

	<p><i>Prairie South Schools</i></p> <p><b>BOARD OF EDUCATION</b></p>	
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**May 3, 2022**

1:00 p.m.

Central Office, 1075 9<sup>th</sup> Avenue NW  
Moose Jaw

**AGENDA**

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Adoption of Minutes**
  - 3.1 Regular Board Meeting April 5, 2022
- 4. Declarations of Conflict of Interest**
- 5. Decision and Discussion Items**
  - 5.1 Transportation Catchment Area Applications
  - 5.2 Approval of 2023-2025 Preventative Maintenance Renewal Amendment Plan
  - 5.3 Proposed 2022-2023 Budget
  - 5.4 Notice of Motion: Memorandum of Understanding with New Southern Plains Métis Local 160
  - 5.5 Monthly Tender Report
- 6. Delegations and Presentation**
  - 6.1 SSBA Presentation (Virtual): Shawn Davidson, President; Jaimie Smith-Windsor, Vice-President and Darren McKee, Executive Director (2:00-2:30 p.m.)
  - 6.2 Digital Citizenship: Charmaine Collinge and Gillian Crocker (2:30-3:15 pm)
- 7. Information Items – NONE**
- 8. Committee Reports**
  - 8.1 Business, Infrastructure and Governance
  - 8.2 Human Resources
  - 8.3 Partnerships and Teambuilding
  - 8.4 Student Outcomes
- 9. Provincial Matters**

**10. Celebration Items**

**11. Identification of Items for Next Meeting Agenda**

11.1 Notice of Motions

11.2 Inquiries

**12. Meeting Review**

**13. Adjournment**

**MINUTES OF THE REGULAR BOARD MEETING OF THE PRAIRIE SOUTH SCHOOL DIVISION NO. 210 BOARD OF EDUCATION held at the Central Office, 1075 9<sup>th</sup> Avenue North West, Moose Jaw, Saskatchewan on April 5, 2022 at 1:00 p.m.**

Attendance:

Mr. R. Bachmann; Mr. J. Bumbac (via teleconference); Dr. S. Davidson; Mr. B. Hagan; Mr. T. Johnson; Ms. J. Jukes; Ms. D. Pryor; Ms. G. Wilson; Mr. L. Young; D. Swanson, Superintendent of School Operations; J. Prokopetz, Superintendent of School Operations; D. Huschi, Superintendent of School Operations; A. Johnson, Superintendent of Human Resources; A. Olson; Superintendent of Learning; R. Boughen, Director of Education; R. Purdy, Superintendent of Business; H. Boese, Director Assistant

Regrets:

Ms. C. Froese, Trustee

Presentation:

Not Myself Today Presentation – Amy Johnson, Superintendent of Human Resources

Motions:

- |                   |   |         |
|-------------------|---|---------|
| 2022-04-05 – 3680 | Giselle Wilson took the chair and called the meeting to order at 1:00 p.m.  |         |
| 2022-04-05 – 3681 | That the Board adopt the agenda as presented.<br>- Johnson  | Carried |
| 2022-04-05 – 3682 | That the Board adopt the minutes of the March 1, 2022 Regular Board Meeting.<br>- Jukes   | Carried |
| 2022-04-05 – 3683 | That the Board receive and file the 2 <sup>nd</sup> Quarter Forecast and Finance Report.<br>- Davidson  | Carried |
| 2022-04-05 – 3684 | That the Board approve the 2022-2023 calendars and direct administration to forward the approved calendars to the Ministry of Education for Ministry review.<br>- Pryor | Carried |
| 2022-04-05 – 3685 | That the Board adopt Board Policy 8 updated April 5, 2022.<br>- Jukes   | Carried |
| 2022-04-05 – 3686 | That the Board approve the revised Avonlea School Community Council Constitution dated March 2022.<br>- Bachmann  | Carried |
| 2022-04-05 – 3687 | That the Board receive and file the tender report as presented.<br>- Johnson  | Carried |

- |                   |  |         |
|-------------------|--|---------|
| 2022-04-05 – 3688 | That the mileage rate be increased to \$0.50/km effective April 1, 2022.<br>- Bachmann   | Carried |
| 2022-04-05 – 3689 | That our Board Chair write a letter to the Minister of Education outlining the inflationary pressures in Prairie South schools.<br>- Jukes | Carried |
| 2022-04-05 – 3690 | That the meeting be adjourned at 2:29 p.m.<br>- Hagan  | Carried |

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G. Wilson  
Chairperson

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R. Purdy  
Superintendent of Business

Next Regular Board Meeting:

May 3, 2022

Prairie South School Division Central Office, Moose Jaw

# AGENDA ITEM

<b>Meeting Date:</b>	May 3, 2022	<b>Agenda Item #:</b>	5.1
<b>Topic:</b>	<b>Transportation Catchment Area Applications</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	Those individuals wishing to change their school catchment area allowing for transportation to another school must make an application to do so.
<b>Current Status:</b>	The Transportation Manager and Routing Support Officer met with the Rural Catchment Committee on April 26 to review all the requests received to change a rural catchment area. Please refer to the attached list of Applications to Change a Rural Catchment Area.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Lonny Holmes	April 27, 2022	• List of Applications

## ***Recommendation:***

Recommendation from the Rural Catchment Committee:

That the Catchment Area Applications from the Rural Catchment Committee be approved as provided.

## CATCHMENT AREA CHANGE REQUESTS

**April 2022**

Request Number	Designated School	Requested School	Notes	Recommendation
1	Coronach	Bengough	The Board granted this family a continuation of a one-year feeder bus as a pilot project in 2020-21. Students ride Coronach #1 and meet Bengough #4 in Big Beaver.	Approve for another year and revisit prior to the 2023-2024 school year.
2	Eye brow	Central Butte	Currently use Alternate Yard Service and ride Central Butte #4 bus to Central Butte School. Central Butte catchment is located 3.0 miles from residence.	Deny request & offer Alternate Yard Service
3	Chaplin	Central Butte	Currently use Alternate Yard Service and ride Central Butte #3 bus to Central Butte School. Central Butte catchment is located 4.0 miles from residence.	Deny request & offer Alternate Yard Service
4	Lafleche	Assiniboia	Currently use Alternate Yard Service and ride Assiniboia #8 bus to Assiniboia 7 <sup>th</sup> Avenue School. Assiniboia catchment is located 1.5 miles from residence.	Deny request & offer Alternate Yard Service; review after Assiniboia bus routes are established for 22/23.
5	Lafleche	Kincaid	Currently use Alternate Yard Service and ride Kincaid #5 bus to Kincaid School. Kincaid catchment is located 1 mile from residence.	Approve Request
6	Lindale	Eye brow	Currently use Alternate Yard Service and ride Eye brow #2 bus to Eye brow School. Eye brow catchment is located 2 miles from residence.	Approve Request
7	Avonlea	AEP	Currently on Avonlea #2 bus route. AEP catchment is ½ mile from their residence.	Deny Request
8	Avonlea	AEP and William Grayson	Parents currently drive students to Moose Jaw. AEP catchment is ½ mile from their residence.	Deny Request

Request Number	Designated School	Requested School	Notes	Recommendation
9	Avonlea	AEP	Currently on Avonlea #2 bus route. AEP catchment is ½ mile from their residence.	Deny Request
10	Avonlea	Lindale	Currently on Avonlea #2 bus route. Lindale catchment is ½ mile from their residence.	Deny Request
11	Avonlea	AEP and Lindale	Students are presently homeschooled. AEP and Lindale catchments are ½ mile from their residence.	Deny Request
12	Avonlea	Central and Lindale	One student is currently on Avonlea #2 bus route and the other is driven by parents to Central. Lindale catchment is ½ mile from their residence.	Deny Request
13	Avonlea	Lindale	Parents currently drive students to Moose Jaw. Lindale catchment is ½ mile from their residence.	Deny Request
14	Avonlea	Palliser, St. Agnes, Vanier	Parents currently drive students to Moose Jaw. One student is bused from daycare to Palliser. Palliser catchment is ½ mile from their residence.	Deny Request
15	Avonlea	AEP and Lindale	Parents currently drive students to Moose Jaw. AEP and Lindale catchments are ½ mile from their residence.	Deny Request
16	Eye Brow	Lindale	Student will start kindergarten in the fall of 2022. Lindale catchment is 2 miles from their residence.	Deny Request

Request Number	Designated School	Requested School	Notes	Recommendation
17	Eyebrow	AEP	Student presently attends Mortlach school. AEP catchment is 3.0 miles from their residence.	Deny request & offer Alternate Yard Service
18	Eyebrow	Lindale	Currently use Alternate Yard Service and ride Moose Jaw Rural #7 bus to Lindale School. Lindale catchment is located 3.0 miles from residence.	Deny request & offer Alternate Yard Service



## AGENDA ITEM

<b>Meeting Date:</b>	May 3, 2022	<b>Agenda Item #:</b>	5.2
<b>Topic:</b>	<b>Approval of 2023-2025 Preventative Maintenance Renewal Amendment Plan</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	Prairie South manages a multi-year Preventative Maintenance Renewal (PMR) Plan. The Ministry requires that an annual updated plan, approved by the Board of Education, be submitted by May 31.
<b>Current Status:</b>	The 2023-2025 PMR Renewal Amendment Plan was presented to the Business, Infrastructure and Governance Board Committee on April 20, 2022. Any amendments to the current plan require Board approval prior to submitting the revised amendment form.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Darren Baiton	April 22, 2022	<ul style="list-style-type: none"> <li>2023-2025 Preventative Maintenance Renewal Amendment Plan</li> </ul>

### ***Recommendation:***

That the Board approve the 2023-2025 Preventative Maintenance Renewal Amendment Plan as presented.

Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR010757	893.001		2251701	921030	Sunningdale School	Sunningdale Accessibility Opener	Electrical Systems - Specialty	2023-09-01	\$15,000
FR000795	419.001	69	510251	921003	Assiniboia Elementary School	Assiniboia Elementary Washroom Upgrade ( North )	Architectural Systems - Interior Finishes	2023-09-01	\$200,000
FR000854	438.001	50	610613	921018	Kincaid Central School	Flooring upgrades	Architectural Systems - Interior Finishes	2023-09-01	\$100,000
FR000859	443.001	79	2250701	921025	Palliser Heights School	Roof replacement section 6	Architectural Systems - Roofing	2023-09-01	\$200,000
FR000861	445.001	49	410513	921028	Rockglen School	HVAC phase 1	Mechanical Systems - HVAC	2023-09-01	\$1,000,000
FR005744	219.002	69	510251	921003	Assiniboia Elementary School	Flooring upgrade (Asbestos Removal)	Architectural Systems - Interior Construction	2023-09-01	\$150,000
FR010868	895.001		2210913	921023	Mortlach School	Home EC Kitchen Upgrade	Architectural Systems - Interior Construction	2023-09-01	\$120,000
FR010883	899.001		510231	921004	Assiniboia Seventh Avenue School	Assiniboia 7th Ave Camera Installation	Electrical Systems - Specialty	2023-09-01	\$25,000
FR010920	901.001		510251	921003	Assiniboia Elementary School	Assiniboia Elementary Camera Installation	Electrical Systems - Specialty	2023-09-01	\$25,000
FR006345	719.001		510262	921002	Assiniboia Composite High	Assiniboia Composite High school Change Room Renovations	Architectural Systems - Interior Construction	2023-09-01	\$200,000
FR006347	721.001		2210311	921007	Caronport Elementary School	Flooring upgrades	Architectural Systems - Interior Construction	2023-09-01	\$180,000
FR006359	729.001		2251502	921027	Riverview Collegiate Institute	Asphalt Upgrade	Site	2023-09-01	\$85,000
FR006371	734.001		2251402	921009	Central Collegiate	Flooring Upgrades	Architectural Systems - Interior Finishes	2023-09-01	\$150,000
FR006374	737.001		3110413	921012	Craik School	Partial Roof Replacement Section -2	Architectural Systems - Building Envelope	2023-09-01	\$150,000
FR000744	408.001	55	2211013	921029	Rouleau School	interior door and frame replacement	Architectural Systems - Interior Construction	2023-09-01	\$75,000
FR009193	831.001		410313	921011	Coronach School	HVAC valve upgrade	Mechanical Systems - HVAC	2023-09-01	\$75,000
FR006385	748.001		2251502	921027	Riverview Collegiate Institute	Change Room Upgrade	Architectural Systems - Interior Construction	2023-09-01	\$100,000
								Total:	\$2,850,000

Prairie South SD 210 - FY 2024-2025

PMR Maintenance Plan FY 2024-2025 as of Thu, 24 Mar 2022 15:38:03 -0600 run by Darren Bailon

Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR000796	421.001	57	3110613	921014	Eyebrow School	phase 2 HVAC pulled from previous Budgt	Mechanical Systems - HVAC	2024-09-01	\$450,000
FR000798	423.001	56	610713	921020	Lafleche Central School	crawlspace remediation	Architectural Systems - Health, Fire & Life Safety	2024-09-01	\$400,000
FR006977	798.001		410113	921006	Bengough School	Roof / Facia / Soffit	Architectural Systems - Building Envelope	2024-09-01	\$200,000
FR000858	442.001	53	510813	921024	Mossbank School	Homec lab upgrade	Architectural Systems - Interior Construction	2024-09-01	\$150,000
FR006358	728.001	79	2250701	921025	Palliser Heights School	Asphalt -Staff Parking lot	Site	2024-09-01	\$150,000
FR000732	397.001	48	410113	921006	Bengough School	HVAC phase 2	Mechanical Systems - HVAC	2024-09-01	\$1,000,000
FR000735	400.001	57	3110613	921014	Eyebrow School	relocate front entrance	Architectural Systems - Building Envelope	2024-09-01	\$125,000
FR000737	268.001	56	610713	921020	Lafleche Central School	check pre k lighting	Electrical Systems - Electrical Fixtures	2024-09-01	\$100,000
FR006372	735.001		410313	921011	Coronach School	Flooring Upgrades	Architectural Systems - Interior Finishes	2024-09-01	\$100,000
FR006378	741.001		2250601	921019	King George School	Fencing Replacement	Site	2024-09-01	\$20,000
FR006381	744.001		2210913	921024	Mossbank School	Flooring Upgrade	Architectural Systems - Interior Finishes	2024-09-01	\$150,000
FR000756	411.001	75	2251304	921001	Albert E. Peacock Collegiate	univent replacements -classrooms	Mechanical Systems - HVAC	2024-09-01	\$350,000
								Total:	\$3,195,000

Prairie South SD 210 - FY 2025-2026

PMR Maintenance Plan FY 2025-2026 as of Thu, 24 Mar 2022 15:38:03 -0600 run by Darren Baiton

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## AGENDA ITEM

<b>Meeting Date:</b>	May 3, 2022	<b>Agenda Item #:</b>	5.3
<b>Topic:</b>	<b>Proposed 2022-2023 Budget</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	The Board of Education provides strategic direction during the budget development process and has reviewed the proposed budget for the 2022-2023 at planning sessions on April 26 and 27, 2022.
<b>Current Status:</b>	The Ministry of Education requires the Board of Education to submit their 2022-2023 budget for approval prior to June 30, 2022.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	In accordance with <i>The Education Act 1995</i> , the Minister of Education must approve the School Division budget before it is implemented.
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Ron Purdy	April 27, 2022	Budget schedule

### ***Recommendation:***

That the Board approve the 2022-2023 Budget as presented with revenue of \$98,257,506, operating expenses of \$94,758,939 and capital purchases of \$11,605,742.



**SCHOOL DIVISION: Prairie South School Division No. 210**

**CASH BUDGET**

**For the period ending August 31, 2023**

<b>Chart of Accounts</b>	<b>Description</b>	<b>Budget 2022-23</b>	<b>Budget 2021-22</b>
<b>REVENUES</b>			
1-1-02-000-000	Grants	92,122,086	87,091,139
1-1-03-000-000	Tuition and Related Fees	285,500	216,500
1-1-04-000-000	School Generated Funds	1,297,533	1,283,954
1-1-07-000-000	Complementary Services	702,458	691,700
1-1-08-000-000	External Services	3,314,929	3,457,580
1-1-05-000-000	Other Revenue	535,000	431,000
	<b>Total Revenues</b>	<b>98,257,506</b>	<b>93,171,873</b>
<b>EXPENDITURES</b>			
1-2-10-000-000	Governance	410,865	413,793
1-2-11-000-000	Administration	2,771,945	2,777,029
1-2-12-000-000	Instruction	63,064,254	60,713,777
1-2-13-000-000	Plant	14,737,924	13,841,359
1-2-14-000-000	Transportation	7,607,269	6,804,296
1-2-15-000-000	Tuition and Related Fees	8,000	8,000
1-2-16-000-000	School Generated Funds	1,220,021	1,262,797
1-2-21-000-000	Complementary Services	1,584,248	1,450,165
1-2-22-000-000	External Services	3,341,413	3,541,985
1-2-17-000-000	Other Expenses	13,000	6,000
	<b>Total Expenditures</b>	<b>94,758,939</b>	<b>90,819,201</b>
	<b>Excess (Deficit) for the year</b>	<b>3,498,567</b>	<b>2,352,672</b>

**ADDITIONAL INFORMATION REQUESTED FROM THE SCHOOL DIVISIONS:**

		<b>Budget 2022-23</b>	<b>Budget 2021-22</b>
<b>Tangible Capital Assets (1):</b>			
(-) Purchases	<b>Schedule 1</b>	11,605,742	11,095,006
(+) Proceeds from disposals	<b>Schedule 1</b>	-	-
<b>Long Term Debt, including capital leases (2):</b>			
(-) Repayments of the year	<b>Schedule 2</b>	-	-
(+) Debt issued during the year	<b>Schedule 2</b>	-	-

**NON-CASH GAIN/EXPENSES (3):**

(+) Amortization expense	<b>Schedule 1</b>	<u>4,104,606</u>	<u>4,159,375</u>
(-) Gain on disposals of tangible capital assets	<b>Schedule 1</b>	<u>-</u>	<u>-</u>
(+) Employee Future Benefits expenses	<b>Actuarial Report</b>	<u>178,900</u>	<u>267,300</u>

**OTHER CASH REQUIREMENTS:**

(-) Employee Future Benefits expected payments	<b>Actuarial Report</b>	<u>155,300</u>	<u>188,500</u>
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**NET EXCESS (DEFICIT) CASH OF THE YEAR**

<u><b>(3,978,969)</b></u>	<u><b>(4,504,159)</b></u>
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**FINAL DEFICIT/EXCESS POSITION WILL BE COVERED BY/ALLOCATED TO:****S.286 /Federal Capital Tuition Reserves**

	-	-
Unused PMR funding from previous years	775,519	-
Designated Assets	450,000	2,923,464
Unrestricted Surplus	2,519,530	1,580,695
Other	<u>233,920</u>	<u>-</u>

**REVISED CASH POSITION**

<u><u>-</u></u>	<u><u>-</u></u>
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## AGENDA ITEM

<b>Meeting Date:</b>	May 3, 2022	<b>Agenda Item #:</b>	5.4
<b>Topic:</b>	<b>Notice of Motion: Memorandum of Understanding with New Southern Plains Métis Local 160</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	
<b>Current Status:</b>	This is a request that Prairie South enter into a Memorandum of Understanding (MOU) with New Southern Plains Métis Local 160. The purpose of the MOU is to establish a framework for collaboration between Prairie South School Division and New Southern Plains Métis Local 160.
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Crystal Froese	April 25, 2022	• n/a

### ***Recommendation:***

That Prairie South School Division in the spirit of Truth and Reconciliation enter into a Memorandum of Understanding with New Southern Plains Métis Local 160.



# AGENDA ITEM

<b>Meeting Date:</b>	May 3, 2022	<b>Agenda Item #:</b>	05.5
<b>Topic:</b>	<b>Monthly Tender Report</b>		
<b>Intent:</b>	<input checked="" type="checkbox"/> Decision	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information

<b>Background:</b>	<p>The Board has requested a monthly update regarding tenders awarded. AP 513 details limits where formal competitive bids are required. The procedure is as follows:</p> <ul style="list-style-type: none"> <li>• The Board has delegated responsibility for the award of tenders to administration except where bids received for capital projects exceed budget. In this case the Board reserves the authority to accept/reject those tenders. A report of tenders awarded since the previous Board Meeting will be prepared for each regularly planned Board meeting.</li> <li>• Competitive bids will be required for the purchase, lease or other acquisition of an interest in real or personal property, for the purchase of building materials, for the provision of transportation services and for other services exceeding \$75,000 and for the construction, renovation or alteration of a facility and other capital works authorized under the Education Act 1995 exceeding \$200,000.</li> </ul>
<b>Current Status:</b>	<p>This tender report covers the period from March 28, 2022 to April 27, 2022. The following competitive bids were awarded during the reporting period:</p> <ul style="list-style-type: none"> <li>• A tender was issued for parking lot paving repairs at Peacock Collegiate. The tender was awarded to Cypress Paving for a cost of \$94,330 before taxes.</li> <li>• A tender was issued for parking lot paving repairs at Central Collegiate. The tender was awarded to Cypress Paving for a cost of \$159,695 before taxes.</li> <li>• A tender was issued for Network switches. The tender was awarded to Charter Telecom for a cost of \$57,440.</li> </ul>
<b>Pros and Cons:</b>	
<b>Financial Implications:</b>	
<b>Governance/Policy Implications:</b>	
<b>Legal Implications:</b>	
<b>Communications:</b>	

<b>Prepared By:</b>	<b>Date:</b>	<b>Attachments:</b>
Ron Purdy	April 27, 2022	• n/a

## ***Recommendation:***

That the Board receive and file the tender report as presented.