

SASKATCHEWAN YOUTH APPRENTICESHIP: INDEPENDENT STUDY

LEVEL 1—INTRODUCTORY LEVEL

N.B. At the completion of each challenge, ensure that you have the appropriate person sign your passport.

- ☐ **Challenge One: Successful completion of a Practical and Applied Arts credit.**
 - Go to the teacher who taught you a PAA course for which you received a high school credit. Ask the teacher to sign your passport.

- ☐ **Challenge Two: Research and report on one of the designated trades in Saskatchewan. Include the training requirements of the trade selected.**
 - Complete assignment on **page 2** labelled: **Level 1-Challenge Two: Trades Research Report.** To do this assignment, search the PSSD website under “students” and “career planning” for instructions to logon to myBlueprint, and search the internet for Saskatchewan Apprenticeship.

- ☐ **Challenge Three: Completion of the Young Worker Readiness Certificate Course:**
 - Search Saskatchewan Young Worker Readiness Certificate on the internet. Follow the instructions and the prompts. It can be done in sections and either entirely online or you can print off the workbook and study guide. Ensure that you print off a copy of your certificate. You will need it as proof of completion.

- ☐ **Challenge Four: Initiate a discussion about apprenticeship and trades careers with an adult in your community.**
 - Complete assignment on **page 3** labelled: **Level 1-Challenge Four: Trades Discussion**

***All material that you compile should be retained for use in your portfolio, which is one of the challenges in Level 3.**

Level 1-Challenge Two: Trades Research Report

Name _____

Due: _____

Trade: _____

Explain what they do:	
Explain a little about the workplace:	
List any four important skills:	
List three related occupations:	
List estimated salary:	
Explain the career outlook in Saskatchewan:	
Explain education and training required, including length of apprenticeship	

Name _____

Initiate a discussion about apprenticeship and trades careers with an adult in your community and record the answers from that person. The number in the bracket following the question indicates the approximate number of points to make or answers to provide.

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SASKATCHEWAN YOUTH APPRENTICESHIP:

INDEPENDENT STUDY

LEVEL 2—INTERMEDIATE LEVEL

N.B. At the completion of each challenge, ensure that you have the appropriate person sign your passport.

- ☐ **Challenge One: Successful completion of a second credit in Practical and Applied Arts.**
 - Go to a PAA teacher who taught you a course in which you received a second PAA credit. Ask the teacher to sign your passport.
- ☐ **Challenge Two: Complete an interview with a journeyperson.**
 - Complete the assignment on **pages 5, 6 and 7** labelled: **Level 2-Challenge Two: Interview with a Journeyperson.**
- ☐ **Challenge Three: Use your interview with a journeyperson or go to the Apprenticeship website (click SYA on top menu, Apprenticeship info. on left, “What is Apprenticeship?” Brochure) to complete this challenge.**
 - Complete the assignment on **page 8** labelled: **Level 2-Challenge Three: Four Basic Steps to Obtain Journeyperson Certification.**
- ☐ **Challenge Four: Explore a web-based resource connected to apprenticeship.**
 - Use myBlueprint to complete the assignment on **pages 9 and 10** labelled **Level 2-Challenge Four: Web-based Resource.**

***All material that you compile should be retained for use in your portfolio, which is one of the challenges in Level 3.**

Level 2-Challenge Two: Interview with a Journeyperson Name _____

Due: _____

Name of Journeyperson: _____ **Trade:** _____

Suggested Interview Questions. At the end of this assignment, you are required to ask one question that you create. The number in the bracket following the question indicates the approximate number of points to make or answers to provide.

1. How did you become a journeyperson? (5)
2. What does a typical day of work look like for you? (5)
3. What do you enjoy about your trade the most? (2)

6. What skills do I need to work in this trade? (5)

- Signature of Journeyperson:** _____

Level 2-Challenge Three: Four Basic Steps to Obtain Journeyperson Certification

Name _____

Due: _____

STEP ONE:



STEP TWO:



STEP THREE:



STEP FOUR:



Journeyperson Certification

Level 2-Challenge Four: Web-based Resource

Name: _____

Due: _____

Login in to myBlueprint. Click on your Dashboard, Post-Secondary, Apprenticeship. Scroll down and click on the box with the hammer and anvil and click on Apprenticeship (bottom right).

Answer the following questions.

1. Read the overview. Click on The Skilled Trades tab at the bottom or at the top. How much more money can someone who has completed an apprenticeship make than someone with no post-secondary education?

2. Read the description of the four sectors of the skilled trades and the occupations contained within each. Write down three occupations that are of the greatest interest to you. One or more of these might not be something you actually want to do for a living after grade 12, but rather a hobby or something that interests you.

3. Read the rest of this screen. Do you think the trades are for you? List three reasons the trades might be for you. Or, if you're fairly sure they're not for you, list three reasons why you aren't considering a future in the trades.

4. Click on Apprenticeships tab at top or bottom. Define apprenticeship.

5. Define apprentice.

6. What is a Red Seal trade and what does it allow you to do?

7. List two benefits of apprenticeship that would be the most important to you if you were going to be an apprentice.

8. How much grant money is available for apprentices and what organization pays for it?

9. Click on the link for Saskatchewan Apprenticeship. Click on the Apprentices tab (top left). Click on What is Apprenticeship. In your own words, list the seven steps you must complete to become a journeyperson.

10. Scroll down past the steps. Read the chart: Your Journey Through Apprenticeship. There are two ways to complete an apprenticeship and receive a journey ticket. Explain them.

11. What is pre-employment?

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LEVEL 3— SENIOR LEVEL

N.B. At the completion of each challenge, ensure that you have the appropriate person sign your passport.

- ☐ **Challenge One: Completion of apprenticeship terminology.**
 - Complete the assignment on **page 12** labelled **Level 3-Challenge One: Apprenticeship Terminology Quiz.**

- ☐ **Challenge Two: Complete at least one of the following intensive work-related experiences.**
 - Use the form on **pages 13 and 14** labelled **Level 3-Challenge Two: Work-Related Experience** as a reflection activity.
 - Spend at least one full day job shadowing a tradesperson.
 - Spend at least one full day with a cultural leader in the community (i.e. chief, counsellor, elders' helper).
 - Participate in a trade-related work placement such as Career and Work Exploration. This may also be a part-time job.

- ☐ **Challenge Three: Create a portfolio including apprenticeship related learning. This portfolio allows you to use some of the material from previous challenges.**
 - Use the form on **pages 15 and 16** labelled **Level 4-Challenge Three: Create a Portfolio.**

- ☐ **Challenge Four: Attend a career fair to collect information to compare apprenticeship training with another post-secondary opportunity.**
 - Complete the assignment on **pages 17 and 18** labelled **Level 4-Challenge Four: Career Fair Comparison of Apprenticeship and other Post-Secondary Training.**

Level 3-Challenge One: Apprenticeship Terminology Quiz

Name: _____

Due: _____

Match the terms in the box with the definitions at the bottom by putting the correct letter in the blank.

____ Journeyperson (formerly journeyman)	____ Advanced standing
____ Indenture	____ Apprentice
____ Joint training committee	____ Compulsory trade
____ Pre-employment program	____ Apprenticeship agreement
____ Designated trade	____ Certificate of completion
____ Sub-trade	____ Red Seal

- A. Act of signing an apprenticeship contract with an employer or joint training board and the director of apprenticeship.
- B. An occupation designated under the *The Apprenticeship and Trade Certification Act*. Legislated rules apply; and that standards, technical training and certification examinations are established.
- C. An individual who has worked in at a trade for several years, passed all examinations, and has been issued a Journeyperson Certificate of Qualification from the Apprenticeship and Trade Certification Commission.
- D. A branch of a designated trade that is recognized for training and certification purposes.
- E. Common name of the national certification program which assists workers seeking employment in any province or territory in Canada.
- F. An individual who is working in a designated trade and has signed a contract of apprenticeship with their employer and the Apprenticeship and Trade Certification Commission.
- G. Made up of employer and employee representatives in a trade. Are established in industries where job changes are frequent. For example, the construction industry. Eligible apprentices can indenture directly to _____ rather than to an employer.
- H. Recognition and credit for pre-apprenticeship work experience and technical training; may result in exemption from a level of training.
- I. Written contract between the apprentice and the employer that has been registered with SATCC.
- J. Document issued to individuals who have completed all levels of technical training, have accumulated enough hours, and passed the certification examination.
- K. Are full time training programs designed for individuals who have no job or skills in a trade but would like to take training to improve their chances of finding a job.
- L. Trade in which no person may work unless they are a registered apprentice or journeyperson.

Level 3-Challenge Two: Work-Related Experience

Name: _____

Due: _____

1. What did you do to complete this assignment? Circle one.

- a. Job shadow a tradesperson
- b. Spend a day with a cultural leader in the community
- c. Trade-related CWEX placement
- d. Trade-related part time job

2. When did you do this assignment? Date or dates: _____

3. List the jobs you did or the things you observed on your day.

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____

4. List one thing you did or observed and explain why you enjoyed it the **most**.

5. List one thing you did or observed and explain why you enjoyed it the **least**.

6. Would you consider doing this type of work in the future? Explain why or why not.

Level 3-Challenge Three: Create a Portfolio

Name: _____

Due: _____

Below is the format for your portfolio. You may have made a portfolio in some school subjects or for your own personal benefit. You may have a portfolio started or well underway using myBlueprint. Feel free to use material from other portfolio work that you have done. Your portfolio must contain all four sections, but some of the elements might not necessarily be things that you have done. Keep in mind that many of the items below can move around within the four categories. It is wise to move some of them around as needed to ensure that one category is not too large or too small. You must have a divider for each of the four sections, along with a table of contents. Your teacher may have other suggestions and requirements.

Many of the items below are best included in a portfolio by using a photograph or two, and a caption or description of what is occurring in the photo.

1. Introduction: This section includes anything that represents who you are, what you value and your plans for the future.

- a. Current resume
- b. Cover letter
- c. Personal career goals/plan
- d. Your education? Resume?
- e. Recognition or accomplishments

2. Fundamental Skills: Your academic and technical skills reflect your ability to communicate, think and learn.

- a. Current report card, school transcript, diploma, certificate
- b. Career and technology courses
- c. Honour or merit awards
- d. Scholarships
- e. Other languages spoken
- f. Fine arts: drama, visual art, musical productions
- g. Certifications: CPR, first aid, driver's license, WHMIS, Service Best, training, coaching, swimming, babysitting, modelling, propane transfer, Young Worker Readiness, etc.
- h. Other training: military/cadets, achievement, leadership seminars
- i. Computer skills: typing speed, excel spreadsheet or database skills, etc.
- j. Writing sample: report, essay, poem, research or position paper
- k. Art portfolio
- l. Specific skills acquired through a club, organization, job or volunteer work

3. Personal Management Skills: These skills represent your own combination of attitudes and behaviours that demonstrate responsibility and adaptability.

- a. Reference letters from present or past employers, teachers, coaches, superiors
- b. Performance appraisals or evaluations from work or school
- c. Memberships in clubs or organizations: e.g. sports, music, drama, dance, scouts/guides, cadets, community/church groups.
- d. Volunteer or part-time work
- e. Perfect attendance letters from school, work, clubs
- f. Hobbies/interests
- g. Recognition awards: student council executive, sports team captain, 4-H Club, leaders-in-training
- h. Ability to maintain a student agenda/calendar
- i. Activities requiring responsible behaviour: babysitting, handling money, operating equipment, etc.
- j. Occupational research: career fairs, CWEX classes, job shadows, etc.
- k. Educational research: post-secondary open houses, spend-a-day visits, etc.

4. Teamwork Skills: These indicate your ability to co-operate and work effectively with others in a group. Include evidence where you have demonstrated leadership, flexibility, self-discipline, and respect for the group.

- a. Participation in a team sport, club, drama or musical production, band, choir, yearbook, student council, peer support, etc.
- b. Description of a job, activity, or project that required a teamwork skill
- c. Certificates or merit awards indicating teamwork skill
- d. Team/athletic club achievements
- e. Performance appraisal from work indicating excellent teamwork skills
- f. Community volunteer work
- g. Hobbies and interests associated with a group
- h. Family responsibilities

Level 3-Challenge Four: Career Fair Comparison of Apprenticeship and other Post-Secondary Training

Name: _____
Due: _____

At a career fair, have a discussion with a person at a display booth and attend a speaker session to have a conversation both with a person from Apprenticeship and from any other post-secondary program (university, military, technical school, etc.). Complete the comparison contrast chart below.

Questions:	Apprenticeship	Other: _____
How long is the program?		
What certification is received when finished?		
How much does it cost for:		
1. Tuition	1.	1.
2. Books	2.	2.
3. Equipment	3.	3.
4. Other fees (lab, student union, parking, etc.)	4.	4.
What are the three greatest benefits of the program?	<ul style="list-style-type: none"> • • • 	<ul style="list-style-type: none"> • • •
What are the three greatest drawbacks of the program?	<ul style="list-style-type: none"> • • • 	<ul style="list-style-type: none"> • • •

What high school subjects are required for admission into the program?		
What kind of instruction is typical (lecture, hands on, labs, etc.)?		
What is a typical day of work or school like?		

SEARCH THE FOLLOWING USEFUL RESOURCES ON THE INTERNET:

- Sask. Apprenticeship
- Canadian Apprenticeship Forum
- Careers in Trades
- Government of Canada Job Bank website
- Red Seal Trades
- Government of Canada Skill Development
- Trade Up Saskatchewan

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