

FACILITIES PLANNING

Background

The Superintendent of Business and Operations is responsible for the regular operation and orderly development of Prairie South School Division facilities. In order to efficiently manage present and future facility needs, the Superintendent of Business and Operations is to prepare and maintain a three year Preventative Maintenance Renewal Plan forecasting expenditures anticipated for new school buildings, major renovations, and other major capital expenditures for which borrowing of funds may be necessary.

Procedures

1. Preventative Maintenance Renewal Plan

1.1 The Preventative Maintenance Renewal Plan is to be maintained by the Facilities Manager in collaboration with the Superintendent of Business and Operations and the Director of Education.

1.2 The plan is to include:

- Demographic review and enrolment analysis
- Current or proposed new construction
- Current or proposed additions
- Current or proposed alterations or reconstruction
- Major repairs.

1.3 Projects will be prioritized with the following rating system:

1. Emergency Items
2. Life cycle; Health & Safety – Priority given to items that are at risk of imminent failure or at the end of life cycle
3. Functional Upgrades to Improve Learning
4. Facility Retrofits – Covers any area of interior or envelope that is not included in the above items.

These items will be ranked High, Medium or Low within each priority.

1.4 Proposals pertaining to educational specifications of new buildings and those undergoing significant remodeling are to be developed in consultation with a defined group of stakeholders as defined by the Director of Education.

Reference: Sections 85, 87, 343, 345, 347, 350 Education Act
Sections Part X1X.3, 77, 79 Education Regulation

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