Prairie South Schools BOARD OF EDUCATION

October 7, 2025

1:30 pm Central Office, 1075 9th Avenue NW Moose Jaw

AGENDA

- 1. Call to Order
- 2. Adoption of the Agenda
- 3. Adoption of Minutes
 - 3.1. Organizational Board Meeting September 2, 2025
 - 3.2. Regular Board Meeting September 2, 2025
- 4. Declarations of Conflict of Interest
- 5. Decision and Discussion Items
 - 5.1. Board Policy 17 Update
 - 5.2. Student Learning Accountability Report
 - 5.3. SHSAA and Public Section Delegates
 - 5.4. SSBA Fall General Assembly Ballot Pick-Up
 - 5.5. Out of Province Excursion: École Palliser Heights School to Asessippi Ski Resort
 - 5.6. Monthly Tender Report
- 6. Delegations and Presentation NONE
- 7. Information Items
 - 7.1. Class Size Report
 - 7.2. Board Committee and SCC Appointments
- 8. Committee Reports
 - 8.1. Business. Infrastructure and Governance
 - 8.2. Human Resources
 - 8.3. Partnerships and Teambuilding
 - 8.4. Student Outcomes discretion
 - 8.5. Transportation
- 9. Provincial Matters
- 10. Celebration Items

11. Identification of Items for Next Meeting Agenda

- 11.1. Notice of Motions
- 11.2. Inquiries
- 12. Meeting Review
- 13. Adjournment

MINUTES OF THE ORGANIZATIONAL BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office, 1075 9th Avenue North West, Moose Jaw, Saskatchewan on September 2, 2025 at 1:30 p.m.

Attendance:

Mr. R. Bachmann; Mr. P. Boyle; Mr. J. Bumbac; Dr. S. Davidson; Mr. B. Hagan; Ms. J. Jukes; Ms. T. McLeod; Ms. D. Pryor; Ms. G. Wilson; Mr. L. Young; D. Huschi, Superintendent of School Operations; D. Swanson, Superintendent of School Operations; A. Olson, Superintendent of Learning; A. Johnson, Superintendent of Human Resources; R. Boughen, Director of Education; H. Boese, Board Assistant

Regrets:

Ron Purdy, Superintendent of Business

- 1. Ryan Boughen, Director of Education took the chair and called the meeting to order at 1:29 p.m.
- 2025-09-02 4127 That the Board adopt the Organizational Meeting Agenda as presented.

Carried

- Jukes
- 2. Ryan Boughen called for nominations for Board Chair.
 - 2.1. Giselle Wilson was nominated as Board Chair by Mary Jukes.

2025-09-02 – 4128 That nominations for Board Chair cease.

Carried

- Hagan
- 2.2. Ryan Boughen declared Giselle Wilson as Board Chair by acclamation
- 3. Giselle Wilson took the Chair and called for nominations for Vice-Chair.
 - 3.1. Darcy Pryor was nominated as Vice-Chair by Brett Hagan.
 - 3.2. Lew Young was nominated as Vice-Chair by Robert Bachmann.

2025-09-02 – 4129 That nominations for Board Vice-Chair cease.

Carried

- Davidson
- 3.3. Darcy Pryor was elected as Vice-Chair.

2025-09-02-4130 That the ballots be destroyed.

Carried

- Hagan

Motions:

2025-09-02 – 4131 That the Board confirm the schedule of meetings for the 2025-2026 school year as presented.

Carried

- Pryor

2025-09-02-4132

That for the 2025-2026 fiscal year, trustee remuneration for attendance at Board Meetings and performance of all duties and activities within the School Division shall be:

Carried

• Member: \$1,506.50 per month

• Vice-Chair: \$1,590.33 per month

• Chair: \$1,674.00 per month

- Bachmann

2025-09-02-4133

That during the 2025-2026 fiscal year, any trustee may miss up to 4 (four) half days from regular Board Meetings or Committee of the Whole Planning Meetings yearly without adjustment to remuneration. Missed meetings in excess of 4 (four) half days shall result in a reduction in remuneration of \$150 for every half-day meeting missed thereafter, whether a Board Meeting or Committee of the Whole Planning Meeting, with the exception of meetings that are rescheduled after the Board approval of the yearly continuous agenda.

Carried

- Pryor

2025-09-02-4134

That for the 2025-2026 fiscal year, trustee remuneration for attendance at out-of-division functions, meetings, and other activities not directly Prairie South Schools meetings, whether attended in person or virtually, shall be \$30/hour up to a maximum per day rate listed as follows:

Carried

Member: \$200 per day,

• Vice-Chair: \$225 per day,

Chair: \$250 per day,

with a minimum charge of one hour for any meeting attended, unless already compensated by another organization.

- McLeod

2025-09-02 - 4135

That for the 2025-2026 fiscal year, trustee remuneration for travel time shall be set at \$.30 per kilometer.

Carried

- Bumbac

2025-09-02 - 4136

That an annual allowance for trustee professional development be set at \$4500 per trustee and that any unused portion may be carried forward to a maximum carry forward balance of one year's allocation. The funds are to be distributed to cover all trustee professional

Carried

development activity expenses, as approved by the Board, with the exception of Public Section Executive meetings, Saskatchewan High School Athletic Association (SHSAA) meetings, Saskatchewan School Boards Association Fall Assembly and AGM, and Board Chairs' Council meetings. Mileage and travel costs will be calculated on the assumption that trustees depart from Moose Jaw or nearer.

- Pryor

2025-09-02 – 4137 That for the 2025-2026 fiscal year, the mileage expense rate be set at \$0.53 per kilometre.

Carried

- Davidson

2025-09-02 – 4138 That for the 2025-2026 fiscal year, the meal reimbursement expense rates be set at:

Carried

Breakfast: \$16Lunch: \$23Supper: \$31

- Boyle

2025-09-02 – 4139 That for the 2025-2026 fiscal year, the parking expense rate be set at:

Carried

- Daily: \$10 without receipt or actual reasonable costs with receipt.
- Davidson

2025-09-02 – 4140 That for the 2025-2026 fiscal year, the accommodation expense rate be set at:

Carried

- Actual reasonable costs supported by receipts or \$35
 per night in a private residence outside of home
 location (no receipt required).
- Jukes

2025-09-02 – 4141 That the Board direct the management of communications as follows: The Board Chair communicates on behalf of the Board with the media and public on governance issues, and the Director of Education communicates on behalf of the Board with the media and public on administrative issues.

Carried

- Boyle

2025-09-02 – 4142 That for the 2025-2026 school year the cheque signing authorities for the Board of Education be one of the Board Chair or Board Vice-Chair and one of the Superintendent of Business or the Director of Education.

Carried

- Jukes

2025-09-02 – 4143 That the Board extend the prior borrowing resolution motion, which is attached, for another year.

- Bumbac

2025-09-02 – 4144 That the meeting be adjourned at 1:54 pm.

- Hagan

Carried

G. Wilson Chairperson R. Boughen
Director of Education

MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office. 1075 9th Avenue North West, Moose Jaw, Saskatchewan on September 2, 2025.

Attendance:

Mr. R. Bachmann; Mr. P. Boyle; Mr. J. Bumbac; Dr. S. Davidson; Mr. B. Hagan; Ms. J. Jukes; Ms. T. McLeod; Ms. D. Pryor; Ms. G. Wilson; Mr. L. Young; D. Huschi, Superintendent of School Operations; D. Swanson, Superintendent of School Operations; J. Prokopetz, Superintendent of School Operations; A. Olson, Superintendent of Learning; A. Johnson, Superintendent of Human Resources; R. Boughen, Director of Education; H. Boese, Board Assistant

Regrets:

R. Purdy, Superintendent of Business

Presentations:

SSBA Virtual Presentation: Darren McKee, Executive Director; Shawn Davidson, President; Lori Kidney, Vice-President; Robert Bachmann, Southern Constituency Rep; Kimberly Greyeyes, Indigenous Constituency Rep (2:00-2:30 pm)

Delegations:

Garrett Paradis, Transportation Concern (3:00 pm) Chris and Alissa Olfert, Transportation Concern (3:15 pm) Lisa and Tyler Thul, Transportation Concern (3:30 pm)

N

Motions:		
2025-09-02 - 4145	Giselle Wilson took the chair and called the meeting to order at 1:56 pm.	
2025-09-02 - 4146	That the Board approve the agenda as presented Bumbac	Carried
2025-09-02 – 4147	That the Board adopt the minutes of the June 3, 2025 Regular Board Meeting as presented. - Boyle	Carried
2025-09-02 - 4148	That the Board ratify the LINC Agreement with a term from August 1, 2024 to July 31, 2028, and direct the members of the negotiating team to sign the agreement on behalf of the Board of Education. - Bachmann	Carried
2025-09-02 – 4149	That the Board receive and file the Staff Absence and Substitute Usage Reports from February 1, 2025 to July 31, 2025 as presented Pryor	Carried
2025-09-02 - 4150	That the Board approve the request from Sunningdale School SCC to dedicate their playground to Maren Bradford. - Young	Carried

2025-09-02 – 4151	That the Board receive and file the tender report as presented Boyle	Carried
2025-09-02 - 4152	That the Board go in closed session at 2:50 pm Davidson	Carried
2025-09-02 – 4153	That the Board reconvene in open session at 3:57 pm Hagan	Carried
2025-09-02 – 4154	That the meeting be adjourned at 3:58 pm Hagan	Carried

G. Wilson

Chairperson

R. Boughen

Director of Education

Next Regular Board Meeting:

October 7, 2025

Prairie South School Division Office, Moose Jaw

AGENDA ITEM

Meeting Date:	October 7, 2025		Agenda Item #: 5.1	
Topic:	Board Policy 17	Update		
Intent:	Decision	Discussion	Information	
Background:	constitute the will will operate. Polici action of the Board and other agencies	of the Board in de les provide directi d, Director of Educ s. Policies also serv all who may be into	ibility of the Board. Policies termining how the Division on and guidelines for the ation, staff, students, electors we as sources of information erested in or connected with	
	Adoption of new Board policies or revision of existing policies is solely the responsibility of the Board. The Board shall be guided in its approach to policy making by ensuring adherence to the requirements necessary to provide public education and compliance with <i>The Education Act, 1995</i> and other provincial and federal legislation.			
Current Status:	their Board Planni updated Board Po attached. Also atta	ng Meeting held of licy 17, Transporta ched is a new App tter of Understand	ges to Board Policy 17 at an September 23, 2025. The ation with changes tracked is endix A to accompany Board and for Student Drop Off and tral Area Only).	
Pros and Cons:				
Financial				
Implications:				
Governance/Policy				
Implications:				
Legal Implications:	A11	1	able of commonweal data at 1	
Communications:	once adopted by the	-	able at <u>www.prairiesouth.ca</u> zion.	

Prepared By:	Date:	Attachments:
Ryan Boughen	September 24, 2025	Board Policy 17 Updated October 7, 2025
		Board Policy 17 Appendix A

Recommendation:

That the Board adopt Board Policy 17 updated October 7, 2025.

TRANSPORTATION

Transportation Services

Prairie South School Division provides transportation for students requiring access to school in accordance with *The Education Act*, 1995, *The Highway Traffic Act*, and *The Vehicle Administration Act*. In addition, provisions are made for special use of buses to enable students to participate in learning and learning-related activities.

Student transportation shall be operated with due regard for safety, <u>length of ride, and fiscal</u> responsibility, <u>length of ride and parental satisfaction</u>. The safety of students and staff is paramount.

Procedures

1. Eligibility For Transportation

Students will be provided with transportation based on the following criteria:

- 1.1 Urban (City of Moose Jaw boundaries) Students (Prek-8)
 - 1.1.1 Grade 1-8 students who reside within the school catchment area of the school they are attending, and live outside a one kilometer radius from the school's walking zone. All walking zones are listed on the Prairie South website; (all walking zone can be found here:)
 - 1.1.2 Prekindergarten and kindergarten students who reside within the school catchment area of the school they are attending and live outside a 500 meter radius from the school. Parents/Guardians of prekindergarten and kindergarten students are required to accompany their child(ren) to the bus stop for pick up and drop off;
 - 1.1.3 Students are required, by the division, to attend a school other than their home school:
 - 1.1.3 Students whose needs that are deemed to be intensive by the Operational Superintendent of School Operations in collaboration with the Learning Superintendent of Learning and Director.;
 - 1.1.4 -Students enrolled in the French Immersion program, if they reside outside of ÉEcole Palliser Height's' catchment area
 - 1.1.4.1 Students who withdraw from the French Immersion program
 who live outside the catchment area of ÉEcole Palliser
 Heights will no longer receive transportation
 - 1.1.4.2 Students who withdraw from the French Immersion program
 but have a sibling who resides in the same residence
 attending the French Immersion program at Ecole Palliser
 Heights may also receive transportation to attend ɀcole
 Palliser Heights. This will only apply while the sibling attends
 Ecole Palliser Heights.

- Students whose walking route to school is considered to be hazardous, with hazardous areas to be determined by the Transportation Committee.
 - 1.1.6 Exemption requests within the appropriate catchment for students with intensive needs will be reviewed and approved if deemed necessary by the Superintendent of Operations in consultation with the Superintendent of Learning and Director.
- 1.1.4 1.1.7 PrekindergartenK students who are part of an ELIS program, are not eligible for transportation.

Grades 1 to 8 students may be required to walk up to one kilometer to access their bus stop.

- 1.2 Grades 9 to 12 students will not be bused in Moose Jaw with the following exceptions:
 - 1.2.1 Students in Functionally Integrated programming attending Life Skills programming
 - 1.2.2 Students attending Student Age Parent programming
 - 1.2.3 Other students as deemed necessary by the Board_Superintendent of Operations in consultation with the Superintendent of Learning and Director.
- 1.3 Rural Students (PreK-12)
 - 1.3.1 Students who are attending the catchment area school that is designated by the location of their primary residence and who reside outside of the town where the school is located;
 - 1.3.2 In Assiniboia grade PreK-8 students will only be bused from the area located west of 2nd Street West. Grades 9 to 12 students will not be bused in Assiniboia;
 - 1.3.3 Students who are required to attend a designated program housed at a school other than their home school.
 - 1.3.31.3.4 Prekindergarten Bbussing is not provided for rural PrekPrekindergarten Magnet Programming
- 1.4 Transportation Boundaries (School Catchment Areas) relating to transportation services are to be recommended by the Director of Education and approved by resolution of the Board.
- 1.5 Hazardous Areas Resulting in Busing Exceptions

The list below includes all the hazards in the school division which result in students being bused to school rather than having to walk to school.

- 1.5.1 Craik School Catchment
 - 1.5.1.1 The town of Craik has multiple railway crossings. We bus students to Craik School who live on the opposite side of the tracks from where the school is located.
- 1.5.2 Prince Arthur School Catchment
 - 1.5.2.1 An alternated catchment area is in place due to the railway tracks on Caribou Street East and 4th Avenue NE, and Oxford Street East

and 6th Avenue. Students can walk down 4th Avenue NE to Athabasca and go under the tracks which adds more time. The walking catchment zone has been adjusted to take this into consideration, for students walking in the area between.

1.5.2.2 9th Avenue NE. This is considered a high traffic area with multiple semis, buses, and large vehicles using this street. It was determined this is a hazard and students from east of 9th Avenue will be bused to Prince Arthur School.

1.5.2.11.5.2.3

1.5.3 Sunningdale School Catchment

- 1.5.3.1 Coulee between Sunningdale School and Sunningdale area. The area is not kept clear in the winter and therefore is not considered a road students can use. Altered catchment line is in place.
- 1.5.3.2 9th Avenue NW and Thatcher Drive. This is considered a high traffic area with multiple semis, buses, and large vehicles using this street.intersection. It was determined this is a hazard and students from VLA and West Park will be bused to Sunningdale School.

2. Provision of Services

- 2.1 Transportation for students residing in the school division is provided through the use of school buses and other approved means.
- 2.2 The Board may provide transportation services to other school divisions under contract.
- 2.3 The Director of Education may approve interim procedures in emergent situations. These procedures are to be reported to the Board at a subsequent meeting of the Board.

3. Regular Student Transportation

- 3.1 The Transportation Manager is responsible for bus scheduling and routing in consultation with the Director of Education:
 - 3.1.1 Buses are to be restricted to provincial highways, municipal roads, and approved yard service.
 - 3.1.2 Yard service may be approved if the access road is of all weather construction, and there is a clear area to enable the bus to turn around without backing up.
 - 3.1.3 Time schedules are to be based on normal travel conditions. The schedule is to be communicated to parents with the directive that under normal conditions buses will wait no longer than two minutes at any one pickup point, nor will they leave any pickup point ahead of time, unless all students have been accounted for. Buses are to arrive at school no earlier than twenty minutes prior to the usual commencement of classes, unless the bus must proceed to a second school and the driver requires the time for appropriate scheduling of arrival time at the second location. Buses depart from the school ten minutes after dismissal time.

- 3.1.4 The Board strives to ensure bus ride times of less than 90 minutes from pick-up to arrival at school and also from departure from school to drop-off. The board shall receive a report annually documenting ride times of 90 minutes or more by catchment area.
- 3.1.5 Variations in scheduling or routes are to be communicated to parents.
- 3.2 There may be circumstances or conditions making it necessary to arrange for transportation other than through the provision of busing. In these cases the Director of Education may make special arrangements in consultation with the appropriate superintendent.

4. Guest Riders

- 4.1. Definition a student who does not ordinarily ride that bus on which they are the guest rider.
- 4.2. Students who reside outside their designated school catchment area may be accommodated as guest riders providing that:
 - 4.2.1 Space is available on the bus, understanding that permission to ride could be rescinded if space becomes an issue.
 - 4.2.2 There is no diversion from approved routing, and the drop-off or pick-up is on a regularly scheduled stop.
 - 4.2.3 There is no additional cost to the division.
 - 4.2.4 School administration receives the request from the student's parent/guardian.
 - 4.2.5 The rider follows the rules of the bus (violation of bus rules may result in denial of future requests).
 - 4.2.6 It is not within the city of Moose Jaw.
- 4.3. Parents are not permitted to be guest riders. Parents approved as coaches and chaperones are not considered guest riders.

5. Alternate Yard Service

- 5.1. Alternate Yard Service may be approved by the Transportation Committee and is only available in rural areas and not within the City of Moose Jaw.
- 5.2. Alternate Yard Service is used by a student who does not reside within the school catchment area of the school they wish to attend.
- 5.3. An Alternate Yard Service stop must be a current stop on a bus route servicing the school the student wishes to attend. If for whatever reason that bus stop becomes unavailable (i.e. the current student moves or graduates), the Alternate Yard Service will terminate.
- 5.4. Transportation of students from outside the school catchment area remains the responsibility of the parent. However, the parent/guardian may make a request for

Alternate Yard Service. They must do so in writing to the Transportation Manager, using Appendix A: Letter of Understanding for Student Drop Off and Pick Up at an Alternate Bus Stop (Rural Area Only). Before the pick up/drop off begins, the completed form must be received and approved by the Transportation Manager.

- 5.5. The Transportation Manager reserves the right at any time to suspend pick up and drop off at the Alternate Yard Service stop.
- 5.6. The Terms and Conditions that accompany Appendix A must be met.

5.6. French Immersion Program

- 5.1.6.1. Subject to the conditions set forth in Section 1.1, students attending the elementary French Immersion Program in Moose Jaw will be provided transportation if their residence is located within the City of Moose Jaw and/or Moose Jaw Rural Catchment Areas.
- 5.2.6.2. For students residing outside the Moose Jaw Rural and Gravelbourg catchment areas, a conveyance allowance may be paid from their residence to the nearest existing stop on a route located within those catchment areas.

6.7. Conveyance Allowance

The daily maximum limit for authorized conveyance allowance is outlined in Administrative Procedure 556: Conveyance Allowance.

Reference: The Education Act, 1995, Sections 85, 87, 194

The Highway Traffic Act, The Vehicle Administration Act

June 3, 2025October 7, 2025



LETTER OF UNDERSTANDING FOR STUDENT DROP OFF AND PICK UP AT AN ALTERNATE BUS STOP (RURAL AREA ONLY)

Name of Student(s):		
Parent/Guardian Information:		
Name:	Phone:	
Mailing Address:		
Location of Bus Stop:	(physical address or rural legal land description)	
Owner/Occupier/Operator at Alte	ernate Bus Stop Information:	
Name:	Phone:	
Address/Land Location: if different from location of bus stop:		
Permission to use bus stop for:	current school year only; OR from 20 to 20	

I/We, the Parent/Guardian of the above named student(s), certify and agree to the following:

- 1. give permission for my child(ren) to be dropped off at and picked up from the bus stop.
- 2. have read the attached Terms and Conditions and agree:
 - a. to following the Terms and Conditions; and
 - b. that it is my responsibility to ensure that the student(s) follow the Terms and Conditions.
- 3. acknowledge and agree that Prairie South School Division's Board of Education has no responsibility for ensuring that the Terms and Conditions are met.
- 4. will indemnify and save harmless the Prairie South School Division's Board of Education from any and all actions, causes of action, demands, expenses or losses whatsoever that they may incur as a result of my child(ren) being picked up or dropped off at the bus stop including damage to any and all property and any and all personal injuries, including the death of others or the student(s).
- 5. will indemnify and save harmless the Owner/Occupier/Operator from any and all actions, causes or action, demands, expenses or losses whatsoever which they may incur as a result of my child(ren) being picked up or dropped off at the bus stop including damage to any and all property and any and all personal injuries, including the death of others or the student(s).

Acknowledgement of Parent/Guardian			
I acknowledge that I have had the opportunity to seek legal advice before signing this Letter of Understanding.			
Signature of Parent/Guardian	Date		
Student(s) Acknowledgement (12 years of age or over	er)		
I have talked with my parents about using the bus sto understand and I agree that I must behave in a respe at the bus stop.	-		
Signature of Student(s)	Date		
Acknowledgement of Owner/Occupier/Operator			
I am the Owner or Occupier of the land or Operator of located and I agree to the following:	of the Premises on which the bus stop will be		
 The student(s) may use the bus stop which is local. I have read the Terms and Conditions under which with the Terms and Conditions. I will report to the school principal immediately if the Terms and Conditions. I verify that there is an indoor space at the bus stop in the Pare that the indoor space will not be accessible by the 	th the bus stop can be used and I will comply I observe a student who is violating any of op which the student(s) may use if required. nt/Guardian of the student(s) in the event		
I acknowledge that I have had the opportunity to see Understanding.	k legal advice before signing this Letter of		
Signature of Owner/Occupier/Operator	Date		
Permission by School Division			
Permission is granted for the student(s) to use the bu	is stop for the time period set out above.		
Transportation Manager (or other authorized school division representative)	Date		

TERMS AND CONDITIONS FOR STUDENT DROP OFF AND PICK UP

Prairie South School Division Board of Education takes its obligation to provide for the care and safety of its students very seriously. *The transportation of students from outside the attendance area remains the responsibility of the parents*. However, the School Division is willing to provide bus services if the conditions set by the Board are met.

The Board of Education reserves the right at any time to suspend pick up and drop off of any or all students at the above noted point if the Board believes that the conditions set out below are not being met or if it determines that such services should no longer be provided either on policy or financial or any other grounds deemed appropriate.

The conditions that must be met in order for the Board to provide pick up and drop off service for the students at the bus stop are as follows:

- Parents of the student(s) who will be using the bus stop must sign this Letter of Understanding and must agree to indemnify both the School Division and the owner/occupant or operator from any liability.
- Only families who have received written permission from the School Division may use the bus stop.
- The owner/occupier of the land or operator of the premises on which the bus stop will be located must sign the Letter of Understanding.
- Parents or Guardians are responsible for obtaining all permissions or approvals required by these Terms and Conditions.
- The bus stop must be located in a place where student(s) will have immediate access to safe indoor space during winter, in the event of an emergency or in severe weather conditions.
 - If at any time the student(s) will not have access to the indoor space due to a premises being closed or an owner/occupant not being present, the student(s) will not be allowed to use the bus stop.
 - Parents must notify the school immediately if they become aware that this condition cannot be met.
 - The owner/occupier or operator of the premises or land on which the bus stop is located must agree to notify the school (or parents or bus driver) immediately if the owner or operator become aware that this condition or access to indoor space cannot be met.
- Students 12 years of age or over who will be using the stop must sign this form.
- All students who are 11 years of age or younger must be accompanied at all times when
 they are at the bus stop by an older sibling or other student who is designated to be
 responsible for the supervision of the student. The sibling or designated student must be
 at least 12 years of age. If the sibling or designated student is not available, the student(s)
 must not use the bus stop and the parents of the student(s) will be responsible for
 transporting the student(s) to and from school.
- All students must behave in a respectful and appropriate manner while waiting at the bus stop.

AGENDA ITEM

Date:	October 7, 2025		Agenda Item #: 5.2
Topic:	Student Learn	ing Accountabili	ty Report
Intent:	Decision	Discussion	☐ Information
Background:	The Boar	d's annual report wo	ork plan calls for the Board to
	receive t	he Student Learning	Accountability Report
	annually	in October.	
Current Status:			
Pros and Cons:			
Financial Implication	ons:		
Governance/Policy	• That	the Board continue to	o support the work of the
Implications:	Provi	ncial Education Plan	as it is carried out in Prairie
	South	Schools with respec	t to Reading, Writing and
	Math	Achievement.	
	_		
			o support the work of the
			as it is carried out in Prairie
	South	Schools with respec	t to Graduation Rates.
Legal Implications:			
Communications:			

Prepared By:	Date:	Attachments:
Amanda Olson &	September 23, 2025	 Student Learning Accountability Report
Derrick Huschi		

Recommendation:

That the Board receive and file the Student Learning Accountability Report.

650 Coteau Street W., Riverview Collegiate, Moose Jaw, SK S6H 5E6 P 306 693 4631 F 306 694 4686 prairiesouth.ca

2024-2025 Student Learning Accountability Report October 2025

1. Source Documents

- The Board's strategic imperative is student attendance rates.
- Prairie South's Strategic Plan includes:
 - 5.1.3 Increase the number of students writing and reading at grade level, and achieving grade level outcomes in math
 - 5.4.1 Increase attendance rate to 90%+
 - 5.1.2 Increase to and maintain a 90%+ graduation rate
- The board's role as outlined in Policy 2: Annually review the effectiveness of the School Division in achievement of student learning.
- The director's role description as outlined in Policy 12:
 - 1. (Learning Leadership 2.2.1) Provides leadership in all matters relating to learning in the Division.
 - 2. (Learning Leadership 2.2.2) Ensures students in the Division have the opportunity to meet standards of learning set by the Minister
 - 3. (Personnel Management 4.4.3) Ensures processes and structures are in place to supervise and support the improvement of the performance of all staff.

2. Evidence

Reading Assessment Background

- The division gathers grade 1 to 3 reading data twice per year. This data is used to
 assess student progress and provide <u>a snapshot</u> of information to guide appropriate
 interventions and supports.
- Teachers in Prairie South assess the five components of reading phonological and phonemic awareness, phonics, vocabulary, fluency and comprehension - to identify missing skills and intervene where necessary.
- Our grade 1 to 3 teachers use the Fountas and Pinnell Reading Benchmark System.
 Each student is individually assessed, and results are <u>one</u> indicator of performance in fluency and comprehension.
- The Ministry of Education will transition to a reading screener for the 2026/2027 school year.
- The Ministry of Education has created a Kindergarten to Grade 3 Reading Scope and Sequence. The 2025/2026 school year is considered a pilot year for this document with changes to be made based on sector feedback.

End of Grade 3 Reading Data Analysis

There were 465 students in the grade 3 data cluster.

From the beginning of grade 1 to the end of grade 3, students are expected to achieve proficiency in 15 levels of reading based on the Fountas and Pinnell Benchmark Assessment. The Fountas and Pinnell Benchmark Assessment has been used for several years and is only **one** assessment amongst many that are used to understand individual student's skill development and achievement.

Looking at the individualized growth of our readers:

Levels 2 – 13 = significantly below grade level

Level 14 = slightly below grade level

Level 15 = at grade level

Level 16 – 26 = above grade level

2 Levels – 3 students	9 Levels – 7 students
3 Levels – 4 students	10 Levels – 9 students
4 Levels – 5 students	11 Levels – 20 students
5 Levels – 3 students	12 Levels – 16 students
6 Levels – 2 students	13 Levels – 19 students
7 Levels – 1 student	14 Levels – 33 students
8 Levels – 7 students	15 Levels – 88 students

16 Levels – 62 students	21 Levels – 18 students
17 Levels – 57 students	22 Levels – 2 students
18 Levels – 51 students	23 Levels – 4 students
19 Levels – 13 students	24 Levels – 4 students
20 Levels – 33 students	26 Levels – 4 students

Writing Assessment Background

- In 2018/2019 teachers started using a provincially created rubric to provide a writing assessment level for grades 4, 7 and 9 students. This rubric was used through the Education Sector Strategic Plan (ESSP). Prairie South continued to use it while we waited for the new provincial assessment program to be developed.
- The assessment is an ongoing process through the school year and not a 'one time event'. Various pieces of curriculum expected writing (expository, narrative, friendly letter etc.) are taught and examined through the year. The rubric and teacher professional judgment are used to provide the final achievement level in early June.
- As part of the new Saskatchewan Student Assessment Program, the Ministry of Education will include a writing component in the grade 4, 7 and 10 ELA Assessment. The grade 7 ELA Assessment will be implemented in 2026/2027, the grade 4 ELA Assessment will be implemented in 2027/2028 and the grade 10 ELA Assessment will be implemented in 2028/2029.

Grade 9 Writing Data Analysis

There were 516 students in the grade 9 data cluster. When comparing the grade 7 writing benchmark results to the grade 9 writing benchmarks, here were some of the findings:

- 65 students dropped one level between grade 7 and grade 9. Of those 65, 9 went from above grade level to grade level and 48 went from at grade level to slightly below grade level.
- 18 students scored significantly below grade level at the end of grade 9. 4 of them have been to multiple schools (4 or more) throughout their K-9 school journey creating significant interruptions to core instruction and 5 were chronic non-attenders in grade 9 and previous grades.
- 219 stayed at the same level, which indicates that their writing skills improved between grade 7 and grade 9.
- 11 students went from being significantly below grade level to slightly below grade level.
- 30 students went from being slightly below grade level to at grade level.
- 31 students went from being at grade level to above grade level.
- 1 student went from not being assessed to significantly below grade level.
- 1 student went from not being assessed to slightly below grade level.

Reading and Writing Strategies

- Administrators in Prairie South continued to demonstrate leadership in supporting effective instruction, assessment and intervention practices in reading and writing.
- Reading and Writing supports are provided to teachers in an 'as requested' format.
 Individual teachers, small groups, or school staff groups requested professional learning support with respect to specific writing and reading instructional strategies and assessment practices.
- Reading Screeners, Fountas and Pinnell Benchmarking and Levelled Literacy Intervention supports are provided throughout the year for new teachers, new student support teachers and those requesting specific support for implementation.
- Schools use *UFLI Foundations* as part of their early literacy instruction. *UFLI Foundations* is an explicit and systematic phonics program that introduces students to the foundational reading skills necessary for proficient reading. Foundations follows a carefully developed scope and sequence designed to ensure that students systematically acquire each skill needed and learn to apply each skill with automaticity and confidence. *UFLI Foundations* is designed to be used for core instruction in the primary grades or for intervention with struggling students in any grade.
- Tier 1 professional learning was provided for all interested staff. Tier 1 PD sessions covered research-based practices to ensure all students can access the curriculum and succeed in the general education setting.
- PreK-Grade 2 teachers were offered a STFPL session, Supporting Writers in the Early Years. During this session, participants explored ways to support student success

through playful exploration, scaffolding from speech to print, and frequent, engaging opportunities for writing across the curricula and school day.

Math Assessment Background

- As part of the old Education Sector Strategic Plan, Math assessments took place province wide for the first time in the 2018/2019 school year using a common assessment rubric for students in grades 2, 5 and 8 in English and French. Prairie South continued to use these rubrics while we waited for the new provincial assessment program to be developed.
- This is not a one time assessment event but an ongoing assessment of students skills as they build through the year with a final determination made in June.
- The assessment is focused on only 1 of the 4 strands of provincial math curriculum, the numbers strand, as it is the foundation for all of the other strands of mathematics. The other strands are patterns & relations, shape & space, and statistics & probability.
- As part of the new Saskatchewan Student Assessment Program, students in grades 5 and 9 will complete a comprehensive math assessment. This assessment will include all strands of mathematics. The assessment will be implemented in both grades 5 and 9 during the 2026/2027 school year.

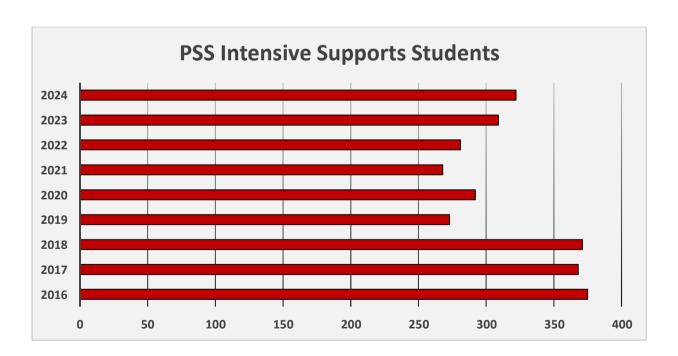
Grade 8 Math Data Analysis

There were 453 students in the grade 9 data cluster. When comparing grade 5 math benchmark results to grade 8 math benchmarks, here were some of the findings:

- 47 students dropped one level between grade 5 and grade 8. Of those 47, 20 went from above grade level to grade level and 25 went from at grade level to slightly below grade level.
- 13 students scored significantly below grade level at the end of grade 8. 5 of them have been to multiple schools (4 or more) throughout their K-8 school journey creating significant interruptions to core instruction and 5 are provided extra time and intervention in multiple core subjects, not just math.
- 214 stayed at the same level, which indicates that their math skills improved between grade 5 and grade 8.
- 11 students went from being significantly below grade level to slightly below grade level.
- 7 students went from being significantly below grade level to at grade level.
- 46 students went from being slightly below grade level to at grade level.
- 34 students went from being at grade level to above grade level.
- 1 student went from being slightly below grade level to above grade level.
- 2 students went from not being assessed to significantly below grade level.
- 2 students went from not being assessed to at grade level.

Math Strategies

- During the 2024/2025 school year, Math supports were provided to teachers in an 'as requested' format. Individual teachers, small groups, or school staff groups requested professional learning support with respect to specific math instructional strategies and assessment practices.
- One of our Learning Consultants continued to collaborate with a colleague from another school division to enhance the Math Hub. The Math Hub was created as a HUB for high quality mathematical resources.
- One of our Learning Consultants hosted a small group learning collaborative that focused on engagement in a Math Rich Classroom. The Middle Years Math Learning Collaborative is a non-evaluative community of educators focused on strengthening mathematics instruction and assessment. The group works to establish a unified philosophy of math education while exploring innovative Tier 1 strategies, rich tasks, manipulatives, and technology to make learning engaging, inclusive, and accessible for all students. Teachers receive ongoing support through planning sessions, classroom modelling, co-teaching, and resource development, including a division-wide math scope and sequence and resource bank. A focus is promoting fair and meaningful assessment practices through triangulation and continuous feedback. Teachers deepen their understanding of how students progress through mathematics, moving from concrete to pictorial to symbolic representations and across the sequence of grade-level skills, while staying aligned with the Saskatchewan curriculum. Through this work, educators are improving student engagement, confidence, and achievement in mathematics.



Intensive Supports Information:

- Schools submit student names and Inclusion and Intervention Plans (IIPs) to the division for submission to the Ministry each year around December 20 to be included in the Intensive Needs count.
- A Ministry outlined process guides our submissions with a focus on students with Intensive Needs – these student needs go beyond what is regularly provided in the course of a classroom, beyond a teacher differentiating instruction and beyond general academic support.
- Students included in the submission may or may not have a formal diagnosis (not required) and may be accessing supports such as:
 - o Individual or small group instruction from the Student Support Teacher
 - Support from a Speech Language Pathologist, Advocacy and Behaviour Consultant, or Psychologist employed by Prairie South
 - Tier 1 support from our in-house OT
 - o Support from other agencies for OT, PT
 - Support from an educational assistant ranging from 10 percent to 100 percent of the time

Administrative Challenges/Considerations for Reading, Writing and Math

- Continue to ensure that reading, writing, and math are instructed and assessed using effective approaches and practices.
- Continue to provide the level of supports and types of supports needed to intervene academically for students who are struggling with reading, writing and math. This directly related to 5.1.1 of the Board's Strategic Plan supports the development and implementation of a system wide approach to instruction/intervention.
- The Division will focus on shifting to the new Saskatchewan Assessment Program, providing training and support as new assessments are implemented.

Attendance Profile Background

- Attendance is an important indicator with a strong correlation to measures of student achievement. Students with at least 80% attendance are much more likely to achieve higher educational outcomes than students with lower than 80% attendance. In general, students with at least 90% attendance have even better educational outcomes.
- Attendance is a factor that impacts student success in school.
- Attendance rates for students from PreK to 12 vary between schools with a general increase in absenteeism moving into high school starting with grade 9 students.
- Some data is affected in the way attendance is recorded (AM/PM attendance vs Period attendance).
- Attendance data is pulled directly from MySchoolSask.

2024-2025 Attendance Summary - clustered

K-12 Schools (North cluster) 93.66% up 0.56% from 2023-2024

K-12 Schools (South cluster) 93.20% up 0.50% from 2023-2024

Elementary Schools 91.67% up 1.23% from 2023-2024

High Schools 89.23% up 0.41% from 2023-2024

Division Attendance 91.37% up 0.53% from 2023-2024

Graduation Rates Background

• The ESSP adopted by all school divisions in the spring of 2015 includes the requirement for monitoring, increasing and reporting on student graduation rates. This plan continued during the PEP Interim Plan and into the PEP Long Term Plan.

 Prairie South has developed a local Graduation Rate plan with strategies included for monitoring and increasing graduation rates for all students including those who are First Nations and Metis (FNM)

Growth Target:

The Provincial Education Plan's target related to graduation rates is the overall threeand five-year graduation rates will increase annually with a focus on improved outcomes for Indigenous students. Prairie South's graduation rate goal is to maintain a 90%+ 3year graduation rate and a 92%+ extended graduation rate.

PLEASE NOTE:

On-Time Graduation Rates means students completing grade 12 within 3 Years of 'starting' grade 10. Extended means that the student completed grade 12 over an extended period of time (4 or 5 years) after starting grade 10.

Four students graduated from pathways school in 2024/2025. Without the school, these students would not have graduated.

YEAR		On-time	Extended
2022-23	PSSD	87.5	91.3
	Province	79	85.6
	PSSD FNM	51.6	78.5
	Province FNM	47.9	61.9
2023-24	PSSD	87.1	93
	Province	77	83.4
	PSSD FNM	78.1	75
	Province FNM	47.4	56.8
2024-25	PSSD	91.3	
	Province	79.3	
	PSSD FNM	75	
	Province FNM	47.9	

2025 Grad Rate Summary

Cluster	# Students	Grad Rate
North Cluster (Avonlea, Belle Plaine, Central Butte, Cornerstone, Chaplin, Craik, Eyebrow, Mortlach, Rouleau)	65	95.4
South Cluster (Bengough, Coronach, Glentworth, Ecole Gravelbourg, Kincaid, Lafleche, Mankota, Mossbank, Rockglen)	87	93.1
High Schools (Peacock, Central, Riverview,		
Assiniboia, Briercrest)	385	89.6

Graduation Rates and Attendance Strategies

- Secondary students will develop and maintain a graduation and post-graduation plan.
- Schools will monitor individual students' progress toward graduation and each student's story will be understood and consciously supported by several adults in the school.
- The Career Development Consultants provide resources and support to students, parents, and schools to build pathways to successful adulthood and rewarding employment opportunities for our youth. <u>The Monthly Career News</u> is distributed to high school students, teachers, and parents and numerous resources are posted on the website.
- Based on VTEC feedback, the Prairie South Postsecondary and Career Google Classroom was created to share relevant information with students and parents.



- The Career Development Consultants provide services to all schools to ensure informed decisions are being made for career pathways. Services are delivered through group presentations and individualized face-to-face and online career counseling sessions.
- A division wide student tracking procedure has been established to track students through grades 10-12.
- Continue to research possible pathways, schedules or programs that better meet the needs of students.
- Work with SCCs/parents on roles of parents in their child's attendance and education.

- In 2023/2024, Prairie South Pathways opened its doors. Prairie South Pathways is an alternate approach to learning for grade 10-12 students who are struggling to progress towards transitioning beyond high school in a traditional school setting.
- One Advocacy and Behaviour Consultant is assigned to support students who are struggling to attend school on a regular basis.

Strategic Plan for First Nations and Métis students

- Respond to individual school needs to develop a more culturally responsive environment.
- During the 2024/2025 school year, Prairie South's Indigenous Education Leadership Collaborative (IELC) focused on three goals:
 - Staff Professional Learning
 - o Large Scale Cultural Events
 - o Relationship Building
- The division continues to support school connections with cultural teachings, Elders, Knowledge Keepers, and community members.
- Prairie South School Division established and monitors an alternate approach to learning for grade 10-12 students who are struggling to progress towards transitioning beyond high school in a traditional school setting.
- As part of the Board's 4-year strategic plan, Prairie South is developing and implementing a system-wide approach to instruction/intervention in all schools.
- Prairie South's Grading Practice Document has been revised and was reviewed by all schools during the 2024/2025 school year.
- As a division, we continue to reference the *Supporting Student Assessment in Saskatchewan* document.
- Our Effective Teaching Look Fors are reviewed with teachers and administrators that are new to Prairie South. Administrators use these Look Fors to provide classroom teachers with instructional feedback and coaching.
- Elders, Knowledge Keepers, members of the community, and Learning Department staff provide support and guidance for ceremonial events such as Smudging, Tipi Raising, Flag Raising, and Cultural Feasts.

Administrative Challenges for Graduation Rates and Attendance

- Graduation rates include students who start in Prairie South in grade 10 but move outside our division. This has become more transient during the last couple years
- FNM students are those who choose to self-identify as First Nations (Registered/Treaty/Status, Non-Status), Métis, Inuit. Non-FNM students are those who do not identify themselves to be FNM and may include FNM students who choose not to self-identify. The difficulty is that some FNM students do not self-identify and therefore we do not have an accurate representation of the FNM numbers, and our sample size is too small to make meaningful comparisons.
- Graduation rates were determined as of August 31, but the graduations rates are evergreen.

Governance Implications

- That the Board continues to support the work of the Provincial Education Plan as it is carried out in Prairie South Schools with respect to Reading, Writing and Math Achievement.
- That the Board continue to support the work of the Provincial Education Plan as it is carried out in Prairie South Schools with respect to Graduation Rates.

AGENDA ITEM

Meeting Date:	October 7, 2025		Agenda Item #:	5.3
Topic:	SHSAA and Pu	blic Section Dele	gates	
Intent:	Decision	Discussion	Info	rmation

Background:	Prairie South Trustees have provided representation to the
	Saskatchewan High Schools Athletic Association (SHSAA) and
	the Public Section in past years. These representatives
	represent the Board of Education at meetings of these
	organizations and provide information to the Board.
Current Status:	If Trustee representation to these bodies is desired,
	appointments will need to be made by the Board.
Pros and Cons:	
Financial Implications:	Board representation to the SHSAA and Public Section was
	considered during the development of the 2025-2026 budget.
Governance/Policy	Both the SHSAA and the Public Section are affiliated with the
Implications:	Saskatchewan School Boards Association. Prairie South is a
	member board of the SSBA.
Legal Implications:	
Communications:	Internal to the Board of Education

Prepared By:	Date:	Attachments:
Ryan Boughen	September 17, 2025	n/a

Recommendations:

Nominations for SHSAA and Public Section reps s	hall take place.
Giselle Wilson declared that Trustee Prairie South School's representative for the Sask Association (SHSAA) for the 2025-2026 school ye	atchewan High Schools Athletic
Giselle Wilson declared that Trustee	be elected/appointed as ic Section for the 2025-2026 school year.

AGENDA ITEM

Meeting Date:	October 7, 2025		Agenda Item #:	5.4
Topic:	SSBA Fall General	Assembly Ba	llot Pick-Up	
Intent:	Decision	Discussion	☐ Info	rmation

Background:	The Saskatchewan School Boards Association (SSBA) Fall	
	Assembly and Annual General Meeting (AGM) is scheduled for	
	November 16-18, 2025 in Regina.	
Current Status:	SSBA is using electronic voting again this year (Election	
	Buddy). Voting delegates must attend in person and bring a	
	fully charged device to connect to Election Buddy for voting	
	for the AGM.	
	For the AGM the SSBA is encouraging boards to limit the	
	number of accredited delegates for voting. Last year the	
	following motion was passed:	
	"That the Board name Giselle Wilson as voting representative	
	at the SSBA Annual General Meeting in November 2024."	
Pros and Cons:		
Financial Implications:	All costs associated with attending and participating in the	
	SSBA Fall Assembly and AGM are covered through the school	
	division governance budget.	
Governance/Policy	Prairie South is a member board of the SSBA, and the AGM	
Implications:	represents an opportunity to collaborate and set direction	
	with trustees and Boards from around the province.	
Legal Implications:		
Communications:		

Prepared By:	Date:	Attachments:	
Ron Purdy	September 17, 2025	 2025 SSBA Fall Assembly & AGM Memo 	

Recommendation:

That the Board name _____ as voting representative at the SSBA Annual General Meeting in November 2025.





MEMORANDUM

September 15, 2025

TO: Chief Financial Officers for Boards of Education

CC: Board Chairs

FROM: Krista Lenius, Administrative Paralegal

RE: 2025 Annual General Meeting

Ballot Information Forms

Please find attached a Ballot Information form that we ask you to complete and return to this office by November 7, 2025. We will be using Election Buddy for voting. To facilitate effective electronic voting, <u>boards are encouraged</u> to LIMIT their number of accredited delegates for voting. Some important considerations:

- Your accredited delegate(s) cast ballots for bylaw amendments, resolutions, and elections as part of the AGM.
- Each voting delegate will need to attend the AGM <u>in-person</u> and bring a fully charged device to connect to Election Buddy for voting (e.g., mobile phone, tablet, or laptop).
- It is the responsibility of each board to provide the SSBA with accurate email/phone information for their accredited delegate(s). Changing/re-assigning voters while the AGM is underway will not be permitted.
- It is expected that your accredited delegate(s) be familiar with electronic voting. The SSBA will offer training prior to the AGM. (More details on the training to follow.)

Please provide an email address and/or mobile phone number **connected to a device your accredited delegate(s) will have access to at the Fall Assembly**, for which to receive the link with log-in information to participate in the voting. This information will enable us to prepare the electronic voting information for your board for the purposes of voting on bylaw amendments, resolutions, and elections at the annual general meeting to be held on November 17 & 18, 2025.





A copy of Bylaw No. 9, which provides for allocation of votes, is also attached for your information.

NOTE:

If a board member who is listed as a "voting" delegate for your board is unable to attend the general meeting, your board chair or other person authorized by your board can have that board member's ballots allocated to another board member. To do this, please contact Krista Lenius at klenius@saskschoolboards.ca to make a change. It is important to do this prior to 9:00 am on November 17, 2025, so that the AGM is not interrupted after it has begun.

Thank you for your assistance.

BALLOT INFORMATION 2025 Annual General Meeting Voting Delegates

FOR: Board of Education of <u>Prairie South School Division No. 210</u> **Pursuant to Bylaw No. 9, section 4:**

Board mem	bers - Voting Delegates	# of Votes
		
(Board mem	ber – voting delegate	
(email addre	ss/mobile phone number for Board me	mber – voting delegate)
(Board mem	ber – voting delegate	
(email addre	ss/mobile phone number for Board me	mber – voting delegate)
(D 1	1	
(Board mem	ber – voting delegate	

PLEASE RETURN THIS FORM, TO THE ATTENTION OF KRISTA LENIUS, TO THE SASKATCHEWAN SCHOOL BOARDS ASSOCIATION BY EMAIL TO klenius@saskschoolboards.ca

Thank you

For your information:

Ballot Voting

Association Bylaw No. 9 provides:

Bylaw No. 9: Delegates and Voting

- 1. Board of education members who register and pay the registration fee are delegates at the general meetings of the Association.
- 2. Every board of education shall inform the Association as to which of its delegates it has authorized to be accredited delegates to cast the votes of the board of education on questions for which a formal ballot is used, and the number of votes each accredited delegate is authorized to cast.
- 3. Formal ballots shall be used for:
 - (a) election of members to the Executive;
 - (b) adoption of the Association budget;
 - (c) votes on bylaw amendments and resolutions; and
 - (d) approval to the Executive to petition the Legislative Assembly for changes to the Act incorporating the Association.
- 4. The number of votes to which each board of education is entitled when a formal ballot is used shall be determined in accordance with the following table using the student count of the board of education as of September 30 for the most recent year as provide by the Ministry of Education:

Student Count	Number of Votes
1 to 2000 students	6
2001 to 3000 students	9
3001 to 4000 students	12
4001 to 5000 students	15
5001 to 6000 students	18
6001 to 7000 students	21
7001 to 8000 students	24
8001 to 10,000 students	30
10,001 to 15,000 students	45
15,001 students and over	51

- 5. Only accredited delegates in attendance at the time a vote is taken shall be entitled to vote.
- 6. Absentee voting shall not be allowed.
- 7. At in-person assemblies, voting at general assemblies shall be by ballot except voting shall be by show of hands on motions with respect to procedural matters unless, at the discretion of the Chair, a vote by show of hands is inconclusive. On matters where voting is by show of hands, each delegate in attendance at the time the vote is taken shall be entitled to vote, and shall have one vote.

- 7.1 At virtual or hybrid assemblies, voting at general assemblies shall be by ballot except voting may be by show of hands and/or by electronic means such as polling on motions with respect to procedural matters unless, at the discretion of the Chair, this vote is inconclusive. Only delegates in attendance at the time a vote is taken shall be entitled to vote, and shall have one vote.
- 8. Delegates who are not accredited delegates may participate in General Assembly and general meeting discussions and debate.

AGENDA ITEM

Meeting Date:	October 7, 2025	Agenda Item #: 5.5		
Topic:	Out of Province Excursion -	École Palliser Heights		
Topic:	School to Asessippi Ski Resort			
Intent:	□ Discussi □ Discussi	on 🗌 Information		
Background:	École Palliser Heights Scho	ool Grade 8 Ski Trip to Asessippi		
	Ski Resort on February 23	-25, 2026.		
Current Status:	See attached application form.			
Pros and Cons:	os and Cons:			
Financial Implication	ons:			
Governance/Policy				
Implications:				
Legal Implications:	Legal Implications:			
Communications:	Communications:			

Prepared By:	Date:	Attachments:
Derrick Huschi	September 19, 2025	Out of Province Excursion
		Application Form

Recommendation:

That the Board approve École Palliser Heights School ski trip to Asessippi Ski Resort on February 23-25, 2026.

1075 9th Avenue North West, Moose Jaw, SK S6H 1V7 P 306,694,1200 1.877,434,1200 F 306,694,4955 prairiesouth.ca

OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK **ACTIVITIES APPLICATION FORM**

Division Office Administration Approval Required

A. INFORMATION			
Name of Teacher: Grady Lamontagne, Chloe	School: Ecole Palliser Heights		
Pouteaux, Jaiden Evans, & Owen Quance			
Type of Activity: ☐ Curricular ☐ Extra-Cu	urricular		
☐ High Risk Activity <u>Skii</u>	ing		
Grade Level: 8	Number of Students: 85		
Destination: Asessippi ski resort	Trip Date: Feb. 23-25 th		
Number of School Days (Partial/Full): 3			
Transportation: □ Travel by Bus (PSSD No. 21	0) or Dother: Chartered Bus		
☐ Travel by Car/Van (List names of drivers):	Emergency vehicle driven by Grady Lamontagne		
Number of Teachers, Parents, Chaperones: 12			
Qualifications/Certifications of Teachers, Parents	, Chaperones:		
☐ First Aid ☐ Lifeguard ☐ Canoe Certification	ation Other		
B. SAFETY GUIDELINES			
 ✓ Parent consent forms and medical information including the Health Card Number will be obtained. ✓ Evacuation Plan is in place and will be communicated to appropriate individuals. ✓ Designated supervisor has access to emergency vehicles at all times. ✓ Access to cellular or satellite phone or other communication device. ✓ A list of emergency telephone numbers will be formulated. ✓ Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. ✓ Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. ✓ Male and Female Chaperones for a co-ed activity. ✓ If using 15 passenger vans, SSBA safety guidelines and restrictions will be followed. 			
C. BUDGET			

C.	BUDGET
*	Anticipated Budget Budget breakdown (be sure to include cost of substitute staff)
	Description of Funding Sources Out of Pocket Cost per Participant

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

D. LEARNING OBJECTIVES

Apply and adapt selected activity-related skills (e.g., carrying, paddling, gripping, hanging, wheeling, digging, fire building, snow ploughing, compass reading) and strategies required for participation in alternate environment activities (e.g., backpacking, hiking, cycling, overnight camping, canoeing, snowshoeing, wall climbing, in-line skating, skate boarding, cross-country skiing, tracking, roping, dog sledding, skating, orienteering, downhill skiing, tobogganing, Quincy building).

E. LEARNING ACTIVITIES (Outline prior training for outdoor education and high risk activities)

a) Pre-Excursion Learning

Alpine responsibility code. Lessons on Frostbite and Hypothermia. Basic First Aid.

b) Excursion Learning

Beginner/Intermediate/Advanced Ski/Snowboard Lessons

c) Post-Excursion Learning

Journal Entries/Reflection

F. SCHEDULE OF ACTIVITIES

Feb. 23

Depart school at 4:00pm

Stop in Melville for supper at 6:15pm

Arrive at Inglis Hall at 9:00pm

Feb. 24

8:45am departure for the ski hill. Arrive at ski hill at 9:00am for equipment pick-up. Lessons and skiing from 10:00am-4:30pm. Depart ski hill at 5:00pm and arrive back in Inglis at 5:15pm.

Feb. 25

8:45am departure for ski hill. Arrive at ski hill and ski from 9:00am-3:30pm. Depart Asessippi at 4:00pm. Arrive back at school at 8:00pm.

Date Revised: December 2016

har hate	Aug 28/2025
Teacher Signature	Date
Principal Signature	Date 29/2025
Director/Superintendent Signature	
Request Approved	Request Denied

AGENDA ITEM

Meeting Date:	October 7, 2025		Agenda Item #:	5.6
Topic:	Monthly Tender	r Report		
Intent:	□ Decision	Discussion	Info	rmation
Background:	 The Board has requested a monthly update regarding tenders awarded. AP 513 details limits where formal competitive bids are required. The procedure is as follows: The Board has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting. Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000. 			
Current Status:	September 30, 20 the reporting per A tender was Moose Jaw Sc to Dome Cons Quotes were in Hills Element awarded to J. vary. Quotes were in quote was aw Quotes were in project was aw Quotes were in Technology Ir Quotes were in Computer Sol Quotes were in	tender report covers the period from September 1, 2025 to tember 30, 2025. The following competitive bids were awarded during reporting period: A tender was posted to SaskTenders for Snow Removal Services at Moose Jaw Schools and Transportation yard. The tender was awarded to Dome Construction for a per unit price so the cost will vary. Quotes were received for a joint contract for Snow Removal at Coteau Hills Elementary and Our Lady of Hope School. The contract was awarded to J. Wilk Landscaping for a per unit price so the cost will		
Pros and Cons: Financial Implications:				
Governance/Policy Implications:				
Legal Implications:				
Communications:				

Prepared By:Date:Attachments:Ron PurdySeptember 26, 2025• n/a

Recommendation:

That the Board receive and file the tender report as presented.

AGENDA ITEM

Meeting Date:	October 7, 2025		Agenda Item #: 7	7.1
Topic:	Class Size Repor	t		
Intent:	Decision	Discussion		nation
<u>.</u>				
Background:	At the December 11, 2012 Board Meeting, the following motion was passed: "That on an ongoing basis, the Board receive reports at the October and February regular Board Meetings detailing Prairie South School Division classes that have in excess of 28 students." At the February 10, 2015 Board Meeting, the following motion was passed: "That the second reporting period for the Class Size Report be received at the regular March Board Meeting rather than			
Current Status:		<i>February Board Me</i> r to the attachment		
Pros and Cons:				
Financial Implicatio	ns:			
Governance/Policy				
Implications:				
Legal Implications:				
Communications				

Prepared By:	Date:	Attachments:	
Dustin Swanson	September 25, 2025	1. Classes with More Than 28 Students –	
		September 12, 2025	
		2. Summary Class Size Over 28 Students –	
		September 12, 2025	
		3. Classes with 10 or Fewer Students –	
		September 12, 2025	
		4. Summary of Classes with 10 or Fewer	
		Students by School - September 12, 2025	

Recommendation:

That the Board review the information provided.

Classes with more than 28 students September 12, 2025

School	Grade	Individual Classes	Students	Total
Assiniboia Composite High School	10	WAM	29	
Assiniboia Composite High School	11	Physical Science 20	29	
Assiniboia Composite High School	11	History 20	30	
Assiniboia Composite High School	11	Pre-Calc 20	35	
Assiniboia Composite High School	11	ELA 20	32	
Assiniboia Composite High School	12	Chemistry 30	29	
Assiniboia Composite High School	12	Law 30	29	7
Central Butte School	1/2	Phys Ed	33	
Central Butte School	3/4	Phys Ed/Science/Social Studies/Art/Health	34	
Central Butte School	5/6	ELA/Science/Social Studies/Phys Ed/Health/Art	30	3
Central Collegiate	9	Physical Education	30	
Central Collegiate	9	Health/Career	30	
Central Collegiate	10	Native Studies	32	
Central Collegiate	10	Wellness	32	
Central Collegiate	10	Visual Art	31	
Central Collegiate	10	History	30	
Central Collegiate	10	History	29	
Central Collegiate	10	Pre-Calc/Foundations	29	
Central Collegiate	10	Financial Literacy	29	
Central Collegiate	10	Financial Literacy	29	
Central Collegiate	12	Workplace	30	11
Cornerstone Christian School	6	All Subjects	29	
Cornerstone Christian School	7	All Subjects	30	
Cornerstone Christian School	9	All Subjects	30	
Cornerstone Christian School	10/11/12	Wellness 10	29	4
Lindale School	K	All Subjects	29	1
Peacock Collegiate	11	Math Foundations 20	29	1
Prince Arthur School	5	All Subjects	29	1

Total Classes with more than 28 students

School	Grade(s)	# of Classes
Assiniboia Composite High School	10, 11, 12	7
Central Butte	1, 2, 3, 4, 5, 6	3
Central Collegiate	9, 10, 12	11
Cornerstone Christian School	6, 7, 9, 10, 11, 12	4
Lindale School	K	1
Peacock Collegiate	11	1
Prince Arthur School	5	1

Total Classes with more than 28 students

Classes with 10 or fewer students September 12, 2025

School	Grade	Individual Classes	Students	Total
Avonlea School	K	Period 1, 2, 4	5	
Avonlea School	5	Math	10	
Avonlea School	6	Math	8	
Avonlea School	7	ELA	9	4
Bengough School	K	All Subjects	9	
Bengough School	9/10	All Subjects	9	
Bengough School	11/12	All Subjects	10	3
Briercrest Christian Academy	11	Physical Science 20	10	
Briercrest Christian Academy	12	Biology30	3	
Briercrest Christian Academy	12	Physics 30	9	3
Caronport Elementary School	K	All Subjects	10	1
Central Collegiate	11	Enviro Science 20	9	
Central Collegiate	12	Guitar 30	7	2
Chaplin School	2/3	ELA/Math odd days only	7	
Chaplin School	6/7/8	ELA/Math	7	
Chaplin School	10/11	ELA 10A/20	4	
Chaplin School	10/11	Workplace 10/20	3	
Chaplin School	10/11/12	History 20	7	
Chaplin School	10/11	Wellness 10/Phys Ed 20	3	
Chaplin School	10/11/12	PAA Survey	6	7
Cornerstone Christian School	11	Math WA 20	7	1
Craik School	11	Math Foundations 20	4	1
Ecole Gravelbourg School	K	All Subjects	10	
Ecole Gravelbourg School	9	Math 9 English	10	
Ecole Gravelbourg School	11	Foundations 20	7	
Ecole Gravelbourg School	10/12	CWEX 20	2	4
Glentworth School	K	All Subjects	5	
Glentworth School	9/10	Social	6	2
Kincaid Central School	10/11/12	History 10/Native Studies 30	9	
Kincaid Central School	10/11	Foundations Pre-Calc 10/Pre-Calc 20	4	
Kincaid Central School	10/12	Welding	2	3
Lafleche Central School	3/4	All Subjects	9	
Lafleche Central School	10	ELA 10	9	
Lafleche Central School	10	Math 10	9	
Lafleche Central School	10	PAA 10	9	
Lafleche Central School	11/12	Commercial Cooking 30	9	5
Mankota School	1/2	Non K days	8	
Mankota School	7/8	ELA/Math/Health/Career Guidance/Science/Social	5	
Mankota School	5	Math/ELA	4	
Mankota School	5/6/7/8	Health	9	
Mankota School	9/10	ELA/Science/Math/History 10	9	
Mankota School	9/10/11/12	Magnet Com Cook	6	
Mankota School	11/12	ELA/History	3	7
Mortlach School	10/11	Founds & Pre-Calc 10/Founds 20	8	
Mortlach School	10/11	ELA A10/ELA 20	7	
Mortlach School	10/11	Wellness 10/PAA 10/ PAA 20	9	
Mortlach School	10/11/12	Science 10/Enviro Science 20/Chemistry 30	10	

Mortlach School	11	Life Trans 20	8	5
Mossbank School	10	Financial Literacy	8	
Mossbank School	10	Math WA/Founds Pre-Calc	8	2
Rouleau School	3	Math 3	6	
Rouleau School	4	Math 4	6	1
Rouleau School	5	Math 5	7	
Rouleau School	11	Physical Science 20	8	4

Total Classes with 10 or fewer students

Summary of classes with 10 or fewer students September 12, 2025

School	Grade(s)	# of Classes
Avonlea School	K, 5, 6, 7	4
Bengough School	K, 9, 10, 11, 12	3
Briercrest Christian Academy	11, 12	3
Caronport Elementary School	K	1
Central Collegiate	11, 12	2
Chaplin School	2, 3, 6, 7, 8, 10, 11, 12	7
Cornerstone Christian School	11	1
Craik School	11	1
Ecole Gravelbourg School	K, 9, 10, 11, 12	4
Glentworth School	K, 9, 10	2
Kincaid Central School	10, 11, 12	3
Lafleche Central School	3, 4, 10, 11, 12	5
Mankota School	1, 2, 5, 6, 7, 8, 9, 10, 11, 12	7
Mortlach School	10, 11, 12	5
Mossbank School	10	2
Rouleau School	3, 4, 5, 11	4
Total Classes with 10 or fev	54	

AGENDA ITEM

Meeting Date:	October 7, 2025		Agenda Item #:	7.2	
Topic:	Board Committee and SCC Appointments				
Intent:	Decision	Discussion	⊠ Info		
Background:	The Board Chair assigns trustees to committees and School				
	Community Councils (SCCs) on an annual basis.				
Current Status:	A list of Board appointments on Committees and SCCs for				
	2025-2026 is attached.				
Pros and Cons:					
Financial Implications:					
Governance/Policy					
Implications:					
Legal Implications:					
Communications:					
				_	

Prepared By:	Date:	Attachments:
Ryan Boughen	September 25, 2025	• 2025-2026 Board Appointments on
		Committees & School Community Councils

Recommendation:

That the Board review the information provided.



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2025-2026 Committee	Mandate, Accountability Reports, Members, and Staff Support		
Student Outcomes	Mandate: To examine issues related to increasing student literacy and achievement, promoting academic achievement for all students while closing achievement gaps and enhancing student outcomes. Begin the review process during the November Committee Meeting and conclude the review by the February Committee Meeting and provide recommendations to the Board in March. AR: Student Achievement I (October), School and Division Improvement (November), Early Learning (March), Student Achievement II (June) Trustees: John, Mary, Tenielle, Lew Staff: Ryan, Derrick, Amanda, Sr. Admin Team as Required		
Business, Infrastructure and Governance	Mandate: To examine issues related to business, public accountability, stewardship, the advancement of public education including effective utilization of human resources, finance, and facilities. AR: Facilities (December), 1 st Quarter Business (January), 2 nd Quarter Business (April), 3 rd Quarter Business (June) Trustees: Robert, John, Shawn, Brett Staff: Ryan, Ron, Sr. Admin Team as Required		
Human Resources	Mandate: To examine issues related to school staffing, recruitment and retention, performance management and employee and labour relations. AR: Human Resources (January) Trustees: Patrick, Shawn, Giselle, Lew Staff: Ryan, Amy, Sr. Admin Team as Required		
Partnerships and Teambuilding	Mandate: To examine issues related to advocacy and networking and enhanced relationships with all stakeholders. AR: n/a Trustees: Robert, Mary, Tenielle, Darcy Staff: Ryan, Jenn, Sr. Admin Team as Required		
Transportation	Mandate: To examine issues related to student transportation including student safety, Ministry requirements, bus purchasing, driver recruitment, efficiency, and ride times as well as boundaries. AR: Transportation (February) Trustees: Robert, Patrick, Brett, Darcy, Giselle Staff: Ryan, Ron, Jenn, Todd		
Communications	Mandate: Communications/Social Media (ad hoc) Trustees: Patrick, Brett, Darcy, Giselle Staff: Ryan, Dustin, Heather		
Urban Transportation	Mandate: Board Policy 17 issues as they relate to urban transportation (ad hoc) Trustees: Patrick, Brett, Mary, Tenielle, Lew Staff: Ryan, Ron, Todd, Sr. Admin Team as Required		
Rural Transportation	Mandate: Board Policy 17 issues as they related to rural transportation (ad hoc) Trustees: Robert, John, Shawn, Darcy, Giselle Staff: Ryan, Ron, Todd, Sr. Admin Team as Required		
Committee of the Whole	Mandate: To provide a forum for trustees to engage in planning sessions related to issues such as, but not restricted to, finance, facilities, special projects and the Provincial Education Plan (PEP). Trustees: All Trustees Staff: Ryan, Sr. Admin Team as Required		
Executive Committee	Mandate: As assigned by the Board of Education Trustees: Chair, Vice-Chair Staff: Ryan; Sr. Admin Team as Required		



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SCHOOL COMMUNITY COUNCILS BOARD REPRESENTATIVES FOR 2025-2026

Central Butte: Darcy Pryor

Chaplin: Darcy Pryor
Craik: Darcy Pryor
Eyebrow: Darcy Pryor
Mortlach: Darcy Pryor

Assiniboia 7th Ave: John Bumbac Assiniboia Elementary: John Bumbac Assiniboia Composite High: John Bumbac

Mossbank: John Bumbac

Bengough: Giselle Wilson Coronach: Giselle Wilson Rockglen: Giselle Wilson

Coteau Hills: Brett Hagan, Tenielle McLeod École Palliser Heights: Mary Jukes, Lew Young

King George: Patrick Boyle, Lew Young Prince Arthur: Tenielle McLeod, Mary Jukes Sunningdale: Brett Hagan, Lew Young William Grayson: Mary Jukes, Patrick Boyle École Gravelbourg: Shawn Davidson

Glentworth: Shawn Davidson Kincaid: Shawn Davidson Lafleche: Shawn Davidson Mankota: Shawn Davidson

Avonlea: Robert Bachmann Caronport: Robert Bachmann Lindale: Robert Bachmann Rouleau: Robert Bachmann

Central Collegiate: Tenielle McLeod, Patrick Boyle Peacock Collegiate: Patrick Boyle, Lew Young Riverview Collegiate: Brett Hagan, Mary Jukes

