DECISION MAKING (MATRIX)

Budget: Operating	Central Office	School
a. Administration of salary rates	X	
b. Service levels and standards	X	
c. Allocation of funds	X	
d. Raise revenues (eg. Rentals, utilities)	X	
e. Deployment and expenditure of school funds		X
Budget: Capital		
a. Identification of major capital projects	X	X
b. Confirmation of division priorities	X	
c. Allocation and deployment of funds to capital projects	X	
d. Allocation of funds for new equipment	X	X
e. Deployment of funds for new equipment	X	X
Facilities: Planning/Capital Developments		
a. Based on program needs, learning standards, and educational specifications. Develop to ensure stability, flexibility and efficiency within schools	X	
b. Overall Division plan for space utilization	X	
Facilities: Maintenance		
a. Provision of maintenance services	X	
b. Supervisor determines priorities based on school input	X	
Facilities: Operations		
a. Daily operations of the school (eg. Cleaning requirements)		X
b. Resolution of unusual or emergency requirements	X	X
c. Rentals		X
Facilities: Facility Operators		
a. Training	X	
b. Selection	X	
c. Evaluation	X	X
d. Deployment	X	
Transportation		
a. Students	X	

Safety	Central Office	School
a. Implementation of safety standards of operations	X	X
b. Monitoring of implementation of standards	X	X
Personnel		
a. Allocation of staff levels to schools	X	
b. Establishment of personnel practices	X	
c. Recruitment of staff	X	X
d. Selection of staff from applicants	X	X
e. Appointment of staff	X	
f. Deployment of staff within the school		X
g. Implementation of evaluation criteria as defined standards set by Board	X	
h. Reassignment of staff within the Division	X	
i. Provision of staff development activities	X	X
Programs: What Students will Learn		
a. Exit or significant outcomes (goals)	X	
b. Program outcomes	X	
c. Personalized Learning goals		X
d. Program, course and subject objectives	X	X
e. Locally-developed programs	X	X
f. Program modifications (intensive needs)	X	X
g. Internet use	X	X
Programs: How Students Will Learn		
a. Design and delivery of programs		X
b. Student assessment and reporting	X	X
c. Organization and grouping		X
d. Facilities modification planning	X	X
e. Intensive needs program modification	X	X
f. Division/regionalized programs	X	
Programs: Program Support		
a. Staff development	X	X
b. Staff development support services	X	
c. Program development and implementation	X	X
d. Program support	X	
e. School initiated planning and accreditation		X
f. Accreditation support	X	
g. Student needs screening/identification and special class placement	X	X
h. Students with intensive needs support services	X	X
Programs: Program Evaluation		
a. General program effectiveness	X	
b. School program effectiveness	X	X

School Operations	Central Office	School
a. Student Governance		X
b. Admission of students		X
c. Class size	X	X
d. Hours of operation	X	X
e. Student Supervision and safety	X	X
f. Community Consultation	X	X
g. Student records	X	X
h. Administration of Medication	X	X