

Administrative Procedure 130

HOURS OF OPERATION/SCHOOL YEAR/SCHOOL DAY

Background

Prairie South School Division, within guidelines established by the Minister of Education, and requirements of *The Education Act, 1995* determines the school year and hours of operation for schools.

Procedures

1. School Year

- 1.1 The Director of Education, through consultation with appropriate stakeholders, establishes a recommended school calendar for presentation to the Board of Education.
- 1.2 The approved calendar is to be published for the information of parents and pupils on the school division website, and in school newsletters.
- 1.3 If communities have interest in offering an alternative school year/school day, School Community Councils must follow the "Guidelines for Considering Changes to the School Year/School Day" as prepared by Prairie South School Division.

2. School Day

- 2.1 The principal, in consultation with the Director of Education, is to determine the starting time, breaks and recesses, lunch hour, and dismissal of his or her assigned school.
- 2.2 Parental and transportation concerns are to be considered.
- 2.3 Normally, kindergarten students are to attend the minimum of an equivalent of ninety school days.

3. School Opening and Closing

- 3.1 Principals, in consultation with the Director of Education, may dismiss school at any time before the usual dismissal time where the health, safety, or well-being of students or staff is threatened. Refer to *Administrative Procedure 553 – Closure, Severe Weather and Student Transportation*.

Reference: Sections 87, 163, 164, 165, 166, 167, Education Act
September 1, 2006