

**PRAIRIE SOUTH SCHOOL DIVISION NO. 210**

**ORGANIZATIONAL MEETING**

**Date: November 6, 2012**

**Location: Central Office, Moose Jaw**

**MINUTES**

Attendance: Ms. C. Christopherson-Cote; Mr. D. Crabbe; Mr. S. Davidson; Mr. R. Gleim; Ms. J. Jelinski; Mr. A. Kessler; Mr. T. McLeod (via teleconference); Mr. J. Radwanski; Mr. B. Swanson; J. Finell, Director of Education; R. Boughen, Superintendent of Human Resources; L. Meyer, Superintendent of Learning; B. Compton, Superintendent of School Operations; K. Novak, Superintendent of School Operations; D. Huschi, Superintendent of School Operations; D. Briggs, Communications Coordinator; H. Boese, Executive Assistant

Regrets: Mr. L. Young, Trustee  
Mr. B. Girardin, Superintendent of Business and Operations

1. Mr. Finell, Director of Education took the chair and called the meeting to order at 10:00 a.m.
2. The *Declaration of Office* was taken from each of the trustees and the *Endorsement Certificate* was completed by the Notary Public, Georgia Hanwell.
3. Mr. Finell called for nominations for Board Chair.
4. Ron Gleim nominated Colleen Christopherson-Cote as Board Chair.
5. Brian Swanson moved that nominations for Board Chair cease.
6. Mr. Finell declared Colleen Christopherson-Cote acclaimed as Board Chair.
7. Colleen Christopherson-Cote took the Chair and called for nominations for Vice-Chair.
8. Jackie Jelinski nominated Shawn Davidson as Vice-Chair.
9. Al Kessler nominated Lew Young as Vice-Chair.
10. Brian Swanson moved that nominations for Vice-Chair cease.
11. Christopherson-Cote declared Shawn Davidson as elected Board Vice-Chair.

Motions:

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|-----------------|---|---------|
| 11/06/12 – 1775 | That we destroy the ballots from the elections for Board Vice-Chair.<br>- Swanson   | Carried |
| 11/06/12 – 1776 | That for the 2012/13 fiscal year, the Board maintain the current formula for determining trustees' remuneration for attendance at Board Meetings and performance of all duties and activities within the School Division which shall be an annual amount, payable monthly in twelve (12) equal installments, calculated as follows: <ul style="list-style-type: none"><li>• Member: 18% of Teacher Class VI Maximum</li><li>• Vice-Chair: 19% of Teacher Class VI Maximum</li><li>• Chair: 20% of Teacher Class VI Maximum.</li></ul> - Kessler | Carried |

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|-----------------|---|------------------------------|
| 11/06/12 – 1777 | That for the 2012/13 fiscal year, the Board remunerate trustees for attendance at out-of-division functions, meetings and other activities at the following rates: <ul style="list-style-type: none"><li>• Member: \$200.00 per day</li></ul> - Swanson   | Carried                      |
| 11/06/12 – 1778 | That for the 2012/13 fiscal year, trustees' remuneration for travel time be set at \$0.20 per kilometer.<br>- Kessler   | Carried                      |
| 11/06/12 – 1779 | That during the 2012/13 fiscal year, any Board Member may miss one Regular Board Meeting without adjustment to remuneration and that only missed Board Meetings in excess of one would result in a reduction of remuneration at a rate of \$300 per full day missed meeting or \$150 per half day missed meeting.<br>- Swanson  | Carried                      |
| 11/06/12 – 1780 | That the annual allowance for trustee professional development for the 2012/13 fiscal year be set at \$5,000 per trustee which is for professional development activities above the seminars and conventions sponsored by the Saskatchewan School Boards Association and which is to cover remuneration and all expenses associated with the activities.<br>- Crabbe  |                              |
| 11/06/12 – 1781 | That we amend motion 11/06/12 – 1780 to include that professional development mileage and travel costs for out of division travel be calculated on the assumption that everyone leaves from Moose Jaw or nearer.<br>- Swanson   | Amendment<br>Carried         |
| 11/06/12 – 1782 | That the annual allowance for trustee professional development for the 2012/13 fiscal year be set at \$5,000 per trustee which is for professional development activities above the seminars and conventions sponsored by the Saskatchewan School Boards Association and which is to cover remuneration and all expenses associated with the activities. Professional development mileage and travel costs for out of division travel will be calculated on the assumption that everyone leaves from Moose Jaw or nearer.<br>- Crabbe | Amended<br>Motion<br>Carried |
| 11/06/12 – 1783 | That the Board set the mileage rate at \$0.47/km for the 2012/13 fiscal year.<br>- Davidson   | Carried                      |

- 11/06/12 – 1784 That reimbursement for meal expenses not covered by registration fees, the School Division or otherwise provided, be set at the following rates, without receipts:
- Breakfast \$10.00
  - Lunch \$15.00
  - Supper \$20.00
- Jelinski
- 11/06/12 – 1785 That reimbursement for parking at the rate of up to \$5.00 per day without receipts.
- Gleim
- 11/06/12 – 1786 That reimbursement for the accommodation expenses be set at the following rates:
- Actual, reasonable costs, supported by receipts, or
  - \$35.00 per night for accommodation in a private residence outside of home location (no receipts required).
- Gleim
- 11/06/12 – 1787 Whereas pursuant to Section 319 of the *Education Act, 1995*, Chapter E-0.2 of the *Statutes of Saskatchewan, 1995*, the Board of Education of a School Division may by resolution authorize its Chairman and Chief Financial Officer to borrow:
- a) any sum of money that may be required to meet current expenditures of the board and may be secured by the promissory note or notes of the Chairman and Chief Financial Officer given on behalf of the Board;
  - b) on the security of the operating grants and capital grants payable to the division pursuant to Section 310 and 311 of the Act any sum of money that the board considers necessary to provide for its current expenditures.
- Now, therefore, be it resolved by the Board of Education of the Prairie South School Division No. 210 of Saskatchewan, (hereinafter referred to as "the Board") as follows:
1. That the Board or Chairman and Chief Financial Officer on behalf of the Board are hereby authorized to borrow from institutions approved under the laws of Canada, up to the sum of **\$15,000,000.00** to meet the expenditures of the said School Division until the proceeds of operating grants or any capital grants payable to the said School Division are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing.

2. The said sum of **\$15,000,000.00** and interest shall be repayable and shall be secured by operating grants and any capital grants which may be payable to the said School Division at any time.
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said Board and the said Chairman and Chief Financial Officer are hereby authorized and empowered to execute and give such promissory note and/or operating loan agreement on behalf of the said Board as may be required by the said Bank.
4. That this resolution shall take effect on November 6, 2012.  
- Gleim

11/06/12 – 1788	That the Board appoint Stark & Marsh, Swift Current as the auditor for the 2013/14 fiscal year. - Davidson	Tabled
	Motion 11/06/12 – 1788 is tabled until the Superintendent of Business & Operations is available to answer questions.	
11/06/12 – 1789	That the Organizational Meeting be adjourned at 11:15 a.m. - Gleim	Carried

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C. Christopherson-Cote  
Chair

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B. Girardin  
Superintendent of Business and Operations