

BUS TRANSPORTATION INFORMATION

Requesting Transportation

Please visit your school to request transportation and complete the Request for Bus Service form. All transportation requests (new and changes) go to the school first to confirm attendance then the school sends to transportation for the student to be placed on a bus. Pick up and drop off addresses must be inside the catchment area for the attending school in order to qualify for transportation.

Transportation boundaries are reviewed annually and are subject to change.

Accessing the Parent Portal

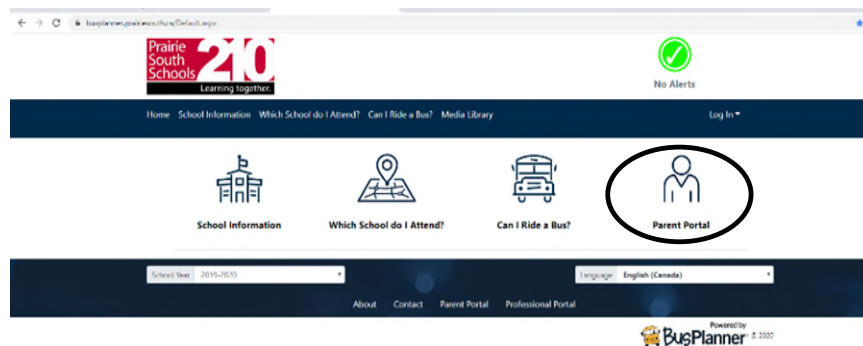
Once you receive approval for transportation, please review the instructions below to access the Parent Portal. You can view your child's transportation schedule, stop location, bus number as well as set up email alerts and notifications. Please note that bus drivers will no longer be calling students with their pick-up times.

Please ensure you check the pick-up location as we do not offer door-to-door service in the City of Moose Jaw.

Portal Website: <https://busplanner.prairiesouth.ca>. Please use Google Chrome.

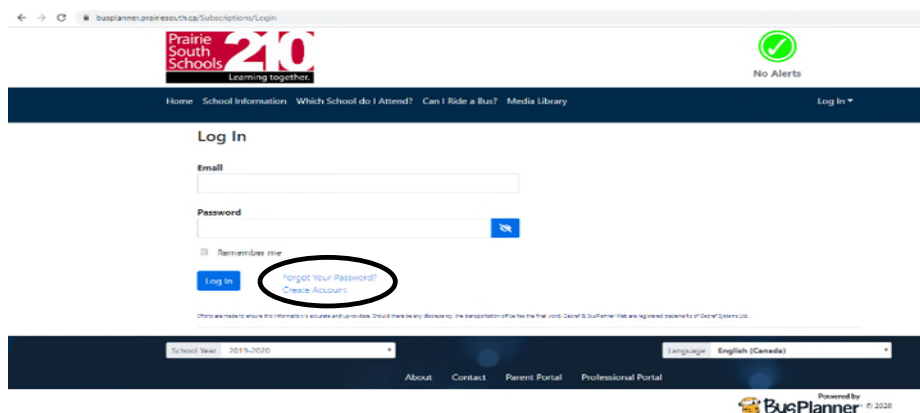
Step 1:

Choose Parent Portal



Step 2:

Create an Account if you haven't already done so.



Step 3:

Click Add Student once you created an account.



Step 4:

On the Add Student screen you will need to enter:

- Student ID (Pupil ID# in MySchoolSask)
Contact your school if you do not have login information for MSS
- Birth Date
- School
- Grade

A screenshot of a web form titled "Add Student" with a close button (X) in the top right corner. The form contains four input fields: "Student ID" (empty), "Birth Date" (2009-04-01), "School" (Albert E. Peacock Collegiate), and "Grade" (9). At the bottom are two buttons: "Add Student" and "Close".

Step 5:

On the My Students screen you will find the following information:

- Pick up and drop off times and locations
- Bus number

We encourage all parents to receive email alerts for bus cancellations. Click on the Parent button at the top and select My Account. Ensure the check box for "I want to receive email alerts" is checked off.

Where's My Bus is a feature that allows parents/guardians to follow their child's bus. This feature is available to parents 60 minutes before the scheduled pick up time and 60 minutes after the drop off time.

Important

Bus schedules will be available to view on the Parent Portal the second last week in August. Please ensure you check the Parent Portal in August, right before school starts and frequently over the first couple weeks of school as the routes are finalized. We also recommend you check it monthly.

Contact Information

Prairie South Schools Transportation Department

Physical Address: 37 Paul Drive, Moose Jaw

Mailing Address: 1075 9th Avenue NW, Moose Jaw, SK S6H 1V7

Telephone: 306-694-8750

Website: www.prairiesouth.ca

Email: transportation@prairiesouth.ca

Parent Portal: www.busplanner.prairiesouth.ca