

*Prairie South Schools*  
**BOARD OF EDUCATION**

**November 5, 2024**

1:30 p.m.

Central Office, 1075 9<sup>th</sup> Avenue NW

Moose Jaw

**AGENDA**

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Adoption of Minutes**
  - 3.1. Regular Board Meeting October 8, 2024
- 4. Declarations of Conflict of Interest**
- 5. Decision and Discussion Items**
  - 5.1. School and Division Improvement Accountability Report
  - 5.2. Board Organizational Meeting and Special Board Meeting Date
  - 5.3. SSBA Fall General Assembly Ballot Pick-Up
  - 5.4. Monthly Tender Report
  - 5.5. Out of Province Excursion – Grades 9-12 Wrestling to Lethbridge, Alberta
  - 5.6. Board Policy 1 Update
- 6. Delegations and Presentation – NONE**
- 7. Information Items – NONE**
- 8. Committee Reports**
  - 8.1. Business, Infrastructure and Governance
  - 8.2. Human Resources
  - 8.3. Partnerships and Teambuilding
  - 8.4. Student Outcomes
- 9. Provincial Matters**
- 10. Celebration Items**

**11. Identification of Items for Next Meeting Agenda**

11.1. Notice of Motions

11.2. Inquiries

**12. Meeting Review**

**13. Adjournment**

**MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office, 1075 9<sup>th</sup> Avenue North West, Moose Jaw, Saskatchewan on October 8, 2024 at 1:30 p.m.**

Attendance:

Mr. R. Bachmann; Mr. P. Boyle; Mr. J. Bumbac; Dr. S. Davidson; Ms. C. Froese; Mr. B. Hagan; Ms. J. Jukes; Ms. D. Pryor, Ms. G. Wilson; Mr. L. Young; D. Huschi, Superintendent of School Operations; D. Swanson, Superintendent of School Operations; J. Prokopetz, Superintendent of School Operations; A. Olson, Superintendent of Learning; A. Johnson, Superintendent of Human Resources; R. Boughen, Director of Education; R. Purdy, Superintendent of Business; H. Boese, Director Assistant

Motions:

- |                   |   |         |
|-------------------|---|---------|
| 2024-10-08 – 3999 | Giselle Wilson took the chair and called the meeting to order at 1:30 pm.   |         |
| 2024-10-08 – 4000 | That the Board adopt the agenda as presented.<br>- Bumbac   | Carried |
| 2024-10-08 – 4001 | That the Board adopt the minutes of the September 3, 2024 Regular Board Meeting.<br>- Froese  | Carried |
| 2024-10-08 – 4002 | That the Board approve the catchment change that was reviewed by the Rural Transportation Ad Hoc Committee.<br>- Pryor              | Carried |
| 2024-10-08 – 4003 | That the Board receive and file the Student Learning Accountability Report.<br>- Boyle  | Carried |
| 2024-10-08 – 4004 | That the Board approve the revised Sunningdale School Community School Council Constitution dated September 2024.<br>- Young        | Carried |
| 2024-10-08 – 4005 | That the Board approve Peacock Collegiate’s Grade 9-12 Volleyball trip to Medicine Hat, Alberta on October 25-26, 2024.<br>- Boyle  | Carried |
| 2024-10-08 – 4006 | That the Board approve Central Collegiate’s Grade 10-12 Basketball trip to Medicine Hat, Alberta on December 6-7, 2024.<br>- Froese | Carried |
| 2024-10-08 – 4007 | That the Board approve Central Collegiate’s Grade 10-12 Basketball trip to Edmonton, Alberta on February 5-8, 2025.<br>- Hagan      | Carried |

- 2024-10-08 – 4008 That the Board receive and file the tender report as presented. Carried  
- Boyle
- 2024-10-08 – 4009 That the Board receive and file the Fourth Quarter Forecast and Carried  
Finance Report as presented.  
- Boyle
- 2024-10-08 – 4010 That the meeting be adjourned at 2:17 pm. Carried  
- Pryor

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G. Wilson  
Chairperson

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R. Purdy  
Superintendent of Business

Next Regular Board Meeting:

Tuesday, November 5, 2024 at 1:30 pm  
Prairie South School Division, Moose Jaw

# AGENDA ITEM

<b>Meeting Date:</b>	November 5, 2024	<b>Agenda Item #:</b>	5.1
<b>Topic:</b>	<b>School and Division Improvement Accountability Report</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	This report was presented to the Student Outcomes Committee. The report is focused on school and division improvement, specifically the Learning Improvement Plans for the 2023-2024 school year.
<b>Current Status:</b>	Please see attached report.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Derrick Huschi, Dustin Swanson, Jennifer Prokopetz	October 25, 2024	School and Division Improvement Accountability Report

***Recommendation:***

That the Board receive and file the School and Division Improvement Accountability Report.

## 2024-25 School and Division Improvement Accountability Report

November 2024

Prepared by: Superintendent of Operations

### Source Documents

#### Policy 8

Standing committees are established to assist the Board with work of an on-going or recurring nature. All Committee meetings are closed to the public, and committee members shall hold committee work in strict confidence until such time as work is shared at a public meeting of the Board of Education as described above. The Director of Education may assign staff to support the work of the committee. Committees shall not exercise authority over staff.

Committee work will be presented to the Board by written report for decision, discussion or information.

#### 1. Student Outcomes Standing Committee

##### 1.2 Terms of Reference

To review accountability reports and to make recommendations to the Board.

To examine issues related to increasing student literacy and achievement, promoting academic achievement for all students while closing achievement gaps and enhancing student outcomes.

To examine possible interventions which may be considered or that others have successfully taken which might be appropriate for implementation in the Division.

To make recommendations to the Board relative to actions the Board may take to improve student learning and achievement within the Division.

#### Policy 12

##### Section 1 Student Well-being

RE 1.1 Ensures that each student is provided with a safe and caring environment that fosters and maintains respectful and responsible behaviors.

QI 1.1 Develops measurements and monitors progress relative to providing a safe and caring environment.

##### Section 7 Improvement and Accountability Planning and Reporting

RE 7.1 Leads the Improvement and Accountability Planning and Reporting process including the development of Division goals, budget and facilities.

RE 7.2 Implements plans as approved.

QI 7.2 Develops short and long-range plans to meet the needs of the Division and provide for continuous improvement.

### **Section 9 Communications and Community Relations**

QI 9.3 Ensure information is disseminated to inform appropriate publics.

### **Administrative Procedure 104**

1. Each school's Learning Improvement Plan (LIP) shall also take into consideration local student achievement data as well as the nature of the community and its aspirations for its children and youth.
2. The School Community Council (SCC) must attest that the SCC was consulted in the development of the LIP.
3. The Superintendent of Operations shall annually review the draft School Learning Improvement Plans for compliance with these requirements and shall approve the plan after sign-off by the School Community Council Chair.
4. The Superintendent of Operations shall annually review the outcomes achieved and provide feedback to the principal.

### **Evidence**

#### ➤ **Background:**

- ❖ LIP Goals will be developed by staff, based on school data, and will be aligned with the Provincial Education Plan.
- ❖ LIPs are a critical component of the Comprehensive Learning Framework (CLF).
- ❖ LIPs ensure schools are responsive to the needs of students and may vary between schools based on local context.
- ❖ LIP goals are: strategic, measurable, and timely.
- ❖ Engagement of stakeholders ensures goals are being responsive to local context and circumstances.

- ❖ Staff regularly review the progress of the LIP, analyze, and evaluate the outcomes of the work plan and suggest modifications as the year progresses.
- ❖ Schools may access support at the division level from Learning Support Teams, consultants, and Superintendents.
- ❖ Schools are provided with a template (LIP Work plan - ATTACHED) and time at the beginning of the school year to review previous LIPs, analyze data and collaboratively create the school's LIP.
- ❖ The LIP template allows schools to view latitudinal and longitudinal student data.

➤ **Learning Improvement Plans**

NOTE: Some schools had multiple goals.

❖ Focus of Student Learning Goal:

Reading Goal	28 Schools	(same as 2022-23)
Writing Goal	10 Schools	(same as 2022-23)
Math Goal	12 Schools	(same as 2022-23)

❖ Focus of Student Well-being Goal:

Belonging/Relationships/Engagement	21 Schools	(same as 2022-23)
Mental Health	2 Schools	(same as 2022-23)
Other (Credit Attainment/RTI/)	8 Schools	(same as 2022-23)

- ❖ Although most LIPs show improved growth, only 31 (up 1 from previous year) of 81 LIPs met their targeted goal and 1 was not reported due to multi-year goals.

➤ **Review Process**

- ❖ LIP work plans were shared with SCCs and plans were updated to include input from SCCs. Please note, some SCCs attended the planning sessions and collaboratively worked with staff to develop the LIP work plan.
- ❖ LIP work plans were reviewed with superintendents four times per year (September, October, February, and May).
- ❖ All work plans were uploaded to Connect for administrators to share and learn.
- ❖ LIP goals and results were communicated to students, staff, parents, and community a minimum of 3 times throughout the year.

➤ **SCC Engagement and Creating a Shared Plan**

- ❖ The annual self monitoring survey was no longer implemented at the division level. Individual SCCs had the option of completing the surveys for their own interest.
- ❖ The division held 3 SCC networking sessions in 2023-24. In 2023-24, the sessions were held in Rouleau, Gravelbourg, and Moose Jaw (William Grayson). SCCs were invited to attend any of the sessions.
- ❖ Innovative ideas from each of the sessions are posted on the website.
- ❖ Prairie South School Community Facebook page was created and currently has 135 followers.

## LEARNING IMPROVEMENT PLAN

School Name: \_\_\_\_\_

Administrator(s): \_\_\_\_\_

SCC Chair: \_\_\_\_\_

**Step 1: Problem Statement** (Explain what the problem is and why strategic action is required to address it.)

### Step 2: Student Strengths

<i>STUDENT STRENGTHS - based on student results</i>
READING:
WRITING:
MATH:
OTHER:

**Step 3: Needs Analysis/Root Cause Analysis** (What is causing the problem and what evidence can be provided to support the analysis)

**SCHOOL PROFILE**

<b>Demographics (Students)</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
Total Enrolment			
- Male			
- Female			
School Attendance Rate			
School Graduation Rate (High School Only)			
First Nation & Metis			
Reading Assessment Results grade 1			
Reading Assessment Results grade 2			
Reading Assessment Results grade 3			
Reading Assessment Results grade 4			
Reading Assessment Results grade 5			
Reading Assessment Results grade 6			
Reading Assessment Results grade 7			
Reading Assessment Results grade 8			
Reading Assessment Results grade 9			
Reading Assessment Results grade 10			

<b>Special Populations</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
# of EAL Students			
# of Students receiving Student Support			
- eIIP			
- Modified			
- Alternate			
- Reduced			
- Other			

**Step 4: School Goals/Future State** (List the overarching and annual targets for the outcome. How will the situation be different because of the actions taken to improve it?)

**SCHOOL GOAL (SMART FORMAT)**


**Step 5: Work Plan/Implementation Plan** (What are the high-level actions that will be taken to address the problem?)

Adult Indicators						Student Evidence
Action Steps	Due Date:	Person(s) Responsible (Lead)	Measures	Professional Development & Resources (Human & Financial)	Engagement (SCC, Staff, Parents, Community, other)	

Adult Indicators						Student Evidence
Action Steps	Due Date:	Person(s) Responsible (Lead)	Measures	Professional Development & Resources (Human & Financial)	Engagement (SCC, Staff, Parents, Community, other)	

**Step 6: Year End Data Collection Summary Profile/Metrics** (How will you know a change has been an improvement?)]

# AGENDA ITEM

<b>Meeting Date:</b>	November 5, 2024	<b>Agenda Item #:</b>	5.2
<b>Topic:</b>	<b>Board Organizational Meeting and Special Board Meeting Date</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	On an annual basis, the Board of Education determines a meeting schedule for public meetings and Committee of the Whole Planning sessions. With the School Board Election taking place November 13, 2024, this current Board must set the date for the first meeting of the new Board of Education.
<b>Current Status:</b>	The Audited Financial Statements (AFS) and the Annual Report must be approved by the Board of Education before November 29, 2024. The Board Organizational Meeting must take place prior to the first Board Meeting. We propose the Board Organizational Meeting take place on Tuesday, November 26, 2024 followed immediately by the Special Board Meeting to approve the AFS and Annual Report. The Committee of the Whole Planning session will follow in the afternoon of November 26. The yearly meeting schedule will be passed by resolution at the Board's Organizational Meeting.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	Public meetings are required in accordance with <i>The Education Act, 1995, S80</i> and <i>The School Division Administration Regulations, 2017, S15</i> .
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Ryan Boughen	October 21, 2024	• n/a

***Recommendation:***

That the Board set November 26, 2024 as the Board Organizational Meeting date followed by the Special Board Meeting to approve the Audited Financial Statements and Annual Report.

# AGENDA ITEM

<b>Meeting Date:</b>	November 5, 2024	<b>Agenda Item #:</b>	5.3
<b>Topic:</b>	<b>SSBA Fall General Assembly Ballot Pick-Up</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	The Saskatchewan School Boards Association (SSBA) Fall Assembly and Annual General Meeting (AGM) is scheduled for December 2 and 3, 2024.
<b>Current Status:</b>	<p>SSBA uses electronic voting (Election Buddy). Voting delegates must attend in person and bring a fully charged device to connect to Election Buddy for voting for the AGM.</p> <p>For the AGM the SSBA is encouraging boards to limit their number of accredited delegates for voting. Last year after much discussion, the following motion was passed:</p> <p style="text-align: center;"><i>“That the Board name Giselle Wilson as voting representative at the SSBA Annual General Meeting in November 2023.”</i></p>
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	All costs associated with attending and participating in the SSBA Fall Assembly and AGM are covered through the school division governance budget.
<b>Governance/Policy Implications:</b>	Prairie South is a member board of the SSBA, and the AGM represents an opportunity to collaborate and set direction with trustees and Boards from around the province.
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Ron Purdy	October 21, 2024	<ul style="list-style-type: none"> <li>2024 SSBA Fall Assembly &amp; AGM Email</li> </ul>

***Recommendation:***

That the Board name \_\_\_\_\_ as voting representative(s) at the SSBA Annual General Meeting in December 2024.

## MEMORANDUM

October 3, 2024

TO: Chief Financial Officers for Boards of Education

CC: Board Chairs

FROM: Krista Lenius, Administrative Paralegal

RE: **2024 Annual General Meeting  
Ballot Information Forms**

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Please find attached a Ballot Information form that we ask you to complete and return to this office by November 25, 2024. We will be using Election Buddy for voting. To facilitate effective electronic voting, boards are encouraged to LIMIT their number of accredited delegates for voting. Some important considerations:

- Your accredited delegate(s) cast ballots for bylaw amendments, resolutions, and elections as part of the AGM.
- Each voting delegate will need to attend the AGM in-person and bring a fully charged device to connect to Election Buddy for voting (e.g., mobile phone, tablet, or laptop).
- It is the responsibility of each board to provide the SSBA with accurate email/phone information for their accredited delegate(s). Changing/re-assigning voters while the AGM is underway will not be permitted.
- It is expected that your accredited delegate(s) be familiar with electronic voting. The SSBA will offer training prior to the AGM. (More details on the training to follow.)

Please provide an email address and/or mobile phone number **connected to a device your accredited delegate(s) will have access to at the Fall Assembly**, for which to receive the link with log-in information to participate in the voting. This information will enable us to prepare the electronic voting information for your board for the purposes of voting on bylaw amendments, resolutions, and elections at the annual general meeting to be held on December 2 and 3, 2024.

A copy of Bylaw No. 9, which provides for allocation of votes, is also attached for your information.

**NOTE:** If a board member who is listed as a “voting” delegate for your board is unable to attend the general meeting, your board chair or other person authorized by your board can have that board member’s ballots allocated to another board member. To do this, please contact Krista Lenius at [klenius@saskschoolboards.ca](mailto:klenius@saskschoolboards.ca) to make a change. It is important to do this prior to 9:30 a.m. on December 2, 2024, so that the AGM is not interrupted after it has begun.

Thank you for your assistance.

**BALLOT INFORMATION**  
**2024 Annual General Meeting Voting Delegates**

FOR: Board of Education of Prairie School Division No. 210

**Pursuant to Bylaw No. 9, section 4:**

**The number of votes to which your Board is entitled 24**  
**(Based on your September 30, 2023 student count of 7,239.)**

The board of education has determined that its votes will be cast by the following board members in the following numbers:

	<b><u>Board members - Voting Delegates</u></b>	<b><u># of Votes</u></b>
1.	_____	_____
	(Board member – voting delegate	
	_____	
	(email address/mobile phone number for Board member – voting delegate)	
2.	_____	_____
	(Board member – voting delegate	
	_____	
	(email address/mobile phone number for Board member – voting delegate)	
3.	_____	_____
	(Board member – voting delegate	
	_____	
	(email address/mobile phone number for Board member – voting delegate)	

\_\_\_\_\_  
Signature of School Business Official

**PLEASE RETURN THIS FORM, TO THE ATTENTION OF  
KRISTA LENIUS, TO THE SASKATCHEWAN SCHOOL BOARDS ASSOCIATION BY  
EMAIL TO [klenius@saskschoolboards.ca](mailto:klenius@saskschoolboards.ca)**

*Thank you*

For your information:

### **Ballot Voting**

Association Bylaw No. 9 provides:

#### **Bylaw No. 9: Delegates and Voting**

1. Board of education members who register and pay the registration fee are delegates at the general meetings of the Association.
2. Every board of education shall inform the Association as to which of its delegates it has authorized to be accredited delegates to cast the votes of the board of education on questions for which a formal ballot is used, and the number of votes each accredited delegate is authorized to cast.
3. Formal ballots shall be used for:
  - (a) election of members to the Executive;
  - (b) adoption of the Association budget;
  - (c) votes on bylaw amendments and resolutions; and
  - (d) approval to the Executive to petition the Legislative Assembly for changes to the Act incorporating the Association.
4. The number of votes to which each board of education is entitled when a formal ballot is used shall be determined in accordance with the following table using the student count of the board of education as of September 30 for the most recent year as provide by the Ministry of Education:

<u>Student Count</u>	<u>Number of Votes</u>
1 to 2000 students	6
2001 to 3000 students	9
3001 to 4000 students	12
4001 to 5000 students	15
5001 to 6000 students	18
6001 to 7000 students	21
7001 to 8000 students	24
8001 to 10,000 students	30
10,001 to 15,000 students	45
15,001 students and over	51

5. Only accredited delegates in attendance at the time a vote is taken shall be entitled to vote.
6. Absentee voting shall not be allowed.
7. At in-person assemblies, voting at general assemblies shall be by ballot except voting shall be by show of hands on motions with respect to procedural matters unless, at the discretion of the Chair, a vote by show of hands is inconclusive. On matters where voting is by show of hands, each delegate in attendance at the time the vote is taken shall be entitled to vote, and shall have one vote.

- 7.1 At virtual or hybrid assemblies, voting at general assemblies shall be by ballot except voting may be by show of hands and/or by electronic means such as polling on motions with respect to procedural matters unless, at the discretion of the Chair, this vote is inconclusive. Only delegates in attendance at the time a vote is taken shall be entitled to vote, and shall have one vote.
8. Delegates who are not accredited delegates may participate in General Assembly and general meeting discussions and debate.

# AGENDA ITEM

<b>Meeting Date:</b>	November 5, 2024	<b>Agenda Item #:</b>	5.4
<b>Topic:</b>	<b>Monthly Tender Report</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	<p>The Board has requested a monthly update regarding tenders awarded. AP 513 details limits where formal competitive bids are required. The procedure is as follows:</p> <ul style="list-style-type: none"> <li>The Board has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting.</li> <li>Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.</li> </ul>
<b>Current Status:</b>	<p>This tender report covers the period from October 1-31, 2024. The following competitive bids were awarded during the reporting period:</p> <ul style="list-style-type: none"> <li>There is nothing to report.</li> </ul>
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Ron Purdy	October 25, 2024	• n/a

***Recommendation:***

That the Board receive and file the tender report as presented.

# AGENDA ITEM

<b>Meeting Date:</b>	November 5, 2024	<b>Agenda Item #:</b>	5.5
<b>Topic:</b>	<b>Out of Province Excursion – Peacock, Central, and Riverview to Lethbridge, Alberta</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	Peacock, Central, and Riverview’s Grade 9-12 Wrestling trip to Lethbridge, Alberta on November 28-29, 2024.
<b>Current Status:</b>	See attached application form.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Derrick Huschi	October 28, 2024	<ul style="list-style-type: none"> <li>Out of Province Excursion Application Form</li> </ul>

***Recommendation:***

That the Board approve Peacock, Central, and Riverview’s Grade 9-12 Wrestling trip to Lethbridge, Alberta on November 28-29, 2024.

**OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION / HIGH RISK  
ACTIVITIES APPLICATION FORM**

**Division Office Administration Approval Required**

<b>A. INFORMATION</b>	
Name of Teacher: <u>S. Rosso</u>	School: <u>Pencock / Central / Riverview</u>
Type of Activity: <input type="checkbox"/> Curricular <input checked="" type="checkbox"/> Extra-Curricular <u>wrestling</u> <input type="checkbox"/> High Risk Activity _____	
Grade Level: <u>9-12</u>	Number of Students: _____
Destination: <u>Lethbridge Ab</u>	Trip Date: <u>Nov 28-29/2024</u>
Number of School Days (Partial/Full): _____	
Transportation: <input type="checkbox"/> Travel by Bus (PSSD No. 210) or <input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> Travel by Car/Van (List names of drivers): <u>Kelly Busch</u> <u>Rob Villeneuve</u>	
Number of Teachers, Parents, Chaperones: <u>Kelly Busch / Rob Villeneuve</u>	
Qualifications/Certifications of Teachers, Parents, Chaperones: <u>Lindsay Ross</u> <input checked="" type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard <input type="checkbox"/> Canoe Certification <input type="checkbox"/> Other _____	

<b>B. SAFETY GUIDELINES</b>
<input checked="" type="checkbox"/> Parent consent forms and medical information including the Health Card Number will be obtained. <input checked="" type="checkbox"/> Evacuation Plan is in place and will be communicated to appropriate individuals. <input checked="" type="checkbox"/> Designated supervisor has access to emergency vehicles at all times. <input checked="" type="checkbox"/> Access to cellular or satellite phone or other communication device. <input checked="" type="checkbox"/> A list of emergency telephone numbers will be formulated. <input type="checkbox"/> Have reviewed the Physical Activity Safety Guidelines section on Outdoor Education. <u>NA</u> <input type="checkbox"/> Appropriate number of supervisors as designated in the Physical Activity Safety Guidelines. <input checked="" type="checkbox"/> Male and Female Chaperones for a co-ed activity. <input checked="" type="checkbox"/> If using 15 passenger vans, SSBA safety guidelines and restrictions will be followed.

<b>C. BUDGET</b>
<ul style="list-style-type: none"> <li>❖ Anticipated Budget <u>\$25 entry</u> <u>\$25 share of gas</u> <u>\$50 share of hotel</u> <u>snacks</u> <u>meals \$100</u> <u>\$200</u></li> <li>- Budget breakdown (be sure to include cost of substitute staff)</li> <li>❖ Description of Funding Sources _____</li> <li>❖ Out of Pocket Cost per Participant <u>\$200 w ability to fund raise selling tickets or running other events</u></li> </ul>

SECTIONS D, E and F MUST BE COMPLETED FOR ALL CURRICULAR EXCURSIONS

**D. LEARNING OBJECTIVES**

**E. LEARNING ACTIVITIES** *(Outline prior training for outdoor education and high risk activities)*

a) Pre-Excursion Learning

b) Excursion Learning

c) Post-Excursion Learning

**F. SCHEDULE OF ACTIVITIES**

Fr. hotel Nov 29 - drive to Lethbridge check into  
Sat Nov 30 - wrestling begins 9:00 am  
wrestle until completion then driving home

  
Teacher Signature

Oct 15/2024  
Date

  
Principal Signature

Oct. 28/2024  
Date

\_\_\_\_\_  
Director/Superintendent Signature

Request Approved

Request Denied

# AGENDA ITEM

<b>Meeting Date:</b>	November 5, 2024	<b>Agenda Item #:</b>	5.6
<b>Topic:</b>	<b>Board Policy 1 Update</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	<p>Policy development is a key responsibility of the Board. Policies constitute the will of the Board in determining how the Division will operate. Policies provide direction and guidelines for the action of the Board, Director of Education, staff, students, electors and other agencies. Policies also serve as sources of information and guidelines to all who may be interested in or connected with the operation of the Division.</p> <p>Adoption of new Board policies or revision of existing policies is solely the responsibility of the Board. The Board shall be guided in its approach to policy making by ensuring adherence to the requirements necessary to provide public education and compliance with <i>The Education Act, 1995</i> and other provincial and federal legislation.</p>
<b>Current Status:</b>	The changes to Board Policy 1 were updated to reflect the new Strategic Plan. The Board reviewed the changes to this Board Policy at their October 22, 2024 Board Planning Meeting to align with their new Strategic Plan. Copies of the current policy and the revised policy are both attached.
<b>Pros and Cons:</b>	The adjusted policy is consistent with the outcomes of the Board's Strategic Plan.
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	All new or updated policies are available at <a href="http://www.prairiesouth.ca">www.prairiesouth.ca</a> once adopted by the Board of Education.

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Ryan Boughen	October 29, 2024	<ul style="list-style-type: none"> <li>Current Board Policy 1</li> <li>Board Policy 1 Updated November 5, 2024</li> </ul>

***Recommendation:***

That the Board adopt Board Policy 1 updated November 5, 2024.

## Policy 1

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# DIVISION FOUNDATIONAL STATEMENTS

### Mission and Vision

Learning together for our future.

Our motto or positioning statement, “Learning together”, is taken directly from our mission-vision statement. At Prairie South, we learn from one another, from our learning environments, and from our communities. We embrace the opportunity to be life-long learners, and understand the significance of learning how to learn.

### Core Values

#### 1. Development of the Whole Child

At school students:

- learn how to learn;
- achieve at their highest levels;
- contribute to their school community; and
- participate in the communities at large.

#### 2. Community Involvement & Engagement

Community involvement is important because:

- our schools connect people with learning and community;
- public participation helps us make better decisions; and
- diverse perspectives create a better understanding of need.

#### 3. Division Transparency

We build trust and credibility with our community members by:

- sharing information that improves the public’s understanding of our decisions and policies;
- showing how we spend our monies to deliver services; and
- maintaining the code of ethics established by the Board.

#### 4. A Collective Common Sense Approach

Our decisions and policies reflect the needs of our communities and are based on:

- careful research;
- accurate data; and
- informed judgment.

## Logo

The purpose of the Prairie South logo is to visually represent the school division and effectively communicate who we are.



## Commitments:

Prairie South is committed to quality learning through:

1. Students and Families: building blocks for learning.

We work together with caring people in student homes to prepare students for the future. Our decisions and policies reflect the best interest of our students.

2. Learning Environments: places of learning.

Our learning environments encourage 21<sup>st</sup> Century competencies through responsive instruction and assessment, innovative delivery models, and a student first culture. Our learning environments contribute to physical, mental, and spiritual well-being.

3. Inclusive Communities: partners in learning.

Our communities, their individuals, businesses, public and private agencies are our partners in learning. Our communities are involved in the process of determining needs, identifying resources, and creating solutions for our learning environments.

4. Our People: champions of learning.

Our people have the power to inspire greatness through their attitudes and actions. Prairie South staff are leaders in learning, and share their talents and abilities with one another for the betterment of students, families, learning environments, and communities.

# Prairie South School Division Strategic Direction & Decision Making Model



Reference: *The Education Act, 1995, Section 85*

September 4, 2018

## Policy 1

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### DIVISION FOUNDATIONAL STATEMENTS

#### Our Hope and Dream

Education is valued in society and people are empowered to achieve their goals, contributing to a thriving Saskatchewan.

#### Our Mission

Prairie South Schools serves students and families by understanding their needs and focusing on operational excellence, benefiting urban and rural communities in southern Saskatchewan.

We provide leadership and empowerment to schools through strategic direction and prioritization, resource allocation, and supports to deliver high quality education, aligned with our provincial mandate.

#### Our 4-Year Vision

Prairie South equips and inspires students through education to become happy, thriving, contributing members of their communities. Learners and team members feel a sense of belonging in our schools, leading to results-based achievement exceeding the provincial average.

As a top employer in the province, Prairie South Schools empowers leaders in the organization to make decisions in alignment with our strategy and fosters continued growth and evolution to meet the needs of our changing environment.

#### Our Values

1. Inclusion
  - We cultivate belonging for all through being a caring and inclusive leader in education.
2. Quality
  - We value, champion, and strive for excellence. We focus on quality in education, in relationships, and as an employer.
3. Accountability
  - We are a trusted leader in education, owning our collective and individual roles, accountable to our stakeholders and to each other.
4. Resilience
  - We are prepared and equipped to respond to a rapidly changing environment, demonstrating strength and adaptability as we evolve.
5. Positivity
  - We are driven by hope to focus on optimism and are solutions-oriented. Our people are engaged, happy, and recognized.

## Strategic Plan

Below is the public facing Strategic Plan. For all components of the Strategic Plan, please review the Strategic Map.

# STRATEGIC PLAN **2024 TO 2028**

### OUR HOPE AND DREAM

Education is valued in society and people are empowered to achieve their goals, contributing to a thriving Saskatchewan.



### OUR MISSION

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### OUR 4-YEAR VISION

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### OPERATIONAL GOALS AND OBJECTIVES

Communications & Public Relations  
Capacity & Catchment Planning  
Infrastructure & Facilities  
Data Collection & Analysis

### ORGANIZATIONAL GOALS AND OBJECTIVES

Building a Culture of Inclusion  
Improving Recruitment & Retention  
Building Skill & Capacity  
Good Governance

### FOUR-YEAR OBJECTIVES

We meet our vision by accomplishing the following:

#### SKILLS & KNOWLEDGE

- Develop and implement a system responsive to achieve academic targets
- Achieve 90%+ of students graduating
- Increase reading/writing/math proficiency
- Expose students to multiple career opportunities

#### MENTAL HEALTH & WELL-BEING

- Increase mental health wellness awareness and prevention resources
- Increase professional learning regarding mental health wellness and our role in education
- Explore community partnerships and inter-agency work that focuses on mental health & wellness

#### CONNECTIONS & RELATIONSHIPS

- Develop and administer a yearly SCC engagement plan
- Tailor learning to meet the different needs of students
- Formalize comprehensive student transition plans
- Encourage leaders to use classroom innovation opportunities

#### INCLUSIVE, SAFE & WELCOMING

- Increase attendance rate to 90%+
- Increase positive sense of belonging for students
- Increase positive student-teacher relationships

## Logo

The purpose of the Prairie South logo is to visually represent the school division and effectively communicate who we are.



Reference: *The Education Act, 1995, Section 85*

Revised: November 5, 2024