



CAREER AND WORK EXPLORATION PROGRAM STUDENT APPLICATION FORM



Please Print Neatly

Name				Gender	
Birthdate		Grade		Age	
Mailing Address		City/Town		Postal Code	
School		Student Phone	(h) _____	(c) _____	
Parent/Guardian	Name: _____				
	Phone: (h) _____		(w) _____	(c) _____	
Parent/Guardian	Name: _____				
	Phone: (h) _____		(w) _____	(c) _____	

EMERGENCY CONTACT INFORMATION (different from Parent/Guardian information above)			
Name			Phone

MISCELLANEOUS INFORMATION	
CWEX Class: 10 <input type="checkbox"/> 20 <input type="checkbox"/> A30 <input type="checkbox"/> B30 <input type="checkbox"/>	Number of Work hours: _____
Semester: 1 <input type="checkbox"/> 2 <input type="checkbox"/> FY <input type="checkbox"/> Block <input type="checkbox"/>	Class Attendance: Excellent <input type="checkbox"/> Average <input type="checkbox"/> Poor <input type="checkbox"/>
Valid Driver's License: Yes <input type="checkbox"/> No <input type="checkbox"/>	Form of transportation to and from work site: _____
What health problems could affect your placement?	
What current commitments may interfere with your placement?	
List your recent involvements/activities/hobbies:	
What careers are you considering for the future?	
Why have you enrolled in this program?	
What do you hope to learn/accomplish during your placement?	

EMPLOYMENT HISTORY (Start with most recent employer.)	PREVIOUS CWEX PLACEMENTS
1. _____	1. _____
2. _____	2. _____

AVAILABILITY FOR WORK			
DATES: Start:	End:	TIMES: Start:	End:

PREFERENCES FOR POSSIBLE WORK PLACEMENT (Placements involving family members will not be considered.)			
Work Placement Field	Specific Business/Location	Contact Name	Phone
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

WORK EXPLORATION PROGRAM STUDENT AND PARENT CONTRACT

I/We hereby give permission to enroll (please print) in the Career and Work Exploration Program of the Prairie South School Division No. 210. To receive credit in the Career and Work Exploration Program, the following is a list of course requirements. Please read this information carefully.

1. Students must display a positive attitude and good work habits in respect to responsibility, honesty, reliability, diligence, and courtesy. Students must remember they represent themselves, their peers, their school, their teachers, and this program.
2. Class attendance is critical. Students must complete the required written component and work placement hours to receive credit.
3. All pre-placement forms must be properly completed and submitted on time.
4. Students must complete a written component which will include a resume, cover letter, and career skills portfolio and other assignments as required.
5. Students must display excellent attendance and punctuality when performing their work experiences. Students must properly notify both their employer and school contact if unable to report to work.
6. Employers and/or the school may terminate a student's placement if attendance and/or punctuality become a problem.
7. Students must observe the rules, regulations, and confidentiality of the work place.
8. Students must work in a safe manner.
9. If, at any time, the students have concerns about this program, they will direct their communication through the school contact.
10. Students must complete and return the necessary placement recordkeeping forms as requested by the school contact.
11. Students will receive no salary during any placements.
12. Students who choose to make unacceptable choices regarding the program's standards and expectations will be withdrawn from the privilege of completing the Career and Work Exploration Program.
13. Parents take full responsibility for the transfer of their child to and from the work site.

Student's Signature

Parent/Guardian's Signature

I have read the CWEX information brochure.

Date

Date