/02/14 - 2260 | That the Board adopt the Minutes of the regular meeting of November 4, 2014 as presented.<br>- Gleim  | Carried      |
| 12/02/14 - 2261 | That the Board adopt the Minutes of the special meeting of November 25, 2014 as presented.<br>- Kessler   | Carried      |
| 12/02/14 - 2262 | That Administrative Procedure 513 be amended such that the Prairie South Board of Trustees receive at each regular meeting a report detailing all tenders over \$5,000 awarded since the previous report; details to include value of tender and tender recipient.<br>- Swanson | Not voted on |
| 12/02/14 - 2263 | Amendment to the Motion: That the Prairie South Board of Trustees receive at each regular meeting a report detailing all tenders over \$5,000 awarded since the previous report; details to include value of tender and tender recipient.<br>- McLeod                           | Carried      |

- |                 |  |          |
|-----------------|--|----------|
| 12/02/14 - 2264 | That the Prairie South Board of Trustees receive at each regular meeting a report detailing all tenders over \$5,000 awarded since the previous report; details to include value of tender and tender recipient.<br>- Swanson  | Carried  |
| 12/02/14 - 2265 | That the Board receive and file the PCAP Assessment Summary report.<br>- Young   | Carried  |
| 12/02/14 - 2266 | That the programs, services and employees presently located at the Thatcher Drive PSSD Board office be re-located by August 15, 2015 to other existing PSSD facilities, not including the 9 <sup>th</sup> Avenue PSSD office.<br>- Swanson   | Defeated |
|                 | Bachmann requested that motion 12/02/14 - 2266 be a recorded vote:<br><br><u>In Favour of Motion:</u> Bachmann, Swanson, Radwanski.<br><u>Opposed to Motion:</u> Davidson, Gleim, Kessler, McLeod, Wilson, Young.  |          |
|                 | That the Board break at 12:12 p.m.   |          |
|                 | That the Board reconvened at 1:00 p.m.   |          |
| 12/02/14 - 2267 | That the Director of Education accountabilities mandated in the source documents cited in the Human Resources Accountability Report have been fully met.<br>- McLeod   | Carried  |
| 12/02/14 - 2268 | That the Board accept the 2014-2015 Staff Engagement Plan as presented.<br>- Kessler   | Carried  |
| 12/02/14 - 2269 | That the Board adopt Board Policy No 12 (Updated December 2, 2014) and direct that it replace the current policy in the Board Policy Handbook with amended wording on Items 9.3 to read "Is accessible to the community and stakeholders and fosters positive relationships on behalf of the Board and Prairie South Schools".<br>- McLeod | Carried  |
| 12/02/14 - 2270 | That the Board add the Staff Engagement Work Plan and approve the updated Board Work Plan as amended.<br>-Gleim  | Carried  |

- |                 |  |         |
|-----------------|--|---------|
| 12/02/14 - 2271 | That the Board appoint the following people as directors of the Moose Jaw School District No. 1 Bursary Fund Inc. for the year 2015: Greg Veillard, Roy Dickenson, Darleen Stewart, John Livingston, George Patterson, Claude Duke, Pam Ludwar, Darrell Crabbe and Ron Purdy.<br>- Swanson | Carried |
| 12/02/14 - 2272 | That the Board approve the sale of parcel 102371789 for \$100 and instruct administration to complete the transfers of parcel 104880089 in the RM of Huron.<br>- Wilson  | Carried |
| 12/02/14 - 2273 | That the Ministry of Education Annual Report be received and filed, posted to the Division website and copies available to the public upon request at the front desk, pending Ministry changes to format.<br>- Swanson   | Carried |
| 12/02/14 - 2274 | That the Board review and approve the Rockglen SCC Alternate School Year Proposal.<br>- Kessler  | Carried |
| 12/02/14 - 2275 | That the Board approve Lindale School's overnight excursion to Medicine Hat, AB as per the outline provided.<br>- McLeod   | Carried |
| 12/02/14 - 2276 | That the Board accept the monthly reports as presented.<br>-Kessler  | Carried |
| 12/02/14 - 2277 | That the request from Peacock Collegiate SCC for an ATM Machine be deferred to SSWAG for further study and returned to the Board for final decision.<br>- McLeod   | Carried |

## **Committee Reports**

### **Standing Committees:**

#### *Higher Literacy & Achievement*

- No report given.
- Next meeting is December 17 at the Learning Centre at Riverview Collegiate, any agenda items can be passed onto Chair Lew Young.

#### *Equitable Opportunities*

- No report given.

#### *Smooth Transitions*

- The committee met on November 26 and discussed a number of topics, including the presentation given to the committee by Superintendent of Operations Derrick Huschi on the transition process between Grade 8 and 9. The committee is continuing to work towards improving the process.

*Strong System-Wide Accountability and Governance*

- The committee has been hard at work on two key items: reviewing the Human Resources accountability report that was presented today and the inquiry regarding transportation of oversize bags on school buses.
- Transportation Manager Clarke Baker provided a report on the transportation of oversize bags to the committee with feedback and recommendations from SGI. The report noted that busses are designed to protect passengers, and large bags of equipment are not secured safely and can become hazardous quickly, and therefore are not permitted on School busses. Despite the challenges that this presents, it is a matter of student safety first and foremost.

*Advocacy and Networking*

- The committee has been working on a staff engagement plan, a key focus of the Board this year. The committee has been working closely with CUPE, PSTA and out of scope representatives to create a staff satisfaction survey that will go out in the new year. The Board also hosted a Christmas lunch for Central office staff, met with CUPE for an informal discussion and will be arranging MLA meetings in the coming months.

*Rural Catchment and Transportation*

- No report given.

*Urban Possibilities*

- No report given.

**Notice of Motions**

In order to provide better access for our stakeholders regarding PSSD Board meetings, that the PSSD provide on our website ongoing recorded video access to previously live streamed Board meetings.

- Radwanski

That a report be prepared for the Board detailing the community/business partnerships with PSSD schools that exist and the current status of those partnerships.

- Swanson

**Adjournment**

12/02/14 - 2278

That the meeting be adjourned at 2:40 p.m.

- Gleim

Carried

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Shawn Davidson  
Chair

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B. Girardin  
Superintendent of Business and Operations

**Next Regular Board Meeting:**

Date: January 6, 2015

Location: Central Office, Moose Jaw

## AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	5.1
<b>Topic:</b>	<b>Notice of Motion: Archive Live Streamed Board Meeting Recordings</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

**Background:** Notice of Motion from the December 2, 2014 Board meeting:

In order to provide better access for our stakeholders regarding PSSD Board meetings, that the PSSD provide on our website ongoing recorded video access to previously live streamed Board meetings.

- Radwanski

**Current Status:**

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy  
Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	December 8, 2014	

***Recommendation:***





## AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	5.2
<b>Topic:</b>	<b>Notice of Motion: Community/Business Partnerships</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

**Background:**

Notice of Motion from December 2, 2014 Board meeting:

That a report be prepared for the Board detailing the community/business partnerships with PSSD schools that exist and the current status of those partnerships.

- Swanson

**Current Status:**

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy  
Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	December 9, 2014	

***Recommendation:***



## AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	5.3
<b>Topic:</b>	<b>Joint Board Meeting with Holy Trinity School Division</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

**Background:** Holy Trinity and Prairie South School Divisions meet at a joint meeting once yearly. This is Holy Trinity's year to host.

**Current Status:** Holy Trinity Board of Education has extended an invitation to the Prairie South Board to attend a joint Board meeting on March 23, 2015.

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy  
Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	December 29, 2014	

***Recommendation:***

That the Board direct administration to accept Holy Trinity's invitation for a joint Board meeting on March 23, 2015.



# AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	5.4
<b>Topic:</b>	<b>Sale of Surplus Land</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

**Background:**

It was determined that there are a number of properties not used in the operations of the school division that are still owned by the school division. A decision was made to dispose of these properties.

**Current Status:**

For this meeting there is one parcel where we have received an offer. We have an offer to purchase parcel 15091146 in the RM of Chaplin for \$150.

**Pros and Cons:**

Pros:

- We sell one parcel of land which has no value to us.

Cons:

**Financial Implications:**

**Governance/Policy  
Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Ron Purdy	December 19, 2014	N/A

***Recommendation:***

That the Board approve the sale of parcel 150951146 for \$150.



## AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	5.5
<b>Topic:</b>	<b>Monthly Reports</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Information		

**Background:**

- Attached are the following reports for Board approval:
1. Teacher Absences and Substitute Usage for the period November 24, 2014 – December 19, 2014.
  2. Tender Report for the period November 21, 2014 – December 19, 2014.
  3. Suspensions Report

**Current Status:**

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy  
Implications:**

**Legal Implications:**

**Communications:**

Prepared By:	Date:	Attachments:
Ryan Boughen Ron Purdy Derrick Huschi	December 19, 2014	1. Teacher Absences and Substitute Usage 2. Tender Report 3. Suspensions Report

***Recommendation:***

That the Board accept the monthly reports as presented.

## Teacher Absences & Substitute Usage

**Date Range:** November 24, 2014 to December 19, 2014

Absence Reason	Days	% of Total Absences	Sub Days	% Needed Sub	% of possible 8464.4 days
Compassionate Leave	13.54	1.19%	11.42	84.34%	0.16%
Competition Leave	2.5	0.22%	2	0.00%	0.03%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Court/Jury	1	0.09%	1	100.00%	0.01%
Education Leave	0	0.00%	0	0.00%	0.00%
Emergency Leave	0	0.00%	0	0.00%	0.00%
Executive Leave	3	0.26%	3	100.00%	0.04%
Extra/Co-curr Teach	24.29	2.13%	18.9	77.81%	0.29%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	27.5	2.41%	25.5	92.73%	0.32%
Illness - Teacher	262.68	23.00%	215.76	82.14%	3.10%
Illness - Long Term	279.2	24.44%	0	0.00%	3.30%
Internship Seminar	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	87.23	7.64%	83.92	96.21%	1.03%
Medical/Dental Appt	168.3	14.73%	147.4	87.58%	1.99%
Noon Supervision Day	27.51	2.41%	25.31	92.00%	0.33%
Paternity Leave	0	0.00%	0	0.00%	0.00%
PD DEC Teachers	44.6	3.90%	34.57	77.51%	0.53%
PP Teacher	28.3	2.48%	24.9	87.99%	0.33%
Prep Time	52.08	4.56%	52.08	100.00%	0.62%
PSTA	4.2	0.37%	3.7	0.00%	0.05%
Rec. Of Service	61.41	5.38%	47.55	77.43%	0.73%
Secondment	3	0.26%	3	0.00%	0.04%
SOEH Meet/PD	0	0.00%	0	0.00%	0.00%
SONO Meet/PD	11.75	1.03%	6.98	59.40%	0.14%
SOSO Meet/PD	32.7	2.86%	30.7	93.88%	0.39%
STF Business - Invoice	7	0.61%	6.8	97.14%	0.08%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
Leave Without Pay	0.4	0.04%	0.4	100.00%	0.00%
<b>Total Absences</b>	<b>1142.19</b>	<b>100.00%</b>	<b>744.89</b>	<b>65.22%</b>	<b>13.49%</b>

Teachers (FTE)

423.22

# of teaching Days

20

Possible Days

8464.4



## **Tender Report for the period November 21, 2014 to December 19, 2014**

### **Background:**

- Board has requested a monthly report of tenders awarded which exceed the limits of Administrative procedure 513, which details limits where formal competitive bids are required. The procedure is as follows:
  - The Board of Education has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting as an information item.
  - Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.

### **Current Status:**

- There were no tenders awarded which exceed the limits of this policy for this period.
- There were no purchases made through the less formal quote process:

[illegible]

## AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	5.6
<b>Topic:</b>	<b>1<sup>st</sup> Quarter Accountability Report</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Information		

**Background:** In accordance with the Board's annual work plan, a quarterly financial accountability report is to be presented to the Board at the end of each quarter.

**Current Status:** Attached is the 1st Quarter Financial Report for the period ending November 30, 2014.

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Bernie Girardin	December 22, 2014	1st Quarter Accountability Report

***Recommendation:***

That the Director of Education accountabilities in the source documents cited in the 1st Quarter Accountability Report have been met.

## **Source Documents**

### **Policy 12 Section 3. Fiscal Responsibility**

- 3.1. Ensures the fiscal management of the Division is in accordance with the terms or conditions of any funding received by the Board.
- 3.2. Ensures the Division operates in a fiscally responsible manner, including adherence to recognized accounting procedures.
- 3.3. Ensures insurance coverage is in place to adequately protect assets, indemnify liabilities and provide for reasonable risk management.

Highlights of the 2014-15 budget approved by the Board of Education on May 6, 2014:

- Consolidation of Gravelbourg High School and Elementary Schools approved by the Ministry of Education
- Reading Strategy – Prairie South is entering the 2<sup>nd</sup> year of a 5 year plan to improve reading comprehension across all grade levels. The focus of support for the 2014-15 year will be with middle years teachers including the introduction of a common reading comprehension assessment tool, how to administer the assessment and then how to plan good reading comprehension instruction based on the results.
- Facilities Renewal – The Board extended the Facilities Renewal Plan to a 4<sup>th</sup> Year. Over a 4 year period the Board will have spent more than 11 million dollars from surplus to address the division's facility deficit.
- No Increase for Teacher salary in this budget as the province will cover the provincial agreement.

## 1. Accumulated Surplus

Following is the accumulated surplus as at August 31, 2014.

	August 31, 2013	Additions during the Year	Reductions during the Year	August 31, 2014
<b>Invested in Tangible Capital Assets:</b>				
Net Book Value of Tangible Capital Assets	\$ 54,364,598	\$ -	\$ (1,615,346)	\$ 52,749,252
Less: Debt owing on Tangible Capital Assets	1,847,476	-	(334,829)	1,512,647
	<b>52,517,122</b>	<b>-</b>	<b>(1,280,517)</b>	<b>51,236,605</b>
<b>PMR maintenance project allocation</b>	<b>857,465</b>	<b>1,094,584</b>	<b>(389,023)</b>	<b>1,563,026</b>
<b>Internally Restricted Surplus:</b>				
<b>Capital Projects:</b>				
Incomplete Board approved tangible capital asset projects	993,058	3,000,000	(2,523,142)	1,469,916
Gravelbourg School consolidation	161,712	750,000	(257,866)	653,846
<b>Other:</b>				
Incomplete Board approved practical applied arts program	2,596,672	-	(1,986,672)	610,000
Incomplete Board approved South Hill revitalization program	240,000	-	(240,000)	-
Board approved allocation for future elections	-	12,000	-	12,000
School generated funds	972,444	114,869	-	1,087,313
School Community Council carry forwards	95,099	34,145	-	129,244
School budget carry forwards	877,410	85,045	-	962,455
Cognitive Disabilities Program Grant	59,967	62,045	(40,766)	81,246
Creative Partnerships Innovation Grant	35,000	-	(35,000)	-
Child Nutrition & Development Grant	17,897	29,800	(17,436)	30,261
Community Initiative Grant	2,082	-	(2,082)	-
	<b>6,051,341</b>	<b>4,087,904</b>	<b>(5,102,964)</b>	<b>5,036,281</b>
<b>Unrestricted Surplus</b>	<b>16,062,893</b>	<b>-</b>	<b>(1,218,008)</b>	<b>14,844,885</b>
<b>Total Accumulated Surplus</b>	<b>\$ 75,488,821</b>	<b>\$ 5,182,488</b>	<b>\$ (7,990,512)</b>	<b>\$ 72,680,797</b>

The restricted funds for each of the following grants will be used in the 2014-15 fiscal year:

- PMR maintenance project allocation;
- Child nutrition and development;
- Cognitive disabilities program;
- Community initiative program;
- Creative partnerships innovation.

## 2.1 Restricted Operating Reserves –

The Division allows schools and school community councils to accumulate surpluses or incur deficits, when circumstances dictate. These reserves belong to the individual sites. As at August 31, 2014 the balances were as follows with a 4 year comparison:

School	Decentralized Budget Carry Forwards				PD Budget Carry forward				SCC Operating Carry Forward				SCC PD Carry Forward			
	10/11	11/12	12/13	13/14	10/11	11/12	12/13	13/14	10/11	11/12	12/13	13/14	10/11	11/12	12/13	13/14
Assiniboia 7th	74,996	46,983	68,469	85,368	11,856	10,661	14,143	18,360	931	1,518	1,338	1,664	-	1,000	1,859	1,054
Assiniboia Elementary	31,210	14,143	25,339	35,774	5,045	11,345	16,573	17,392	1,466	192	1,192	1,881	-	1,000	2,000	3,000
Assiniboia High School	(3,289)	5,099	101	(1,225)	2,319	311	2,287	5,896	624	1,728	2,025	1,287	-	1,000	1,424	2,425
Avonlea	(2,811)	(6,173)	8,953	6,067	6,856	8,379	9,674	10,205	170	40	426	695	-	1,000	1,864	2,864
Baildon	2,006	(1,178)	1,573	2,101	954	1,386	1,352	1,571	-	-	-	-	-	-	-	-
Belle Plaine	(377)	(836)	1,048	(425)	1,380	543	689	447	-	-	-	-	-	-	-	-
Bengough	19,666	12,981	13,980	14,784	6,243	5,047	4,134	7,810	461	1,280	1,163	1,123	-	1,000	2,000	3,000
Caronport Elementary	12,817	(8,530)	25,607	6,866	1,304	2,068	3,032	1,431	690	1,397	2,397	2,930	-	915	1,915	2,915
Central Butte	5,695	5,649	15,268	11,626	8,824	12,389	17,609	24,329	1,676	1,513	2,198	1,743	-	1,000	1,653	2,653
Central Collegiate	(29,609)	(39,922)	5,672	(8,323)	6,898	7,646	3,257	10,847	544	430	46	327	-	1,000	2,000	3,000
Chaplin	4,058	(4,714)	3,103	(7,148)	1,996	3,528	5,509	4,655	568	315	290	492	-	1,000	1,889	1,662
Coronach	13,645	(3,188)	14,318	11,925	5,839	3,303	4,126	4,849	386	1,057	1,927	2,826	-	(884)	(616)	391
Craik	5,430	7,823	1,082	11,199	7,255	11,334	10,966	13,689	296	484	336	759	-	1,000	2,000	3,000
Empire	(8,177)	8,156	5,210	6,811	3,381	2,097	4,777	8,110	1,264	1,776	2,630	3,352	-	1,000	1,889	2,889
Eyebrow	6,094	9,188	6,612	(496)	4,560	5,335	10,093	12,712	1,768	2,768	2,763	3,278	-	1,000	2,000	3,000
Glentworth	2,355	(5,818)	(7,384)	(2,178)	5,674	8,552	13,223	18,187	985	1,985	1,630	489	-	1,000	1,896	2,896
Gravelbourg Elementary	13,254	4,947	13,656	18,805	6,020	9,754	7,279	9,976	561	1,330	1,983	330	-	1,000	1,251	2,252
Gravelbourg High School	(1,488)	(2,840)	14,362	11,795	8,906	13,969	16,262	17,114	913	473	712	2,983	-	1,000	1,419	2,419
Huron	2,831	495	(357)	3,009	1,410	1,316	1,229	1,465	-	-	-	-	-	-	-	-
John Chisholm	573	1,828	2,189	262	2,914	1,220	1,370	1,491	1,184	2,184	3,184	3,235	-	178	1,178	2,071
Kincaid	(18,081)	(3,208)	8,772	8,023	2,651	2,772	2,893	5,607	1,102	1,681	(760)	240	-	1,000	1,148	1,633
King George	9,787	50,873	24,074	94,090	16,197	11,876	14,529	14,751	32	1,032	2,032	2,678	-	1,000	2,000	3,000
Lafleche	2,724	(186)	(247)	(9,038)	1,054	3,084	8,466	12,813	13	441	(300)	272	-	1,000	1,725	2,725
Lindale	(28,891)	(7,155)	(8,889)	29,349	6,963	7,149	4,637	9,779	107	422	776	1,301	-	1,000	2,000	3,000
Mankota	8,250	6,573	18,893	22,150	1,677	4,927	9,461	12,003	343	761	1,000	1,493	-	1,000	1,837	2,407
Mortlach	(8,689)	(3,836)	(415)	8,675	4,327	7,674	11,004	12,306	617	946	790	1,097	-	1,000	1,080	2,080
Mossbank	1,640	2,025	9,396	13,487	6,063	3,077	5,198	10,355	1,118	808	685	472	-	1,000	2,000	3,000
Palliser	117,118	108,789	147,533	137,744	19,454	26,831	34,843	35,395	703	1,080	1,706	2,563	-	1,000	2,000	3,000
Peacock	(5,205)	(82,363)	(13,756)	(94,869)	6,161	42	8,327	17,177	1,039	1,443	928	966	-	1,000	2,000	3,000
Prince Arthur	5,297	(859)	28,300	19,430	7,037	4,757	3,203	12,688	645	1,124	1,690	1,412	-	1,000	2,000	3,000
Riverview	(13,088)	(20,188)	2,814	9,378	2,984	3,495	1,591	2,386	725	803	(131)	321	-	1,000	1,888	1,654
Rockglen	1,464	2,459	1,701	3,539	3,371	4,589	7,144	11,478	747	243	1,076	724	-	1,000	2,000	2,613
Rose Valley	3,011	166	2,020	1,435	2,760	2,457	2,099	2,251	-	-	-	-	-	-	-	-
Rouleau	21,602	7,929	23,902	37,267	5,635	8,141	10,279	10,370	628	1,102	1,160	1,326	-	(494)	506	1,366
Sunningdale	31,801	34,852	55,568	38,242	7,742	12,360	14,145	10,654	1,102	1,927	2,414	1,843	-	(267)	733	1,733
Vanguard	10,776	15,830	24,975	31,731	4,627	6,101	7,424	8,837	-	-	-	-	-	-	-	-
Westmount	31,027	5,244	32,838	7,267	4,324	8,004	8,207	10,313	1,573	1,756	1,721	2,277	-	632	1,632	2,569
William Grayson	4,725	1,472	(3,259)	2,271	945	2,379	3,359	5,988	262	29	192	136	-	1,000	1,711	2,457
Total	324,147	162,508	573,020	566,768	203,604	239,900	304,389	395,687	25,243	36,070	41,218	48,516	-	27,080	53,881	80,728

## Estimated Cash as at August 31, 2015:

Estimated Cash as at August 31, 2015			
Cash & Cash Equivalents August 31, 2014	17,000,562		
Adjusted Grant from SFL and additional students	527,922		
Cash estimated to be used in 2014-15 operating budget	-1,291,017		
Estimated Use of PMR	-1,563,026		
Estimated use of Deferred Revenue (proceeds from sale of schools)	-537,650		
Estimated use of restricted surplus	-4,448,295		
Estimated Cash as at August 31, 2015	9,688,496		
Estimated use of restricted surplus during 2014-15	Cash	Expense	Capitalized
PMR	1,563,026	1,263,026	300,000
Capital Projects	1,469,916	1,069,916	400,000
Gravelbourg Consolidation	653,846		653,846
PAA	300,000	300,000	
School Budget Carry Forward	350,000	350,000	
Cognitive Disability Grant	81,246	81,246	
Child Nutrition & Development Grant	30,261	30,261	
Totals	4,448,295	3,094,449	1,353,846

## 2. Revenue/Expenditure patterns - 3 month expenditures for the period September 1, 2014 to November 30, 2014 is attached.

### Revenue

- Grants - we have received additional operating grants in the amount of \$527,922 from the following sources:
  - SFL
  - Increased enrolment
- Complementary Services revenues are higher than the 1<sup>st</sup> quarter budget as funding for a couple smaller grants such as nutrition was paid in full.
- External Services is at 27% of annual budget the higher percentage is from the sale of the teacherage at Mossbank.

## **Expenditure**

- Transportation – Supplies & Services are at 30% of budget which can be attributed to the payment of vehicle licensing and insurance.
- Other functions are in line with their projected budgets for the 1<sup>st</sup> quarter.
- Other trends to note:
  - Teachers do not have a contract yet therefore any salary projected salary increases for 2014-15 will be an adjustment to salary costs.

## **Governance Implications**

Continue to monitor net effect of expenditures on future net assets and cash.



Prairie South School Division  
Statement of Financial Position  
As At November 30, 2014

	November 2014/15	November 2013/14
	Actual	Actual Prairie South SD #210 Not Filtered
<b>FINANCIAL ASSETS</b>		
Cash	25,321,225	26,517,704
Short Term Investments	19,227	40,119
Accounts Receivable	2,104,413	3,147,870
Provincial Grants Receivable	811,403	1,150
Other Receivables	259,317	452,679
Portfolio Investments	55,502	55,803
Other Assets	17,488	19,373
<b>TOTAL FINANCIAL ASSETS</b>	<b>28,588,576</b>	<b>30,234,699</b>
<b>LIABILITIES</b>		
Other Payables	3,891,150	3,140,146
Capital Loans	1,426,393	1,765,273
Accrued Employee Future Benefits	2,048,820	1,971,200
Deferred Revenue	1,129,321	2,780,499
<b>TOTAL LIABILITIES</b>	<b>8,495,684</b>	<b>9,657,118</b>
<b>NET FINANCIAL ASSETS(DEBT)</b>	<b>20,092,892</b>	<b>20,577,581</b>
<b>NON-FINANCIAL ASSETS</b>		
Physical Assets	128,977,688	127,003,592
Amortization	(77,163,431)	(72,021,209)
Inventories of Supplies	8,735	5,425
Prepaid Items	30,638	444,859
<b>TOTAL NON FINANCIAL ASSETS</b>	<b>51,853,629</b>	<b>55,432,666</b>
Current Year Net Income(Loss)	(1,593,871)	
<b>ACCUMULATED SURPLUS(DEFICIT)</b>	<b>70,352,650</b>	<b>76,010,247</b>

PRAIRIE SOUTH SCHOOL DIVISION NO. 210  
STATEMENT OF FINANCIAL ACTIVITIES  
For the period ending November 30, 2014

		14/15 Approved Budget Prairie South SD #210	1st Quarter Budget	Total Revenue/Expenses & Encumbrances	Budget Remaining	Percentage of Budget Used	Percentage of 1st Quarter Budget Used
<b>REVENUE</b>							
Taxation	100	29,795,904	7,448,976	7,448,975	22,346,929	25%	100%
Grants	110	47,423,971	11,855,993	11,749,952	35,674,019	25%	99%
Tuition	120	99,752	24,938	1,070	98,682	1%	4%
School Generated Funds	142	1,238,000	309,500	-	1,238,000	0%	0%
Complementary Services	150	555,226	138,807	161,568	393,659	29%	116%
External Services	155	3,734,864	933,716	995,404	2,739,460	27%	107%
Other Revenue	144	397,500	99,375	95,686	301,814	24%	96%
<b>TOTAL REVENUE</b>		<b>83,245,217</b>	<b>20,811,304</b>	<b>20,452,654</b>	<b>62,792,563</b>	<b>25%</b>	<b>98%</b>
<b>EXPENSES</b>							
Governance	160	575,811	143,953	120,386	455,425	21%	84%
Administration	170	3,441,556	860,389	884,029	2,557,527	26%	103%
Instruction	180	55,543,205	13,885,801	14,437,371	41,105,834	26%	104%
Plant Operation	190	13,081,956	3,270,489	2,867,903	10,214,053	22%	88%
Transportation	200	7,483,576	1,870,894	1,967,274	5,516,302	26%	105%
Tuition Expense	210	75,000	18,750	250	74,750	0%	1%
School Generated Funds	220	1,238,000	309,500	311,034	926,966	25%	100%
Complimentary	240	2,096,934	524,234	542,947	1,553,987	26%	104%
External Services	250	3,538,238	884,560	897,450	2,640,788	25%	101%
Interest and Bank	230	65,216	16,304	17,882	47,334	27%	110%
<b>TOTAL EXPENSES</b>		<b>87,139,492</b>	<b>21,784,873</b>	<b>22,046,526</b>	<b>65,092,966</b>	<b>25%</b>	<b>101%</b>
Consolidated Net Income(Loss)		<u>(3,894,275)</u>	<u>(973,569)</u>	<u>(1,593,871)</u>	<u>(2,300,404)</u>		

# AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	5.7
<b>Topic:</b>	<b>CUPE Negotiations</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

**Background:**

On December 9, 2014, Human Resources was informed that CUPE ratified the tentative agreement with 71% of their membership voting in favour.

Bargaining for this agreement began in April 2014, and concluded in October, 2014, after 14 days.

**Current Status:**

The current CUPE agreement expired August 31, 2013.

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy  
Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Ryan Boughen and Diana Welter	December 10, 2014	Tentative CUPE Agreement Expired CUPE Agreement

***Recommendation:***

That the Board pass a motion to ratify the tentative CUPE agreement.



## AGENDA ITEM

<b>Meeting Date:</b>	January 6 ,2015	<b>Agenda Item #:</b>	5.8
<b>Topic:</b>	<b>Accountability Report: Facilities</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Information		

**Background:** The Board's Annual Work Plan requires the Facilities Accountability Report to be presented in January to the Board of Education.

**Current Status:** Please find attached the Accountability Report: Facilities.

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Darren Baiton	December 18, 2014	Accountability Report: Facilities

***Recommendation:***

That the Director of Education accountabilities mandated in the source documents cited in the Facilities Accountability Report have been fully met.

## 2013-2014 Maintenance

### Accountability Report

Prepared by Darren Baiton, Manager of Facilities January 2015

## Source Documents

### Performance Assessment Guide

#### Policy 12

#### Appendix B

#### 1. *Student Well-being*

**Role Expectations 1.1** *Ensures that each student is provided with a safe and caring environment that fosters and maintains respectful and responsible behaviors.*

**Role Expectations 1.2** *Ensures that Division facilities adequately accommodate students.*

**Quality Indicators 1.1** *Develops measurements and monitors progress relative to providing a safe and caring environment.*

## Evidence

The efficient and effective management of the school division facilities has, and continues to be, a factor in student achievement, along with a positive learning environment for students. During the 2013-2014 year, Facilities strived to meet the expectations in the following areas:

1. Operations and Facility Organization
2. Custodial and Maintenance Operations
3. Energy Management
4. Health & Safety/Security
5. Capital Plans, Policies and Procedures
6. Construction Management
7. LEAN

## 1. Operations and Facility Organization

### Staffing

Facility Manager is responsible for the following: Staffing, capital budgets, projects, rental agreements, training, LEAN, safety code compliance and building security, Preventative Maintenance Renewal

Administrative Assistant duties include: Invoice coding, AESOP, time sheets, Connect, key distribution, and FAME entries, PMR electronic filing.

Facilities North, Central, and South Zone Supervisors are responsible for: Maintenance and operation of schools, grounds and additional buildings, LEAN, FAME, boiler automation, fleet and moves.

SOUTH ZONE: Facility Supervisor (Hands on)

- Provided a rented shop to maximize funds

NORTH ZONE: Supervisor (Journey-Person Power Engineering)

- Journey-persons are shared in zones to maximize funds

CENTRAL ZONE: Supervisor (Journey-person Carpenter)

- Maintenance shop will continue to upgrade fleet
- Shop workspace gives journey-persons production areas, this enables in-house labour to reduce costs
- Summer employment is offered to the CUPE ten month staff first, with Summer Students backfilling, which helps reduce administrative setup time and training time required for new staff
- Hiring of journey-persons skillset allows for more in-house work and less contractor wait time
- 

Journey-Person Electrical	Shared Zones (1)
Journey-Person Plumber	Shared Zones (1)
Journey-Person Carpenters	Central Zone (2)
Summer Staff	North/Central/South (11)
Handyman	North/Central/South (5)
HFO/ FO	9.68 North 29.40 Central 15.15 South
PPT Facility Operator	7
Casual Facility Operator	23 Casual Facility Operators

### **Fleet/Equipment**

- Larger equipment is shared within the facility zones to avoid expensive duplication examples include lifts, grounds equipment and trailers
- New equipment purchases have created the ability to safely maximize the workload, in an efficient and timely manner including LEAN Tools, portable table saw, work stations, and plumbing snakes

### **Information items:**

- Facility management software, (FAME) has been a useful tool for the division, with different modules currently being used with the Ministry PMR funding and LEAN efficiencies. Provides data for service requests for operational decision making
- Facilities does minimal staff substitutions when staff is on leave, which reduces budget costs
- 9<sup>th</sup> move to Riverview Collegiate completed with in-house staffing
- Facilities maintains 33 schools and additional buildings, creating more frequent and extensive costs for up-keep
- Oldest building is 104 years old, and the newest is 23 years old; with an average age 62 years old
- The division has one older teacherage remaining in Mankota
- Population shifts within the area and gradually declining student enrolment across the region as a whole mean that some schools are underutilized. Ten schools in the division are operating at less than 50% capacity. Five schools are operating at over 100% capacity. The average space utilization is 69%.

*See Appendix A: Space Utilization in Schools*

## **2. Custodial and Maintenance Operations**

The Supervisor of Facilities is responsible for: Effectively monitoring and maintaining a level of cleanliness across the system for staff and students in accordance to Public Health.

- AESOP has been an asset in allowing for facility manpower to be better utilized in other areas of the department
- Electronic iPads are used for:
  - checklist
  - preventative maintenance logs assist in the following areas:
  - Boiler/RTU/mechanical PM logs reduce mechanical costs, track filter replacement for air quality,



- meet requirements for the Technical Safety Authority
- Communicate issues through live face time
- Playground log data is filed for insurance liability and the safety and well-being of children
- A five year floor stripping and annual wax mapping rotation reduces flooring long term replacement cost. Implementation of a no wax floor product for reduced costs.
- Cleaning checklists align with Public Health requirements and rubrics
- Facility Department hiring/training/standardization green products provide quality control and expenditure savings
- Electronic log entries of equipment preventative maintenance and equipment replacement allow for location rotation and reduced long term replacement costs
- Grounds equipment logs are kept on all equipment to help do preventative maintenance to keep breakdowns to a minimum and keep staff safe

### **3. Energy Management**

Communicate and encourage staff on the importance and cost savings related in this section.

- Current logs of all utility invoices in FAME Energy Module save costs to the division and allow the department to focus on problem area.
  - i.e. Facility footprint comparisons
  - usage reports
  - comparison reports
- 2013-2014 lighting projects (T-5, T-8) will now give material payback within approximately three years
- Installation of modern HVAC equipment (soft start motors, heat recovery wheels) reduce energy management costs on HVAC projects
- HVAC automation provides daily saving to the division with temperature setbacks when Facilities zones are unoccupied
- Roof insulation project will provide long term payback

### **4. Health & Safety/Security**

The Facilities Department strives to maintain the motto *“send all staff home safe every day!”*

- Meeting all Occupational Health and Safety requirements

<b>2013-2014 Facility Workers Compensation Board</b>		
Location	Number of Employees	Lost Days
South Zone	1	2
North Zone	1	19
North Zone	1	27
Moose Jaw	1	105
South Zone	1	22
Moose Jaw	1	1
Maintenance	1	2
<i>Total 2013-2014</i>		178
Total 2012-2013		343.65

<b>2013-2014 OH&amp;S Contraventions</b>			
School	Date	Contraventions	Remedy
			No contraventions

- Public works (computer software) is used to inform and train staff on safety issues
- Fire extinguishers and sprinklers are supplied by a tendered vendor and inspected annually in bulk with security systems to reduce costs of travel
- This year the remainder of Moose Jaw fire hoses were capped to reduce hose replacement and inspection costs

<b>Facility Training</b>		
Scaffolds	Confined Space	Power Mobile Equipment
Bobcat	Respirator	Mould Training
WHMIS	Fall Protection	Playground Inspection

- Division owned man lifts provide cost reductions in rentals quicker service
- Monthly safety/tool box meetings are held and filed by the Facilities
- Safety stations are in the shop and trucks are supplied with first aid kits
- New (iPad) GPS locator app monitors staff location for safe well-being
- Air and water quality inspections are ongoing (as required by authority or by request)
- Boiler inspections at all facilities (daily FAME entries for Technical Safety Authority log)
- School defibrillators are in place at some schools (donation)
  - ACHS, AEP, CCI, Eyebrow, John Chisholm, RVCI, Lindale
- Annually 1/3 roof inspections and repairs are done to reduce possible leaks resulting in mould

*See Appendix B: 2013-2014 Annual Roof Assessments*

## 5. Capital Plans, Policies and Procedures

- Capital assets and budgets are closely monitored to ensure the budget is being used effectively and efficiently to minimize costs within the department
- Currently working with Ministry Preventative Renewal Funding to develop three year capital plans
- Identify opportunities to support continual improvement
- Assess whether Supervisors are appropriately prioritizing maintenance work and expenditures
- Develop annual and multi-year capital plans
- Develop more in-house work with skilled journey-persons

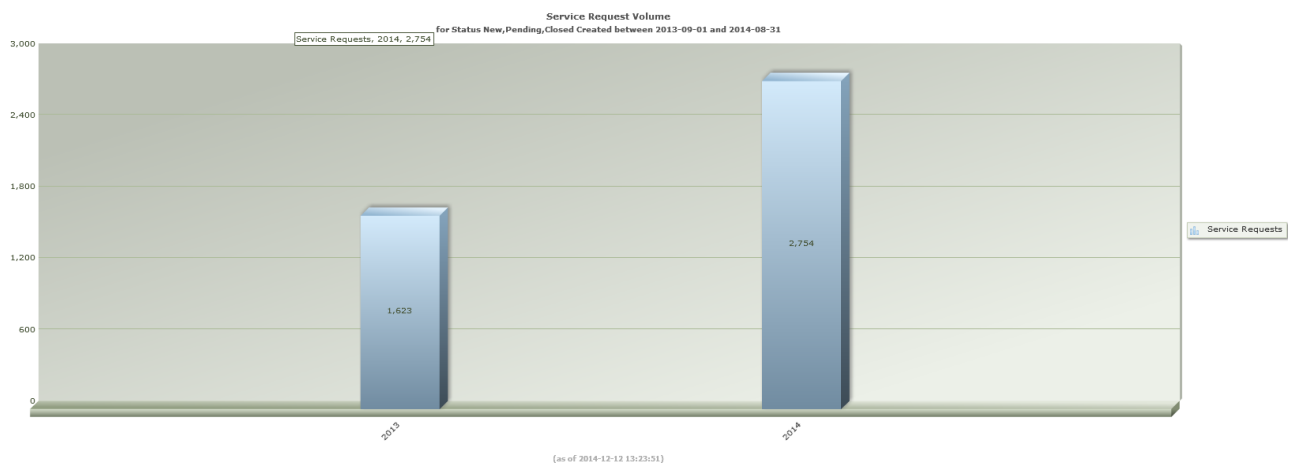
*See Appendix C: 2013-2014 Capital Projects*

## 6. Construction Management

- School/Project design and development ongoing with the Gravelbourg Pre K-12
- Close working relationship with architects, engineers, contractors and suppliers as well as project management team.
- Continual project coordination and reporting keeps costs aligned

## 7. LEAN

- Standardization of materials, tools, trucks, and shop space saves time and money
- During September 1, 2013 – August 31, 2014, 4,377 FAME requests were submitted, and of that 4,212 were closed
- Bundling of service requests continues to reduce windshield time, vehicle use and delivery time
- Electronic meetings reduce time and travel costs



## **Administrative Issues**

- Time commitment challenges to provide proper preventative maintenance to HVAC and equipment
  - Solution: Work closely with developing LEAN concepts
- Accommodations of in-house work add pressure to the resources of the facilities department. The following are in-house projects completed
  - Learning Services and MMRC Resource Centre move
  - RVCI Renovations
  - Painting Projects
  - Flooring Projects
  - Maintenance Office Renovation
  - Facility Utilization Preparation
  - Solution: Consider future staffing for in-house services

## **Governance Implications**

- PMR funds will not cover the capital requirements in the future.

## Appendix A:

### Space Utilization in Schools

Information on Space Utilization in Schools				Sept. 2014								
A	B	C	D	E	F	G	H	I	J	K		
Schools	Grades	Area SM	Non-sch Use	Total sch use	FTE Enrol Sep30/14	Sq. M per St.	Ministry Alloc. For New Sch.	Ministry Enrol Capacity	Ministry Weighted Util %	Weighted Util Excl. D		Comments
A. E. Peacock Collegiate	9 to 12	15,522		15,522	718.0	21.6	8,893	1,339	86.1			
Central Collegiate	9 to 12	7,505		7,505	429.0	17.5	5,287	888	78.3			
Empire	PK-8	4,187	-434	3,753	170.0	22.1	2,252	271	69			4 decommissioned classrooms check
John Chisholm Alternate	9 to 12	736		736	14.0	52.6	416	23	71.4			
King George	K-8	3,718		3,718	355.0	10.5	4,178	384	106.9			
Lindale	K-8	3,564	-86	3,478	359.0	9.7	4,158	410	117.1			SIRS area Check
Palliser Heights	PK-8	6,218		6,218	566.0	11.0	6,140	778	96.1			
Prince Arthur Community	PK-8	4,328		4,328	251.0	17.2	3,127	392	84.3			
Riverview Collegiate	9 to 12	7,028		7,028	121.0	58.1	1,971	604	33.7			
Sunningdale	K-8	3,673		3,673	430.0	8.5	4,590	403	131.6			
Westmount	PK-8	4,377		4,377	298.0	14.7	2,507	543	63.1			
William Grayson	PK-8	2,749	-49	2,700	136.0	19.9	2,061	215	74.9			1 office rented out Check
<b>Total Moose Jaw</b>		<b>63,605</b>	<b>-569</b>	<b>63,036</b>	<b>3847.0</b>	<b>16.4</b>	<b>45,580</b>	<b>6,250</b>				average weighted utilization in MJ
Assiniboia Composite High	9 to 12	4,038		4,038	166.0	24.3	2,860	354	66.8			
Assiniboia Elementary	5 to 8	2,997		2,997	162.0	18.5	2,628	362	61.2			
Assiniboia Seventh Avenue	K-4	2,226		2,226	218.0	10.2	2,464	201	120.8			
Avonlea	K-12	2,505		2,505	163.0	15.4	2,204	237	84.2			
Bengough	K-12	3,228		3,228	78.0	41.4	1,601	165	45.7			1 daycare classroom
Caronport Elementary	K-8	2,228		2,228	121.0	18.4	2,118	231	67.1			
Central Butte	K-12	4,272		4,272	103.0	41.5	1,976	283	39.3			
Chaplin	K-8	2,459	-290	2,169	53.0	40.9	726	143	30.7			decommissioned space Check
Coronach	K-12	4,539		4,539	151.0	30.1	2,696	472	51.8			3 daycare classrooms
Craik	K-12	3,401		3,401	81.0	42.0	1,431	185	39.5			
Eyebrow	K-12	1,685		1,685	60.0	28.1	947	114	42.3			
Glentworth Central	K-12	2,126		2,126	92.0	23.1	1,361	151	58.5			
Gravelbourg Elementary	PK-7	8,217	-2,138	6,079	238.0	25.5	2,202	619	42.7			12 decommissioned classrooms/2 floors/2 rentals check
Gravelbourg High	8 to 12	2,590		2,590	129.0	20.1	1,790	248	63.6			
Kincaid Central	K-12	2,517		2,517	107.0	23.5	1,916	197	84.9			
Lafleche Central	K-12	1,738		1,738	120.0	14.5	1,827	124	117.9			2 daycare classrooms
Mankota	K-12	2,228		2,228	58.0	38.4	953	151	35			
Mortlach	K-12	2,909		2,909	62.0	46.9	1,007	198	31.9			
Mossbank	K-12	3,110		3,110	104.0	29.9	1,943	259	56.7			
Rockglen	K-12	4,283	-457	3,826	100.0	38.3	1,845	360	42.1			5 decommissioned classrooms check
Rouleau	K-12	2,365		2,365	133.0	17.8	2,022	204	87.2			
<b>Total Rural</b>		<b>65,661</b>	<b>-2,885</b>	<b>62,776</b>	<b>2499.0</b>	<b>25.1</b>	<b>38,517</b>	<b>5,258</b>				average weighted utilization in rural
<b>Grand Total</b>		<b>129,266</b>	<b>-3,454</b>		<b>6,346</b>	<b>25.82</b>	<b>84,097</b>	<b>11,508</b>	<b>69.16</b>			average weighted utilization in SD
G) Size of new school that would be built based on student population												
	under 50% utilization (10)											
	over 100% utilization (5)											

## Appendix B:

### 2013-2014 Annual Roof Assessments

2013-2014 Annual Roof Assessments List:	
1.	Bengough
2.	Central Collegiate
3.	Chaplin
4.	Coronach
5.	Empire
6.	King George
7.	Palliser
8.	Peacock
9.	Westmount



## Appendix C:

### 2013- 2014 Capital Projects

2013/14 Facility Completed Projects		Estimated Cost
School	Project Name	
Bengough	HVAC upgrade	600,000
Caronport Elem.	Replace four roof top units	140,000
	Partial roof replacement - section 3 (revise # 6&7)	170,000
Central Collegiate	Gym lighting	20,000
Coronach	Partial roof replacement - sections 7,8	325,000
Empire	Partial roof replacement - section 4	75,000
Eyebrow	Boiler upgrade	350,000
Glentworth	HVAC final phase - east wing	200,000
Kincaid	Change room/washroom renovation	350,000
King George	Gym Floor	70,000
	Partial roof replacement - sections 10/11 (#10 base bid & #11 alt #1)	120,000
Lindale	Gym lighting upgrade	15,000
Lafleche	Washroom Change room upgrade	250,000
Mankota	Partial roof replacement - section 4	50,000
	Replace two roof top units	30,000
Mossbank	Lighting/panel upgrade	150,000
	Plumbing piping upgrades (heat exchanger)	230,000
Peacock	Gym lighting upgrade	20,000
Riverview	Gym lighting upgrade	20,000
	Univent upgrade/automation	250,000
Rockglen	Lighting upgrades	150,000
Sunningdale	Gym floor upgrade	72,000
Facility Utilization	9th to RVCI	100,000
Total		3,877,000
Gravelbourg K-12	Addition Renovation	

**Playground Upgrades :**

Coronach  
Lafleche  
Rockglen  
Empire

**Maintenance Vehicles/Equipment:**

Upgrade Maintenance Vehicle

## AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	5.9
<b>Topic:</b>	<b>Accountability Report: Practical and Applied Arts Enhancement Project</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Information		

**Background:** According to the Board's yearly plan, a Practical and Applied Arts Accountability Report is to be presented to the Board of Education in January of this year.

**Current Status:** Please see the attached Practical and Applied Arts Enhancement Project report.

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Barb Compton	December 23, 2014	Accountability Report: PAA Enhancement Project

***Recommendation:***

That the Director of Education accountabilities mandated in the source documents cited in the Practical and Applied Arts Accountability Report have been fully met.

## 2013-2014 Practical and Applied Arts Enhancement Project

### Accountability Report

Prepared by Barbara Compton, Superintendent of School Operations January 2015

## Source Documents

### Policy 12

#### Section 2 Educational Leadership

RE 2.1 Provides leadership in all matters relating to education in the Division.

QI 2.2 Identifies trends and issues related to student achievement to inform the setting of yearly priorities and outcomes.

QI 2.5 Achieves the key results approved by the Board.

#### Section 7 Continuous Improvement Planning and Reporting

RE 7.2 Implements plans as approved.

RE 7.3 Involves the Board appropriately (Board identification of priorities and outcomes, opportunity for Board input early in the process, final Board approval).

RE 7.4 Reports regularly on results achieved.

QI 7.1 Develops budget and priorities and key results according to a timeline which ensures the Board's ability to provide direction and revise priorities.

#### Section 9 Communication and Community Relations

RE 9.1 Takes appropriate actions to ensure positive internal and external communications are developed and maintained.

#### Section 10 Leadership Practices

RE 10.1 Develops and maintains positive and effective relations with provincial and regional government.

QI 10.4 Unites people toward common goals.

QI 10.5 Demonstrates a high commitment to the needs of students.

QI 10.7 Empowers others.

## Evidence

In June 2012, the Board approved our Equitable Opportunities Committee recommendation to target funds over three to five years to develop and enhance Practical and Applied Arts

opportunities in Prairie South schools. The project will reduce inequities found in Practical and Applied Art credits and certification programs in all Prairie South high schools. This enhancement will align high school programs with Saskatchewan Labour Market demands and exemplify the three “R’s”: rigor, relevance and relationships.

The project has been allocated 1,195,091.00.

## Goals

**Goal One** - By September 2015, all students registered in Grades 10, 11 and 12 in Prairie South Schools will have the choice of a minimum of 6 pure PAA credits through a variety of delivery options regardless of location and size of school as measured by *Administrator Course Offering Survey* developed by Prairie South.

### *Baseline*

*2010-2011 - Urban high schools average 14 credit options and Rural K-12 schools average 4 options.*

*2013-2014 - Urban high schools average 14 credit options and Rural K-12 schools average 8 options.*

**Goal Two** - By September 2014, all students registered in Grades 10, 11 and 12 in Prairie South schools will have four options for certification to enhance PAA pathways and prepare for direct entry to work or post-secondary.

### *Baseline*

*2010-2011 - Urban and rural high school had one certification option.*

*2013-2014 - Urban and rural high schools had seven industry recognized certification options.*

**Goal Three** - By September 2014, four formal Division-wide partnerships will be developed with business and industry to enhance PAA pathways.

### *Baseline*

*2012-2013 - None*

*2013-2014 - 15 formal PAA Division partnerships*

**Goal Four** - By September 2015, obstacles to deliver PAA courses will be reduced by 50% based on *PAA K-12 Principal Survey, Sept. 2012*. The *PAA K-12 Principal Survey* will be re-administered in March 2015.

### *Baseline*

- 1) Expertise - 81% rated as an obstacle
- 2) Facilities - 56% rated as an obstacle
- 3) Equipment - 44% rated as an obstacle

## 2013-2014 Strategies and Results

### Goal One - To increase pure PAA credit opportunities for students:

- Developed three Distance Learning PAA credits; Cow/Calf, Energy and Mines, Cosmetology.

<i>Online Courses</i>	<i>Students Registered</i>
<b>ACCOUNTING 10</b>	<b>12</b>
<b>CWEX 20</b>	<b>16</b>
<b>CWEX A30</b>	<b>7</b>
<b>CWEX B30</b>	<b>1</b>
<b>POWER ENGINEERING 20L</b>	<b>13</b>
<b>POWER ENGINEERING 30L</b>	<b>13</b>
<b>COW/CALF PRODUCTION 30</b>	<b>16</b>
<b>ENERGY &amp; MINES 20/30</b>	<b>10</b>
<b>COSMETOLOGY 10/20</b>	<b>26</b>
<b>COSMETOLOGY 20</b>	<b>9</b>
<b>TOTAL</b>	<b>123</b>

- Piloting Introduction to Power Engineering 20L and 30L Locally Developed Course approved by Ministry of Education in partnership with SaskPower and TSASK. Pilot offered to grade 11/12 in Bengough, Coronach, Rockglen, and Assiniboia. Eighteen students registered; twelve students committed to complete.

### Goal Two - To increase certification opportunities:

- Focus on Information Technology (FIT) Certification.** Presently five schools piloting FIT competencies through existing curricula: Assiniboia, Belle Plaine Colony, Craik, Peacock Collegiate, and Cornerstone Christian School. Expanding to 8-10 schools semester 2 2014-2015. FIT Team will be staying the course for first semester to establish a teacher friendly passport to roll out to additional schools semester 2 2014-2015.

- **Early Safety Training Certification** offered to grade 12 students through partnership with Saskatchewan Safety Council. Saskatchewan Safety Association and Prairie South Schools partnered to host a golf tournament in Moose Jaw to secure funds to support future Early Safety Training for Prairie South students. There were 24 golfers and we raised just under \$2000. 32 students successfully completed their Early Safety Training Program Certificate.
- **Saskatchewan Youth Apprenticeship Certification** - A total of 123 students have been registered since 2011.
- **Service Best Certification** - trained 16 teachers to be Service Best Certifiers; 11 schools offering certification: Mossbank, Coronach, Gravelbourg, Kincaid, Central Butte, Bengough, Glentworth, Assiniboia Comprehensive, Peacock Collegiate, John Chisholm and Avonlea. 2013-2014 88 students received certification.

### **Goal Three - To develop division-wide partnerships**

- Secured 15 PAA division partnerships: Ministry of Agriculture, South Country Equipment, Sask Polytechnic, SaskTel, Solvera, Saskatchewan Safety Council, Safe Saskatchewan, Work Safe Saskatchewan, Safety Hutch, SaskPower, TSask, RM of Mankota, Saskatoon Industry and Education Council, ICTC.
- The partnerships meet many division outcomes such as: engage our learners in relevant learning experiences; engage students in their learning that opens pathways to their future; give students confidence to transition from high school to other opportunities; and expand opportunities for online course offerings to ensure greater accessibility to both rural and urban.
- The initiatives in these partnerships are responsive to student interests based on data collected through student and teacher surveys. We align student interests with Labour market demands in our Province.

### **Goal Four - To reduce school obstacles in delivering PAA courses:**

- Purchased 10 additional digital cameras to support Photography credits. Cameras tracked through MMRC and booked for first semester.
- Purchased portable equipment for Welding, Commercial Cooking, and Cosmetology. Majority of equipment supports PAA Magnet program offered in Mankota, Kincaid and Glentworth; some welding equipment supports programs in Mossbank and Craik; online resources to support PAA curricula.

### **Goal Five - Market PAA Project – By the end of the 2014-2015 school year Prairie South will market Practical and Applied Arts to all stake holders.**

- Involved Career Development Consultants in marketing PAA credit options and certifications to staff, students and parents.

## Administrative Issues

- **Challenge:** We need to determine credit offerings and program delivery for 2015-2016.  
**Response:** Re-administer PAA survey to K-12 schools to confirm areas of interest.  
**Response:** Collaborate with school staff, SCC's and community to determine efficient and sustainable course programs and delivery.  
**Response:** Determine PAA equipment booking procedures.
- **Challenge:** We need to determine efficient PAA program delivery for high schools.  
**Response:** Consultation with staff and SCC's to be held January and February to design PAA delivery models that respond to student interests, teacher expertise and available resources.
- **Challenge:** Continue to formalize division-wide partnerships that support PAA opportunities for students.  
**Response:** Presently developing partnership with Saskatchewan Construction Safety Association, Saskatchewan Construction Association and C & S Builders LTD. to develop Snapshot to engage in construction career pathways.  
**Response:** Developing partnership with Saskatchewan Mining Association to support work study in Energy and Mines online courses.  
**Response:** Engage stakeholders in forming an Industry and Education Advisory group in Feb. 2015.  
**Response:** Establish Educational Foundation Funding parameters with accounting.
- **Challenge:** We need to build teacher capacity at school level to enhance student certification.  
**Response:** Provide professional development days  
**Response:** *Saskatchewan Youth Apprenticeship (SYA)* - Career Development Consultants deliver introductory packages and marketing delivery options  
**Response:** *Early Safety Training and Certification* - develop and market career specific snapshots to support health sector post-secondary requirements, power engineering and energy and mines career pathways.
- **Challenge:** We need to determine support for middle years PAA programs.  
**Response:** Research delivery in other school divisions.  
**Response:** Host professional development day for PAA teachers and administrators.

## Governance Implications

Equitable Opportunity Committee continues focus on enhancing Practical and Applied Art opportunities to students in Prairie South.



## AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	5.10
<b>Topic:</b>	<b>Parameters for 2015-2016 School Calendar</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

### **Background:**

Amendment to the Education Act relating to Labour Day.

The proposed changes will allow for the school year to start prior to Labour Day in exceptional years when Labour Day falls after September 5th. Please note that the start date is for students, staff may return to work earlier as determined by the school division.

The intention is, in those years the Minister will set the first instructional day which may be prior to Labour Day and it will be communicated to all school divisions before they begin developing their calendars.

In September 2015 that date is September 1st. School divisions are required to use this as a common start date across the province. Any other start dates proposed may, for exceptional circumstances, be considered as the ministry reviews calendars in the spring.

### **Current Status:**

The 2015-2016 Calendar Committee will be composed of representatives from School-Based Staff, School Community Councils and Superintendents. Prairie South procedures for development of school year calendar:

1. December 19 - parameters established by CAC based on Stat holidays, LINC agreement, Education Amendment Regulations, 2012 and professional development needs after consultation with PSTA and CUPE
2. January 6 - parameters presented to Board
3. January - stakeholders invited to set calendars. School-based staff and parents to vote on options
4. February - calendars presented to Board for approval

#### **Voting Process**

- All teachers, school-based staff and parents are eligible to vote on calendar options. This includes bus drivers as contracts are attached to school year calendar.

- The vote results will be communicated to calendar committee who will make a recommendation to Prairie South Board of education who will have final say on the calendar at the February Board of Education meeting.

Parameters proposed based on the following:

1. Stat holidays
2. Linc Agreement - prep days negotiated and placed strategically to meet requests of teachers, (beginning/end of school year, report card times and semester turn around)
3. Education Act Amendment Regulations 2012 effective January 1, 2013, and proposed amendments communicated December, 2014
4. Professional Development needs

Proposed 2015-2016 school calendar parameters:

197 teaching days

185 instructional days (includes two days for student led conferences)

Regular calendar -  $185 \text{ days} \times 310 = 57350 \div 60 = 956 \text{ hrs.}$

Alternative calendar -  $172 \times 334 = 57448 \div 60 = 957 \text{ hrs.}$

12 non-instructional days include:

1/2 - school-based organizational day for start-up

1/2 - school-based organizational day for completing the year

5 teacher prep days (Linc contract)

2 professional learning days at beginning of school year

1 professional learning day for LIP workplan development

3 professional learning days for Learning Improvement Team (LIT) = (10- 15 one-hour early dismissals)

- two scheduled common student led conference dates
- common calendar for all school regardless of grade configuration
- common start and end dates
- common school-based organizational dates, student-led conferences, LIT early dismissals and professional learning days
- three professional learning days for LIT early dismissals are embedded in instructional days

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy  
Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Barbara Compton	December 23, 2014	

***Recommendation:***

That the Board approve the parameters for the 2015-2016 school year calendar as presented.



## AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	5.11
<b>Topic:</b>	<b>Peacock ATM Proposal</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Information		

**Background:** The Board received a letter dated October 27, 2014 from the Peacock SCC requesting an opportunity to share the idea of using an ATM as a fundraiser. The Board deferred the item to the SSWAG meeting.

**Current Status:** Todd Johnson the chair of Peacock SCC and Dustin Swanson, Principal of SCC.

The SSWAG committee was in agreement to support the initiative provided that:

- Students or staff do not load the machine.
- A full service provider is used.
- That this be done on a one year trial basis.
- Peacock report back to SSWAG committee detailing the pros and cons of having an ATM in the school in January, 2016.
- Peacock work with the Purchasing department in acquiring a vendor.
- Peacock work with Business to ensure insurance conditions are met and risk is mitigated

**Pros and Cons:**

Pros:

- Fundraising to support programs at the Peacock
- Convenience for students
- Convenience for after school users of the building (ie: auditorium and sports events)

Cons:

- Insurance provider would need to review
- Risk of theft or robbery
- Consideration of Administration Procedure 522-6,1 which states: "The direct advertising or selling of products or services that are not consistent with the goals and guiding principles of the school division is not permitted on school division premises "

**Financial Implications:**

**Governance/Policy  
Implications:**

**Legal Implications:**

**Communications:**

Prepared By:	Date:	Attachments:
Bernie Girardin	December 23, 2014	Letter from Peacock SCC

***Recommendation:***

The SSWAG recommends proceeding with the installation of an ATM at Peacock Collegiate for a one year trial basis with the following conditions:

- Students or staff do not load the machine.
- A full service provider is used.
- Peacock report back to SSWAG committee detailing the pros and cons of having an ATM in the school in January, 2016.
- Peacock work with the Purchasing department in acquiring a vendor.
- Peacock work with Business to ensure insurance conditions are met and risk is mitigated.

## AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	5.12
<b>Topic:</b>	<b>Out of Province Excursion</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

**Background:** Avonlea's Overnight Excursion/Outdoor Education request to Asessippi, MB is attached.

**Current Status:**

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy  
Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Derrick Huschi	December 3, 2014	Avonlea School's Overnight Excursion

***Recommendation:***

That the Board approve Avonlea School's overnight excursion to Asessippi, MB as per the outline provided.

## OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

### Division Office Administration Approval Required

<b>A. INFORMATION</b>	
Name of Teacher: <b>Brent Lothian</b>	School: <b>Avonlea</b>
Type of Activity: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Extra-Curricular _____ <input checked="" type="checkbox"/> High Risk Activity _____	
Grade Level: <b>11 and 12</b>	Number of Students: <b>16 to 18</b>
Destination: <b>Asessippi (Russell, Manitoba)</b>	Trip Date: <b>March 8 &amp; 9, 2015</b>
Number of School Days (Partial/Full): <b>1 School day plus the Sunday</b>	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or    (Can't take bus out of province)  <input checked="" type="checkbox"/> Travel by Car/Van (List names of drivers): <b>Brent Lothian, Christina Daniel and Marlyn Stevens</b>	
Number of Teachers, Parents, Chaperones: <b>3</b>	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input checked="" type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input type="checkbox"/> Other <u>Christina Daniel is a first responder.</u>	

<b>B. SAFETY GUIDELINES</b>
<input checked="" type="checkbox"/> Parent consent forms and medical information including the Health Card Number will be obtained. <input type="checkbox"/> Evacuation Plan is in place and will be communicated to appropriate individuals. <input checked="" type="checkbox"/> Designated supervisor has access to emergency vehicles at all times. <input checked="" type="checkbox"/> Access to cellular or satellite phone or other communication device. <input checked="" type="checkbox"/> A list of emergency telephone numbers will be formulated. <input checked="" type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. <input checked="" type="checkbox"/> Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. <input checked="" type="checkbox"/> Male and Female Chaperones for a co-ed activity.

<b>C. BUDGET</b>
❖ Anticipated Budget <u>\$200 to stay in Inglis Hall, \$1900 for ski and lift, \$500 for gas for drivers</u> Description of Funding Sources <u>\$1600 to \$2000 out of decentralized budget, Fundraise \$1000 by running canteen for Volleyball. Out of Pocket Cost per Participant 4 or 5 Meals (\$50- \$75)</u>



**SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS**

**D. LEARNING OBJECTIVES**

This ties into PE curriculum for Outdoor Pursuits and skill related fitness. It is also part of our overall school Outdoor Education program. They have been skiing every second year leading up to this and in grade 11 and 12 alternate between this ski trip and our canoe trip.

**E. LEARNING ACTIVITIES** *(Outline prior training for outdoor education and high risk activities)*

- a) Pre-Excursion Learning: Sport specific fitness training. Previous year lessons at ski hills. Discussion of Safety and proper clothing.
- b) Excursion Learning: All students are required to do a short lesson and safety check at the start of the first day. They are not allowed to go onto the more advanced hills unless they are given a specific lift pass. Some then do a longer lesson but if they do not pass safety check then they are just allowed to stay on beginner hills and lifts.
- c) Post-Excursion Learning: Discussion of skills learned and hopefully using these skills to continue to ski in their adult lives.

**F. SCHEDULE OF ACTIVITIES**

Leave Avonlea at 6:00 am. Arrive around 10:30 or 11. Have lessons and ski for rest of that day. Supper in Russell and then stay over in Inglis with mats and sleeping bags. The next morning we will return to Asessippi and ski / board until 4:30 or 5 and return to Avonlea about 10:00.

Teacher Signature

Date

Principal Signature

Date

Director/Superintendent Signature

☐

Request Approved

☐

Request Denied



## AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	5.13
<b>Topic:</b>	<b>Out of Province Excursion</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

**Background:** Gravelbourg High's Overnight Excursion/Outdoor Education request to Quebec City and Montreal is attached.

**Current Status:**

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy Implications:**

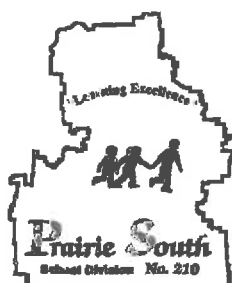
**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Derrick Huschi	December 12, 2014	Gravelbourg High School's Overnight Excursion

***Recommendation:***

That the Board approve Gravelbourg High School's overnight excursion to Quebec City and Montreal as per the outline provided.



# Prairie South School Division No. 210

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[www.prairiesouth.ca](http://www.prairiesouth.ca)

## OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

### Division Office Administration Approval Required

<b>A. INFORMATION</b>	
Name of Teacher: <i>Francine Gauthier</i>	School: <i>Gravelbourg High School</i>
Type of Activity: <input checked="" type="checkbox"/> Curricular <input checked="" type="checkbox"/> Extra-Curricular <u><i>CARNAVAL QUEBEC TRIP</i></u> <input type="checkbox"/> High Risk Activity	
Grade Level: <i>10 - 12</i>	Number of Students: <i>20</i>
Destination: <i>Québec City and Montréal</i>	Trip Date: <i>Jan 29 - Feb 3 or Feb 5 - 10, 2016</i>
Number of School Days (Partial/Full): <i>3</i>	
Transportation: <input checked="" type="checkbox"/> Travel by Bus (PSSD No. 210): <i>(return trip from Regina to G'bourg)</i> <input checked="" type="checkbox"/> Travel by Car/Van (List names of drivers): <i>(to Regina) Approved drivers will be determined closer to the date</i> <input checked="" type="checkbox"/> Travel by plane to Québec and coach once in Québec: <i>arranged by EF tours (Air Canada, etc.)</i>	
Number of Teachers, Parents, Chaperones: <i>1 teacher (Francine Gauthier) + min. 1 parent (male)</i>	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input type="checkbox"/> Other	

<b>B. SAFETY GUIDELINES</b>
<ul style="list-style-type: none"> <li>✓ Parent consent forms and medical information including the Health Card Number will be obtained.</li> <li>✓ Evacuation Plan is in place and will be communicated to appropriate individuals.</li> <li>✓ Designated supervisor has access to emergency vehicles at all times.</li> <li>✓ Access to cellular or satellite phone or other communication device.</li> <li>✓ A list of emergency telephone numbers (and phone tree) will be formulated.</li> <li>✓ Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education.</li> <li>✓ Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines.</li> <li>✓ Male and Female Chaperones for a co-ed activity.</li> </ul>

<b>C. BUDGET</b>
<ul style="list-style-type: none"> <li>❖ Anticipated Budget: <u><i>approx \$1950.00 per student</i></u></li> <li>❖ Description of Funding Sources: <u><i>fundraising activities, hot lunches, savings</i></u></li> <li>❖ Out of Pocket Cost per Participant: <u><i>lunches, souvenirs and approx \$1600 of the \$1900</i></u></li> </ul>

**SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS**

**D. LEARNING OBJECTIVES**

**Grade 10 – 12 (Français) (FLA)**

- to encourage an interest for the Fr written and spoken language
- to develop language competencies that allow to understand, produce and utilize various messages or conversations (written, oral,)
- to promote real life situations where the Fr language is utilized
- to develop a positive attitude towards the Fr language and the Fr culture

**Grade 8 and 12(Sciences humaines et Sciences sociales)**

**Grade 8 :**

**8IN.1** Outline influences from First Nations, French, British and other newcomers on the diversity of Canadian culture.

**8IN.2** Propose favorable actions to the vitality of First Nations, Inuits, Métis, Francophones and other cultural groups in Canada.

**8IN.3** Justify a personal representation of Canada's identity today.

**Grade 12 :**

**La Nouvelle-France**

**1534**Jacques Cartier explore le golfe du Saint-Laurent et le fleuve

**1608**Champlain fonde la ville de Québec

**1639**Les Jésuites établissent la mission de Sainte-Marie au pays des Hurons

**1642**Fondation de Montréal

**1649**Destruction de la Huronie par les Iroquois

**1659**Arrivée à Québec de monseigneur Laval

**1663**La Nouvelle-France devient colonie royale

**La conquête britannique**

**1756**Début de la guerre de Sept Ans entre l'Angleterre et la France

**1759**Les forces anglaises, sous la direction de Wolfe, battent les Français à la bataille des Plaines d'Abraham et prennent Québec

**1763**Le *traité de Paris* fait du Québec une colonie britannique. Une proclamation royale établit, à l'ouest des Appalaches, un « territoire indien » qui empêche la poursuite de la colonisation européenne à l'intérieur des terres

**Grade 12 recap:**

Historical events: the establishment of Québec City and Montréal, the importance of colonization,...

Historical characters: Jacques Cartier, Montcalm, General Wolfe, Monseigneur Laval, Jesuits, Hurons,...

Important historical landmarks: the Saint Lawrence River, the Plaines of Abraham,...

**Éducation physique and Mieux-être (Wellness) :**

**W1** Evaluate one's understanding of wellness while participating in various learning opportunities that balance the dimensions of wellness

**W3** Engage in movement activity to increase confidence, competence, and sustainability in self-selected individual movement activities or environment activities (cultural dance, snowshoeing, cross-country skiing, walking, skating, )

## **E. LEARNING ACTIVITIES** (*Outline prior training for outdoor education and high risk activities*)

### **a) Pre-Excursion Learning**

- French Language Arts, Social Studies and History Curricula
- Math – financial skills, saving, budgeting prior to trip, organizing and working at fundraising events, planning fundraisers and trip details, budgeting during trip, following itineraries, etc.

### **b) Excursion Learning**

- They will completely immersed in the French language and will truly live the French culture. A great opportunity to use their second (some their first) language 100% of the time during the trip!
- ☺ Very enriching for students who have studied the language for years!
- They will visit many historical sites and learn much about historical Canadian events. They will re-enact historical events through skits, narrations, tours, etc.

### **c) Post-Excursion Learning**

- The wealth of knowledge (history, etc.), the importance of considering other parts of OUR country as winter destinations, the enriching language experience (ordering meals, asking for directions, making purchases, etc. in French) and overall travel/tour experience (the importance of punctuality, itineraries, organization,...) all help develop great life-long skills.

## **F. SCHEDULE OF ACTIVITIES**

Thursday evening – drive to Regina to stay with parents and Regina relatives – to be able to be at the airport for a very early departure.

### **DAY 1: TRAVEL TO QUÉBEC CITY**

- Experience Carnaval

### **DAY 2: QUÉBEC CITY**

- Take a guided tour of Québec City:  
Streets of the Old City; Quartier Petit Champlain; Château Frontenac; Place Royale; National Assembly; Grande Allée; Upper Town
- Visit the Observatoire de la Capitale
- Visit Musée du Fort
- Experience Carnaval
- Participate in an evening activity at Carnaval: Go skating, explore the ice sculptures, or watch the night parade

### **DAY 3: QUÉBEC CITY**

- Take a tour of the Québec City Ice Hotel
- ☺ *Optional: Dog sledding*
- ☺ *Optional: Village Valcartier Snow Park*
- Enjoy dinner at a traditional sugar shack

### **DAY 4: MONTRÉAL**

- Travel to Montréal
- Visit the Biodôme
- Visit the Montréal Planetarium
- Take a walking tour of Old Montréal:  
Old Fort; Jacques-Cartier Square;  
Underground City; Chinatown

**DAY 5: MONTRÉAL**

- Take a guided tour of Montréal: Mount Royal Park; City Hall; Montréal Harbour; McGill University; Place des Arts; Place Ville Marie
- Visit Notre-Dame Basilica
- Visit the Archaeology Museum
- Enjoy a New France-themed dinner
- Participate in an evening activity

**DAY 6: MONTRÉAL | DEPART FOR HOME**

- Enjoy free time in Montréal
- Depart for home

Pick up from airport Wednesday night by PSSD bus and trip home.

  
Teacher Signature

Nov 21 / 14  
Date

  
Principal Signature

Nov 21 / 14  
Date

\_\_\_\_\_  
Director/Superintendent Signature

☐

Request Approved

☐

Request Denied





**Patterson, Leigh**

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**From:** Yolanda Balaberda <yolanda.tacchi@gmail.com>  
**Sent:** December-18-14 2:03 PM  
**To:** Patterson, Leigh  
**Subject:** Jan 6 board meeting presentation

Hi Leigh,

Sorry for the delay! We would like to do a very short presentation to the board to say “thank you” for their help with space when we were delayed in our renovation at the start of the school year.

I will have three or four students with me to present the board with a poster the students have made. This whole process should take less than 5 mins. I have written down that we are on the agenda for 11:40. If this changes, please let me know.

Thanks.

Yolanda Balaberda  
Director  
Child’s View Montessori



## AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	8.1
<b>Topic:</b>	<b>Baragar Enrolment Projections</b>		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

**Background:**

Each year Baragar provides a projection of enrolments extending out 15 years from the current school year. The projection is based on enrolment data provided by the school division, information from Canada Post, CRA, Statistics Canada-Census and the Provincial Bureau of Vital Statistics. It includes information on births, population, migration and participation rates in the school division regular program.

**Current Status:**

The current year's projection is not significantly different from last years'. We are projected to have modest growth for the next 15 years. In the next five years that growth is projected at 295 FTE students. The growth will take place primarily in the area that is surrounded by Lindale School's outer catchment boundary. This would include Lindale, Caronport Elementary and the Moose Jaw schools with 5 out of six of the additional students attending in these areas. All Moose Jaw schools are projected to have at least some growth with some growing more than others. In the country Lindale, Caronport Elementary, Kincaid and Central Butte show the largest gains. Avonlea, Lafleche and Rouleau continue to grow in the short term but top out by the end of the projection. The Assiniboia schools as a group show very little change in enrolment over the 15 years but the individual schools do fluctuate. The combined Gravelbourg schools show a growth of 10 FTE students over 15 years.

Mankota is still projected to decline as is Glentworth in the near term. Craik does take a fairly substantial drop before growing back to close to the current enrolment. Mossbank, Coronach and Eyebrow show little change by the end of the 15 years but the numbers do vary in-between.

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy  
Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Ron Purdy	December 19, 2014	Baragar Enrolment Projections

***Recommendation:***  
Information only.

Baragar Enrolment Projections-FTE of Students

Including Pre-K	Actual	Actual	Actual	Actual	Actual	Actual	Actual																		Change		
Actual 10/11-14/15, Projections 15/16 and on	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	Total	PSSD			
Empire School (PreK-8)	156.0	151.0	149.5	131.0	134.5	140.0	145.0	152.0	161.5	171.5	177.0	188.5	194.5	198.5	199.5	202.0	207.0	209.0	209.0	207.0	208.0	208.0	3,593.0	63.0			
King George School (PreK-8)	327.0	357.0	337.5	338.0	332.5	327.5	318.0	314.5	311.0	319.0	322.5	332.0	338.0	348.5	357.5	361.5	369.5	382.5	393.0	398.5	405.5	409.5	7,016.5	91.5			
Palliser Heights School (PreK-8)	479.0	465.5	463.5	468.0	467.0	495.5	513.0	532.5	547.5	556.5	544.5	546.5	555.5	546.5	553.5	545.5	547.5	541.5	538.5	552.5	552.5	552.5	10,620.5	39.5			
Prince Arthur School (PreK-8)	242.0	222.0	212.0	208.5	235.0	236.5	229.5	231.5	241.5	250.5	252.5	249.0	256.0	254.0	258.0	257.0	256.0	254.0	252.0	253.0	253.0	253.0	4,892.5	23.5			
Sunningdale School (K-8)	292.5	295.5	311.5	341.0	360.5	365.5	392.0	417.5	427.0	447.5	444.0	436.0	458.5	461.5	460.0	460.5	468.0	467.5	483.0	486.5	494.5	500.5	8,683.0	108.5			
Westmount School (PreK-8)	307.5	290.0	282.5	264.0	264.5	271.0	266.0	273.5	289.0	289.0	286.5	297.5	296.5	307.0	313.0	310.0	308.0	306.0	303.0	307.0	308.0	308.0	5,850.0	42.0			
William Grayson School (PreK-8)	143.5	136.5	118.0	118.0	110.5	119.5	118.5	128.0	131.5	136.5	136.0	142.5	145.5	146.5	151.5	150.5	150.5	149.5	149.5	149.5	149.5	150.5	2,752.0	32.0			
Central Collegiate (9-12)	496.0	475.0	472.0	458.0	439.0	445.0	429.0	439.0	446.0	431.0	447.0	455.0	465.0	494.0	485.0	510.0	525.0	529.0	539.0	523.0	524.0	519.0	9,574.0	90.0			
Peacock Collegiate (9-12)	718.0	717.0	725.0	717.0	707.0	723.0	718.0	680.0	667.0	665.0	659.0	656.0	659.0	696.0	692.0	739.0	771.0	790.0	806.0	796.0	800.0	795.0	14,461.0	77.0			
Riverview Collegiate (9-12)	223.0	199.0	145.0	134.0	125.0	110.0	121.0	123.0	123.0	121.0	123.0	123.0	124.0	131.0	129.0	134.0	139.0	140.0	143.0	141.0	142.0	142.0	2,613.0	21.0			
John Chisholm Alternate School (7-12)	25.0	7.0	14.0	21.0	10.0	7.0	14.0	15.0	13.0	14.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	264.0	-1.0			
Total Moose Jaw	3,409.5	3,315.5	3,230.5	3,198.5	3,185.5	3,240.5	3,264.0	3,306.5	3,358.0	3,401.5	3,405.0	3,439.0	3,505.5	3,596.5	3,612.0	3,683.0	3,754.5	3,782.0	3,829.0	3,827.0	3,850.0	3,851.0	70,319.5	587.0	745.5		
Assiniboia Elementary School (5-8)	168.0	147.0	149.0	141.0	141.0	150.0	162.0	164.0	160.0	145.0	135.0	143.0	147.0	162.0	164.0	157.0	152.0	149.0	152.0	155.0	155.0	155.0	3,038.0	-7.0			
Assiniboia Comp High (9-12)	247.0	215.0	206.0	192.0	190.0	180.0	166.0	160.0	156.0	169.0	172.0	174.0	169.0	153.0	144.0	152.0	156.0	171.0	174.0	167.0	164.0	159.0	3,374.0	-7.0			
Assiniboia 7th Ave. School (PreK-4)	160.5	178.5	180.5	181.0	180.0	179.0	180.5	189.0	193.0	207.0	208.5	203.5	198.5	195.5	196.5	200.5	199.5	200.5	199.5	200.5	199.5	200.5	3,893.0	20.0			
Avonlea School (K-12)	141.5	136.5	131.0	124.5	131.0	140.5	154.0	158.5	157.5	162.5	164.5	160.5	164.5	166.5	171.5	171.5	173.5	172.5	172.5	165.5	167.5	170.5	3,180.5	16.5			
Baildon Hutterite Colony (K-9)	11.0	8.5	8.5	8.0	8.0	8.0	9.0	9.0	10.0	11.0	12.0	12.0	14.0	14.0	14.0	13.0	14.0	13.0	14.0	13.0	14.0	13.0	231.5	4.0			
Belle Plaine Hutterite Colony (K-12)	16.0	15.5	16.5	16.0	18.0	18.0	19.0	20.0	20.0	22.0	23.0	22.0	23.0	23.0	24.0	25.0	25.0	25.0	25.0	25.0	25.0	25.0	439.5	6.0			
Bengough School (K-12)	128.5	122.0	117.0	115.0	106.5	89.0	75.0	69.5	69.5	68.0	70.0	74.0	72.0	75.0	76.0	78.0	79.0	81.0	82.0	86.0	89.0	92.0	1,663.5	17.0			
Caronport Elementary School (K-8)	152.0	131.5	141.0	150.0	142.5	139.0	115.5	119.5	121.0	127.0	127.5	134.0	138.5	136.5	141.0	150.0	150.5	152.5	157.5	160.5	162.5	163.5	2,830.0	48.0			
Central Butte School (K-12)	122.5	128.5	129.5	115.0	108.0	107.5	98.5	95.5	102.0	106.0	108.0	115.0	114.0	123.0	129.0	133.0	136.0	139.0	138.0	140.0	140.0	139.0	2,416.0	40.5			
Chaplin School (K-12)	45.0	16.5	45.5	44.5	55.0	47.5	49.0	51.5	61.0	58.0	54.0	53.5	57.5	57.5	56.5	59.5	58.5	59.5	56.5	60.5	59.5	60.5	1,105.5	11.5			
Coronach School (K-12)	201.0	188.0	182.5	166.0	151.0	141.0	144.5	146.5	141.5	143.5	145.0	152.0	151.0	151.0	151.0	148.0	150.0	150.0	147.0	148.0	147.0	147.0	3,003.5	2.5			
Craik School (K-12)	130.0	132.5	125.5	111.5	96.5	87.0	79.0	74.0	65.5	62.5	54.5	54.0	52.0	52.0	56.0	59.0	62.0	63.0	66.0	68.0	72.0	72.0	1,432.0	-7.0			
Eyebrow School (K-12)	61.5	65.0	58.0	59.0	62.5	58.5	60.0	51.0	45.5	38.0	35.0	38.0	38.5	41.0	34.5	40.0	44.5	48.0	46.5	52.0	57.5	62.0	970.0	2.0			
Glentworth School (K-12)	105.0	105.5	96.5	95.0	88.0	87.5	88.0	79.0	76.5	71.5	70.5	72.5	76.5	66.5	71.5	71.5	73.5	70.5	69.5	64.5	70.5	70.5	1,530.0	-17.5			
Gravelbourg High School (8-12)	99.0	107.0	106.0	109.0	104.0	100.0	98.0	91.0	83.0	77.0	81.0	81.0	96.0	96.0	100.0	98.0	109.0	98.0	104.0	103.0	102.0	98.0	1,934.0	0.0			
Gravelbourg Elementary School (PreK-7)	124.0	122.5	134.5	125.5	112.0	125.5	132.5	138.5	141.5	145.0	142.5	151.0	143.0	148.0	148.0	147.0	142.0	147.0	143.0	143.0	143.0	143.0	2,795.5	10.5			
Huron Hutterite Colony (1-9)	12.0	10.0	8.0	8.0	7.0	7.5	7.5	10.0	10.5	12.0	13.5	14.0	14.5	15.0	14.5	15.0	13.5	13.0	13.5	13.0	13.5	13.0	236.5	5.5			
Kincaid School (K-12)	76.5	82.0	86.0	90.0	102.5	102.0	101.0	106.5	104.0	107.0	114.0	116.0	114.0	125.5	128.5	135.0	138.5	139.5	138.0	136.5	141.5	138.0	2,364.0	37.0			
Lafleche Central School (K-12)	67.5	65.0	70.5	61.0	82.5	95.0	107.5	107.5	114.5	125.0	125.5	127.5	131.5	134.5	135.5	135.5	135.5	132.5	131.5	128.5	126.5	126.5	2,334.5	19.0			
Lindale School (K-8)	250.0	274.0	271.0	276.0	327.0	328.5	324.5	327.0	334.5	342.5	349.0	365.0	365.5	369.0	383.5	394.5	400.5	412.0	418.0	425.5	431.0	435.0	7,279.5	110.5			
Mankota School (K-12)	73.0	64.5	60.5	56.0	50.5	52.0	56.0	55.0	47.5	47.0	46.0	43.5	38.0	40.5	40.0	38.5	33.0	34.5	32.0	32.5	31.0	31.5	865.5	-24.5			
Mortlach School (K-12)	86.5	102.0	74.0	69.5	69.0	66.0	57.5	57.0	54.0	53.5	56.5	60.5	62.5	64.5	64.5	65.5	68.5	71.5	73.5	75.0	74.0	76.0	1,313.0	18.5			
Mossbank School (K-12)	107.5	101.0	98.5	105.0	102.0	103.0	98.5	98.0	102.0	106.5	106.0	110.5	111.0	115.5	114.0	110.5	109.0	110.5	101.0	96.5	97.0	96.5	2,091.5	-2.0			
Rockglen School (K-12)	142.5	122.5	123.5	113.5	99.5	99.5	95.5	97.5	94.0	93.5	91.0	92.5	98.0	102.5	101.5	105.5	109.0	109.5	107.5	107.5	109.0	108.5	2,058.5	13.0			
Rose Valley Hutterite Colony (1-9)	18.0	17.5	20.0	19.5	17.5	17.0	17.5	16.5	17.0	17.5	17.0	16.5	15.0	12.5	13.0	13.5	13.0	13.5	14.0	13.5	14.0	13.5	311.5	-4.0			
Rouleau School (K-12)	105.0	106.5	108.5	110.5	114.0	113.0	129.0	132.5	135.5	142.0	145.0	139.5	144.5	143.5	147.5	151.5	153.5	156.5	148.5	151.5	149.5	150.5	2,766.5	21.5			
Vanguard Hutterite Colony (1-8)	31.0	29.0	31.0	17.0	17.0	14.0	11.0	9.0	5.5	5.0	3.5	3.0	3.5	3.0	3.5	4.0	3.5	4.0	3.5	4.0	3.5	4.0	152.5	-7.0			
Total Rural	2,882.0	2,794.0	2,779.0	2,679.0	2,682.5	2,655.5	2,636.0	2,633.0	2,622.5	2,664.5	2,670.0	2,728.5	2,753.0	2,786.5	2,823.5	2,872.0	2,902.5	2,936.5	2,928.0	2,935.5	2,958.5	2,963.5	55,610.0	327.5	169.0		
Total PSSR	6,291.5	6,109.5	6,009.5	5,877.5	5,868.0	5,896.0	5,900.0	5,939.5	5,980.5	6,066.0	6,075.0	6,167.5	6,258.5	6,383.0	6,435.5	6,555.0	6,657.0	6,718.5	6,757.0	6,762.5	6,808.5	6,814.5	125,929.5	914.5			
Cornerstone Christian School (K-12)	268.0	281.5	274.0	261.0	261.5	249.0	273.0	275.0	275.0	267.0	259.0	260.0	251.0	255.0	253.0	256.0	252.0	248.0	250.0	248.0	248.0	248.0	4,915.5	-25.0			
Caronport High School (9-12)	200.0	155.0	153.0	174.0	187.0	166.0	139.0	126.0	125.0	125.0	127.0	129.0	130.0	136.0	138.0	144.0	149.0	149.0	149.0	149.0	150.0	151.0	2,896.0	12.0			
Total Associate Schools	468.0	436.5	427.0	435.0	448.5	415.0	412.0	401.0	400.0	392.0	386.0	389.0	381.0	391.0	391.0	400.0	401.0	397.0	399.0	397.0	398.0	399.0	7,811.5	-13.0			
Total Student Numbers-all Schools	6,759.5	6,546.0	6,436.5	6,312.5	6,316.5	6,311.0	6,312.0	6,340.5	6,380.5	6,458.0	6,461.0	6,556.5	6,639.5	6,774.0	6,826.5	6,955.0	7,058.0	7,115.5	7,156.0	7,159.5	7,206.5	7,213.5	133,741.0	901.5			
Home School	23.0	25.5	25.8	55.0	75.5	78.0	82.0	84.5	87.5	91.0	93.0	95.0	96.5	95.5													



## AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	8.3
<b>Topic:</b>	<b>National Congress on Rural Education</b>		
<b>Intent:</b>	<input type="checkbox"/> Decision <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information		

**Background:** The 20th National Congress on Rural Education is March 29 - 31, 2015 at TCU Place, Saskatoon. A block of rooms has been booked at the Downtown Holiday Inn, Saskatoon for March 28 - 30, 2015.

**Current Status:** Please let Heather Boese know by January 23 if you will/will not be attending. Please indicate whether you require an extra banquet ticket and whether you plan to attend the pre-congress workshop. Early bird registration deadline is February 1, 2015.

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy Implications:**

**Legal Implications:**

**Communications:** The program is attached and is available at <http://www.usask.ca/education/ruraled/>

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Tony Baldwin	December 3, 2014	National Congress on Rural Education Program

**Recommendation:**  
Board discussion.



# Twentieth National Congress on Rural Education in Canada

INVITATION TO ATTEND

## *Celebrating Rural Schools: Looking Back & Looking Forward*

March 29-31, 2015 • TCU Place  
Saskatoon, Saskatchewan





# Celebrating Rural Schools: Looking Back & Looking Forward

The National Congress on Rural Education is celebrating its twentieth year as the national forum for discussion of issues and sharing ideas related to rural and remote schools. The 2015 theme recognizes our past, but as always keeps an eye on the future. There is plenty to celebrate about as rural schools continue to serve their students well in preparing them for the future. With changing demographics and economic uncertainty, rural educators have been adaptable in providing programs and services to overcome the challenges of distance and size.

## ■ Pre-Congress Workshops

Sunday, March 29th 2:00-4:00 pm – TCU Place in Galleries A and B

### WORKSHOP 1 ■ BUILDING EFFECTIVE SCHOOL COMMUNITY COUNCILS

Presentations by Prairie South SD and Chinook SD SCC teams.

The research literature on effective schools emphasizes the importance of parental and community involvement as an important component in building high performing schools. This Pre-Congress workshop will provide participants with an opportunity to hear from school council members and school officials who have been successful in developing a meaningful role for school community councils in support of their schools. As well, all participants will have an opportunity to share their ideas and experiences with others in the group.

This session will be invaluable for school level councils that are getting started, seeking revitalization or feel lost in their role. This must-attend session is designed for council chairs, council members and professional staff working with or supporting school councils.



*Delores Loewen, Facilitator*  
Policy Advisor  
Strategic Policy Branch,  
Saskatchewan  
Ministry of Education



*Barb Compton, Presenter*  
Superintendent  
Prairie South SD



*JP Claire, Presenter*  
Superintendent  
Chinook SD



### WORKSHOP 2 ■ DEALING WITH MENTAL HEALTH ISSUES IN SCHOOL SETTINGS

*Featuring Lynn Miller, Associate Professor, University of British Columbia*

Increased attention has been given to mental health disorders in children and adolescents because of their interference with academic performance, peer relationships or family routines. This session deals with a range of disorders affecting children and youth, but more specifically with anxiety disorder, the most common form of psychological stress reported in children and youth. This session will increase awareness, identify indicators and approaches that will help schools deal with mental health issues.

Lynn Miller is an Associate Professor in the Education and Counseling Psychology and Special Education Department at UBC. Because of her extensive research and writing, she is considered to be a leading expert in the area of anxiety disorder. Lynn began her career as a classroom teacher and then as a school counsellor in the K-12 system before pursuing her doctoral degree which she earned from the University of Colorado. She has held several research grants including a Canadian Institute of Health Research Grant which examined the effects of approaches to child anxiety in the public school system.

## ■ Congress-at-a-Glance

### Sunday, March 29th, 2015

**Pre-Congress Workshops** – 2:00-4:00 pm

**Registration** – 2:00-7:00 pm TCU Place – Crush Lobby

**Welcome and Greetings** – 7:00 pm

**Opening Keynote Presentation**

*Joe Clark – 16th Prime Minister of Canada*  
*Managing Diversity: The World's Greatest Challenge and*  
*Canada's Unique Credentials*

**Reception and Exhibits** – 8:30-9:30 pm

### Monday, March 30th, 2015

**Breakfast** – 7:30 am

**Keynote Presentation** – 8:30-9:30 am

*Drs. Pat and Fred Renihan*  
*Building on Our Past for a Better Future*

**Concurrent Sessions** – 10:00 a.m. -12:00 noon

**Lunch** – 12:00 noon -1:15 pm

**Concurrent Sessions** – 1:15-4:00 pm

**Banquet**

**Reception** – 6:30 pm    **Dinner** – 7:00 pm  
**Entertainment** – 8:00 pm

### Tuesday, March 31st, 2015

**Breakfast** – 7:30 am

**Keynote Presentation** – 8:30-9:30 am

*Dr. Marie Wilson*  
*Truth and Reconciliation: The Work Has*  
*Just Begun*

**Concurrent Sessions** – 9:40 - 12:00 noon

**Noon Luncheon and Door Prizes**

# Keynote Presenters ■



## HONOURABLE JOE CLARK

*Sixteenth Prime Minister of Canada*

### *Managing Diversity: The World's Great Challenge and Canada's Unique Credentials*

What distinguishes Canada as a society is our capacity to respect and encourage diversity. Mr. Clark's address will indicate why this has happened over time and how working together with mutual respect has built something more than just a country. His experiences at the national and international levels will be referenced in his keynote.

As Canada's sixteenth Prime Minister, Joe Clark is one of the most recognizable people in the country, and has become one of the most widely respected Canadians at home and abroad. This reputation was well earned through two decades of experience in the nations' highest offices. As Minister of External Affairs, he strengthened Canada's position as an articulate advocate for human rights and democracy. He connects Canada's past to our future, and speaks passionately of the potential of modern Canada to make a real difference in today's complex and challenging world.



## DR. MARIE WILSON

*Truth and Reconciliation Commissioner*

### *Truth and Reconciliation: The Work Has Just Begun*

For the past six years, an historic Truth and Reconciliation Commission has been guiding Canadians in a national process of remedial learning and introspection. How could we have ever thought that separating 150,000 indigenous children from their homes, families, languages and cultures was a good thing and in the name of education? This keynote invites us to look back as well as looking forward.

Marie Wilson has more than 30 years of professional experience as an award-winning journalist, trainer and senior executive manager in both federal and territorial Crown Corporations. She has lived, studied and worked in cross-cultural environments in Europe, Africa and various parts of Canada. As a journalist, Ms. Wilson worked in print, radio and television for the CBC. Over the years she has been with various boards and agencies committed to social justice, civic engagement, international development and the wellbeing of children and youth.



## DRS. PATRICK AND FRED RENIHAN

*Building on Our Past for a Better Future*

Pat and Fred Renihan are well known both nationally and internationally for their dynamic presentations on making schools a better place for students. Although they have strong academic backgrounds, both have maintained a close connection with schools and school districts allowing them to provide a practical orientation to their presentation. Pat is a Professor Emeritus of the University of Saskatchewan having served on faculty in the College of Education for 35 years. He has been the head of the Department of Educational Administration and the Director of the Saskatchewan Educational Leadership



Unit for the past six years. Fred has been an Assistant Deputy Minister with the Saskatchewan Ministry of Education, Dean of the College of Education at Brandon University, Superintendent of the Surrey School District in British Columbia and a faculty member of Simon Fraser University.

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## HIGHLIGHTS!

YOUTH IN ACTION  
E-Journalism students from the Living Sky SD

OVER 60 CONCURRENT SESSIONS:

- hear new ideas
- discuss rural issues
- meet other delegates with common interests

TRADE AND EXHIBIT SHOW

BANQUET & ENTERTAINMENT

TWENTIETH NATIONAL CONGRESS ON RURAL EDUCATION IN CANADA

*Celebrating Rural Schools:  
Looking Back & Looking Forward*

REGISTRATION

The \$350.00 fee includes:

- Sunday 7:00 pm opening presentation by the Honourable Joe Clark, followed by a reception
- Two breakfasts and luncheons (Monday and Tuesday)
- Banquet on Monday evening with entertainment
- Three keynote presentations
- Over 60 concurrent sessions from which to choose
- Feature sessions on Child and Adolescent Mental Health, Education and Social Media, What's Happening in Other Provinces, Partnerships in Support of Children and Youth

Early Bird by February 1st, 2015. After February 1st, 2015 add \$25.00 to Regular Conference Registration

_____ Regular Conference Registration	\$350.00 + \$17.50 GST = \$367.50
_____ Students	\$250.00 + \$12.50 GST = \$252.50
_____ Presenters	\$250.00 + \$12.50 GST = \$252.50
_____ Extra Banquet Tickets	\$ 35.00 + \$ 1.75 GST = \$ 36.75
_____ Pre-Congress Workshop	\$ 60.00 + \$ 3.00 GST = \$ 63.00

**THE REGISTRATION FORM IS AVAILABLE ON THE  
RURAL EDUCATION WEBSITE:  
<http://www.usask.ca/education/ruraled>**

HOTEL ACCOMMODATIONS

Radisson Hotel.....	\$164.00 Single/Double/Triple/Quad
Phone: (306) 665-3322   Toll Free: 1-800-333-3333   Fax: (306) 665-5531	
Delta Bessborough .....	\$159.00 Single/Double
Phone: (306) 244-5521   Toll Free: 1-800-268-1133   Fax: (306) 655-7262	
Park Town.....	\$159.00 Single Queen / \$174.00 Double Queen
Phone: (306) 244-5564   Toll Free: 1-800-667-3999   Fax: (306) 665-8698	
Hilton Garden Inn .....	\$199.00 2 Queens / 1 King
Phone: (306) 244-2311   Toll Free: 1-877-782-9444   Fax: (306) 244-0621	

*Please advise the hotel you are registering with the National Congress on Rural Education in Canada to receive the above rates.*

**Presented by:**

Saskatchewan Educational Leadership Unit (SELU) in conjunction with the Ministry of Education,  
Saskatchewan School Boards Association, Saskatchewan Teachers' Federation (STF),  
League of Educational Administrators, Directors and Superintendents (LEADS), Saskatchewan Association  
of School Business Officials (SASBO), Saskatchewan Professional Development Unit (SPDU),  
Saskatoon Tribal Council (STC), University of Regina and the University of Saskatchewan.



# AGENDA ITEM

<b>Meeting Date:</b>	January 6, 2015	<b>Agenda Item #:</b>	8.4
<b>Topic:</b>	<b>Professional Development Cost Summary</b>		
<b>Intent:</b>	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

**Background:** The following motion was made at the November 4, 2014 meeting:  
 “That the Board receive a report detailing PSSD Professional Development expenditures (actual 2013-2014 and budgeted 2014-2015) categorized by SCC, CUPE, Board, STF, and LEADS.”

**Current Status:** The report is attached and presented to the Board. There are two deviations from the request:

1. We do not separate CUPE and Out of Scope support staff PD costs therefore both are included in one line.
2. SASBO costs are also included in a separate line rather than in the CUPE/Support staff costs for your information.

**Pros and Cons:**

**Financial Implications:**

**Governance/Policy Implications:**

**Legal Implications:**

**Communications:**

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Bernie Girardin	December 23, 2014	Professional Development Cost Report

**Recommendation:**  
 For Information

<b>Professional Development Cost Summary</b>	<b>2013/14 Actual</b>	<b>2014/15 Budget</b>
Board/Trustees	26,323	62,100
CUPE/Support Staff	74,760	171,500
LEADS	38,286	38,460
SASBO	25,139	31,000
SCC	6,162	7,000
STF	318,056	438,007
<b>Totals</b>	<b>488,726</b>	<b>748,067</b>