

Prairie South School Division No. 210

BOARD OF EDUCATION

OCTOBER 4, 2011

10:00 a.m. – 4:00 p.m.

Central Office, 15 Thatcher Drive East, Moose Jaw

AGENDA

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Adoption of Minutes**
- 4. Delegations/Presentations**
 - 4.1 Delegations – NONE**
 - 4.2 Presentations (1:00 – 2:00 p.m.)**
 - 4.2.1 Equitable Opportunities Committee Monitoring Report**
- 5. Decision Items**
 - 5.1 Eyebrow Catchment Area – Tabled from June 7/11, Aug. 23/11 & Sept. 6/11**
 - 5.2 Moroz Bussing – Tabled from Aug. 23/11**
 - 5.3 Prairie South Branding – Mission-Vision Statement, Tagline and Logo**
 - 5.4 Rural Catchment Area Review**
 - 5.5 SSBA Bylaw Amendments and Resolutions for the 2011 AGM**
 - 5.5.1 Early Learning – Reinforcement of Last Year's Resolution**
 - 5.5.2 Alternate School Year**
 - 5.6 Alternative School Year**
 - 5.7 Disposal of Surplus Land**
 - 5.8 Records Disposal**
 - 5.9 Gravelbourg Elementary School – IN CAMERA**
- 6. Discussion Items**
 - 6.1 Childcare Allowance for Trustees**
 - 6.2 Monitoring Reports for November and December 2011**
 - 6.3 Alternative School Year**
 - 6.4 SSBA Feedback Request**
 - 6.5 Enrollments**
 - 6.6 Substitute Usage**

- 7. Consent Items**
 - 7.1 Suspensions**
 - 7.2 Approved Tenders**
 - 7.3 Out of Province Excursion – Central Collegiate to Assessippi, MB**

- 8. Committee Reports**
 - 8.1 Standing Committees**
 - 8.1.1 Higher Literacy and Achievement
 - 8.1.2 Equitable Opportunities
 - 8.1.3 Smooth Transitions
 - 8.1.4 Strong System-Wide Accountability and Governance
 - 8.1.5 Advocacy and Networking
 - 8.2 Adhoc Committees**
 - 8.2.1 South Hill

- 9. Identification of Items for Next Meeting Agenda:**
 - Notice of Motions
 - Inquiries

- 10. Professional Sharing/Round Table**

- 11. Adjournment**

12. INFORMATION ITEMS

12.1 Inquiries

12.1.1 What procedures need to be followed in order to relocate existing playschool facilities in small communities to the school facility in the community?

- Davidson

12.1.2 To provide a report on the number of students enrolled in the French Immersion program by grade. Also, where the students are bussed from and numbers and the number of teachers providing this program by grade.

- Crabbe

12.2 2011-2012 Board Representatives and SCC Meeting Dates

12.3 SSBA Fall General Assembly

PRAIRIE SOUTH SCHOOL DIVISION NO. 210

ORGANIZATIONAL MEETING

Date: September 6, 2011

Location: Central Office, Moose Jaw

MINUTES

Attendance:

Ms. C. Christopherson-Cote; Mr. D. Crabbe; Mr. S. Davidson; Mr. R. Gleim; Ms. J. Jelinski; Mr. A. Kessler; Mrs. J. McMaster; Mr. G. Stewart; Mr. B. Swanson; Mr. L. Young; J. Finell, Director of Education; B. Girardin, Superintendent of Business and Operations; R. Boughen, Superintendent of Human Resources; B. Compton, Superintendent of School Operations; S. Kitts, Superintendent of School Operations; L. Meyer, Superintendent of Learning; D. Huschi, Superintendent of School Operations; J. Thoroughgood, Communications Coordinator; H. Boese, Executive Assistant

1. Mr. Girardin, Superintendent of Business & Operations took the chair and called the meeting to order at 10:00 a.m.
2. Ron Gleim and Shawn Davidson arrived at 10:02 a.m.
3. Mr. Girardin called for nominations for Board Chair.
4. Lew Young nominated Gord Stewart as Board Chair.
5. Ron Gleim nominated Colleen Christopherson-Cote as Board Chair.
6. Joan McMaster moved that nominations for Board Chair cease.
7. Mr. Girardin declared Colleen Christopherson-Cote as elected Board Chair.
8. Colleen Christopherson-Cote took the Chair and called for nominations for Vice-Chair.
9. Al Kessler nominated Gord Stewart as Vice-Chair.
10. Ron Gleim nominated Shawn Davidson as Vice-Chair.
11. Lew Young moved that nominations for Vice-Chair cease.
12. Mr. Girardin declared Shawn Davidson as elected Board Vice-Chair.

Motions:

09/06/11 – 1558

That for the 2011/12 fiscal year, the Board maintain the current formula for determining trustees' remuneration for attendance at Board Meetings and performance of all duties and activities within the School Division which shall be an annual amount, payable monthly in twelve (12) equal installments, calculated as follows:

- Member: 18% of Teacher Class VI Maximum
- Vice-Chair: 19% of Teacher Class VI Maximum
- Chair: 20% of Teacher Class VI Maximum.

- Stewart

Carried

- | | | |
|-----------------|---|----------|
| 09/06/11 – 1559 | That for the 2011/12 fiscal year, the Board remunerate trustees for attendance at out-of-division functions, meetings and other activities at the following rates: <ul style="list-style-type: none">• Member: \$200.00 per meeting• Vice-Chair: \$225.00 per meeting• Chair: \$250.00 per meeting. - Young | Carried |
| 09/06/11 – 1560 | That for the 2011/12 fiscal year, trustees' remuneration for travel time be set at \$0.20 per kilometer. - Kessler | Carried |
| 09/06/11 – 1561 | That during the 2011/12 fiscal year, any Board Member may miss up to two of the following: Regular Board Meeting, Board Planning Meeting or Board Committee Meetings or any other functions deemed mandatory to the board without adjustment to remuneration. Any meetings missed in excess of two would result in a reduction to remuneration at a rate of \$300 per full day missed meeting or \$150 per half day missed meeting. - McMaster Kessler requested motion 09/06/11 – 1561 be a recorded vote: <u>In favour of motion:</u> Young, McMaster, Kessler, Stewart <u>Opposed to motion:</u> Gleim, Swanson, Christopherson-Cote, Davidson, Jelinski, Crabbe | Defeated |
| 09/06/11 – 1562 | That during the 2011/12 fiscal year, any Board Member may miss one Regular Board Meeting without adjustment to remuneration and that missed Board Meetings in excess of one would result in a reduction of remuneration at a rate of \$300 per full day missed meeting or \$150 per half day missed meeting. - Swanson | Carried |
| 09/06/11 – 1563 | That the annual allowance for trustee professional development for the 2011/12 fiscal year be set at \$5,000 per trustee which is for professional development activities including the seminars and conventions sponsored by the Saskatchewan School Boards Association and which is to cover remuneration and all expenses associated with the activities. - Swanson | Defeated |
| 09/06/11 – 1564 | That the annual allowance for trustee professional development for the 2011/12 fiscal year be set at \$5,000 per trustee which is for professional development activities above the seminars and conventions sponsored by the Saskatchewan School Boards Association and which is to cover remuneration and all expenses associated with the activities. - Young | Carried |

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| 09/06/11 – 1565 | That the Board set the mileage rate at \$0.46/km for the 2011/12 fiscal year. - Gleim | Carried |
| 09/06/11 – 1566 | That reimbursement for meal expenses not covered by registration fees, the School Division or otherwise provided, be set at the following rates, without receipts: <ul style="list-style-type: none"> • Breakfast \$10.00 • Lunch \$15.00 • Supper \$20.00 - McMaster | Carried |
| 09/06/11 – 1567 | That reimbursement for parking at the rate of up to \$5.00 per day without receipts. - Gleim | Carried |
| 09/06/11 – 1568 | That reimbursement for the accommodation expenses be set at the following rates: <ul style="list-style-type: none"> • Actual, reasonable costs, supported by receipts, or • \$35.00 per night for accommodation in a private residence outside of home location (no receipts required). - Gleim | Carried |
| 09/09/11 – 1569 | That trustees be reimbursed for childcare costs up to \$50, with receipts. - Gleim | Withdrawn |
| 09/06/11 – 1570 | Whereas pursuant to Section 319 of the <i>Education Act, 1995</i> , Chapter E-0.2 of the <i>Statutes of Saskatchewan, 1995</i> , the Board of Education of a School Division may by resolution authorize its Chairman and Treasurer to borrow: <div data-bbox="469 1323 737 1593" data-label="Text"> <p>The amount of the borrowing resolution must be sufficient to cover the aggregate borrowing for the current year.</p> </div> <ol style="list-style-type: none"> any sum of money that may be required for necessary expenditures of the board pending receipt of the proceeds of taxes, and any loan so made shall be paid out of and shall be a first charge upon the uniform tax levy for the year in which the loan was made and may be secured by the promissory note or notes of the Chairman and Treasurer given on behalf of the Board; on the security of the operating grants payable to the division pursuant to Section 310 of the Act any sum of money that the | Carried |

board considers necessary to provide for its current expenditures.

Now, therefore, be it resolved by the Board of Education of the Prairie South School Division No. 210 of Saskatchewan, (hereinafter referred to as "the Board") as follows:

In order to claim the security of legislative grants, the Board and the Bank must notify the Minister of Finance and the Department of Education of the fact, giving particulars of the loan as provided by S.319(2) of the Education Act, 1995.

1. That the Board or Chairman and Treasurer on behalf of the Board are hereby authorized to borrow from institutions approved under the laws of Canada, up to the sum of **\$15,000,000.00** to meet the expenditures of the said School Division until the proceeds of taxes and operating grants payable to the said School Division for 2011/12 are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing.
2. The said sum of **\$15,000,000.00** and interest shall be repayable within 2011/12 and shall be a first charge upon the uniform tax levy for the year in which the loan was made and in addition shall be secured by operating grants which may be payable to the said School Division at any time.
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said Board and the said Chairman and Treasurer are hereby authorized and empowered to execute and give such promissory note and/or operating loan agreement on behalf of the said Board as may be required by the said Bank.
4. That this resolution shall take effect on September 6, 2011.

- | | | |
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| 09/06/11 – 1571 | That the Board appoint Stark & Marsh, Swift Current as the auditor for the 2012/13 fiscal year. - Young | Carried |
| 09/06/11 – 1572 | That we destroy the ballots from the elections for Board Chair and Board Vice-Chair. - Davidson | Carried |
| 09/06/11 – 1573 | That the Organizational Meeting be adjourned at 10:43 a.m. - Kessler | Carried |

C. Christopherson-Cote
Chair

B. Girardin
Superintendent of Business and Operations

MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at Central Office, 15 Thatcher Drive East, Moose Jaw, Saskatchewan on September 6, 2011 at 10:00 a.m.

Attendance: Ms. C. Christopherson-Cote; Mr. D. Crabbe; Mr. S. Davidson; Mr. R. Gleim; Ms. J. Jelinski; Mr. A. Kessler; Mrs. J. McMaster; Mr. G. Stewart; Mr. B. Swanson; Mr. L. Young; J. Finell, Director of Education; B. Girardin, Superintendent of Business and Operations; R. Boughen, Superintendent of Human Resources; L. Meyer, Superintendent of Learning; B. Compton, Superintendent of School Operations; S. Kitts, Superintendent of School Operations; D. Huschi, Superintendent of School Operations; J. Thoroughgood, Communications Coordinator; H. Boese, Executive Assistant

Delegations: Central Butte School re: Catchment Area (10:30 a.m.)
Eyebrow Concerned Citizens re: Catchment Area (11:15 a.m.)

Presentations: None

Motions:

09/06/11 – 1574 That the meeting be called to order at 10:43 a.m. Carried
- Christopherson-Cote

09/06/11 – 1575 The following items were added to the agenda:
5.4 Submission of B1's – Application to Proceed
with Preliminary Project Plan for Block
Funded Projects
That the Board adopt the agenda as amended. Carried
- Crabbe

09/06/11 – 1576 That the Board adopt the Minutes of the regular meeting Carried
of August 23, 2011 as presented.
- Jelinski

09/06/11 – 1577 That anyone in the gallery wishing to address the item Carried
4.1.1 Central Butte School re: Catchment Area be
allowed to do so.
- Swanson

09/06/11 – 1578 That anyone in the gallery wishing to address the item Carried
4.1.2 Eyebrow Concerned Citizens re: Catchment Area
be allowed to do so.
- Swanson

That the Board break at 11:16 a.m.

That the Board reconvene at 11:21 a.m.

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| 09/06/11 – 1579 | That the catchment boundaries be changed to include Brownlee and Keeler in the Eyebrow area and that the west boundary be moved one mile west in order to move Tugaske out of the buffer zone. - Davidson | Tabled |
| 09/06/11 – 1580 | That motion 09/06/11 - 1579 be lifted from the table. - Swanson | Carried |
| 09/06/11 – 1581 | That we table motion 09/06/11 – 1579 to the Strong-System Wide Accountability and Governance Committee for a recommendation and a decision for the next board meeting on October 4, 2011. - Gleim | Carried |
| 09/06/11 – 1582 | That the Board adopt Policy 616 Academic Integrity and Student Responsibility as an interim policy as requested by the Ministry of Education. - McMaster | Carried |
| 09/06/11 – 1583 | That the Board deny the request to consider a compromise on the school taxes for parcel S.E. 16-19-27-2 in the RM of Marquis. - Gleim | Carried |
| 09/06/11 – 1584 | That the Board break for lunch at 11:44 a.m. - McMaster | Carried |
| 09/06/11 – 1585 | That the Board reconvene at 1:00 p.m. - Christopherson-Cote | Carried |
| 09/06/11 – 1586 | That the Board approve submission of B-1's to the Ministry of Learning for a chairlift and elevator at Gravelbourg High School and that a request be made to fund the chairlift out of capital reserves from sale of schools. - Young | Carried |
| 09/06/11 – 1587 | That the Board go into closed session at 1:08 p.m. - McMaster | Carried |
| 09/06/11 – 1588 | That the Board reconvene in open session at 1:57 p.m. - Davidson | Carried |
| 09/06/11 – 1589 | That with respect to Prairie South School Division Board Meetings, the agenda and supporting documentation and reports, with the exception of confidential material, be made available to the public on the Prairie South School Division website at least 48 hours prior to the meeting. - Swanson | Carried |

Committee Reports

Standing Committees:

Higher Literacy & Achievement

- The Comprehensive Learning Framework is progressing from the planning stage to implementation. The design committee has completed their portion of the document – many thanks for all of their work and input. Cluster meetings will take place during September as the first stage is implemented.

Equitable Opportunities

- The Equitable Opportunities committee is working to create equity in the offering of Practical and Applied Arts across the division. Members of the board and administration visited our single-school rural communities during the 2010-2011 school year and met with their School Community Councils to identify themes based on concerns identified by SCC's. Based on these themes, various options will be investigated by the committee with students, schools and communities.
- In February, a proposal will be presented to the Board for approval, followed by the appropriate budget allowances to enhance the opportunities

Smooth Transitions

- Will meet following board meeting

Strong System-Wide Accountability and Governance

- Will meet September 7

Advocacy and Networking

- No report

Adhoc Committees:

South Hill

- Riverview Collegiate's Bulldog Post is the winner in the Saskatchewan Teachers' Federation Annual School Newspaper Competition in its category.
- The Hockey Academy at Riverview is underway with students ranging from grade 7 to 12 enrolled. This and other program opportunities, offered through the South Hill schools, is well received by new parents registering their children.

Inquiries

Develop \$50/day maximum childcare expense claim for board members to attend school board meetings, planning meetings, SCC and other board meetings.

- Gleim

What procedures need to be followed in order to relocate existing playschool facilities in small communities to the school facility in the community.

- Davidson

To provide a report on the number of students enrolled in the French Immersion program by grade. Also, where the students are bussed from and numbers and the number of teachers providing this program by grade.

- Crabbe

Professional Sharing/Roundtable

Ron Gleim thanked Colleen Christopherson-Cote and Shawn Davidson for taking on the role of Chair and Vice-Chair.

Ron Gleim thanked the board for allowing him the opportunity and privilege to be Chair the past two years.

Darrell Crabbe congratulated Jeff Finell on the upcoming interview for Education Executive Magazine.

Adjournment

09/06/11 – 1590

That the meeting be adjourned at 3:05 p.m.
- McMaster

Carried

C. Christopherson-Cote
Chair

B. Girardin
Superintendent of Business and Operations

Next Regular Board Meeting:

Date: October 4, 2011
Location: Central Office, Moose Jaw

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 5.1 |
| Topic: | Eyebrow Catchment Area - Tabled from June 7, 2011, August 23, 2011 and September 6, 2011 | | |
| Intent: | <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background:

A letter was received from Mrs. Carrie Doerksen in relation to a bussing and catchment area concern for the Eyebrow School.

A letter was received by concerned citizens of Eyebrow School Catchment Area regarding the matter of the school catchment area in accordance with the previously mentioned tabled item.

A letter was distributed at the August 23, 2011 board meeting from Shara Christmann, Central Butte SCC Chairperson, requesting bussing boundaries remain unchanged.

The bussing issue concerns the bus that transports students from Tugaske (which is in the designated Eyebrow School Catchment Area) to the Central Butte School as permitted in accordance with a previously designated buffer zone authorized by the School Board Trustees.

She also requested that the Eyebrow School Catchment Area boundary be enhanced which will have a positive effect on their ability to draw students in a fair manner.

Current Status:

During the SSWAG Committee Meeting held on May 26, 2011, it was recommended that the Eyebrow School Catchment Area boundaries be changed to include the Brownlee and Keeler regions.

This will cause minimal impact at this point in time as all students in the Brownlee area are now attending the Eyebrow School (indicated as green dots on the enclosed map).

The east boundary line also moves Keeler out of the buffer zone.

During this meeting it was also recommended that the west boundary line be moved one mile west (as indicated on the

map) from Highway 42 in a northerly direction to remove the Tugaske community from the designated buffer zone (this line is indicated as orange on the attached map).

However, and as indicated on the attached Eyebrow Catchment Area Map, it is an option to move the west boundary line two miles west (this line is indicated as yellow on the attached map). This will permit future consideration of the possibility of phasing out the bus from Tugaske area to the Central Butte School (sooner than later).

The map also shows that any student in the current designated Central Butte Catchment Area will not be affected by the recommended changes to the west boundary line (indicated as blue dots on the attached map).

Subsequent to the June 7, 2011 Board meeting members of the board and administration met with the Central Butte SCC on June 14, 2011. In addition another letter was received from the "Concerned Citizens of Eyebrow School Catchment Area" regarding the matter of the school catchment area in accordance with previously mentioned tabled item.

The main concern by that committee was that parents in the Tugaske community would still have the option to send their children to Central Butte School regardless of the final decision by the board with regards to this matter.

They were advised that the matter involves the provision of bus transportation by the school division and those parents residing in Tugaske would still have that option regardless of the final result of this matter.

Two delegations representing Central Butte School and Eyebrow Concerned Citizens addressed this item during the Board Meeting held on Sep 6, 2011. Letters are attached to this item.

During the SSWAG Committee Meeting held on September 7, 2011, the following was recommended:

That the Eyebrow motion currently on the table either be withdrawn or defeated and in its place two motions be brought forward as follows:

That the catchment boundaries for Eyebrow School be changed to include the communities of Brownlee and Keeler.

That the Eyebrow School west boundary be moved one mile west in order to move Tugaske out of the buffer zone.

Pros and Cons:

Discussion/Consideration Points:

If Tugaske was no longer designated as a pick up point then the current students being bussed from Tugaske to Central Butte would continue to be transported by the school division as they would be "grandfathered".

During the 2011 - 2012 School Year, there are 8 students being transported from Tugaske to Central Butte School (1 x K; 1 x Grade 3; 1 x Grade 4; 1 x Grade 5; 2 x Grade 6; 1 x Grade 9; 1 x Grade 11).

It is unknown if there are any other younger siblings to these students that are not yet school age.

During the 2011 - 2012 School Year, there are 9 students being transported from Tugaske to Eyebrow School.

Financial Implications:

It should also be noted that future increased expenditures due to this change may possibly include the following: new bus, driver (wages, etc.), and vehicle maintenance.

Governance Implications:

Legal Implications:

Communications:

| Prepared By: | Date: | Attachments: |
|---------------------|--|--|
| Clarke Baker | May 27, 2011 August 11, 2011 August 29, 2011 September 20, 2011 | 1. Letter from Carrie Doerksen; 2. Letter from Concerned Citizens of Eyebrow School Catchment Area 3. Letter from Shara Christmann; 4. Letters from Central Butte School delegation. 5. Letters from Eyebrow Concerned Citizens delegation. 6. Map of Eyebrow School Catchment Area |

Recommendation:

TABLED MOTION from June 7, 2011, August 23, 2011 and September 6, 2011:

That the catchment boundaries be changed to include Brownlee and Keeler in the Eyebrow area and that the west boundary be moved one mile west in order to move Tugaske out of the buffer zone.

Recommendation - From SSWAG Committee:

That the Eyebrow motion currently on the table either be withdrawn or defeated and in its place two motions be brought forward as follows:

That the catchment boundaries for Eyebrow School be changed to include the communities of Brownlee and Keeler.

That the Eyebrow School west boundary be moved one mile west in order to move Tugaske out of the buffer zone.

May 10, 2011

Dear Mr. Davidson,

I am writing to you as a very concerned parent and community member in regards to the bussing issue and catchment area for Eyebrow school.

Several years ago Bob Ried assured us that busses from two different schools would not cross routes or over-lap each other but it did happen and it seemed to happen overnight. Our boundaries were changed twice; once when we amalgamated and again when the 2 mile buffer zone was put in place. If our boundaries were put back to the way they were originally, the bus in Tugaske wouldn't be an issue.

My husband and I talked to him about it and he said that with the new policy they were able to allow the Central Butte bus to pick students up in Tugaske instead of considering these issues on a case by case basis.

With the new board's commitment to keep small schools open, which we are very thankful for, we feel it is vitally important to not just exist but to thrive and grow. We firmly believe this cannot happen unless the Central Butte bus is removed from Tugaske and that our boundaries are reviewed and increased.

As I am sure you know, Eyebrow school has one of the smallest catchment areas in the division and Central Butte and Moose Jaw have some of the largest. (Central Butte's is more than 3x the size of ours).

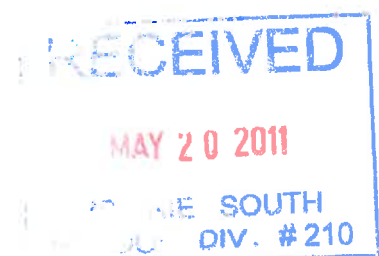
Please take a look at these 2 very important issues, realizing that your plates are very full but we, the community and parents feel this is a #1 priority to keeping our school, our teachers and our precious students viable for the long term.

Thank you so much for your time.

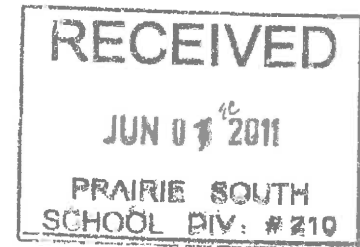
Sincerely,

Carrie Doerksen

Carrie Doerksen



May 25, 2011



Attention: Prairie South School Division Board of Trustees
Moose Jaw, Saskatchewan.

In the matter of the catchment area border involving Eyebrow School.

Dear Board of Trustees;

The Eyebrow School Concerned Citizens for the catchment area brought this matter to your attention last year. We have even attended a Board meeting to discuss this matter with you but we DO NOT seem to see any action being done on this matter.

Let us quickly review our original letter.

{ Since the amalgamation of the old school divisions to form Prairie South, we have known that the line indicating the catchment area on the North – West corner of our boundary had been placed incorrectly. It was moved to the east of the old boundary line by 2 ½ miles thus taking away area that was once considered catchment area for the Eyebrow School. This error also allows for your 2 ½ mile buffer zone to infringe on the Village of Tugaskie, and allow a bus to enter our catchment area and bus students to Central Butte school when these students should attend Eyebrow school or have to look after their own transportation.

Eyebrow School was put under review twice by the previous administration of the School Division. This put a lot of pressure on the parents, students, and the staff. The question of whether the school would remain open was always hanging over it and thus we feel some of the parents that moved away did so seeking stability in their children's education. We do not feel it is fair that we should lose students because of the fears of school closure and a misplaced boundary line.

The Eyebrow School catchment area is one of the smallest in the division as well. It is approximately 348 square miles as compared to Mortlach, approximately 585 square miles, Chaplin at approximately 450 square miles and Moose Jaw which is rather large to try and count. If you take in the area removed by the placement of the new boundary line, Eyebrow should be approximately 393 square miles. If you remove the 2 ½ mile buffer from the new catchment area, it is now down to approximately 303 square miles. This seems unfair to us that the small catchment area we have should be reduced and go to Central Butte school which has a catchment area of approximately 744 square miles already.

The east side of our boundary is also something we feel that should be reviewed. Brownlee is only 7 miles from Eyebrow but falls under the Moose Jaw rural boundary. This means that students would travel 40 miles to Moose Jaw. Even though this boundary

was put approximately in the same spot, would it not make sense to increase Eyebrow's boundary to the east and then give families the choice as to where they would like their children to go to school. This would also move Brownlee within the Eyebrow school catchment area.

We are wondering if new families moving into Brownlee have the option of coming to Eyebrow or do they have to go to Moose Jaw. They would have to get on the bus at 7:10 in the morning so that the bus could make its other pickups and proceed to Moose Jaw. We also have learned that this bus possibly has to make 5 or 6 stops at different schools in Moose Jaw. Could there not be a better way to develop bus routes as even Eyebrow School bus routes do some crossing over.

Since the School has been under review twice, we had felt that this issue may have been considered "rocking the boat" and would be best left alone. We have since learned that other boundary lines incorrectly placed at the time of amalgamation have been restored after a request by these other schools to have the Division look them. We feel then that all we can do is ask, as well, to have our line looked at and hopefully restored as well making our catchment area at least the same size on the west side as before amalgamation. We have lost 8 students now and we feel we could lose an additional 2 more as they start school if this error is not corrected.

We have bus route maps and other maps that show that the current boundary line is east of the old line and we would like to see this boundary line restored to its original status. As it does not affect any current students as they can still choose to go where ever they want, it does affect any future students that may come to the area as there are farm yards in the affected zone. Also, the Village of Tugaske is within the Eyebrow school catchment area. It would affect the status of the bus routes. If the line is restored to its original placement then the boundary line will be outside of the 2 mile buffer line for bus route crossover and thus the bus that currently services Tugaske from Central Butte School would have to be revisited. }

We are wondering why there has been no decision in this matter. We have waited eleven months since our initial letter was sent and nine months since we met with the Board. We are looking at the end of another school year coming up. We are concerned that there are new students that are moving into the current catchment area and will see a bus coming into what we feel is OUR CATCHMENT AREA taking students away from our SCHOOL. We cannot control where they may want to send their kids. However, we should not be helping them by having a bus take them when POLICY says that buses should not cross one another if the catchment area is put back to where it should be. We know that the Province now picks up the cost of bussing. We know that money is not an issue for this bus to Tugaske but WE were cut a bus at the start of the school year and MONEY was used as the reason for its removal. Maybe if the BOUNDARY was put back where it should be, then the bus to Tugaske could be cut and we could get our bus route back which would be a legitimate bus route according to BOUNDARY POLICY.

We do not feel that we are asking for anything more than what we had before the amalgamation and as for the bus serving Tugaskie from Central Butte, had the boundaries been correct from the start then the service would not have been allowed from the start using current policy and guidelines.

We thank you for your attention in this matter.

Concerned Citizens of Eyebrow School Catchment area.

George I. J. 

Dear Prairie South School Board,

On Tuesday June 14, 2011 the Central Butte School Community Council met with representatives from the Board and Central Administration where we heard details of a proposal to move a bus boundary between Eyebrow and Central Butte.

During the presentation the creating of the buffer zone and the inclusion of Tugaske in the buffer zone was referred to as a mistake. We do not believe that it was a mistake. It is our understanding that a buffer zone was created on all boundaries division wide to give rural families near the borders some choice and reduce the number of requests for exceptions made to the board. Families in Tugaske were part of the requests for exceptions prior to the introduction of the buffer zone. We also heard that the buffer zone has reduced the number of individual requests for exceptions. We feel that including the rural families in Tugaske was and is the only fair option for the Board. The families located in Tugaske should have access to the same rights and conveniences as all other rural tax paying families and the fact that they are living in a rural community is irrelevant. Several families in Tugaske were relieved when the convenience of local bus service began with the introduction of the buffer zone.

The Board will be voting today on the issue of expanding Eyebrow's catchment area to the east and west.

The arguments for the proposed expansion to the east are in direct contradiction to the proposed expansion to the west. To expand east, the argument suggests that the families in Lindale catchment area already attend Eyebrow school and have bus service and therefore moving the boundary is logical. If this argument is applied to the proposed expansion of west boundary, one could only conclude that perhaps the boundary should be moved further east not west because the Tugaske area already has students attending Central Butte School with bus service. The situation is slightly more complicated because students from Tugaske also currently attend Eyebrow School. We would not propose that their bus service to Eyebrow be eliminated but rather that the choice remains for all families in Tugaske.

It is our view that if the board were to grant the request by the Eyebrow SCC to expand their bus borders, other rural SCCs will begin requesting expansion of their bus borders. This practice puts the division in a position of continuously dealing with requests for boundary movement from SCCs, which degrades community relationships. It is our belief that communities should be working together for the education of our youth and not be put in difficult political positions.

If the board were to discontinue bus service from Tugaske to Central Butte School it would not be well received by those families who currently attend Central Butte School and have bus service after requesting it for several years. The thought of grandfathering bus service to the current families who are attending Central Butte School creates a very difficult situation of monitoring (for 13 plus years) who does and does not receive bus service from Tugaske to Central Butte. It creates an unfair

situation for future families moving to Tugaske. Should they choose to go to Central Butte School, a bus would pick up their friends and neighbors and require them to drive two miles into the country in order to catch the very same bus to school. This situation would be very difficult to defend against common sense arguments and no doubt would become a board issue on a regular basis.

The Central Butte SCC would request that the bussing boundaries remain unchanged and continue to include a buffer zone, which supports a choice and the convenience of bus service for the residents of Tugaske. We request an opportunity to speak on this issue at the board meeting on Aug. 23, 2011.

A handwritten signature in cursive script that reads "Shara Christmann".

Shara Christmann

Central Butte SCC Chairperson

Aug. 29, 2011

Dear Prairie South School Board,

On behalf of the Central Butte SCC, I am requesting an opportunity to speak to a motion regarding the changing of bus service provided to Central Butte School at the Sept. 6, 2011 meeting.

We have already sent a letter explaining some of our concerns with the proposed motion. We wish to bring a delegation of approximately five people to the meeting. We are hoping to establish a spokesperson from Tugaske who is directly affected by the motion as soon as possible but our plans are dependant on the availability of those busy with harvest.

SCC Chairperson

Shara Christmann

This situation has caused great tension between our communities for some time now. It is effecting all members in the communities including the kids. We feel that we are being bullied by the Eyebrow parents by the constant attempts to take the Central Butte bus away. As parents is it not our right to choose where our kids go to school? Is it fair to remove a bus after having 3 years of service? Is it right to force new community members to send their kids to a school that may not be right for their kids, especially when they community is split with kids going to both schools?

As parents we all try to do and make the choices that are best for our kids. Over the past few years families have chosen to move their kids to Central Butte School for several different reasons but all with one goal in mind.....DOING WHAT IS BEST FOR OUR KIDS! I don't think any of us regret our decision.

Four years ago parents drove their kids to the nearest pick up to catch the bus and after the first year they were granted bus service because of the number of kids in the community attending Central Butte School. If you listen and talk to these parents they have no intention of moving their kids to another school, they are happy with the choice they have made. Removing the bus will not change the attendance at either school and there fore neither school will benefit from this change. New families moving into the Tugaske community should have equal chance to make their own choices just as the rest of us have. Why should bus service be denied when there is a bus going to both schools anyway? Again is it not up to the parents to decide where they send their kids to school? By making these changes we feel that you are dictating where our kids can and/or should go to school. Would you let this happen to your children?

If you decide to take the Central Butte bus away are you willing to take away other buses in other communities, including Eyebrow that fall under the same criteria? Are you prepared to deal with the angry parents and communities when you tell them you are taking a bus away from them and /or out of their communities? We believe that if this is being consider that it is only fair to follow through with all communities in the division and not just ours.

The most important thing in all of this is the kids. Is it fair to uproot them and change their routines? Is it fair to take away what they are used to and comfortable with over a mile or two on a bus? Obviously when this choice was made 3 years ago someone felt that it was beneficial to the kids. We are asking that in making your decision that you think long and hard about what you would be putting these kids through not only in our community but in all the communities in the division with these changes. The kids are the number one priority and they deserve the best of what we all have to offer. Everyone has different opinions and in this case I encourage you to think of the parents, the families and most of all the kids that this change would effect.

*Corwin and Nadine
Cave*

September 6, 2011

To The Board of Trustees, Prairie South School Division:

I am writing to you in regard to a discussion you have been having about the Tugaske bus route to Central Butte School. I apologize for being unable to personally deliver this message.

My children have been attending Central Butte School for 4 years. At the time of enrolment, we were confident that we had made a solid educational decision for our five children. We have not regretted our actions. Two have successfully graduated and the other three are experiencing success academically, athletically and socially. The school has a solid academic record, and a provincially recognized athletic program. In addition, the community offers a host of extracurricular activities that the students can become involved in. Hockey, curling, dance and music are all based out of the Central Butte area. As a division, you should be proud to offer such learning excellence to all students wishing to pursue a well-rounded education.

Consider the bussing options we have faced. Initially, we have travelled to the nearest pick up point. The following year, the decision was made to increase the catchment zone to allow a bus to enter Tugaske to pick up students. The town of Tugaske can offer educational choices to its residents. Why does that intimidate? Central Butte School and Eyebrow School both stand behind their educational programs. Both deliver solid curriculums that meet the needs of the children that attend. Why then can we not let the programs speak for themselves? The urban students attend the school that best suits their needs. No questions asked. We ask for the same right. The right to make decisions about our children and their education. The right to trust the board to stand behind the decisions they have made. The right to walk in the community and not listen to people say, "we are going to make it very difficult for them to go that way." It is time our communities give up the fight. Reducing bus service, grandfathering certain children, or phasing out a bus will perpetuate a fight the needs to stop. We must move forward to proactive decisions.

As a board, consistency is key to the decision making process. Will every bus in every catchment zone in every subdivision in this school division be reexamined and be made to follow the same rules? Locally, two additional busses in the Central Butte area extend past the regular catchment zone. Will these students be forced to make new travel arrangements? It has been discussed that the students presently riding this bus could be grandfathered. They would get on the Tugaske/Central Butte bus and new students would not be allowed. Past practice was to get the children to the nearest pickup. Would that not mean the new kids would have to walk down the block to get picked up at a "grandfathered students'" house? Have all the options been considered or is this discussion a result of petty grievances?

At present, this argument seems null as the Central Butte bus did not 'take away' any new students from Eyebrow. Those presently on the bus will not return to Eyebrow should the bus be eliminated. I ask that you seriously consider why you are questioning this bus route. Tugaskie children have gone to Central Butte School for more than 20 years. Where there is a will there is a way. Let each school provide educational programs to those families that choose to attend that school. Allow us to respect each other's decisions and move past this discussion. I trust you will consider all the options and make a decision that respects the rights of all taxpayers in your division.

Respectfully submitted,

Kevin Wilson

Dear Sir/Mdm.

Re Tugaske/Central Butte school bus

I am a resident of Tugaske with school aged children in grades six and four. Both of these children have been attending Central Butte school for the past four years. The change from Eyebrow to Central Butte was initially made after a serious look at the overall education to be obtained by them. Academically both schools obviously follow the same programs and curriculum however being in the larger school of Central Butte provides my children the opportunity of taking part in activities over and above academics.

Being a larger classroom provides the opportunity to become more socially aware of others and being in the larger school provides the opportunity to take part in extracurricular activities that are not offered in a small school. With these factors in mind, and after much consideration, I decided my children would obtain a more rounded education attending Central Butte.

For the first year of my children attending Central Butte I arranged for independent transportation, as did others in the area. Upon realizing how many children were attending Central Butte school, as a group we requested school bus transportation and this was granted. Since that time my children are now settled in the Central Butte community and attend not only the school but activities outside of the school such as hockey and music. Now considering moving the children out of Central Butte would be seen as a detriment to them and would not be considered by me.

After speaking to others in the Tugaske area, should the bus be cancelled, I will again make whatever arrangements necessary to allow my children to attend the larger school and I believe others will do so as well. As such there will obviously be no affect to the populations of either school.

I am well aware of the fact that exceptions were made to allow a school bus but I'm also well aware of numerous other areas where exceptions were made as well. I believe that any of these exceptions have been examined by the school boards of the time and were seen to be in the best interest of the students. Should the present interest be re-examined, I would assume it will be re-examined for all other areas within the school unit and continuity be maintained throughout, regardless of who or where these exceptions were for.

At this point in time the only benefit I see to cancelling the school bus between Tugaske and Central Butte would be a very small dollar value spent on the expansion of the bus route that presently picks these children up. I would hope that the best interest of the students means more to the school board than these few dollars.

Hardner

Monday, September-05-11

To whom it may concern,

I am writing this letter regards to the issue of School busses in the village of Tugaske. I am a parent of three of the kids that ride the bus to Central Butte School from Tugaske.

It has been brought to my attention that some people have made a complaint about the bus coming into Tugaske to pick up children to take them to Central Butte School. This bus has been running in Tugaske for many years now and has never been a big issue. I would like to know why it has become an issue now.

As a person who grew up in this area, and a graduate of Eyebrow school. I do not have anything against Eyebrow school per say. Except the fact, that the school has been on the chopping block, since 1982, when I was in kindergarten. I graduated in 1995 from Eyebrow School before the changing in school divisions. The population of Eyebrow school at that time was 150 students from Kindergarten to grade Twelve. Now it is my understanding that the enrolment at Eyebrow is approximately 50 students from grades one to twelve, as there is no Kindergartens enrolled this year. The other issue that I have with eyebrow school is that of extra-curricular activities. They do not have enough students to make full teams. Therefore students have to travel to other schools in the division to participate. Which in return discourages students from participating.

I am aware that Tugaske falls outside of Central Butte's catchment area, and in Eyebrow's. Tugaske was declared to be in, what is called, a "buffer zone". Giving the parents in Tugaske, the right to choose which school that their children would go to. I am also aware that there are other schools in this school division that have students from outside their catchment areas, attending them as well, with a bus picking up those children, or the division picking up the majority of the costs. If the division is going to take this bus away from those of us in Tugaske, they had better be prepared to take a close look at all of the schools and their catchment areas, and make the appropriate changes.

I chose to send my children to Central Butte school at the time that they came to live with me because, it was the school that would be less of a transition for them. My kids came here from Edmonton in the middle of the school year. They came from a class room of with approximately 20 – 30 students. If I was to put them in Eyebrow, they would have gone to a class room of approximately ten. They also had

friends and family in Central Butte school, which helped make the transition that much easier. So I am personally thankful for this option. And I don't believe that this option should be taken away from us, or denied to others that move to Tugaskie from other large centers. I will let you know that, even if the Central Butte bus is taken out of Tugaskie, I will still continue to send my children to Central Butte. I also know that the other parents with children on that bus will do the same, as they have told me. They did before and are willing to do it again. So if those people who are asking to take this bus away think that they are going to get more children in Eyebrow school, they are wrong. All that is going to come out of this is some very upset families and hard feelings towards the Eyebrow SCC and its members. It will also cause some very ill feelings towards the Prairie South School Division.

In conclusion I feel that it would be a big mistake for the School board to take this bus away from the families in Tugaskie. It is not going to change anything, but put a wedge between the people in these communities. It is also my personal opinion that this act is a bully tactic to take the freedom of choice away from those of us in Tugaskie, and try to force us to send our children to Eyebrow School.

Yours Truly,

Neil Cave

First of all, we would like to thank the Board for the recent renovations to the Eyebrow School. The new windows have really improved the appearance of the school and brightened the rooms in the building. Also, for all the equipment and support made available in working with the special needs students. The commitment of this board in regards to its desire to educate our children rather than worrying about numbers and percentages to see if a school should remain open is a big relief. Time and effort for the teachers and the SCC's can be spent on all the kids in the school and their education.

However we are still presented with some concerns which we hope can be addressed today.

A presentation was made to this Board over a year ago in regards to having our boundary on the west side of our catchment area returned to us. We showed this board the maps which indicated that Eyebrow's catchment area was moved east by 2 1/2 miles when the catchment areas were drawn up. We have waited for a year for this to take place only to see that when the motions were made to do so, they have ended up tabled.

We therefore must conclude that there are questions regarding our request so we have taken time, something we seem to have to do far more than other schools in this division, to address this board. What are your questions????

POINTS - We requested the boundary be returned to the PRE Prairie South or the old Davidson School Division boundary which is 2 2/2 miles west, not just a mile west so that Tugaske would be removed from the buffer area.

- We have always maintained that parents can send their kids to what ever school they prefer.

- We have always maintained that had the boundary been correct from the beginning that there would not be an issue with the bus traveling into Tugaske as it would be far outside of the buffer zone. Therefore parents wishing to send kids to Central Butte would have to transport the kids themselves just like they have had to in the past. Having the service was a privilege that should never have been.

- We as a community feel that this issue needed to be dealt with. The School and the SCC are aware of our efforts but we feel that the school and the SCC have had to deal with other important matters like 2 reviews. They should be free to look after the important things like the students and the school.

- We acknowledge that there are students from Tugaske that wish to attend Cenral Butte School but there has not been an increase in these numbers and as these students graduate this number will decrease.

We would like to point out some things. There was no consultation with Eyebrow School when the boundaries for the division were formed. We lost area on that decision. There were other mistakes with other school boundaries and those were pointed out and have been dealt with. Why not ours???

There was no consultation with Eyebrow School or SCC when the buffer zone was implemented. Again, we lose area on that decision. It is funny to us however that in the August 2008 meeting, a month before the buffer zone was implemented, a request for bussing service from a Tugaske parent was denied as the board adhered to the bussing

policy. Next month the buffer zone is implemented. Most times when something like this which will affect the whole school division is proposed, a study is done but this proposal was passed and implemented right away. We have looked and do not see in any previous board meetings where a buffer zone is mentioned or why the buffer should be 2 ½ miles. It is also interesting that the 2 ½ miles neatly puts Tugaskie into the buffer zone, and that the board member that proposed the buffer zone had family ties to parents in Tugaskie that were at the time having to transport their kids to Central Butte on their own.

We were not consulted when 2 of our bus routes were removed citing numbers but the bus coming into Tugaskie to Central Butte only has 16 students??? Our buses have 22 and 24 students respectfully.

We were not consulted with when the buffer zone proposal was made permanent to see what we thought of it or how it was affecting our school. We noticed that the first time that the motion to return our boundary to us was tabled, it was to consult with the communities affected. When the other boundary mistakes were corrected, there was no record of those communities being consulted yet in our case consultation with Central Butte was needed. I might add that the Eyebrow School SCC did request consultation after it was learned that Central Butte had been met with but never had a meeting set.

Lastly, the motion again to return our boundary was tabled. From what I read in the minutes, now there needs to be clarification of intent of the buffer zone. As far as we are concerned that was just a stalling tactic to carry this beyond the beginning of the school year. Thus the decision to decide on the bussing issue that will come forward if our boundary is returned can be put off. We would like to remind the board that the implementation of the buffer zone was immediate and after the school year had started so a decision in this matter can also be implemented immediately. We ask that the board simply adhere to the transportation services policy as it is stated.

We as a community support our school and only want what is fair. We want to be treated just like any other school in the division but we find ourselves having to work what seems to be a lot harder to get the fair treatment we feel we deserve. If that means that wrongs to us in the past once corrected affect others, that is not our fault but others should have to adhere to the policies set out by this school division whether positive or negative. There should not be any special circumstances.

Thank you for your time.



Yellow - West side - 2 mile relocation of current boundary.

Blue - Designated Eyebrow School Catchment Area
Orange - East side to include Brownlee and Keler areas
- West side - 1 mile relocation of current boundary.

AGENDA ITEM

| | | | |
|----------------------|---|-------------------------------------|---|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 5.2 |
| Topic: | Letter from Mr. Todd Moroz - Tabled from Aug 23/11 | | |
| Intent: | <input checked="" type="checkbox"/> Decision | <input type="checkbox"/> Discussion | <input type="checkbox"/> Consent <input type="checkbox"/> Information |

Background:

A letter was received from Mr. Todd Moroz in relation to requesting bus service to his yard.

He resides in the Rockglen School Catchment Area; however, the children at his ranch attend Glentworth School. Currently, he meets a bus in the Glentworth School Catchment Area.

Mr. Moroz had moved into the area after amalgamation and the catchment area boundaries had been selected.

On August 3, 2011, accompanied by Debra Olliver, Clarke Baker met with Mr. Moroz at his residence.

Even though the Moroz residence is approximately within the buffer zone as indicated on the enclosed map ("as the crow flies"), the distance to gain access to their yard is approximately 15 kms (one way) from the Glentworth/Rockglen Schools Catchment Area boundary.

At the time Mr. Moroz was advised that the intent of the buffer zone was not for buses to travel long distances to pick up students within another school catchment area.

His request to have a bus pick up his children at his residence was denied.

He had also requested conveyance allowance but this was also denied.

Current Status:

Pros and Cons:

Cons: If allowed then this would provide direct accessibility for others to request service on this bus and/or conveyance allowance to go from the Rockglen School Catchment Area to Glentworth School.

Financial Implications: It should be noted that increased expenditures may possibly include the following: an additional bus, driver (wages, etc.) and vehicle maintenance.

Governance Implications:

Legal Implications:

Communications:

| Prepared By: | Date: | Attachments: |
|--------------|---------------------------------------|--|
| Clarke Baker | August 10, 2011 September 20, 2011 | Letter from Mr. Moroz; Map of Glentworth School Catchment Area |

Recommendation:

TABLED MOTION from August 23, 2011:

That this request be denied in accordance with the actual intent of the designated catchment buffer zone area.

Recommendation - From SSWAG Committee:

That the Board honour its commitment to the buffer zone by paying conveyance to this family to the nearest bus pickup due to the large distance that a bus from the Glentworth School Catchment area would have to travel to pick up the students and as they have impassable winter roads.

The committee also recommended that the tabled motion be defeated and replaced with:

That the Board pay conveyance to the Moroz family who are within the designated buffer zone but are in an area where roads are impassable for school busses. The conveyance would be paid from the home location to the nearest bus pickup.

The conveyance would be paid from the home location to the nearest bus pickup.

To the Board Members of Prairie South School Division,

I am writing this letter as a follow-up to a meeting I had with Debra Olliver and Clarke Baker on August 3rd. The Broken Arrow Youth Ranch is located 20 kms south of the Village of Wood Mountain. The ranch is located 54 kms from Rockglen School and 49 kms from Glentworth School (on highway). We approached the school division in early 2008 about receiving a bus to Glentworth for Broken Arrow students. We were told at that time our property was outside the catch basin boundaries for Glentworth School, we could have a bus if our students went to Rockglen or we could meet a bus to Glentworth if we did not want to change schools. Therefore we have been driving our school-aged children approximately 56kms each day to meet the bus to and from school.

Our reasons for wanting to have the Broken Arrow students attend Glentworth Central School are varied:

- Our biological children have attended Glentworth School since 2001
- My wife, Lara, was on staff at Glentworth when the ranch ministry began.
- Children, we have fostered, prior to moving, all attended Glentworth School and we have developed an excellent working relationship with the staff and principals over the years.
- Prior to amalgamation, we had met with the Golden Plains School Division Board as well as with Glentworth's local board to talk about our ministry and we were promised their support and encouragement.
- The Alternative School year has proven to be a great benefit to our children over the years.

Had we been aware of Broken Arrow's location at the time of amalgamation we would have pleaded our case then. Unfortunately we didn't know the availability of this land nor had the finances to purchase it.

Our board representative, Shawn Davidson, recently made us aware of the "buffer zone" policy with regards to bussing boundaries within the division. Living in small communities, people discuss all kinds of things, so we have come across numerous situations where families are located outside a certain boundary yet attending a school of their choice. This is why we are contacting you at this time.

Clarke and Debra explained to us that, due to our location, it is not convenient to pick up the students from Broken Arrow. Though we are technically within the buffer zone, the previous pickup point is too far away. They explained to us that the costs of fuel, maintenance on buses, etc, are significant and that the Division is trying to minimize those costs. We understand completely since we have been transporting our students to meet the bus these past three

years. *(We are a charitable organization funded solely through donations; finances become extremely tight at times.)* Also, our situation is somewhat unique because our student numbers will not be decreasing as the years go on. In fact we hope to see them increasing on a yearly basis as the ministry grows. Therefore we have to run bigger and bigger vehicles to be able to continue transporting them to the bus.

Our desire is to see if we can reach some sort of an agreement that would be helpful for us but also not too much of a strain on the division or other families attending Glentworth School. If we were to receive a bus, we would want to be first on and last off since we know we live further away. Another possibility that Clarke mentioned was conveyance to help off-set our costs. We simply wanted to present our situation to you and thank you for your consideration in advance.

Sincerely,

Todd Moroz

A handwritten signature in black ink, appearing to read "Todd Moroz", with a stylized, sweeping flourish at the end.

House parent at Broken Arrow Youth Ranch

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 5.3 |
| Topic: | Prairie South Branding - Mission-Vision Statement, Tagline and Logo | | |
| Intent: | <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background: Prairie South School Division was established on January 1, 2006, following the amalgamation of seven legacy school divisions. In September 2005, the newly elected board of the South Central School Division No.210 invited all students to officially name the division as well as create a logo.

Current Status: Currently the Prairie South logo, that was chosen from the student competition, sends mixed messages. The shape of the division is clear, however the silhouetted figures have some negative interpretations. In addition the logo is a very literal interpretation of an amalgamation, and doesn't represent our current state.

As a division we are entering the mature stage of a transitional period. We are committed to our stakeholders, partners, and most of all to our students. We no longer consider ourselves to be the amalgamation of previous divisions. We are Prairie South schools. Descriptors like 'the Division', and 'PSSD' do not accurately describe us.

Pros and Cons: A logo and brand is often the first impression many people see. Prairie South had been working hard to meet and exceed industry best practises in education – including updating our facilities. By not updating our logo and brand to reflect who we are as a division we fall short on our investment.

Financial Implications: Some items will need to be updated. Signage for example. This doesn't need to be instant, it can roll out over time.

Governance Implications: A new mission statement will provide clarity of focus.

Legal Implications: minor, if any

Communications: communications launch will be required upon approval. The purpose of the Prairie South mission and logo is to

accurately represent the division as a brand, and effectively communicate who we are as a division. The design should be simple, recognizable and easy to remember. Careful consideration should be taken in the choice of colour, style, size, shape, font and overall design to ensure that our final logo sends the right message.

| Prepared By: | Date: | Attachments: |
|---------------------|--------------------|-------------------|
| Janice Thoroughgood | 21 September, 2011 | four logo options |

Recommendation:

1. That the board approve the mission/vision and positioning/tagline statements as presented.
2. That the board choose and approve one of the four logo options as presented.



AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 5.4 |
| Topic: | Rural Catchment Area Review | | |
| Intent: | <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background:

At the September 7, 2011 SSWAG meeting several aspects of transportation were discussed. The topics covered were catchment areas; buffer zone and transportation policy and effectiveness. In addition a motion was made by the Board in 2010-11 as follows:

"That the Board review the rural catchment area boundaries throughout the division for the 2011-2012 school year and that this be part of our community engagement process."

Current Status:

During the community engagement process last year some discussion took place regarding bussing. However the SSWAG committee feels that a more comprehensive review of catchment areas needs to be done in the rural areas. The SSWAG committee recommends that a Rural Catchment Review Committee be established that consists of the five rural trustees and administration as appropriate. The committee mandate would include consultation with any SCCs that might be affected.

Pros and Cons:

Pros:

Rural catchment areas will be reviewed.
Any inconsistencies from amalgamation will be dealt with.
Transportation efficiencies may be discovered.

Cons:

This will be a time consuming task.
It will likely take a few years to complete.

Financial Implications:

Additional cost of consultations and committee meetings.
The additional cost would be minimal.

Governance/Policy Implications:

This would require the Board to set up an additional standing committee.

Legal Implications:

Communications:

Board Highlights

| Prepared By: | Date: | Attachments: |
|---------------------|-----------------------|---------------------|
| Bernie Girardin | September 13, 2011 | n/a |

Recommendation:

That a Rural Catchment Review Committee be established. The mandate of the committee is to review current rural catchment areas and recommend changes where required. The committee will be comprised of the five rural trustees and administration as deemed appropriate. Prior to making recommendations for change the committee will have consulted with SCCs; bus drivers; school administration and transportation. This will be a standing committee of the Board.

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 5.5 |
| Topic: | SSBA Bylaw Amendments and Resolutions for the 2011 AGM | | |
| Intent: | <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background: The SSBA AGM is in November. They have sent notice that the deadline for bylaw amendments is October 14. The deadline for resolutions is October 28.

Current Status: A board discussion is required to determine if the Trustees wish to submit bylaw amendments or resolutions.

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

| | | |
|---------------------|--------------------|--|
| Prepared By: | Date: | Attachments: |
| Bernie Girardin | September 23, 2011 | Memorandum from SSBA Re: Submission of Bylaw Amendments and Resolutions for the 2011 AGM |

Recommendation:

MEMORANDUM

September 15, 2011

TO: Chairs, Boards of Education, Conseil scolaire fransaskois,
Directors of Education and Chief Financial Officers
cc. Resolutions and Policy Development Committee, Darren McKee
Ken Loehndorf, Catholic Section
Larry Huber, Public Section

FROM: Resolutions and Policy Development Committee

RE: Submission of Bylaw Amendments and Resolutions for the 2011 AGM

The 2011 Fall General Assembly will be held in Saskatoon at the Radisson Hotel on November 28 and 29, 2011. Resolutions and bylaw amendments are a key part of the Association's Annual General Meeting, which is part of the Fall General Assembly. The AGM is scheduled for November 28, 2011. The purpose of this memorandum is to remind boards of the resolutions and bylaw amendments process and to communicate deadlines for submission to the Committee for presentation by the Committee at the Annual General Meeting.

The Executive, a board of education, the Conseil scolaire fransaskois or a group established in accordance with Bylaw No. 8 are entitled to sponsor bylaw amendments and resolutions.

Bylaw Amendments:

1. Bylaw No. 13, Paragraph 4, states that bylaw amendments are to be submitted to the Resolutions and Policy Development Committee "at least 45 days prior to the day on which the annual general meeting commences".

This year the **deadline for submission of bylaw amendments** is 4:30 p.m. **October 14, 2011.**

2. Every bylaw amendment is to **be in writing** and **accompanied by a rationale explaining the background and reasons for the amendment**. An amendment to one provision of a bylaw may necessitate consequential changes to other parts of the bylaws, and those consequential amendments must also be included. If you require assistance in drafting a bylaw amendment or other information, please contact the Association General Counsel, Bonnie Ozirny:

Telephone: (306)569-0750 ext. 121;
e-mail: bozirny@saskschoolboards.ca

Fax: (306) 569-2317

3. The Committee will examine and edit proposed bylaw amendments.
4. The package of proposed bylaw amendments will be forwarded to boards and posted on the Association's website in early November.

Resolutions:

1. Bylaw No. 12, Paragraph 4, states that resolutions are to be submitted to the Resolutions and Policy Development Committee “at least 30 days prior” to the commencement of the general meeting at which they will be voted on. This year the **deadline for submission of resolutions** is 4:30 p.m., **October 28, 2011**. Resolutions received by the deadline will be presented by the Committee at the AGM.

(Paragraph 5 of Bylaw No. 12 provides for submission of resolutions that “directly relate to a matter that has arisen after the deadline for submission” at least 5 days prior to the commencement of the general meeting.)

2. Every resolution is to **be in writing** and **accompanied by a rationale explaining the background and reasons for the resolution**.

This year, in view of Resolution 5-E passed at the 2010 AGM (copy attached), the Committee asks sponsors to provide, where applicable, a brief comment generally as to the anticipated cost and staff resources that would be required to act on the resolution.

3. The Committee will examine, edit, and, where considered necessary, combine similar resolutions.
4. The package of resolutions to be presented by the Committee at the AGM will be e-mailed to boards, posted on the Association website in early November and included in the Fall General Assembly registration package.
5. Resolutions provide directives for action to the Association by its members and direction for development of Association position statements. To increase the effectiveness of resolutions, the wording of a resolution should, whenever possible, describe what boards of education or the Association will do, rather than directing others, over whom the Association has no control, to act.
6. Resolutions received by the deadline will be presented at the AGM by the Committee. Any board that wishes to present a resolution after the deadline for submission will have to obtain the consent of the delegates at the annual general meeting after all reported resolutions have been disposed of. (Bylaw No. 12, paragraph 6).

Bylaw amendments and resolutions must be submitted to the attention of Krista Lenius, Legal Assistant as follows:

Fax: (306) 569-2317

E-mail: klenius@saskschoolboards.ca

If you are submitting a bylaw amendment or resolution by e-mail, please telephone Krista at 569-0750, ext. 120, to confirm receipt of your e-mail.

Adopted at 2010 AGM

- 5-E BE IT RESOLVED** that from time to time when proposals for projects or services to be carried out by the Saskatchewan School Boards Association are put to member Boards for approval and those projects or services may have a cost and time component that will impact Association finances and staff time, it be required that all such proposals put to member Boards for consideration include the cost and time requirements to conduct the project or provide the service.

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 5.6 |
| Topic: | Alternative School Year | | |
| Intent: | <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background:

The Ministry of Education will extend approval of all existing alternative school year/school day arrangements until June 2013. It will review its position concerning such arrangements and may consider proposals for the 2013-2014 school year and beyond.

Current Status:

Four day school week - Glentworth, Gravelbourg (Elem & HS), Kincaid, Mankota, and Lafleche.

Tri-Semester - Caronport High

Modified School Year - Cornerstone Christian

Pros and Cons:

Support local initiatives.

Financial Implications:

**Governance/Policy
Implications:**

Legal Implications:

Communications:

| | | |
|---------------------|-----------------------|---------------------|
| Prepared By: | Date: | Attachments: |
| Barbara Compton | September 23, 2011 | N/A |

Recommendation:

Board approve existing alternative school year/school day arrangements in Prairie South School Division for the 2012-2013 school year. Administration will submit approval to Ministry of Education.

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 5.7 |
| Topic: | Disposal of Surplus Land | | |
| Intent: | <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background:

Administration has done a search of the ISC (land titles) web site for lands where title is registered in the name of Prairie South School Division or some other legacy board. We have found 106 properties, 4 of which are in the name of old school divisions. The properties should be disposed of as they have no value or use to the division but do represent a liability risk.

They include actual school sites, vacant lots, a lot with half a recycling depot on it, a school foundation being used as a garbage dump, pasture land, cultivated land, land that appears to have two inhabited houses on it, land in community pastures, one piece either just inside or just outside Grasslands National Park and in at least one case, land the adjacent land owner has been paying taxes on for a number of years.

The Education Act requires that the Ministry approve the disposal of all lands that were once used as a school site. If the land is valued in excess of \$2500 we are to offer it for sale by tender.

The farm credit website maintains a log of land sales and gives average values for land transactions in a municipality if there have been enough sales that an individual transaction cannot be traced to a specific deal. These values have been reviewed and based on them, none of the properties in the list would have a value of \$2500.

Current Status:

A process for the disposal of these lands has been developed and is presented on the attached page for review and for approval if it is acceptable to the board. Approval would include approval in principle to dispose all 106 properties. Once individual agreements have been reached for the disposal they will have to be brought back to the board for approval before submission to the Ministry.

Pros and Cons:

Pros: Disposing of the land will get rid of a liability risk to the school division.

The disposal may raise a nominal amount of revenue.

Cons: None.

Financial Implications: None

Governance Implications: N/A

Legal Implications: N/A

Communications: N/A

| Prepared By: | Date: | Attachments: |
|---------------------|-----------------------|--------------------------------------|
| Ron Purdy | September 23, 2011 | Process for Disposal of Surplus Land |

Recommendation:

It is recommended that Board approve the process for the disposal of surplus land.

Motion:

The Board of Education approves the process submitted for the disposal of surplus lands.

Process for Disposal of Surplus Land

1. Obtain a listing of all properties shown as being in Prairie South's name from the ISC website.
2. Print copies of titles with land locations.
3. Contact municipalities to see if they have any records showing that these lands were transferred to the current user of the land, if there is one.
4. Obtain photographs of accessible sites to determine how the land is currently being used.
5. Prepare a summary of the land including information from the photographs (type of land/building etc.).
6. Obtain values for recent land sales in that area where possible. The Education Act requires that real property with a value of \$2500 or more be sold by tender and advertised in two papers circulating in the division. Based on farm credit data it would appear that none of the properties would have a value in excess of \$2500.
7. If the land is outside the school division, arrange transfer to the appropriate school division.
8. Obtain Board approval to dispose of the lands listed.
9. Contact the surrounding land owner to determine if they have any documentation that would show that the land was purchased or should have been transferred in the past.
10. If there is documentation, obtain copies and submit it to the Ministry for approval to transfer the land to the owner named in the documents at the cost of transferring the land.
 - i) If there is an actual school site, contact the municipality first to determine if there is municipal interest in preserving the site. If there is interest, come to an agreement with the municipality for the transfer of the land to them for the cost of the transfer if any plus \$1. Sign an agreement that if the land is ever sold, the profits will be shared with the school division.
 - ii) If the adjacent land-owner has been using the land and paying taxes for it, offer to transfer the land to them whether there is documentation to show it should have been transferred in the past or not. They may have paid more than the current value of the land in taxes already.
 - iii) If the adjacent land-owner has been using the land but not paying taxes and there is no documentation to show that the land should have been transferred in the past, offer the land to the user at a reasonable cost.
 - iv) If the land is community pasture, and there is no documentation to show that the land should have been transferred to the government, offer the land for sale to the provincial government. If there is documentation transfer the land at the cost of the transfer if there is any.
 - v) If there are inhabited homes on the land or the land is part of a farm yard, and there is no documentation to show that the land should have been transferred to the person occupying it, offer to sell the land for a reasonable cost. If there is documentation that the land should have been transferred, transfer the land at cost of transfer if any.
 - vi) If the land is being used for a crop or a pasture, is not being taxed and there is no documentation to show that the land should have been transferred in the past, offer to sell the land to the adjacent owner at a reasonable cost.
 - vii) If the land is being used by a municipality or is an empty lot and there is no documentation to show that the land should have been transferred to the municipality offer to sell the land for a reasonable cost plus transfer fees if any.

11. If the surrounding land owner is not interested and the land is not an actual school site which the municipality would like to preserve, offer the land for sale by tender.
12. If no tenders are received offer the land to the municipality for \$1 to make a legal transfer.
13. Bring agreements for the disposal of the land to the Board for Approval.
14. The Ministry of Education must approve all transfers so once an agreement has been reached and approved by the Board it would be forwarded to the Ministry for approval. The Ministry said 4-8 weeks per parcel of land for approvals.
15. If the land transfer is approved by the ministry we would then work with ISC, the potential land owner or the municipality to arrange transfer of the property.

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 5.8 |
| Topic: | Records Disposal | | |
| Intent: | <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background:

Board Policy is that records be retained for the duration specified in the Saskatchewan Learning Records Retention and Disposal Schedule. They are to be retained and disposed of in accordance with the directives of the Education Act 1995, The Local Government Election Act and The Archives Act. The Local Authority and Freedom of Information and Protection of Privacy Act also requires that we not keep records with personal information any longer than the purpose for which the information was collected. The Acts require that the board approve the disposal of public records. They do not give instruction on non-public records. This board has chosen to approve the disposal of all records.

I have attached a listing of records that are past or at their time for disposal according to the Records Retention and Disposal Schedule. The record of disposal of records, i.e. the attached list, is a permanent record that must be retained forever.

A letter will be sent to the Saskatchewan Archives offering them the records which do not contain personal information. Any records offered to them which they are not interested in retaining will be shredded.

Current Status:

Records have been pulled and boxed for shredding.

Pros and Cons:

Pros: Shredding or other disposal of records should be done according to the retention and disposal schedule. In some cases it is required to be compliant with legislation. Shredding of records no longer required to be retained frees up space and reduces the record keeping for records on hand.

Cons: It is possible that at some point someone may decide it would be interesting to know about something in one of the records being disposed of that we are not required to dispose of. The likelihood of that is small and the record keeping requirements would be onerous for both space and maintaining a listing of records.

Financial Implications: None

Governance Implications: N/A

Legal Implications: N/A

Communications: N/A

| Prepared By: | Date: | Attachments: |
|---------------------|------------------|----------------------------|
| Ron Purdy | October 23, 2011 | Records Disposal 2011 list |

Recommendation:

It is recommended that Board approve the disposal of the records on the attached list.

Motion:

The Board of Education approves the disposal of the records on the list "Records for Disposal - 2011 Prairie South School Division #210.

Records for Disposal - 2011 Prairie South School Division #210

| Record | Division | Type | Start | Finish | Required Retention Period |
|---------------------------------|----------------------------|---|-------|--------|---------------------------|
| Accounts Payable | Prairie South | Invoices, check copies | 2003 | 2004 | 7 years |
| Accounts Receivable | Moose Jaw | Receipts, correspondence | 1974 | 1974 | 7 years |
| Acting Principal Reports | Golden Plains | Reports for payroll | 1997 | 2001 | 7 years |
| Architect Contracts | Moose Jaw | information on architects | 1977 | 1989 | 3 years |
| Assessment Notices | Moose Jaw | Assessment notices for MJSD1 properties | 1997 | 1997 | 7 years |
| Assessments | Wood River/Golden Plains | General Assessment information, Taxable assessments | 1996 | 2002 | 7 years |
| Attendance Officer | Wood River | Ministry Report, correspondence | 1980 | 1981 | 3 years |
| Attendance Officer Reports | Moose Jaw | Reports, correspondence | 1972 | 1981 | 3 years |
| Auction | Wood River | Receipts, bidders | 1991 | 1991 | 7 years |
| Auction | Wood River | Receipt, item list | 1997 | 1997 | 7 years |
| Audio Cine License | Legacy Boards | Invoices, Program Information | 2002 | 2004 | 7 years after expiration |
| Audit | Golden Plains | Supporting documentation | 2002 | 2003 | 3 years |
| Audit | Willow Bunch | Correspondence | 1952 | 1959 | 3 years |
| Audit File | Moose Jaw | Appointment letters, other correspondence | 1969 | 2001 | 3 years |
| Audit Files | Moose Jaw | Supporting documentation | 2000 | 2001 | 3 years |
| Bank | Thunder Creek | Statements, proposals, correspondence | 1991 | 1999 | 7 years |
| Bank Reconciliations | Red Coat Trail | Monthly and annual bank reconciliation | 2003 | 2003 | 7 years |
| Bank Statements | Red Coat Trail | Statements, correspondence, grant information | 2003 | 2003 | 7 years |
| Banking Tender | Borderland | Tender, submissions, correspondence | 1993 | 1999 | 3 years |
| Bateman Dispersal | Wood River | Auction statement, lists of items | 1997 | 1997 | 7 years |
| Budget Files | Willow Bunch | budget schedules, correspondence | 1948 | 1957 | 7 years |
| Budget Files | Moose Jaw | Requests, approvals, Decentralized amounts, grant information | 1969 | 1995 | 7 years |
| Car Allowance | Moose Jaw | Rates, employees etc | 1976 | 1995 | 7 years |
| Caretaker Contracts | Borderland | Agreements, resumes, applications, correspondence | 1957 | 1990 | 7 years after termination |
| CCRA | Borderland | Returns, publications, assessments | 1973 | 2002 | 7 years |
| Choices Contract | Moose Jaw | Contract, order details | 1989 | 1991 | 7 years after expiration |
| City of Moose Jaw Taxation | Moose Jaw | Tax information, abatements, correspondence | 1987 | 1993 | 7 years |
| Coffee Funds | Moose Jaw | Participant lists, fees, balances | 1987 | 1997 | 7 years |
| Columbia Computing/Turbo School | Moose Jaw | End of Columbia support, agreement to use Turbo School | 1989 | 1993 | 3 years after superseded |
| Commissioner for Oaths | Moose Jaw | Applications, approvals | 1983 | 1997 | 7 years |
| Community College | Moose Jaw | Correspondence, reports, fees, use of Schools | 1984 | 1992 | 7 years |
| Computer Systems | Moose Jaw | Baragar proposal, Substitute Program | 1995 | 1995 | 3 years |
| Computers | Willow Bunch/Golden Plains | Proposals, curriculum, questionnaire, correspondence | 1993 | 2002 | 3 years |
| Contingency Fund | Moose Jaw | Expenditures | 1978 | 1979 | 1 year |
| Co-op, Moose Jaw | Moose Jaw | Equity statements, T4A's | 1976 | 1993 | 7 years |
| Copier Tender | Borderland | tender, submissions | 2005 | 2005 | 3 years |
| Culture and Recreation Grants | Moose Jaw | Correspondence, allocations | 1983 | 1987 | 7 years |
| CUPE salary reimbursements | Moose Jaw | Invoices, correspondence | 1983 | 1994 | 7 years |
| Customs | Moose Jaw | Regulations, correspondence, claims | 1969 | 1990 | 7 years |

| | | | | | |
|------------------------------------|---------------|---|------|------|------------------------------|
| Debentures | Borderland | Correspondence/schedules | 1960 | 1960 | 7 years after last maturity |
| Debentures | Moose Jaw | Various Schools with varying in a range of maturities | 1988 | 1999 | 7 years after last maturity |
| Debentures | Wood River | Bylaws, debentures, correspondence | 1984 | 1993 | 7 years after last maturity |
| Debentures | Willow Bunch | Correspondence, receipts, bylaws, schedules | 1941 | 1956 | 7 years after last maturity |
| Decentralized Budgets | Golden Plains | Memos, budget amounts, forms | 2001 | 2004 | 7 years |
| Department of Education | Golden Plains | Board/officials annual reports to Ministry | 1995 | 1998 | 3 years after term of office |
| Department of Education-Grant | Borderland | Provincial Grant information, actual revenue and expenditure | 1994 | 1999 | 7 years |
| Deposit Receipts | Moose Jaw | Receipts, correspondence | 1986 | 1986 | 7 years |
| E& H Tax | Moose Jaw | Hemittances, registration, information bulletins, G/L printouts | 1970 | 1993 | 7 years |
| Emergency Contacts | Moose Jaw | Lists of contacts, parents contact information | 2003 | 2004 | 3 years |
| Empire Computers | Moose Jaw | computer purchase for Empire school | 1985 | 1986 | 3 years |
| Employment applications | Moose Jaw | Various positions | 2000 | 2005 | 1 year |
| Excise Tax | Golden Plains | Application for refund on fuel | 2002 | 2002 | 7 years |
| Facility Rentals | Borderland | Correspondence, receipts | 1977 | 1988 | 7 years |
| Financial Statement Information | Moose Jaw | Supporting information | 1969 | 1970 | 7 years |
| FOG-yellow forms | Thunder Creek | Budget forms for grant | 1996 | 2001 | 7 years |
| Form 42 | Moose Jaw | Educator Profiles | 1978 | 1990 | 3 years |
| Gas Tax | Moose Jaw | Program information, returns | 1975 | 1992 | 7 years |
| Grant Payments-electronic transfer | Moose Jaw | Deposit advice | 1989 | 1991 | 7 years |
| Grants | Moose Jaw | Payment vouchers, receipts, correspondence | 1979 | 1982 | 7 years |
| Grants | Moose Jaw | General Information, amounts, correspondence | 1957 | 2003 | 7 years |
| Grants | Borderland | Deposit advice, receipts | 1973 | 1991 | 7 years |
| Grants | Borderland | Provincial grant information | 2001 | 2003 | 7 years |
| Grants | Borderland | Provincial grant information, Decentralized | 2000 | 2000 | 7 years |
| Grants to Schools | Borderland | Amounts, correspondence re decentralized budgets | 1991 | 1999 | 7 years |
| Grants-FOG | Thunder Creek | Grant information, printouts | 1993 | 2001 | 7 years |
| GST Files | Borderland | Returns, brochures, correspondence | 1991 | 1992 | 7 years |
| GST Files | Golden Plains | Returns, brochures, correspondence | 1991 | 2003 | 7 years |
| GST Files | Moose Jaw | Information, correspondence | 1987 | 1994 | 7 years |
| GST Files | Moose Jaw | Claims | 1990 | 1990 | 7 years |
| GST Files | Moose Jaw | Returns, publications, supporting reports | 1991 | 2001 | 7 years |
| GST Files | Moose Jaw | Forms, register schools as separate entities | 1990 | 1996 | 7 years |
| GST Files | Wood River | Returns, brochures, correspondence | 1991 | 1993 | 7 years |
| Hertz Bus | Moose Jaw | Tender, correspondence evaluation | 1993 | 1997 | 3 years |
| Honorariums | Moose Jaw | Payments, CRA Employers Payroll Deduction Guide | 1984 | 1986 | 7 years |
| HRDC returns | Golden Plains | Returns for EI rate reduction | 1991 | 2000 | 7 years |
| Income Tax | Moose Jaw | T-4 preparation information, information bulletins, forms | 1968 | 1989 | 7 years |
| Inservice | Moose Jaw | Topic requests, absence reports | 1985 | 1993 | 3 years |
| Internship Seminars | Moose Jaw | Invoices, Applications for Leave, lists | 1992 | 2002 | 7 years |
| King Edward Excise Tax Refund | Moose Jaw | Refund applications, supporting documentation | 1977 | 1978 | 7 years |
| Maintenance Contracts | Moose Jaw | Who won, rates etc. | 1988 | 1989 | 3 years |
| Municipalities | Thunder Creek | Statements of taxable assessment, correspondence | 1990 | 1992 | 7 years |
| Occupational Health and Safety | Moose Jaw | Palliser Heights minutes, forms, program information | 1999 | 2001 | 7 years |
| Office Computerization | Moose Jaw | Consultant proposal, strategic plan, correspondence | 1985 | 1993 | 3 years |

| | | | | | |
|--------------------------------------|----------------|--|------|------|------------------------------|
| Old School District Loans | Willow Bunch | Correspondence, payment schedules, statements | 1949 | 1952 | 7 years after last maturity |
| Payroll Direct Deposit Files | Moose Jaw | General information, electronic program files | 1995 | 1997 | 3 years after superseded |
| Peacock Excise Tax Refund | Moose Jaw | Claims, receipts | 1975 | 1979 | 7 years |
| Peacock Shows | Moose Jaw | Budgets, correspondence, show information | 1974 | 1990 | 7 years |
| Pension Plan Returns | Moose Jaw | CRA, Sask labor returns | 1975 | 1994 | 7 years |
| Petty Cash | Moose Jaw | Request | 1987 | 1987 | 7 years |
| Principal's Assignments | Moose Jaw | Schools, applications, release hours | 1978 | 1991 | 1 year |
| Professional Development | Moose Jaw | Conference Approval Forms | 2005 | 2005 | 3 years |
| Provincial Government Loan | Willow Bunch | Loan amounts, payment schedules, correspondence | 1953 | 1964 | 7 years after final payment |
| Receiver General | Golden Plains | Returns, brochures, correspondence | 2002 | 2003 | 7 years |
| Reserves | Moose Jaw | Schedules, reports | 1965 | 1990 | 1 year |
| RP0001 | Golden Plains | T4's and supporting documents | 2001 | 2001 | 7 years |
| RP0002 | Golden Plains | T4A's and supporting documents | 2002 | 2002 | 7 years |
| Salary Reimbursements | Moose Jaw | Reimbursements for secondments from Dept of Education | 1982 | 1991 | 7 years |
| Sales and Excise Tax | Moose Jaw | Correspondence, information, claims | 1964 | 1994 | 7 years |
| Sask. Learning Secondments | Thunder Creek | Correspondence, invoices | 1995 | 2002 | 7 years |
| Saskatchewan School Trustees | Moose Jaw | Group tendering | 1994 | 2002 | 3 years |
| Saskatchewan School Trustees | Moose Jaw | Accounting Payroll service correspondence/info | 1989 | 1990 | 7 years |
| School Budgets | Wood Mountain | Amounts, correspondence re decentralized budgets | 1969 | 1990 | 7 years |
| School Business Officials | Moose Jaw | Correspondence, fees, meetings etc | 1982 | 1992 | 7 years |
| School Facilities Planning | Moose Jaw | Report by W.M. Tombs | 1959 | 1959 | 3 years |
| School Finance Paper | Moose Jaw | Finance paper from SSTA | 1976 | 1976 | 3 years |
| School Officials | Gravelbourg SD | Report to Ministry of school officials | 1959 | 1996 | 3 years after term of office |
| Science Fair | Moose Jaw | General Information, correspondence, receipts | 1991 | 2003 | 7 years |
| Secondment Invoices | Moose Jaw | Invoices | 1993 | 1993 | 7 years |
| Secretary Treasurer Files | Borderland | Sasbo, SSTA information, correspondence | 1976 | 2000 | 7 years |
| Secretary Treasurer Reports | Borderland | Assume reports to board | 2003 | 2003 | 3 years |
| Special Ed. Files | Prairie South | Students born in 1984 | 1984 | 1984 | 3 years after turn 22 |
| Special Levies | Borderland | Correspondence with Municipalities | 1968 | 1970 | 7 years |
| Stolen Property | Moose Jaw | individual incidents | 1986 | 1995 | 1 year |
| Teacherage files | Golden Plains | Correspondence, repairs, rent | 1990 | 2000 | 7 years |
| Teacherage files | Borderland | Correspondence, repairs, rent | 1955 | 1960 | 7 years |
| Teacherage files | Borderland | Correspondence, repairs, rent | 1996 | 1998 | 7 years |
| Telephones | Moose Jaw | Correspondence, approvals, sales agreements, proposals | 1969 | 1995 | 3 years |
| Tender-Demolition of old Kincaid Sch | Wood River | Tenders, correspondence | 1995 | 1995 | 3 years |
| Tenders | Thunder Creek | Various tenders, group tendering information | 1990 | 1995 | 3 years |
| Tractor | Moose Jaw | Tractor purchase | 1988 | 1988 | 3 years |
| Trailer License Fees | Borderland | Correspondence w/municipalities | 1964 | 1974 | 7 years |
| Transportation Contract | Moose Jaw | Correspondence, contracts | 1984 | 1993 | 7 years after termination |
| Tri-Tabs | Moose Jaw | File re Shared tables/chairs | 1988 | 1993 | 7 years after termination |
| Trustees Declaration of Office | Moose Jaw | Declarations | 1961 | 2003 | End of term of Office |
| Trustees Indemnity | Moose Jaw | Rates, correspondence, reports | 1985 | 1998 | 7 years |
| Tuition | Moose Jaw | Rates, rules, correspondence, schedules | 1972 | 2002 | 7 years |

| | | | | | |
|--------------------------------------|----------------|--|------|------|---------------------------|
| Tutoring | Moose Jaw | Correspondence, school programs | 1974 | 1979 | 7 years |
| Unemployment Insurance | Moose Jaw | Program information, correspondence, returns | 1963 | 1989 | 7 years |
| United Way Appeal | Moose Jaw | Correspondence, payroll deductions/program information | 1975 | 1999 | 7 years |
| Vacations | Moose Jaw | Forms, requests | 1972 | 1977 | 3 years after termination |
| Vocational Education subjects/survey | Moose Jaw | Report | 1991 | 1991 | 3 years |
| Ward System | Moose Jaw | Provincial feasibility study from 1980 | 1980 | 1980 | 3 years |
| WCB Files | Gravelbourg SD | Claims, returns, correspondence | 1976 | 1992 | 7 years |
| WCB Files | Borderland | Claims, returns, correspondence | 1991 | 1995 | 7 years |
| WCB Files | Borderland | Claims, returns, correspondence | 2002 | 2003 | 7 years |
| WCB Files | Moose Jaw | Program information, correspondence, returns, claims | 1986 | 2003 | 7 years |
| WCB Files | Thunder Creek | Program information, rates, statements | 2000 | 2002 | 7 years |
| WHMIS | Moose Jaw | Program information, Correspondence re training sessions | 1988 | 1997 | 7 years |
| Xerox | Moose Jaw | Lease agreements, meter reads | 1968 | 1984 | 7 years after termination |
| Yard Aide Tender | Moose Jaw | Tenders, rates, correspondence | 1988 | 2001 | 3 years |
| Youth Employment Program | Moose Jaw | Information, staff hired, HRDC returns | 1985 | 2001 | 7 years |

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 6.1 |
| Topic: | Childcare Allowance for Trustees | | |
| Intent: | <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background:

At the September board meeting the following inquiry was made:

- Develop \$50/day maximum childcare expense claim for board members to attend school board meetings, planning meetings, SCC and other board meetings.

Current Status:

A survey of Boards in the province indicate that none of them have a childcare allowance. Twenty boards responded to the survey. The income tax act allows for Trustees to receive 1/3 of their indemnity tax free to cover expenses related to acting in the role of a trustee. Board policy 103 states the following:

One-third of the sum paid each Board member for services rendered is to be designated as having been paid in respect of general expenses incurred by the member that were necessary and incidental to the discharge of his or her duties.

Pros and Cons:

Financial Implications:

This would depend on the amount of the allowance and the criteria for receiving the allowance.

Governance/Policy Implications:

Legal Implications:

Communications:

| | | |
|---------------------|--------------------|---------------------|
| Prepared By: | Date: | Attachments: |
| Bernie Girardin | September 20, 2011 | |

Recommendation:

Board discussion required.

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 6.2 |
| Topic: | Monitoring Reports for November and December 2011 | | |
| Intent: | <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background: On the Continuous Agenda that was approved at the May 3, 2011 board meeting, the Monitoring Report for November was Smooth Transitions and for December it was Higher Literacy & Achievement.

Current Status: The AFL reports have been received by the school division earlier than in the past and we would like them presented to the board at the November meeting allowing us to send the reports to the schools following the November board meeting. Therefore, we are requesting that the Monitoring Reports for November and December be swapped. Higher Literacy and Achievement will present the AFL reports at the November meeting and Smooth Transitions at the December meeting.

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

| | | |
|---------------------|--------------------|---------------------|
| Prepared By: | Date: | Attachments: |
| Jeff Finell | September 22, 2011 | Continuous Agenda |

Recommendation:
Board Discussion

CONTINUOUS AGENDA

2011-2012

| | |
|------------------|---|
| September | <ul style="list-style-type: none">• Regular and Organizational Meeting: September 6• Public Engagement with SSBA: September 20 |
| October | <ul style="list-style-type: none">• Regular Meeting: October 4• Monitoring Report: Equitable Opportunities• Board Retreat: October 25 (9:00 a.m.–4:00 p.m.) and 26 (8:00 a.m.-noon): Public Engagement and Communications Strategy |
| November | <ul style="list-style-type: none">• Regular Meeting: November 1• Monitoring Report: Smooth Transitions• Planning Meeting: November 15: Budget Assumptions for 2012-13 |
| December | <ul style="list-style-type: none">• Regular Meeting: December 13• Monitoring Report: Higher Literacy & Achievement• Audited Financial Statement/Public Accounts |
| January | <ul style="list-style-type: none">• Regular Meeting: January 10• Monitoring Report: Strong System-Wide Accountability & Governance• Monitoring Report: 1st Quarter – Business• Planning Meeting: January 11: Budget Assumptions/Focus |
| February | <ul style="list-style-type: none">• Regular Meeting: February 7• Baragar Forecast• Annual Meeting of Electors – Discussion• 5 Year Capital Plan Approval• Planning Meeting: February 14: Budget Assumptions/Focus |
| March | <ul style="list-style-type: none">• Regular Meeting: March 6• Monitoring Report: 2nd Quarter – Business• Planning Meeting: March 20: Budget Discussion |
| April | <ul style="list-style-type: none">• Regular Meeting: April 3• Annual Meeting of Electors: April 3 (7:00 p.m.)• Planning Meeting: April 17: Budget Discussion/Review |
| May | <ul style="list-style-type: none">• Regular Meeting: May 1• Monitoring Report: In Motion• Budget Approval• Planning Meeting: May 15 |
| June | <ul style="list-style-type: none">• Regular Meeting: June 5• Monitoring Report: 3rd Quarter – Business• Bursary Report• Planning Meeting: June 19 |

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 6.3 |
| Topic: | Alternative School Year | | |
| Intent: | <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background:

The Ministry of Education has approved the alternative school year arrangements in Prairie South until the end of the 2013 school year. Should the Board want to continue these arrangements beyond the 2013 school year and consider further applications preparations should be in order.

In the past, Prairie South contracted the Saskatchewan Educational Leadership Unit (SELU) to conduct a study, under the leadership of Larry Sackney.

Dr. Sackney gathered information on a number of indicators (attendance, achievement, parent and staff perspectives, etc.) from the six schools using the alternative school year and from six schools using the traditional calendar, for comparison purposes.

This review allowed the Board to make decisions on the calendar year based on data and documented outcomes.

This review was:

- conducted by an impartial, well-respected outside party;
- aligned with division efforts to make informed decisions based on data and student outcomes; and
- required by the province as part of its ongoing monitoring of alternative calendar years.

Current Status:

Four day school week- Glentworth, Gravelbourg, Kincaid, Mankota, and Lafleche

Tri-Semester- Caronport

Modified School Year- Cornerstone Christian
Coronach, Rockglen and Chaplin made inquiries on the process for application.

Pros and Cons:

Support local initiatives.

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

| Prepared By: | Date: | Attachments: |
|---------------------|-----------------------|---------------------|
| Barbara Compton | September 23, 2011 | n/a |

Recommendation:

1. Board consider engaging SELU in the Fall of 2013 to conduct study for existing alternative arrangements and potentially interested schools for the 2013-2014 school year.
2. Board not encourage new applications for the 2012-2013 school year.

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 6.4 |
| Topic: | SSBA Feedback Request | | |
| Intent: | <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background:

The SSBA Resolutions and Policy Development Committee is seeking feedback from Boards on proposed position statements and proposed executive policy. The feedback is sought on the following proposed position statements:
Public Engagement
Assessment of Student Achievement

Prioritization of resolutions for Action - Proposed Executive Policy.

Current Status:

A board discussion is required to determine feedback as requested by the SSBA

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

| | | |
|---------------------|--------------------|--|
| Prepared By: | Date: | Attachments: |
| Bernie Girardin | September 23, 2011 | Resolutions and Policy Development Committee: Request for Feedback from Boards of Education. |

Recommendation:

Board Discussion

Resolutions and Policy Development Committee
Request for Feedback from Boards of Education
Proposed Position Statements; Proposed Executive Policy

September 2011

Introduction

This package contains:

- Information on 3 items that the Resolutions Policy Development Committee is seeking feedback to inform its work and recommendations to the Executive: new Position Statement on “Public Engagement”; revised Position Statement on “Assessment of Student Achievement” resulting from the required cyclical review of existing position statements; and the proposed Executive policy, “Prioritization of Resolutions for Action”. Consultation on the two proposed position statements is in its final stage.
- One Feedback form for submission of comments and suggestions on the 3 items.

We request feedback from your board of education and CEF by October 24, 2011. We realize that this is a tight timeframe for boards and the CEF at this very busy time of year. Discussion of this information at a meeting of your board is very much appreciated, and your comments are invaluable to the Executive’s consideration of new position statements that it will consider sponsoring as resolutions to the annual general meeting for a vote by the membership.

Association Position Statements

Association position statements address key issues in the K-12 publicly funded education system. They describe the collective beliefs of boards of education and the CEF, and guide united action by boards, the CEF and their Association in advocacy. Statements within a position statement are broad statements articulating a position or objective. They state “what” rather than “how to”.

Position Statement 1.1, Development of Position Statements, contains the process for development. Because the statements represent the shared views of the membership, it is the membership that votes on their adoption.

Position Statement 1.1 requires that an existing position statement is to be reviewed on a five-year cycle. The revised position statement of Assessment of Student Achievement results from that requirement for review.

Proposed New Position Statement – Public Engagement

The proposed new Position Statement, 1.3, on Public Engagement is included below. The Association currently does not have a position statement on public engagement, other than what is captured in two points contained in Position Statement 1.2, Local Governance of Education. The Executive is of the opinion that, because public engagement is such an integral component of effective governance, it warrants a specific position statement. The wording of the proposed position statement mirrors the draft position statement recommended in the report of the Public Engagement Working Advisory Committee, with only very minor changes in wording.

The Public Engagement WAG reported to the membership on its work as it was in progress, and its Report was submitted and presented to boards and the CEF.

The proposed new Position Statement:

DRAFT NEW POSITION STATEMENT

Position 1.3: Public Engagement

Boards of education/CSF value and support meaningful parent, school community council/conseil des écoles and public engagement to enhance schools in Saskatchewan and higher levels of student achievement.

- 1. Parents and guardians are supported as the primary contributors to student success.**
- 2. School community councils/conseil des écoles are supported as valued partners in education to mobilize their communities to strengthen student achievement.**
- 3. Continuous conversations with the community are planned to sustain the public's commitment to our schools.**

Proposed Revised Position Statement – Assessment of Student Achievement

Boards of education and the CEF were provided with information on the review of the current position statement, Assessment of Student Achievement, and their feedback requested in the spring. The Committee considered the feedback and reported to the Executive. The proposed revised position statement was drafted taking into account the feedback and direction from the Executive.

Feedback from members and the Executive suggest that no major changes are required to the key, broad statements contained in the current position statement. The Committee has developed a new draft that reflects the broad statements of the current position but deletes subpoints that can have the potential of being limiting or of becoming more easily and quickly outdated. The draft sets out the statements in a format that is consistent with recently adopted position statements. The last point in the current position statement, regarding maintenance of student records, has been deleted because it does not speak to what assessment of student achievement should strive to accomplish.

The proposed revised Position Statement:

**Draft Position Statement –
Resulting from Review of Current Position Statement**

Position 2.2:

Assessment of Student Achievement

The board of education/CSF, as the governing body accountable for the education of children, has a critical interest in student achievement. Boards of education/CSF require valid and reliable information concerning student achievement to inform decisions and the allocation of resources for the improvement of student learning within their school divisions.

Boards of education/CSF and their Association work together to strengthen the capacity of the publicly funded school system to establish policies and procedures to:

- 1. Adopt clear expectations for student achievement to focus board/CSF resources on the improvement of student learning;**
- 2. Monitor student achievement data on a predetermined timeframe from a variety of perspectives;**
- 3. Support professional staff in the work of appropriately assessing and reporting student achievement information.**
- 4. Support professional staff in the planning and organization of increasingly effective programs and learning environments designed to further strengthen student learning;**
- 5. Ensure appropriate administrative procedures are established for collecting, analyzing, reporting and using assessment data to monitor and improve student achievement;**

6. Ensure student achievement information is communicated to students and parents in a format that is easily understood, accurate and of practical value;

7. Ensure achievement information is reported to the public in a clearly written and illustrated format to display significant change over time.

Proposed Executive Policy – Prioritization of Resolutions for Action

The Executive's governance policies set out how the Executive does its work and the parameters within which administration performs its functions. Due to the nature and purpose of those policies, those policies are adopted by the Executive and do not require adoption by the membership. However, the Executive wishes to seek feedback of the membership with respect to a new Executive policy before it adopts such a policy.

The policy relates to the considerations that the Executive takes into account as it determines action to be taken on resolutions adopted by the membership at a general meeting. The membership directs action by the Association and shapes the work of the Association through the resolutions process. While the Executive and administration have placed an increased focus on action on resolutions in the last several years, the Executive, in its commitment to transparency, wishes to formalize the considerations it takes into account in determining action on a resolution, so that the membership can be assured that directions for action from the membership are taken seriously and are prioritized within a specific set of criteria. Further, action on resolutions must be taken into account in development of the Association's strategic plan and approved budget. Resolutions adopted at an AGM late in a specific calendar year will not have been included in consideration of the strategic plan or approval of the budget, at that same AGM, for the upcoming year.

The Executive notes that resolutions, other than the budget resolution and resolutions to adopt position statements, require a simple majority of votes cast in favour for adoption. Consequently, prioritization for action based on a percentage of support as the first or predominant criterion would be inconsistent with the bylaw requirements for adoption of resolutions. The draft policy reflects that point.

Paragraph 8 of the draft policy endeavours to address resolution 5-E adopted at the 2010 AGM. The resolution states:

5-E BE IT RESOLVED that from time to time when proposals for projects or services to be carried out by the Saskatchewan School Boards Association are put to member Boards for approval and those projects or services may have a cost and time component that will impact Association finances and staff time, it be required that all such proposals put to member Boards for

consideration include the cost and time requirements to conduct the project or provide the service.

The objective of such a requirement is to have sponsors turn their minds to the aspect of cost, in terms of specific budgetary allocation that may be required and staff time, but not impose an onerous requirement on sponsors that might dissuade sponsors from submitting resolutions.

The proposed draft Executive policy:

EXECUTIVE POLICY NO. 17: Prioritization of Resolutions for Action

The Executive values the direction of boards of education with respect to the work of the Association provided by way of adoption of resolutions. Resolutions play a significant role in development of the Association's strategic plan.

- 1. Resolutions adopted by the membership will be acted upon within a three-year period following the date of adoption.**
- 2. A resolution that has been adopted may not be submitted again for consideration of the membership during the three-year period for action.**
- 3. Notwithstanding section 2, if a resolution that has been adopted is not prioritized to be acted upon within 18 months of the date of adoption, a sponsor may submit the resolution during the three-year period for the purpose of obtaining support for higher priority for action.**
- 4. On the expiration of three years from the date of adoption of a resolution, no further action will be taken even if the objective of the resolution has not been fully achieved. A sponsor may submit a similar resolution after that period for consideration again by the membership.**
- 5. In prioritizing resolutions adopted by the membership, the Executive shall take the following considerations into account:**
 - (a) whether the action directed falls within a strategic initiative of the strategic plan for the year following the annual general meeting or can be easily incorporated into the workplan of the Association within the approved operating budget for the year;**

- (b) the urgent or emergent nature of the action being directed, regardless of budget implications;
 - (c) the impact on boards of not acting on the resolution in the year following its adoption;
 - (d) if the resolution is not prioritized for action in the year following its adoption, the Executive shall determine when it will be acted upon;
 - (e) percentage of support adopting a resolution shall not be the first or predominant consideration in prioritization of a resolution for action.
- 6. The Executive will inform the membership of its prioritization for action within 90 days of the date of which the resolution was adopted.
- 7. The Executive will ensure that reporting on resolutions occurs at least annually and that the report includes all resolutions adopted in the previous three years.
- 8. The sponsor shall, in submitting a resolution to the Resolutions and Policy Development Committee or when moving a resolution from the floor during a general meeting, when applicable, include a statement of the Association resources that the sponsor considers to be necessary to appropriately act on the resolution.

Board Feedback Form

Board of Education: _____

Contact Person: _____

A. New Position Statement 1.3: Public Engagement:

1. Which of the statements does your Board agree with?

2. Are there key broad statements in the area of Public Engagement that your Board feels should be added, and why?

3. Other comments (feel free to attach additional pages)

B. Revised Position Statement 2.2: Assessment of Student Achievement:

1. Which of the statements does your Board agree with?

2. Are there key broad statements in the area of Assessment of Student Achievement that your Board feels should be added, and why?

3. Other comments (feel free to attach additional pages)

C. Proposed new Executive Policy – Prioritization of Resolutions for Action:

1. Please list any concerns that your Board may have about the process/considerations set out in the proposed new Executive policy:

2. Should anything be added? Deleted?

3. Other comments:

Please submit to the Association office to the attention of the Resolutions & Policy Development Committee as follows:

By Fax: (306)569-2317

By Email: klenius@saskschoolboards.ca

THANK YOU

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 6.5 |
| Topic: | Enrollments | | |
| Intent: | <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background: Enrollment information will be presented to trustees at the October 4 meeting.

Current Status:

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

| | | |
|---------------------|--------------------|-------------------------------------|
| Prepared By: | Date: | Attachments: |
| Ron Purdy | September 23, 2011 | Will be distributed at the meeting. |

Recommendation:

Board Discussion.

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 6.6 |
| Topic: | Substitute Usage Report | | |
| Intent: | <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background: A copy of the September 1-30, 2011 Substitute Usage Report will be distributed at the October 4 Meeting.

Current Status:

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications:

| | | |
|---------------------|--------------------|-------------------------------------|
| Prepared By: | Date: | Attachments: |
| Ryan Boughen | September 26, 2011 | Will be distributed at the meeting. |

Recommendation:

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 7.2 |
| Topic: | Tender Report | | |
| Intent: | <input type="checkbox"/> Decision <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background: Board has requested a monthly report of tenders awarded which exceed the limits of Administrative policy AP 706, which details tender award limits. The policy is as follows:

The Board of Education is responsible for the award of tenders for capital expenditures for motor vehicles, furniture and fixtures, equipment and educational materials and supplies exceeding \$20,000, capital expenditures for building materials exceeding \$40,000, contracts for other capital works exceeding \$100,000, and transportation services exceeding \$50,000.

This report covers the period from August 26, 2011 to September 23, 2011.

Current Status: A tender was issued for the supply and installation of an automated temperature control system for the boilers at Rockglen, Coronach and Mossbank.
A tender was issued for the supply and installation of an automated temperature control system for boilers, rooftop units and fans at Assiniboia High School.

Pros and Cons:

Financial Implications: The tender the automated temperature control system at Rockglen, Coronach and Mossbank was awarded to Johnson Controls of Regina for a cost of \$34,634.
The tender for the automated temperature control system for Assiniboia High was awarded to Prairie Controls of Regina for a cost of \$69,400.

Governance Implications: N/A

Legal Implications: N/A

Communications: N/A

| | | |
|---------------------|--------------------|---------------------|
| Prepared By: | Date: | Attachments: |
| Ron Purdy | September 23, 2011 | |

Recommendation:

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|-----|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 7.3 |
| Topic: | Out of Province Excursion - Central Collegiate to Assessippi, MB | | |
| Intent: | <input type="checkbox"/> Decision <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Information | | |

Background: Central Collegiate's Overnight Excursion/Outdoor Education request to Assessippi, MB is attached.

Current Status:

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

| | | |
|---------------------|--------------------|---------------------|
| Prepared By: | Date: | Attachments: |
| Derrick Huschi | September 22, 2011 | Excursion Request |

Recommendation:

To approve Central Collegiate's trip to Assessippi, MB as per the outline provided.



Prairie South School Division No. 210

15 Thatcher Drive East
Moose Jaw, SK S6J 1L8

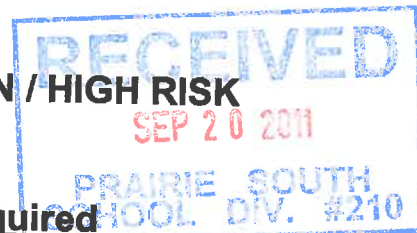
Phone: (306) 694-1200 Fax: (306) 694-4955
Outside the Moose Jaw Area: 1-877-434-1200

www.prairiesouth.ca

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK

ACTIVITIES APPLICATION FORM

Division Office Administration Approval Required



A. INFORMATION

| | | |
|--|--|-----------------------------------|
| Name of Teacher: <u>Malinda Strueby</u> | | School: <u>Central Collegiate</u> |
| Type of Activity: | <input type="checkbox"/> Curricular <input checked="" type="checkbox"/> Extra-Curricular <u>Wellness 10, PE 20/30</u> <input type="checkbox"/> High Risk Activity _____ | |
| Grade Level: <u>10-12</u> | Number of Students: <u>100</u> | |
| Destination: <u>Assessippi / Russell Manitoba</u> | Trip Date: <u>Jan 11/12</u> | |
| Number of School Days (Partial/Full): <u>2</u> | | |
| Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input checked="" type="checkbox"/> Other: <u>Moose Mountain Bus Lines</u> <input type="checkbox"/> Travel by Car/Van (List names of drivers): _____ | | |
| Number of Teachers, Parents, Chaperones: <u>6</u> | | |
| Qualifications/Certifications of Teachers, Parents, Chaperones: | | |
| <input checked="" type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input type="checkbox"/> Other _____ | | |

B. SAFETY GUIDELINES

- ☒ Parent consent forms and medical information including the Health Card Number will be obtained.
- ☒ Evacuation Plan is in place and will be communicated to appropriate individuals.
- ☒ Designated supervisor has access to emergency vehicles at all times.
- ☒ Access to cellular or satellite phone or other communication device.
- ☒ A list of emergency telephone numbers will be formulated.
- ☒ Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education.
- ☒ Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines.
- ☒ Male and Female Chaperones for a co-ed activity.

C. BUDGET

- ❖ Anticipated Budget \$2163.00 for bus x 2 =
- ❖ Description of Funding Sources student - partial school (for chaperones)
- ❖ Out of Pocket Cost per Participant see attached document

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES

- Students will participate in physical activities and outdoor activities that promote "Life Long Activity"
- Students will develop skills related to the outdoors which will make them more comfortable in an outdoor environment.
- Students will display increased self-confidence, self-sufficiency and individual initiative
- Students will develop an awareness and respect for natural environment
- Students will participate in activities in aquatic settings

E. LEARNING ACTIVITIES (Outline prior training for outdoor education and high risk activities)

- a) Pre-Excursion Learning
 - skills / techniques for proper dress / warmth.
 - safety procedures while participating in outdoor activities
 - debrief basic skiing / snowboarding skills (theory)
- b) Excursion Learning
 - students will take ski / snowboard lesson
 - students will participate in leisurely ski & swimming.
- c) Post-Excursion Learning
 - reflection process
 -

F. SCHEDULE OF ACTIVITIES

Day 1

- depart Central at 6:30 a.m.
- arrive Asessippi at 10:00am
- orientation / ski
- lunch - group at noon
- 5 p.m. - arrive at hotel
- 6 p.m. supper
- 7 pm - swim / movie

11 pm - lights out.

Day 2

- 7:00 am wake up
- 8:00 am continental breakfast
- 9:00 am load bus
- 10:00 am ski
- 4:00 pm load bus
- 8:00 pm arrive at Central

Malinda Stuehly
Teacher Signature

June 28/2011
Date

[Signature]
Principal Signature

Sept 19, 2011
Date

Director/Superintendent Signature



Request Approved



Request Denied

Dear Mr. Huschi,

On behalf of Central Collegiate School, I would like to request consideration to accept our proposal for an overnight Physical Education Experience to Asessippi, Manitoba. We would like to allow our students who are enrolled in Wellness 10, Physical Education 20/30, and Outdoor Education 20, the opportunity to experience this unique setting while striving towards the aim of physical education; lifelong participation and wellness. I have been asked whether I have considered taking our students to Table Mountain, North Battleford. In all honesty, I have never skied there before and would feel the need to do so before making a decision to take students to that location. I did look at the website and I still feel as though the Asessippi Ski Resort is superior for the type of excursion we are trying to run.

I have had the opportunity to take our students to Asessippi, Manitoba, and I have felt that the experience has been exceptional. The Ski Resort offers fantastic service and offers a variety of runs that challenges both the beginner and the experienced. The Coordinators at Asessippi have been very accommodating and ensure that all students are properly educated and trained prior to allowing them on the ski hill. All students must take a mandatory ski lesson. Upon arrival, students will be made aware of the rules and policies of the hill, as well as how first aid can be accessed. The eating and gathering areas are very comparable to a resort such as Lake Louise, but on a smaller scale. Asessippi Resort has all equipment labelled and sized prior to arrival, except for bindings and ski poles which will be sized upon arrival, this allows for maximum learning time. I find that Asessippi is a great beginner hill. From my skiing experience (I have skied outside of Medicine Hat, at Broadview, Fernie, Nakiska, Sunshine and Ski, White Fish, Lake Louise), I feel that this resort best resembles a ski mountain but at the same time, is nestled in a small prairie setting to create a small scale experience. When we journeyed out to Asessippi in 2010, the trip took us a little over 3 hours—we were skiing by 10:30 a.m.!

Another reason why Asessippi is the location of choice is that the accommodations at Russell Inn are top notch! I was very impressed after my last stay. My co-teachers and myself have planned a number of extra-curricular excursion and we felt that this hotel offered the best service that we have ever received in the past. The hotel offers a continental breakfast, on site food, pizza delivery, movies for large groups, a pool with water slide and large rooms to decrease costs (6 to a room). They also have night time security that asks for a curfew from us and they monitor the halls for any breach of that curfew, they put tape on the exterior of the doors and they require a list of all attending in each room. I have never had such amazing security offered to us anywhere else.

The number one reason for attending Asessippi is that this resort is one that would challenge the experienced, but is not overwhelming for the beginner. I think this resort is one that could "hook" a student onto lifelong physical activity through the winter sport of skiing/snowboarding. Skiing is also a recreational activity that fosters great social relationships—this resort is just the right size to ensure that students see each other plenty and have the opportunity to foster relationships.

Please consider our application to attend Asessippi, with great gratitude,

Malinda Strueby
Physical Education
Central Collegiate

Curriculum Learning Outcomes

Foundational Objective:

Students will develop skills related to the outdoors which will make them more comfortable in an outdoor environment.

Students will develop skills which promote lifelong outdoor leisure pursuits.

Students will develop an appreciation of and respect for the outdoor environment.

Learning Objectives:

Students will display an understanding of the terminology, rules, safety concepts, mechanical principles and current developments that apply to outdoor pursuits.

Students will display increased self-confidence, self-sufficiency and individual initiative.

Students will develop the basic movement patterns and performance cues related to outdoor pursuits.

Students will develop an awareness of the potential of the natural environment for worthwhile lifetime outdoor pursuits in all seasons.

Students will develop an appreciation and respect for the natural environment.

Students will develop social skills that promote acceptable standards of behavior and positive relationships with each other and the environment.

Students will develop an appreciation of the contribution outdoor pursuits make to personal fitness.

Students will develop the ability to identify and pursue a variety of fitness-related activities that complement selected outdoor pursuits.

Students will develop an appreciation of the role of outdoor pursuits in the achievement and maintenance of personal fitness.

AGENDA ITEM

| | | | |
|----------------------|--|-------------------------------------|--|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 12.1.1 |
| Topic: | Playschools Locating in School Facilities | | |
| Intent: | <input type="checkbox"/> Decision | <input type="checkbox"/> Discussion | <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Information |

Background:

At the September 6, 2011 board meeting the following inquiry was made: "What procedures need to be followed in order to relocate existing playschool facilities in small communities to the school facility in the community?"

Current Status:

The process for playschools who want to lease space in the school is as follows:
 1) Contact administrator at the school to inquire if space is available in the school
 2) If space is available, arrangements are made to put a lease agreement in place specifying area of school to be used, hours of operation, requirement for liability insurance and criminal record checks for employees of the playschool.

Another option which some communities have chosen to do is have the playschool included in the joint use agreement with the municipality provided the municipality agrees to take on their liability. In this case a separate lease agreement is not required.

Pros and Cons:

Financial Implications:

There is no rent charged to playschools who lease space in our schools.

Governance/Policy Implications:

Legal Implications:

Communications:

| | | |
|---------------------|--------------------|---------------------|
| Prepared By: | Date: | Attachments: |
| Aline Kirk | September 13, 2011 | |

Recommendation:

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|--------|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 12.1.2 |
| Topic: | Inquiry - French Immersion Data | | |
| Intent: | <input type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Information | | |

Background:

At the September, 2011 meeting the following inquiry was made:

To provide a report on the number of students enrolled in the French Immersion program by grade. Also, where the students are bussed from and numbers and the number of teachers providing this program by grade.

Current Status:

Please see attachments.

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

| | | |
|-----------------------------|--------------------|---|
| Prepared By: | Date: | Attachments: |
| Ryan Boughen & Clarke Baker | September 21, 2011 | FI 2011 Yearly Comparison Charts, FI Bus Location of Students |

Recommendation:
Information Only

FRENCH IMMERSION - STUDENT ENROLMENT

SEPTEMBER 2010 ENROLMENT

| SCHOOL | PREK | | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | TOTAL |
|---------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| | 3 Yrs | 4 Yrs | | | | | | | | | | | | | | |
| Palliser Heights | | 36 | 38 | 34 | 28 | 23 | 14 | 12 | 4 | 16 | 20 | | | | | 225 |
| Gravelbourg Elem | 14 | 13 | 15 | 11 | 11 | 4 | 2 | 8 | 9 | 10 | | | | | | 97 |
| Gravelbough HS | | | | | | | | | | | 10 | 4 | 4 | 4 | 9 | 31 |
| Central Collegiate | | | | | | | | | | | | 7 | 8 | 8 | 3 | 26 |
| GRADE TOTALS | 14 | 49 | 53 | 45 | 39 | 27 | 16 | 20 | 13 | 26 | 30 | 11 | 12 | 12 | 12 | 379 |

SEPTEMBER 2011 ENROLMENT

| SCHOOL | PREK | | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | TOTAL |
|---------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| | 3 Yrs | 4 Yrs | | | | | | | | | | | | | | |
| Palliser Heights | 1 | 33 | 41 | 38 | 32 | 27 | 21 | 14 | 13 | 3 | 16 | | | | | 239 |
| Gravelbourg Elem | 13 | 18 | 15 | 16 | 12 | 12 | 4 | 2 | 8 | 9 | | | | | | 109 |
| Gravelbough HS | | | | | | | | | | | 11 | 10 | 5 | 7 | 4 | 37 |
| Central Collegiate | | | | | | | | | | | | 13 | 6 | 7 | 8 | 34 |
| GRADE TOTALS | 14 | 51 | 56 | 54 | 44 | 39 | 25 | 16 | 21 | 12 | 27 | 23 | 11 | 14 | 12 | 419 |

| YEAR | Present Grade | Gravelbourg Elementary | | | | Palliser Heights | | | |
|------|---------------|------------------------|-------|-----|-------------------|------------------|-------|-----|-------------------|
| | | 3 Yrs | 4 Yrs | Kdg | Retained for Gr.1 | 3 Yrs | 4 Yrs | Kdg | Retained for Gr.1 |
| 2002 | 9 | | | 13 | 8 | | | 16 | 20 |
| 2003 | 8 | | | 6 | 6 | | | 15 | 14 |
| 2004 | 7 | | | 6 | 8 | | | 7 | 5 |
| 2005 | 6 | | | 5 | 6 | | | 15 | 13 |
| 2006 | 5 | 15 | 17 | 5 | 4 | 12 | 16 | 11 | 14 |
| 2007 | 4 | 8 | 12 | 3 | 4 | 15 | 20 | 23 | 20 |
| 2008 | 3 | | 29 | 9 | 4 | | 36 | 32 | 22 |
| 2009 | 2 | 12 | 15 | 11 | 11 | | 34 | 35 | 35 |
| 2010 | 1 | 14 | 13 | 15 | 11 | | 36 | 38 | 34 |
| 2011 | K | 13 | 18 | 15 | 16 | 1 | 33 | 41 | 38 |

SEPTEMBER 2011 TEACHER FTE

| SCHOOL | PREK | K | 1 | 1/2 | 2 | 3 | 4 | 5 | 5/6 | 6 | 7 | 7/8 | 8 | 9 | 10 | 11 | 11/12 | 12 | SST | PREP | TOTAL |
|--------------------|------|---|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|-----|-----|------|-------|
| Palliser Heights | 0.5 | 1 | 1 | 1 | 1 | 1 | 1 | | 1 | | | 1 | | | | | | | 0.5 | 1 | 10 |
| Gravelbourg Elem | 0.5 | 1 | 1 | | 0.8 | 0.8 | 0.8 | 0.8 | | 0.8 | 0.8 | | | | | | | | | | 7.3 |
| Gravelbough HS | | | | | | | | | | | | | 0.6 | 0.6 | 0.6 | 0.4 | | 0.4 | | | 2.6 |
| Central Collegiate | | | | | | | | | | | | | | 0.6 | 0.6 | 0.3 | | 0.3 | | | 1.8 |
| GRADE TOTALS | 1 | 2 | 2 | 1 | 1.8 | 1.8 | 1.8 | 0.8 | 1 | 0.8 | 0.8 | 1 | 0.6 | 1.2 | 1.2 | 0.7 | 0 | 0.7 | 0.5 | 1 | 21.7 |

| Prairie South School Division No 210 | | | |
|---|----------------|--|----------------|
| French Immersion Program - Moose Jaw Area | | | |
| NE (School Bus Route Palliser Heights #1) | No of Students | Sunningdale & VLA (School Bus Route Palliser Heights #2) | No of Students |
| Hochelaga St E & 7 th Ave E | 1 | MacDonald & 1 st Ave NW | 2 |
| 9 th Ave NE & Lakeview Tr Crt | 3 | Crocus Rd | 2 |
| Prairie Oasis Trailer Court | 1 | Bluebell Cres | 2 |
| Stadacona St E & 10 th Ave NE | 1 | Blue Sage Dr | 4 |
| 8 th Ave NE & Ominica St E | 3 | Elisia Dr | 1 |
| Stadacona St E & 4 th Ave NW | 1 | Calypso Dr & Flax | 2 |
| 1 st Av NE | 12 | Calypso Dr & Golden Glow | 1 |
| Sk St E & 4 th Ave NE | 3 | Wood Lily & Iris | 5 |
| Oxford St E & 4 th Ave NE | 1 | Wood Lily & Jasmine Crt | 6 |
| Oxford St E & Chestnut Ave | 5 | Wood Lily & Taylor | 1 |
| | | Normandy Dr & Marshall Cres | 4 |
| | | Normandy Dr & Marquis Ave | 4 |
| | | 10 th Ave NW and Laurier | 1 |
| NW (School Bus Route Palliser Heights #3) | No of Students | SW (School Bus Route Palliser Heights #4) | No of Students |
| MacDonald St & 5 th Ave NW | 2 | 15 Wing | 2 |
| SK St & 3 rd Ave NW | 2 | Grandview St W | 1 |
| 1 st Ave NW & Hall St W | 5 | 6 th Ave SW & Coteau St W | 2 |
| 1 st Ave NW & Athabasca St W | 1 | 4 th Ave SW | 9 |
| 2 nd Ave NW & Stadacona St W | 2 | Iroquois St W | 1 |
| Hochelaga St W & 2 nd Ave NW | 1 | Main St & Elsom St | 1 |
| Fairford St W | 6 | 3 rd Ave NW & Caribou St W | 1 |
| 5 th Ave NW & Stadacona St W | 2 | Caribou St W | 1 |
| Oxford St W & Algoma Ave | 4 | | |
| Oxford St W & Connaught Ave | 2 | | |
| Oxford St W & 7 th Ave NW | 4 | | |
| | | | |
| NW (School Bus Route Palliser Heights #5) | | | |
| Ominica St W | 2 | | |
| 10 th Ave NW & Athabaska St W | 5 | | |
| 11 th Ave NW & Stadacona St W | 2 | | |
| Pascoe Dr W & Rutherford St | 4 | | |
| Grace St and Corman Cres | 2 | | |

| SW (School Bus Route Palliser Heights #6) | No of Students | School Bus Route Lindale #14 | No of Students |
|--|-----------------------|-------------------------------------|-----------------------|
| Duffield St W | 1 | Caronport | 3 |
| Hastings St W | 1 | | |
| Lillooet St W | 2 | | |
| 12 th Ave SW | 5 | School Bus Route Lindale #15 | No of Students |
| Coteau St W & Cree Cres | 2 | Caron | 1 |
| Mustang Trail | 2 | | |
| Dawn Road | 2 | | |
| 16 th Ave SW and Willington Dr | 5 | School Bus Route Lindale #18 | No of Students |
| 16 th Ave SW and Hastings St W | 5 | Land Description: SE 10-16-28 W3 | 2 |
| 16 th Ave SW and Glendale St W | 5 | | |
| Glendale St W | 1 | | |
| Spadina St W | 4 | | |
| 14 th Ave SW & Warner St W | 3 | | |
| 12 th Ave SW & O"Byrne | 1 | | |
| 12 th Ave SW & Warner St W | 3 | | |
| Vaughan St W | 7 | | |
| 13 TH Ave SW and Duffield St W | 3 | | |

| Prairie South School Division No 210 | | | |
|--|-------------------|--|-------------------|
| French Immersion Program - Gravelbourg Area | | | |
| 2011 – 2012 School Year | | | |
| School Bus Route Gravelbourg #1 (SE Area) | No of Students | School Bus Route Gravelbourg #2 (Central NW Area) | No of Students |
| Land Location: NE 8-11-3 W3 | 1 | Land Location: NW 33-11-3 W3 | 1 |
| Land Location: SW 4-10-4 W3 | 1 | Land Location: SE 22-12-4 W3 | 2 |
| Thompson Lake from Lefleche Area | 5 | Land Location: SE 17-12-4 W3 | 4 |
| Land Location: SE 13-10-5 W3 | 1 | Land Location: SE 34-11-4 W3 | 1 |
| Land Location: NE 17-10-4 W3 | 1 | Land Location: NW 35-11-5 W3 | 1 |
| Land Location: NW 9-10-4 W3 | 2 | Land Location: NW 19-11-4 W3 | 3 |
| Land Location: SW 5-11-4 W3 | 3 | | |
| School Bus Route Gravelbourg #3 (NW Area) | No of Students | School Bus Route Gravelbourg #4 (NW Area) | No of Students |
| Land Location: NW 27-13-5 W3 | 2 | Coderre | 2 |
| Land Location: SW 13-13-6 W3 | 5 | NW 11-13-5 W3 | 1 |
| Land Location: SW 33-12-5 W3 | 1 | | |
| Land Location: SW 30-12-5 W3 | 1 | | |
| Land Location: SE 8-12-6 W3 | 3 | | |
| School Bus Route Gravelbourg #5 (SW Area) | No of Students | | |
| Land Location: SW 27-10-7 W3 | 1 | | |
| Land Location: SE 1-11-7 W3 | 3 | | |
| Land Location: NE 7-11-6 W3 | 2 | | |
| Land Location: NE 9-10-6 W3 | 1 | | |
| Land Location: SW 2-11-6 W3 | 1 | | |
| Land Location: SE 11-11-6 W3 | 2 | | |
| Land Location: SE 5-11-5 W3 | 2 | | |
| Land Location: SE 16-11-5 W3 | 1 | | |
| Land Location: NE 28-10-5 W3 | 3 | | |

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|------|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 12.2 |
| Topic: | 2011-2012 Board Representatives & SCC Meeting Dates | | |
| Intent: | <input type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Information | | |

Background: The SCC Board Representatives and SCC Meeting dates are attached as an information item.

Current Status:

Pros and Cons:

Financial Implications:

Governance/Policy Implications:

Legal Implications:

Communications:

| | | |
|---------------------|--------------------|--|
| Prepared By: | Date: | Attachments: |
| Barbara Compton | September 26, 2011 | 1. SCC Board Representatives 2. SCC Meeting Dates |

Recommendation:

2011-2012 Board Representatives

In Moose Jaw, the designated representatives are as follow:

| <u>School</u> | <u>Board Members</u> |
|----------------------|-------------------------------|
| Empire | Darrell Crabbe, Lew Young |
| John Chisholm | Gord Stewart, Brian Swanson |
| King George | Darrell Crabbe, Gord Stewart |
| Palliser Heights | Joan McMaster, Brian Swanson |
| Prince Arthur | Lew Young, Brian Swanson |
| Sunningdale | Lew Young, Joan McMaster |
| Westmount | Joan McMaster, Darrell Crabbe |
| William Grayson | Brian Swanson, Lew Young |
| Central Collegiate | Joan McMaster, Brian Swanson |
| Peacock Collegiate | Gord Stewart, Lew Young |
| Riverview Collegiate | Darrell Crabbe, Gord Stewart |

| <u>Subdivision</u> | <u>Schools</u> |
|----------------------------------|---|
| #1 – Ron Gleim | Chaplin, Central Butte, Eyebrow, Mortlach, Craik |
| #2 – Jackie Jelinski | Rouleau, Avonlea, Caronport Elementary, Lindale |
| #3 – Al Kessler | Assiniboia 7 th Ave, Assiniboia Elementary, Assiniboia Composite, Mossbank |
| #4 – Colleen Christopherson-Cote | Coronach, Bengough, Rockglen |
| #5 – Shawn Davidson | Gravelbourg Elementary, Gravelbourg High, Lafleche, Kincaid, Glentworth, Mankota |

2011-2012 SCC Meeting Dates

| | |
|---|---|
| Assiniboia 7th Ave. Assiniboia Composite High Assiniboia Elementary | Next meeting is scheduled for Thursday, October 13 @ 7 pm Second Tuesday of each Month. Next scheduled meeting is October 11 @ 7 pm Wednesday, September 28, Wednesday, October 19, Wednesday, November 23, Wednesday, January 18, Wednesday, February 15, Wednesday, March 21, Wednesday, April 18, Wednesday, May 23, Wednesday, June 20 All meetings are held in the staff room and commence at 7:00 p.m. |
| Avonlea | Next meeting date Tuesday, October 11 @ 7 pm. Set their next meeting date the night of October 11. |
| Bengough | September 27, October 25, November 29, December 13, January 31, February 28, March 27, April 24, May 29, June 19 NOTE – meeting dates are tentative and may change depending on the schedules of the SCC members. The meetings vary between 5:30 and 7:00 depending on the weather.....such uncertainty!!! |
| Caronport Elementary | September 29, October 27, November 24, January 12, February 9, March 8 April 12, May 10, June 7 All meetings start at 7 pm. |
| Central Butte | Harvest is just finishing up and the members will be able to meet soon to decide this |
| Central Collegiate | The first Wednesday at 5:30 in the library. October 5, November 2, December 7, January 11, February 1, March 7, April 4, May 2, June 6 |
| Chaplin Coronach | The last Monday night of each month @ 6:30 pm Monday, October 24th (week early because the next Monday is Halloween). Monday, November 28th Monday, December 19th (we may change this one) Monday, January 30th Monday, February 27th Monday, March 26th Monday, April 30th Monday, May 28th Monday, June 25th |

| | |
|------------------------|---|
| Craik | We usually go the second Wednesday of every month, however the SCC usually doesn't set a firm date for the next meeting until the end of the previous meeting. They just found it hard to commit that far out. Our next meeting is October 12 @ 7 pm, I can bring this up and see if scheduling for the year is an option. |
| Empire | 3 rd Monday of every month @ 7 pm, except Feb – 13 th , and May – 14 th . |
| Eyebrow | Tuesday, October 6 @ 3:45 pm |
| Glentworth | |
| Gravelbourg Elementary | They set them month by month - next meeting Monday, October 3 @ 7 pm |
| Gravelbourg High | They set them month by month - next meeting Tuesday, October 4 @ 6:30 pm |
| John Chisholm | Our next meeting will be on October 13 @ 7 pm |
| Kincaid Central | Our community is still in the midst of harvest and no mtg dates have been set. |
| King George | |
| Lafleche | |
| Lindale | |
| Mankota | |
| Mortlach | Mortlach SCC generally will have their meetings on the first Monday of each month; however, this would be subject to change if the meeting lands on a holiday. Oct. 3, Nov. 7, Dec. 5, Jan. 9, Feb. 6, Mar 5, April 2, May 7, June 4. Also, the SCC will have their annual meeting in the Spring to coincide with the election of officers. This is tentative. Meetings are held at 7 pm. |
| Mossbank | The First Monday of the month. Oct. 3, Nov. 7, Dec. 5, Jan. 9 ??, Feb. 6, March 5, Apr. 2, May 7, June 4 |
| Palliser Heights | Meeting is scheduled for Tuesday, September 27 @ 6 pm. Will set up meeting dates for the rest of the year and forward them to the Division Office. |
| Peacock Collegiate | |
| Prince Arthur | |
| Riverview Collegiate | |
| Rockglen | |
| Rouleau | The second Tuesday of every month...the next one is October 11 @ 7:30 pm |

Sunningdale

Wednesday, September 21 at Sunningdale @ 7 pm

Wednesday, October 5 at Sunningdale @ 7 pm

Wednesday, November 2 at Sunningdale @ 7 pm

Wednesday, December 7 at TBD @ 7 pm

Wednesday, January 11 at Sunningdale @ 7 pm

Wednesday, February 1 at Sunningdale @ 7 pm

Wednesday, March 7 at Sunningdale @ 7 pm

Wednesday, April 4 at Sunningdale @ 7 pm

Wednesday, May 2 at Sunningdale @ 7 pm

Wednesday, June 6 at TBD @ 7 pm

Westmount

William Grayson

Next meeting Tuesday, October 11 - will set all other meeting dates at the October 11 meeting. They do lunch meetings @ 12 - 1:30 ish.

AGENDA ITEM

| | | | |
|----------------------|--|-----------------------|------|
| Meeting Date: | October 4, 2011 | Agenda Item #: | 12.3 |
| Topic: | SSBA Fall General Assembly | | |
| Intent: | <input type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Information | | |

Background: The SSBA Fall General Assembly will be held at the Radisson Hotel, Saskatoon on November 28 and 29, 2011.

Current Status: A block of rooms has been booked at the Radisson Hotel, Saskatoon for November 27 and 28, 2011.

Pros and Cons:

Financial Implications:

Governance Implications:

Legal Implications:

Communications: The program is available on the SSBA website:
www.saskschoolboards.ca.

Please confirm your attendance with Heather Boese by October 14, 2011 so she can assign the rooms and complete the registrations.

| | | |
|---------------------|--------------------|---------------------|
| Prepared By: | Date: | Attachments: |
| Heather Boese | September 12, 2011 | N/A |

Recommendation:

Please advise Heather if you plan to attend.