

# ACCOUNTING STANDARDS

## Background

The Division maintains financial records in accordance with the generally accepted accounting principles (GAAP) as set out in the Chartered Professional Accountants (CPA) Handbook. The Board of Education further follows the public sector accounting standards (PSAS) as set out by the CPA Public Sector Accounting Board (PSAB). As well, the accounting treatment incorporates reporting requirements set by the Saskatchewan Ministry of Education.

## Procedures

### 1. Responsibility

- 1.1 The Superintendent of Business and Operations is responsible for maintaining and managing the Board's accounting standards and making recommendation to the Director of Education regarding the allocation of Division proceeds.

### 2. Restricted Funds Planning

- 2.1 Internally restricted surplus for operating and capital expenditures may be established on recommendation to the Board. The purpose of the restricted surplus is to fund:
  - 2.1.1 School budget allocation carry forwards
  - 2.1.2 SCC budget allocation carry forwards
  - 2.1.3 School generated funds
  - 2.1.4 Ongoing Board approved programs
  - 2.1.5 The purchase of land
  - 2.1.6 New buildings
  - 2.1.7 Renovations and additions
  - 2.1.8 Furniture, equipment, and supplies
  - 2.1.9 Major building repairs and,
  - 2.1.10 Replacement of equipment.
- 2.2 Externally restricted surplus funds are those provided by government transfer with stipulations that have not been met by the Division.

- 2.3 Any restriction on prior years' surplus is to be shown in the audited financial statements of the Board of Education.

### **3. Trust Funds**

- 3.1 The Superintendent of Business and Operations is authorized to receive donations for the purpose of establishing scholarships and student bursaries. Funds are to be held in trust in the Prairie South School Bursary Fund for the purposes intended.
- 3.2 Where donations are received the Superintendent of Business and Operations is to make every effort to comply with the conditions specified by the donor.
- 3.3 The Superintendent of Business and Operations may recommend to the Director of Education that funds be held in trust by the Board for purposes other than student scholarships and bursaries.

Reference: Sections 85, 87, 286 Education Act  
Public Accounts Regulations

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