

	<p><i>Prairie South Schools</i></p> <p>BOARD OF EDUCATION</p>	
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December 2, 2025

1:30 pm

Central Office, 1075 9th Avenue NW
Moose Jaw

AGENDA

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Adoption of Minutes**
 - 3.1. Regular Board Meeting November 4, 2025
 - 3.2. Special Board Meeting November 25, 2025
- 4. Declarations of Conflict of Interest**
- 5. Decision and Discussion Items**
 - 5.1. Facilities Accountability Report
 - 5.2. 2026-2027 Calendar Parameters
 - 5.3. Annual Bursary Fund Appointments
 - 5.4. Monthly Tender Report
- 6. Delegations and Presentation**
 - 6.1. Provincial Education Plan Update, Amanda Olson
- 7. Information Items – NONE**
- 8. Committee Reports**
 - 8.1. Business, Infrastructure and Governance
 - 8.2. Human Resources
 - 8.3. Partnerships and Teambuilding
 - 8.4. Student Outcomes discretion
 - 8.5. Transportation
- 9. Provincial Matters**
- 10. Celebration Items**

11. Identification of Items for Next Meeting Agenda

11.1. Notice of Motions

11.2. Inquiries

12. Meeting Review

13. Adjournment

**MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL
DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office,
1075 9th Avenue North West, Moose Jaw, Saskatchewan on November 4, 2025.**

Attendance:

Mr. R. Bachmann; Mr. P. Boyle; Mr. J. Bumbac; Dr. S. Davidson; Mr. B. Hagan; Ms. J. Jukes; Ms. T. McLeod; Ms. D. Pryor; Ms. G. Wilson; Mr. L. Young; D. Huschi, Superintendent of School Operations; D. Swanson, Superintendent of School Operations; J. Prokopetz, Superintendent of School Operations; A. Olson, Superintendent of Learning; A. Johnson, Superintendent of Human Resources; R. Boughen, Director of Education; R. Purdy, Superintendent of Business; H. Boese, Board Assistant

Motions:

- 2025-11-04 – 4165 Giselle Wilson took the chair and called the meeting to order at 1:30 pm.
- 2025-11-04 – 4166 That the Board approve the agenda as presented. Carried
- Pryor
- 2025-11-04 – 4167 That the Board adopt the minutes of the October 7, 2025 Regular Board Meeting as presented. Carried
- Jukes
- 2025-11-04 – 4168 That the Board receive and file the School and Division Improvement Accountability Report Carried
- Boyle
- 2025-11-04 – 4169 That the Board receive and file the tender report as presented. Carried
- Davidson
- 2025-11-04 – 4170 That the Board approve the revised Bengough School Community Council Constitution dated October 2025. Carried
- McLeod
- Inquiry: Young – With the tenders awarded for janitorial services to these schools, how is this compared to the services provided at our city schools with approximately the same square footage.
- 2025-11-04 – 4171 That the meeting be adjourned at 1:48 pm. Carried
- Boyle

G. Wilson
Chairperson

R. Purdy
Superintendent of Business

Next Special Board Meeting:

November 25, 2025
Prairie South School Division Office
Moose Jaw

Next Regular Board Meeting:

December 2, 2025
Prairie South School Division Office
Moose Jaw

**MINUTES OF THE SPECIAL BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL
DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office, 1075 9th Avenue North
West, Moose Jaw, Saskatchewan on November 25, 2025.**

Attendance:

Mr. R. Bachmann; Mr. P. Boyle (virtual); Mr. J. Bumbac; Dr. S. Davidson; Mr. B. Hagan; Ms. J. Jukes;
Dr. T. McLeod; Ms. D. Pryor; Ms. G. Wilson; Mr. L. Young; D. Huschi, Superintendent of School
Operations; D. Swanson, Superintendent of School Operations; J. Prokopetz, Superintendent of School
Operations; A. Olson, Superintendent of Learning; A. Johnson, Superintendent of Human Resources;
R. Boughen, Director of Education; R. Purdy, Superintendent of Business; H. Boese, Board Assistant

Presentations/Delegations:

Christie DiPaola, MNP LLP

Sahar Tahir, CPA, Provincial Auditor of Saskatchewan (virtual)

Motions:

- 2025-11-25 – 4172 Giselle Wilson took the chair and called the meeting to order at 10:30 am.
- 2025-11-25 – 4173 That the Board approve the agenda as presented. Carried
- Hagan
- Annual Report and Audited Financial Statements presented by
Ryan Boughen, Ron Purdy, Amanda Olson, Derrick Huschi,
Dustin Swanson, Jennifer Prokopetz, and Amy Johnson.
- Christie DiPaola, MNP LLP presented the Audit Findings
- 2025-11-25 – 4174 That the Board go into closed session at 11:29 am. Carried
- Davidson
- Christie DiPaola, MNP LLP met with the trustees only.
- 2025-11-25 – 4175 That the Board reconvene in open session at 11:49 am. Carried
- Davidson
- 2025-11-25 – 4176 That the Board accept the 2024-2025 Annual Report as Carried
presented, including the audited financial statements and the
\$47,661 restriction for future capital, and direct administration
to complete final editing as necessary and to submit the report
in accordance with Ministry guidelines.
- Jukes
- 2025-11-25 – 4177 That the meeting be adjourned at 11:51 am. Carried
- Boyle

G. Wilson
Chairperson

R. Purdy
Superintendent of Business

AGENDA ITEM

Meeting Date:	December 2, 2025	Agenda Item #:	5.1
Topic:	Facilities Accountability Report 2024-2025		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	The Board's Annual work plan calls for the Board to receive the Facilities Accountability Report annually in December.
Current Status:	The 2024-2025 Facilities Accountability Report is attached and was presented to the Business, Infrastructure and Governance Board Sub-Committee on November 25.
Pros:	
Cons:	
Financial Implications:	
Governance/Policy Implications:	Ongoing review of accountability reports is an opportunity for the Board to learn about and confirm direction of administration in a variety of areas.
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Trevor Payne	November 25, 2025	<ul style="list-style-type: none"> 2024-2025 Facilities Accountability Report

Recommendation:

That the Board receive and file the 2024-2025 Facilities Accountability Report.

2024-2025 Facilities Accountability Report

December 2025



WE ARE ALL TREATY PEOPLE
Prairie South Schools

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Introduction

The efficient and effective management of school division facilities continues to be a factor in student achievement, as these facilities provide the infrastructure for a positive learning environment. Additionally, careful maintenance and repair of division facilities is a significant fiscal management strategy that will allow for continued focus on student learning in future years. During 2024-2025 year, Facilities staff strived to maintain excellent levels of service in the following areas:

- Operations and Facility Organization
- Custodial and Maintenance Operations
- Health & Safety/Security
- Infrastructure Projects
- Energy Management

The Facilities Department utilizes efficient processes create and maintain efficiencies throughout all operational areas.

Operations and Facility Organization

Department Structure

The Facility Manager is responsible for the coordination of staffing; planning and monitoring of facility budget; prioritization of projects; monitoring of building conditions; overseeing of rental agreements; staff training; Asset Planner Management; safety code compliance and building security; Preventative Maintenance Renewal (PMR), Joint Use School Management; and department administration.

The Facilities Supervisor is responsible for maintenance and operation of schools, grounds, and additional buildings; Asset Planner service request coordination; boiler automation; playground inspections; fleet management; and building / classroom moves, upholding OH&S standards and code compliance in the workplace.

The Facilities Assistant supports invoice coding, Atrieve entries, Connect records, key distribution, alarm code distribution, community rentals, training records, PMR filing, and coordination of shipping and receiving, various administrative duties as required.

The Facilities Department collaborates indirectly with school-based administrators to effectively monitor and maintain a level of cleanliness across the system for staff and students in accordance with Public Health guidelines and Prairie South Administrative Procedures.



Facilities include school buildings as listed below as well as a variety of additional smaller buildings, building grounds, playgrounds, parking lots, and sports facilities. Our two oldest schools Empire and Central Collegiate are 116 years old, and the newest was in its first year of operation in 2016-2017; the average age of our schools is 69 years. Average space utilization in Prairie South Schools is 60%; twelve schools in the division are operating at less than 50% capacity and two schools are operating at over 100% capacity.

Utilization is based on a formula that uses current K-12 enrolment and a school capacity number. In schools where the Ministry funds Prekindergarten programming, as in past years those students were included in the utilization formula however the current formula does not consider Prairie South funded Prekindergarten programs, resulting in lower utilization rates in several schools.

Prairie South SD - 2024 School Capacity and Utilization Rates (based on Sept. 30 enrollments)

School Name	School Type	2024 Enrolment (FTE)	2024 Capacity (FTE)	2024 Utilization
Albert E. Peacock Collegiate	9-12	782	1022	77%
Assiniboia Composite High School	9-12	178	474	38%
Assiniboia Elementary School	5-8	179	266	67%
Assiniboia Seventh Avenue School	PreK-4	175	193	91%
Avonlea School	K-12	126	194	65%
Bengough School *	K-12	97	217	45%
Caronport Elementary School	K-8	179	196	91%
Central Butte School	K-12	158	312	51%
Central Collegiate	9-12	630	642	98%
Chaplin School *	K-12	36	158	23%
Coronach School	K-12	183	370	50%
Craik School *	K-12	62	244	25%
École Gravelbourg School	K-12	234	259	90%
Empire School	PreK-8	140	375	37%
Eyeblow School	K-12	33	149	22%
Glentworth Central School	K-12	68	178	38%
Kincaid Central School	K-12	96	180	53%
King George School	PreK-8	380	359	106%
Lafleche Central School	K-12	102	137	74%
Lindale School	K-8	259	355	73%
Mankota School	K-12	48	195	24%
Mortlach School	K-12	78	234	33%
Mossbank School	K-12	116	261	44%
Palliser Heights School	K-8	573	684	84%
Prince Arthur Community School	PreK-8	185	352	52%
Riverview Collegiate Institute	9-12	138	522	26%
Rockglen School	K-12	131	274	48%
Rouleau School	K-12	122	167	73%
Sunningdale School	K-8	437	408	107%
Westmount School	PreK-8	323	448	72%
William Grayson School	PreK-8	166	227	73%

**Ministry designated Small School of Necessity*

Facility Unfunded Space 2021-2022	Number of Outbuildings
9 th Avenue Facilities Office	6
9 th Avenue Office	1
Guthridge Field	5
John Chisholm	1
Lindale Warehouse	3
Moose Jaw Transportation Facility	3
Assiniboia Transportation Facility	0
Gravelbourg Facilities Office	2

Fleet/Equipment

For efficiency purposes, some equipment is shared in multiple locations within the school division. Examples include lifts, skid steer and V-blade attachment, grounds equipment, trailers, portable heater, and dump trailer.

Asset	Primary Location	Unit Year
Tool Cat	9 th Avenue Facilities Office	2019
Skid Steer	9 th Avenue Facilities Office	2024
2225-Cube Truck	9 th Avenue Facilities Office	2022
1901 Cube Van	9 th Avenue Facilities Office	2019
1801 Cube Truck	9 th Avenue Facilities Office	2018
1520 Cube Van	Gravelbourg Facilities Office	2015
1311- Cube Truck	Gravelbourg Facilities Office	2013
1201- Cube Van	Gravelbourg Facilities Office	2012
1202- Cube truck	9 th Avenue Facilities Office	2012
1203- 1/2 Ton Truck	9 th Avenue Facilities Office	2012
1204- Cube Truck	9 th Avenue Facilities Office	2012
1110- Cube Van (Mini)	9 th Avenue Facilities Office	2011
1120- 3/4 Ton Truck	9 th Avenue Facilities Office	2011
1121 Cube Truck	Gravelbourg Facilities Office	2011
0946- Cube Truck	9 th Avenue Facilities Office	2009
0820- 3/4 Ton Truck	Gravelbourg Facilities Office	2008
0821- Cube Truck	9 th Avenue Facilities Office	2008
0603- 3/4 Ton Truck	9 th Avenue Facilities Office	2006
Lift Genie	9 th Avenue	2018
Lift Genie	Gravelbourg Facilities Office	2015
Lift Boom	9 th Avenue Facilities Office	2014
Lift Bucket	Gravelbourg Facilities Office	2013
Lift Scissor South Maintenance	9 th Ave	2006
0501- Dump Truck	9 th Avenue Facilities Office	2005
0511- 1 Ton Sanding Truck	9 th Avenue Facilities Office	2005
0402- Cube Truck	9 th Avenue Facilities Office	2004
Mowers/Tractors/Trailers/Sanders	All Zones	

Facilities Management

Asset Planner, our facility management software, is a web-based planning tool that helps us better understand the physical condition of our buildings and make informed decisions about capital expenditures. Asset Planner continues to be a useful tool for both the division and Ministry, with different modules currently being used to support PMR funding, management, and operational efficiencies. Asset Planner provides accurate data related to service requests for operational decision making. The Asset Planner mobile app allows for real-time data entry from all Prairie South sites for facilities administration and maintenance staff. The asset inventory tracking module assists in identifying needs for preventative maintenance on building and facility equipment and depreciation. Ministry is in the process of updating Prairie South building elements for auditing.

Strategic facilities planning allows projects to be in the queue in a logical sequence that provides effective service to schools, efficient allocation of resources, and high-quality workmanship through a variety of methods including bundling of service requests and work blitz strategies.

Accessibility and Learning Support Infrastructure

Facility	Elevator	Vertical Lift (stage)	Stair Lift	Auto Door Openers	Accessible Parking	Accessible Washrooms	Ceiling Track System
9th Office	no	n/a	partial	yes	yes	yes	n/a
A.E. Peacock	yes	yes	yes	yes	yes	yes	n/a
Assiniboia 7th	n/a	no	n/a	yes	yes	no	n/a
Assiniboia Elem	n/a	no	no	no	yes	yes	n/a
Assiniboia High	n/a	no	n/a	yes	yes	yes	n/a
Avonlea	n/a	n/a	n/a	Yes	yes	yes	n/a
Bengough	no	no	no	No	yes	yes	n/a
Caronport	n/a	yes	yes	Yes	yes	no	n/a
Central Butte	n/a	no	n/a	Yes	no	yes	n/a
Central Collegiate	yes	yes	n/a	Yes	yes	yes	n/a
Chaplin	n/a	no	n/a	No	yes	yes	n/a
Coronach	n/a	no	n/a	Yes	yes	yes	n/a
Craik	n/a	no	n/a	Yes	yes	yes	n/a
Gravelbourg	yes	no	n/a	yes	yes	yes	n/a
Empire	no	no	no	yes	yes	yes	n/a
Eyeblow	n/a	no	no	yes	yes	yes	yes
Glentworth	n/a	no	n/a	no	yes	yes	n/a
Kincaid	n/a	no	n/a	no	no	yes	n/a
King George	yes	n/a	n/a	yes	yes	yes	yes
Lafleche	n/a	no	n/a	no	yes	yes	n/a
Lindale	n/a	no	n/a	no	yes	no	n/a
Mankota	n/a	no	n/a	no	no	no	n/a
Mortlach	n/a	no	n/a	yes	yes	yes	n/a
Mossbank	n/a	no	n/a	no	no	yes	n/a
Palliser Heights	yes	no	yes	yes	yes	yes	yes
Prince Arthur	yes	no	n/a	yes	yes	yes	n/a
Riverview	yes	yes	n/a	yes	yes	yes	yes
Rockglen	n/a	no	n/a	yes	no	yes	n/a
Rouleau	n/a	no	no	yes	yes	yes	n/a
Sunningdale	n/a	no	no	no	yes	yes	n/a
Westmount	no	yes	yes	no	yes	yes	n/a
William Grayson	yes	on	no	yes	yes	yes	n/a

Facility Technology-Supported Custodial and Maintenance Operations

Cell phones for maintenance staff allow real-time communication for Facetime, Microsoft Teams, email, text, GPS, and other communication reducing travel time and offering a faster and more effective response to facilities issues. Examples include boiler maintenance and safety inspections, RTU and mechanical preventative maintenance logs, filter replacement tracking, mechanical and HVAC troubleshooting, safety, security and emergency response systems, asset information, and playground inspections. Staff training is provided in mobile device use and safety guidelines.

Atrieve Absence Management System allows facility manpower to be efficiently utilized.

Technology continues to provide efficiencies in the following areas:

- Asset Planner Management
- Technical Safety Authority electronic documentation
- daily service request operations
- checklists for a variety of tasks and preventative maintenance
- live Facetime/Teams/Zoom communication to reduce travel time and costs
- utilization of live photos and videos for troubleshooting and ordering processes
- data retrieval
- weekly playground checks
- standardization of green cleaning products throughout the division
- electronic fleet safety logs and data entry
- grounds equipment logs and scheduled asset preventative maintenance processes
- targeted distribution of new and aging equipment using asset tracking and depreciation calculations

Annual Roof Assessments

Preventative roof inspections and warranty inspections are done annually on 1/3 of our facility roofs and repairs are completed to reduce future damage. Our buildings combined make up a million square feet of roofing. The following roof assessments were completed in 2024-2025

Avonlea School	Eye brow School	Sunningdale School
Caronport Elementary	Ecole Gravelbourg	William Grayson School
Central Butte	9 th Avenue Office	Rouleau School
Craik School	Riverview Collegiate	

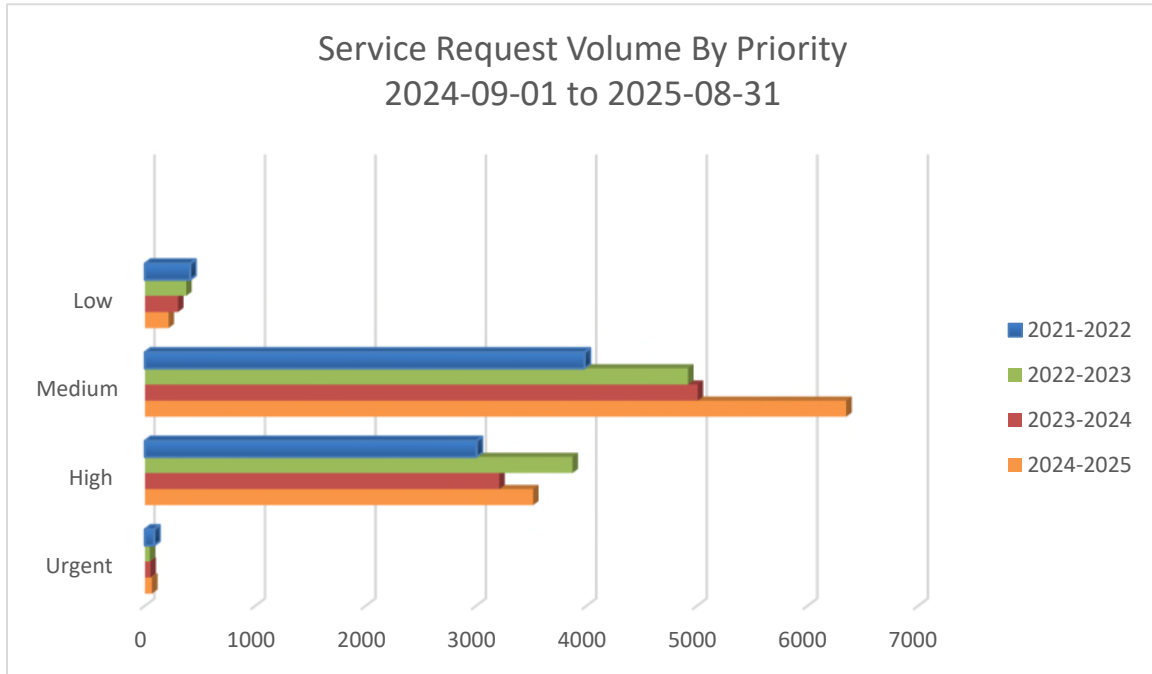
Inspections

Several types of inspections are completed annually at all our schools and buildings. Inspections are completed both in house and contracted out to local business. The following inspection types were completed in 2024-2025.

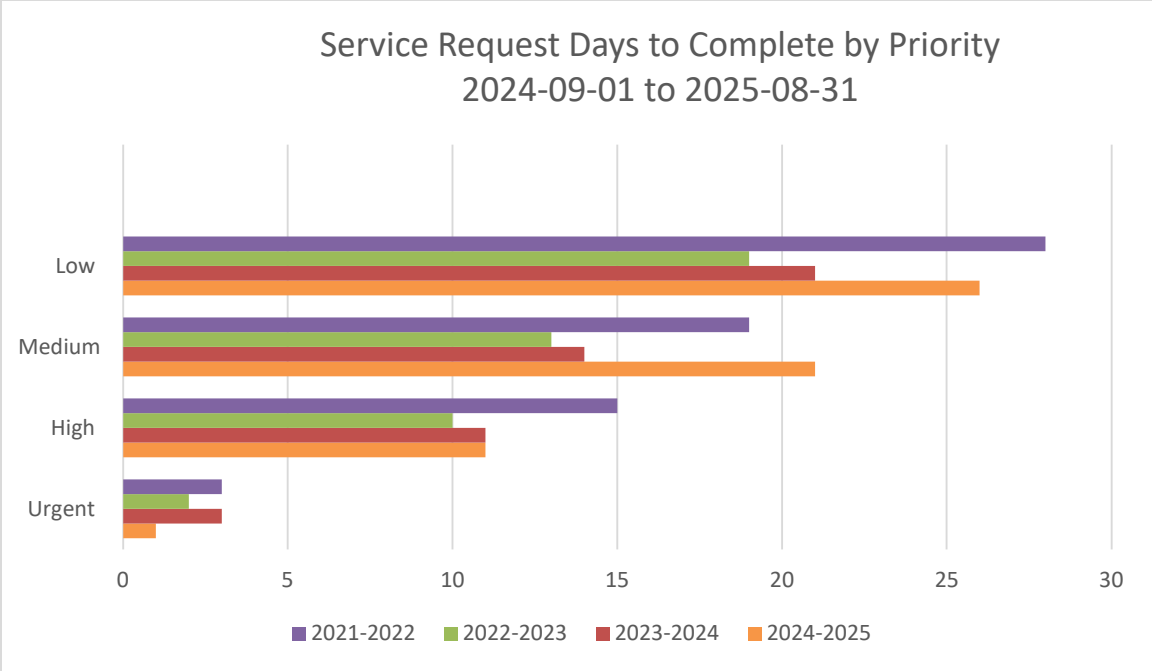
Annual Sprinkler Inspections	Filter Inspections	Playground Inspection
Asbestos Inspections	Fire, Security Annual Inspections	Sump Pumps
Crawl Space	Gym Inspections*	Roof Inspections
Elevator Inspections	HVAC Inspections	Water Heaters
Emergency Lighting	Lift Inspections	

* Gym Inspections for repairs on a priority basis.

Service Request Volume by Priority



Year	Urgent Call first, submit service request	High Affects daily routine	Medium Standard Maintenance	Low Cosmetic	Total
2024-2025	64	3515	6349	214	10,142
2023-2024	50	3209	5005	300	8565
2022-2023	44	3872	4918	374	9209
2021-2022	83	3003	3981	409	7477



Days to Complete by Priority

Year	Urgent Call first, submit service request	High Affects daily routine	Medium Standard Maintenance	Low Cosmetic
2024-2025	1	11	21	26
2023-2024	3	11	14	21
2022-2023	2	10	13	19
2021-2022	3	15	19	28

Maintenance Ticket History

Year	Submitted	Closed	Pending	Work in Progress	Denied/ Duplicate	Preventative Maintenance Tasks
2024-2025	10141	9622	72	375	72	1862
2023-2024	9728	9244	56	344	84	1833
2022-2023	10467	9857	36	478	96	1748
2021-2022	8620	8207	48	267	98	2005

Health & Safety/Security

The Facilities Department strives to send all staff home safe every day. Facilities ensures staff are given the opportunity to increase their knowledge in safe work practices and professional development opportunities as they become available. Multiple training platforms are used to achieve learning, including but not limited to Saskatchewan Construction Safety Association Online and Instructor Led Training, and Canadian Playground Safety Institute.

Facility Training Modules		
Scaffolds	Confined Space	Power Mobile Equipment
Skid Steer	Respirator	Mould Training
WHMIS	Fall Protection	Playground Inspection
Boom lift	Scissor lift	Asbestos Awareness

- Fire extinguishers and sprinklers are inspected annually by an external vendor in bulk with security systems to reduce costs of travel in rural areas. All annual fire inspections were completed in 2024-2025. As past practice, Moose Jaw fire hoses are capped to reduce hose replacement and inspection costs.
- Monthly safety/toolbox meetings are held, and documentation is filed in Connect.
- Safety stations are in the shop and maintenance fleet is supplied with first aid kits and fire extinguishers.
- GPS locator app monitors staff location for safety and efficiency.
- Air, chlorine, and water quality inspections are performed as required. Some rural locations receive more regular inspections due to unique circumstances.
- Electronic or manual entries and site boiler inspections at all facilities are completed. (Daily Asset Planner entries for Technical Safety Authority log).

School Defibrillator Locations		
9 th Avenue Office	Chaplin School	King George School
9 th Maintenance Shop/ South Maintenance Shop	Cornerstone Christian School	Kincaid
A.E. Peacock Collegiate	Coronach School	Lindale School
Assiniboia Composite High	Craik School	Mankota School
Assiniboia Elementary	École Gravelbourg School	Mossbank
Bengough School	École Palliser Heights School	Riverview Collegiate
Caronport Elementary School	Empire School	Sunningdale School
Central Butte School	Eye brow School	Rockglen
Central Collegiate	Glentworth School	Westmount School

Network Infrastructure

Network Bandwidth	
Assiniboia Services Office – 100 Mbit	Belle Plaine Colony – 100 Mbit
Mankota Central School – 100 Mbit	Assiniboia Elementary School – 100 Mbit
Avonlea School – 100 Mbit	Bengough School – 100 Mbit
Caronport Elementary School – 100 Mbit	Central Butte School – 100 Mbit
Chaplin School – 100 Mbit	Coronach School – 100 Mbit
Craik School – 100 Mbit	Eyebrow School – 100 Mbit
Glentworth Central School – 100 Mbit	Kincaid Central School – 100 Mbit
Lafleche Central School – 100 Mbit	Mortlach School – 100 Mbit
Mossbank School – 100 Mbit	Rockglen School – 100 Mbit
Rouleau School – 100 Mbit	Assiniboia 7th Avenue School – 100 Mbit
Assiniboia Composite High School – 100 Mbit	Ecole Gravelbourg School – 200 Mbit
Ecole Palliser Heights School – 100 Mbit	Empire School – 100 Mbit
King George School – 100 Mbit	Lindale School – 100 Mbit
Moose Jaw (Paul Drive) Bus Shop – 100 Mbit	Prince Arthur Community School – 100 Mbit
Sunningdale School – 100 Mbit	Westmount School – 100 Mbit
William Grayson School – 100 Mbit	Central Collegiate Institute – 1 Gbit
Peacock Collegiate Institute – 1 Gbit	Riverview Collegiate Institute – 2 Gbit

9th Avenue Division Office (Core Network)

- ✓ 2 Gbit CNET connection to service all inbound and outbound internet traffic for every location in the division (huge upgrade to double the speed in 22-23)
- ✓ 1 Gbit LANSPAN connection that connects all urban (Moose Jaw) schools to the 9th Avenue core network
- ✓ 300 Mbit SaskTel InfiNet SIP trunk into our core (core VoIP system)
- ✓ 600 Mbit Infinite connection servicing BYOD Student wireless traffic for all schools in the division

Network Switches / Routers	
Cisco Catalyst 9300	57
Cisco Catalyst 2960x	105
Cisco Catalyst 3650	1
Cisco Catalyst 9200L	35
Unifi Edge switch (IP Camera switches)	17
HP 5700 iSCSI (core server switches)	1
Aruba 8360 (DR Server network switch)	1
Aruba 8320 iSCI (core server network switches)	2
Palo Alto 1460 firewalls (high availability, core network firewall)	2
Palo Alto 1460 firewalls (high availability, DR network firewall)	2
Aruba 8320 iSCI (Disaster Recovery site firewall)	1
Cisco 2911 and Cisco 2921 CME (VoIP) routers in various locations	19

Cisco ASA (DR firewall)	1
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There are currently 237 network switches and routers total dispersed across 39 geographically separate locations in our environment

Wireless Access Points	
Ruckus R610 access points	203
Ruckus R710 access points	157
Ruckus R750	128
Ubiquiti NanoBeam 5AC Gen2 access points	2
Ruckus SZ124 wireless controllers (HA configuration)	2

There are currently 438 wireless access points total dispersed across 39 geographically separate locations in our environment

IP Cameras	
Hikvision security cameras	142
91 Unifi security cameras	156

There are currently 298 IP security / surveillance cameras dispersed across 16 geographically separate locations in our environment

Phone Systems	
Nortel VOIP BCM	3
Cisco 29xx Series	18
Cisco 43x Series	3
Cisco 83xx Series	4

Infrastructure Processes

- ✓ Capital assets and budgets are closely monitored to ensure the budget is being used effectively and efficiently to minimize costs
- ✓ Update 3-year Preventative Maintenance Renewal plan
- ✓ Develop and submit Ministry Major Capital Plan annually
- ✓ Coordinate in-house work with skilled labour to reduce dependency on external contractors and complete projects in an efficient manner
- ✓ Completed planned infrastructure projects
- ✓ Accelerated pace of PMR backlog remediation

Infrastructure Projects			
School	Project	Details	2024-25 Cost
A. E. Peacock Collegiate School	Renovation	Elevator Replacement	168,804
Avonlea School	Renovation	Gazebo	93,619
Coronach School	Grounds	Waterline	57,125
Coteau Hills Elementary School	New Build	New School Construction	15,593,954
Coteau Hills Elementary School	Grounds	New Roads for School	540,290
Coteau Hills Elementary School	Grounds	Playground	212,135
Ecole Palliser Heights School	Renovation	Boiler	272,358
Eyebrow School	Renovation	Change Room Upgrade	209,442
King George School	Roof	Roof 3-6	90,386
Lafleche School	Renovation	Flooring Upgrade	75,218
Lindale School	Roof	Roof	235,393
Office - Transportation	Grounds	Parking Lot - Paved (section 1 & 2)	56,000
Office -Central Moose Jaw	Grounds	Concrete/Step Replacement	189,663
Prince Arthur School	Grounds	Playground	60,283
Rockglen School	HVAC	HVAC (Ventilation)	794,154
Sunningdale School	Grounds	Playground	142,431
Total			\$ 18,791,255

Energy Management

- Upgraded Automated Building Management systems (BMS) software to provide reduction in consumption as well as enhanced occupant comfort.
- Energy utility data in Asset Planner Energy Module used to manage projects with the goal of reduced consumption within the division.
 - Facility footprint comparisons
 - usage reports
 - comparison reports
 - carbon tax reports
- Upgraded HVAC equipment (variable frequency drive motors, heat recovery wheels) reduce energy costs.
- HVAC automation provides daily savings to the division with temperature setbacks when building zones are unoccupied.
- Additional roof insulation during projects will reduce energy costs.
- Five-year natural gas bulk purchase contract ends in November 2026.
- Goal to share utility information with administration to work in partnership towards a common goal of energy savings.



Completed In House

BLA

Building Limited Automation

Facility	Zone	Building Management System	Gym Lighting T-5 and LED Retrofits	Exterior LED Lighting Retrofits	Gym LED Tube Retrofit	School LED Tube Retrofit	Project Retrofit
9th Avenue Maintenance Shop	Central	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	N/A
9th Avenue Office	Central	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	N/A
Albert E. Peacock Collegiate	Central	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Assiniboia Composite High	South	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CAIF	<input checked="" type="checkbox"/>	CAIF 2020
Assiniboia Elementary School	South	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Assiniboia Office	South	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	N/A		N/A
Assiniboia Seventh Avenue School	South	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	N/A
Avonlea School	North	BLA	<input checked="" type="checkbox"/>				CAIF 2021
Bengough School	South	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		Needs Project
Caronport Elementary School	North	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Central Butte School	North	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CAIF 2020
Central Collegiate	Central	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Chaplin School	North	BLA		In progress	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Coronach School	South	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CAIF 2021
Craik School	North	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Empire School	Central	BLA					
Eyebrow School	Central	BLA					<input checked="" type="checkbox"/>
Glentworth Central School	South	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	N/A
Ecole Gravelbourg High School	South	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Guthridge	Central Field	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	N/A	N/A	N/A
John Chisholm Alternate School	Central	BLA	N/A	<input checked="" type="checkbox"/>	N/A		
Kincaid Central School	South	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
King George School	Central	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Lafleche Central School	South	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Lindale School	Central	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	80%	N/A
Mankota School	South	BLA		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	N/A

Mortlach School	North	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Mossbank School	South	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Palliser Heights School	Central	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Prince Arthur Community School	Central	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Riverview Collegiate Institute	Central	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Rockglen School	South	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Rouleau School	North	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Sunningdale School	Central	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Transportation (Bus) Shop Moose Jaw	Central	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	N/A
Transportation shop Assiniboia	south	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	N/A
Westmount School	Central	BLA					
William Grayson School	Central	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A



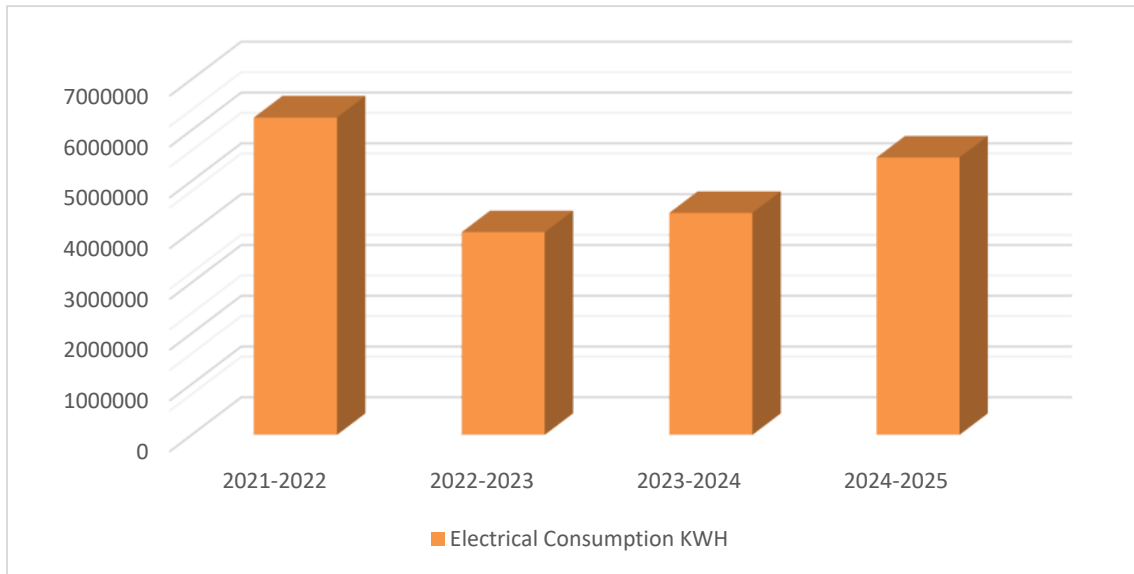
Completed In House

BLA

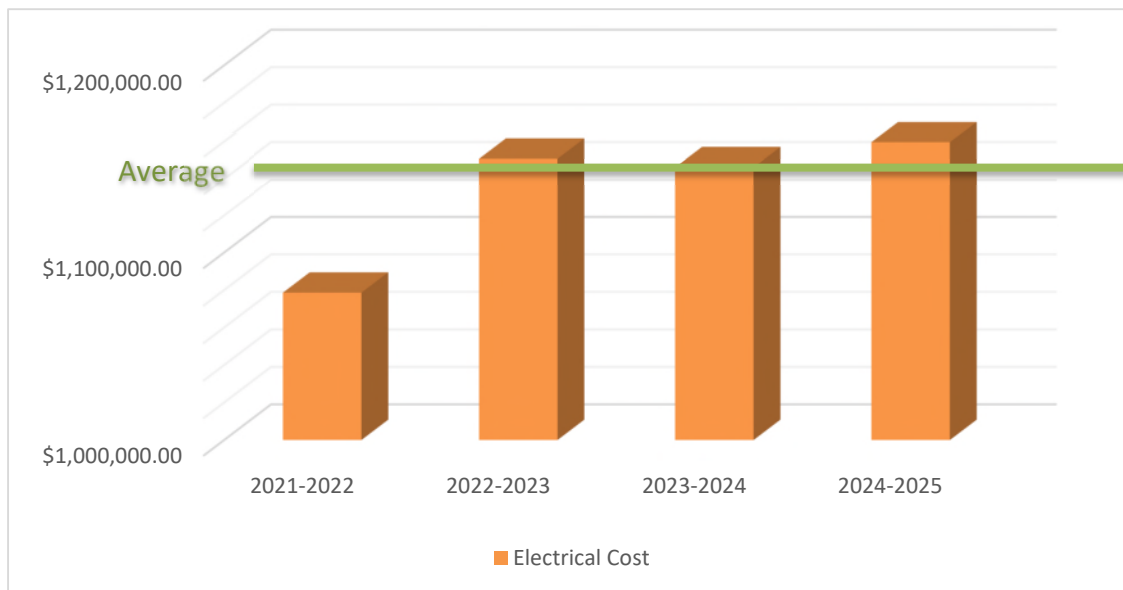
Building Limited Automation

Utility Consumption

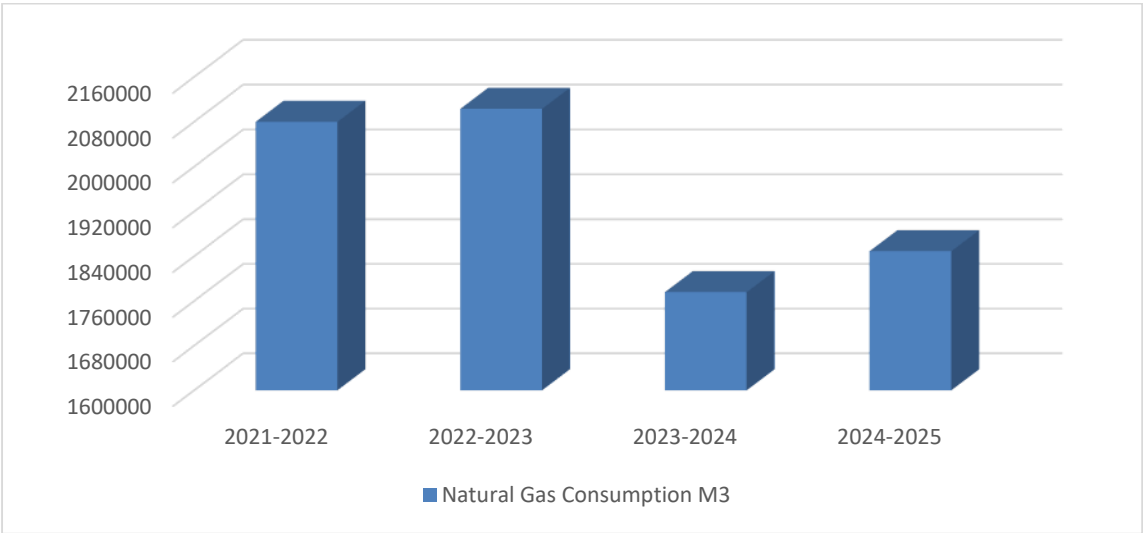
Total Consumption Electrical 2021-10-01 to 2025-09-30



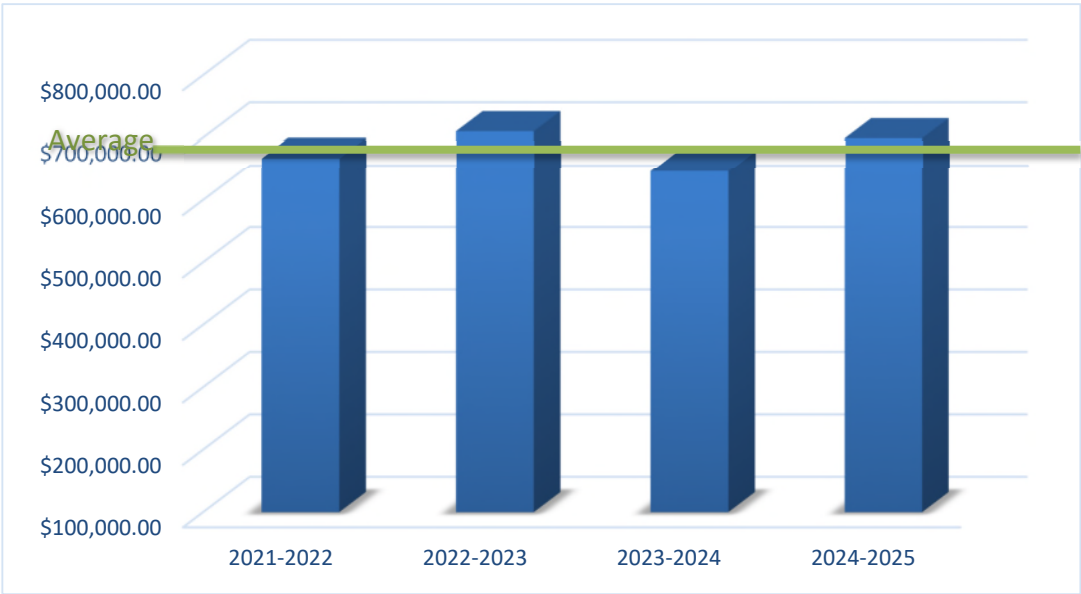
Total Cost Electrical 2021-10-01 to 2025-09-30



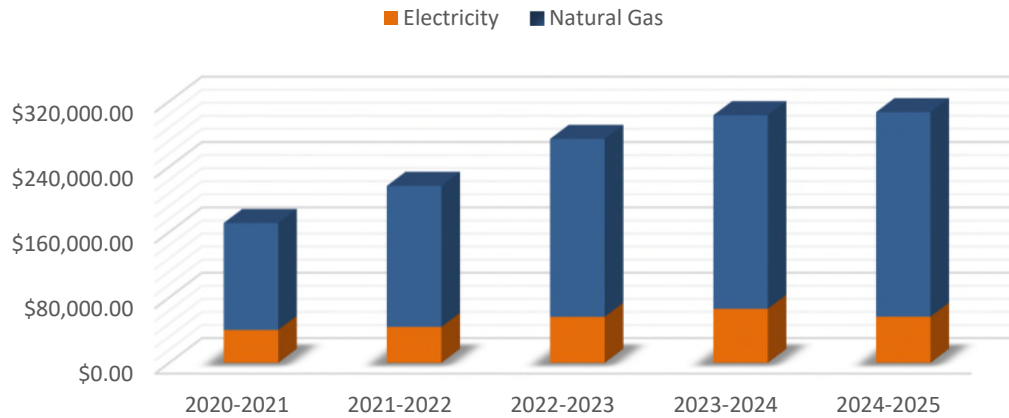
Total Consumption Natural Gas
2021-10-01 to 2025-09-30



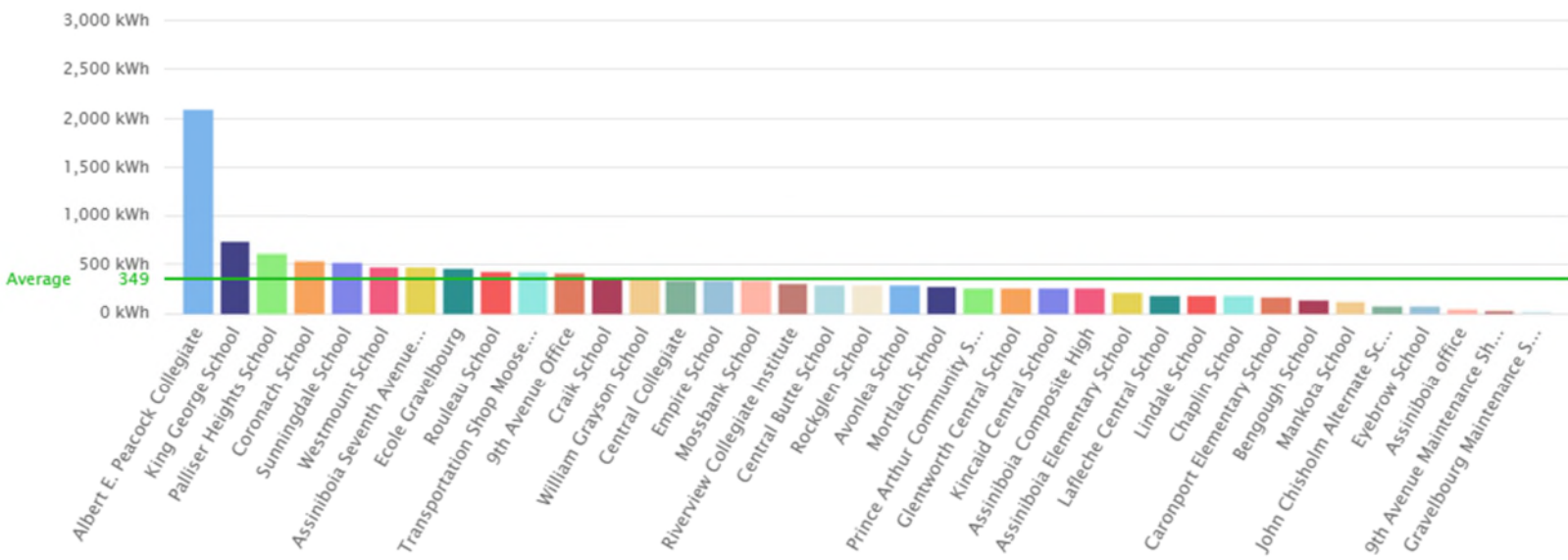
Total Cost Natural Gas
2021-10-01 to 2025-09-30



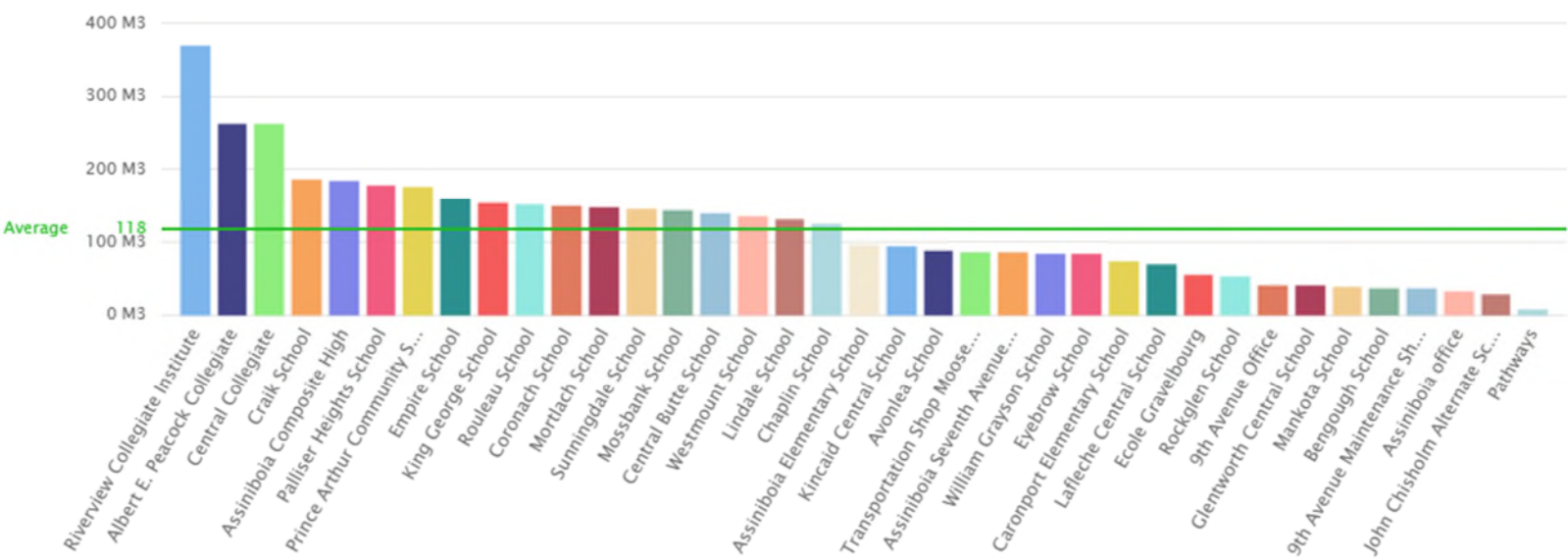
Electrical and Natural Gas Carbon Tax Total Cost Comparison 2010-2025



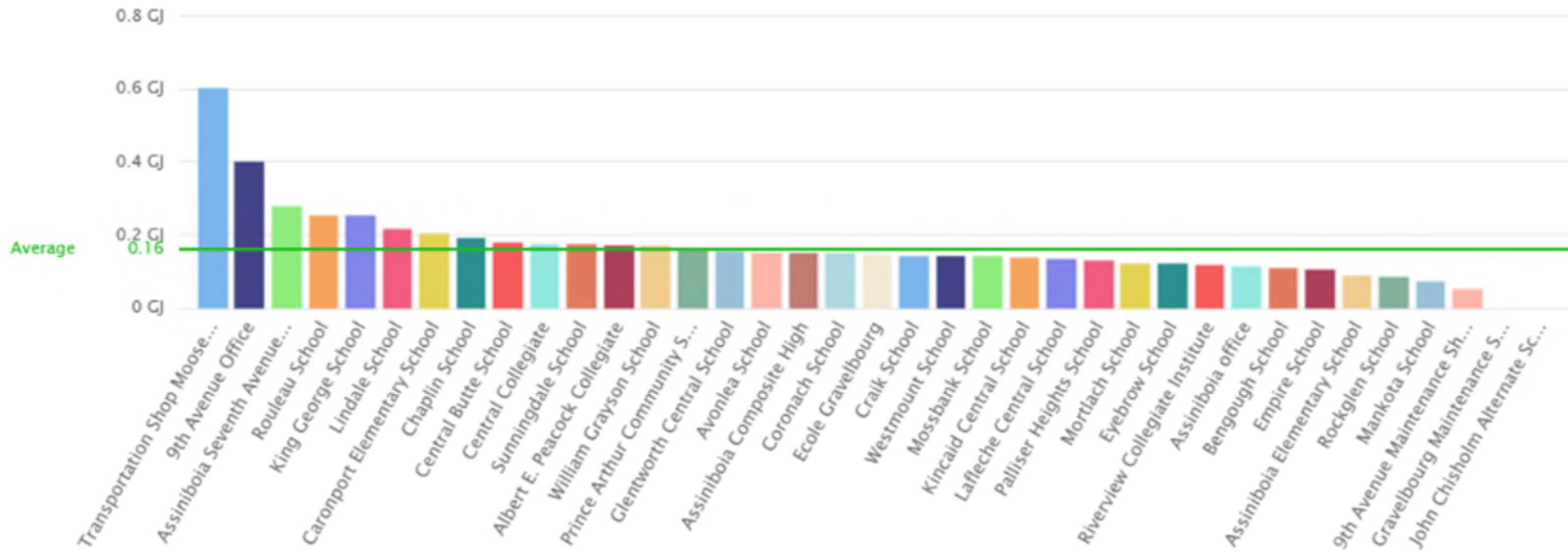
Total Electricity Consumption per Day 2024-09-01 to 2025-08-31



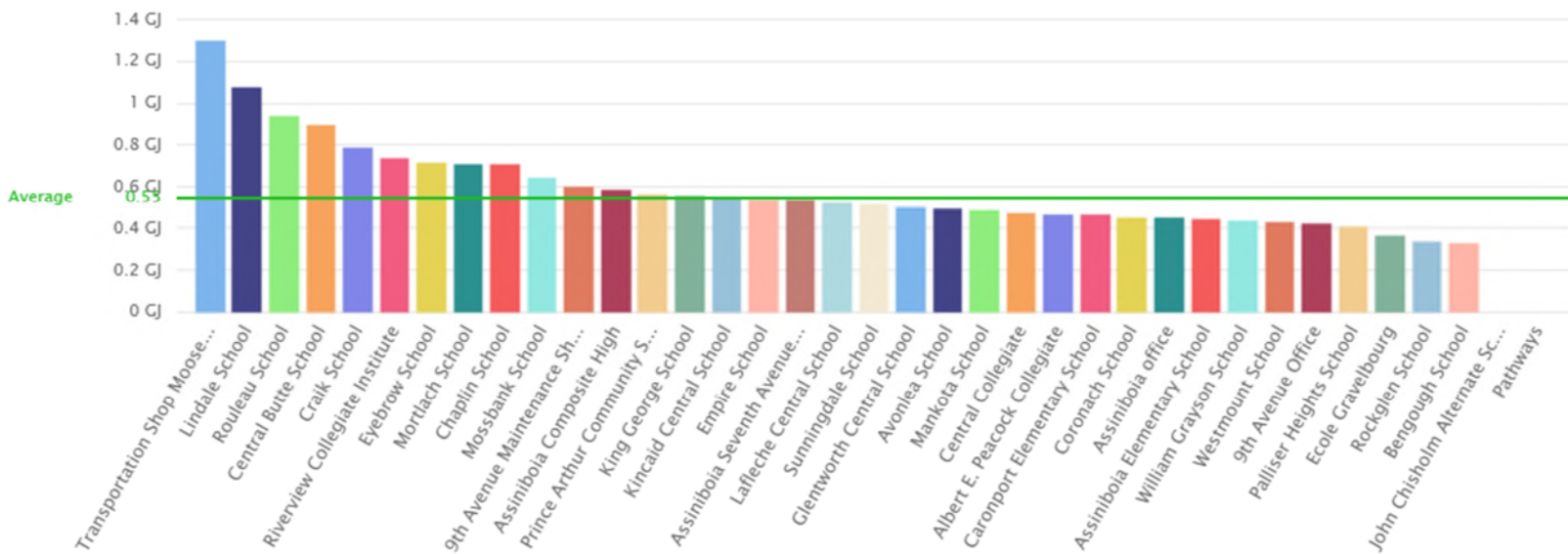
Total Natural Gas Consumption per Day 2024-09-01 to 2025-08-31



Electricity Consumption per Area (Sq. M) 2024-09-01 to 2025-08-31



Natural Gas Consumption per Area (Sq. M) Between 2024-09-01 and 2025-08-31



Administrative Priorities

- Staff absences, scheduling
- Daily prioritization of work between Pathways School, Joint Use School preparations, planned maintenance, Ministry Audits
- Ongoing balance between emergencies and pro-active efficiencies and regular maintenance
- Asset preventative maintenance work continues to increase
- Increased emphasis on staff safety training/reduction of workplace incidents
- Balancing between day to day operations and the new Joint Use School commitments

AGENDA ITEM

Meeting Date:	December 2, 2025	Agenda Item #:	5.2
Topic:	2026-2027 Calendar Parameters		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:

The Education Act, 1995 in conjunction with collective agreements at the provincial and local level provide guidelines for school calendar development.

In accordance with subsection 4.1 of *The Education Act, 1995*, when Labour Day occurs on or after September 5, the minister may, by order, set a date in September that is earlier than Labour Day as the first instructional day of the year. Labour Day in 2026 is September 7. We did receive a Minister's Order dated July 23, 2025 that states boards shall select September 2 or 3, 2026 as the first instructional day for the 2026-27 school year.

In accordance with *The Education Regulations, 2019* the Ministry reviews board-approved school calendars to ensure they adhere to the prescribed requirements. Board-approved calendars for 2026-2027 are due at the Ministry by May 1, 2026.

A calendar committee will be established in the new year to create calendar options that align with these parameters.

Current Status:

Proposed 2026-2027 school calendar teaching and instructional day parameters are:

- In accordance with *The Education Regulations, 2019* subsection 22, the school year provides at least 950 instructional hours for Grades 1 to 12 and 475 instructional hours for kindergarten.
- Balance between student instructional time threshold of 950 hours and teacher assigned time threshold of 1044 hours. In accordance with Article 16 of the Teachers' Provincial Collective Bargaining Agreement it stipulates teachers' assigned time shall not exceed 1044 hours within the school year.

<ul style="list-style-type: none"> • In accordance with <i>The Education Regulations, 2019</i> subsection 18, the following vacation periods are to be observed: <ul style="list-style-type: none"> ○ a Christmas vacation, which is to commence not later than December 23 and end not earlier than January 2 ○ a spring vacation consisting of not more than 5 consecutive school days • 11 non-instructional days include: <ul style="list-style-type: none"> ○ 1.0 school-based organizational day at the start of the year ○ 1.0 division-wide professional learning day at the start of the year ○ 1.0 school improvement day (0.6 LIP & 0.4 LIT) at the start of the year ○ 1.0 teacher prep day at the start of the year ○ 1.0 LIT day throughout the year (5 x 0.2) ○ 4.0 teacher prep days throughout the year (5 x 0.8) ○ 1.6 school-based organizational day at the end of the year ○ 0.4 LIT day at the end of the year 	
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	Authority for the Board to set the yearly calendar is established in Board Policy 2.
Legal Implications:	
Communications:	The calendar will be shared with schools, SCCs, staff, parents, and the public once the calendar has been approved by the Board and Ministry.

Prepared By:	Date:	Attachments:
Ryan Boughen	November 19, 2026	<ul style="list-style-type: none"> • 2025-26 School Year Calendars • Minister's Order dated July 23, 2025

Recommendation:

That the Board approve the parameters for the 2026-2027 school calendars and direct administration to proceed with calendar development.

2025-2026 School Year Calendar - MOOSE JAW and CARONPORT

FIRST SEMESTER						SECOND SEMESTER					
MON	TUE	WED	THU	FRI	AUGUST 2025	MON	TUE	WED	THU	FRI	FEBRUARY 2026
				1	TD= 4 BD= 0 ID= 0	2	3	4	5	6	TD= 15 BD= 15 ID= 15
4	5	6	7	8		9	10	11	12	13	
11	12	13	14	15		16	17	18	19	20	
18	19	20	21	22		23	24	25	26	27	
25	26	27	28	29							
MON	TUE	WED	THU	FRI	SEPTEMBER 2025	MON	TUE	WED	THU	FRI	MARCH 2026
1	2	3	4	5	Sept 30: National Day for Truth & Reconciliation TD= 21 BD= 21 ID= 21	2	3	4	5	6	TD= 22 BD= 21 ID= 21
8	9	10	11	12		9	10	11	12	13	
15	16	17	18	19		16	17	18	19	20	
22	23	24	25	26		23	24	25	26	27	
29	30					30	31				
MON	TUE	WED	THU	FRI	OCTOBER 2025	MON	TUE	WED	THU	FRI	APRIL 2026
		1	2	3	TD= 22 BD= 21 ID= 21			1	2	3	Apr 10: TIL SLC TD= 16 BD= 16 ID= 16
6	7	8	9	10		6	7	8	9	10	
13	14	15	16	17		13	14	15	16	17	
20	21	22	23	24		20	21	22	23	24	
27	28	29	30	31		27	28	29	30		
MON	TUE	WED	THU	FRI	NOVEMBER 2025	MON	TUE	WED	THU	FRI	MAY 2026
3	4	5	6	7	Nov 10: TIL SLC TD= 18 BD= 17 ID= 17					1	TD= 20 BD= 19 ID= 19
10	11	12	13	14		4	5	6	7	8	
17	18	19	20	21		11	12	13	14	15	
24	25	26	27	28		18	19	20	21	22	
						25	26	27	28	29	
MON	TUE	WED	THU	FRI	DECEMBER 2025	MON	TUE	WED	THU	FRI	JUNE 2026
1	2	3	4	5	TD= 15 BD= 15 ID= 15	1	2	3	4	5	Exams: June 22-25 TD= 21 BD= 19 ID= 19
8	9	10	11	12		8	9	10	11	12	
15	16	17	18	19		15	16	17	18	19	
22	23	24	25	26		22	23	24	25	26	
29	30	31				29	30				
MON	TUE	WED	THU	FRI	JANUARY 2026						Second Semester Instructional Days= 90.0
			1	2	Exams: January 26-29 TD= 20 BD= 19 ID= 19						Second Semester Non-Instructional Days= 4.0
5	6	7	8	9							Second Semester Teacher Days= 94.0
12	13	14	15	16							Total Instructional Days FTE= 183.0
19	20	21	22	23							Total Non-Instructional Days= 11.0
26	27	28	29	30							Total Teacher Days= 194.0
					First Semester Instructional Days= 93.0						
					First Semester Non-Instructional Days= 7.0						
					First Semester Teacher Days= 100.0						

LEGEND					
First/ Last Day	Stat Holiday	Holiday	School Based Inservice (No Students)	Prep Day (No Students)	Prep/LIT Day (No Students)

2025-2026 School Year Calendar - K-12 and ASSINIBOIA SCHOOLS

FIRST SEMESTER					SECOND SEMESTER											
MON	TUE	WED	THU	FRI	AUGUST 2025					MON	TUE	WED	THU	FRI	FEBRUARY 2026	
				1	TD= 4 BD= 0 ID= 0					2	3	4	5	6	TD= 14 BD= 14 ID= 14	
4	5	6	7	8						9	10	11	12	13		
11	12	13	14	15						16	17	18	19	20		
18	19	20	21	22						23	24	25	26	27		
25	26	27	28	29												
MON	TUE	WED	THU	FRI	SEPTEMBER 2025					MON	TUE	WED	THU	FRI	MARCH 2026	
1	2	3	4	5	Sept 30: National Day for Truth & Reconciliation TD= 20 BD= 20 ID= 20					2	3	4	5	6	TD= 21 BD= 20 ID= 20	
8	9	10	11	12						9	10	11	12	13		
15	16	17	18	19						16	17	18	19	20		
22	23	24	25	26						23	24	25	26	27		
29	30									30	31					
MON	TUE	WED	THU	FRI	OCTOBER 2025					MON	TUE	WED	THU	FRI	APRIL 2026	
		1	2	3	TD= 20 BD= 19 ID= 19							1	2	3	Apr 10: TIL SLC TD= 15 BD= 15 ID= 15	
6	7	8	9	10						6	7	8	9	10		
13	14	15	16	17						13	14	15	16	17		
20	21	22	23	24						20	21	22	23	24		
27	28	29	30	31						27	28	29	30			
MON	TUE	WED	THU	FRI	NOVEMBER 2025					MON	TUE	WED	THU	FRI	MAY 2026	
3	4	5	6	7	Nov 10: TIL SLC TD= 16 BD= 15 ID= 15									1	TD= 18 BD= 17 ID= 17	
10	11	12	13	14						4	5	6	7	8		
17	18	19	20	21						11	12	13	14	15		
24	25	26	27	28						18	19	20	21	22		
										25	26	27	28	29		
MON	TUE	WED	THU	FRI	DECEMBER 2025					MON	TUE	WED	THU	FRI	JUNE 2026	
1	2	3	4	5	TD= 14 BD= 14 ID= 14					1	2	3	4	5	Exams: June 22-25 TD= 19 BD= 17 ID= 17	
8	9	10	11	12						8	9	10	11	12		
15	16	17	18	19						15	16	17	18	19		
22	23	24	25	26						22	23	24	25	26		
29	30	31								29	30					
MON	TUE	WED	THU	FRI	JANUARY 2026										Second Semester Instructional Days= 83.0	
			1	2	Second Semester Non-Instructional Days= 4.0											
5	6	7	8	9	Second Semester Teacher Days= 87.0											
12	13	14	15	16	Total Instructional Days FTE= 169.0											
19	20	21	22	23	Total Non-Instructional Days= 11.0											
26	27	28	29	30	Total Teacher Days= 180.0											
					First Semester Instructional Days= 86.0		LEGEND									
					First Semester Non-Instructional Days= 7.0		First/ Last Day	Stat Holiday	Holiday	School Based Inservice (No Students)	Prep Day (No Students)	Prep/LIT Day (No Students)	Alt Friday No School			
					First Semester Teacher Days= 93.0											

2025-2026 School Year Calendar - HUTTERIAN SCHOOLS

FIRST SEMESTER					
MON	TUE	WED	THU	FRI	AUGUST 2025
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	
					TD= 4 BD= 0 ID= 0
MON	TUE	WED	THU	FRI	SEPTEMBER 2025
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				
					Sept 30: National Day for Truth & Reconciliation TD= 21 BD= 21 ID= 21
MON	TUE	WED	THU	FRI	OCTOBER 2025
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	
					TD= 22 BD= 21 ID= 21
MON	TUE	WED	THU	FRI	NOVEMBER 2025
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
					Nov 10: TIL SLC TD= 18 BD= 17 ID= 17
MON	TUE	WED	THU	FRI	DECEMBER 2025
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			
					TD= 15 BD= 15 ID= 15
MON	TUE	WED	THU	FRI	JANUARY 2026
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	
					Jan 6: Hutterian Holiday Exams: January 26-29 TD= 19 BD= 18 ID= 18
					First Semester Instructional Days= 92.0
					First Semester Non-Instructional Days= 7.0
					First Semester Teacher Days= 99.0

SECOND SEMESTER					
MON	TUE	WED	THU	FRI	FEBRUARY 2026
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
					TD= 15 BD= 15 ID= 15
MON	TUE	WED	THU	FRI	MARCH 2026
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				
					TD= 22 BD= 21 ID= 21
MON	TUE	WED	THU	FRI	APRIL 2026
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		
					TD= 16 BD= 16 ID= 16
MON	TUE	WED	THU	FRI	MAY 2026
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	
					May 14: Hutterian Holiday May 25 and 26: Hutterian Holidays TD= 17 BD= 16 ID= 16
MON	TUE	WED	THU	FRI	JUNE 2026
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				
					Exams: June 22-25 TD= 21 BD= 19 ID= 19
					Second Semester Instructional Days= 87.0
					Second Semester Non-Instructional Days= 4.0
					Second Semester Teacher Days= 91.0
					Total Instructional Days FTE= 179.0
					Total Non-Instructional Days= 11.0
					Total Teacher Days= 190.0
LEGEND					
First/ Last Day	Stat Holiday	Holiday	School Based Inservice (No Students)	Prep Day (No Students)	Prep/LIT Day (No Students)



Government
— of —
Saskatchewan
Minister of Education
Legislative Building
Regina, Canada S4S 0B3

MINISTER'S ORDER

Pursuant to the authority vested in me by clause 3(2)(h) and subsections 163(2), and (3), of *The Education Act, 1995*, I, Everett Hindley, Minister of Education, do hereby order that:

- 1) Minister's Order ED04/2024-25 dated August 28, 2024, is repealed.
- 2) The first instructional day for the 2025-26 school year is September 2, 2025.
- 3) The 2025-2026 school year shall consist of:
 - a) 184 to 197 school days for schools that operate on a five-day week calendar; and,
 - b) 163 to 185 school days for schools that operate on a four-day or alternative five-day week calendar.
- 4) Each board of education and the conseil scolaire shall select September 2 or 3, 2026 as the first instructional day for the 2026-27 school year.
- 5) Each board of education and the conseil scolaire shall select September 1 or 2, 2027 as the first instructional day for the 2027-28 school year.

Dated at Regina, Saskatchewan, this 23rd day of July, 2025.

No: ED02-2025-26

Minister of Education

AGENDA ITEM

Meeting Date:	December 2, 2025	Agenda Item #:	5.3
Topic:	Annual Bursary Fund Directorship Appointments		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	<p>Directorships for the Moose Jaw School District No. 1 Bursary Fund Inc. are appointed by the Board of Education on an annual basis. The fund is a separate legal entity established by the Moose Jaw School Division No. 1 to collect and invest money donated to provide scholarships to deserving students. The Prairie South Board of Education is now the sole member of the fund and as such has the duty to appoint directors. The appointments to the board are done annually and the recommended appointments below would be for the calendar year 2026.</p> <p>The Bursary Fund has registered the business name of Prairie South Schools Bursary Fund so the fund can be seen as more than just a City of Moose Jaw fund. The dollars held in trust by the school division for scholarships have been transferred to the Bursary Fund. It is important to understand that the transfer of funds does not change anything for any individual scholarship except where the money is housed and accounted for and the return it earns.</p>
Current Status:	<p>The following people served as board members for 2025: Jeff Feeley, Mary Jukes, Al Kessler, Aline Kirk, Pam Ludwar, Doreen Majeran, Darcy Dumont, Amanda Olson, George Patterson, Ron Purdy, and Greg Veillard.</p> <p>The Prairie South Board needs to appoint the Bursary Fund Board for the 2026 calendar year.</p> <p>The Bursary Fund does not pay an indemnity for attendance at meetings or mileage and other expenses for travel to meetings.</p>
Pros and Cons:	
Financial Implications:	There are no financial implications for the Board.
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Ron Purdy	November 25, 2025	n/a

Recommendation:

That the Board appoint the following people as directors of the Moose Jaw School District No. 1 Bursary Fund Inc. for the year 2026:

Jeff Feeley, Mary Jukes, Al Kessler, Aline Kirk, Darcy Dumont, Amanda Olson, George Patterson, Bob Symenuk, Ron Purdy, and Greg Veillard.

AGENDA ITEM

Meeting Date:	December 2, 2025	Agenda Item #:	5.4
Topic:	Monthly Tender Report		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	<p>The Board has requested a monthly update regarding tenders awarded. AP 513 details limits where formal competitive bids are required. The procedure is as follows:</p> <ul style="list-style-type: none"> The Board has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting. Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.
Current Status:	<p>This tender report covers the period from November 1, 2025 to November 30, 2025. The following competitive bids were awarded during the reporting period:</p> <ul style="list-style-type: none"> A tender was posted to SaskTenders for Facility Operator Services at Moose Jaw Office Locations. The tender was awarded to Macarenas Cleaning Limited for a 3-year term with the highest points of 89.73 out of 95 possible points. Additional laptop and desktop computers were purchased from GenX Solutions for \$23,201.50 as an extension to a previously awarded Tender. Quotes were received for the purchase of Interactive Display Boards. The order was awarded to CDW Canada Corp for \$18,084.95. An order was placed with Long & McQuade for FlipFORMS convertible staging for \$25,188. Long & McQuade is the manufacturer's preferred Canadian vendor.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Ron Purdy	November 25, 2025	• n/a

Recommendation:

That the Board receive and file the tender report as presented.