

BREAK-IN, THEFT AND VANDALISM

Background

Prairie South School Division requires that provisions be made for the security of its facilities in order to restrict unauthorized access and vandalism of school property and that of employees and students.

Procedures

1. Responsibility of Principals

- 1.1 In the case of a break-in, theft, or vandalism, the principal is to report the incident immediately to the police.
- 1.2 Measures are to be taken to secure the building.
- 1.3 The principal is to provide the Business Manager a written report indicating:
 - 1.3.1 The date and time of the event.
 - 1.3.2 A brief description of the vandalism.
 - 1.3.3 The serial numbers for all articles which were vandalized or may have been stolen.

2. Replacement and Repair

- 2.1 The principal may attempt to recover the cost of property replaced or repaired where it is established that there is a basis of claim that can be made against a student or parents concerned. Failing that, the principal may refer the matter to the Facilities Manager for appropriate action.

Reference: Sections 85, 87, 150, 151, 175 Education Act

September 1, 2006