

Prairie South Schools

BOARD OF EDUCATION

January 7, 2014
10:30 a.m. – 4:00 p.m.
Central Office, 15 Thatcher Drive, Moose Jaw

AGENDA

- 1. Board Planning Session (10:00 – 10:30 a.m.)**
- 2. Call to Order**
- 3. Adoption of the Agenda**
- 4. Adoption of Minutes**
- 5. Decision and Discussion Items**
 - 5.1 Assiniboia 7th Avenue School Land Disposal (Decision)**
 - 5.2 Glentworth HVAC Improvement Phase 4 (Final) (Decision)**
 - 5.3 Accountability Report: Facilities (Decision)**
 - 5.4 Accountability Report: Practical and Applied Arts Enhancement Project (Decision)**
 - 5.5 Sale of Surplus Land (Decision)**
 - 5.6 1st Quarter Accountability Report (Decision)**
 - 5.7 Kincaid Central School Out of Province Excursion (Decision)**
 - 5.8 Peacock Collegiate Out of Province Excursion (Decision)**
 - 5.9 Lindale School Out of Province Excursion (Decision)**
 - 5.10 Sunningdale School Out of Province Excursion (Decision)**
 - 5.11 Anti-Bullying Strategy Administrative Procedure (Information)**
 - 5.12 Monthly Reports (Decision)**
 - 5.12.1 Substitute Usage Report
 - 5.12.2 Tender Report
 - 5.12.3 Suspensions
- 6. Delegations and Presentations**
 - 6.1 Gravelbourg School Renovation/Construction Project - Jennifer Jacobs and Trena Fox (2:00 p.m.)**
- 7. Committee Reports**
 - 7.1 Standing Committees**
 - 7.1.1 Higher Literacy and Achievement
 - 7.1.2 Equitable Opportunities
 - 7.1.3 Smooth Transitions
 - 7.1.4 Strong System-Wide Accountability and Governance
 - 7.1.5 Advocacy and Networking

7.2 Adhoc Committees

7.2.1 South Hill

8. Information Items

8.1 Inquiry from Previous Meeting

8.1.1 Could we have administrative synopsis and response to the recently released PISA results?

8.2 Tender Results – Lafleche Washroom/Change Room Upgrade

8.3 Use of Deferred Revenue Request

9. Celebration Items

10. Identification of Items for Next Meeting Agenda

10.1 Notice of Motions

10.2 Inquiries

11. Meeting Review

12. Adjournment

MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at Central Office, 15 Thatcher Drive East, Moose Jaw, Saskatchewan on December 3, 2013 at 10:00 a.m.

Attendance: Mr. D. Crabbe; Mr. S. Davidson; Mr. R. Gleim; Ms. J. Jelinski; Mr. A. Kessler; Mr. T. McLeod; Mr. J. Radwanski; Mr. B. Swanson; Ms. G. Wilson; Mr. L. Young; J. Finell, Director of Education; B. Girardin, Superintendent of Business and Operations; R. Boughen, Superintendent of Human Resources; L. Meyer, Superintendent of Learning; B. Compton, Superintendent of School Operations; D. Huschi, Superintendent of School Operations; K. Novak, Superintendent of School Operations; D. Briggs, Communications Coordinator; L. Patterson, Executive Assistant

Presentations: Eyebrow School Video (1:00 p.m.)
Campus Regina Model (1:15 p.m.)

Delegations: Ms Halimo Ali, Mr Alexandria Lumbala, Ms Danee VanTassell, Elementary SWIS, Moose Jaw Multicultural Council (2:00 p.m.)

Motions:

12/03/13 – 2030 That the meeting be called to order at 11:07 a.m. Carried
- Davidson

12/03/13 – 2031 The following items were added to the agenda: Carried
4.1 Special Meetings Minute of November 26, 2013
5.10 Purchase of a Utility Trailer
5.11 Tabling Document (Annual Report)
6.2 Campus Regina Model
6.3 Halimo Ali
5.12 Class Size Report (formerly 8.2)
5.13 Fountas and Pinnell Information (formerly 8.3)
5.14 Division Attendance Policy (formerly 8.5)
5.15 Inquiry from Previous Meeting (formerly 8.1)
8.1.1 Does Prairie South Schools have any
policy and procedures developed with
regard to specific “anti-bullying”
measures and protocols?

That the Board adopt the agenda as amended.
- Swanson

12/03/13 – 2032 That the Board adopt the Minutes of the regular meeting of Carried
November 5, 2013 as presented.
- Jelinski

12/03/13 – 2033 That the Board adopt the Minutes of the Special Meeting Carried
of November 26, 2013 as presented.
- Swanson

12/03/13 – 2034 That the Board table the decision on the Palliser Heights Carried
School Community Council Constitution to decrease the
number of representative members from nine to six
members to the next meeting.

- Swanson

- | | | |
|-----------------|---|---------|
| 12/03/13 – 2035 | That the Director of Education accountabilities mandated in the source documents cited in the Human Resources Accountability Report have been fully met.
- Gleim | Carried |
| 12/03/13 – 2036 | That funds from the deferred revenue of \$640,156 in proceeds from sale of buildings be used to purchase two portables for Sunningdale School and that administration seek approval from the Ministry of Education for this.
- Crabbe | |
| 12/03/13 – 2037 | That we amend the motion to add after to purchase two portables “or permanent expansion”
- Gleim | Carried |
| 12/03/13 – 2038 | That funds from the deferred revenue of \$640,156 in proceeds from sale of buildings be used to purchase two portables or permanent expansion for Sunningdale School and that administration seek approval from the Ministry of Education for this.
- Crabbe | Carried |
| 12/03/13 – 2039 | That the Board approve the transfer of parcel 145342087 to the adjoining landowner who has been paying taxes on the school division land.
- Kessler | Carried |
| 12/03/13 – 2040 | That the Board appoint the following people as directors of the Moose Jaw School District No. 1 Bursary Fund Inc. for the year 2013:
Greg Veillard, Roy Dickenson, Darleen Stewart,
John Livingston, George Patterson, Claude Duke,
Pam Ludwar, Darrel Crabbe, and Ron Purdy.
- Young | Carried |
| 12/03/13 – 2041 | That the Board approve Peacock Collegiate’s overnight excursion to Medicine Hat, Alberta as per the outline presented.
- Radwanski | Carried |
| 12/03/13 – 2042 | That the Board approve Lindale’s overnight excursion to Assessippi, Manitoba as per the outline presented.
- Radwanski | Carried |
| 12/03/13 – 2043 | That the Board accept the monthly reports as presented.
- Gleim | Carried |
| 12/03/13 – 2044 | That the Board approve the recommendation to | Carried |

purchase a utility trailer, from the surplus funds allocated for the South Hill initiative for the primary purpose to store the hockey equipment during the Hockey Academy season which may be flexible to use for alternative purposes.

- McLeod

That the Board break at 12:00 p.m.

That the Board reconvene at 12:45 p.m.

12/03/13 – 2045	That the Board receive the Annual Report as presented. - Gleim	Carried
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12/03/13 – 2046	That this information be provided to all SCCs in the Division and that they disseminate the information as they see appropriate. - Swanson	Carried
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12/03/13 – 2047	That the Board move into closed session - Young	Carried
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That we reconvene at 2:00 p.m. for presentation

The Board reconvened at 2:01 p.m.

The Board returned to open session at 2:45 p.m.

- Gleim

Committee Reports

Standing Committees:

Higher Literacy & Achievement

- No report given.

Equitable Opportunities

- The committee met today and reviewed the Accountability Report that will be presented at the next Board Meeting.

Smooth Transitions

- No report given.

Strong System-Wide Accountability and Governance

- The committee has been working diligently on reviewing the financial statements and starting the budgeting process for next year. They intend to do a complete review of complementary services expenses to identify potential efficiencies, bussing efficiencies within Moose Jaw and Professional Development carry over.
- The committee also reviewed the Human Resources Accountability Report and recommended approval to the Board. They will continue to further review ongoing issues such as the orientation process and staff absentee rates.
- The committee reviewed the Maintenance Accountability Report and recommended revisions prior to submission to the Board.

Advocacy, Networking and Marketing

- Board Chair, Shawn Davidson, will attend the Honorable Don Morgan's Ministry dinner to discuss PMR funding issues.

Adhoc Committees:

South Hill

- At the last meeting, the committee received a presentation from Barb Compton and Lonny Holmes on the Regina Campus Model that the Regina Public School Board is running. The committee asked Barb and Lonny to present to the Board as an option for Prairie South to investigate.
- Promotion – the committee is looking into street pole banners for the South Hill Schools and are considering placement for a sign at Westmount for the YMCA daycare. The schools have shared some of the amazing work they are doing to promote their schools, such as becoming active on social media (Facebook) and hosting various events to bring in parents and the general community.
- The Hockey program is continuing to be a success and the committee is looking at purchasing a trailer to house hockey equipment.
- All three schools gave updates on enrolment, which is up, and updates on the before and after school programs, which are becoming increasingly popular with parents.
- The committee is examining the decommissioned space at Empire School and trying to find ways to use it to enhance the programming offered at Empire or partner with outside community uses.

Inquiries

Could we have administrative synopsis and response to the recently released PISA results?

- Swanson

Adjournment

12/03/13 – 2048

That the meeting be adjourned at 3:22 p.m.

Carried

- Radwanski

Shawn Davidson
Chair

Jeff Finell
Director of Education

Next Regular Board Meeting:

Date: January 7, 2014

Location: Board Office, Moose Jaw

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	5.1
Topic:	Assiniboia 7th Avenue School Land Disposal		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Originally a letter was received June 27, 2013 from Bridge Road Developments Ltd of Winkler, MB. This company is inquiring as to whether or not the Board of Education would consider selling a 1.08 hectare portion of the Assiniboia 7th Avenue School ground land for construction of seniors housing. This discussion item was submitted at the September 3, 2013 Board meeting, and at that time referred to the SSWAG committee. Board Trustee, Al Kessler, would arrange to meet with the school SCC.

Current Status:

Information was gained on current Assiniboia property value and easements in Assiniboia. Al Kessler met with the SCC Monday December 9, 2013 to inform them of the request and discuss their interest of the use of the land. The SCC was not in favour and would be sending a letter to the Director and Maintenance Manager.

Pros and Cons:

Pros:

- If the land was not required it would be available for good use
- It could possibly generate some cash off of the sale
- Goodwill within the town

Cons:

- Potentially experience growth and require room in the future if given up
- Reduces playground size
- High possibility of utilities easement on school land if housing project was constructed
- Subdivision could take 6 – 12 months
- Traffic issues
- SCC not in favour

Financial Implications:

- The sale could possibly provide some funding to division but it is difficult to say how much
- Land sub-dividing and its costs would be required by Prairie South

- Survey costs and legal costs to Prairie South
- Tendering costs required by Prairie South
- Relocation of school fence costs required by Prairie South

**Governance/Policy
Implications:**

Legal Implications: Survey costs and legal costs to Prairie South.

Communications: Al Kessler meeting with SCC.

Prepared By:	Date:	Attachments:
Darren Baiton	December 16, 2013	1. Previous Board discussion item 2. Letter Bridge Road Developments 3. SCC (to follow) 4. Information attachment

Recommendation:

That the Board of Education make a decision to not to proceed with the process of disposing of land on the Assiniboia 7th Avenue school property.

AGENDA ITEM

Meeting Date:	September 3, 2013	Agenda Item #:	5.5
Topic:	Assiniboia 7th Ave . Land Disposal		
Intent:	<input type="checkbox"/> Decision	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Consent <input type="checkbox"/> Information

Background:

A letter was received from Bridge Road Developments Ltd. of Winkler, Manitoba. This company is inquiring as to whether or not the Board would consider selling a portion of the Assiniboia 7th Ave School grounds for construction of senior's housing. According to the education act regulations we would be able to sell 1.08 hectares and still have a playground sufficient for the number of students at that school. The letter does not state how much land is required. To sell the land we would need to go through a tender process and the school yard would need to be subdivided. It is estimated that it would take six months for the subdivision process.

Current Status:

We have attached the letter from Bridge Road Developments, the relevant section of the Education Act and Regulations, an email from the town re land size, a land title map and current and projected enrolments. Bridge Road is currently waiting for a response from us.

Pros and Cons:

Pros - if the land is not needed the Board could make it available for alternate uses.
 It would provide some cash although the amount is not known at this time.
 It may get us some goodwill in and with the Town.
 Cons - it is possible that down the road we could have growth and need the room we gave up.
 Some people may not like reducing the size of the playground.
 The school may be using all of this land.

Financial Implications:

There would be a cost to subdividing the land and some costs associated with tendering. The sale would provide some money to the division but it is difficult to say how much that might be.

Governance/Policy Implications:

Legal Implications:

The Ministry of Education has to approve the sale of land worth \$100,000 or more.

Communications:

Prepared By:	Date:	Attachments:
Darren Baiton	Aug 13/13	1. Letter 2. Education Act section 3. Ministry regulations section 4. Email from town 5. Parcel map 6. Enrolments and projections

Recommendation:



Box 160
Winkler, MB
R6W 4A4
Ph. 204-325-7496
Fax 204-325-8685

June 27, 2013

Prairie South School Division
15 Thatcher Drive East
Moose Jaw SK S6J 1L8

Attention: Board of Directors

To Whom it May Concern:

Re: 7th Avenue School Property – Assiniboia SK

Bridge Road Developments is a builder/land development company engaged in addressing the local housing needs of many rural communities in rural Saskatchewan and Manitoba. We wish to include the Town of Assiniboia in our vision to meet the future housing requirements in central Saskatchewan.

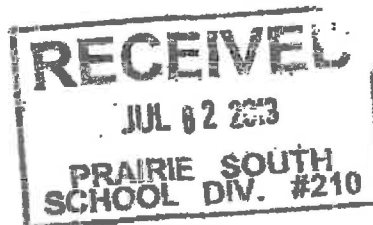
We were referred to a piece of property by the Mayor of Assiniboia, Bob Himbeault. This property is the 7th Avenue School property; in particular the south end at the top of the hill. We are wondering whether Prairie South School Division would be interested in selling a portion of the school yard in order for us to construct an apartment building for seniors living. A brief overview of our development vision would be to construct two 24 unit, 3 storey apartment buildings designated for seniors. Further details regarding our development can be forwarded to you upon request. At this point in the time we are simply inquiring whether the School Division would entertain the idea of selling a portion of the school land to us to develop.

We look forward to your response and hope that we can discuss details in the near future. Should you require further details or information, please do not hesitate to contact us.

Yours truly,

A handwritten signature in dark ink, appearing to read 'Melissa Groening', is written over the typed name.

Melissa Groening
Manager of Land Development



- (c) the adequacy of level play areas;
- (d) the site drainage, soil conditions and land contours as they affect construction and landscaping;
- (e) the shape of the school site; and
- (f) the health and safety of the pupils.

27 Mar 86 cE-0.1 Reg 1 s77.

Water and sewage

78 If there is no municipal waterworks or sewage system, a board of education shall ensure that the site is to be provided with an adequate water supply and sewage disposal.

27 Mar 86 cE-0.1 Reg 1 s78.

Area of site

79(1) Subject to subsection (2), a school site acquired for a new school or for an existing school which is being enlarged is required to have an area that is not less than the area shown in Table 15 for the maximum enrolment of pupils projected by the board of education for that school.

(2) The minister may, in writing, authorize a board of education to acquire a smaller area than the area prescribed in subsection (1) for a school.

(3) A board of education that has acquired a school site adjoining other property that can be used for physical education purposes and has written assurance from the owner of that other property with respect to the permanent use of that other property may include that other property to make up the area requirements as outlined in subsection (1).

(4) If a play area is located next to a busy street or natural hazard such as a steep ravine, a creek or a lake, a suitable fence is to be provided to separate the play area from the hazard.

27 Mar 86 cE-0.1 Reg 1 s79.

Advertising

80 Advertising for construction tenders for school renovations, major repairs, additions or new school buildings is not to be commenced until written approval of the drawings and specifications has been received from the minister.

27 Mar 86 cE-0.1 Reg 1 s80.

Construction

81(1) Construction of school buildings is not to be commenced until:

- (a) title to the building site or a long-term lease acceptable to the minister has been secured; and
- (b) written approval of final costs, financing, final drawings and specifications, including any addenda that may have been issued in the meantime, has been received from the minister.

(2) Before any existing building is purchased for use as a school building, the approval of the minister is to be obtained.

27 Mar 86 cE-0.1 Reg 1 s81.

Appendix

TABLE 1
[Section 47]

Flags

<i>Length of Flag Pole (metres)</i>	<i>Size of Flag (metres)</i>
5.50 to 6.50	1.0 X 2
9.75 to 11.50	1.5 X 3
13.00 to 14.75	2.0 X 4
16.23	2.5 X 5

27 Mar 86 cE-0.1 Reg 1.

Tables 2 to 3

Repealed. cE-0.1 Reg 8 s19.

Table 4

Repealed. 20 Nov 92 SR 121/92 s5.

Tables 10 to 14

Repealed. cE-0.1 Reg 8 s19.TABLE 15
[Section 79]

Area of Site

Maximum Enrolment	Division I and II School	Combined Division I, II, III and IV or Division III and IV Schools
75 or less	1.2 Ha	1.6 Ha
100	2.2	2.2
200	2.4	2.4
300	2.4	2.8
400	2.8	3.2
500	2.8	3.6
700	3.2	4.4
1,000	4.0	5.7

Plus 0.4 Ha for each additional 100 pupils

27 Mar 86 cE-0.1 Reg 1.

Hi Darren,

The land you were asking about is $512021\text{ft}^2 = 47568\text{m}^2 = 4.75\text{ha} = 11.75\text{ac}$

The school building is $136670\text{ft}^2 = 12697\text{m}^2 = 1.2697\text{ha} = 3.13\text{ac}$

I hope this helps you out

Cheers,

Owen

Owen Green A.Sc.T.

Director of Works and Utilities

Town of Assinibola

Ph. 306-642-3384

Fx. 306-642-5622

$1\text{ha} = 10,000\text{ sq mtr}$

Land without school = 3.480 ha

Ministry requirement 2.8 ha

Possible available land .68 ha



**Information
Services
Corporation**
of Saskatchewan

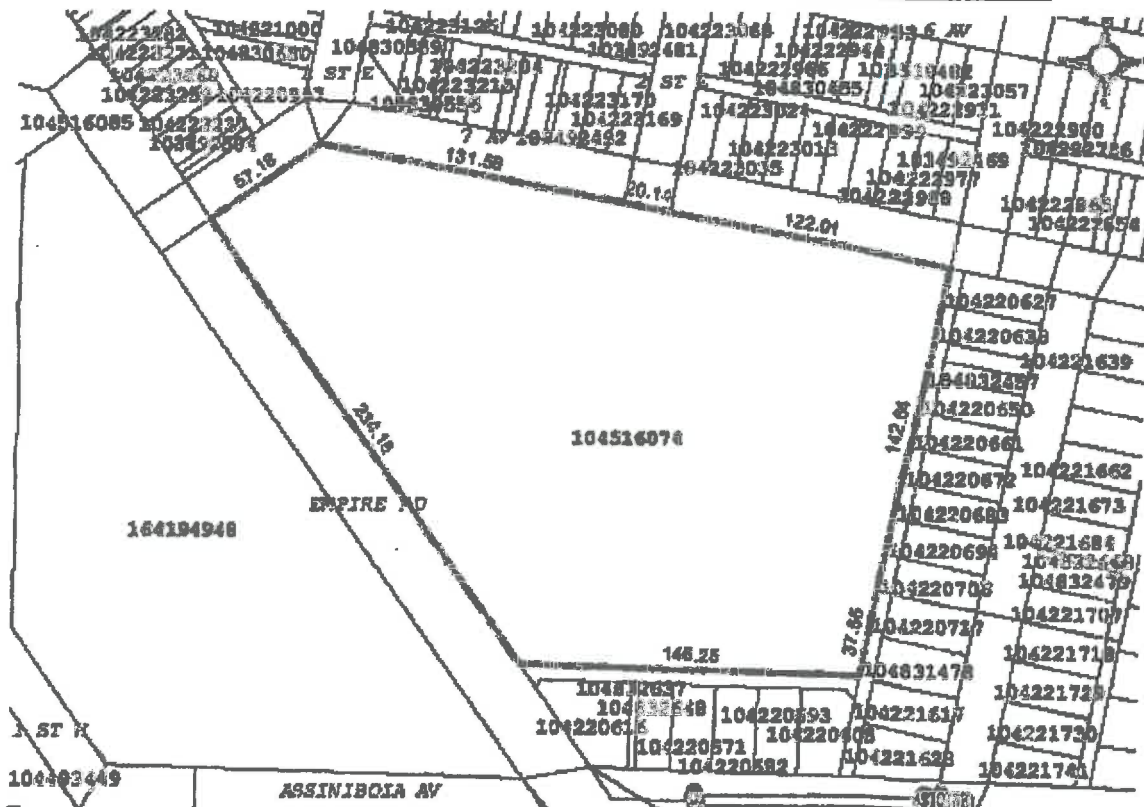
Surface Parcel Number: 104516074

LLD: (Parcel: C) Plan BV169 Ext 0

Parcel Class Code: Parcel (Generic)

Area: 4.767 hectares (11.76 acres)

Request Date: 17-Jul-2013 11:17:23 o'clock AM CST



DISCLAIMER: THIS IS NOT A PLAN OF SURVEY. It is a consolidation of plans to assist in identifying the location, size and shape of a parcel in relation to other parcels. Parcel boundaries and area may have been adjusted to fit with adjacent parcels. To determine actual boundaries, dimensions, or area of any parcel, refer to the plan, or consult a surveyor.

Related Information

Parcel	Land Description
104830624	Lot 33-Blk/Par 48 Plan 101296672 Ext 50
104223271	Lot 11-Blk/Par 48 Plan W2283 Ext 0
104223259	Lot 14-Blk/Par 48 Plan W2283 Ext 0
104830668	Lot 18-Blk/Par 48 Plan W2283 Ext 59
104830499	Lot 5-Blk/Par 47 Plan W2283 Ext 83
104223169	Lot 11-Blk/Par 47 Plan W2283 Ext 0
104832648	Lot 18-Blk/Par 77 Plan 68MJ12458 Ext 46
104223046	Lot 20-Blk/Par 46 Plan W2283 Ext 0
104220694	Lot 8-Blk/Par 77 Plan 60MJ07611 Ext 0
104220672	Lot 6-Blk/Par 77 Plan 60MJ07611 Ext 0

School Condition and Utilization (Historical & Projected)

Assinibola 7th Avenue is a Pre-K to Grade 4 school located in the south central area of Assinibola.

The school was built in 1990 and is 2,226 sq.m. containing approximately 12 teaching spaces (including classrooms, science, and kindergarten) as well as administration, resource centre, gym, stage and support/service areas.

The current replacement value is \$6,900,900 based on a cost of \$3,100/sq.m.

Space Utilization	2012	2017
Weighted utilization	114.8%	127.5%
Enrolment	208	243
Enrolment capacity	203	

Facility Operating Costs	2011/12
Utilities	37,194
Caretaking salaries	37,122
Caretaking supplies	2,775
Maintenance	23,314
Total	100,405

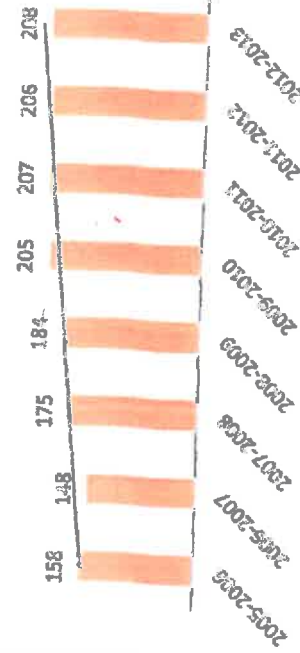
Facility Capital Costs Since 2006	
Re-shingle roof	138,039
Lighting upgrade	34,711
Total	172,750

Facility Five Year Capital Plan Estimates	
Gym roof replacement	75,000
Boiler upgrade	300,000
Gym floor upgrade	60,000
Total	435,000

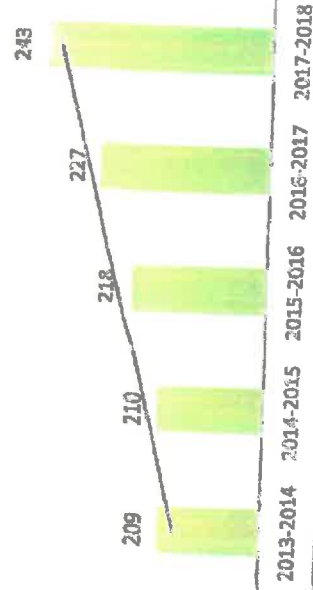
September 30 Enrolment Numbers

	Prek	K	1	2	3	4	Total	Total FTE
2005-2006	0	31	26	37	32	32	158	142.5
2006-2007	0	29	29	23	35	32	148	133.5
2007-2008	1	39	35	34	26	40	175	155.0
2008-2009	8	39	42	35	32	28	184	160.5
2009-2010	16	37	41	42	34	35	205	178.5
2010-2011	16	37	38	42	41	33	207	180.5
2011-2012	17	33	37	39	41	39	206	181.0
2012-2013	30	26	35	36	42	39	208	180.0
2013-2014	30	35	27	37	37	43	209	176.5
2014-2015	30	41	35	28	38	38	210	174.5
2015-2016	30	44	42	36	28	38	218	181.0
2016-2017	30	41	46	44	37	29	227	191.5
2017-2018	30	42	42	47	44	38	243	207.0

Total Enrolment Historical



Total Enrolment Projected



September 30, 2013

Prairie South Schools 210
15 Thatcher Drive East
Moose Jaw, SK
S6J 1L8

Dear Board of Education,

RE: BRIDGE ROAD DEVELOPMENTS LTD. REQUEST TO PURCHASE LAND

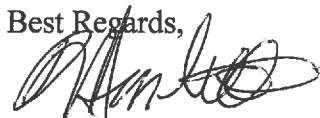
Bridge Road Developments Ltd. is a Manitoba company that builds and invests in Senior Housing Projects. They have been very active in our province in recent years building 24 unit rental apartment complexes in communities of our same size. The value of this project would be 7 million dollars.. They have projects in: Moosomin, Esterhazy, Lanigan, Shaunavon, Rosetown & Bigger to name a few

They approached the Town of Assiniboia in late 2012 and have continued to show interest in our community. To move the project forward a suitable location is needed, in which they have identified the 7th Avenue School property, south of the school at the top of the hill.

The purpose of this letter is to bring all parties together to consider this very important project. Seniors Housing in Assiniboia is a very important part of our residential landscape. It is important for the community to keep these seniors in our community and a housing development of this size would create construction jobs, seniors housing and increase the residential tax base.

I look forward to hearing from you in regards to this project and would like to set up a meeting to bring all parties together to further discuss this project. I can be reach at the Town Office at (306) 682-3382, in my absence, please speak with Ellen McKay, the Acting Chief Administrative Officer. I trust this will be accepted in confidence.

Best Regards,



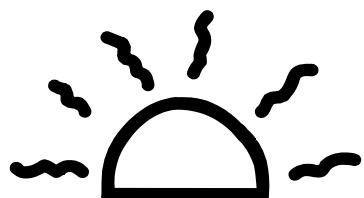
Bob Himbeault
Mayor
Town of Assiniboia

CC:

Darren Baiton, Assistant Facility Manager – Prairie South Schools 210
Al Kessler – Trustee, Prairie South Schools 210
7th Avenue School Community Council
Bridge Road Developments Developments Ltd.

Assiniboia 7th Land Disposal information.

- 8 acre parcel of land south of High School sold for \$18,000
- Residential serviced lot (50 x 115) selling for approximately \$20,000
- Realtor for Assiniboia stated not a lot of land for sale in the Town
- General land costing \$500 /lm for frontage



Seventh Avenue School

Seventh Avenue School

300 - 7th Avenue East PO Box 1930

Assiniboia, Saskatchewan S0H 0B0

Phone: (306)642-3566, Fax: (306)642-4438

www.prairiesouth.ca/assiniboia7th/

E-mail: school.7ave@prairiesouth.ca

December 12, 2013

Mr. Jeff Finell
Prairie South Schools 210
15 Thatcher Drive East
Moose Jaw, SK

Dear Mr. Finell,

Re: Bridge Road Developments Ltd. Request to Purchase Land

It has come to our attention that a Manitoba based company, Bridge Road Developments Ltd, is interested in purchasing the property south of our school at the top of the hill. It is their desire to build Senior Housing on this location.

After discussion, the Seventh Avenue School Community Council has voted and are unanimously not in favor of selling this piece of land. The reasons are as follows:

- Safety Concerns- The school uses this area to walk to and from the civic center and swimming pool, and crossing through the parking lot of the new facility could be dangerous.
- Playground- This would significantly reduce the size of our playground and would limit the amount of space that physical education classes would have to participate in activities and reduce the amount of space the children would have to play soccer, football, etc.
- Outdoor Classroom- We are in the process of developing an outdoor classroom and need all the space we have.
- Future Expansion-Concerns that if the school needs to be expanded, there would not be enough playground area.
- Safety of children and residents-We feel that the residential building would be too close to our playground and that the noise of the bells ringing, children playing, and potential for recess equipment to get into the yard of the seniors complex could create issues.
- Trees along the fence line have been nurtured for some time. We would lose some and it wouldn't be good for beautification and shelterbelt.

We look forward to hearing from you. If you wish to discuss this matter further, please contact:

Mrs. Tammy Beaubien
Chair of 7th Avenue SCC
306-642-5808

Mr. Bill Lothian
Administrator of 7th Avenue School
306-642-3566

Respectfully,

Shannon Moneo
Secretary of 7th Avenue SCC

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	5.2
Topic:	Glentworth HVAC Improvements Phase 4 (Final)		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Glentworth Phase 4 (Final Phase) was tendered with the results exceeding the Prairie South capital budget estimate of \$200,000. Three submissions were received with C & S Builders having the low bid in the amount of \$214,665.00. This is over budget in the amount of \$53,948.69 including fees and taxes.

Current Status:

AP 500-12 3(3.1) The Board of Education has delegated the authority for the award of tenders to administration except where bids received for capital projects exceed the budget. In this case the Board reserves the authority to accept/reject those tenders. Reallocation 2013-14 Capital Budget costs will be available.

Pros and Cons:

Pros:

- Facility HVAC system would have final phase completed and energy efficient lighting will give cost paybacks.

Cons:

- Would leave the final phase of the HVAC project uncompleted.

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Darren Baiton	December 12, 2013	1. Tender Results

Recommendation:

That the Board of Education accept the tender received from C & S Builders in the amount of \$214,665.00 for the Glentworth HVAC Improvements Phase 4 project.



November 28, 2013

1351
Tenders

D. Baiton, Facilities Manager
Prairie South School Division No. 210
1075 – 9th Avenue NW
Moose Jaw, SK S6H 1V7

E-MAILED
NOV 28/13

RE: HVAC IMPROVEMENTS – PHASE 4
GLENTWORTH CENTRAL SCHOOL
GLENTWORTH, SASKATCHEWAN

Dear Darren:

Enclosed you will find the results of the tender call for the noted project, as opened in our offices at 2:00 p.m. today. A total of three (3) submissions were received and all were accompanied by the required Bid Bond & Consent of Surety.

The low Base Bid tender was received from C & S Builders Ltd. of Moose Jaw, in the amount of \$214,665.00, which is above the estimated cost of \$165,000.00.

We have worked with C & S Builders Ltd. on many Moose Jaw projects, and we suggest your Board consider awarding them this construction contract.

The original tenders as received are enclosed for your files. We have retained a copy for our records and have also retained the Bid Bonds which will be returned upon award of a contract.

We await your further instructions.

Yours truly,

PATTISON MGM ARCHITECTURAL SERVICES LTD.

A handwritten signature in black ink, appearing to read "L. Venne".

Lacey Venne

LV/ks
Enclosures

3434 Regina Avenue, Regina SK S4S 7J9

Phone: (306) 584-2020 Fax: (306) 584-5252 E-Mail: pmgm@pattisonmgm.com

REID W. PATTISON, SAA, AAA, FRAIC, LEED^{AP}

MICHAEL G. ADAMS

WARD PETERS

DONN T. LAY

PROJECT: HVAC IMPROVEMENTS – PHASE 4
GLENTWORTH CENTRAL SCHOOL
GLENTWORTH, SASKATCHEWAN

TENDER DATE: Thursday, November 28, 2013
TIME: 2:00 P.M.
PLACE: P/MGM

FILE: 1351

Contractor	Base Bid			Bid Bond	Addenda	Completion Date
C & S Builders Ltd., Moose Jaw Tel: 692-7838 / Fax: 692-2232	\$ 214,665.00			✓	1	Aug. 15, 2014
Leeville Construction Ltd. Moose Jaw Tel: 692-0677 / Fax: 692-8819	\$ 222,735.00			✓	1	Aug. 15, 2014
CCR Construction Ltd., Regina Tel: 585-1967 / Fax: 586-1272	\$ 259,380.07			✓	1	Aug. 15, 2014

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	5.3
Topic:	Accountability Report: Facilities		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: The Board's annual work plan requires Facilities Accountability Report to be presented in January to the Board of Education.

Current Status: Please see the attached Accountability Report: Facilities.

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Darren Baiton	December 16, 2013	Accountability Report: Facilities

Recommendation:

That the Director of Education accountability mandated in the source document cited in the Facilities Accountability Report has been fully met.

2012-2013 Facilities Accountability Report

Source Documents

Performance Assessment Guide

Policy 12

Appendix B

1. Student Well-being

Role Expectations 1.1 *Ensures that each student is provided with a safe and caring environment that fosters and maintains respectful and responsible behaviors.*

Role Expectations 1.2 *Ensures that Division facilities adequately accommodate students.*

Quality Indicators 1.1 *Develops measurements and monitors progress relative to providing a safe and caring environment.*

Evidence

The efficient and effective management of the school division facilities has, and continues to be, a factor in student achievement, along with a positive learning environment for students. During the 2012-2013 year, Facilities strived to meet the standards in the following areas:

1. Operations and Facility Organization
2. Custodial and Maintenance Operations
3. Energy Management
4. Health & Safety/Security
5. Capital Plans, Policies and Procedures
6. Construction Management
7. LEAN

1. Operations and Facility Organization

Staffing

Facility Manager is responsible for the following: Staffing, capital budgets, projects, rental agreements, training, LEAN, safety code compliance and building security.

Administrative Assistant duties include: Invoice coding, AESOP, time sheets, Connect, key distribution, and FAME entries.

Facilities North, Central, and South Zone Supervisors are responsible for: Maintenance and operation of schools, grounds and additional buildings, LEAN, FAME, boiler automation, fleet and moves.

SOUTH ZONE: Facility Supervisor (Hands on)

- Provided a rented shop to maximize funds

NORTH ZONE: Supervisor (Power Engineering)

- Journey-persons are shared in zones to maximize funds

CENTRAL ZONE: Supervisor (Journey-person Carpenter)

- Maintenance shop will continue to reduce vandalism and theft on fleet and has reduced vehicle aging
- Shop workspace gives journey-persons production areas, which reduces contractor costs
- Summer employment is offered to the CUPE ten month staff first, with Summer Students backfilling, which helps reduce administrative setup time and training time required for new staff
- Hiring of journey-persons skillset allows for more in-house work and less contractor wait time

Journey-Person Electrical	1 Shared Zones
Journey-Person Plumber	2 Shared Zones
Journey-Person Carpenters	3 Central Zone
Summer Staff	11 North/Central/South
Handyman	5 North/Central/South
HFO/ FO	8.28 North 29.11 Central 10.55 South
PPT Facility Operator	7
Casual Facility Operator	23 Casual Facility Operators

Fleet/Equipment

- Larger equipment is shared within the facility zones to avoid expensive duplication
- New equipment purchases have created the ability to safely maximize the workload, in an efficient and timely manner

Information items:

The facility management software, FAME, was partially funded by the Ministry, with audit modules being funded by Prairie South. This has allowed for a useful tool to the division, with different modules currently being used with the Ministry PMR funding.

- Facilities' does minimal manpower substitutions when staff is on leave, which reduces budget costs
- Facilities' maintains 33 schools and additional buildings, creating more frequent and extensive costs for up-keep
 - Oldest building is 103 years old, to the newest being 22 years old, with an average age of 61 years old
- Three old teacherages require escalated repair costs to maintain (Rouleau, Mossbank, Mankota)
- Population shifts within the area and gradually declining student enrolment across the region as a whole mean that some schools are underutilized. Eight schools in the division are operating at less than 50% capacity. Five schools are operating at over 100% capacity. The average space utilization is 69%.

See Appendix A: Space Utilization in Schools

2. Custodial and Maintenance Operations

The Supervisor of Facilities is responsible for: Effectively monitoring and maintaining a level of cleanliness across the system for staff and students in accordance to Public Health.

- AESOP has been an asset in allowing for facility manpower to be better utilized in other areas of the department
- New electronic iPad checklists and preventative maintenance logs assist in the following areas:
 - Boiler/RTU/mechanical PM logs reduce mechanical costs, track filter replacement for air quality, meet requirements for the Technical Safety Authority
- Playground log data is filed for insurance liability and the safe well-being of children
- A five year floor stripping and annual wax mapping rotation reduces flooring long term replacement cost
- Cleaning checklists align with Public Health requirements and rubrics
- Facility Department hiring/training/standardization green products provide quality control and expenditure savings
- Electronic log entries of equipment preventative maintenance and equipment replacement allow for location rotation and reduced long term replacement costs
- Grounds equipment logs are kept on all equipment to help do preventative maintenance to keep breakdowns to a minimum and keep staff safe

3. Energy Management

Communicate and encourage staff on the importance and cost savings related in this section.

- Current logs of all utility invoices in FAME Energy Module save extensive costs to the division and allow the department to focus on problem area.
 - i.e. Facility footprint comparisons
- Last year's lighting projects (T-5, T-8) will now give material payback within approximately three years
- Installation of modern HVAC equipment (soft start motors, heat recovery wheels) reduce energy management costs
- HVAC automation provides daily saving to the division with temperature setbacks when Facilities are unoccupied
- Roof insulation and window replacement projects that have been done will provide a tight envelope with long term cost savings

4. Health & Safety/Security

The Facilities Department strives to maintain the motto *"send all staff home safe every day!"*

- Meeting all Occupational Health and Safety requirements

2012-2013 Facility Workers Compensation Board		
Location	Number of Employees	Lost Days
Moose Jaw	1	174.25
North Zone	1	73.27
Moose Jaw	1	32.75
Moose Jaw	1	32.00
Moose Jaw	1	14.38
Maintenance	1	7.31
South Zone	1	7.00
South Zone	1	1.88
Maintenance	1	0.81
<i>Total</i>		<i>343.65</i>

2012-2013 OH & S Contraventions			
School	Date	Contraventions	Remedy
Glentworth	January 25/13	Asbestos floor tiles crumbling	Completed

- Public works (computer software) continues to inform and train staff on safety issues

- Fire extinguishers and sprinklers are supplied by a tendered vendor and inspected annually in bulk with security systems to reduce costs of travel
 - This year a majority of Moose Jaw fire hoses were capped to reduce inspection costs

Facility Training		
Scaffolds	Confined Space	Power Mobile Equipment
Bobcat	Respirator	Mould Training
WHMIS	Fall Protection	Playground Inspection

- Division owned man lifts provide cost reductions in rentals
- Monthly safety/tool box meetings are held and filed by the Facilities
- Safety stations are in the shop and trucks are supplied with first aid kits
- New (iPad) GPS locator app monitors staff location for safe well-being
- Air and water quality inspections are ongoing (as required by authority or by request)
- Boiler inspections (daily FAME entries for Technical Safety Authority log)
- School defibrillators are in place at some schools (donation)
 - ACHS, AEP, CCI, Eyebrow, John Chisholm, RVCI, Lindale
- Annually 1/3 roof inspections and repairs are done to reduce possible leaks resulting in mould

See Appendix B: 2012-2013 Annual Roof Assessments

- Development of safety manual has been completed this past year
- All facilities are equipped with monitored security and fire alarms
- Work in progress – Master key system to provide building security
 - All Moose Jaw Facilities (exception Lindale, Thatcher Office)

5. Capital Plans, Policies and Procedures

- Capital assets and budgets are closely monitored to ensure the budget is being used effectively and efficiently to minimize costs within the department
- Currently working with Ministry Preventative Renewal Funding to develop three year capital plans
- Identify opportunities to support continual improvement
- Assess whether Supervisors are appropriately prioritizing maintenance work and expenditures
- Develop annual and multi-year capital plans
- Develop more in-house work with skilled journey-persons

See Appendix C: 2012-2013 Capital Projects

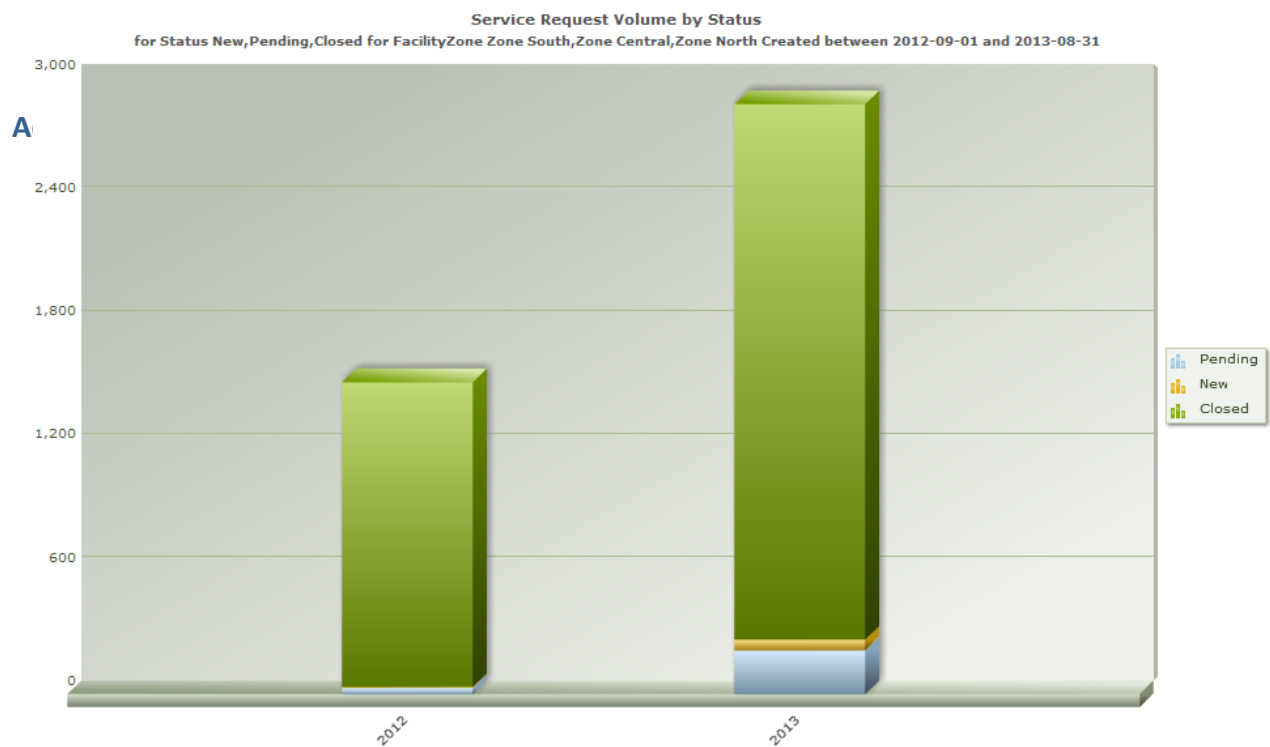
See Appendix D: 3 Year Capital Plan PMR

6. Construction Management

- School/Project design and development started with the Gravelbourg K-12
- Close working relationship with architects, engineers, contractors and suppliers saves on project management costs
- Continual project coordination and reporting keeps costs aligned

7. LEAN

- Standardization of materials, tools, trucks, and shop space saves time and money
- During September 1, 2012 – August 31, 2013, 4,387 FAME requests were submitted, and of that 4,088 were closed
- Bundling of service requests has reduced windshield time, vehicle use and delivery time



Governance Implications

- PMR funds will not cover the capital requirements in the future

Prepared by: Darren Baiton, Facilities Manager

Appendix A:

Space Utilization in Schools

Information on Space Utilization in Schools				Sept. 2013								
A	B	C	D	E	F	G	H	I	J	K		
							Ministry	Ministry	Ministry	Weighted		
Schools	Grades	Area SM	Non-sch Use	Total sch use	FTE Enrol Sep30/13	Sq. M per St.	Alloc. For New Sch.	Enrol Capacity	Weighted Util %	Util Excl. D		Comments
A. E. Peacock Collegiate	9 to 12	15,522		15,522	723.0	21.5	8,893	1,340	86.7	86.7		
Central Collegiate	9 to 12	7,505		7,505	445.0	16.9	5,287	890	80.8	80.8		
Empire	PK-8	4,187	-434	3,753	164.0	22.9	2,252	267	67.5		4 decommissioned classrooms	check
John Chisholm Alternate	9 to 12	736		736	7.0	105.1	416	9	86	86		
King George	K-8	3,718		3,718	360.0	10.3	4,178	390	107.2	107.2		
Lindale	K-8	3,564	-86	3,478	362.0	9.6	4,158	409	118.4	119.4	SIRS area	Check
Palliser Heights	PK-8	6,218		6,218	542.0	11.5	6,140	765	93.5	93.5		
Prince Arthur Community	PK-8	4,328		4,328	257.0	16.8	3,127	392	86.3	86.3		
Riverview Collegiate	9 to 12	7,028		7,028	110.0	63.9	1,971	591	32.4	32.4		
Sunningdale	K-8	3,673		3,673	410.0	9.0	4,590	405	123.1	123.1		
Westmount	PK-8	4,377		4,377	301.0	14.5	2,507	534	64.4	64.4		
William Grayson	PK-8	2,749	-49	2,700	134.0	20.1	2,061	217	73.5		2 offices rented out	Check
Total Moose Jaw		63,605	-569	63,036	3815.0	16.5	45,580	6,209	85	73.31667	average weighted utilization in MJ	
Assiniboia Composite High	9 to 12	4,038		4,038	180.0	22.4	2,860	359	69.8	69.8		
Assiniboia Elementary	5 to 8	2,997		2,997	150.0	20.0	2,628	373	69	69		
Assiniboia Seventh Avenue	K-4	2,226		2,226	214.0	10.4	2,464	209	113.4	113.4		
Avonlea	K-12	2,505		2,505	146.0	17.2	2,204	235	77.3	77.3		
Bengough	K-12	3,228		3,228	92.0	35.1	1,601	181	48.6	48.6	1 daycare classroom	
Caronport Elementary	K-8	2,228		2,228	148.0	15.1	2,118	239	81.7	81.7		
Central Butte	K-12	4,272		4,272	114.0	37.5	1,976	271	43	43		
Chaplin	K-8	2,459	-290	2,169	50.0	43.4	726	166	25.1		decommissioned space	Check
Coronach	K-12	4,539		4,539	148.0	30.7	2,696	469	51.8	51.8	3 daycare classrooms	
Craik	K-12	3,401		3,401	89.0	38.2	1,431	201	40.4	40.4		
Eyebrow	K-12	1,685		1,685	60.0	28.1	947	112	42.9	42.9		
Glentworth Central	K-12	2,126		2,126	90.0	23.6	1,361	152	56	56		
Gravelbourg Elementary	PK-7	8,217	-2,138	6,079	147.0	41.4	2,202	537	34.1		12 decomissioned classrooms/2 floors/2 rentals	check
Gravelbourg High	8 to 12	2,590		2,590	100.0	25.9	1,790	240	47.5	47.5		
Kincaid Central	K-12	2,517		2,517	107.0	23.5	1,916	193	87.1	87.1		
Lafleche Central	K-12	1,738		1,738	110.0	15.8	1,827	119	113.7	113.7	2 daycare classrooms	
Mankota	K-12	2,228		2,228	53.0	42.0	953	135	34.9	34.9		
Mortlach	K-12	2,909		2,909	69.0	42.2	1,007	234	30.4	30.4		
Mossbank	K-12	3,110		3,110	110.0	28.3	1,943	262	59.8	59.8		
Rockglen	K-12	4,283	-457	3,826	103.0	37.1	1,845	375	41.3		5 decommissioned classrooms	check
Rouleau	K-12	2,365		2,365	121.0	19.5	2,022	186	86.7	86.7		
Total Rural		65,661	-2,885	62,776	2401.0	26.1	38,517	5,248	59.74	54.95	average weighted utilization in rural	
Grand Total		129,266	-3,454		6,216	27.86	84,097	11,457	68.92	61.63	average weighted utilization in SD	
G) Size of new school that would be built based on student population												
	under 50% utilization											
	over 50% utilization											

Appendix B:

2012-2013 Annual Roof Assessments

2012-2013 Annual Roof Assessments List:
1. Assiniboia Composite High
2. Assiniboia Elementary School
3. Assiniboia Office
4. Glentworth
5. Kincaid
6. Lafleche
7. Lindale
8. Mankota
9. Mossbank
10. Prince Arthur
11. Rockglen

Appendix C:

2012- 2013 Capital Projects

2012/13 Capital Projects		Estimated cost	Ministry Funding	Net Cost	Minor Renovations	Capital													
School	Project Name																		
A.E. Peacock	Plumbing/piping/asbestos	400,000		400,000	400,000		Awarded to C&E Mechanical \$378,000												
Assiniboia Elem.	HVAC upgrade - Phase 2	1,000,000		1,000,000		1,000,000	Awarded to C&S Builders \$ 890,889												
	Partial roof replacement - section 2	250,000		250,000	250,000		Awarded to Skyline Building Envelope Solutions \$236,917												
Bengough	Window replacement	250,000		250,000	250,000		Awarded to C & S Builders \$258,366												
	Dust collection	60,000		60,000	60,000		Awarded to Christie Mechanical \$190,000												
Central Collegiate	Bleachers	100,000		100,000		100,000	Awarded to Caliber Sports \$27,739.77 plus taxes												
	Partial roof replacement - section 5	12,000		12,000	12,000		Awarded to Duncan Roofing Ltd. \$26,625												
Coronach	Partial roof replacement - sections 3,5	165,000		165,000	165,000		Awarded to Skyline Building Envelope Solutions \$125,699												
Craik	Window replacement	250,000		250,000	250,000		Awarded to B.M. Industries \$82,017												
Empire	HVAC Phase 2	800,000		800,000		800,000	On hold												
Eyebrow	Fire alarm/emergency lighting/elect upgrade	150,000		150,000	150,000		Tender awarded to Arrow Electric \$137,750												
	Gym lighting	20,000		20,000	20,000		Tender awarded to Arrow Electric \$15,885												
Glentworth	Lighting upgrade	100,000		100,000	100,000		Tender awarded to Conductor Electric \$28,325												
John Chisloim	Window/ext door replacement	150,000		150,000	150,000		Awarded to C&S Builders \$15,555 (complete)												
Kincaid	T8 lighting upgrade	200,000		200,000	200,000		Awarded to Frontier Builders \$24 168,921												
Lafleche	Washroom/changeroom upgrade	250,000		250,000	250,000		Out to tender - tender declined as it was over budget												
Lindale- Bengough	Partial roof replacement	205,000		205,000	205,000		Awarded to Optimum Roofing \$66,789												
Mankota	Boiler/pipes/pumps/crawlspace upgrade	500,000		500,000	500,000		Awarded to Prairie Mechanical \$ 269,231												
Mossbank	Windows - Phase 2	200,000		200,000	200,000		Awarded to C&S Builders \$184,784												
Riverview	Bleachers	60,000		60,000		60,000	Awarded to Calliber Sports \$26,198.86 plus taxes												
Rockglen	Boiler/pipes/pumps	800,000		800,000	800,000		Awarded to C & E Mechanical \$358,300												
Sunningdale	Chillers	250,000		250,000	250,000		Awarded to C&E Mechanical \$50,800												
Westmount	Boiler/furnace upgrade	500,000		500,000	500,000		Awarded to Frontier Builders \$246,500												daycare
William Grayson	Boiler upgrade	350,000		350,000	350,000		Awarded to C & E Mechanical \$283,000												
Thatcher Office	Roof replacement	200,000		200,000	200,000		Awarded to Skyline Building Envelope Solutions \$102,467.53 (complete)												
		\$7,222,000	0	7,222,000	5,262,000	1,960,000													
Playground Equipment :		Cost	School Portion			Net Cost													
	Palliser Heights	40,000	20,000			20,000													
	Lindale	50,000	25,000			25,000													
	Total	90,000	45,000			45,000													
Maintenance Vehicles:																			
	Tractor for South Maintenance Zone																		
	Upgrade Maintenance Vehicle																		
	Total																		

Appendix D:

3 Year Capital Plan PMR

Prairie South SD 210 - FY 2014-2015

PMR Maintenance Plan FY 2014-2015 as of Tue, 10 Dec 2013 13:39:57 -0700 run by Darren Bafon

Request	Project	Audit	Facility #	Facility Name	Summary	Activity Type	Conclusion Start	Cost
FR000163	336.001	68	2251701	Sunningdale School	gym floor replacement	Architectural Systems - Interior Finishes	2014-09-01	\$72,000
FR000276	337.001	66	2251402	Central Collegiate	Upgrade with T5 fluorescent lighting for increased facility performance.	Electrical Systems - Electrical Fixtures	2014-09-01	\$20,000
FR000413	338.001	75	2251304	Albert E. Peacock Collegiate	Humidification -AEP	Mechanical Systems - Specialty	2014-09-01	\$120,000
FR000414	339.001	75	2251304	Albert E. Peacock Collegiate	Piping Replacement -AEP	Mechanical Systems - HVAC	2014-09-01	\$230,000
FR000417	341.001	70	2210311	Caronport Elementary School	replace 4 rooftops	Mechanical Systems - HVAC	2014-09-01	\$140,000
FR000420	344.001	70	2210311	Caronport Elementary School	section #3 on RMIS drawings	Architectural Systems - Roofing	2014-09-01	\$170,000
FR000422	345.001	47	410313	Coronach School	Retain a roofing consultant to review and recommend a roofing upgrade plan.	Architectural Systems - Roofing	2014-09-01	\$325,000
FR000423	346.001	71	2250301	Empire School	roof section RMIS #4	Architectural Systems - Roofing	2014-09-01	\$75,000
FR000424	347.001	57	3110613	Eyebrow School	Create a service request to replace boiler/piping and pumps	Mechanical Systems - HVAC	2014-09-01	\$350,000
FR000428	351.001	72	2210711	Lindale School	Upgrade to T-5 fluorescent lighting for increased facility performance.	Electrical Systems - Electrical Fixtures	2014-09-01	\$15,000
FR000429	352.001	79	2250701	Palliser Heights School	Continue operation of current element. It is recommended that Metal Halide lights be upgraded to a T-5 or T-8 fluorescent fixture at the end of life cycle for a more efficient light source and improve facility performance.	Electrical Systems - Electrical Fixtures	2014-09-01	\$20,000
FR000431	354.001	64	2250601	King George School	Upgrade to sheet rubber sports flooring in the gym.	Architectural Systems - Interior Finishes	2014-09-01	\$70,000
FR000432	355.001	64	2250601	King George School	Replace BUR roofing for Roof Section 10/11 (RMIS)	Architectural Systems - Roofing	2014-09-01	\$120,000
FR000433	356.001	52	610813	Mankota School	replace shingles	Architectural Systems - Roofing	2014-09-01	\$50,000
FR000434	357.001	52	610813	Mankota School	Continue operation of current element.	Mechanical Systems - HVAC	2014-09-01	\$15,000
FR000435	358.001	52	610813	Mankota School	replacement of ru	Mechanical Systems - HVAC	2014-09-01	\$15,000
FR000436	359.001	53	510813	Mossbank School	Continue operation of current element, providing regular inspections and maintenance to ensure service expectations are met.	Electrical Systems - Electrical Fixtures	2014-09-01	\$80,000
FR000441	364.001	53	510813	Mossbank School	Continue to upgrade or retrofit all fluorescent fixtures from a T-12 lamp to a T-8 lamp for improved facility performance and modernize the element. Estimate does not include the gymnasium but it does include the stage area.	Electrical Systems - Electrical Fixtures	2014-09-01	\$70,000
FR000444	367.001	65	2251502	Riverview Collegiate Institute	energy efficient lighting required-Gym	Electrical Systems - Secondary Electrical	2014-09-01	\$20,000
FR000667	368.001	65	2251502	Riverview Collegiate Institute	univent replacement they have exceeded their life	Mechanical Systems - HVAC	2014-09-01	\$250,000
FR000668	369.001	49	410513	Rockglen School	Upgrade all the fluorescent lighting to fixtures with T-8 lamps. Estimate includes upgrading lighting in gym space as well.	Electrical Systems - Electrical Fixtures	2014-09-01	\$130,000
FR000669	370.001	49	410513	Rockglen School	upgrading to T-5 fluorescent fixture at the end of the life cycle for improved facility performance.	Electrical Systems - Electrical Fixtures	2014-09-01	\$20,000
FR000672	375.001	82	9th Avenue Office		Replace with a new high efficiency hot water boiler.	Mechanical Systems - HVAC	2014-09-01	\$100,000
FR000728	393.001	50	610613	Kincaid Central School	complete boys and girls changeroom and shower upgrade	Mechanical Systems - Plumbing	2014-09-01	\$350,000
Total:								\$2,827,000

Prairie South SD 210 - FY 2015-2016

PMR Maintenance Plan FY 2015-2016 as of Tue, 10 Dec 2013 13:39:57 -0700 run by Darren Baiton

Request	Project	Audit	Facility #	Facility Name	Summary	Activity Type	Construction Start	Cost
FR000795	419.001	69	510251	Assinibola Elementary School	update boys and girls north washrooms .complete renovation	Architectural Systems - Interior Finishes	2015-09-01	\$200,000
FR000796	421.001	57	3110613	Eyebrow School	phase 2 HVAC pulled from previous Budgt	Mechanical Systems - HVAC	2015-09-01	\$450,000
FR000730	395.001	59	510262	Assinibola Composite High	boiler replacement phase 1	Mechanical Systems - HVAC	2015-09-01	\$350,000
FR000731	396.001	73	510231	Assinibola Seventh Avenue School	Gym floor replacement	Architectural Systems - Interior Finishes	2015-09-01	\$75,000
FR000732	397.001	48	410113	Bergough School	HVAC phase 2	Mechanical Systems - HVAC	2015-09-01	\$1,000,000
FR000733	398.001	70	2210311	Caronport Elementary School	window replacement -dome	Architectural Systems - Building Envelope	2015-09-01	\$20,000
FR000734	399.001	71	2250301	Empire School	roof replacements RMIS sections 1,2,8	Architectural Systems - Roofing	2015-09-01	\$200,000
FR000735	400.001	57	3110613	Eyebrow School	relocate front entrance	Architectural Systems - Building Envelope	2015-09-01	\$125,000
FR000736	401.001	50	610613	Kincaid Central School	Upgrade all original exterior wood windows with PVC units.	Architectural Systems - Building Envelope	2015-09-01	\$250,000
FR000737	268.001	56	610713	Lafleche Central School	check pre k lighting	Electrical Systems - Electrical Fixtures	2015-09-01	\$100,000
FR000738	402.001	56	610713	Lafleche Central School	HVAC -phase 1 boiler	Mechanical Systems - HVAC	2015-09-01	\$800,000
FR000739	403.001		2210711	Lindale School	crawlspace remediation	Architectural Systems - Health, Fire & Life Safety	2015-09-01	\$1,000,000
FR000740	404.001	72	2210711	Lindale School	roof replacement -RMIS section 6	Architectural Systems - Roofing	2015-09-01	\$200,000
FR000741	405.001	74	2250801	Prince Arthur Community School	tarmac -replacement	Electrical Systems - Electrical Fixtures	2015-09-01	\$200,000
FR000742	406.001	74	2250801	Prince Arthur Community School	lighting -gym replacement to T-5	Architectural Systems - Interior Finishes	2015-09-01	\$50,000
FR000743	407.001	55	2211013	Rouleau School	flooring replacement	Architectural Systems - Interior Construction	2015-09-01	\$75,000
FR000744	408.001	55	2211013	Rouleau School	interior door and frame replacement	Site	2015-09-01	\$150,000
FR000745	409.001	76	2251101	Westmount School	tarmac-replacement	Architectural Systems - Interior Finishes	2015-09-01	\$350,000
FR000797	422.001	51	610513	Glentworth Central School	upgrade student and staff washrooms in the center of the facility .	Architectural Systems - Interior Finishes	2015-09-01	\$400,000
FR000798	423.001	56	610713	Lafleche Central School	crawlspace remediation	Architectural Systems - Health, Fire & Life Safety	2015-09-01	\$75,000
FR000799	424.001	56	610713	Lafleche Central School	replacement of wood interiro doors and frames to metal	Architectural Systems - Interior Finishes	2015-09-01	\$400,000
FR000800	425.001	56	610713	Lafleche Central School	shower and changeroom modernization /assessability ,(asbestos in crawlspace)	Architectural Systems - Interior Finishes	2015-09-01	\$150,000
FR000801	426.001	79	2250701	Palliser Heights School	north /south and staff asphalt requires replacement	Architectural Systems - Health, Fire & Life Safety	2015-09-01	\$75,000
FR000803	373.002	82		9th Avenue Office	Upgrade with a conventional fire panel suitable to the size of the building.	Architectural Systems - Building Envelope	2015-09-01	\$200,000
FR000804	428.001	82		9th Avenue Office	window replacement -energy efficiency	Architectural Systems - Interior Finishes	2015-09-01	\$70,000
FR000805	429.001	80		Thatcher Drive Office	carpet replacement	Architectural Systems - Roofing	2015-09-01	\$200,000
FR000859	443.001	79	2250701	Palliser Heights School	Roof replacement section 6		Total:	\$7,180,000

December 11, 2013

Prairie South SD 210 - FY 2016-2017

PMR Maintenance Plan FY 2016-2017 as of Tue, 10 Dec 2013 13:39:57 -0700 run by Darren Bation

Request	Project	Audit	Facility #	Facility Name	Summary	Activity Type	Construction Start	Cost
FR000162	334.001	75	2251304	Albert E. Peacock Collegiate	Upgrade the metal halide lighting in Gym 121 and Finishing Room	Electrical Systems - Electrical	2016-09-01	\$50,000
FR000806	430.001	66	2251402	Central Collegiate	140 to T-8 fluorescent lighting for improved facility performance.	Fixtures	2016-09-01	\$200,000
FR000755	410.001	75	2251304	Albert E. Peacock Collegiate	phase 1 of crescent curbs /paving /sidewalks	Site	2016-09-01	\$500,000
FR000756	411.001	75	2251304	Albert E. Peacock Collegiate	auditorium -seating replacement	Architectural Systems - Interior Finishes	2016-09-01	\$350,000
FR000760	413.001	69	510251	Assinibola Elementary School	univent replacements -classrooms	Mechanical Systems - HVAC	2016-09-01	\$130,000
FR000761	414.001	73	510231	Assinibola Seventh Avenue School	roof replacement RMIS section 3	Architectural Systems - Roofing	2016-09-01	\$300,000
FR000762	415.001	54	1210113	Avonlea School	boiler replacement	Mechanical Systems - HVAC	2016-09-01	\$20,000
FR000766	417.001	48	410113	Bengough School	Lighting Replacement -Gym	Electrical Systems - Electrical	2016-09-01	\$100,000
FR000767	418.001	48	410113	Bengough School	Raof Replacement sections 3,5	Architectural Systems - Roofing	2016-09-01	\$100,000
FR000807	431.001	66	2251402	Central Collegiate	Flooring replacement	Architectural Systems - Interior Finishes	2016-09-01	\$250,000
FR000808	432.001	47	410313	Coronach School	univent replacement	Mechanical Systems - HVAC	2016-09-01	\$1,000,000
FR000849	433.001	58	3110413	Cralk School	crawlspace remediation	Architectural Systems - Health, Fire & Life Safety	2016-09-01	\$285,000
FR000850	434.001	71	2250301	Empire School	Final Phase HVAC / lighting upgrade	Mechanical Systems - HVAC	2016-09-01	\$50,000
FR000851	435.001	57	3110613	Eyebrow School	front concrete /and ramp replacement	Site	2016-09-01	\$200,000
FR000852	436.001	51	610513	Glentworth Central School	lighting /ceiling upgrade	Electrical Systems - Electrical	2016-09-01	\$100,000
FR000853	437.001	51	610513	Glentworth Central School	Flooring replacement	Architectural Systems - Interior Finishes	2016-09-01	\$200,000
FR000854	438.001	50	610613	Kincald Central School	Window Replacement	Architectural Systems - Building Envelope	2016-09-01	\$100,000
FR000855	439.001	64	2250601	King George School	Flooring upgrades	Architectural Systems - Interior Finishes	2016-09-01	\$51,000
FR000856	440.001	56	610713	Lafleche Central School	Roof replacement RMIS section 11	Architectural Systems - Building Envelope	2016-09-01	\$100,000
FR000857	441.001	52	610813	Manikola School	Flooring Upgrades	Architectural Systems - Interior Finishes	2016-09-01	\$250,000
FR000858	442.001	53	510813	Mosbank School	Window /Exterior door replacement	Architectural Systems - Building Envelope	2016-09-01	\$150,000
FR000860	444.001	74	2250801	Prince Arthur Community School	Homesc lab upgrade	Architectural Systems - Interior Construction	2016-09-01	\$125,000
FR000861	445.001	49	410513	Rockglen School	Roof replacement section 1	Architectural Systems - Roofing	2016-09-01	\$1,000,000
FR000862	446.001	68	2251701	Sunningdale School	HVAC phase 1	Mechanical Systems - HVAC	2016-09-01	\$50,000
FR000863	447.001	76	2251101	Westmount School	Univent replacement	Mechanical Systems - HVAC	2016-09-01	\$50,000
FR000864	448.001	82		9th Avenue Office	Radiation and automation HVAC	Mechanical Systems - HVAC	2016-09-01	\$150,000
FR000865	449.001	80		Thatcher Drive Office	roof top replacement	Mechanical Systems - HVAC	2016-09-01	\$10,000
FR000440	363.001	53	510813	Mosbank School	Building controls / valves and automation	Electrical Systems - Primary	2017-07-04	\$5,951,000
					Continue operation of current element, providing regular inspections and maintenance to ensure service expectations are met.	Electrical		
							Total:	

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	5.4
Topic:	Accountability Report: Practical and Applied Arts Enhancement Project		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: According to the Board's yearly plan, a Practical and Applied Arts Accountability Report is to be presented to the Board of Education in January of this year.

Current Status: Please see the attached Practical and Applied Arts Enhancement Project report.

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Barb Compton	December 17, 2013	Accountability Report

Recommendation:

That the Director of Education accountabilities mandated in the source documents cited in the Practical and Applied Arts Report have been fully met.

2012-2013 Practical and Applied Arts Enhancement Project

Accountability Report

Prepared by Barbara Compton Superintendent of Operations January 2014

Source Documents

Policy 12

Section 2 Educational Leadership

RE 2.1 Provides leadership in all matters relating to education in the Division.

QI 2.2 Identifies trends and issues related to student achievement to inform the setting of yearly priorities and outcomes.

QI 2.5 Achieves the key results approved by the Board.

Section 7 Continuous Improvement Planning and Reporting

RE 7.2 Implements plans as approved.

RE 7.3 Involves the Board appropriately (Board identification of priorities and outcomes, opportunity for Board input early in the process, final Board approval).

RE 7.4 Reports regularly on results achieved.

QI 7.1 Develops budget and priorities and key results according to a timeline which ensures the Board's ability to provide direction and revise priorities.

Section 9 Communication and Community Relations

RE 9.1 Takes appropriate actions to ensure positive internal and external communications are developed and maintained.

Section 10 Leadership Practices

RE 10.1 Develops and maintains positive and effective relations with provincial and regional government.

QI 10.4 Unites people toward common goals.

QI 10.5 Demonstrates a high commitment to the needs of students.

QI 10.7 Empowers others.

Evidence

June 2012, the Board approved Equitable Opportunities Committee recommendation to target three million dollars over three to five years to develop and enhance Practical and Applied Arts opportunities in Prairie South schools. The project will narrow the gap of inequities found in Practical and Applied Art credit and certifications programs in all Prairie South high schools.

To date the project has been allocated \$ 586,175.00. Board approval to date: June 2012 (\$185,910); December 2012 (\$130,265); and June 2013 (\$270,000).

This recommendation is consistent with Saskatchewan Plan For Growth, Vision 2020 which states: "Government of Saskatchewan will ensure students receive the information, education and experience needed to gain financial literacy, identify future career paths and learn how to start a business by: Providing opportunities for youth in schools to receive career development and access entrepreneurship training, such as programs offered through Junior Achievement ; and encourage development of industry-education partnerships with school division to support career education in the classroom, such as through the work of the Saskatoon Industry Education Council" p. 44.

This enhancement will align high school programs with Saskatchewan Labour Market demands and exemplify the three "R's": rigor, relevance and relationships.

Goals

Goal One - By September 2015, all students registered in Grades 10, 11 and 12 in Prairie South schools will have the choice of a minimum of 6 pure PAA credits through a variety of delivery options regardless of location and size of school as measured by *Administrator Course Offering Survey* developed by Prairie South.

Baseline

2010-2011 - Urban high schools average 14 credit options and Rural K-12 schools average 4 options.

Goal Two - By September 2014, all students registered in Grades 10, 11 and 12 in Prairie South schools will have four options for certification to enhance PAA pathways and prepare for direct entry to work or post-secondary.

Baseline

2010-2011 - Urban and rural high school had one certification option.

Goal Three - By September 2014, four formal Division-wide partnerships will be developed with business and industry to enhance PAA pathways.

Baseline

2012-2013 - None

Goal Four - By September 2015, obstacles to deliver PAA courses will be reduced by 50% based on *PAA K-12 Principal Survey, Sept. 2012*.

Baseline

- 1) expertise - 81% rated as an obstacle
- 2) facilities - 56% rated as an obstacle
- 3) equipment - 44% rated as an obstacle

2012-2013 Strategies and Results

Goal One - To increase pure PAA credit opportunities for students:

- Developed three Distance Learning PAA credits; Cow/Calf, Energy and Mines, Cosmetology.
- Collaborated with Sun West School Division to develop four online course resources. Prairie South and Sun West teachers may access online resources to deliver credits in their schools not for purchase outside of our Divisions. Prairie South developed Cosmetology 10 available to Sun West Feb. 2014. Prairie South will develop Electronics 10 ready for both Divisions Sept. 2014 and Sun West to develop Mechanics 10 and Welding 10 ready for both Divisions Sept. 2014.
- Researched course delivery options with University of Alberta, SAIT, SIAST, Prairie Valley School Division and Prairie Spirit School Division.

Goal Two - To increase certification opportunities:

- Signed partnership with **Information and Communications Technology Council (ICTC)** and piloted provincial curricula crosswalk to support Saskatchewan **Focus on Information Technology (FIT)** certification.
- Member of provincial advisory board for Early Safety Training with **Saskatchewan Safety Association**.
- Selected to develop provincial career website with **Saskatoon Industry and Education Council**.
- Teacher professional development focused on program delivery for **Saskatchewan Youth Apprenticeship, Service Best, Early Safety Training** certification, **Junior Achievement program** and pure PAA course curricula.

Goal Three - To develop division-wide partnerships:

- Hosted open space with Industry and Business “Connecting high school programs to employment opportunities”. Forty-two attended representing twenty five organizations.
- Organized meetings with SaskPower, SaskTel, Saskatchewan Mining Association, Saskatchewan Safety Association, Sun West School Division, Saskatoon Industry and Education Council, International Masonry Institute, SIAST, South East Regional College and Ministry of Education.

Goal Four - To reduce school obstacles in delivering PAA courses:

- Purchased twenty digital cameras and online resources to support PAA curricula.
- Prepared and delivered PAA Professional Learning days March 20 and March 21.
- Developed and distributed PAA marketing brochures to all K-12 high school students.
- Involved Career Development Consultants in marketing PAA credit options and certifications to staff, students and parents.

Administrative Issues

- **Challenge:** We need to determine credit offerings and program delivery for 2014-2015.
Response: Re-administer PAA survey to K-12 schools to confirm areas of interest.
Response: Collaborate with school staff, SCC's and community to determine efficient and sustainable course programs and delivery.
Response: Determine, purchase and schedule equipment for delivering trades courses in 2014-2015.

- Challenge:** We need to determine efficient 2014 PAA program delivery for rural schools.

Response: Consultation with staff and SCC's to be held January and February to design PAA delivery model that responds to student interests, teacher expertise and available resources.
- Challenge:** We need to continue to formalize division-wide partnerships that support PAA opportunities for students.

Response: Technical Safety Association and SaskPower to develop online Introductory Power Engineering high school credit and work placement. Theory to be developed Sept. 2014 and work study Feb. 2015, open registration Sept. 2015.

Response: Finalize agreement with Saskatchewan Safety Council and Hutch Safety for delivery of Early Safety Certification to Grade 12's in 2014, fundraise for student bursaries and develop Snapshot to Career Pathways to be delivered May 2014.

Response: Engage SaskTel in work experience placements, resources to support FIT pilot schools and support with IT Snapshot to Career Pathways to be delivered April 2014.

Response: Work with John Deere to establish and deliver Agri-business Snapshot to Career Pathways in March 2014.

Response: Collaborate with Saskatoon Industry and Education Council to develop Snapshots to Career Pathways and continue interagency development of provincial career website.
- Challenge:** We need to build teacher capacity at school level to enhance student certification.

Response: Provide training for teachers to deliver *Service Best* program.

Response: *Saskatchewan Youth Apprenticeship (SYA)* - Career Development Consultants deliver introductory packages and marketing delivery options

Response: *Early Safety Training and Certification* - develop and market with Saskatchewan Safety Association and Hutch Safety.
- Challenge:** We need to determine support for middle years PAA programs.

Response: Research delivery in other school divisions.

Governance Implications

Equitable Opportunity Committee continues focus on enhancing Practical and Applied Art opportunities to students in Prairie South.

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	5.5
Topic:	Sale of Surplus Land		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

It was determined that there are a number of properties not used in the operations of the school division that are still owned by the school division. A decision was made to dispose of these properties.

Current Status:

We have received confirmation for one parcel of land showing that the adjacent land owner has been paying taxes on the parcel that is in the school division's name. It is parcel 150950516 in the RM of Chaplin. The process we are to follow is that we would transfer land to the adjacent land owner if they could provide evidence that they were paying taxes on the land including the portion in our name or if they could provide evidence of a purchase in the past.

Pros and Cons:

Pros - this is the process that we agreed we would follow for the disposal of these small parcels of land still in the Division's name.
- we get rid of a piece of land that is of no value to us but that is a potential liability risk.

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Ron Purdy	December 20, 2013	n/a

Recommendation:

That the Board approve the transfer of parcel 150950516 in the RM of Chaplin to the adjoining landowner who has been paying taxes on the school division land.

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	5.6
Topic:	1st Quarter Accountability Report		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

In accordance with the Board's annual work plan, a quarterly financial accountability report is to be presented to the Board at the end of each quarter.

Current Status:

Attached is the 1st Quarter Financial Accountability Report.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Bernie Girardin	December 20, 2013	1 st Quarter Accountability Report

Recommendation:

That the Director of Education accountabilities in the source documents cited in the 1st Quarter Accountability Report have been met.

Source Documents

Policy 12 Section 3. Fiscal Responsibility

- 3.1. Ensures the fiscal management of the Division is in accordance with the terms or conditions of any funding received by the Board.
- 3.2. Ensures the Division operates in a fiscally responsible manner, including adherence to recognized accounting procedures.
- 3.3. Ensures insurance coverage is in place to adequately protect assets, indemnify liabilities and provide for reasonable risk management.

Current status of approved budget assumptions.

When the Board approved the 2013-14 budget the following assumptions were approved:

- Funding reduction of 2.8 million dollars
- Consolidation of Gravelbourg High School and Elementary Schools approved by the Ministry of Education
- Reading Strategy – Board Strategic Plan
- Facilities Strategy – Board Strategic Plan
- WE Day Support
- Bullying Initiative – Division Wide
- Facilities Renewal – 3rd Year of a 3 year renewal program where the Board is using 10 million dollars from surplus to address our facility deficit.
- New Curriculum Costs
- No Increase for Teacher salary in this budget as the province will cover the provincial agreement.
- Support staff salary projected at 1.5%
- Maintain unfunded Pre-Kindergarten programs
- Reduction of 14.5 FTE positions.

To date, ten of the twelve budget assumptions hold true. The Facilities Strategy is not completed yet and negotiations with CUPE are not yet completed for the 2013-14 year. However out of scope staff have received a 1.5% increase as stated in the assumptions.

1. Accumulated Surplus

Explain the Restricted Net Assets from the Notes in AFS

	August 31, 2012	Additions during the Year	Reductions during the Year	August 31, 2013
Invested in Tangible Capital Assets:				
Net Book Value of Tangible Capital Assets	\$ 54,086,464	278,134	-	\$ 54,364,598
Less: Debtowing on Tangible Capital Assets	2,166,579	-	(319,103)	1,847,476
	51,919,885	278,134	(319,103)	52,517,122
PMR maintenance projecct allocation				
	-	857,465	-	857,465
Internally Restricted Surplus:				
Capital Projects:				
Incomplete Board approved tangible capital asset projects	1,744,805	-	(590,035)	1,154,770
Other:				
Incomplete Board approved practical applied arts program	3,000,000	-	(403,328)	2,596,672
Incomplete Board approved South Hill revitalization program	-	240,000	-	240,000
School Community Council carry forwards	63,150	31,949	-	95,099
School generated funds	901,196	71,248	-	972,444
School budget carry forwards	402,408	475,002	-	877,410
Cognitive Disabilities Program Grant	-	59,967	-	59,967
Creative Partnerships Innovation Grant	-	35,000	-	35,000
Child Nutrition & Development Grant	-	17,897	-	17,897
Community Initiative Grant	-	2,082	-	2,082
	6,111,559	933,145	(993,363)	6,051,341
Unrestricted Surplus	18,493,961	-	(2,431,068)	16,062,893
Total Accumulated Surplus	\$ 76,525,405	\$ 2,068,744	\$ (3,743,534)	\$ 75,488,821

The restricted funds for each of the following grants will be used in the 13/14 year:

- PMR maintenance project allocation;
- Child nutrition and development;
- Cognitive disabilities program;
- Community initiative program;
- Creative partnerships innovation.

2.1 Restricted Operating Reserves –

The Division allows schools and school community councils to accumulate surpluses or incur deficits, when circumstances dictate. These reserves belong to the individual sites. As at August 31, 2013 the balances were as follows with a 3 year comparison:

School	Decentralized Budget Carry forwards			PD Budget Carry forward			SCC Operating Carry Forward			SCC PD Carry Forward		
	10/11	11/12	12/13	10/11	11/12	12/13	10/11	11/12	12/13	10/11	11/12	12/13
Assiniboia 7th	74,996	46,983	68,469	11856	10,661	14,143	931	1,518	1,338	-	1,000	1,859
Assiniboia Elementary	31,210	14,143	25,339	5045	11,345	16,573	1,466	192	1,192	-	1,000	2,000
Assiniboia High School	(3,289)	5,099	101	2319	311	2,287	624	1,728	2,025	-	1,000	1,424
Avonlea	(2,811)	(6,173)	8,953	6856	8,379	9,674	170	40	426	-	1,000	1,664
Baildon	2,006	(1,178)	1,573	954	1,386	1,352	-	-	-	-	-	-
Belle Plaine	(377)	(836)	1,048	1380	543	689	-	-	-	-	-	-
Bengough	19,666	12,981	13,980	6243	5,047	4,134	461	1,280	1,163	-	1,000	2,000
Caronport Elementary	12,817	(8,530)	25,607	1304	2,068	3,032	690	1,397	2,397	-	915	1,915
Central Butte	5,695	5,649	15,268	8824	12,389	17,609	1,676	1,513	2,198	-	1,000	1,653
Central Collegiate	(29,609)	(39,922)	5,672	6898	7,646	3,257	544	430	46	-	1,000	2,000
Chaplin	4,058	(4,714)	3,103	1996	3,528	5,509	568	315	290	-	1,000	1,889
Coronach	13,645	(3,188)	14,318	5839	3,303	4,126	386	1,057	1,927	-	(884)	(616)
Craik	5,430	7,823	1,082	7255	11,334	10,966	296	484	336	-	1,000	2,000
Empire	(8,177)	8,156	5,210	3381	2,097	4,777	1,264	1,776	2,630	-	1,000	1,889
Eyebrow	6,094	9,188	6,612	4560	5,335	10,093	1,768	2,768	2,763	-	1,000	2,000
Glentworth	2,355	(5,818)	(7,384)	5674	8,552	13,223	985	1,985	1,630	-	1,000	1,896
Gravelbourg Elementary	13,254	4,947	13,656	6020	9,754	7,279	561	1,330	1,983	-	1,000	1,251
Gravelbourg High School	(1,488)	(2,840)	14,362	8906	13,969	16,262	913	473	712	-	1,000	1,419
Huron	2,831	495	(357)	1410	1,316	1,229	-	-	-	-	-	-
John Chisholm	573	1,828	2,189	2914	1,220	1,370	1,184	2,184	3,184	-	178	1,178
Kincaid	(18,081)	(3,208)	8,772	2651	2,772	2,893	1,102	1,681	(760)	-	1,000	1,148
King George	9,787	50,873	24,074	16197	11,876	14,529	32	1,032	2,032	-	1,000	2,000
Lafleche	2,724	(186)	(247)	1054	3,084	8,466	13	441	(300)	-	1,000	1,725
Lindale	(28,891)	(7,155)	(8,889)	6963	7,149	4,637	107	422	776	-	1,000	2,000
Mankota	8,250	6,573	18,893	1677	4,927	9,461	343	761	1,000	-	1,000	1,837
Mortlach	(8,689)	(3,836)	(415)	4327	7,674	11,004	617	946	790	-	1,000	1,080
Mossbank	1,640	2,025	9,396	6063	3,077	5,198	1,118	808	685	-	1,000	2,000
Palliser	117,118	108,789	147,533	19454	26,831	34,843	703	1,080	1,706	-	1,000	2,000
Peacock	(5,205)	(82,363)	(13,756)	6161	42	8,327	1,039	1,443	928	-	1,000	2,000
Prince Arthur	5,297	(859)	28,300	7037	4,757	3,203	645	1,124	1,690	-	1,000	2,000
Riverview	(13,088)	(20,188)	2,814	2984	3,495	1,591	725	803	(131)	-	1,000	1,888
Rockglen	1,464	2,459	1,701	3371	4,589	7,144	747	243	1,076	-	1,000	2,000
Rose Valley	3,011	166	2,020	2760	2,457	2,099	-	-	-	-	-	-
Rouleau	21,602	7,929	23,902	5635	8,141	10,279	628	1,102	1,160	-	(494)	506
Sunningdale	31,801	34,852	55,568	7742	12,360	14,145	1,102	1,927	2,414	-	(267)	733
Vanguard	10,776	15,830	24,975	4627	6,101	7,424	-	-	-	-	-	-
Westmount	31,027	5,244	32,838	4324	8,004	8,207	1,573	1,756	1,721	-	632	1,632
William Grayson	4,725	1,472	(3,259)	945	2,379	3,359	262	29	192	-	1,000	1,711
Total	324,147	162,508	573,020	203,604	239,900	304,389	25,243	36,070	41,218	-	27,080	53,881

Estimated Net Assets and Cash as at August 31, 2014:

Estimated Net Financial Assets as at August 31, 2014

Net Financial Assets August 31, 2013	\$	20,491,868
Estimated use of Restricted surplus as Expense	\$	2,966,623
Estimated Deficit as at August 31, 2014	\$	4,124,378
Estimated Net Financial Assets August 31, 2014	\$	16,367,490

Estimated Cash as at August 31, 2014

Cash & Cash Equivalents August 31, 2013	\$	18,755,140	
Cash used in 2013-14	\$	3,200,000	
	\$	3,353,356	estimated use of unrestricted surplus
Net Cash at August 31, 2014	\$	12,201,784	

Estimated Use of Unrestricted surplus during 2013-1	Cash	Expense	Capitalized
PMR	\$ 857,465	\$ 857,465	
Capital Projects	\$ 1,154,770	\$ 768,037	\$ 386,733
PAA	\$ 586,175	\$ 586,175	
South Hill Revitalization program	\$ 240,000	\$ 240,000	
School Budget Carry forward	\$ 400,000	\$ 400,000	
Cognitive Disabilities Program Grant	\$ 59,967	\$ 59,967	
Creative Partnership innovative Grant	\$ 35,000	\$ 35,000	
Child nutrition & Development Grant	\$ 17,897	\$ 17,897	
Community Initiative Grant	\$ 2,082	\$ 2,082	
Total Estimates	\$ 3,353,356	\$ 2,966,623	\$ 386,733

2. Revenue/Expenditure patterns - 3 month expenditures for the period September 1, 2013 to November 30, 2013 is attached.

Revenue

- Tuition fees are lower than the 1st quarter budget. In the initial budget we had to include tuition for Cornerstone and have not yet recorded any of their tuition.
- Complementary Services revenues are higher than the 1st quarter budget as total funding for some projects were received early in the year.
- Other Revenue is lower as we have had to change accounting practices. Previously we set up reimbursements such as WCB payments in revenue. Now with changes in accounting standards these reimbursements will be credited against the appropriate salary accounts.

Expenditure

- Governance – 64% of the 1st quarter budget has been expended. Just about every area is under spent to the end of the 1st quarter. One

example is the fact that we had planned for an election in subdivision 4. However the trustee was acclaimed therefore election expenses were not necessary.

- Administration - 91% of the 1st quarter was expended. One example is that PD expenses are 69% expended from the 1st quarter budget.
- Plant Operation – has expended 90% of the 1st quarter budget. Not all projects will have been completed at this time.

Governance Implications (if any)

Continue to monitor net effect of expenditures on future net assets and cash.

Prairie South School Division
Statement of Financial Position
As At November 30, 2013

	Not Filtered Fiscal Year 13/14	Not Filtered November 13/14	Not Filtered Nov YTD 13/14
	13/14 Approved Budget	Actual	Actual
	Not Filtered	Not Filtered	Not Filtered
	Not Filtered	Not Filtered	Not Filtered
FINANCIAL ASSETS			
Cash	30	-	26,517,704
Short Term Investments	31	-	40,119
Accounts Receivable	32	-	3,147,870
Provincial Grants Receivable	33	-	1,150
Other Receivables	34	-	452,679
Portfolio Investments	37	-	75,176
Other Assets	40	-	19,373
TOTAL FINANCIAL ASSETS		30,254,072	37,905,997
LIABILITIES			
Other Payables	52	-	3,140,146
Capital Loans	55	(334,828)	1,765,273
Accrued Employee Future Benefits	57	-	1,919,479
Deferred Revenue	61	-	1,228,714
TOTAL LIABILITIES		(334,828)	8,053,611
NET FINANCIAL ASSETS(DEBT)		334,828	29,158,907
NON-FINANCIAL ASSETS			
Physical Assets	910	4,411,830	127,003,592
Amortization	911	-	(73,375,993)
Inventories of Supplies	85	-	5,425
Prepaid Items	86	-	444,859
TOTAL NON FINANCIAL ASSETS		4,411,830	54,077,881
Current Year Net Income(Loss)		(4,124,378)	(102,087)
ACCUMULATED SURPLUS(DEFICIT)		76,176,255	84,661,999

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	5.7
Topic:	Out of Province Excursion		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: Kincaid's Overnight Excursion/Outdoor Education request to Hidden Valley Ski Resort, AB is attached.

Current Status:

Pros and Cons:

Financial Implications:

**Governance/Policy
Implications:**

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi	December 17, 2013	Kincaid's Overnight Excursion

Recommendation:

That the Board approve Kincaid's overnight excursion to Hidden Valley Ski Resort, AB as per the outline provided.

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

Division Office Administration Approval Required

A. INFORMATION	
Name of Teacher: Paul Promhouse	School: Kincaid
Type of Activity: <input type="checkbox"/> Curricular <input type="checkbox"/> Extra-Curricular _____ <input checked="" type="checkbox"/> High Risk Activity _____	
Grade Level: 5 – 12	Number of Students: 30 -40
Destination: Hidden Valley Ski Resort	Trip Date: Jan 17/14
Number of School Days (Partial/Full): Non- Instructional Friday	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input checked="" type="checkbox"/> Other: Chartered Bus <input type="checkbox"/> Travel by Car/Van (List names of drivers): _____ _____	
Number of Teachers, Parents, Chaperones: 2 or 3 teachers , 3 or 4 Chaperones	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input type="checkbox"/> Other _____	

B. SAFETY GUIDELINES
<ul style="list-style-type: none"> ✓ Parent consent forms and medical information including the Health Card Number will be obtained. ✓ Evacuation Plan is in place and will be communicated to appropriate individuals. ✓ Designated supervisor has access to emergency vehicles at all times. ✓ Access to cellular or satellite phone or other communication device. ✓ A list of emergency telephone numbers will be formulated. ✓ Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. ✓ Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. ✓ Male and Female Chaperones for a co-ed activity.

C. BUDGET
<ul style="list-style-type: none"> ❖ Anticipated Budget _____ \$ 2000.00 _____ ❖ Description of Funding Sources : Both Student and Decentralized _____ ❖ Out of Pocket Cost per Participant : \$ 75.00

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES

see attached

E. LEARNING ACTIVITIES *(Outline prior training for outdoor education and high risk activities)*

a) Pre-Excursion Learning

b) Excursion Learning

c) Post-Excursion Learning

See attached

F. SCHEDULE OF ACTIVITIES

See attached

Teacher Signature

Date

Principal Signature

Date

Director/Superintendent Signature

☐

Request Approved

☐

Request Denied

Kincaid School Ski Trip

D. Learning Objectives:

Students will demonstrate the desire to participate in vigorous physical activities.

Students will demonstrate an understanding of how one's level of personal fitness is related to their overall well-being.

Students will display an understanding of the terminology, rules, safety concepts, mechanical principles and current developments that apply to outdoor pursuits.

Students will display increased self-confidence, self-sufficiency and individual initiative.

Students will develop an awareness of the potential of the natural environment for worthwhile lifetime outdoor pursuits in all seasons.

Students will develop an appreciation and respect for the natural environment.

Students will develop social skills that promote acceptable standards of behaviour and positive relationships with each other and the environment.

Students will develop the ability to identify and pursue a variety of fitness-related activities that complement selected outdoor pursuits.

Students will develop an appreciation of the role of outdoor pursuits in the achievement and maintenance of personal fitness.

Students will identify, assess and respond to physical hazards encountered in the natural environment.

Students will identify, assess and respond to physiological and psychological factors often associated with outdoor experiences.

Students will select appropriate personal and group gear for outdoor activities.

E. Learning Activities:

a). Pre-Excursion Learning

- ski hill safety (ie: identifying symbols which mark the degree of difficulty for each run)
- skier responsibilities (ie: do not stop abruptly in front of another skier)
- appropriate dress for the ski hill (ie: no long scarves or loose clothing items)
- basic instruction for using the various lifts.

b). Excursion Learning:

- mandatory lessons conducted by qualified instructors
- safety video and instruction provided by the ski hill
- demonstration and practice using the triple chair and t-bar
- skier's responsibilities on the ski hill

c). Post Excursion Learning:

- discussion of the importance of safety and mandatory lessons
- review of the need for appropriate dress
- reflection of progress made by skiers following a day of skiing

F. Schedule of Activities:

6:15- Meet at school

6:30- Depart

9:30- Arrive at ski hill
-mandatory lessons

4:30- Ski hill closes

5:30 depart H.II

7:30- Supper at Pizza Hut (Swift Current)

10:00- Arrive home

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	5.8
Topic:	Out of Province Excursion		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: Peacock's Overnight Excursion/Outdoor Education request to Kananaskis, AB is attached.

Current Status:

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi	December 17, 2013	Peacock's Overnight Excursion

Recommendation:

That the Board approve Peacock's overnight excursion to Kananaskis, AB as per the outline provided.

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

Division Office Administration Approval Required

A. INFORMATION	
Name of Teacher: Blake Buettner	School: Peacock
Type of Activity: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Extra-Curricular <input checked="" type="checkbox"/> High Risk Activity Mountain Bike Trip to Kananaskis	
Grade Level: 11	Number of Students: 24
Destination: Kananaskis, Alberta	Trip Date: May 22 – 26, 2014
Number of School Days (Partial/Full): 2.5 – Thursday, May 22-p.m., Friday, May 23-Full Day, Monday, May 26-Full Day	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input type="checkbox"/> Other: <input checked="" type="checkbox"/> Travel by Car/Van (List names of drivers): Blake Buettner, Renee Verge, Wayne Grywacheski, Dustin Swanson, Matt Froehlich, Jay Fellingner, Jocelyn Sagal, Quinn Heck	
Number of Teachers, Parents, Chaperones: 8	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input checked="" type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input checked="" type="checkbox"/> Other CPR Certification	

B. SAFETY GUIDELINES
<input checked="" type="checkbox"/> -Parent consent forms and medical information including the Health Card Number will be obtained. <input checked="" type="checkbox"/> -Evacuation Plan is in place and will be communicated to appropriate individuals. <input checked="" type="checkbox"/> -Designated supervisor has access to emergency vehicles at all times. <input checked="" type="checkbox"/> -Access to cellular or satellite phone or other communication device. <input checked="" type="checkbox"/> -A list of emergency telephone numbers will be formulated. <input checked="" type="checkbox"/> -Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. <input checked="" type="checkbox"/> -Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. <input checked="" type="checkbox"/> -Male and Female Chaperones for a co-ed activity.

C. BUDGET
<ul style="list-style-type: none"> ❖ Anticipated Budget - \$4200 - Vehicle Rental - \$2000.00 , Fuel - \$1000.00, Campsite Rental - \$700.00, Groceries-\$300.00, Miscellaneous Camping Items(Camp Fuel, Tarps, Rope) - \$200.00 ❖ Description of Funding Sources - Decentralized Budget-Special Programs, Fund Raising(School Bottle Recycling) ❖ Out of Pocket Cost Per Participant \$150.00 - Meal Plans, Camping Gear, Bike Maintenance and Tune-up, Class T-Shirt, CPR Certification, Spin Classes, Spending Money, Fast Food Restaurants x 3, Snacks for Trip

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES

-Lifelong participation in recreational activities. Have students appreciate outdoor activities for life.

-Develop positive attitudes towards physical activity, fitness, self concepts, relationships, social behavior, personal and group safety.

-Outdoor pursuits have been a major objective of Outdoor Education 20.

Specifically from the Physical Education 20 Curriculum:

Foundational Objective:

Students will develop skills related to the outdoors which will make them more comfortable in an outdoor environment.

Learning Objectives:

-Students will display an understanding of terminology, rules, safety concepts, mechanical principles and current developments that apply to outdoor pursuits. (We learn biking, hiking and camping terminology, rules, wildlife and bike safety and current trends in mountain biking.)

-Students will display increased self confidence, self sufficiency and individual initiative. (Students are trained on the hills in Moose Jaw on their bikes and their self confidence grows enormously after a day in the mountains using their bikes. Students will spend time training on their own.)

Foundational Objective:

Students will develop skills which promote lifelong outdoor leisure pursuits.

Learning Objectives:

-Students will develop the basic movement patterns and performance cues related to outdoor pursuits. (We train on stationary bikes to gain fitness for the trip.)

-Students will develop an awareness of the potential of the natural environment for worthwhile lifetime outdoor pursuits in all seasons. (We discuss wildlife safety and the wilderness area we will be going into.)

Foundational Objective:

Students will develop an appreciation of and respect for the outdoor environment.

Learning Objectives:

-Students will develop an appreciation and respect for the natural environment. (The campsite is like no other. It is on a plateau half way up a mountain with a stream running through it.)

-Students will develop social skills that promote acceptable standards of behaviour and positive relationships with each other and the environment. (The students develop close relationships with each other through the process of the class.)

Foundational Objective:

-Students will develop an appreciation of the contribution outdoor pursuits make to personal fitness.

Learning Objectives:

-Students will develop the ability to identify and pursue a variety of fitness-related activities that complement selected outdoor pursuits. (We hike as well as bike on our trip. Camping skills are enhanced through our trips.)

-Students will develop an appreciation of the role of outdoor pursuits in the achievement and maintenance of personal fitness.(Students realize how training and conditioning enhance their experience on the trips.)

-CEL's of communication, critical and creative thinking, independent learning, personal and social values and skills and technology are all incorporated into Outdoor Education 20.

-Use of biking skills, conditioning, map reading, camping, menu planning, computer use, cooking, decision making, cooperation, teamwork and social skills are all incorporated into the class and trips.

E. LEARNING ACTIVITIES *(Outline prior training for outdoor education and high risk activities)*

a) Pre-Excursion Learning - Bike use and maintenance, safety, CPR certification, spin classes for conditioning, wildlife situations, mountain bike skills practice at the Wakamow, menu planning, map reading, knot tying, survival kit preparation.

b) Excursion Learning – Mountain training session, trip preparations and packing, independent learning of cooking and cleaning, camping duties, nature center, putting pre-excursion knowledge and conditioning to work, group cooperation, independently challenging yourself.

c) Post-Excursion Learning – Self and teacher evaluation, trip evaluation, chaperone's evaluation, clean up, maintenance of camping gear, trip reflection.

F. SCHEDULE OF ACTIVITIES

-Leave Thursday, May 22 at Noon.

-Stay in Brooks, Alberta.

- Leave on Friday, May 23 for Peter Lougheed Provincial Park in Kananaskis.
- Set up camp at Pocatererra Group Camp at Kananaskis, bike peter Lougheed trails on Friday, May23.
- Bike Terrace trail on Saturday, May 24.
- Bike Jewel trail on Sunday, May 25.
- Return to Moose Jaw on Monday, May 26.



Teacher Signature



Date



Principal Signature



Date

Director/Superintendent Signature

☐

Request Approved

☐

Request Denied

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	5.9
Topic:	Out of Province Excursion		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: Lindale's Overnight Excursion/Outdoor Education request to Medicine Hat, AB is attached.

Current Status:

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi	December 11, 2013	Lindale's Overnight Excursion

Recommendation:

That the Board approve Lindale's overnight excursion to Medicine Hat, AB as per the outline provided.

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

Division Office Administration Approval Required

A. INFORMATION	
Name of Teacher: Dwight Olney	School: Lindale
Type of Activity: <input type="checkbox"/> Curricular <input checked="" type="checkbox"/> Extra-Curricular: <u>Basketball tournament</u> <input type="checkbox"/> High Risk Activity _____	
Grade Level: Grade 7,8	Number of Students: 11
Destination: Medicine Hat, AB	Trip Date: January 24-25, 2014
Number of School Days (Partial/Full): 0.5 days (Friday afternoon)	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> Travel by Car/Van (List names of drivers): <u>Dwight Olney</u> <u>Peroline McDougall</u> <u>Jeff Bruce</u> <u>Tamra Nicholas</u>	
Number of Teachers, Parents, Chaperones: 1 teacher, 1 other PSSD chaperone, >10 parents	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input checked="" type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input checked="" type="checkbox"/> Other <u>Level 2 NCCP – Basketball</u> <u>Respect in Sport Certificate, Concussion Training (Coach – Dwight Olney)</u>	

B. SAFETY GUIDELINES
<input checked="" type="checkbox"/> Parent consent forms and medical information including the Health Card Number will be obtained. <input type="checkbox"/> Evacuation Plan is in place and will be communicated to appropriate individuals. <input checked="" type="checkbox"/> Designated supervisor has access to emergency vehicles at all times. <input checked="" type="checkbox"/> Access to cellular or satellite phone or other communication device. <input checked="" type="checkbox"/> A list of emergency telephone numbers will be formulated. <input checked="" type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. <input checked="" type="checkbox"/> Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. <input checked="" type="checkbox"/> Male and Female Chaperones for a co-ed activity.

C. BUDGET
❖ Anticipated Budget <u>\$200 entry fee</u> ❖ Description of Funding Sources <u>School Based – School Activities</u> ❖ Out of Pocket Cost per Participant <u>Parents will be paying for their child's meals</u>

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES

We have a strong 'A' Girls Basketball program at Lindale and so we have been invited to a tournament hosted by a perennial middle years powerhouse team from Medicine Hat. We beat them last year in the finals of the Swift Current Invitational and had a perfect season overall. We welcome the opportunity to be challenged by some strong teams in the Medicine Hat area to continue to grow the strength of our Lindale program.

E. LEARNING ACTIVITIES *(Outline prior training for outdoor education and high risk activities)*

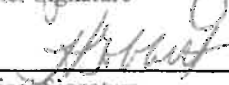
- a) Pre-Excursion Learning - We will have had 22 practices before the tournament
- b) Excursion Learning - Tournament experience of playing three strong teams
- c) Post-Excursion Learning - Apply the lessons from the tournament to the rest of the season in hope of repeating as City Champs this spring.

F. SCHEDULE OF ACTIVITIES

Leave Lindale early Friday afternoon.
Game #1 - Friday afternoon or evening
Game #2 - Saturday morning
Game #3 - Saturday afternoon
Return to Moose Jaw Saturday night.


Teacher Signature


Date


Principal Signature


Date

Director/Superintendent Signature

☐ Request Approved

☐ Request Denied

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	5.10
Topic:	Out of Province Excursion		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background: Sunningdale's Overnight Excursion/Outdoor Education request to Medicine Hat, AB is attached.

Current Status:

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi	November 28, 2013	Sunningdale's Overnight Excursion

Recommendation:

That the Board approve Sunningdale's overnight excursion to Medicine Hat, AB as per the outline provided.

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

Division Office Administration Approval Required

A. INFORMATION	
Name of Teacher: Eric Campbell	School: Sunningdale
Type of Activity: <input type="checkbox"/> Curricular <input checked="" type="checkbox"/> Extra-Curricular <u>Basketball</u> <input type="checkbox"/> High Risk Activity _____	
Grade Level: 6,7,8	Number of Students: 15 or less
Destination: Medicine Hat	Trip Date: January 24 th and 25 th
Number of School Days (Partial/Full): Maybe a partial Friday, waiting for schedule	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> Travel by Car/Van (List names of drivers): <u>Parents of the players</u> _____	
Number of Teachers, Parents, Chaperones: <u>CLARKE COULSON, TARA COULSON, OTHERS.</u>	
Qualifications/Certifications of Teachers, Parents, Chaperones: <input checked="" type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input type="checkbox"/> Other _____	

B. SAFETY GUIDELINES
<input type="checkbox"/> Parent consent forms and medical information including the Health Card Number will be obtained. <input type="checkbox"/> Evacuation Plan is in place and will be communicated to appropriate individuals. <input type="checkbox"/> Designated supervisor has access to emergency vehicles at all times. <input type="checkbox"/> Access to cellular or satellite phone or other communication device. <input type="checkbox"/> A list of emergency telephone numbers will be formulated. <input type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. <input type="checkbox"/> Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. <input type="checkbox"/> Male and Female Chaperones for a co-ed activity.

C. BUDGET
❖ Anticipated Budget <u>ENTRY FEE, HOTELS</u> ❖ Description of Funding Sources <u>DECENTRALIZED, SCHOOL BASED BALL ACCOUNT, FEE</u> ❖ Out of Pocket Cost per Participant <u>\$25 per player</u>

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES

PE 8.3- Implement personal plans for improvement of skill-related components of fitness (power, agility, speed, reaction time, balance, and coordination) to improve the weaker components and to support enjoyment in personal, social, and competitive movement activities.

PE 8.6 Design and implement, collaboratively, plans to develop the performance concepts and application of tactics and strategies to enhance individual and team performance

E. LEARNING ACTIVITIES *(Outline prior training for outdoor education and high risk activities)*

- a) Pre-Excursion Learning
- b) Excursion Learning
- c) Post-Excursion Learning

F. SCHEDULE OF ACTIVITIES

Leave for Medicine Hat Friday the 24th in the afternoon between 2pm and 4pm. Depending on the tournament schedule.

Check into hotel

Participate in tournament

Leave for Moose Jaw in the late afternoon on Saturday the 25th

Teacher Signature

Date

Principal Signature

Date

Director/Superintendent Signature

☐

Request Approved

☐

Request Denied

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	5.11
Topic:	Anti-Bullying Strategy Administrative Procedure		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:

At the December 03, 2013 Board Meeting, the Board requested that administration come up with an administrative procedure for the Board to review.

Current Status:

The following section was added to Administrative Procedure 106:

13. Anti-Bullying Strategy

13.1 The Superintendent of Operations in charge of Safety shall ensure that the anti-bullying strategy (Safe Schools Handbook) is current and up to date.

13.2 The principal is to investigate all reported incidences using the guidelines set out in the Safe Schools Handbook.

The attached document is a draft created as a compilation of current anti-bullying strategies used in our schools. It incorporates the parameters set out by the Ministry. It has been distributed to schools for further review and feedback. Once the review is completed and feedback reviewed, appropriate changes will be made to the Safe Schools Handbook if necessary.

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Derrick Huschi	December 13, 2013	Anti-Bullying Strategy

Recommendation:

Prairie South Anti-Bullying Strategy

Vision Statement

Prairie South schools are committed to promoting a caring and respectful environment that ensures healthy personal and social development for all. We believe that all children and youth have the right to an education free from bullying in all its forms. All school staff will take steps to prevent bullying and to assist and support students who are being bullied.

Definition of Bullying

Bullying is a relationship issue where one person or group repeatedly uses power and aggression to control or intentionally hurt, harm or intimidate another person or group. It is often based on another person's appearance, abilities, culture, race, religion, ethnicity, sexual orientation or gender identity. Bullying can take many forms; physical, emotional, verbal, psychological or social. It can occur in person or through electronic communication.

The seven most common types of bullying are:

1. **Physical aggression:** destroying property, threatening, pushing, hitting, or punching;
2. **Verbal aggression:** name-calling, threatening, teasing, put-downs, insults, sarcasm, and making intimidating phone calls;
3. **Social Alienation:** spreading rumors, ignoring, ostracizing, alienating, passing notes, making racial slurs, and excluding from a group;
4. **Intimidation:** writing graffiti, playing a dirty trick, taking possessions, and coercion;
5. **Sexual harassment:** making unwelcome comments or actions of a sexual nature;
6. **Cyber harassment:** threatening, intimidating, or teasing over the internet or cell phone;
7. **Racial or cultural harassment:** making racial slurs or name-calling.

Bullying vs. Conflict

As many conflicts are misinterpreted as bullying, it is important to distinguish the difference between the two.

Bullying is usually categorized as: an imbalance of power, a repeated action, an intention to hurt, no empathy shown, seeking power/control, age discrepancy, blame, threatened further aggression.

Conflict is categorized as: a balance of power, happens occasionally, accident/no intent to hurt, spontaneous, reaction, shows empathy, not seeking power/control, accepts responsibility for own actions.

It is important to investigate and incidences of bullying or conflicts. Appendix A contains an Incident Report Form which should be completed when dealing with all incidences of bullying or conflict.

Statement of Purpose

Prairie South schools believe that bullying is a serious problem for the individuals involved, the school, the families, and the community. Bullying and victimization are not part of the healthy development of the individuals, or the stability of any community. Bullying will not be tolerated in this school in any form. The strategy will apply, including but not limited to, the following circumstances:

1. while in any school building or on any school premises before, during or after school hours;
2. while on any bus or other vehicle as part of any school activity;
3. while waiting at any bus stop;
4. during any school function, extracurricular activity or other activity or event;
5. when subject to the authority of school personnel; and
6. any time or place when the behavior has a direct and immediate effect on maintaining order and discipline in the schools.

Rights and responsibilities

Students, staff and parents/caregivers all have responsibilities and roles in preventing and dealing with bullying within the school and its community.

Students have a responsibility to:

- Behave appropriately
- Respect individual differences and diversity
- Refuse to participate in any bullying situation
- Report all incidences of bullying or conflict to staff member

Staffs have a responsibility to:

- Respect and support students in all aspects of their learning
- Model appropriate behavior
- Closely supervise students in all areas of the school and school property
- Watch for signs of bullying and stop it when it happens
- Teach pro-social skills to students (strategies for dealing with situations)
- Respond quickly with sensitivity to bullying reports
- Take seriously parents concerns about bullying

Administrators have a responsibility to:

- Investigate all incidents of bullying reported by students, staff, and parents/caregivers
- Document all incidences of bullying and intervention associated with incident
- Assign consequences for bullying based on the school discipline code
- Provide immediate consequences for retaliation against students who report bullying
- Provide support for the victim(s) of bullying

Parents/caregivers have a responsibility to:

- Support their children in all aspects of their learning
- Be aware of the anti-bullying strategy
- Support their children in developing positive responses to incidents of bullying
- Watch for indicators of possible bullying
- Contact the school and advise administration of bullying incidents
- Support the school in the resolution of incidents of bullying.

When bullying or conflict occurs or is reported the following steps will be taken to deal with the problem.

1. All incidences will be reported to the in-school administration.
2. The in-school administrator will investigate each incident.
3. The in-school administrator will complete the incident report and determine the appropriate course of action for all incidences reported.
4. The in-school administrator will share the action plan with appropriate staff.
5. Staff will monitor the action plan and keep everyone informed as necessary.
6. When efforts to stop the bullying are unsuccessful, the in-school administration will request separate meetings with the parents/caregivers of each child involved, and suggest further supports and consequences to resolve the problem.
7. The in-school administration will follow division protocols when consequences for bullying involve suspensions or expulsions, or when the follow up includes a referral to mental health or child protection professionals or the police.
8. The in-school administration has a responsibility to support the individual or parent in making a decision to involve the police when the incident of bullying may qualify as a criminal offence and to follow school division protocols for such involvement.
9. The in-school administration and school staff have a responsibility to report cases of bullying to the police when students' and school staffs' safety is a risk or when they witness an incident of bullying that qualifies as a criminal offence.

Anti-bullying Strategic Plan

An anti-bullying intervention plan requires a comprehensive strategy that includes social education, training, support for the victims and the bullies, and consequences for bullying behaviors. These consequences may include:

- counseling
- conflict resolution interventions between students
- restricting areas of school for student at particular times of the day
- moving students into different groups or classes
- contracts

- school conferencing involving students, parents, counselors, administration and/or peer council
- loss of privileges and imposition of school duties
- detentions
- alternate placement
- suspension or exclusion from school.

When considering which strategy to employ with any given situation, it is important to consider the individuals involved and their bullying histories. It is also important that all incidents be documented for the purpose of establishing an individual's bullying history.

References/Resources:

Caring And Respectful Schools – Bullying prevention A Model Policy

APPENDIX A
INCIDENT REPORT FORM

Date & Time of Incident: _____

Bully Those who exercise power to hurt a weaker person through physical, verbal or social abuse.
Victim Those who are mistreated over and over again by people who want to hurt him/her.
Bystander Those who stand nearby and provide an audience for the bully.
Accomplice Those who support or join in with the bully's actions against the victim.
Intervener Those who come in to help or get help to settle a problem between two parties.

Was it bullying? _____ yes

_____ Imbalance of power
_____ Repeated action
_____ Intention to hurt
_____ No empathy shown
_____ Seeking power/control
_____ Age discrepancy
_____ Blames others
_____ Threatened further aggression

Or Conflict? _____ yes

_____ Balance of power
_____ Happens occasionally
_____ Accidental/no intent to hurt
_____ Shows empathy
_____ Not seeking power/control
_____ Accepts responsibility for own actions

Type of Bullying or Conflict

_____ Physical _____ Verbal _____ Intimidation
_____ Written _____ Harassment _____ Cyber-bullying
_____ Racial, ethnic harassment _____ Social (spreading rumours, exclusion)

Those Involved:

NAME	Bully	Victim	Accomplice	Bystander	Intervener	Parent Called	Actions Displayed

Location

___ Playground ___ Bus ___ Computer room ___ Enroute to/from school
___ Library ___ Classroom ___ Gymnasium ___ Bathroom/change room
___ Hallway ___ Other

Description of Incident

Parent contacted: _____ yes _____ no By: _____

*** PLEASE DO NOT RELEASE NAMES OF STUDENTS TO OTHER PARENTS***

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	5.12
Topic:	Monthly Reports		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

Attached are the following reports for Board approval:

1. Teacher Absences and Substitute Usage for the period November 22 – December 20, 2013
2. Tender Report for the period November 23 – December 20, 2013
3. Suspensions

Current Status:

Pros and Cons:

Financial Implications:

**Governance/Policy
Implications:**

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Ryan Boughen Ron Purdy Derrick Huschi	December 20, 2013	1. Teacher Absences and Substitute Usage Report 2. Tender Report 3. Suspensions

Recommendation:

That the Board accept the monthly reports as presented.

Teacher Absences & Substitute Usage

Date Range: **November 22, 2013 to December 20, 2013**

Absence Reason	Days	% of Total Absences	Sub Days	% Needed Sub	% of possible 8911.14 days
Compassionate Leave	19	1.87%	14.3	75.26%	0.21%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	0	0.00%	0	0.00%	0.00%
Court/Jury	0	0.00%	0	0.00%	0.00%
Education Leave	0	0.00%	0	0.00%	0.00%
Emergency Leave	2.5	0.25%	2	0.00%	0.03%
Executive Leave	2	0.20%	0	0.00%	0.02%
Extra/Co-curr Teach	23.4	2.30%	20.2	86.32%	0.26%
FACI Meet/PD	1.85	0.18%	1	0.00%	0.02%
HUMA Meet/PD	74	7.27%	62.18	0.00%	0.83%
Illness - Teacher	354.14	34.77%	298.58	84.31%	3.97%
Illness - Long Term	65.41	6.42%	0	0.00%	0.73%
Internship Seminar	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	11.6	1.14%	8.9	76.72%	0.13%
Medical/Dental Appt	206.85	20.31%	172.39	83.34%	2.32%
Noon Supervision Day	20.5	2.01%	18	87.80%	0.23%
Paternity Leave	0	0.00%	0	0.00%	0.00%
PD DEC Teachers	21.84	2.14%	17.45	79.90%	0.25%
PP Teacher	25.63	2.52%	18.93	73.86%	0.29%
Prep Time	60.7	5.96%	60.3	99.34%	0.68%
PSTA	4.1	0.40%	4.1	100.00%	0.05%
Rec. Of Service	84.3	8.28%	61.8	73.31%	0.95%
Secondment	1	0.10%	0	0.00%	0.01%
SOEH Meet/PD	0	0.00%	0	0.00%	0.00%
SONO Meet/PD	18.12	1.78%	7.88	43.49%	0.20%
SOSO Meet/PD	1	0.10%	1	100.00%	0.01%
STF Business - Invoice	7	0.69%	6.8	97.14%	0.08%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
Leave Without Pay	13.5	1.33%	13.3	98.52%	0.15%
Total Absences	1018.44	100.00%	789.11	77.48%	11.43%

Teachers (FTE)
424.34

of teaching Days
21

Possible Days
8911.14

[illegible]

Agenda Item 6.1

-----Original Message-----

From: Jennifer Jacobs & Trena Fox [<mailto:jjifarm@sasktel.net>]

Sent: December-20-13 4:03 PM

To: Finell, Jeff

Subject: Prairie South School Division: Gravelbourg Project

This is an enquiry e-mail via <http://www.prairiesouth.ca/> from:
Jennifer Jacobs & Trena Fox <jjifarm@sasktel.net>

My apologies, I think I included an incorrect return email address, so I am re-sending.

To Prairie South Board of Directors and all concerned:

It has been brought to our attention that the recent letter writing campaign, that was initiated in Gravelbourg as a means to express the community's collective concern regarding the proposed school renovation/construction, has generated a fair bit of animosity.

Throughout the community engagement process some of us have attempted to express our concern in regards to spatial allocation and creative design elements. However, we have felt that our comments and concerns were not taken seriously and were quickly dismissed, especially by PSSD representatives.

At the last community engagement meeting, (November 20/13), we were told that plans would be finalized shortly in the new year, and that there would be no further space added to the plans. We felt that if we were going to have a say in the future of our children's school, we needed to get our concerns heard by as many levels as government as possible, as quickly as possible. Thus, a letter writing campaign ensued.

From the Prairie South School Division meeting minutes posted on the web, we have deduced that you will be meeting again on Tuesday, January 7th , 2014. We would like to request that you allow us to come to your meeting to formally present the concerns that many parents and community members share.

We are caring parents, who have been actively engaged in our school. We look forward to communicating with you to ensure that our children's educational needs are met here. We look forward to hearing from you within the next week,

Sincerely

Jennifer Jacobs & Trena Fox
306-648-3651 & 306-648-2800

We will forward this request to Mrs. Barbara Compton and to the Board Chair and Vice-chair also.

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	8.1.1
Topic:	PISA Results		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:

At the December meeting the following inquiry was made:
Could we have an administrative synopsis and response to
the recently released PISA results?

Current Status:

A synopsis is attached.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Lori Meyer	December 12, 2013	PISA 2012 A Summary of Saskatchewan's Results

Recommendation:

*PISA 2012:
A Summary of
Saskatchewan's Results*

What is PISA and what does it measure?

The Programme for International Student Assessment (PISA) was started in 2000 by the Organisation for Economic Co-operation and Development (OECD). PISA is a test that is given every three years to 15-year-old students to find about how well their math, reading and science skills have prepared them for adulthood and participation in society.

There were 64 countries (other than Canada) and 10 provinces across Canada for a total of 74 countries, economies or provinces that participated in PISA.

What does PISA look like?

Each PISA test has a major subject focus and two minor subjects. The major subject (shaded) changes every three years.

2000	Reading	Mathematics	Science
2003	Reading	Mathematics	Science
2006	Reading	Mathematics	Science
2009	Reading	Mathematics	Science
2012	Reading	Mathematics	Science
2015	Reading	Mathematics	Science

The focus for PISA 2012 was math, but the test also included reading and science questions. PISA surveys collected information about student, family and school factors that can help explain why students might perform differently.

This information helps the participating countries and provinces see how the performance of their education systems may have changed over time. This information also provides comparisons across countries and provinces. Results for individual students, schools or school divisions are not reported.

Canadian students answered the same questions as students from every other country. The test is not tied to the curriculum of any province or country. The test instead measures the students' ability to solve problems.

Why does Saskatchewan participate in PISA?

Canada (and Saskatchewan) has chosen to participate in PISA to make sure that provinces can study their education systems in comparison to each other and to countries around the world. PISA 2012 provides helpful information to decision makers in education who wish to study and propose improvements to Canada's (and Saskatchewan's) education system.

Who were the Saskatchewan students that wrote PISA?

- 1933 students from 86 schools were part of the PISA 2012 assessment
- This group of students were familiar with large-scale tests, having participated in:
 - 2007 Math Assessment for Learning Program in Grade 5
 - 2009 Reading Assessment for Learning Program in Grade 7
 - 2010 Writing Assessment for Learning Program in Grade 8
 - 2010 Pan-Canadian Assessment Program Assessment in Grade 8
- This group of students experienced new curriculum for:
 - ELA and Science in Grade 6
 - Math in Grade 7
- Saskatchewan had the lowest student exclusion rate (physical or intellectual disability, limited language skills) and the highest student participation rate compared to all the other provinces.

How did Saskatchewan perform?

By rankings:

- Results show that Saskatchewan 15-year-olds performed above the international average in math, science and reading, but are still performing below their Canadian peers in these key subject areas. However, this PISA report shows our rank within Canada has increased in all three subjects and is the highest that it has been since the start of the PISA assessment.
- These results indicate that Saskatchewan 15-year-olds are more prepared to function as adults in society compared to 15-year-olds from most of the other countries, though not as prepared as some of their Canadian peers.
- Over the past twelve years, Canada's mathematics performance and science performance has declined and Canada's reading performance has been relatively stable. When high performing countries/economies join the PISA assessment or when countries/economies improve their performance, Canada's scale score and/or ranking can drop. Saskatchewan increased our rank within in Canada in all areas and has increased our rank within all the participating countries in Math and Science. There were 65 participating countries in PISA, and if Canada is broken out by province (instead as a whole country) there are 74 participating countries/economies/provinces (as shown in the chart below).

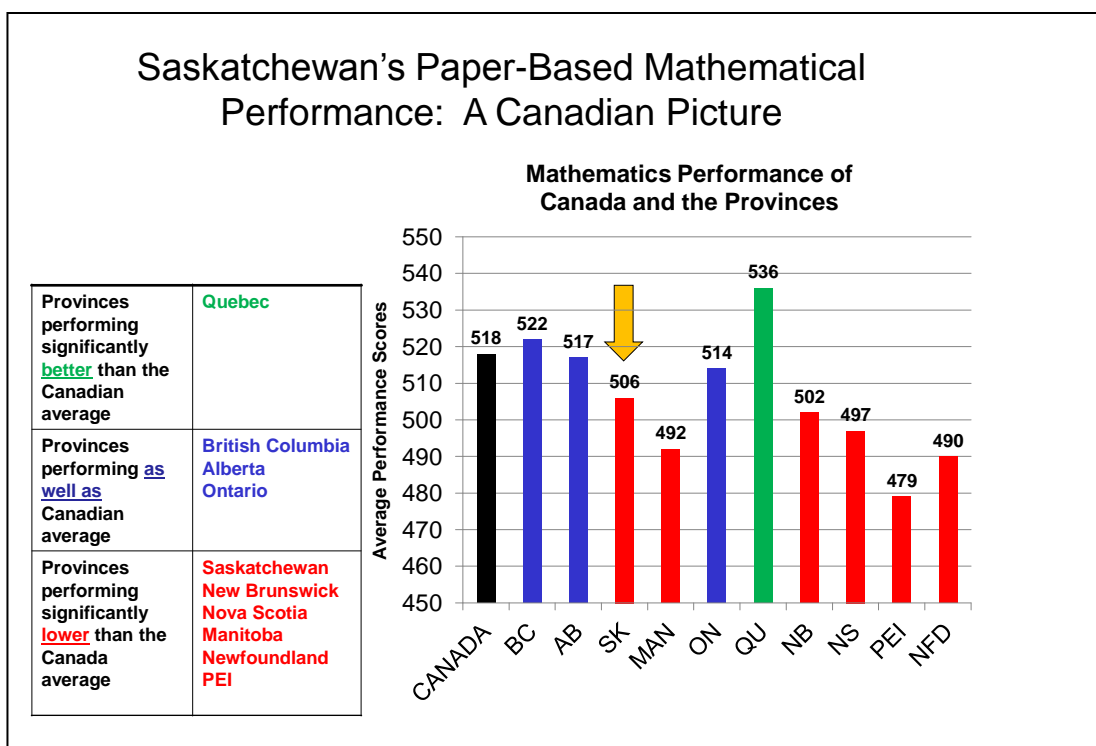
	Rank within Canada	Rank within the Participating Countries
2009 Mathematics	6 th out of 10 provinces	23 rd out of 74 countries/economies/provinces
2012 Mathematics	5 th out of 10 provinces ↑	21 st out of 74 countries/economies/provinces ↑
2009 Reading	7 th out of 10 provinces	17 th out of 74 countries/economies/provinces
2012 Reading	6 th out of 10 provinces ↑	26 th out of 74 countries/economies/provinces ↓
2009 Science	7 th out of 10 provinces	22 nd out of 74 countries/economies/provinces
2012 Science	4 th out of 10 provinces ↑	20 th out of 74 countries/economies/provinces ↑

↑ notes an increased in performance and ↓ notes a drop in performance

- The heightened focus on improved student learning through repeated exposure to the Assessment for Learning assessments and changes in the Saskatchewan curriculum are two developments that have impacted Saskatchewan's trending upward in performance rankings for this group of students.
- The highest performing jurisdictions have comprehensive provincial assessment programs and rich curriculum. In particular, provinces without or just starting comprehensive provincial assessment programs continue to rank 8th to 10th in Canada. These provinces also perform significantly below the Canadian average and in some cases below the OECD average.

By average performance score:

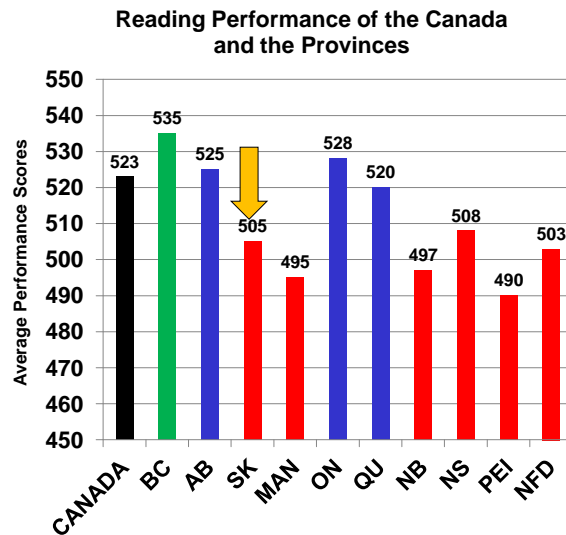
- PISA results are reported on a scale with an average of 500 points. By doing this it is possible to compare results over time. Each time PISA is administered, countries and provinces can see their performance relative to the 500 score. This was the average score set in 2003. In 2012, the OECD average was 494. This means that overall, across OECD countries, a slight deterioration of mathematical proficiency can be observed over the past nine years.



- To be statistically similar, the confidence intervals (range of scores) of two participating countries/economies/provinces must overlap. Accounting for the range of scores, Saskatchewan performed statistically similar to Ontario and fell only 2 points short (on the 500 scale score) of performing statistically similar to Canada.

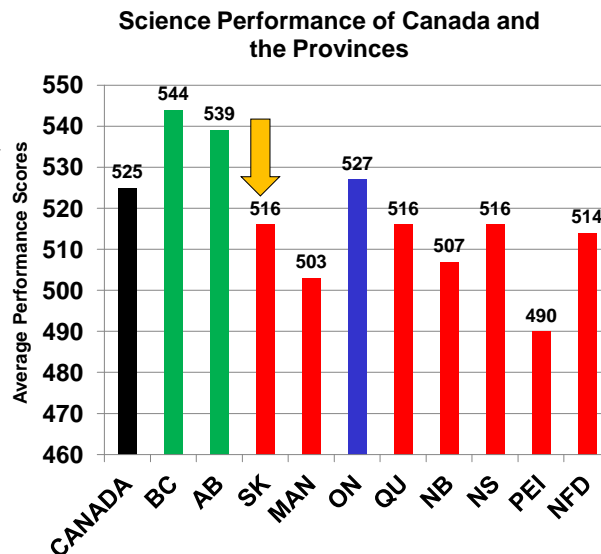
Saskatchewan's Print Reading Performance: A Canadian Picture

Provinces performing significantly better than the Canadian average	British Columbia
Provinces performing as well as Canadian average	Ontario Alberta Quebec
Provinces performing significantly lower than the Canada average	Nova Scotia Saskatchewan Newfoundland New Brunswick Manitoba PEI



Saskatchewan's Science Performance: A Canadian Picture

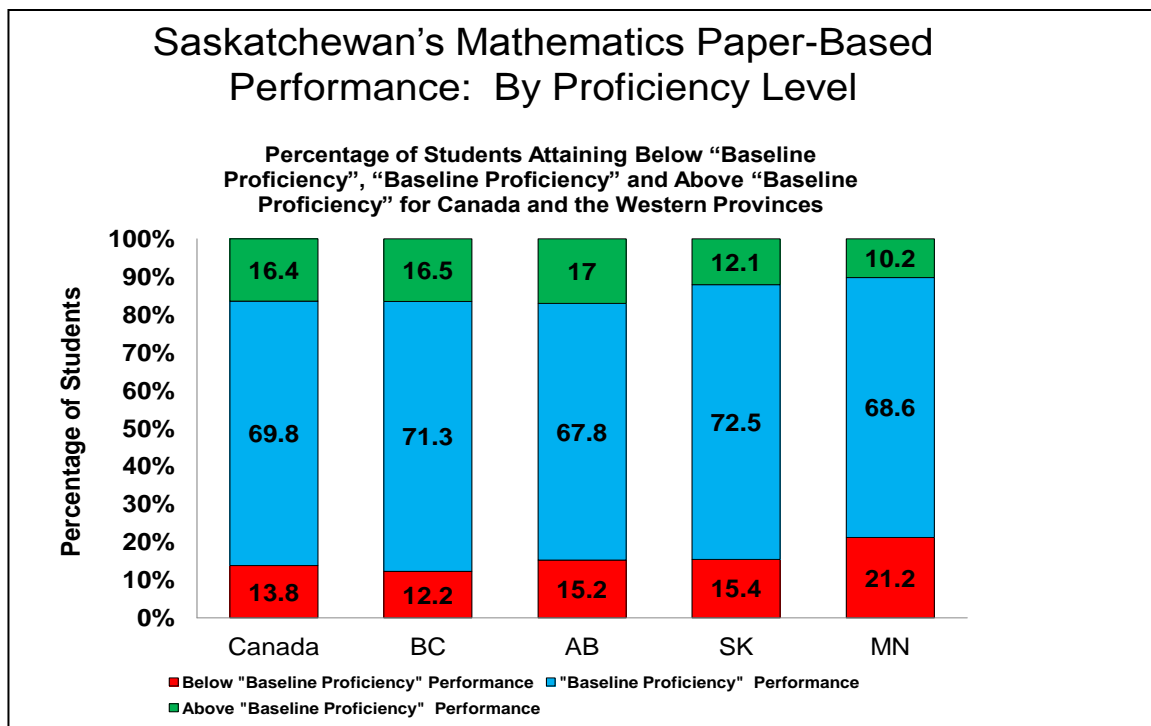
Provinces performing significantly better than the Canadian average	British Columbia Alberta
Provinces performing as well as Canadian average	Ontario
Provinces performing significantly lower than the Canada average	Saskatchewan Nova Scotia Quebec Newfoundland New Brunswick Manitoba PEI



- Accounting for the range of scores, Saskatchewan was less than 1 point away (on the 500 scale score) from performing statistically similar to Canada. To be statistically similar, the confidence intervals must overlap. Our high end of the confidence interval range (511-522), tied with Canada's low end of the confidence interval range (522-529). If there had been overlap, we would have been statistically similar.

By range of student performance:

- Saskatchewan has always had more equity between students. That is, the gap between the highest and lowest scores is small. However, since 2003, the percentage of Saskatchewan students performing at the highest level of math has decreased. At the same time, Saskatchewan has an increase in the percentage of students performing at the lowest level of math.
- Saskatchewan students have settled into “adequacy”. We need to make an effort to raise the performance levels of all students. The percentage of students that are below base line proficiency need to be reduced and the percentage of students that are above baseline proficiency need to be increased. Our top performing students need to be challenged to reach higher levels of achievement so Saskatchewan students can be competitive in the labour market.



By gender:

- Since 15-year-olds can either be in Grade 9 or Grade 10 at the time of writing PISA, a rough estimate of one year of schooling can be determined by finding the difference between the mean scores for these two grades. For PISA 2012, a difference of 37 points on the PISA 500 scale roughly approximates about one year of schooling. In Saskatchewan, because girls scored 527 and boys scored 496 in reading (a difference of 31 points), boys are reading almost one school year behind girls.
- In Saskatchewan, there was no significant difference between boys and girls in science and in math performance.

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	8.2
Topic:	Tender Results – Lafleche Washroom/Change Room Upgrade		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background: This project has been tendered twice both times exceeding the Capital Budget estimate of \$250,000. The original low bid tender of \$378,892 with six bidders was \$128,892 over budget in March, 2013. The Board at that time did not approve the low bid and requested it to be retendered in the fall.

Current Status: The second similar tender November, 2013 had five submissions with the low bidder Arnil Construction in the amount of \$394,800 resulting in over budget cost of \$144,800 on base bid.

Pros and Cons: Pros: The project should be completed as the washrooms are not in good condition.

Cons: The facility will have to continue to operate in current conditions with some possible in-house updates.

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Darren Baiton	December 19, 2013	1. Tender results November 28, 2013

Recommendation:

That this be an information item to the Board. The project will be resubmitted in a future capital budget.



November 28, 2013

1241
Tenders

D. Baiton, Facilities Manager
Prairie South School Division No. 210
1075 – 9th Avenue NW
Moose Jaw, SK S6H 1V7

E-MAILED
Nov 28/13

RE: WASHROOM/CHANGE-ROOM UPGRADE
LAFLECHE CENTRAL SCHOOL
LAFLECHE, SASKATCHEWAN

Dear Darren:

Enclosed you will find the results of the second tender call for the noted project, as opened in our offices at 3:00 p.m. today. A total of five (5) submissions were received and all were accompanied by the required Bid Bond & Consent of Surety.

The low Base Bid tender was received from Arnil Construction Ltd. of Moose Jaw, in the amount of \$394,800.00, which is still above the projected estimate for the work. (Previous tender had a quotation of \$387,892.00). The price for Alternate No. 1, which was to include staff washrooms, is similar to the previous tender, in the amount of \$68,000.00.

We have worked with Arnil Construction on a couple of other projects, and we suggest your Board consider awarding them this construction contract.

The original tenders as received are enclosed for your files. We have retained a copy for our records and have also retained the Bid Bonds which will be returned upon award of a contract.

We await your further instructions.

Yours truly,

PATTISON MGM ARCHITECTURAL SERVICES LTD.

A handwritten signature in cursive script, appearing to read "L. Venne".

Lacey Venne

LV/ks
Enclosures

3434 Regina Avenue, Regina SK S4S 7J9

Phone: (306) 584-2020 Fax: (306) 584-5252 E-Mail: pmgm@pattisonmgm.com

REID W. PATTISON, SAA, AAA, FRAIC, LEED^{AP}

MICHAEL G. ADAMS

WARD PETERS

DONN T. LAY

PROJECT: WASHROOM/CHANGEROOM UPGRADE
LAFLECHE CENTRAL SCHOOL
LAFLECHE, SASKATCHEWAN

TENDER DATE: Thursday, November 28, 2013
TIME: 3:00 P.M.
PLACE: P/MGM

FILE: 1241

Contractor	Base Bid	ALT-1 (Rooms 129, 130, 131)		Bid Bond	Addenda	Completion Date
Amril Construction Ltd. Moose Jaw Tel: 692-0133 / Fax: 692-3799	\$ 394,800.00	+ \$ 68,000		✓	1, 2, 3	Aug. 31, 2014
C & S Builders Ltd., Moose Jaw Tel: 692-7838 / Fax: 692-2232	\$ 434,850.00	+ \$ 60,374		✓	1, 2, 3	Aug. 31, 2014
Leeville Construction Ltd. Moose Jaw Tel: 692-0677 / Fax: 692-8819	\$ 436,732.00	+ \$ 53,620		✓	1, 2, 3	Aug. 31, 2014
CCR Construction Ltd., Regina Tel: 585-1967 / Fax: 586-1272	\$439,020.00	+ \$61,839		✓	1, 2, 3	Aug. 31, 2014
G. Hahn Contracting Ltd. Fort Qu'Appelle Tel: 322-5518 / Fax: 332-4652	\$ 572,222.00	+ \$51,223		✓	1, 2, 3	Aug. 31, 2014

AGENDA ITEM

Meeting Date:	January 7, 2014	Agenda Item #:	8.3
Topic:	Use of Deferred Revenue Request		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:

At the December regular meeting the following motion was made: That funds from the deferred revenue of \$640,156 in proceeds from sale of buildings be used to purchase two portables for Sunningdale School and that administration seek approval from the Ministry of Education for this.

Current Status:

We have received a reply from the Ministry regarding the request. They have denied the request as the funds are to be used for the Gravelbourg project. See the attached letter.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

Prepared By:	Date:	Attachments:
Bernie Girardin	December 30, 2013	Letter from Sheldon Ramstead

Recommendation:

Information only.



December 23, 2013

Mr. Bernie Girardin, Superintendent of Business and Operations
Prairie South School Division #210
15 Thatcher Drive East
MOOSE JAW SK S6J 1L8

Dear Mr. Girardin:

Thank you for your recent letter dated December 18, 2013, regarding the board of education motion to purchase relocatable classrooms using deferred revenue.

Unfortunately, we cannot approve the use of deferred revenue in the amount of \$640,156 to purchase relocatable classrooms. As a major capital project in Gravelbourg has already received ministry approval, this deferred revenue must be applied to Prairie South School Division's (PSSD) share of that project. An option worth considering for PSSD could be the use of internally restricted funds for the relocatable classrooms at Sunningdale School.

If you would like to use internally restricted funds to self-fund the relocatable classrooms at Sunningdale School, please have the Board pass another motion and resubmit it to the ministry for approval.

Sincerely,

Sheldon Ramstead
Executive Director, Infrastructure