

Prairie South School Division No. 210

ORGANIZATIONAL MEETING

Moose Jaw, Saskatchewan

Date: September 12, 2017

AGENDA

1. Opening Remarks

Director of Education

2. Call for Nomination of Chair

Director of Education

3. Call for Nomination of Vice-Chair

Chair

4. Motion to Destroy Ballots

Chair

5. Missed Meetings

Current practice:

Trustee remuneration is reduced by \$300 per full meeting day or \$150 per half meeting day for missed regular meetings in excess of one full meeting day in the fiscal year (Sept 1 to Aug 31).

Meeting Day Definition: 3 or less hours constitutes a half meeting day and more than 3 hours constitutes one full meeting day.
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Motion for Missed Meetings:

That during the 2017/18 fiscal year, any Board Member may miss one Regular Board Meeting without adjustment to remuneration and that only missed Board Meetings in excess of one would result in a reduction to remuneration at a rate of \$300 per full day missed meeting or \$150 per half day missed meeting.

6. Annual Trustee Professional Development Allowance

In the 2017/18 budget the annual allowance for trustee professional development has been budgeted at \$750 per trustee as per the maximum allowed by the ministry of education. This includes all professional development activities with the exception of SSBA events and which is to cover remuneration for all expenses associated with the activities. Professional development mileage and travel costs for out of division travel will be calculated on the assumption that everyone leaves from Moose Jaw or nearer.

Professional Development costs will not be incurred for the Board Representatives for Public Section, SHSAA and Members' Council.

Recommended Motion for Professional Development Allowance and Practice:

That the annual allowance for trustee professional development be set at \$750 per trustee. This includes all professional development activities with the exception of SSBA events and which is to cover remuneration for all expenses associated with the activities. Professional development mileage and travel costs for out of division travel will be calculated on the assumption that everyone leaves from Moose Jaw or nearer. Professional Development costs will be not be incurred for the Board Representatives for Public Section, SHSAA and Members' Council.

7. Cheque Signing Authorities

Current: One of the Chair or Vice-Chair, and the Superintendent of Business and Operations.

Recommended Motion:

That the cheque signing authorities for the board are one of the Chair or Vice-Chair and the Superintendent of Business and Operations.

8. Operating Line of Credit (Item A)

Current: \$15,000,000
Recommended: \$15,000,000

Motion: *Borrowing resolution required – refer to attachment Item A.*

9. Auditor Appointment

The rules for appointment of auditors have changed somewhat whereby boards no longer have to appoint them a year in advance. Prairie South has appointed Stark & Marsh as auditors through to the 2018-19 fiscal year. Therefore no action is required at this meeting.

No motion required.

10. Solicitors

Current:

- McKercher LLP and
- Saskatchewan School Boards Association Legal Services

No motion required unless the Board wishes to change solicitors.

11. Architect

Current:

- Pattison MGM, Regina

No motion required unless the Board wishes to change its architect.

12. Board Spokesperson

The Board currently has a motion as follows:

That Board communications are dealt with as follows: The Board Chair communicates with the media and public on political issues and the Director of Education communicates with the media and public on all other issues.

If the Board wishes to continue with this direction no motion is necessary.

13. Board Committee Appointments

In respect to Policy 8: *the appointment of trustees to committees will be by the responsibility of the Chair. Normally trustees serve on a maximum of two standing committees. A list of current committees is attached to this agenda.*

14. Adjournment

Motion:

"That the Organizational Meeting be adjourned at ____."

Prairie South School Division No. 210 Borrowing Resolution

Whereas pursuant to Section 319 of the *Education Act, 1995*, Chapter E-0.2 of the *Statutes of Saskatchewan, 1995*, the Board of Education of a School Division may by resolution authorize its Chairman and Chief Financial Officer to borrow:

- 1) any sum of money that may be required to meet current expenditures of the board and may be secured by the promissory note or notes of the Chairman and Chief Financial Officer given on behalf of the Board;
- 2) on the security of the operating grants and capital grants payable to the division pursuant to Section 310 and 311 of the Act any sum of money that the board considers necessary to provide for its current expenditures.

Now, therefore, be it resolved by the Board of Education of the Prairie South School Division No. 210 of Saskatchewan, (hereinafter referred to as "the Board") as follows:

1. That the Board or Chairman and Chief Financial Officer on behalf of the Board are hereby authorized to borrow from institutions approved under the laws of Canada, up to the sum of **\$15,000,000.00** to meet the expenditures of the said School Division until the proceeds of operating grants or any capital grants payable to the said School Division are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing.
2. The said sum of **\$15,000,000.00** and interest shall be repayable and shall be secured by operating grants and any capital grants which may be payable to the said School Division at any time.
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said Board and the said Chairman and Chief Financial Officer are hereby authorized and empowered to execute and give such promissory note and/or operating loan agreement on behalf of the said Board as may be required by the said Bank.
4. That this resolution shall take effect on September 12, 2017.

Passed this 12th day of September A.D. 2017.

Chairman

Chief Financial Officer

I hereby certify that the foregoing is a true and correct copy of resolution duly passed by the Board of Education for the Prairie South School Division No. 210 of Saskatchewan, at a duly and regularly constituted meeting of the said Board held on the 12th day of September A.D. 2017 as entered in the Minutes of the said Board and that said resolution is in full force and effect.

Given under my hand and the seal of the said School Division this 12th day of September, A.D. 2017.

Chief Financial Officer