

Administrative Procedure 130 – Appendix A

Guidelines for Considering Changes to the School Year/Day

Approval of an alternative school year or school day arrangement was developed from the Prairie South Calendar Year Review Report prepared for Prairie South School Division.

- For **initial approval** of an alternative program, a detailed proposal must be prepared and submitted. The proposal must:
 - Provide a rationale and identify perceived benefits for students.
 - Include evidence of substantial community support with details including a description of the consultation process.
 - Adhere to provincial program and curriculum requirements and provision of an adequate amount of student instructional time to fulfill these requirements.
- The following **process** must be followed:
 - No later than October 30th the school year prior to the proposed alternate year, the initial approval proposal must be received by the Board of Education.
 - The Board of Education notifies the stakeholders of receipt of the initial approval proposal.
 - By March 1st the Board's decision either to reject the proposal or to grant initial approval will be conveyed to the community.
 - Upon approval and implementation, a review will be conducted two years following implementation.

June 6, 2023