

	<p><i>Prairie South Schools</i></p> <p>BOARD OF EDUCATION</p>	
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September 2, 2025

Immediately following the Organizational Meeting at 1:30 pm
Central Office, 1075 9th Avenue NW
Moose Jaw

AGENDA

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Adoption of Minutes**
 - 3.1. Regular Board Meeting June 3, 2025
- 4. Declarations of Conflict of Interest**
- 5. Decision and Discussion Items**
 - 5.1. LINC Agreement Ratification
 - 5.2. Staff Absence and Substitute Usage Reports for February 1, 2025 to July 31, 2025
 - 5.3. Sunningdale School Playground Dedication
 - 5.4. Monthly Tender Report
- 6. Delegations and Presentation**
 - 6.1. SSBA Virtual Presentation: Darren McKee, Executive Director; Shawn Davidson, President; Lori Kidney, Vice-President; Robert Bachmann, Southern Constituency Rep; Kimberly Greyeyes, Indigenous Constituency Rep (2:00-2:30 pm)
 - 6.2. Shayla Paradis, Transportation Concern (3:00 pm)
 - 6.3. Chris Olfert, Transportation Concern (3:15 pm)
 - 6.4. Lisa and Tyler Thul, Transportation Concern (3:30 pm)
- 7. Information Items**
 - 7.1. Organizational Chart
- 8. Committee Reports**
 - 8.1. Business, Infrastructure and Governance
 - 8.2. Human Resources
 - 8.3. Partnerships and Teambuilding
 - 8.4. Student Outcomes discretion
 - 8.5. Transportation
- 9. Provincial Matters**

10. Celebration Items

11. Identification of Items for Next Meeting Agenda

11.1. Notice of Motions

11.2. Inquiries

12. Meeting Review

13. Adjournment

**MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL
DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office,
1075 9th Avenue North West, Moose Jaw, Saskatchewan on June 3, 2025 at 1:30 p.m.**

Attendance:

Mr. R. Bachmann; Mr. P. Boyle; Mr. J. Bumbac; Dr. S. Davidson; Mr. B. Hagan; Ms. J. Jukes; Ms. D. Pryor; Ms. G. Wilson; Mr. L. Young; D. Huschi, Superintendent of School Operations; D. Swanson, Superintendent of School Operations; J. Prokopetz, Superintendent of School Operations; A. Olson, Superintendent of Learning; A. Johnson, Superintendent of Human Resources; R. Boughen, Director of Education; R. Purdy, Superintendent of Business; H. Boese, Board Assistant

Regrets:

Ms. T. McLeod, Trustee

Presentation:

Voices to Encourage Change (VTEC) Students (1:30 pm)

Delegations:

Saskatchewan Teachers' Federation Show Cause Hearing (1:50 pm)

Sunningdale School Community Council – Walking Circle Concerns, Genelle Payant, Chair (3:00 pm)

Motions:

- | | | |
|-------------------|--|---------|
| 2025-06-03 – 4111 | Giselle Wilson took the chair and called the meeting to order at 1:27 pm. | |
| 2025-06-03 – 4112 | That the Board amend the agenda by moving item 5.2 to 5.7 and approve the agenda as amended.
- Pryor | Carried |
| 2025-06-03 – 4113 | That the Board adopt the minutes of the May 13, 2025 Regular Board Meeting as presented.
- Hagan | Carried |
| 2025-06-03 – 4114 | That the Board go into closed session at 1:49 pm.
- Bumbac | Carried |
| 2025-06-03 – 4115 | That the Board reconvene in open session at 2:33 pm.
- Bumbac | Carried |
| 2025-06-03 – 4116 | That the Board approve an additional decision item be added to the agenda:
5.8 Show Cause Hearing: Reaffirm Motion
- Davidson | Carried |
| 2025-06-03 – 4117 | That the Board confirm the Director Evaluation Report and authorize the Board Chair to monitor progress on goals during the 2025-2026 school year.
- Bachmann | Carried |

2025-06-03 – 4118	That the Board approve the 2025-2026 budget as presented with revenue of \$110,759,381, operating expenses of \$108,764,539, capital purchases of \$7,205,800 and a cash draw of \$435,867 subject to minor changes from the Ministry or change to the capital grant amount for the new joint use school. - Hagan	Carried
2025-06-03 – 4119	That the Board receive and file the 3 rd Quarter Forecast and Finance Report. - Boyle	Carried
2025-06-03 – 4120	That the Board receive and file the Student Learning Accountability Report. - Boyle	Carried
2025-06-03 – 4121	That the Board confirm the 2025-2026 Board Annual Work Plan and updates. - Pryor	Carried
2025-06-03 – 4122	That the Board receive and file the tender report as presented. - Boyle	Carried
2025-06-03 – 4123	That the Board amend Board Policy 17 – Section 1: Eligibility for Transportation; Sub-section 1.5: Hazardous Areas Resulting in Busing Exceptions to include the following: 1.5.3 - Sunningdale School Catchment 1.5.3.1 - Coulee between Sunningdale School and Sunningdale area. The area is not kept clear in the winter and therefore is not considered a road students can use. Altered catchment line is in place. 1.5.3.2 - 9th Avenue NW and Thatcher Drive. This is considered a high traffic area with multiple semis, buses, and large vehicles using this intersection. It was determined this is a hazard and students from VLA and West Park will be bused to Sunningdale School. - Boyle	Amendment Carried
2025-06-03 – 4124	That the Board adopt Board Policy 17 updated June 3, 2025. - Boyle	Carried
2025-06-03 – 4125	That the Board reaffirm board motion #2025-05-13 – 4109 which states: <i>That the Board adopt the recommendation for the termination of the contract as presented by the Superintendent of Human Resources.</i> - Davidson	Carried

2025-06-03 – 4126 That the meeting be adjourned at 4:05 pm.
- Hagan

Carried

G. Wilson
Chairperson

R. Purdy
Superintendent of Business

Next Regular Board Meeting:

September 2, 2025

Prairie South School Division Office, Moose Jaw

DRAFT

AGENDA ITEM

Meeting Date:	September 2, 2025	Agenda Item #:	5.1
Topic:	Local Independent Negotiation Committee (LINC) Agreement		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	Prairie South teachers and the Prairie South Board of Education negotiate a local agreement that includes benefits for teachers in addition to the benefits they have under the provincial collective agreement.
Current Status:	<p>Prairie South teachers are covered under the current LINC agreement until a new one is ratified. The current agreement expired July 31, 2024. A tentative four(4) year agreement was reached through LINC negotiations in May 2025. In June 2025, the PSTA conducted information sessions for teachers related to the tentative agreement, and held a ratification vote.</p> <p>75.1% of teachers have voted in favour of ratification.</p> <p>In order for the agreement to come into force, it must be ratified by the Board of Education.</p>
Pros and Cons:	
Financial Implications:	Funding for LINC is based on historical LINC agreements, and varies widely among school divisions in Saskatchewan. The tentative agreement is financially neutral.
Governance/Policy Implications:	<p>Mandates for collective bargaining are set by the Board of Education. LINC negotiations are interest-based in nature, so the mandate consists of the interests of the school division. The following interests were pursued during the negotiation process:</p> <ul style="list-style-type: none"> • Fiscal Responsibility • Consideration and Alignment with Strategic Plan • Enhanced Outcomes for Prairie South students
Legal Implications:	
Communications:	Upon ratification of any new agreement, that agreement would become a public document, available to staff and the public on the Prairie South website.

Prepared By:	Date:	Attachments:
Amy Johnson	August 25, 2025	• None

Recommendation:

That the Board ratify the LINC Agreement with a term from August 1, 2024 to July 31, 2028, and direct the members of the negotiating team to sign the agreement on behalf of the Board of Education.

AGENDA ITEM

Meeting Date:	September 2, 2025	Agenda Item #:	5.2
Topic:	Staff Absence and Substitute Usage Reports		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	At the February 1, 2022 Board Meeting, trustees decided to receive the staff absence and substitute usage summaries twice a year instead of monthly. The Board would receive these reports in September for the period February 1-July 31 and again in March for the period August 1-January 31.
Current Status:	Information for the period February 1, 2025 to July 31, 2025 is presented to the Board.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Amy Johnson	August 25, 2025	<ul style="list-style-type: none"> Staff Absence Summaries

Recommendation:

That the Board receive and file the Staff Absence and Substitute Usage Reports from February 1, 2025 to July 31, 2025 as presented.

Teacher Absences & Substitute Usage

Date Range:		February 1, 2025 - June 30, 2025			
Absence Reason	Days	% of Total Absences	Sub Days	% Needed Sub	% of possible days
LINC Agreement					
Compassionate Leave	145.38	2.62%	110.21	75.81%	0.34%
Competition Leave	3.71	0.07%	3.63	0.00%	0.01%
Convocation Leave	53.98	0.97%	29.95	55.48%	0.13%
Earned Day Off	516.71	9.31%	408.72	79.10%	1.23%
Education Leave	0	0.00%	0	0.00%	0.00%
Emergency Leave	18.86	0.34%	6.28	33.30%	0.04%
Executive Leave	11.19	0.20%	10	89.37%	0.03%
Prep Time	902.37	16.27%	876.56	97.14%	2.14%
Pressing Leave	131.41	2.37%	95.62	72.76%	0.31%
PSTA	3.62	0.07%	3.58	98.90%	0.01%
Leave Without Pay	115.1	2.07%	92.14	80.05%	0.27%
SUB TOTAL	1902.33	34.29%	1636.69	86.04%	4.51%
Provincial Agreement/ Education Act/ Employment Act					
Court/Jury	1.5	0.03%	1.5	100.00%	0.00%
Illness	1225.12	22.08%	883.52	72.12%	2.90%
Illness - Long Term	590.80	10.65%	0	0.00%	1.40%
Job Action - STF	0	0.00%	0	0.00%	0.00%
Medical/Dental Appt	675.1	12.17%	586.79	86.92%	1.60%
Paternity/Adoption Leave	5.26	0.09%	2.55	48.48%	0.01%
Secondment	24.28	0.44%	23.4	96.38%	0.06%
STF Business - Invoice	26.84	0.48%	25.86	96.35%	0.06%
Unpaid Sick Leave	34.71	0.63%	29	83.55%	0.08%
SUB TOTAL	2583.61	46.57%	1552.62	60.09%	6.13%
Prairie South					
Extra/Co-curr Teach	174.39	3.14%	145.83	83.62%	0.41%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	229.8	4.14%	193.2	84.07%	0.54%
Internship Seminar	0	0.00%	0	0.00%	0.00%
IT Meet/PD	0	0.00%	0	0.00%	0.00%
LRNG Meet/PD	234.87	4.23%	196.91	83.84%	0.56%
PD DEC Teachers	269.68	4.86%	222.49	82.50%	0.64%
School Operations Meet/PD	152.84	2.76%	129.82	84.94%	0.36%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	1061.58	19.14%	888.25	83.67%	2.52%
Total Absences	5547.52	100.00%	4077.56	73.50%	13.15%

Teachers (FTE)	# of teaching Days	Possible Days
448.71	94	42178.74

Long Term Illness: When a temporary contract is issued for an illness leave of 20+ days.

Bus Driver Staff Absences & Casual Usage 2024-2025

Date: February 1, 2025 - July 31, 2025

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0.00	0.00%	0.00	0.00%	0.00%
Bereavement Leave	9.50	1.41%	7.00	73.68%	0.10%
Community Service	0.00	0.00%	0.00	0.00%	0.00%
Compassionate Care	5.00	0.74%	1.00	20.00%	0.05%
Competition Leave	0.00	0.00%	0.00	0.00%	0.00%
Convocation Leave	3.50	0.52%	2.00	0.00%	0.04%
Family Responsibilities	17.00	2.52%	10.50	61.76%	0.18%
Illness - Support	246.50	36.48%	194.50	78.90%	2.58%
Leave Without Pay	289.30	42.81%	223.50	77.26%	3.03%
Med/Den Appt Support	83.50	12.36%	53.00	63.47%	0.88%
Parenting/Caregiver	13.50	2.00%	8.00	59.26%	0.14%
Pressing Leave	7.50	1.11%	3.00	40.00%	0.08%
SUB TOTAL	675.30	99.93%	502.50	74.41%	7.08%
Employment Act					
Court/Jury Duty	0.00	0.00%	0.00	0.00%	0.00%
Paternity Leave	0.00	0.00%	0.00	0.00%	0.00%
Vacation Support	0.00	0.00%	0.00	0.00%	0.00%
Workers Compensation	0.00	0.00%	0.00	0.00%	0.00%
SUB TOTAL	0.00	0.00%	0.00	0.00%	0.00%
Prairie South					
ACCT Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
BUSI Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
Extra/Co-Curricular	0.00	0.00%	0.00	0.00%	0.00%
FACI Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
HUMA Meet/PD	0.50	0.00%	0.50	0.00%	0.01%
LRNG Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
SCHOOL OPERATIONS MEET/PD	0.00	0.00%	0.00	0.00%	0.00%
TRAN Meet/PD	0.00	0.00%	0.00	0.00%	0.00%
SUB TOTAL	0.50	0.00%	0.50	0.00%	0.01%
Total Absences	675.80	99.93%	503.00	74.43%	7.08%

Possible Days

February 1, 2025 - July 31, 2025

Days

90.00

Staff

106.00

Total Days

9540.00

*** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

CUPE Staff Absences & Casual Usage 2024-2025

Date: February 1, 2025 - July 31, 2025

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
CUPE Agreement					
Act of God	15.44	0.42%	3.5	22.67%	0.04%
Bereavement Leave	55.94	1.52%	42.82	76.55%	0.16%
Community Service	0	0.00%	0	0.00%	0.00%
Compassionate Care	35.59	0.97%	24.66	69.29%	0.10%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	22.5	0.61%	14.35	63.78%	0.06%
CUPE Business	59.82	1.62%	46.59	77.88%	0.17%
Earned Day Off	27.5	0.75%	19.14	69.60%	0.08%
Executive Position	0	0.00%	0	0.00%	0.00%
Family Responsibilities	65.35	1.77%	42.63	65.23%	0.18%
Illness - Support	1910.88	51.84%	1073.96	56.20%	5.31%
Leave Without Pay	270.07	7.33%	202.93	75.14%	0.75%
Med/Den Appt Support	334.61	9.08%	225.4	67.36%	0.93%
Parenting/Caregiver	110.8	3.01%	59.41	53.62%	0.31%
Pressing Leave	92.65	2.51%	54.75	59.09%	0.26%
Service Recognition Days	40.18	1.09%	22.24	55.35%	0.11%
TIL Support	37.2	1.01%	4.28	11.51%	0.10%
SUB TOTAL	3078.53	83.51%	1836.66	59.66%	8.55%
Employment Act					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	0	0.00%	0	0.00%	0.00%
Vacation Support	422.65	11.47%	183.1	43.32%	1.17%
Workers Compensation	112.5	3.05%	88.88	79.00%	0.31%
SUB TOTAL	535.15	14.52%	271.98	50.82%	1.49%
Prairie South					
ACCT Meet/PD	0	0.00%	0	0.00%	0.00%
BUSI Meet/PD	0	0.00%	0	0.00%	0.00%
Extra/Co-curr Sup	17.43	0.47%	14.93	85.66%	0.05%
FACI Meet/PD	22.97	0.62%	0	0.00%	0.06%
HUMA Meet/PD	1.93	0.05%	0.93	48.19%	0.01%
LRNG Meet/PD	7.67	0.21%	1	13.04%	0.02%
PD DEC Support Staff	19.6	0.53%	10.1	51.53%	0.05%
SCHOOL OPERATIONS MEET/PD	3	0.08%	0	0.00%	0.01%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
SUB TOTAL	72.6	1.97%	26.96	37.13%	0.20%
Total Absences	3686.28	100.00%	2135.6	57.93%	10.23%

Possible Days

February 1, 2025 - July 31, 2025

Days

124.00

FTE

290.47

Total Days

36018.28

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

Out of Scope Staff Absences & Casual Usage 2024-2025

Date: February 1, 2025 - July 31, 2025

Absence Reason	Days	% of Total Absences	Sub Days	% Received Sub	% of possible days
Conditions of Employment					
Act of God	0.94	0.12%	0	0.00%	0.02%
Bereavement Leave	3	0.38%	0	0.00%	0.05%
Community Service	3	0.38%	0	0.00%	0.05%
Compassionate Care	4.32	0.55%	0	0.00%	0.07%
Competition Leave	0	0.00%	0	0.00%	0.00%
Convocation Leave	4.38	0.56%	0	0.00%	0.07%
Family Responsibilities	0.53	0.07%	0	0.00%	0.01%
Illness - Support	217.5	27.83%	0	0.00%	3.61%
Leave Without Pay	6.83	0.87%	0	0.00%	0.11%
Med/Den Appt Support	41.95	5.37%	0	0.00%	0.70%
Parenting/Caregiver	20.28	2.60%	0	0.00%	0.34%
Pressing Leave	20.07	2.57%	0	0.00%	0.33%
SUB TOTAL	322.8	41.31%	0	0.00%	5.35%
Employment Act					
Court/Jury Duty	0	0.00%	0	0.00%	0.00%
Paternity Leave	2	0.26%	0	0.00%	0.03%
Vacation Support	436.2	55.82%	0	0.00%	7.23%
Workers Compensation	0	0.00%	0	0.00%	0.00%
SUB TOTAL	438.2	56.07%	0	0.00%	7.27%
Prairie South					
ACCT Meet/PD	2.69	0.34%	0	0.00%	0.04%
BUSI Meet/PD	3	0.38%	0	0.00%	0.05%
FACI Meet/PD	0	0.00%	0	0.00%	0.00%
HUMA Meet/PD	2.8	0.36%	0	0.00%	0.05%
LRNG Meet/PD	8	1.02%	0	0.00%	0.13%
SCHOOL OPERATIONS MEET/PD	0	0.00%	0	0.00%	0.00%
TRAN Meet/PD	0	0.00%	0	0.00%	0.00%
PD	4	0.51%	0	0.00%	0.07%
SUB TOTAL	20.49	2.62%	0	0.00%	0.34%
Total Absences	781.49	100.00%	0	0.00%	12.96%

Possible Days

February 1, 2025 - July 31, 2025

Days

124.00

FTE

48.63

Total Days

6030.12

** WCB absences are adjusted after they occur as they are not entered as such until WCB accepts and pays the claim.

AGENDA ITEM

Meeting Date:	September 2, 2025	Agenda Item #:	5.3
Topic:	Sunningdale School Playground Dedication		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	Administrative Procedure #543 indicates that names for schools, division buildings, rooms, grounds, and fields therein, are to be submitted to the Director of Education who will submit them to the Board for its consideration.
Current Status:	Sunningdale School SCC and community would like to dedicate their new playground, installed last school year, to Maren Bradford. They have indicated this playground stands as a tribute to her spirit and a reminder that play should be accessible to every child, regardless of abilities.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Jenn Prokopetz	August 20, 2025	<ul style="list-style-type: none"> Letter from Sunningdale SCC

Recommendation:

That the Board approve the request from Sunningdale School SCC to dedicate their playground to Maren Bradford.



Maren Bradford
June 1, 2016 – August 16, 2022

This playground was inspired by a Sunningdale student Maren Bradford. An adored Sunningdale student who taught us to smile through challenges and celebrate the joy of play.

This playground stands as a tribute to her spirit and a reminder that play should be accessible to every child, regardless of abilities.

Our school is dedicated to providing a safe and enriching environment for ALL of our students to learn and grow. As part of our commitment to their well-being this new addition will not only contribute to the physical development of our students but also foster a sense of inclusivity and playfulness within our school community.

Our SCC worked hard to provide numerous hot lunches and fundraisers, and with the help of the entire student body and their families, we were able to make this playground a reality.

Thank you to our corporate sponsors:

Platinum Level Sponsors

Prairie South School Division
Hartell Homes and Renovations LTD
Ottawa Real Estate
Cypress Paving
Natalie and Rick Letts

Gold Level Sponsors

Hillcrest Dental
Robinson Contracting

Silver Level Sponsors

Madera Playscapes

PLE Electric

Devos Carwash

In loving memory of Jeannette Osberg

May her legacy and magic live on at this playground

💙💙 Love like Maren 💙💙

AGENDA ITEM

Meeting Date:	September 2, 2025	Agenda Item #:	5.4
Topic:	Monthly Tender Report		
Intent:	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

Background:	<p>The Board has requested a monthly update regarding tenders awarded. AP 513 details limits where formal competitive bids are required. The procedure is as follows:</p> <ul style="list-style-type: none"> The Board has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting. Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.
Current Status:	<p>This tender report covers the period from June 1, 2025 to August 31, 2025. The following competitive bids were awarded during the reporting period:</p> <ul style="list-style-type: none"> A tender was posted to SaskTenders for the supply and Delivery of Schools Buses. The tender was awarded to Warner Bus Industries for \$1,736,500. A tender was posted to SaskTenders for Changeroom Renovations at Eyebrow School. The tender was awarded to Leeville Construction for \$273,917.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Ron Purdy	August 25, 2025	• n/a

Recommendation:

That the Board receive and file the tender report as presented.

AGENDA ITEM

Meeting Date:	September 2, 2025	Agenda Item #:	7.1
Topic:	Organizational Chart		
Intent:	<input type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information

Background:	The organizational chart is a shared responsibility between the Director and the Board and is determined on a yearly basis as a component of the budgeting process.
Current Status:	The final organizational chart for 2025-2026 is provided for Board review.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Ryan Boughen	August 25, 2025	• 2025-2026 Organizational Chart

Recommendation:

That the Board review the information provided.

