

	<p><i>Prairie South Schools</i></p> <p><b>BOARD OF EDUCATION</b></p>	
--	--	--

**February 10, 2026**

1:30 pm

Central Office, 1075 9<sup>th</sup> Avenue NW  
Moose Jaw

**AGENDA**

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Adoption of Minutes**
  - 3.1. Regular Board Meeting January 6, 2026
- 4. Declarations of Conflict of Interest**
- 5. Decision and Discussion Items**
  - 5.1. Transportation Accountability Report
  - 5.2. Applications for 2027-28 Major and Minor Capital Program Funding
  - 5.3. CUPE 5512 Tentative Agreement
  - 5.4. Out of Province Excursion – Mossbank School to Hidden Valley Ski Resort, Alberta
  - 5.5. Monthly Tender Report
- 6. Delegations and Presentation**
  - 6.1. #YourPresenceMatters Presentation, Amanda Olson and Jennifer Prokopetz
- 7. Information Items**
- 8. Committee Reports**
  - 8.1. Business, Infrastructure and Governance
  - 8.2. Human Resources
  - 8.3. Partnerships and Teambuilding
  - 8.4. Student Outcomes discretion
  - 8.5. Transportation
- 9. Provincial Matters**
- 10. Celebration Items**

- 11. Identification of Items for Next Meeting Agenda**
  - 11.1. Notice of Motions
  - 11.2. Inquiries
- 12. Meeting Review**
- 13. Adjournment**

**MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL  
DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office,  
1075 9<sup>th</sup> Avenue North West, Moose Jaw, Saskatchewan on January 6, 2026.**

Attendance:

Mr. R. Bachmann; Mr. J. Bumbac; Dr. S. Davidson; Mr. B. Hagan; Ms. M. Jukes; Dr. T. McLeod; Ms. D. Pryor; Ms. G. Wilson; Mr. L. Young; D. Huschi, Superintendent of School Operations; D. Swanson, Superintendent of School Operations; J. Prokopetz, Superintendent of School Operations; A. Olson, Superintendent of Learning; A. Johnson, Superintendent of Human Resources; R. Boughen, Director of Education; R. Purdy, Superintendent of Business; H. Boese, Board Assistant

Regrets:

Mr. P. Boyle, Trustee

Delegations and Presentations:

- School Community Council (SCC) for Caronport Elementary School – Alternate School Year Calendar Discussion (2:00 pm)
- AI Presentation – Dustin Swanson, Superintendent of School Operations

Motions:

- |                   |   |         |
|-------------------|---|---------|
| 2026-01-06 – 4188 | Giselle Wilson took the chair and called the meeting to order at 1:30 pm.   |         |
| 2026-01-06 – 4189 | That the Board add the following item to the agenda<br>5.10 Out of Province Excursion: Peacock Collegiate to Medicine Hat, Alberta<br>5.11 Alternate School Year Calendar Proposal from Caronport Elementary School<br>AND approve the agenda as amended.<br>- Davidson | Carried |
| 2026-01-06 – 4190 | That the Board adopt the minutes of the December 2, 2025 Regular Board Meeting as presented.<br>- Hagan   | Carried |
| 2026-01-06 – 4191 | That the Board receive and file the Human Resources Accountability Report.<br>- Jukes   | Carried |
| 2026-01-06 – 4192 | That the Board receive and file the First Quarter Financial Accountability Report<br>- Davidson   | Carried |
| 2026-01-06 – 4193 | That the Board approve Central Collegiate's Grade 9-12 Band trip to Edmonton and Drumheller, Alberta on March 12-15, 2026.<br>- Pryor   | Carried |

2026-01-06 – 4194	That the Board approve Lindale School's ski trip to Asessippi Ski Resort, Manitoba on January 28 and 29, 2026. - Hagan	Carried
2026-01-06 – 4195	That the Board approve Kincaid Central School's ski trip to Hidden Valley Ski Resort in Elkwater, Alberta on January 9, 2026. - Davidson	Carried
2026-01-06 – 4196	That the Board approve Coteau Hills Elementary School Community Council Constitution dated November 2025. - McLeod	Carried
2026-01-06 – 4197	That the Board approve Lindale School SCC's Alternate School Year Proposal effective the 2026-2027 school year and direct administration to complete a follow-up review in the spring of 2028. - Bachmann	Carried
2026-01-06 – 4198	That the Board approve the disposal of records listed on the attached, which are at or past their retention, by shredding and/or file deletion. - Jukes	Carried
2026-01-06 – 4199	That the Board receive and file the tender report as presented. - Bumbac	Carried
2026-01-06 – 4200	That the Board approve A.E. Peacock Collegiate's Grade 12 ski trip to Hidden Valley Ski Resort in Elkwater, Alberta on January 9 and 10, 2026. - Pryor	Carried
2026-01-06 – 4201	That the Board approve Caronport Elementary School SCC's Alternate School Year Proposal effective the 2026-2027 school year and direct administration to complete a follow-up review in the spring of 2028. - Davidson	Carried
2026-01-06 – 4202	That the meeting be adjourned at 2:58 pm. - Hagan	Carried

---

G. Wilson  
Chairperson

---

R. Purdy  
Superintendent of Business

Next Regular Board Meeting:

February 10, 2026  
Prairie South School Division Office, Moose Jaw

# AGENDA ITEM

<b>Meeting Date:</b>	February 10, 2026	<b>Agenda Item #:</b>	5.1
<b>Topic:</b>	<b>Transportation Accountability Report</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	According to the Board's yearly plan, a Transportation Accountability Report is to be presented to the Board of Education in February of each year.
<b>Current Status:</b>	Please see the attached Accountability Report and Executive Summary.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Todd Johnson	January 30, 2026	1. Transportation Accountability Report 2. Executive Summary

## ***Recommendation:***

That the Board receive and file the Transportation Accountability Report.

## 2024-2025 Transportation Accountability Report

Prepared by Todd Johnson, Transportation Manager

### Introduction

Prairie South Schools provides transportation for students requiring access to school in accordance with Board Policy and Administrative Procedures, The *Education Act* and The *Traffic Safety Act*. A provision is also made for special use of buses to enable students to participate in educational and extracurricular activities. We strive to provide safe, efficient, and punctual transportation for students in both the rural and urban areas.

This year marked the formation of the Transportation Committee, tasked with monitoring and recommending improvements regarding transportation efficiency, policies, and catchment boundaries.

During the 2024-25 school year, Prairie South Schools provided daily transportation services to 2,836 students, traveling 18,246 kilometres on 106 bus routes. The safety of students and staff is our number one priority.

### Department Structure

Position	Number of Employees				
	2020-21	2021-22	2022-23	2023-24	2024-25
Regular Bus Drivers	107	106	106	106	106
Mechanic Helper/Assistant	2	2	2	2	0
Certified Mechanic	1	1	1	1	1
Journey-Person Mechanic	3	3	3	3	5
Shop Foreman (Journey-Person Mechanic)	2	2	2	2	2
Administrative Assistant	0	0	0	0	0
Assistant Managers	0	0	0	0	0
Routing Support Officer	1	1	1	2	2
Driver Safety Relations Officer	1	1	1	0	0
Manager	1	1	1	1	1
Casual Bus Drivers	64	49	40	44	52
Total	182	166	157	161	169

**Transportation Office Team** consisted of Todd Johnson-Transportation Manager, Marla Cushway-Routing Support Officer, and Taryn Mackow-Routing Support Officer. We strive for timely, safe routes working within Bus Planner for all transported students. We communicate with senior administration, school staff, parents, and bus drivers to help coordinate all of the extra curricular trips and keep all 106 routes running efficiently every school day.

**Mechanics team** consisted of 7 mechanics. Our team has over 200 years of combined experience in mechanics. They work closely together sharing ideas to find solutions using innovative problem-solving skills to correct recurring issues.

**Bus Drivers** provided safe, efficient, and punctual daily transportation to **2,836** students. On top of our daily routes, we provided an additional 2,238 charter trips. We currently employ 158 drivers who provide service for all charters and regular routes

**Feedback for Improvement** We held quarterly conference meetings and had in-person meetings in Moose Jaw and Assiniboia. We sought feedback from staff as we strive to be a world-class organization. We continue to do this work in 2025-26.

<i><b>Rural Schools</b></i>	<i><b>No. of Routes</b></i>
Assiniboia	10
Bengough	4
Caronport	1
Central Butte	5
Chaplin	2
Coronach	4
Craik	2
Eyebrow	2
Glentworth	5
Gravelbourg	5
Kincaid	5
Lafleche	3
Lindale	21
Mankota	3
Mortlach	3
Mossbank	4
Rockglen	5
Rouleau	2

<i><b>Urban Schools</b></i>	<i><b>No. of Routes</b></i>
Holy Trinity Special Needs	1
Empire	1
King George	2
Palliser Heights	6
Peacock SAPP	0
Prince Arthur	3
Riverview	2
St. Mary	1
Sunningdale	6
Westmount/Sacred Heart	3
William Grayson	1

In Moose Jaw, staggered school times allow Transportation the ability to accommodate double routes. This means that one driver can provide service to two schools with separate pick up and drop offs. We had 15 drivers who did double routes in Moose Jaw. Two of the 15 routes accommodate students that require an accessibility lift. The Functional Integrated Programing is growing and now has two routes that take students to all the high schools.

## Training For Drivers

Description	Number of Drivers
Training New Drivers	21
Refresher Training (Pre-Trip Inspection and/or on road assessment)	8
SGI Recertification	36
First Aid Recertification	15

New bus drivers receive training through the Transportation Office. A few of our current route drivers provide circle checking training (pre-trip) and in-bus driver training. We also offer Circle Check Refresher Courses and First Aid/CPR courses throughout the year.

In May of 2025, SGI changed the recertification process for S endorsement licenses. Prior to this change, drivers were required to retest every 5 years. SGI now requires drivers to obtain a new medical clearance to renew their S endorsement. Drivers' Abstracts are reviewed annually, and licenses are checked monthly by the Transportation Office.

In September of 2025, the Transportation Department was part of the Prairie South PD Day. We were able to reconnect and hear some great speakers. We reviewed our safety guidelines, new policies, procedures, and student processes. Drivers socialized and received their new route maps before sharing a meal together.

Throughout the year parents who have a student on the bus receive a Student Transportation Guide. This guide outlines safety guidelines, contact information, and instructions for the Bus Planner Web Parent Portal. In August, Transportation hosted the First Rider program in Moose Jaw and Assiniboia. In Moose Jaw, the program is delivered in cooperation with Holy Trinity School Division. This program is exciting and informative for first time riders and their families. The students and families get a chance to learn about safety and get an up-close look at a bus before going for a ride. In August 2025, there were 73 students that participated in the First Rider program.

## Routing Support

In 2024-25 we continued to update the Transportation section of the Prairie South website. This ensured that families had access to all relevant transportation information in one easy-to-find location. We created the walking circle for the new school on South Hill and reviewed catchment maps. We also added links to important information such as the Parent Portal, the Bus Service Request Form, as well as updated cold-weather cancellation information.



## Transportation Regions

Prairie South Transportation is divided into rural and urban areas.

### Rural:

Assiniboia 7 <sup>th</sup> Avenue School	Eye brow School
Assiniboia Composite High School	Glentworth School
Assiniboia Elementary School	Kincaid Central School
Avonlea School	Lafleche Central School
Bengough School	Lindale School
Caronport Elementary School	Mankota School
Central Butte School	Mortlach School
Central Collegiate (Rural)	Mossbank School
Chaplin School	Peacock Collegiate (Rural)
Cornerstone Christian School (Rural)	Riverview Collegiate (Rural)
Craik School	Rockglen School
Coronach School	Rouleau School
École Gravelbourg School	St. Michael (Holy Trinity Rural)
École Palliser Heights (Rural French Immersion)	Vanier Collegiate (Holy Trinity Rural)
École St. Margaret (Holy Trinity Rural)	

### Urban:

École Palliser Heights School	Sacred Heart School
Empire School	St. Mary School
Holy Trinity - Special Needs	Sunningdale School
King George School	Westmount School
Prince Arthur School	William Grayson School
Riverview School (Functional Integrated Programing)	

In 2024-25 we continued to transport Holy Trinity students. In Moose Jaw's South Hill and surrounding rural areas, we transported a total of 155 Holy Trinity students.

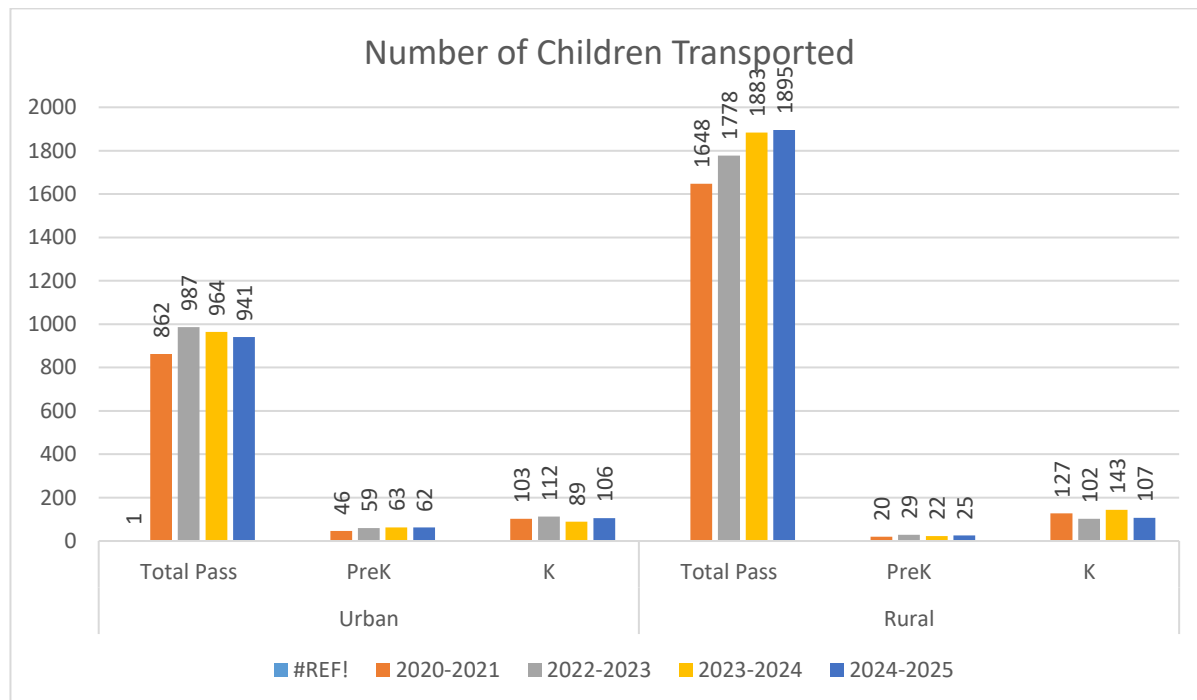
## Student Transportation Information

**Number of Children Transported**

<i><b>School Year</b></i>	<i><b>Urban</b></i>	<i><b>Urban Noon</b></i>	<i><b>Rural</b></i>	<i><b>Total</b></i>
2024-2025	941	n/a	1,895	2,836
2023-2024	964	n/a	1,883	2,847
2022-2023	987	n/a	1,778	2,765
2021-2022	908	n/a	1,747	2,655
2020-2021	862	n/a	1,729	2,591

**Average Ride Times**

<i><b>School Year</b></i>	<i><b>Urban</b></i>	<i><b>Rural</b></i>
2024-2025	15 minutes	40 minutes
2023-2024	13 minutes	35 minutes
2022-2023	14 minutes	34 minutes
2021-2022	15 minutes	33 minutes
2020-2021	15 minutes	33 minutes



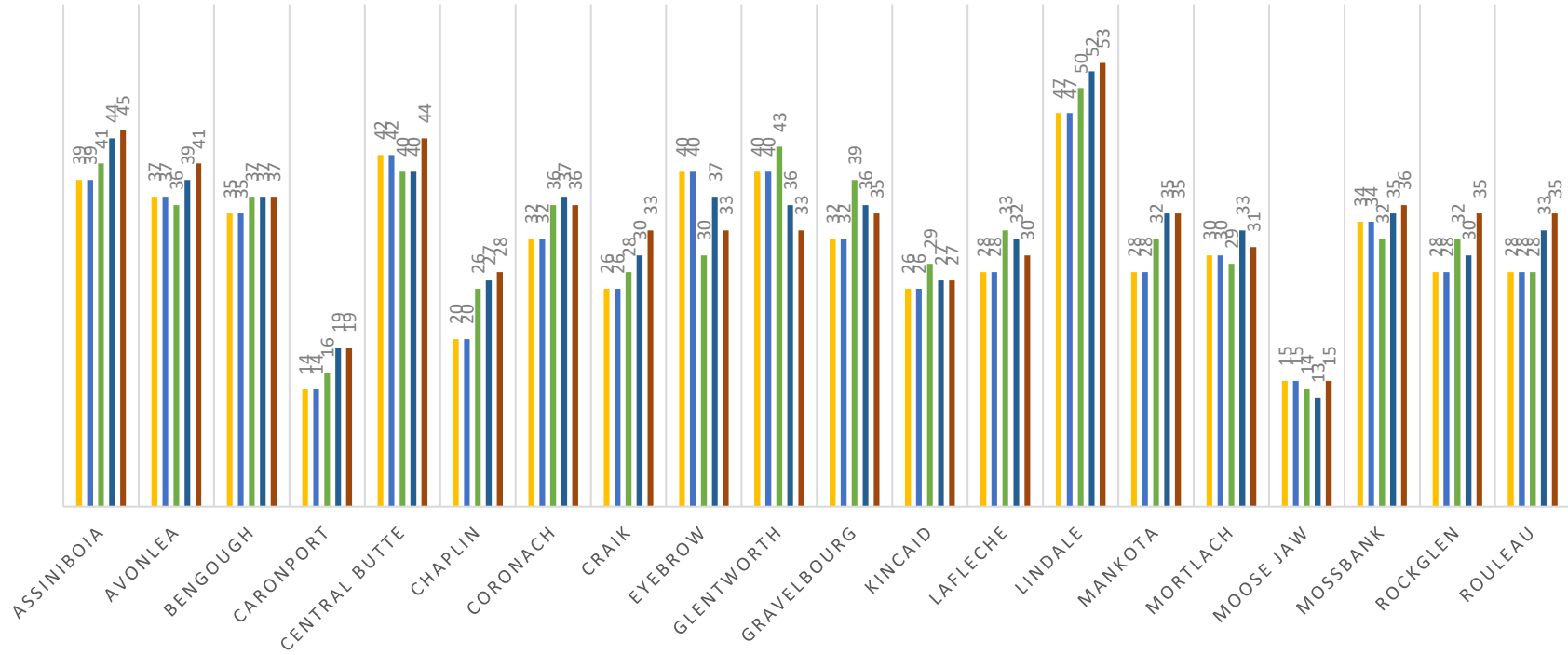
### Student Ride Times – Amount of Time on a School Bus (AM – in Minutes)

School	2020-2021		2021-2122		2022-2023		2023-2024		2024-2025	
	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max
Assiniboia	2	93	2	93	2	95	2	95	2	93
Avonlea	4	69	4	69	5	72	5	77	5	88
Bengough	5	82	5	82	3	90	3	92	3	86
Caronport	7	45	7	45	2	45	2	45	12	42
Central Butte	8	80	8	80	5	94	2	98	3	96
Chaplin	7	39	7	39	5	63	5	53	5	53
Coronach	4	91	4	91	4	90	4	86	4	81
Craik	4	54	4	54	3	59	5	63	3	73
Eyebrow	6	70	6	70	8	53	7	56	7	55
Glentworth	5	76	5	76	6	82	6	62	6	71
Gravelbourg	4	81	4	81	3	90	3	93	3	79
Kincaid	2	60	2	60	3	69	3	60	3	60
Lafleche	3	59	3	59	3	80	3	84	3	79
Lindale	8	86	10	86	20	101	22	107	11	96
Mankota	3	66	3	66	3	74	3	72	4	79
Mortlach	7	56	7	56	3	59	3	59	3	64
Moose Jaw	1	66	1	38	2	34	1	34	2	46
Mossbank	3	89	3	89	3	89	3	79	3	78
Rockglen	1	76	1	76	1	79	2	82	2	98
Rouleau	5	50	5	50	3	54	5	57	5	60



## AVERAGE MINUTES ON SCHOOL BUS AM

2020-2021 2021-2022 2022-2023 2023-2024 2024-2025



## Conveyance

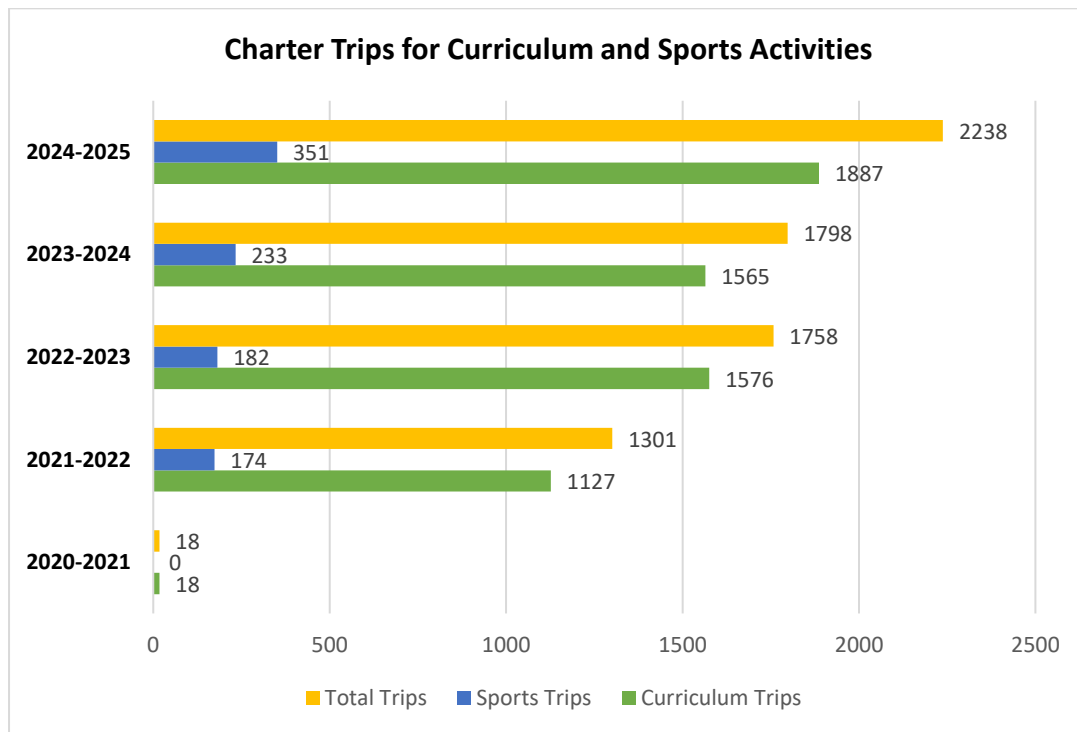
As per Administrative Procedure 556, there are circumstances where parents may be eligible for a Conveyance Allowance up to a maximum of \$50/day. Conveyance may be available to eligible students based on their special needs. Conveyance may also be available to French Immersion students residing outside of the Ecole Palliser Heights School or Ecole Gravelbourg School catchment areas. Conveyance Allowance is paid monthly and is calculated using a daily rate multiplied by kilometers to school or the closest alternate yard multiplied by number of days the student attended school. We paid a total of \$3,218.28 in Conveyance for the 2024-2025 school year.

As per Administrative Procedure 557, a total of \$12,747.04 was paid out for Allowance in Lieu during the 2024-2025 school year.

Family	No. of Students	Description	Daily Amount				
			2020-21	2021-22	2022-23	2023-24	2024-25
Family 1	2	French Immersion	\$15.60	\$15.60	\$15.60	\$15.60	\$15.60
Family 2	2	French Immersion	\$17.64	\$18.00	\$18.00	\$18.00	
Family 3	1	French Immersion	\$19.20	\$19.20	\$15.60	\$40.80	
Family 4	1	French Immersion		\$19.50		\$15.60	
Family 5	2	French Immersion	\$15.00	\$15.60			
Family 6	2	French Immersion					
Family 7	1	French Immersion	\$37.20				
<b>Total Daily Amounts</b>			<b>\$104.64</b>	<b>\$72.30</b>	<b>\$33.60</b>	<b>\$77.40</b>	<b>\$15.60</b>

## Charters

In 2024-25 there were a total of 2,238 charter requests submitted to Transportation. Of those, 1,887 were curriculum based, 351 were sport related and 7 were provided as a service to Holy Trinity; 105 were cancelled for various reasons.



## Fleet Information

The bus fleet consisted of 155 units, including 9 wheelchair accessible buses. Of those 155 units, 106 are used for routes and 39 are spare buses used for charters, or as service-work replacements.

Year	Number of Units				
	2020-21	2021-22	2022-23	2023-24	2024-25
1998	1	0	0	0	0
1999	0	0	0	0	0
2000	0	0	0	0	0
2001	0	0	0	0	0
2002	1	0	0	0	0
2003	0	0	0	0	0
2004	0	0	0	0	0
2005	0	0	0	0	0
2006	0	0	0	0	0
2007	9	9	9	9	9
2008	9	6	6	3	3
2009	34	34	24	18	16
2010	1	1	1	1	1
2011	16	16	12	8	8
2012	0	0	0	0	0
2013	10	10	10	10	10
2014	4	4	4	3	3
2015	20	20	20	20	20
2016	6	6	6	6	5
2017	5	6	6	5	5
2018	0	3	3	0	0
2019	0	1	1	0	0
2020	11	11	11	11	11
2021	10	10	10	10	10
2022	14	24	24	24	24
2023	0	0	10	10	10
2024	0	0	0	10	10
2025	0	0	0	0	10
<b>Total</b>	<b>151</b>	<b>145</b>	<b>153</b>	<b>146</b>	<b>155</b>

\*Chart reflects buses model year

There were 48 South bus routes with a total daily distance of 9,587.70 km.

There were 57 North bus routes with a total daily distance of 8,658.82 km.



<b>Yearly Expenses and Yearly Bus Purchases</b>					
	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
Expenses	\$6,039,900	\$6,733,625	\$7,454,323	\$7,478,763	\$7,691,594
Bus Purchases	\$1,897,529	\$1,110,253	\$1,318,615	\$1,816,731	\$1,868,474

### Other PSS Vehicles Maintained Including Trailers – 2024-25

<b>Asset Unit #</b>	<b>Year</b>	<b>Description</b>	<b>Primary Location</b>
99-02	1999	Small Bus Converted to Cargo Vessel	Moose Jaw Bus Shop
99-03	1999	Small Bus Converted to Service Vehicle	Moose Jaw Bus Shop
01-08	2001	15 passenger van	Assiniboia Bus Shop
01-09	2001	GMC Savana	Moose Jaw Bus Shop
04-02	2004	Cube Truck	Facilities
05-01	2005	Dump Truck	Facilities
05-03	2005	½ Ton Truck	Assiniboia Bus Shop
05-04	2005	½ Ton Truck	Moose Jaw Bus Shop
05-11	2011	Sanding Truck	Facilities
06-03	2006	Chev ¾ Ton Truck	Facilities
08-20	2008	F-250 Supercab	Facilities
08-21	2008	GMC Savana	Facilities
09-46	2009	Cube Van	Facilities
10-03	2010	Dodge Caravan	RVCI - Life Skills
11-10	2011	Cube Van Mini	Facilities
11-16	2011	1 Ton Truck	Moose Jaw Bus Shop
11-20	2011	F-250 Super Duty	Facilities
11-21	2011	Cube Truck	Facilities
22-25	2022	Cube Truck	Facilities
12-02	2012	Cube Truck	Facilities
12-03	2012	F-150 Supercab	Facilities
12-04	2012	Cube Truck	Facilities
13-11	2013	Cube Truck	Facilities
15-20	2015	Cube Van	Facilities
18-01	2018	Cube Truck	Facilities
19-01	2019	Cube Truck	Facilities
19-02	2019	Cube Van	Facilities
T-01	1994	Canoe Trailer	Moose Jaw Bus Shop
T-02	1994	Canoe Trailer	Moose Jaw Bus Shop
T-03	NA	Trailer	Facilities
T-04	2012	Canoe Trailer	Moose Jaw Bus Shop
T-05	2015	Sports Trailer	Moose Jaw Bus Shop

T-06	NA	Comm. Trailer	Facilities
T-07	2005	Canoe Trailer	Coronach School
T-10	2008	Canoe Trailer	Moose Jaw Bus Shop
T-11	NA	Bobcat Trailer	Facilities
T-12	2011	Canoe Trailer	Moose Jaw Bus Shop
T-13	2015	Sports Trailer	Moose Jaw Bus Shop
T-14	2015	Sports Trailer	Moose Jaw Bus Shop
T-15	NA	Trailer	Facilities
T-16	NA	Drop Deck Trailer	Facilities
T-17	2022	Drop Deck Trailer	Moose Jaw Bus Shop
T-18	2022	Canoe Trailer	Moose Jaw Bus Shop
T-19	NA	Boom Lift Trailer	Facilities

In addition to buses, Transportation maintained 44 other vehicles and trailers that were used throughout Prairie South. These vehicles were serviced a total of 80 times during the 2024-25 school year.

## Maintenance Standards

Prairie South has two bus garages: one in Moose Jaw and the other in Assiniboia. Both garages are licensed by Saskatchewan Government Insurance (SGI) as Vehicle Inspection Facilities for school buses.

In Saskatchewan, school buses must undergo a comprehensive “bumper to bumper” safety inspection every 12 months. Through our continued preventative maintenance program, we keep our buses safe and reduce delays while keeping repair costs to a minimum.

We currently use Asset Planner, a software tool that tracks all services and maintenance done to each of our school buses. We also use this program for our parts inventory which makes tracking and ordering parts efficient.

Inspections & Maintenance	2020-21	2021-22	2022-23	2023-24	2024-25
SGI Inspection	137	137	153	146	155
Regular Service Inspection & General Repairs	876	887	943	1114	875
Total	<b>1013</b>	<b>1024</b>	<b>1096</b>	<b>1260</b>	<b>1030</b>

## Vehicle Accidents

Description	2020-21	2021-22	2022-23	2023-24	2024-25
Other party at fault	1	6	2	3	9
Bus struck another vehicle	2	3	6	7	2
Bus struck a fixed object	7	5	6	6	2
Animal strike	2	2	5	3	1
Unknown	0	1	0	2	0
<b>Total</b>	<b>12</b>	<b>17</b>	<b>19</b>	<b>21</b>	<b>14</b>

The total cost to the division for these accidents was \$11,781.76. Eleven of the accidents had minimal to no damage and were not reported to SGI. Our mechanics were able to fix any minor damage during regular maintenance. There were 0 total-loss bus accidents for this report.

## Current & Future Initiative(s) and Administrative Considerations

- Continually revisiting routes with long route times to look for inefficiencies.
- Work with groups to implement electronic request for service form.
- Continue to recommend the use of the Parent Portal in Bus Planner so that parents can opt-in to receiving emails when routes are cancelled, as well as track their students' bus if it is late.
- Increase communication with bus drivers, principals, and parents.
- Implement the First Rider program at rural schools.
- Revisit routes at Coteau Hills/Our Lady of Hope as buses are nearing capacity.
- In September of 2026, we plan to implement a new process in which all route communication to parents will come directly from Transportation Staff.

## Recommended Motion

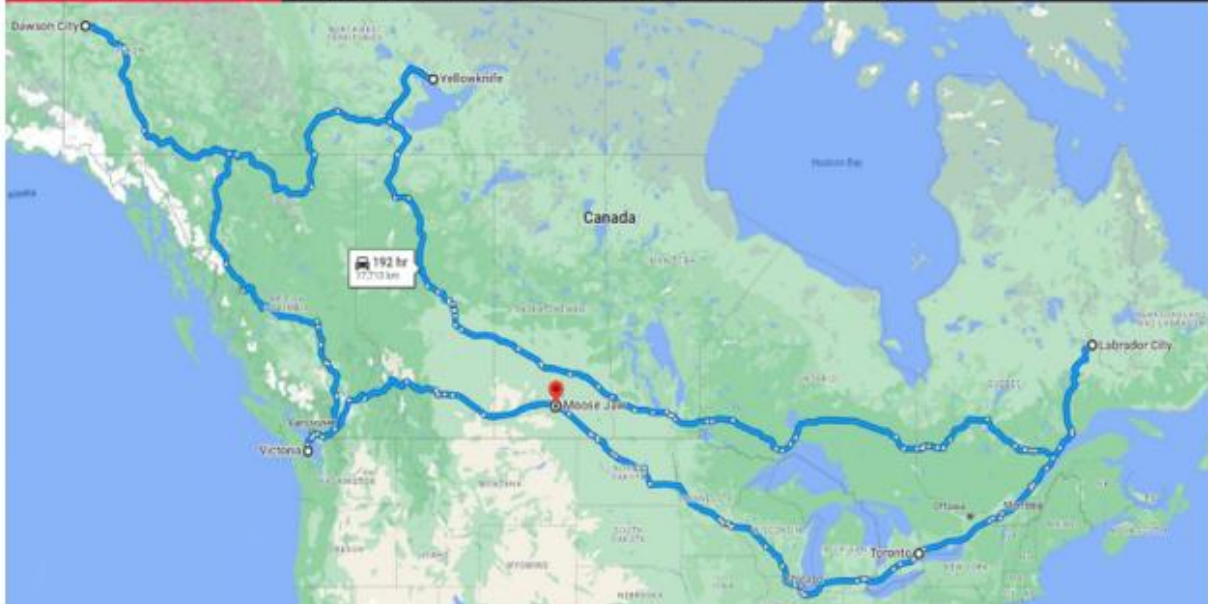
That the Board receive and file the Transportation Accountability Report.

**DID  
YOU  
KNOW?**

## Prairie South buses travel over 18,000 km every day

Prairie  
South  
Schools **210**  
Learning together.

That is the equivalent of driving from Moose Jaw, SK to Victoria, BC, up to Dawson City, YT, over to Yellowknife, NT, out to Labrador City, NL, down to Toronto, ON and back to Moose Jaw. Every single day. Check out the map below for a visual of the daily trip.



106 routes  
19 communities

169  
staff

over 2200  
Charter annually

average ride time  
= 28 minutes

transport over 2800  
students daily

## Executive summary of the 2024-2025 Transportation Accountability Report.

### Overview

The 2024-2025 Transportation Accountability Report outlines the operational, financial, and safety metrics for Prairie South Schools' transportation department. The report highlights a system that prioritizes student safety while maintaining efficiency across urban and rural areas. Daily, the division transports 2,836 students across 106 routes, covering 18,246 kilometers. This year marked the formation of the Transportation Committee, tasked with monitoring and recommending improvements regarding transportation efficiency, policies, and catchment boundaries

---

### Key Operational Metrics

#### Student Transportation

- **Total Students:** 2,836 students were transported daily during the 2024-25 school year.
  - **Urban:** 941 students.
  - **Rural:** 1,895 students.
- **Ride Times:** The average ride time was 15 minutes for urban students and 40 minutes for rural students.
- **Routes:** There were 106 bus routes in total.
  - **Double Routes:** In Moose Jaw, 15 drivers managed double routes due to staggered school times, including two routes accommodating accessibility lifts.
- **Charters:** The department managed 2,238 charter requests, providing 1,887 curriculum-based trips and 351 sport-related trips.

**Staffing** The department employed a total of 169 staff members in 2024-25, an increase from 161 the previous year.

- **Drivers:** 158 total drivers (106 regular and 52 casual).
- **Mechanics:** The team includes 5 Journey-Person Mechanics, 2 Shop Foremen, and 1 Certified Mechanic.

- **Administration:** The office team consists of the Transportation Manager and two Routing Support Officers.
- 

## Financial Highlights

### Expenses and Allowances

- **Operational Expenses:** Total expenses for 2024-25 were \$7,691,594.
- **Bus Purchases:** Capital investment in bus purchases totaled \$1,868,474.
- **Conveyance:** A total of \$3,218.28 was paid in conveyance allowances to parents eligible due to special needs or French Immersion requirements.
- **Allowance in Lieu:** Payments totaled \$12,747.04.

### Accident Costs

- **Total Cost:** The cost to the division for vehicle accidents was \$11,781.76.
  - **Incidents:** There were 14 recorded accidents, 9 of which involved another party at fault. Zero accidents resulted in a total loss of the vehicle.
- 

## Fleet and Maintenance

### Fleet Composition

- **Buses:** The fleet consists of 155 units (106 route buses and 39 spare buses), including 9 wheelchair-accessible units.
- **Support Vehicles:** The department maintains 44 other vehicles and trailers, including trucks, vans, and cargo vessels.

### Maintenance

- **Facilities:** Two SGI-accredited bus garages operate in Moose Jaw and Assiniboia.
  - **Activity:** The mechanics team completed 1,030 inspections and maintenance tasks, including 155 SGI inspections and 875 regular service inspections.
  - **Technology:** "Asset Planner" software is utilized to track service, maintenance, and parts inventory.
-

## Safety and Training

- **Training:** 21 new drivers were trained, and 36 drivers completed SGI recertification.
- **First Rider Program:** Hosted in August for 73 students, this program introduces first-time riders and families to bus safety.
- **New Regulations:** In May 2025, SGI updated requirements for S endorsement licenses, now requiring new medical clearance rather than retesting every 5 years.

---

## Future Initiatives

The department has identified several administrative considerations and initiatives for the near future:

- **Communication:** A new process is planned for September 2026 where all route communication to parents will come directly from Transportation Staff.
  - **Technology:** Continued promotion of the Parent Portal for tracking buses and receiving cancellation emails.
  - **Efficiency:** Ongoing review of routes with long ride times and implementation of electronic service request forms.
  - **Capacity:** Specific review of routes at Coteau Hills/Our Lady of Hope due to buses nearing capacity.
-

# AGENDA ITEM

<b>Meeting Date:</b>	February 10, 2026	<b>Agenda Item #:</b>	5.2
<b>Topic:</b>	<b>Applications for 2027-28 Major and Minor Capital Program Funding</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	School divisions in Saskatchewan are required to submit Major and Minor Capital Program Funding requests to the Ministry of Education by February 13, 2026. These requests are considered during budget planning at the provincial level for the next fiscal year, so requests made in 2026 are considered for the 2027-28 budget.
<b>Current Status:</b>	<p>The Major Capital Program Funding requests are:</p> <ol style="list-style-type: none"> <li>1. Bengough School Upgrades</li> <li>2. Eyebrow School Upgrades</li> <li>3. New School Application</li> </ol> <p>The Minor Capital Program Funding requests are:</p> <ol style="list-style-type: none"> <li>1. Central Collegiate HVAC Upgrades</li> <li>2. Riverview Collegiate HVAC Modernization and Boiler Replacement</li> </ol>
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	Major and Minor Capital Program Projects are funded through the Ministry of Education.
<b>Governance/Policy Implications:</b>	The Business, Infrastructure, and Governance Committee discussed the applications at their meeting on January 26, 2026.
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Trevor Payne	January 27, 2026	n/a

## ***Recommendation:***

That the Board approve the Major and Minor Capital Program Funding applications for submission to the Ministry of Education.



## AGENDA ITEM

<b>Meeting Date:</b>	February 10, 2026	<b>Agenda Item #:</b>	5.3
<b>Topic:</b>	<b>CUPE 5512 Tentative Agreement</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	CUPE 5512 and the Prairie South Board of Education negotiate a collective agreement that includes benefits for CUPE 5512 staff. CUPE 5512 staff are covered under the current collective agreement until a new one is ratified. The current agreement has expired August 31, 2025.
<b>Current Status:</b>	<p>The employer and union discussed bargaining time frame in June 2025 and jointly agreed to defer bargaining to fall of 2025.</p> <p>The employer and union bargaining committees agreed to schedule joint bargaining sessions to be held at the Prairie South Schools office in Moose Jaw.</p> <p>Bargaining sessions occurred October 29, 31, November 5 and December 12, 2025 where the parties engaged in a respectful exchange of common interests. Through a collaborative process, the parties reached tentative agreement including nine (9) items of modified agreement language, term, and monetary settlement, in addition to two (2) minor housekeeping items on December 12, 2025.</p> <p>The tentative agreement was ratified by CUPE 5512 in January 2026.</p> <p>In order for the agreement to come into force, it must be ratified by the Board of Education.</p>
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	Funding for CUPE collective agreements is not provided by the Government of Saskatchewan. The 2025-26 Prairie South Schools budget includes funds to support the cost-of-living increase included in the tentative agreement. Future cost of living increases will need to be addressed during the global budget process.
<b>Governance/Policy Implications:</b>	Mandates for collective bargaining are set by the Board of Education. The tentative agreement is within the mandate set by the Board of Education.
<b>Legal Implications:</b>	None

<b>Communications:</b>	Upon ratification of the tentative agreement, that agreement would become a public document, available to staff and the public on the Prairie South website.
------------------------	--

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Amy Johnson	January 22, 2026	<ul style="list-style-type: none"> <li>• Draft CUPE 5512 Tentative Agreement (provided at meeting)</li> </ul>

***Recommendation:***

That the Board ratify the CUPE 5512 Tentative Agreement with a term from September 1, 2025 to August 31, 2028, and direct the members of the negotiating team to sign the agreement on behalf of the Board of Education.

## AGENDA ITEM

<b>Meeting Date:</b>	February 10, 2026	<b>Agenda Item #:</b>	5.4
<b>Topic:</b>	<b>Out of Province Excursion – Mossbank School to Hidden Valley Ski Resort, Alberta</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision <input type="checkbox"/> Discussion <input type="checkbox"/> Information		

<b>Background:</b>	Mossbank School's Grade 7-12 ski trip to Hidden Valley Ski Resort on February 26, 2026.
<b>Current Status:</b>	See attached application form.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Derrick Huschi	January 21, 2026	<ul style="list-style-type: none"> <li>Out of Province Excursion Application Form</li> </ul>

***Recommendation:***

That the Board approve Mossbank School's Grade 7-12 ski trip to Hidden Valley Ski Resort, Alberta on February 26, 2026.

## OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK ACTIVITIES APPLICATION FORM

### Division Office Administration Approval Required

<b>A. INFORMATION</b>	
<b>Name of Teacher:</b> Bradley Yanke; Kathy Singbeil	<b>School:</b> Mossbank School
<b>Type of Activity:</b> <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Extra-Curricular _____ <input checked="" type="checkbox"/> High Risk Activity <u>Skiing</u>	
<b>Grade Level:</b> 7-12	<b>Number of Students:</b> 60
<b>Destination:</b> Hidden Valley Ski Resort (Alberta)	<b>Trip Date:</b> February 26th
<b>Number of School Days (Partial/Full):</b>	
<b>Transportation:</b> <input type="checkbox"/> Travel by Bus (PSSD No. 210)    or <input checked="" type="checkbox"/> Other: Travel by Charter Bus – South Sask Bus lines 56 passenger bus with Tanis Batty as emergency vehicle	
<b>Number of Teachers, Parents, Chaperones:</b> 6	
<b>Qualifications/Certifications of Teachers, Parents, Chaperones:</b> <input checked="" type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input checked="" type="checkbox"/> Other: Nurse (parent: Tanis Batty).	

<b>B. SAFETY GUIDELINES</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Parent consent forms and medical information including the Health Card Number will be obtained.</li> <li><input type="checkbox"/> Evacuation Plan is in place and will be communicated to appropriate individuals.</li> <li><input type="checkbox"/> Designated supervisor has access to emergency vehicles at all times.</li> <li><input type="checkbox"/> Access to cellular or satellite phone or other communication device.</li> <li><input type="checkbox"/> A list of emergency telephone numbers will be formulated.</li> <li><input type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education.</li> <li><input type="checkbox"/> Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines.</li> <li><input type="checkbox"/> Male and Female Chaperones for a co-ed activity.</li> <li><input type="checkbox"/> If using 15 passenger vans, SSBA safety guidelines and restrictions will be followed.</li> </ul>

<b>C. BUDGET</b>
<ul style="list-style-type: none"> <li>❖ Anticipated Budget    <u>Charter bus with driver swap due to travel time over 14 hours with driver coming from Moose Jaw - Rate: \$3,578.20 + GST; ski fees</u></li> <li>❖ Description of Funding Sources    <u>-SGF Ski Trip account (\$1270.20); school fundraising approx \$600</u></li> <li>❖ Out of Pocket Cost per Participant    <u>-\$35 ski fee; \$17.50 equipment rental; \$40-50 Bus rental = \$75 to \$102.50 per student</u></li> </ul>

**SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS**

**D. LEARNING OBJECTIVES**

**Lifelong Learners:** Developing the interest and skills to remain active throughout adulthood.

**Sense of Self, Community, and Place:** Building a connection to the landscape through outdoor winter activities in a new environment.

**Physical Activity within Multiple Environments:** the ability to maintain a personal level of physical fitness and participate in a variety of movement activities for lifelong health.

Plan for and engage in movement activity to increase confidence, competence, and sustainability in activities from the Alternate Environment.

Investigate how physical activity within multiple environments contributes to the well-being of self and others.

**E. LEARNING ACTIVITIES** *(Outline prior training for outdoor education and high risk activities)*

a) Pre-Excursion Learning

-Safety and risk assessment

-Other outdoor physical activities to practice structure in alternate learning environments– snow-shoeing on school grounds, skating, etc..

-Discuss and practice respectful, responsible, and Engaged behaviour in alternate learning environments

b) Excursion Learning

- specific skiing skills through on-site lessons followed by supervised practice with peers

c) Post-Excursion Learning

-Informal discussion/debrief/reflection

**F. SCHEDULE OF ACTIVITIES**

5:30 –meet bus and get ready to leave Mossbank School

Brief stop in Swift Current

10:00 – arrive at ski hill (9:00 Alberta time)

4:00 (Alberta time) – leave Ski Hill

Brief stop in Swift Current for supper and driver swap

Home by 10:00 PM

  
Teacher Signature

  
Principal Signature

Date

Jan 20, 2026.

Date

Jan 20, 2026.

\_\_\_\_\_  
Director/Superintendent Signature

☐

**Request Approved**

☐

**Request Denied**

# AGENDA ITEM

<b>Meeting Date:</b>	February 10, 2026	<b>Agenda Item #:</b>	5.5
<b>Topic:</b>	<b>Monthly Tender Report</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	<p>The Board has requested a monthly update regarding tenders awarded. AP 513 details limits where formal competitive bids are required. The procedure is as follows:</p> <ul style="list-style-type: none"> <li>The Board has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting.</li> <li>Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.</li> </ul>
<b>Current Status:</b>	<p>This tender report covers the period from December 1, 2025 to December 31, 2025. The following competitive bids were awarded during the reporting period:</p> <ul style="list-style-type: none"> <li>A.E. Peacock Collegiate applied for and were awarded an Innovation Grant through the Government of Saskatchewan for the purchase of a Haas Pocket Mill. The Mill was purchased for \$68,181.</li> </ul>
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Ron Purdy	January 30, 2026	• n/a

## **Recommendation:**

That the Board receive and file the tender report as presented.